

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 7 JUNE 2017** commencing at **7.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Wednesday 3 May 2017

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**5. SPEAKER**

Mr Fletcher from Downer's and Mr Khan from NZTA will be in attendance to provide an update to the Board regarding the Longswamp section of the Expressway.

**6. REPORTS**

6.1 Te Kauwhata Works & Issues Report: June 2017

8

6.2 Councillor's Report

Verbal

6.3 Discretionary Fund Report to 30 May 2017

17

6.4 Chairperson's Report

Verbal

**7. PROJECTS UPDATE**

7.1 Wetlands Walkway

Verbal

7.2 Dog Park

Verbal

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**CHIEF EXECUTIVE**

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**Open Meeting**

<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	17 May 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0509
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 3 May 2017.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 3 May 2017 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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TKCC Minutes

**MINUTES** of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 3 MAY 2017** commencing at **7.00pm**.

**Present:**

Ms T Grace (Chairperson)  
Cr JD Sedgwick  
Mrs C Berney (Secretary)  
Mr J Cunningham  
Mr K Dawson  
Mr D Hardwick  
Mr T Hinton  
Mr C Howells  
Mrs M Raumati  
Mr B Weaver

**Attending:**

Mr V Ramduny (Manager Strategy & Planning)  
Mr P Blue (WEL Energy)  
Ms K Whittle (Communications Contractor)  
Mrs A Purdy (Asset Engineer)  
Miss S Hall (Youth Representative)  
Ms B Loader (Labour Party candidate for Waikato Electorate)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Berney/Mr Hardwick)**

**THAT** an apology for lateness be received from Mr Hinton;

**AND THAT** an apology for early departure be received from Cr Sedgwick.

**CARRIED on the voices**

**TKCCI705/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Sedgwick/Mr Hardwick)**

**THAT** the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 3 May 2017** be confirmed and all items therein be considered in open meeting;

**AND THAT** the youth representative present be given speaking rights for the duration of this meeting;

**AND FURTHER THAT** the following item be discussed at an appropriate time during the course of the meeting;

- David Hardwick's report

**CARRIED on the voices**

**TKCCI705/02**

**DISCLOSURES OF INTEREST**

Mr Dawson and Mr Hinton advised members of the Committee that they would declare a financial conflict of interest in item 6.7 [*Discretionary Fund Report to 21 April 2017*].

**CONFIRMATION OF MINUTES**

**Resolved: (Cr Sedgwick/Mr Hardwick)**

**THAT** the minutes of a meeting of the Te Kauwhata Community Committee held on **Wednesday 1 March 2017** be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**TKCCI705/03**

**SPEAKERS**

Mr Blue from WEL Energy gave a verbal update on rapid chargers and answered questions from the Committee.

The Communications Contractor from Waikato District Council gave a verbal presentation on Wastewater and answered questions from the Committee (Refer Agenda Item 6.2).

**REPORTS**Youth Engagement Update May 2017

## Agenda Item 6.1

The Youth Representative gave a verbal report and answered questions of the Committee.

**Resolved: (Mr Cunningham/Mr Dawson)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT if there are any issues identified in the Te Kauwhata Youth Action Group's Quarterly Report that the Committee wishes to progress, that these be added to the Committee's Works and Issues report so that progress on implementation can be monitored.**

**CARRIED on the voices**

**TKCCI705/04/1**

Wastewater Education Campaign

## Agenda Item 6.2

The Communications Contractor gave a verbal report and answered questions of the Committee.

**Resolved: (Mr Hardwick/Mr Cunningham)**

**THAT the report from the General Manager Service Delivery be received.**

**CARRIED on the voices**

**TKCCI705/04/2**

Te Kauwhata Walkway & Cycleways

## Agenda Item 6.3

The Asset Engineer gave a verbal report and answered questions of the Committee.

**Resolved: (Mr Dawson/Mr Howells)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the feedback from the Committee is to be included in an amended report which will be circulated prior to next meeting.**

**CARRIED on the voices**

**TKCCI705/04/3**

North Waikato Integrated Growth Management  
Agenda Item 6.4

The Manager Strategy and Planning gave a verbal report and answered questions of the Committee.

**Resolved: (Cr Sedgwick/ Mrs Berney)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**TKCCI705/04/4**

Works and Issues Report: May 2017  
Agenda Item 6.5

**Resolved: (Mr Cunningham/Mr Hinton)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**TKCCI705/04/5**

Councillors Report  
Agenda Item 6.6

Cr Sedgwick gave a verbal report and answered questions of the committee.  
Cr Sedgwick retired from the meeting.

Discretionary Fund Report to 21 April 2017  
Agenda Item 6.7

Mr Dawson and Mr Hinton declared a conflict of interest and did not partake in speaking to or voting on this item.

**Resolved: (Ms Grace/Mr Hardwick)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Discretionary Fund reimburses Marion Handcock the sum of \$31.99 for purchase of sheep pellets for the main street planter boxes;**

**AND FURTHER THAT the Discretionary Fund pay Te Kauwhata Community Events Inc \$750 for ANZAC catering costs;**

**AND FURTHER THAT the Discretionary Fund pay \$253 to Inform Landscapes Limited for the fixing of the Village Green fence by the railway tracks;**



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### **Open Meeting**

<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	26 May 2017
<b>Prepared by</b>	Vishal Ramduny Planning and Strategy Manager
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0509 / 1729546
<b>Report Title</b>	Te Kauwhata Works & Issues Report: June 2017

### **1. EXECUTIVE SUMMARY**

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To update the Committee on issues arising from the previous meeting.

### **2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

### **3. ATTACHMENTS**

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Te Kauwhata Works & Issues Report: June 2017



**TE KAUWHATA COMMUNITY COMMITTEE  
WORKS & ISSUES REGISTER – 2017**

	<b>Issue</b>	<b>Area</b>	<b>Action</b>	<b>Comments</b>
1.	Rapid Charger	Strategy & Support	Paul Blue from WEL has been contacted by Council staff to attend the TKCC meeting to discuss the need for a second rapid charger in the town.	Paul Blue has confirmed that he will be attending the TKCC 03 May meeting.
2.	Te Kauwhata Community Plan	Strategy & Support	The Community Committee to finalise its community plan for submitting to Council's Corporate Planner by 31 March 2017.	COMPLETED: This has been submitted to Melissa Russo, Council's Corporate Planner.

3.	Multi-purpose swing for kids (0-8 years old)	Service Delivery (Parks & Facilities)	<p>The TKCC has confirmed that this is the swing seat (<a href="http://www.parksupplies.co.nz/shop/disabled/Infant+Disabled+High+Back+Swing+Seat.html">http://www.parksupplies.co.nz/shop/disabled/Infant+Disabled+High+Back+Swing+Seat.html</a>) that it would like to see installed at the kids playground.</p> <p>The Committee is of the view that this particular swing can be positioned next to the existing swing and will not need additional playground space to be created. The Committee would like Council to provide them with the cost of frame and the cost of installation for this particular swing (the swing seat on its own (i.e. without the frame) cost \$800).</p> <p>Vishal Ramduny re-communicated this to Duncan McDougall (Technical Support Officer in the Parks &amp; Facilities team) on 02 March 2017 (the day after the TKCC meeting) requesting him to ascertain the cost of this.</p> <p>The Parks and Facilities team previously noted that if this is to be a standalone asset that it would need to be at the cost of the Community Committee as there was no Council budget available until 2020.</p>	COMPLETED: A compromise solution was arrived at where one of the swings was removed and replaced with the multi-purpose swing. The multi-purpose swing can be used by both disabled and abled kids.
4.	Dog exercise area	Service Delivery (Parks & Facilities)	<p>The Community Committee would like some seating to be provided in the dog exercise area. The Community Committee is willing to put in some simple posts and plank seats x 3 but would like to understand what Council's approved design for such.</p>	<p>Fell Group Timber / Steel Street Furniture is used by Council. See examples of typical benches at: <a href="http://www.streetfurniture.co.nz/furniture/benches-seats/seat-timber/">http://www.streetfurniture.co.nz/furniture/benches-seats/seat-timber/</a></p> <p>All benches need to have a concrete pad to simplify mowing and maintenance.</p>
5.	Excessive flooding from tap outside of the toilet area at the Rugby Club.	Service Delivery (Parks & Facilities)	<p>The Community Committee would like a push tap (timer tap) to be installed with a stainless steel tub that drains into the toilet.</p>	<p>More information is required. Council does not own the Rugby Club building.</p>

6.	Basketball backboard and pole + concrete slab	Service Delivery (Parks & Facilities)	The Community Committee has requested specifications for this from Council.	The specifications have been sent to the Cr Sedgwick as requested.
7.	Trucks parking on centre median on Main Street obstructing pedestrian and oncoming driver view. The Community Committee would like to know if bollards can be installed to provide a greater distance between the pedestrian crossing and where trucks park. They note that the trucks support the businesses on the street. This matter has been raised by Cr Sedgwick with Council's Safety Engineer, Nathan Hancock.	Service Delivery (Roading)	Council's Safety Engineer, Nathan Hancock, has been out to site (02 March 2017) and measured up where the bollards can be placed such that they do not obstruct vehicle movements in and out of nearby accesses. A mark-up (see attached) has been sent to the Roading Alliance, who will undertake the works. The design has altered slightly to have two knock down bollards at each location. This will provide a greater ease of identification for road users. The Alliance has indicated that the work will be completed as soon as a unit can attend site.	One bollard has been installed on either side already. Another one will be installed either side once more stock arrives.

## TE KAUWHATA COMMUNITY COMMITTEE WORKS & ISSUES REGISTER FROM MEETING OF 3 MAY 2017 (FOR MEETING OF 7 JUNE 2017)

	<b>Issue</b>	<b>Group</b>	<b>Action</b>	<b>Comments</b>
1.	Rapid Charger	Strategy & Support	Paul Blue from WEL Networks	<b>COMPLETED</b> - Paul Blue was present at the meeting on 3 May and indicated that because of cost and the convenience of the location of the existing rapid charger a second rapid charger was not feasible. This issue can now be closed.
2.	Dog exercise area	Service Delivery (Parks & Facilities)	The Community Committee would like some seating to be provided in the dog exercise area. The Community Committee is willing to put in some simple posts and plank seats x 3 but would like to understand what Council's approved design for such.	Staff have been in contact with Tim Hinton.  It was discussed and agreed that Council staff will work with the Committee to develop a concept plan for the development of the dog run area. The placement and design of the seating, planting access

	Issue	Group	Action	Comments
				will be derived from this plan.
3.	Sink and benchtop required outside of toilets at Te Kauwhata Domain.	Service Delivery (Parks & Facilities)	The Community Committee would like a push tap (timer tap) to be installed with a stainless steel tub that drains into the toilet.	An estimated cost of \$1,200 has been received for the installation and plumbing works. The sink will be installed mid-June.
4.	Basketball backboard and pole + concrete slab	Service Delivery (Parks & Facilities)	The Community Committee has requested specifications for this from Council.	Parks staff will work with the community committee to develop a basketball half court plan. Staff have been in contact with some of the community committee members and will set a meeting to discuss the development further. Specifications for the design of a half court will depend on the outcome of this meeting.
5.	Picnic table at Waikare lookout on Waerenga Road, Te Kauwhata	Service Delivery (Parks & Facilities)	Barry Weaver noted that the table had not been replaced after he lodged a service request.	A replacement table is planned for the next financial year. Installation will take place sometime after July, date to be confirmed.
6.	Power Boxes on Te Kauwhata Domain	Service Delivery (Parks & Facilities)	Cr Sedgwick brought to staff's attention that freedom campers are still plugging appliances into the socket of the power	<b>COMPLETED</b> - Staff have confirmed that the power boxes are locked and the 3 phase

	Issue	Group	Action	Comments
			<p>boxes on Te Kauwhata Domain. Although staff had already arranged for locks to be placed to prevent the opening of the actual power box Cr Sedgwick is concerned that campers may still be accessing electricity by lifting the flap of the socket</p> <p>Vishal spoke to Elton Parata (Asset Manager) about this on 5 May he indicated that there is a switch inside the boxes and if this is turned off then no electricity can be transmitted to these sockets and they would be rendered useless. Elton will check and confirm that these switches are off. If they are indeed off it could be that some people have tried to plug in appliances but then realised that there is no power.</p>	power is off.
7.	Blue and yellow lights outside library not working	Service Delivery	It was noted that some of the blue and yellow lights outside the library were not working. It was agreed that the TKCC would lodge a service request.	<b>ACTION: TKCC to lodge a service request.</b>
8.	Street lights on Roto Road in Te Kauwhata	Service Delivery (Roding)	Street lights either not connected or not working.	<b>COMPLETED: WEL</b> Networks carried out works on 25 May 2017 (Lights should be working).

	Issue	Group	Action	Comments
9.	Reserve parking on one side of Main Street	Monitoring, Craig Birkett	The TKCC indicated at its meeting on 3 May that parking in the town is becoming a problem as more people move into Te Kauwhata. The Committee would like Council to look at the possibility of enabling reserve parking on one side of the street (on the side of the doctor's surgery).	
10.	Trucks parking on centre median on Main Street obstructing pedestrian and oncoming driver view. The Community Committee would like to know if bollards can be installed to provide a greater distance between the pedestrian crossing and where trucks park. They note that the trucks	Service Delivery (Roading)	Council's Safety Engineer, Nathan Hancock, has been out to site (2 March) and measured up where the bollards can be placed such that they do not obstruct vehicle movements in and out of nearby accesses. A mark-up (see attached) has been sent to the Roading Alliance, who will undertake the works. The design has altered slightly to have two knock down bollards at each location. This will provide a greater ease of identification for road users. The Alliance has indicated that the work will be completed as soon as a unit can attend site.	<p><b>COMPLETED.</b> Two bollards were installed on either side of the pedestrian crossing on 5 May 2017.</p> <p>This after it was erroneously reported at the TKCC meeting on 3 May that the bollards have been installed.</p> <p>Roading Alliance staff had originally gone to site with two bollards. They misinterpreted instructions and realised two additional bollards were required. Their manager (incorrectly) assumed that they had installed the two bollards</p>

	<b>Issue</b>	<b>Group</b>	<b>Action</b>	<b>Comments</b>
	support the businesses on the street. This matter has been raised by Cr Sedgwick with Council's Safety Engineer, Nathan Hancock.			that they had with them, and would return to install the additional two. This was the information that Nathan Hancock (Council's Road Safety Engineer included in the last Works & Issues Report). After the TKCC meeting of 3 May the Roding Alliance staff have contacted the operator who confirmed no bollards were installed. The company was embarrassed about this situation and remedied this matter as soon as it was reported (on 5 May).



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**Open Meeting**

<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	21 April 2017
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0509
<b>Report Title</b>	Discretionary Fund Report to 30 May 2017

**1. EXECUTIVE SUMMARY**

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To update the Committee on the Discretionary Fund Report to 30 May 2017.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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Discretionary Fund Report to 30 May 2017

## TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND 2016/2017

		<b>GL</b>	<b>1,207,170.4</b>
<b>Commitments from Committee Meeting Minutes &amp; Other Information</b>			
<b>2016/17 Annual Plan</b>			
			11,139.00
<b>Carry forward from 2015/16</b>			
			64,087.00
	<b>Total Funding</b>		<b>75,226.00</b>
<b>Expenditure</b>			
28-Apr-16	Earthcare Systems - supply and install Rose Arbour		3,800.00
28-Apr-16	Earthcare Systems - labour - tree trimming		50.00
30-Jun-16	Rush Security - installation of security cameras		2,310.00
06-Apr-16	TK Community Events Inc. - for expenses towards catering for the ANZAC Parade		750.00
10-Oct-16	Gilbert Powley - Z gift card		100.00
10-Nov-16	Jo Clegg - reimbursement for Freeparking account for TK website 28/10/2016 - 28/10/2017		148.85
03-May-17	Inform Landscapes Ltd - fix Village Green fence		220.00
03-May-17	Marion Handcock - sheep pellets for main street planter boxes		31.99
	<b>Total Expenditure</b>		<b>7,410.84</b>
<b>Income</b>			
02-Feb-17	TKCC - community sign hire for ads		40.00
	<b>Total Income</b>		<b>40.00</b>
	<b>Net Expenditure</b>		<b>7,370.84</b>
	<b>Net Funding Remaining (excluding commitments)</b>		<b>67,855.16</b>
<b>Commitments</b>			
06-May-09	Further development of playground		5,000.00
07-Oct-15	Commitment for security cameras	9,436.00	
	Less: Expenses	2,310.00	7,126.00
03-Sep-14	Commitment for Walkways		25,000.00
07-Mar-12	Railway Cottage Community Park		10,000.00
03-Sep-14	Ken Knobbs memorial garden	5,000.00	
	Less: Expenses	3,800.00	1,200.00
07-Oct-15	TK Youth Action Group - basketball area project at Village Green	7,500.00	
	Less: Expenses	220.00	7,280.00
	<b>Total Commitments</b>		<b>55,606.00</b>
	<b>Net Funding Remaining (Including commitments) as of 30 May 2017</b>		<b>12,249.16</b>