

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 11 SEPTEMBER 2017** commencing at **1.15pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

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GJ Ion

**CHIEF EXECUTIVE**

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### ***Open Meeting***

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	16 August 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Confirmation of Minutes

## **I. EXECUTIVE SUMMARY**

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To confirm the minutes of a meeting held on Monday 14 August 2017.

## **2. RECOMMENDATION**

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**THAT** the minutes of a meeting of **Waikato District Council** held on **Monday 14 August 2017** be confirmed as a true and correct record of that meeting.

## **3. ATTACHMENTS**

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Minutes

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 14 AUGUST 2017** commencing at **1.16pm**.

**Present:**

His Worship the Mayor, Mr AM Sanson (Chairperson)  
Cr AD Bech  
Cr JA Church  
Cr DW Fulton  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McNally  
Cr BL Main  
Cr EM Patterson  
Cr JD Sedgwick  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr TG Whittaker (Acting Chief Executive)  
Mr T Harty (General Manager Service Delivery)  
Mrs S O’Gorman (General Manager Customer Support)  
Mrs W Wright (Committee Secretary)  
Mr K Lockley (Zero Harm Manager)  
Ms M Tukere (Pouhono Iwi ki te Haapori)  
2 Members of Staff

Mrs S O’Gorman was officially introduced to all Councillors as the new General Manager Customer Support.

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Sedgwick/Church)**

**THAT the agenda for a meeting of the Waikato District Council held on Monday 14 August 2017 be confirmed and all items therein be considered in open**



meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded;

**AND THAT** all reports be received;

**AND FURTHER THAT** the following item be discussed at an appropriate time during the course of the meeting:

- **Local Government New Zealand Conference**

**CARRIED on the voices**

**WDCI708/01**

### **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **CONFIRMATION OF MINUTES**

**Resolved: (Crs Bech/Thomson)**

**THAT** the minutes of a meeting of the Waikato District Council held on Monday 10 July 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**WDCI708/02**

### **COMMITTEE AND DEPARTMENTAL REPORTS**

Zero Harm - July  
Agenda Item 5.1.1

The report was received [WDCI708/01] and discussion was held.

The Zero Harm Manager provided an update on current health and safety performance.

**Resolved: (Crs Gibb/Patterson)**

**THAT** the Strategic Plan for 2017/2018 be approved.

**CARRIED on the voices**

**WDCI708/03**

Delegations Register Update  
Agenda Item 5.1.2

The report was received [WDCI708/01] and discussion was held.

**Resolved: (Crs McNally/Thomson)**

**THAT** the delegations register be updated to incorporate the following:

- Denise Reynold to replace Rik Te Awarutu Samuels as Ngaa Uri o Maahanga Trust Board representative on the Raglan Kopua Holiday Park Board of Management;
- Councillor Dynes Fulton represent the Waikato District Council on the Hamilton Public Transport Joint Committee.

**CARRIED on the voices**

**WDCI708/04**

Local Government New Zealand Conference  
Add.Item

The report was received [WDCI708/01] and discussion was held.

Draft Community Facilities Funding Framework  
Agenda Item 5.2.1

**Resolved: (Crs Fulton/Gibb)**

**THAT Council provide feedback on the draft Community Facilities Funding Framework by 18 August 2017 to allow it to be presented to the Waikato Mayoral Forum in September.**

**CARRIED on the voices**

**WDCI708/05**

**COMMUNITY COMMITTEE MINUTES**

Receipt of Tamahere Community Committee Minutes  
Agenda Item 6.1

**Resolved: (Crs Bech/Lynch)**

**THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 3 July 2017 be received.**

**CARRIED on the voices**

**WDCI708/06**

Receipt of Pokeno Community Committee Minutes  
Agenda Item 6.2

**Resolved: (Crs Church/Henderson)**

**THAT the minutes of a meeting of the Pokeno Community Committee held on Tuesday 13 June 2017 be received.**

**CARRIED on the voices**

**WDCI708/07**

**EXCLUSION OF THE PUBLIC**

Agenda Item 7

**Resolved: (Crs Patterson/Bech)****THAT** the report of the Chief Executive be received;**AND THAT** the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:**Confirmation of Minutes dated Monday 10 July 2017****REPORTS****a. Solid Energy**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:      Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(i)

Section 48(1)(3)(d)

**b. Chief Executive's Issues**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:      Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(g)(h)(i)(j)

Section 48(1)(a)(d)

**CARRIED on the voices****WDC1708/08**

*Resolutions WDC1708/09 – WDC1708/11 are contained in the public excluded section of these minutes.*

There being no further business the meeting was declared closed at 2.35pm.

Minutes approved and confirmed this                      day of                      2017.

Mr AM Sanson

**CHAIRPERSON**

Minutes 2017/CCL/170814 Minutes

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	16 August 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Policy & Regulatory Committee Meeting Minutes

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of the Policy & Regulatory Committee meeting held on Tuesday 15 August 2017.

## **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Policy & Regulatory Committee held on Tuesday 15 August 2017 be received;

**AND THAT** the following becomes resolutions of Council:

Proposed 2017 Amendments to the Waikato District Council Speed Limits Bylaw 2011 – P&R1708/03

**THAT** Council approves that the Statement of Proposal, incorporating the proposed Waikato District Council Speed Limits Bylaw 2017 (subject to any amendments), in accordance with Sections 83 (special consultative procedure), 86 (use of special consultative procedure in relation to adoption or review or amendment of bylaws) of the Local Government Act 2002 be publicly notified on 01 September 2017 with the closing date for submissions being 02 October 2017;

**AND THAT** submissions on the Statement of Proposal (incorporating the proposed Waikato District Council Speed Limits Bylaw 2017) be considered and, if requested, be heard by Council at a meeting to be held on 21 November 2017 or as early thereafter as possible.

Electoral system for the 2019 Local Government Elections – P&R1708/04

**THAT Council resolves that for the 2019 Waikato District Council triennial elections (pursuant to section 27 of the Local Electoral Act 2001) it supports to maintain the status quo of FPP;**

**AND THAT public notice will be given by 19 September 2017 of the decision and of the right of electors to demand a poll on the electoral system to be used.**

### **3. ATTACHMENTS**

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P&R Minutes

**MINUTES** of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 15 AUGUST 2017** commencing at **9.00am**.

**Present:**

Cr JD Sedgwick (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr AD Bech  
Cr JA Church  
Cr DW Fulton  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch *[from 9.04am]*  
Cr RC McGuire  
Cr FM McNally  
Cr BL Main  
Cr EM Patterson  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr T Whittaker (Acting Chief Executive)  
Mrs S O’Gorman (General Manager Customer Support)  
Mrs W Wright (Committee Secretary)  
Mr C Clarke (Roading Manager)  
Ms AM D’Aubert (Consents Manager)  
Ms J Underwood (Consultant Engineer)  
Ms K Thompson (Consents Team Leader – West)  
Ms E Makin (Consents Team Leader - East)  
2 Members of Staff

**APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Church/Main)**

**THAT the agenda for a meeting of the Policy & Regulatory Committee held on Tuesday 15 August 2017 be confirmed and all items therein be considered in open meeting;**

**AND THAT all reports be received.**

**CARRIED on the voices**

**P&R1708/01**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Crs Thomson/Patterson)**

**THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 20 June 2017 be confirmed as a true and correct record of that meeting;**

**AND THAT the Public Excluded minutes of the meeting of the Policy & Regulatory Committee held on Tuesday 20 June 2017 be confirmed as a true and correct record of that meeting and remain confidential and unavailable to the public.**

**CARRIED on the voices**

**P&R1708/02**

**REPORTS**

Delegated Resource Consent Approved for the months of June and July 2017  
Agenda Item 5.1

The report was received [*P&R1708/01 refers*] and discussion was held. The Consents Manager and two Consents Team Leaders answered questions from the Committee.

Cr Lynch entered the meeting at 9.04am during discussion on the above item.

Summary of Applications Determined by the District Licensing Committee April – June 2017 Agenda Item 5.2

The report was received [*P&R1708/01 refers*] and discussion was held. Cr Smith gave an overview of current applications and upcoming District Licencing Hearings.

Proposed 2017 Amendments to the Waikato District Council Speed Limits Bylaw 2011  
Agenda Item 5.3

The report was received [*P&R1708/01 refers*] and discussion was held.

The Consultant Engineer gave an overview of the process up to this point and answered questions from the Committee.

**Resolved: (Cr Fulton/His Worship the Mayor)**

**THAT the Committee recommends to Council that the Statement of Proposal, incorporating the proposed Waikato District Council Speed Limits Bylaw 2017 (subject to any amendments), be approved for public notification on 01 September 2017 with the closing date for submissions being 02 October 2017, in accordance with Sections 83 (special consultative procedure), 86 (use of special consultative procedure in relation to adoption or review or amendment of bylaws) of the Local Government Act 2002;**



**AND THAT submissions on the Statement of Proposal (incorporating the proposed Waikato District Council Speed Limits Bylaw 2017) be considered and, if requested, be heard by Council at a meeting to be held on 21 November 2017 or as early thereafter as possible.**

## **CARRIED on the voices**

**P&RI 708/03**

Electoral system for the 2019 Local Government Elections  
Agenda Item 5.4

The report was received [P&R/708/01 refers] and discussion was held.

**Resolved: (Crs Smith/McInally)**

**THAT pursuant to section 27 of the Local Electoral Act 2001 Council resolves for the 2019 Waikato District Council triennial elections to support maintaining the status quo of FPP;**

**AND THAT** public notice be given by 19 September 2017 of the decision and of the right of electors to demand a poll on the electoral system to be used.

## **CARRIED on the voices**

**P&RI 708/04**

**Chief Executive's Business Plan**  
**Agenda Item 5.5**

The report was received [P&R/708/01 refers].

2017 Meeting Calendar  
Agenda Item 5.6

The report was received [P&R/708/01 refers] and discussion was held.

There being no further business the meeting was declared closed at 10.02am.

Minutes approved and confirmed this                      day of                      2017.

Cr JD Sedgwick  
**CHAIRPERSON**

Minutes2017/P&amp;R/170814 P&amp;R M.doc

### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	31 August 2017
<b>Chief Executive Approved</b>	Yes
<b>DWS Document Set #</b>	1797622
<b>Report Title</b>	Zero Harm Update

## 1. EXECUTIVE SUMMARY

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The purpose of this report and its attachments is to provide an update on current health and safety performance. Council recognise that compliance is essential but they aspire to achieve best practice in health and safety performance and to create a sustainable zero harm culture where everyone goes home safe and healthy each day.

## 2. RECOMMENDATION

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**THAT the report from the Chief Executive be received.**

## 3. BACKGROUND

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### Engagement Conversations

The Chief Executive and Managers continue to carry out safety conversations across the organisation.

Managers have concentrated their safety conversations with staff on health and wellbeing, to support Council's Wellness Programme. The average for safe behaviour conversations continued to drop in July and August with all groups sitting below the current KPI.

This will require managers and team leaders to refocus their efforts as this is an important aspect of engagement and participation. Senior Leadership Team members have been advised of the drop off and encouraged to reinforce the strong benefits of engagement conversations with the respective teams.

There have been several conversations with the Waikato District Alliance to ensure consistency of approach across the whole organisation.

### Managing motor vehicle risks

The number of events increased from July (26) to August (31) the highest speed recorded for August was 113km. The risk of speeding is a subject of constant monitoring and managers continue to hold staff to account. The risk of over speeding continues to be raised at the Senior Leadership Team and discussed at the Executive Leadership Team meetings.

### Risk Management

#### Drug & Alcohol Testing

There have been two post incident drug and alcohol tests undertaken during August

#### Critical Risk

The Executive Leadership Team has begun reviewing and workshopping the critical risk register. This has involved the staff with direct responsibility for the particular risks.

#### Managing Threats

Project has commenced with a specific Zero Harm child project underway also.

#### Contract Register

A recent audit was undertaken of our contract register to ensure that all our active contractors were on the register. This proved to be the case.

### Monthly Statistics

Total injury events for August was (18) 17 of which were first aid injuries requiring minimal first aid treatment or no first aid treatment required and 1 lost time injury.

Near miss reporting, is gradually increasing across the organisation.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress.

### **4.2 OPTIONS**

Council could choose to accept the report or not. Council could ask for additional information if needed.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

There are no direct financial requirements identified in this report.

## 5.2 LEGAL

This report is prepared as part of assisting Council with compliance with the Health & Safety at Work Act 2015.

## 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Council has a Zero Harm Strategy which forms the basis of our health & safety systems and philosophy. An internal Zero Harm Strategic Action Plan is also in place and has been reviewed by the Executive Team. This reflects the strategies for the next 12 months.

## 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform <input type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input checked="" type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
	Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertake due diligence to ensure appropriate health & safety systems are in place and operating.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	✓		Other Please Specify

Council engages with our Community Boards and Community Committees to ensure they are clear on their requirements. Council also undertakes audits and safety conversations in relation to our contractors. A briefing was held in February for Community Boards and Committees. A further briefing was provided to Hall Committees.

## 6. CONCLUSION

This report provides an update on progress with our Zero Harm systems and processes, and monthly statistics progress

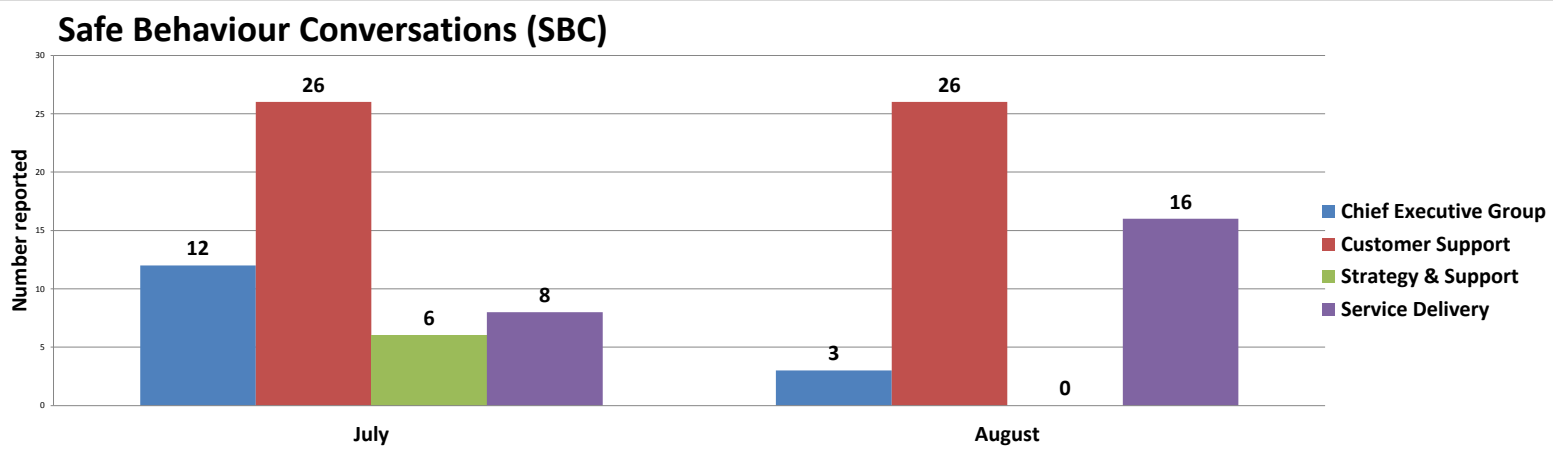
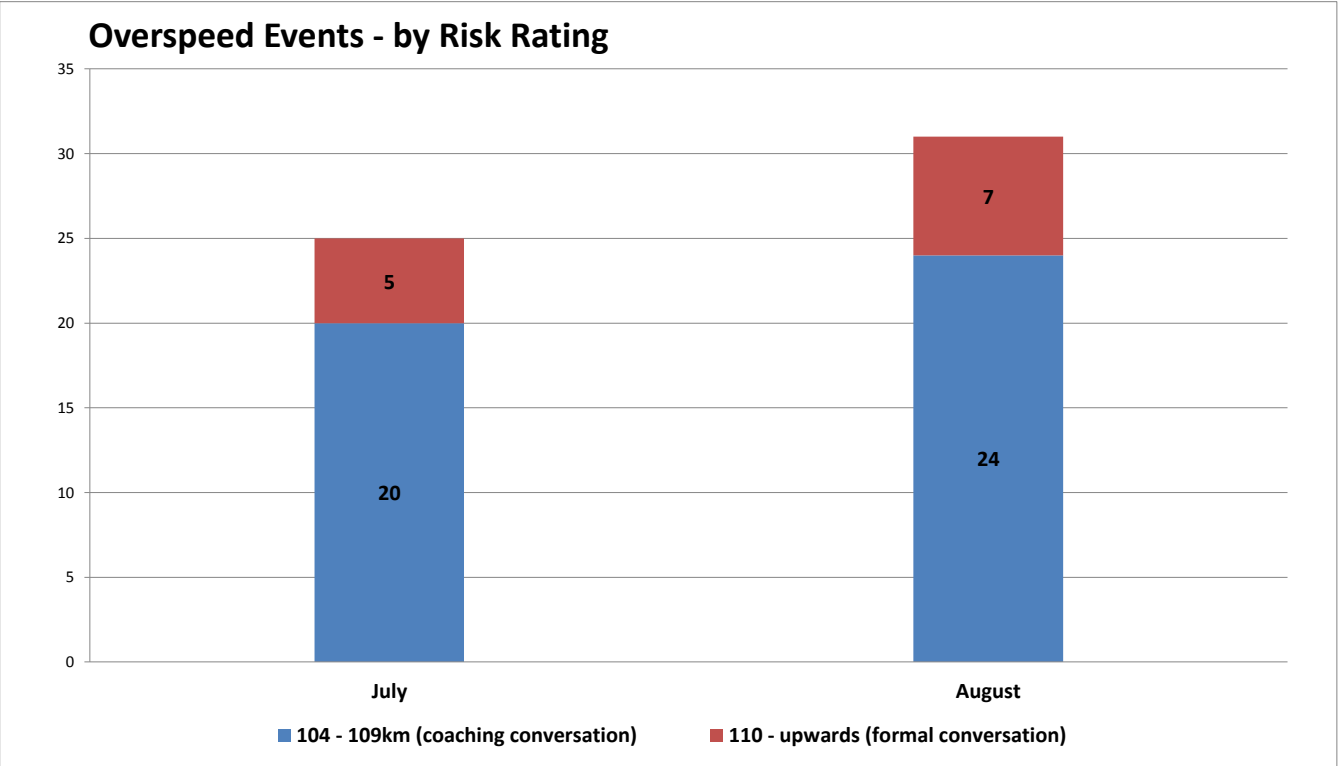
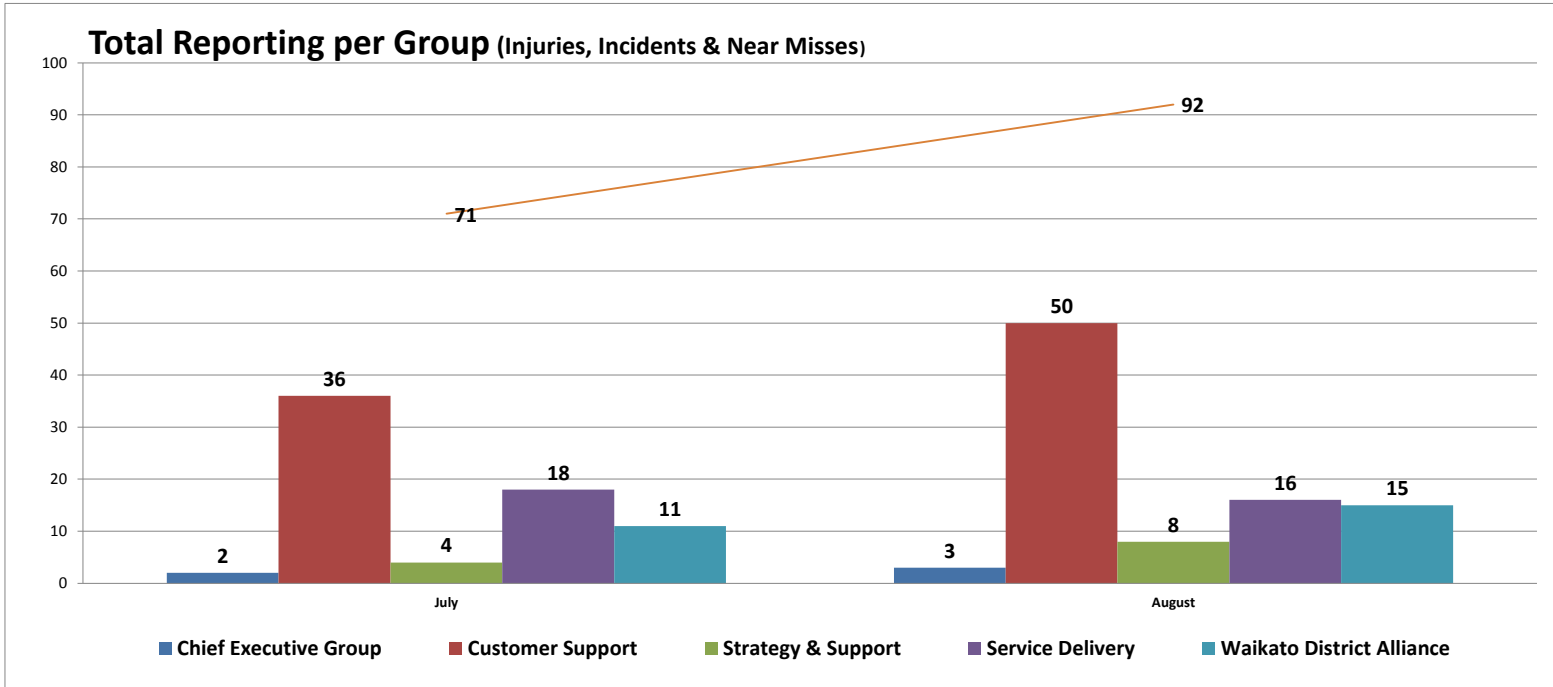
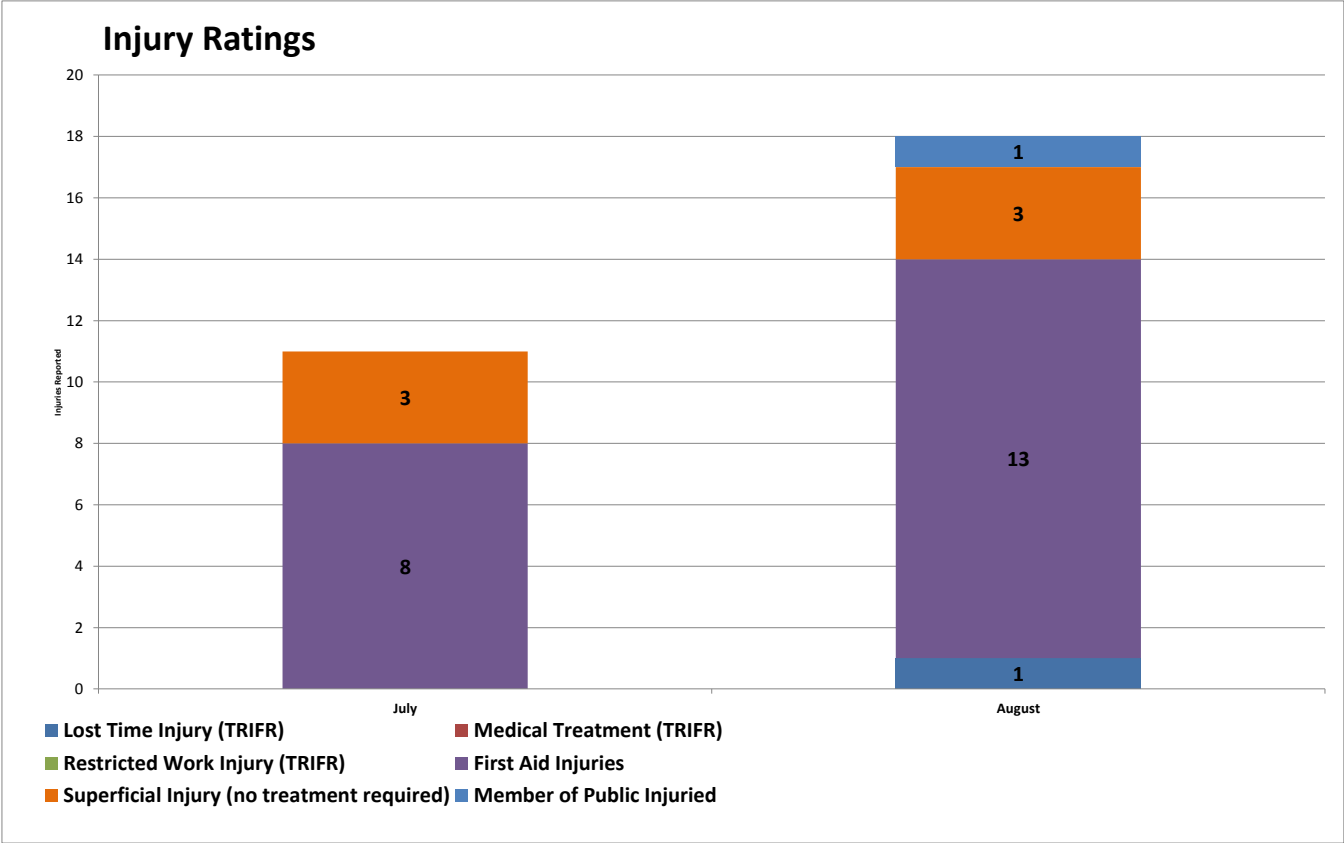
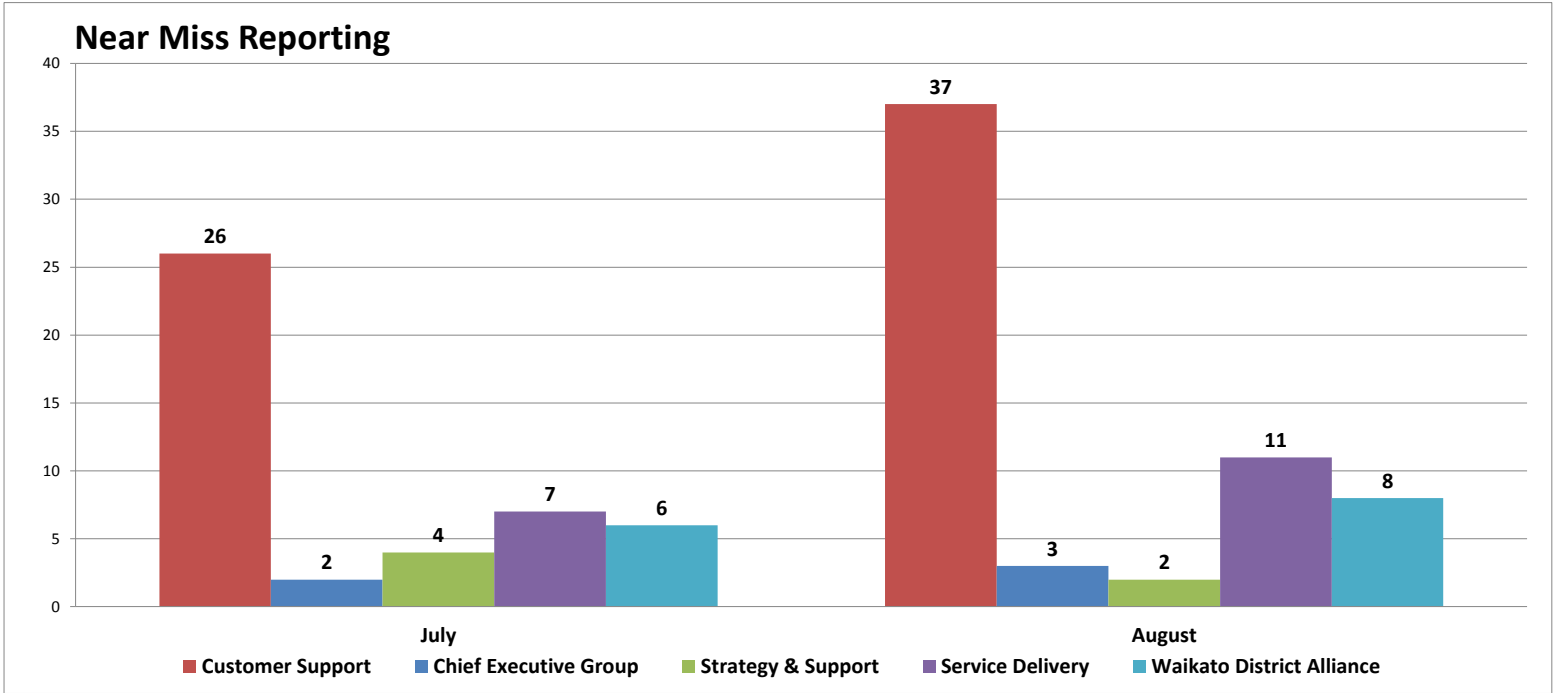
## 7. ATTACHMENTS

- Zero Harm Monthly Dashboard

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# Zero Harm Dashboard - Quarter One (July- August 2017)

Dashboard as at 30/08/2017



“Work safe, home safe”

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	21 August 2017
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301 / 1792137
<b>Report Title</b>	Waikato District Crime Prevention Technology Trust – Amendment to Trust Deed

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is for Council to make an amendment to the composition of the Trustees of the Waikato District Crime Prevention Technology Trust 2016 (hereafter referred to as the (“Trust”).

Council resolved in March 2016 to revoke the previous Trust’s Deed in favour of a new Deed for the operation and maintenance of public area security camera systems for the Waikato district. This was done by extending the area of jurisdiction of the new Trust, given that the size of the district increased with the incorporation of part of the Franklin district in 2010.

Council resolved in April 2015 that the membership of the new Trust be made up of the following:

- Two (2) Council-elected representatives;
- Three (3) Council-appointed community representatives;
- Two (2) officially appointed police representatives (one for the Waikato and one for Counties-Manukau areas of jurisdiction) and;
- One member of Council staff.

The purpose of this report is to gain Council’s approval to amend the composition of the trustees of the Trust by removing the member of staff as a Trustee. The intention was that the staff member provide support to the trustees, rather than perform the role and functions of a trustee. The staff member will provide support to the Trust.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** Council approves an amendment to the composition of the trustees of the Trust by removing the member of staff as a Trustee of the **Waikato District Crime Prevention Technology Trust**, with a subsequent amendment being made to the Trust Deed in this regard.

## **3. ATTACHMENTS**

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NIL

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	30 August 2017
<b>Prepared by</b>	Clive Morgan Economic Development Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301 / 1796248
<b>Report Title</b>	Mayoral Delegation to China

## **I. EXECUTIVE SUMMARY**

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Staff engaged Eastern Bridge to prepare and consult on an International Relations Strategy for Asia ("the Strategy"), is attached for adoption.

Based on the Strategy's recommendations, and discussions with the Economic Development Advisory Group of Council, local businesses and New Zealand Trade and Enterprise, Eastern Bridge were engaged to prepare an itinerary for a Mayoral delegation to China.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** Council adopt the **International Relations Strategy for Asia**;

**AND FURTHER THAT** Council approve a **Mayoral delegation to China**;

**AND FURTHER THAT** Council approve the high level itinerary prepared by Eastern Bridge;

**AND FURTHER THAT** Council approve expenditure up to a maximum of \$25,000 for a **Mayoral delegation to China** funded through the **General Accounting Reserve Fund**.

## **3. BACKGROUND**

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Eastern Bridge were engaged to prepare and consult on an International Relations Strategy for Asia. The Strategy was commissioned to provide direction and guidance to Council regarding how to best manage and engage: the existing Waikato-based businesses with links



to China; the growing level of Asia-based delegations visiting the district looking for investment opportunities; export opportunities for local businesses; and invitations received by the Mayor to visit China and Taiwan.

In order to optimise any investment in an International Relations Strategy, Eastern Bridge recommends that Council:

- establishes webpages in Simplified Chinese, Japanese and / or Korean;
- provides training opportunities to support Council staff, businesses and organisations to become Asia Ready;
- identifies a sister city partner which can raise the District's international image, provide a conduit to support economic development goals and enhance awareness in local communities through educational and cultural exchange;
- formalises processes for handling incoming enquiries;
- engages with stakeholders across key sectors and works collaboratively to engage internationally; and
- engages with community groups to encourage their support and participation in the relationship.

These recommendations will be incorporated into the Economic Development work programme over the next 12-months.

Subsequent to the development of the Strategy, and discussions with the Economic Development Advisory Group, Zealong Tea Estate, Cobb-Vantress and Yashili, Eastern Bridge prepared a high level itinerary for a Mayoral delegation to China. New Zealand Trade and Enterprise has offered staff support whilst in China, and provided input into the preparation of the draft itinerary.

The purpose of this delegation is to reciprocate the growing interest in the Waikato district shown by visiting Chinese delegations and the Foreign Direct Investment by Mengniu Yashili. Further, the visit is an opportunity to support local business that are already exporting to China or targeting exports to China. Specifically this delegation aims to:

- Support local business with interests in China including Zealong Tea Estate, local honey producers, and tourism operators;
- Test the opportunity for attracting Waikato District education export investment;
- Establish key relationships to support long term growth of inward investment (Foreign Direct Investment and business attraction) into the Waikato District;
- Research automotive industry cluster development in Jiangyin to inform an automotive industry training cluster pre-feasibility study for Hampton Downs; and
- Fulfil invitations to the Mayor to visit Mengniu/Yashili and Cobb Vantress.

The delegation party consists of:

- Mayor and Mayoress, Economic Development Manager, Simon Appleton (Eastern Bridge Consultant); and
- Gigi Crawford, Zealong Tea Estate General Manager (personally funding all costs).

The delegation are travelling from 14 October to 27 October.

The high level draft itinerary prepared by Eastern Bridge is as follows:

14 October	Clive Morgan and Simon Appleton travel NZ to Hong Kong, meet with Mayor and Mayoress in Hong Kong to then travel to Beijing.
17 October	Introduction to the Beijing MFAT / NZTE team and visit NZ Embassy. Support Zealong Tea Estate promotion. Meet with Mengniu.
18 October	Fly to Chengdu.
19 October	Attend NZ Consulate Market Day Expo. Mayor representing Waikato. Supporting Zealong Tea Estate and Hamilton & Waikato Tourism exhibit (to be confirmed).
20 October	Meeting with MFAT and NZTE – Introduction to business leaders.
21 October	Fly to Shanghai.
23 October	New Zealand Central office meeting with NZTE / ENZ / INZ / MFAT. Meet with Cobb Vantress Asia office.
24 October	Travel to Jaiding. Meet with Jaiding officials. Visit automotive cluster. Delegation presentation on Waikato Education opportunity.
25 October	Travel to Suzhou. Visit a school which is in the process of investing in NZ (second campus planned for Hauraki). Travel to Jiangyin to meet officials. Possible sister city? (This area is clustered with other cities that have sister city relationships with other Waikato region TA's).
26 October	Travel to Huaxi Village. Delegation presentation on Waikato education opportunities.
27 October	Travel to Pudong International Airport. Fly out to NZ.

## 4. CONSIDERATION

### 4.1 FINANCIAL

The projected expenditure for the delegation to China is up to a maximum of \$25,000 which include international flights, domestic flights, accommodation, sustenance and gifts.

The Mayor and Mayoress are personally funding their international flights and internal flights for the Mayoress.

The expenditure is proposed to be funded by the General Accounting Reserve Fund and complies with Council's Sensitive Expenditure Policy.

### 4.2 LEGAL

NIL

#### **4.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

The Mayoral delegation to China is consistent with the proposed International Relations Strategy for Asia and Economic Development Strategy.

#### **4.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS**

Not applicable.

### **5. CONCLUSION**

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This Mayoral delegation to China is a first time opportunity for Council to reciprocate the growing interest in our district shown by visiting Chinese delegations and the Foreign Direct Investment by Mengniu Yashili. It also provides an opportunity to support local business already exporting to China or targeting exports to China.

This report recommends Council adopts the International Relations Strategy for Asia and supports the proposed Mayoral delegation to China.

### **6. ATTACHMENTS**

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Proposed International Relations Strategy for Asia



# Waikato District Council

## International Relations Strategy

Prepared by Eastern Bridge



Eastern Bridge



# CONTENTS & SUMMARY

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Summary

China

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Hong Kong & Taiwan

Hong Kong & Taiwan: statistics

South Korea

South Korea: statistics

Japan

Japan: Statistics

Sister Cities

Exchange

Export Education

Investment Attraction

Trade



The prime rural land of the Waikato District provides a strong economic foundation for many urban communities and diverse agricultural, energy and manufacturing activities. Rapidly developing sectors in the District include Information Media and Telecommunications, Healthcare and Social Assistance, Construction and Manufacturing, all of which are experiencing growth higher than 11.5 percent per annum.

The strong economic performance which the District has been experiencing over the past 5 – 10 years has engendered interest in developing relationships internationally which would lead to increased trade and investment, as well as educational and cultural exchange. Accordingly, Eastern Bridge has been engaged by the Council to assist with the management of its international relationships.

The first part of Eastern Bridge's management service was to develop a strategy in conjunction with the Council, which was aimed at identifying areas of focus. The strategy document provides an overview of North East Asian regional markets, with reference to the main economic opportunities available to those who wish to develop constructive international relationships. Such opportunities may include investment, export education, tourism and trade.

The Strategy makes seven recommendations for the Council. These recommendations are that the Council:

- identifies a market or markets on which to focus
- develops webpages in Simplified Chinese, Japanese and / or Korean . These pages should provide relevant information relating to business and economic development opportunities
- provides training opportunities to support the Council staff, businesses and organisations to become Asia Ready
- formalises a processes for handling incoming enquiries
- identifies a sister city partner which can raise the District's international image, provide a conduit to further economic development goals and enhance awareness in local communities through educational and cultural exchange
- engage with industry sector groups to encourage involvement in the International Relations Strategy
- engage with the community to encourage residents' support and participation in the relationship

# CHINA



The People's Republic of China is the world's most populous nation and one of the largest economies (2nd by nominal GDP, 1st by purchasing power parity). The world's largest exporter, China produces a vast array of agricultural, industrial and consumer products. With its growing prosperity, China has been able to transform itself into a global economic powerhouse over the past few decades.

China is New Zealand's main trading partner as well as our largest source of international students. There is also a steadily increasing number of Chinese tourists visiting New Zealand. Chinese migrants make up an important segment of New Zealand's population, thereby enhancing the cultural diversity of their adopted communities. Currently the largest Chinese communities are based in Auckland, Christchurch and Wellington. There are, however, rapidly growing communities throughout provincial New Zealand.



People’s Republic of China (China) 中华人民共和国（中国）									
Population		1,367,485,388				Government links with New Zealand		Yes	
Capital		Beijing				Representative in New Zealand		Ambassador Wang Lutong	
NZ-China Economic Links									
<p>In 2014, 215,040 Chinese tourists visited New Zealand. They spent \$1 billion, or an average daily spend of \$710.</p> <p>4% of Chinese international students choose to study in here. In 2014 there were 30,179 Chinese students in New Zealand.</p> <p>Chinese invested \$102.9 billion (USD) overseas in 2014. They invested \$1.9 billion (NZD) in NZ during 2015. Chinese investment in New Zealand amounted to 14% of all inward FDI (2015).</p> <p>China takes 15% of all NZ export products (\$8 billion). China imports mostly primary products including: dairy, meat, wood and seafood.</p>				Currency		Yuan (RMB)			
				GDP Growth		6.7%			
				GDP (PPP)		\$19.51 trillion			
				GDP Per Capita (PPP)		\$14,300			
				Gross National Savings		47.4% of GDP			
				Foreign Reserves		3.21 trillion			
				FDI outward		1.1 trillion			
				FDI inward		1.7 trillion			
				% of global GDP in New Zealand		14%			
				Export value		\$2.27 trillion			
				Import value		\$1.596 trillion			
				NZ export		\$NZ10,719 million			
The People									
Workforce		800 million				Chinese and Waikato			
Unemployment		4.2%				<p>Very few Chinese have a good knowledge of the Waikato Region although there is a small Chinese community of approximately 7,000 living in and around Hamilton.</p> <p>There are also a number of Chinese international students studying at Waikato University. Many of these students will either return home or move to Auckland following graduation.</p> <p>There are several Chinese owned businesses operating in the Region, including construction, dairy processing, as well as small hospitality businesses.</p>			
Language		Mandarin (the Common language) but there is a range of dialects							
Ethnic Groups		Han make up 91% of China. There are up to 50 Ethnic minorities							
Major Cities		Shanghai 23.7m Beijing 20.3m Chongqing 13.3m Guangdong 12.4m Tianjin 11m							
Chinese in NZ		260,121 (89,121 by birth, 171,000 by ancestry) (2013 Statistics NZ)							
NZers in China		Approx. 2000							
Waikato District Chinese		Approx. 20							
Foreign Relations									
<p>There are a number of connections between Waikato Region and China, however there currently isn’t any formal relationships between Waikato District and China.</p>				Sensitivities					
				<p>China has a number of sensitive border disputes with its neighbours. The PRC claims sovereignty over Taiwan (ROC), a claim which Taiwan disputes. New Zealand supports the PRC’s claim. The Chinese diaspora living in New Zealand tends to maintain strong links with the Mainland and national pride can sometimes cause conflict with other ethnic groups in New Zealand.</p>					



# HONG KONG & TAIWAN



Hong Kong is a Special Administrative Region of the People's Republic of China, located in the south of the country. Originally a British colony, it was returned to China in 1997. Due to this colonial history it enjoys a high level of autonomy over its affairs. The GDP of Hong Kong is staggering for the size of the region. 2015 estimates for GDP were \$412.3 billion – Purchasing Power Parity (PPP) and \$310 billion (nominal). Hong Kong has the 10<sup>th</sup> highest GDP per capita of all countries. The Chinese mainland is Hong Kong's main trading partner, accounting for over half of all trade.

Taiwan is an island in Southeast Asia, located north of the Philippines and off the southeast coast of China. In July 2013, Taiwan and New Zealand signed a free trade agreement, making it an attractive place for Kiwis to do business. Taiwan has a population of over 23 million people. Approximately 78% of these live in urban areas. The largest city is the capital, Taipei, with 2.6 million people. Other major cities include Kaohsiung (1.5 million), Taichung (1.2 million) and Tainan (815,000). Most of the population and infrastructure are on the western coast of the Island due to the rugged, mountainous terrain on the east. With a GDP per capita of \$46,800, Taiwan is one of the most prosperous societies in Southeast Asia.

Hong Kong Special Administrative Region of the People's Republic of China (Hong Kong)				Republic of China (Taiwan) 中華民國 (台灣)	
Population				Population	23,508,362
Capital	Hong Kong			Capital	Taipei
Government links with New Zealand	Via the Embassy of the People's Republic of China			Government links with New Zealand	Unofficial links via the Taipei Economic and Cultural Office
Representative in New Zealand	Wang LuTong			Representative in New Zealand	Wu Chien-kuo
Currency	Hong Kong Dollar (HKD)			Currency	Yuan (TWD)
GDP Growth	2.4%			GDP Growth	0.7% (2015 est.)
GDP (PPP)	\$414.6 billion			GDP (PPP)	\$1.099 trillion (2015 est.)
GDP Per Capita (PPP)	\$56,700			GDP Per Capita (PPP)	\$46,800 (2015 est.)
Gross National Savings	24.8% of GDP			Gross National Savings	36.3% (2015 est.)
FDI outward	\$1.72 trillion			FDI outward	\$271.9 billion (31 December 2015 est.)
FDI inward	\$1.838 trillion			FDI inward	\$69.09 billion (31 December 2015 est.)
% of investment in New Zealand	4%				
Export value	\$499.4 billion			Export value	\$USD \$284.9 billion (2015 est.)
Import Value	\$524.3 billion			Import value	\$USD \$228.6 billion (2015 est.)
NZ export	\$912 million (NZD)			NZ export	\$NZ 1 billion (2014)
Sensitivities: Hong Kong is a fairly autonomous self-governing city which falls under the People's Republic of China. There is tension between the people of Hong Kong and the Mainland Chinese living and travelling there. There is also tension between the people of Hong Kong and their government which is seen to be too pro-Beijing. Tension between the Hong Kong government and Beijing government also exists.				Sensitivities: Taiwan is not officially recognised by the New Zealand government. The People's Republic of China has a claim over Taiwan.	



# SOUTH KOREA



South Korea is one of the most highly developed and prosperous nations in the world. It has a population of approximately 50 million, 82.5% of which lives in urban areas. Major cities include the capital, Seoul (9.7 million people), Busan (3.2 million), Incheon (2.6 million) and Daegu (2.2 million). South Korea's economy is largely export based. \$535.6 billion worth of goods and services were exported in 2015 making South Korea the 6<sup>th</sup> largest exporter globally.

New Zealand and S. Korea have complementary economies and are natural trading partners. S. Korea is our sixth largest export destination. Two-way trade has grown more than four times since 1990. New Zealand is popular with Korean tourists who are our seventh largest group of overseas visitors. South Korea is also New Zealand's fourth largest source of international students. In 2015 New Zealand and S. Korea signed a Free Trade Agreement which came into effect in December 2015. This comprehensive agreement contains a section designed to encourage freer flows of investment.



Korea 대한민국									
Population		49,115,196 (July 2015 est.)				Government links with New Zealand		Embassy in Wellington	
Capital		Seoul				Representative in New Zealand		Ambassador Kim Hae-yong	
NZ-Korea Economic links									
In December 2015 New Zealand entered into a Free Trade Agreement with South Korea. 74,224 Korean tourists visited New Zealand in 2015, an increase of 23.1%. In 2015 Korean companies invested \$484 million in New Zealand.				Currency		Won (KRW)			
				GDP Growth		2.6% (2015 est.)			
				GDP (PPP)		\$1.849 trillion (2015 est.)			
				GDP Per Capita (PPP)		\$36,500 (2015 est.)			
				Gross National Savings		35.7% of GDP (2015 est.)			
				Foreign Reserves		\$368.5 billion (31 December 2015 est.)			
				FDI outward		\$293.2 billion (31 December 2015 est.)			
				FDI inward		\$191.3 billion (31 December 2015 est.)			
				% of global FDI in New Zealand					
				Export value		\$535.5 billion (2015 est.)			
				Import value		\$430.8 billion (2015 est.)			
				NZ export		\$1.8 billion			
The People									
Workforce		26.89 million (2015 est.)				Koreans and Waikato			
Unemployment		3.5% (2015 est.)				There is a small but notable Korean population in the Waikato Region. Korean migrants are one of the largest owners of sushi shops locally. There are also Korean owned education businesses, supermarkets and hair dressers. There are several Korean churches which play an active role in the Waikato Korean community.			
Language		Korean, English (widely taught in junior high and high schools)							
Ethnic Groups		homogeneous (except for about 20,000 Chinese)							
Major Cities		Seoul 9.77 m Busan 3.21 m Incheon 2.68 m Daegu 2.24 Daejon 1.56 m Gwangju 1.53 m (2015)							
Koreans in NZ		30,171 (2013 Statistics NZ)							
NZers in Korea		1,500							
Waikato Koreans		Approx. 500							
Foreign Relations									
There are no formal relationships between Waikato District and a Korean city.						Sensitivities			
						Koreans generally prefer to stay within their own communities. This makes it hard for smaller centres to attract Korean migrants.			

# JAPAN



Japan is another of the most highly developed and prosperous nations in the world. A world leader in consumer electronics and car manufacturing, it is currently the third largest economy in the world (by nominal GDP), behind China and the USA. With a population of over 126 million, Japan is the 3rd most populous nation in East & South-east Asia. The GDP of Japan is currently comprised of 1.2% agriculture, 26.6% industry and 72.2% services.

New Zealand has a strong and complementary trading relationship with Japan, founded on long-established contracts, reliability and high quality products. New Zealand supplies food and industrial materials, such as wood and aluminium, whilst Japan exports finished industrial goods and machinery. Services exports between our two countries play a big part in our trading relationship, particularly in the education and tourism sectors. Japan is New Zealand's third largest source of overseas students (after China and India), and the fifth largest source of tourists. Japan is also New Zealand's fifth largest source of foreign direct investment, with significant investments in the forestry sector.





Japan 日本国									
Population		126,919,659 (July 2015 est.)				Government links with New Zealand		Embassy in Wellington	
Capital		Tokyo				Representative in New Zealand		Ambassador Toshihisa Takata	
NZ-Japan Economic Links									
<p>New Zealand and Japan have enjoyed a relationship which has spanned decades. During the 1980s and 1990s many Kiwis studied Japanese and there were a great number of sister city relationships formed. While the Japanese economy has cooled in recent years it is still the third largest economy in the world and New Zealand’s fourth largest trading partner. 93,600 Japanese tourists visited New Zealand in the past 12 months, an increase of 11% on the previous year. 9,742 Japanese students studied in New Zealand in 2014. In 2014 Japan imported \$2.9 billion worth of New Zealand goods.</p>				Currency		Yen (JPY)			
				GDP Growth		0.5% (2015 est.)			
				GDP (PPP)		\$4.83 trillion (2015 est.)			
				GDP Per Capita (PPP)		\$38,100 (2015 est.)			
				Gross National Savings		25.3% of GDP (2015 est.)			
				Foreign Reserves		\$1.261 trillion (31 December 2014 est.)			
				FDI outward		\$1.313 trillion (31 December 2015 est.)			
				FDI inward		\$217.4 billion (31 December 2015 est.)			
				% of global FDI in New Zealand		7%			
				Export value		\$624 billion (2015 est.)			
				Import value		\$625.4 billion (2015 est.)			
				NZ export		\$2.9 billion (2014)			
The People									
Workforce		64.32 million (2015 est.)				Japanese and Waikato			
Unemployment		3.3% (2015 est.)				<p>There is a small resident population of around 170 Japanese living in the Waikato Region. The main employer is the food and hospitality sector.</p>			
Language		Japanese							
Ethnic Groups		Japanese 98.5%, Koreans 0.5%, Chinese 0.4%, other 0.6%							
Major Cities		Tokyo 38.0 m Osaka-Kobe 20.23 m Nagoya 9.46 m Kitakyushu-Fukuoka 5.51 m Shizuoka-Hamamatsu 3.36 m Sapporo 2.57 m (2015)							
Japanese in NZ		14,118 (2013 Statistics NZ)							
NZers in Japan		3,000 (2016 est.)							
Foreign Relations									
There is no formal sister city relationship between Waikato District and a Japanese partner									



# SISTER CITIES

The educational and cultural exchange benefits of Sister City and Friendship City relationships are well understood in New Zealand but there is less awareness of the important role these relationships can play in economic development. As a general rule, these Sister and Friendship City relationships have significance for Chinese, Japanese and Korean authorities and can provide less restricted access to government departments, civic and government leadership, as well as businesses and organisations which would otherwise be inaccessible to New Zealand commercial interests. Such relationships legitimise the activities of New Zealand companies operating in an Asian Sister or Friendship City, especially when the companies are seen to be supported by a New Zealand council. Finally, they can provide an important platform for the promotion of New Zealand products and services, thus facilitating opportunities for economic development.

A Sister City relationship should not be entered into lightly. To be successful, any relationship should be based on mutual benefit. With this in mind, it is important for the Council to have clearly established goals when developing their partnerships.





Culture, educational exchange and civic visits are fundamental building blocks in the Sister and Friendship City relationship and later will provide a platform for establishing business opportunities. Such exchanges often have great significance, especially when New Zealand participants show a genuine interest in the language and culture of their Sister or Friendship City. Civic visits are an important indicator that the relationship is being taken seriously. They are expensive: for outgoing delegations, flights, accommodation and spending money; for incoming delegations, the cost of hosting. Delegations must be well prepared: interested parties should be invited to participate; the decision makers in the visiting group should be identified; relevant information supplied - for example, information about local schools if attracting international students is an identified priority.



# EXPORT EDUCATION



Export education is New Zealand's fifth largest export and contributed \$3.53 billion in 2015. The Government has set a target to increase the sector to \$5 billion by 2025. Export Education directly supports 30,000 jobs while providing downstream economic benefits, for example, through increased retail activity and additional income to homestay parents. International students come in many guises: primary age students accompanied by a parent; intermediate and high school students; tertiary level students; English language students; those studying short term and specialist programmes and those attending training camps.

Promoting a city as a location for Export Education is a significant task and requires substantial engagement with local education stakeholders. As with the promotion of tourism, specific information for each city or district needs to be developed. This should include the local 'story', what differentiates your district from others (in particular Auckland) and the services and pathways to further study or employment.

The Export Education sector is price sensitive and while New Zealand is the most cost effective 'western' destination for international students, Auckland dominates the market offering a range of price options. Finding suitable homestays can be a challenge. Having a reliable pool of 'kiwi' homestays is an advantage when trying to attract students. Apart from regular classes, there is a strong demand for short term and specialist programmes which can be developed by schools, or third party education providers.

A council can play an important role in promoting their district as an education destination. A Sister City connection can act as a conduit to an Education Bureau in the target city. Information can be provided on council websites.



# INVESTMENT ATTRACTION



For New Zealand to grow and prosper, it needs to be connected as efficiently as possible to our trade and investment partners. As part of that process, Foreign Direct Investment (FDI) has become increasingly important. America is the largest investor in New Zealand. China is the second. Contrary to common belief, the United States is the biggest purchaser of New Zealand property and land, while most Asian countries have generally focused their investment on food production and processing (especially dairy) and the waste management and energy sectors.

Most New Zealand local authorities specify investment attraction as one of their motivations for developing a Sister City relationship. Many East Asian local authorities have the same motivation but few New Zealand local authorities are ready to deal with investment enquiries. Councils should be prepared to provide relevant information in the target language. Information required includes: New Zealand specific data on immigration; taxation; investment and employment policies. Also available should be information on local economies; markets; infrastructure; logistics; labour; salaries and sector-specific data for cities and districts.

Should a council wish to attract interest in a particular project, an investment case should be prepared. Councils should consider whether they will offer incentives to potential investors. These may include long term leases, property development, or the provision of a case manager to assist the investor through the process. Investment projects can be promoted through council websites, as well as by leveraging Sister City relationships to connect with

# TRADE



Councils can play an important role in assisting exporters of local products. While it isn't a council's responsibility to sell the product, it can provide market information and training through seminars. The council can also help to connect local businesses with counterparts in Sister Cities by including them in mayoral-led delegations and working with the partner government and New Zealand Trade and Enterprise to arrange suitable meetings. Local businesses can also be showcased through the gift-giving process, where high quality, locally produced products may be presented to the delegates. There are a number of e-commerce and m-commerce (mobile-commerce) companies operating in New Zealand which provide both direct sale and export services. These companies can be an effective way to sell products into offshore markets, however they must be approached with caution as there are often high fees and high rates of commission involved.



# TOURISM



It is important to note that the easiest Asian groups to attract for tourism purposes will be those with ethnic communities already living in New Zealand. Such groups are an important barometer of the local tourism offering and its suitability for Asian travellers. There are three main categories of tourists: those who travel in groups, on package tours and as independent travellers.

Promotional material for tourism should be available in the target languages. It should include the 'story' of the tourism product. The uniqueness of the experience should be highlighted and any safety issues explained.

Dining and accommodation options need to be considered. While many travellers will want to savour New Zealand food, those staying in the country for longer periods will probably prefer food which is familiar.

Tour packages are an efficient way of attracting Asian travellers. They can be promoted directly through the Sister City conduit to the local tour companies in Asia. It will be expected that a commission will be paid to the Asian booking agent, so this will need to be included in the overall price of the product.

Councils should encourage tourism operators in their area to embrace WeChat. This is a powerful tool for introducing the Chinese to New Zealand's tourism services. The platform allows for the inclusion of text, photos and videos; it enables followers to ask questions and add comments and even purchase services and products.



1. That the Council establish webpages in Simplified Chinese, Japanese and / or Korean. These pages should provide important information relating to migrants who wish to establish a business or invest locally.

There is very little information about the Waikato District available in Chinese, Japanese or Korean. By providing content in the migrants own language you are showing them that you are a welcoming district, you will also set yourself apart from other districts. Suggested content includes:

Publicly Available	
General overview	<ul style="list-style-type: none"> <li>• Message from the mayors and a general welcome</li> <li>• The Waikato story</li> </ul>
Economic Overview	<ul style="list-style-type: none"> <li>• Demographics</li> <li>• General economic performance statistics</li> </ul>
Business Environment	<ul style="list-style-type: none"> <li>• Describe key business-enabling infrastructure</li> <li>• Distance to markets (Domestic and International)</li> <li>• Introduce business organisations (Chamber of Commerce etc)</li> </ul>
Lifestyle Overview	<ul style="list-style-type: none"> <li>• Housing Information</li> <li>• Healthcare Services</li> <li>• Aged Care Services</li> <li>• Childcare, Schools and Tertiary Services (including academic ranking) - this will also help with international students.</li> <li>• Tourism and other scenic spot information.</li> </ul>
Contacts	<ul style="list-style-type: none"> <li>• Relevant contacts and profiles</li> </ul>

Existing Resources	(This information is already available on the relevant government website)
Immigration Policy	Immigration New Zealand
Taxation Policy	Inland Revenue Department

Available on Request	
Indicative Costs of doing Business in the Waikato	<ul style="list-style-type: none"> <li>• Average utility prices.</li> <li>• Logistics costs</li> <li>• Rental costs (based on office and industrial premises).</li> <li>• Average cost of employing staff.</li> </ul>
Business Opportunities	<p>For specific investment projects, information relating to an individual project should be provided but only after due-diligence has been conducted on the incoming enquirer.</p> <p>When the investor is proven to be credible, more information on each project can be made availa-</p>



## 2. That the Council provide training opportunities to support Council staff, businesses and organisations to become Asia Ready.

	Action	Responsibility
Training Scheduled be Developed	Training for Council Staff and Elected Representatives	Eastern Bridge / Council
	Training for Schools and Education	Eastern Bridge / Council
	Training for Tourism Operators	Eastern Bridge / Council
	Training for Exporters (SMEs)	Eastern Bridge / Council
Introductions to Trade Associations	A list of relevant support organisations will be compiled and made	Eastern Bridge

Did you know that East Asian and New Zealand cultures differ greatly and that without an understanding of the basic cultural dynamics it can be a struggle to understand why Asian partners take certain actions? Three important Asian cultural concepts are 'Saving Face', 'Relationships' and 'Obligation', or 'Mianzi',

Mianzi (saving face)	<p>Mianzi literally means 'face' in Chinese, however this concept is used throughout East Asia. In Western terms, it could be compared to a highly exaggerated form of kudos. You can give and receive 'mianzi'. You can also take away and lose 'mianzi'.</p> <p>Mianzi can be given through sincere compliments, symbolic gestures, hosting of banquets or the giving of gifts. Mianzi can be taken away by proving someone wrong, correcting them, or undermining their authority. Simple mistakes may have serious consequences, such as placing the head of a group in the wrong location at a formal meeting.</p> <p>By giving mianzi over a period of time you will start to build 'guanxi'.</p>
Guanxi (relationships)	<p>Guanxi, or 'relationships' is a concept which is widely discussed. Many Westerners consider guanxi as something which can be built up over a short period of time – this is not the case.</p> <p>Guanxi is developed through long-term mutual exchange and respect. People who claim to have guanxi have usually endured struggles and had their relationship tested.</p> <p>When true guanxi is developed both parties can feel secure in the knowledge that the other has their best interests at heart and will avoid doing anything to hurt the other's interest.</p>
Renqing (obligation)	<p>Renqing is a far less discussed concept in Western literature. Renqing is best described as 'obligation', and comes with guanxi. Renqing may not be obvious and takes time to develop. For example, if a Chinese friend of the Council continually hosts Council delegations in China, an obligation to reciprocate may be expected of the Council at a later stage. It is important to understand when Renqing becomes corruption.</p>

3. That the Council identifies a sister city partner which can raise the District's international image, provide a conduit to support economic development goals and enhance awareness in local communities through educational and cultural exchange.

When choosing a sister city partner it is important to take into account many variables including: size, geographic location, existing contacts, willingness to engage and the alignment of the goals of both parties. It is recommended that a council doesn't rush into a relationship. Initially, a council should develop in outline what cooperation and partnership would look like. Once both parties are agreeable to the outlined relationship it is safe to proceed by signing an MOU. This is not a legal document but does provide a framework for future cooperation. Once tangible and ongoing benefits have been proven both parties may wish to further upgrade their relationship and sign a Sister City agreement.

City snapshots—Three cities looking for New Zealand partners	
Jiangyin (China)	<p>Jiangyin is a township under the Wuxi government's administration (sister city with Hamilton). Jiangyin has a population of just over 1.2 million people and is just over one-hour drive from Shanghai's Jiading district (sister district of Hauraki).</p> <p>Jiangyin is ranked the second richest town in China (based on his size). Jiading offers a higher standard of living than most cities or towns in China. There is a high proportion of high net wealth individuals residing in the area. There are opportunities for Waikato businesses to sell local products and for schools to recruit international students. There is also an opportunity to attract investment under Immigration New Zealand's Investor Migrant Scheme.</p>
Iksan (South Korea)	<p>Iksan is a city on the south west coast of South Korea. The city is less affluent than those of Seoul, Busan or their neighbouring provinces, however Central Government has invested heavily in the province to boost economic development.</p> <p>Iksan city has been designated as a key food research and processing hub. Several universities and food tech companies have relocated to the area and key infrastructure has been developed. Many Korean food processing businesses have based themselves in the city. Jeollabuk Province which surrounds Iksan is an important farming area.</p> <p>There are opportunities to recruit international students and for investment into food processing, as well as</p>
Suzhou Industrial Park (China)	<p>Suzhou Industrial Park (SIP) is a high tech industrial and commercial centre in Jiangsu province. SIP is under the administration of Suzhou Local government but enjoys relative autonomy. The Park has the goal of attracting international high-tech industries, promoting innovation and assisting in technology transfer.</p> <p>SIP has direct rail links to Shanghai, Hangzhou and the Jiangsu Provincial Capital, Nanjing.</p> <p>The Park is separated into many zones (including a tourism zone) and boasts several resorts, activity centres and scenic spots. There is also a science and education zone where many top Chinese universities have established graduate schools and research institutes.</p>



## 4. That the Council formalises processes for handling incoming enquiries

Enquiry received	Respond in the language in which the enquiry was received and introduce the online resources. Welcome further contact and advise the enquirer that he / she can communicate in their own lan-
Follow up communication asking for more	Council needs to clarify what specific information is required if the enquirer has not already made this clear.
	If the investor doesn't respond with specific information there is a good chance they are time wasters. Leave the dialogue open for them to come back with more information.
	When an enquiry comes back with more specific information, determine whether the aspirations are compatible with those of Waikato District.
	Should the aspirations not be appropriate for Waikato the enquirer could be referred to another local authority.
Due Diligence	If their proposals are compatible, seek more information about the client's background. Arrange a meeting if possible, either at the Council offices or in Auckland if the enquirer is in New Zealand.
	Once Council has the enquirer's original name and some background information, conduct basic due diligence online.
Gauge importance	After identifying whether the potential investor is worth pursuing, it is then important to gauge the possible scale and scope of the project.
	If the potential economic benefit of the investment is minimal, provide supporting information in the enquirer's own language but do not actively offer additional support.
Assign a Case Manager	If the potential scale of the investment will bring meaningful benefits to the Region, introduce a designated contact person (a case manager) who will work with the potential investor.
	The Case Manager will engage with the investor (or the investor's translator) in English but important documentation can be prepared and provided in the investor's first language.  Engage with the potential investor on his /her terms, for example WeChat if that is his /her chosen
Arrange a meeting	Learn about the investor and develop a dossier on the project, related people and activities. Be aware of commercially sensitive information and sign a confidentiality agreement if necessary.
	Identify what support the investor needs from Council. It is important to make a judgement as to whether the investor's needs are realistic.
	Should this not be the case, negotiate with the investor and he / she will probably revise his / her position.
	Conduct a basic feasibility assessment on the project and assess whether it can be achieved with help from Council.
	If Council support is required, the Case Manager should work with the investor to develop an economic benefit report to present to Council.

## 5. That the Council engages with stakeholders across key sectors and works collaboratively to engage Internationally.

	Activity	Responsibility
Investment	Identify key stakeholders	Council
	Develop a list of investment-ready projects	Council / Eastern Bridge
	If capacity allows, develop business cases for projects which do not have an existing investment case	Council
	Produce language specific content introducing the area and investment conditions.	Eastern Bridge
	Promotion (locally and internationally)	Council / Eastern Bridge / INZ / NZTE
	Council led delegation	Council / Eastern Bridge / INZ
Export Educa- tion	Identify sector stakeholders	Council / Schools / ENZ / Eastern Bridge
	Develop a database of key information about the schools.	
	Develop suitable marketing material	
	Engage with agents	
	Council led delegation	Council / Eastern Bridge / INZ
Trade Facilita- tion	Identify key stakeholders	Council / Chamber of Commerce / Eastern Bridge
	Training	Council / Eastern Bridge / NZCTA / KNZBC / NZJBC
	Introductions to supporting organisations	NZTE / MFAT / NZCTA / KNZBC / NZJBC / Eastern Bridge
	Local catalogue of products (translated)	Council / Businesses / Eastern Bridge
	Council led delegation	Council / Eastern Bridge / NZTE
Tourism	Identify stakeholders	Council
	Training	Eastern Bridge
	Introduction to supporting organisations	TNZ / Eastern Bridge / Agents
	Develop marketing material (translation)	Businesses / Eastern Bridge
	Engage with local ethnic media	Eastern Bridge

6. That the Council engages with community groups to encourage their support and participation in the relationship

Actions will depend on which target market the Council selects.



Waikato District International Relations Strategy Developed by Eastern Bridge Limited



Simon Appleton 方志杰  
General Manager

Eastern Bridge Limited

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E: [simon@easternbridge.co.nz](mailto:simon@easternbridge.co.nz)  
W: [www.easternbridge.co.nz](http://www.easternbridge.co.nz)

### **Open Meeting**

<b>To</b>	Waikato District Council
	Chris Clarke
<b>From</b>	Acting General Manager Service Delivery
<b>Date</b>	4 September 2017
<b>Prepared by</b>	Wayne Furlong Asset Management Team Leader
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	CCL2017
<b>Report Title</b>	2017 Amendments to 2011 Speed Limits Bylaw consultation

## **I. EXECUTIVE SUMMARY**

---

The Proposed 2017 Amendments to the Waikato District Council Speed Limits Bylaw 2011 report (P& R1708/01) to Policy & Regulatory Committee meeting in August 2017 sought approval for Council to consult with their community on the proposed changes to the Speed Limits Bylaw.

The Policy & Regulatory Committee resolved that consultation on the Speed Limits Bylaw commence on 1 September and run through until 2 October with the Hearing date scheduled for 21 November.

Staff are recommending to add Horotiu Bridge Road to the Proposed 2017 Amendments to the Waikato District Council Speed Limit Bylaw 2011. Due to the recommended addition of Horotiu Bridge Road it is proposed to change the consultation period to 13 September 2017 to 13 October 2017 with the Hearing date scheduled for 27 November.

Horotiu Bridge Road has been the subject of recent safety improvements. In order to cater for the increasing traffic flow, in particular heavy vehicles and a new sub-division entranceway, as part of that strategy the road has been subjected to a technical speed limit review by a consultant. This review was in line with the new NZTA speed management guidelines. The recommendation is for the reduction of the speed from 70 to 60km/hr and 100 to 80km/hr in the respective zones.

## **2. RECOMMENDATION**

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**THAT the report from the Acting General Manager Service Delivery received;**

**AND THAT Horotiu Bridge Road be included in the Proposed 2017 Amendments to the Waikato District Council Speed Limits Bylaw 2011 for consideration through the Special Consultation Process;**

**AND FURTHER THAT the dates for the consultation process change to 13 September to 13 October 2017 and the Hearing date change to 27<sup>th</sup> November 2017.**

### **3. BACKGROUND**

---

Of particular concern is the crossing safety of the students at Horotiu school. The school has approached Council about this and staff are working with them to develop a controlled crossing point for the school start and end times. Council have committed to delivering this facility by the year end. The operation of the kea crossing will necessitate the mid-block stopping of traffic. The reduction of speed of the vehicles approaching the crossing point will improve its safety. In addition, there will be times when students need to cross outside of the kea crossing operation times, which would be facilitated by lower traffic speeds.

The school has become somewhat frustrated by the length of time that the process has taken, particularly with the hold put on new speed limit assessments last year when the new Speed Management Guide document was out for consultation, and have approached their MP (Barbara Kruiger) for assistance. See attached the letter received by Council from the Minister Parliament.

Council staff have met with the School Principal and are working through the issues. Staff are confident that a safer environment can be provided for the school and are aligned with the school's desire for the speed limit to be reduced.

The above processes have all come together over the last few weeks and as such, missed the opportunity to be included within the Speed Bylaw report to the Policy and Regulatory Committee earlier this month. Following a discussion with the Policy & Regulatory Chair, staff would like to include Horotiu Bridge Road in this year's speed limit review process. To do this, we will need to include the road in the September Community Board and Committee agenda reports and retrospectively request permission for it to be added to the process at the 11 September Council meeting. Whilst not an optimal process, staff's view is that this is a unique situation given the nature and state of the road.

Due to the suggested addition of Horotiu Bridge Road staff are proposing to change the consultation period to 13 September to 13 October with the Hearing date scheduled for 27 November.

### **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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#### **4.1 DISCUSSION**

##### Addition of Horotiu Bridge Road

After further consideration, staff believe that Horotiu Bridge Road should be considered as part of the special consultative procedure.

### Consultation dates

Consultation on the 2017 Amendment to the 2011 Speed Limits Bylaw was planned to start on 1 September however due to staff recommending that Horotiu Bridge Road be included in the consultation and the timing of this Council meeting, consultation will not be able to commence until 13 September and will consequently run through until 13 October. The hearing date has been rescheduled for 27 November 2017.

## 4.2 OPTIONS

**Option 1:** Do not include Horotiu Bridge Road in the consultation on the Speed Limits Bylaw.

**Option 2:** Include Horotiu Bridge Road in the special consultation procedure of the Speed Limits Bylaw and change the consultation period and Hearing date.

## 5. CONSIDERATION

### 5.1 FINANCIAL

There are no financial implications should Council resolve to include Horotiu Bridge Road in the special consultation procedure.

### 5.2 LEGAL

Council is legally required to undertake a special consultative process on the 2017 Amendments to the Speed Limits Bylaw 2011. The proposed speed change for Horotiu Bridge Road cannot be included as part of the consultation for the 2017 Amendments to the Speed Limit Bylaw 2011 unless it has been through a special consultative procedure.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Council's roading strategy recognises safety as it's number one priority. This proposal is in line with that strategy as it recognises a high risk area undergoing rapid change due to growth and vulnerable road users in the area.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The Speed Limits Bylaw triggers Council's Significance and Engagement Policy as the Special Consultative Procedure is required.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Media Release/Public Notice Online tools Letters to stakeholders Reports to Community Boards and Committees				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
x			Internal
x			Community Boards/Community Committees
x			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
			Other Please Specify

## 6. CONCLUSION

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The proposal is in line with Council's roading safety strategy and early implementation will deliver greater benefits. The speed limit on Horotiu Bridge Road should be reviewed as part of the 2017 Amendment to the 2011 Speed Limit Bylaw.

## 7. ATTACHMENTS

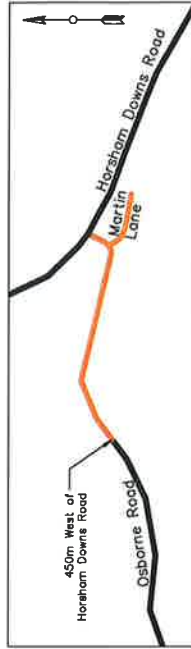
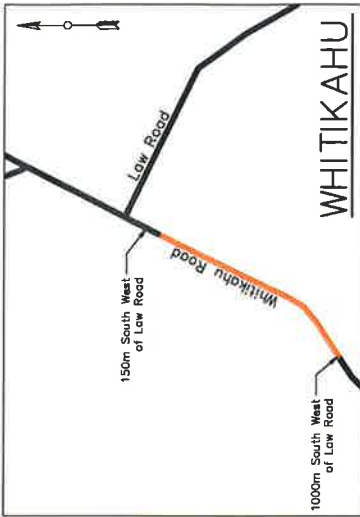
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- Speed Limit Map – Horotiu (Map 14)
- Letter from Barbara Kuriger MP re Horoitu School crossing



# Waikato District Speed Limit Bylaw 2011 2017 Proposed Amendments

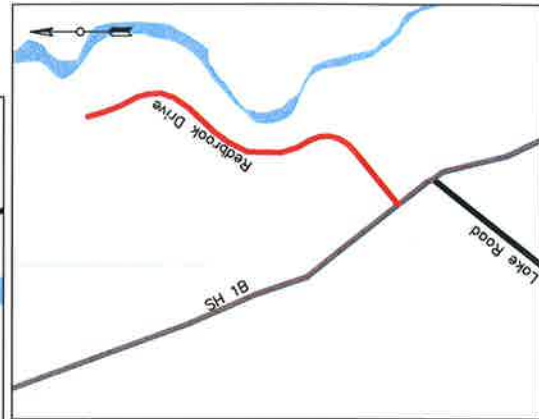
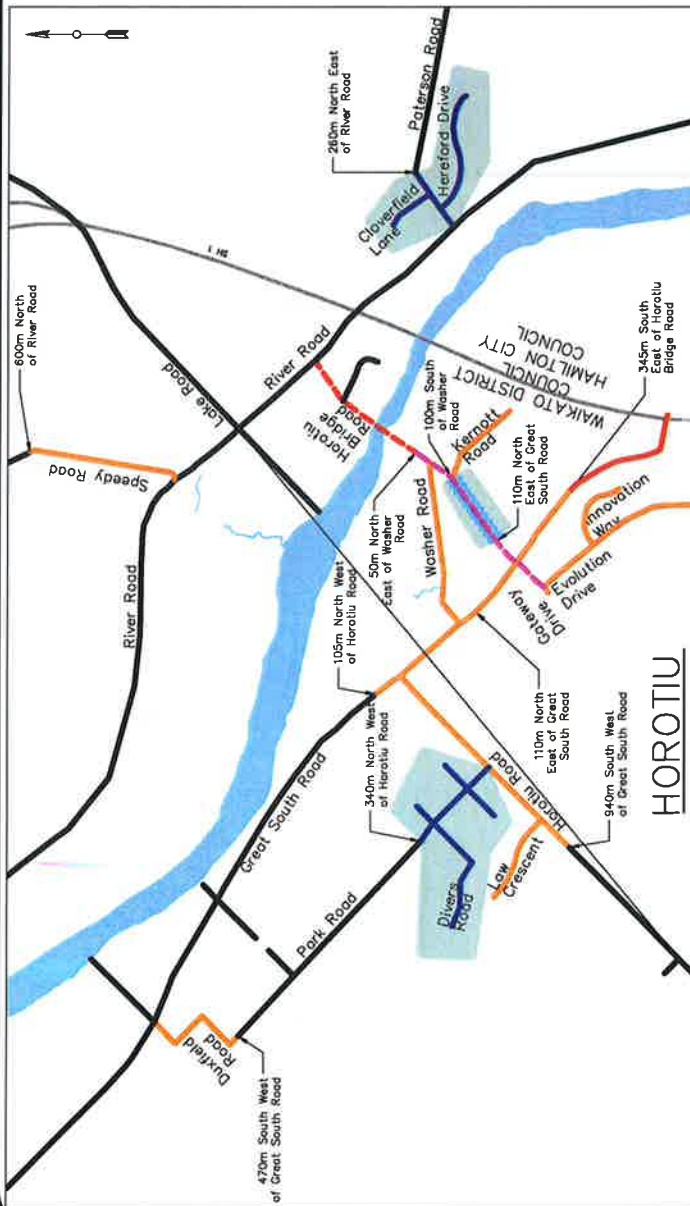
Sheet 14 of 18



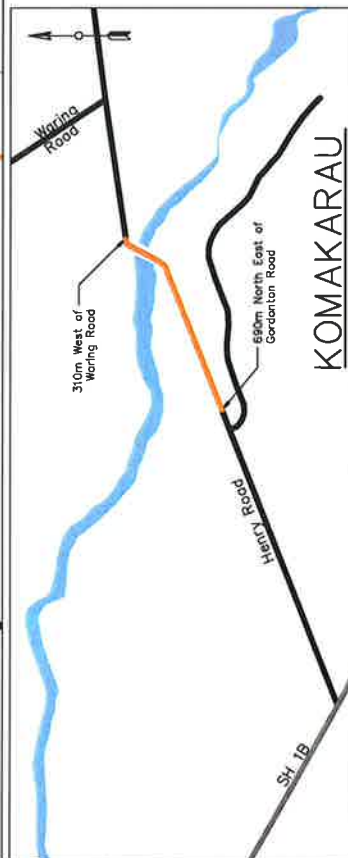
## WHITIKAHU

## HORSHAM DOWNS

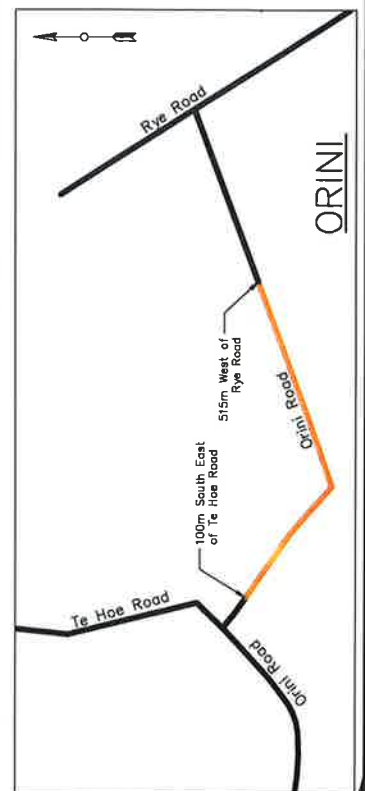
<b>LEGEND</b>	100km/h SPEED LIMIT
	NTA STATE HIGHWAY
<b>Existing Speed</b>	
ROAD DECLARED TO BE 20km/h SPEED LIMIT PURSUANT TO WAIKATO DISTRICT COUNCIL BYLAW	20
SCHOOL SPEED ZONES DECLARED TO BE 40km/h PURSUANT TO WAIKATO DISTRICT COUNCIL BYLAW	40
ROAD DECLARED TO BE 50km/h PURSUANT TO WAIKATO DISTRICT COUNCIL BYLAW	50
SCHOOL SPEED ZONES DECLARED TO BE 60km/h PURSUANT TO WAIKATO DISTRICT COUNCIL BYLAW	60
ROAD DECLARED TO BE 70km/h SPEED LIMIT PURSUANT TO WAIKATO DISTRICT COUNCIL BYLAW	70
RURAL INTERSECTION ACTIVATED WARNING ZONES DECLARED TO BE 70km/h PURSUANT TO WAIKATO DISTRICT COUNCIL BYLAW	70
ROAD DECLARED TO BE 80km/h SPEED LIMIT PURSUANT TO WAIKATO DISTRICT COUNCIL BYLAW	80
EXTENT OF AREA DECLARED TO BE AN URBAN TRAFFIC AREA PURSUANT TO WAIKATO DISTRICT COUNCIL BYLAW	
<b>Proposed Speed</b>	
ROAD PROPOSED TO HAVE 40km/h SPEED LIMIT	40
ROAD PROPOSED TO HAVE 50km/h SPEED LIMIT	50
ROAD PROPOSED TO HAVE 60km/h SPEED LIMIT	60
ROAD PROPOSED TO HAVE 80km/h SPEED LIMIT	80
PROPOSED URBAN TRAFFIC AREA	



## TAUPIRI/ GORDONTON



## KOMAKARAU



## ORINI



## Barbara Kuriger

Member of Parliament for Taranaki-King Country

Gavin Ion  
Chief Executive  
Waikato District Council  
Private Bag 544  
**NGARUAWAHIA 3742**

16<sup>TH</sup> August 2017

Dear Gavin

Following on from the email my office sent you on Tuesday 1<sup>st</sup> August and my subsequent visit to Horotiu School on Monday 14<sup>th</sup> August. I am extremely concerned by the lack of a formal road crossing outside of Horotiu School.

I was taken outside Horotiu School and shown where the students are expected to cross the road. It is very clear that in its current state this crossing is certainly unsuitable and I am deeply worried that a student is going to get seriously injured if not killed. Whilst outside the school I witnessed cars and trucks' travelling at least 70km's past the school where the students are expected to cross and it was quite clearly obviously that the road is busy.

When speaking with Leo Spaans, Principal he advised me that his staff and two senior students were having to go to the current crossing before and after school to try and stop traffic allowing the younger students to cross the road. This I believe is completely unacceptable.

I understand that Waikato District Council have had their roading engineers and safety engineer review and look into the requested changes put forth by Leo and his Board of Trustees without any current satisfactory outcome.

The students made a presentation to me at my visit (which I understand has been sent to you) but their requests seem simple and do not appear to be unreasonable as follows:

- To get a zebra crossing
- Slow down cars to 50km instead of 70km.



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## Barbara Kuriger

Member of Parliament for Taranaki-King Country

- Get the school zone limit working at the right time always.
- Give parents an understanding of why it's so important to cross the crossing.
- Have road wardens out longer.
- Get lollipop sticks or formal road markings.
- Get the halfway points again.
- Have a safer environment for the crossing for kids and adults.

Some of these things the school and community will have to implement and support however the basic needs for a formal crossing must surely need to be a priority by Waikato District Council.

I was also shown and told about another recent accident which resulted in the barriers outside the school being smashed, the third time in 18 months.

I fully support Horotiu School in their need for a formal crossing with the installation to be treated as a matter of urgency.

I am more than happy to meet with Mayor Allan Sanson, Principal Leo Spaans and you at Horotiu School to discuss further if necessary.

I look forward to your response and thank you for your assistance with regards to this on-going safety issue.

With kind regards

A handwritten signature in black ink, appearing to read 'B Kuriger'.

Barbara Kuriger

**MP TARANAKI-KING COUNTRY**



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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	25 August 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes - Strategy & Finance

## **I. EXECUTIVE SUMMARY**

---

To receive the minutes of the Strategy & Finance Committee meeting held on Wednesday 23 August 2017.

## **2. RECOMMENDATION**

---

**THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 23 August 2017 be received;**

**AND THAT the following recommendations become resolutions of Council:**

Raglan Volunteer Coastguard – Raglan Wharf Occupation – S&F1708/05

**THAT Council request His Worship the Mayor to discuss the issue with the Mayoral Forum and others as required, indicating his concern that the expected outcome has not been achieved and a report be provided to the September 2017 Strategy & Finance meeting.**

Proposed Withdrawal of the Notified Plan Change 16, (Stage 1 of the Tuakau Structure Plan) – S&F1708/06

**THAT Council confirms that Plan Change 16 lie on the table and the intent of Plan Change 16 be included in the Proposed District Plan Review.**

Request by Pokeno Village Holdings Ltd for a Private Plan Change for the Graham Block, Pokeno – Plan Change 21 – S&F1708/09

**THAT the Strategy & Finance Committee support this report entitled “Request by Pokeno Village Holdings Ltd for a Private Plan Change for the Graham Block, Pokeno – Plan Change 21”, dated 4 August 2017 being presented to Council at its meeting on 23 August 2017;**

**AND THAT Council accepts the request for Plan Change 21 – Graham Block in whole and proceed to notify the request, pursuant to clause 25(2)(b) of the First Schedule to the Resource Management Act 1991.**

Request for a Private Plan Change 20 by Lakeside Development Limited – S&F1708/10

**THAT Council accepts the request for Private Plan Change 20 – Lakeside Development Limited in whole and proceed to notify the request, pursuant to clause 25(2)(b) of the First Schedule to the Resource Management Act 1991.**

Submission on Draft Future Proof Planning Growth - He Whakakaupapa Whanaketanga - S&F1708/16

**THAT the Waikato District Council submission on the Draft Future Proof Strategy Planning for Growth – He Whakakaupapa Whanaketanga be recommended to Council for retrospective approval (it is noted that the submission has been sent to Council Submission Committee);**

**AND THAT Council nominate His Worship the Mayor, or alternate, to speak to the Waikato District Council submission when the hearing schedule is confirmed by Future Proof.**

General Rate Position for the Year Ended 30 June 2017 – S&F1708/17

**THAT Council approves ten new budget items (totalling \$1,228,435) in 2017/18 be funded by the 2016/17 surplus of \$1,030,889 with the balance of \$197,546 to come from the general accounting reserve fund;**

**AND THAT a funding solution be found for a new recording system, approximately \$60,000, for the Council Chambers.**

### **3. ATTACHMENTS**

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Minutes

**MINUTES** for a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 23 AUGUST 2017** commencing at **9.04am**.

**Present:**

Cr JM Gibb (Chairperson)  
His Worship the Mayor Mr AM Sanson [from 9.27am until 12.40pm]  
Cr A Bech [until 12.40pm and from 12.44pm]  
Cr JA Church  
Cr DW Fulton  
Cr S Henderson  
Cr SD Lynch  
Cr RC McGuire [until 12.31pm and from 12.40pm]  
Cr FM McNally  
Cr BL Main  
Cr EM Patterson  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
Mr T Whittaker (General Manager Strategy & Support)  
Mr T Harty (General Manager Service Delivery)  
Mrs S O’Gorman (General Manager Customer Support)  
Mrs R Gray (Council Support Manager)  
Mr K Stokes (Strategic Planner)  
Mr C Morgan (Economic Development Manager)  
Mrs J Vernon (Strategic Planning and Resource Management Team Leader)  
Mrs D Dalbeth (Business Analyst)  
Mr B MacLeod (Chair Raglan Community Board)  
Mr J Dawson (Chief Executive Hamilton & Waikato Tourism)  
Ms K Bredenbeck (General Manager Waikato Enterprise Agency)  
Mr W Hawken (President Raglan Volunteer Coastguard)  
Mr S Soanes (Raglan Volunteer Coastguard)  
Mr C Dawson (Planning Project Manager Bloxham Burnett & Oliver)  
Mr S Foster (Bloxham Burnett & Oliver)  
Mr B Tidmarsh  
Mr B Cameron  
Mr S Jackson  
17 staff members  
2 members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

Resolved: (Crs Church/Smith)

THAT an apology be received from Cr Sedgwick.

**CARRIED on the voices**

**S&FI708/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

Resolved: (Crs Lynch/Thomson)

THAT the agenda for a meeting of the Strategy & Finance Committee held on Wednesday 23 August 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with items being considered as appropriate during the course of the meeting;

AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

**CARRIED on the voices**

**S&FI708/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

Resolved: (Crs Main/Thomson)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 28 June 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**S&FI708/03**

**RECEIPT OF COMMITTEE MINUTES****Resolved: (Crs Main/Bech)****THAT the minutes of a meeting of the Audit & Risk Committee held on Wednesday 5 July 2017 be received.****CARRIED on the voices****S&FI708/04****REPORTS**Hamilton & Waikato Tourism – 2016-2017 Annual Report to Waikato District Council  
Agenda Item 6.1

The report was received [S&amp;FI708/02 refers].

The Chief Executive, Mr Dawson (Hamilton &amp; Waikato Tourism), spoke to a powerpoint presentation and answered questions of the committee.

Waikato Enterprise Agency – Raglan and Huntly iSITE Operational Report for July to June 2017

Agenda Item 6.2

The report was received [S&amp;FI708/02 refers.]

An updated attachment was circulated prior to the meeting for consideration. Ms Bredenbeck, General Manager Waikato Enterprise Agency, spoke to this document and answered questions of the committee.

His Worship the Mayor entered the meeting at 9.27am during discussion on the above item.

Raglan Volunteer Coastguard – Raglan Wharf Occupation  
Agenda Item 6.3

The report was received [S&amp;FI708/02 refers].

Mr Hawken and Mr Soanes presented. The Chief Executive provided an overview on the grants and funding of three services through the Regional Services Fund.

**Resolved: (Crs Smith/Fulton)****THAT Council request His Worship the Mayor to discuss the issue with the Mayoral Forum and others as required, indicating his concern that the expected outcome has not been achieved and a report be provided to the September 2017 Strategy & Finance meeting.****CARRIED on the voices****S&FI708/05**



Proposed Withdrawal of the Notified Plan Change 16, (Stage 1 of the Tuakau Structure Plan)  
 Agenda Item 6.6

The report was received [S&F/708/02 refers].

The Strategic Planning and Resource Management Team Leader took the report as read and spoke of two issues:

- advised that if PC16 was to continue, a hearing would be held 6, 7, 8 November 2017 with an independent commissioner
- acknowledged an email from Mr Leigh Shaw, Planner, regarding an option to 'do nothing' with PC16, to 'leave it to lie on the table' and when the proposed District Plan is notified, the Plan Change would be superceded.

Mr Cameron, Mr Jackson and Mr Tidmarsh presented.

**Motion: (Crs Smith/McGuire)**

**THAT it be recommended to Council that Plan Change 16 lie on the table and the intent of Plan Change 16 be included in the Proposed District Plan Review.**

Amendment: (Crs Fulton/Bech)

THAT Plan Change 16 be withdrawn.

The amendment was PUT on a division:

Cr Bech - Favour  
 Cr Church - Against  
 Cr Fulton - Favour  
 Cr Henderson - Against  
 Cr Lynch - Against  
 Cr McGuire - Against  
 His Worship the Mayor Mr Sanson - Against  
 Cr McNally - Against  
 Cr Main - Against  
 Cr Patterson - Against  
 Cr Smith - Against  
 Cr Thomson - Against  
 Cr Gibb – Against

The amendment was PUT and LOST 11 voting Against and 2 voting in Favour.

The original motion was **PUT** on a division:

Cr Bech - Against  
 Cr Church - Favour  
 Cr Fulton - Against  
 Cr Henderson - Favour  
 Cr Lynch - Favour  
 Cr McGuire - Favour  
 His Worship the Mayor Mr Sanson - Favour  
 Cr McNally - Favour  
 Cr Main - Favour  
 Cr Patterson - Favour  
 Cr Smith - Favour  
 Cr Thomson - Favour  
 Cr Gibb – Favour

The original motion was **PUT** and **CARRIED** on a division 11 voting in Favour and 2 voting Against.

**S&FI708/06**

## **EXCLUSION OF THE PUBLIC**

Agenda Item 7

The report was received [S&FI708/02 refers].

**Resolved: (Crs Thomson/Lynch)**

**THAT** the public be excluded from the meeting to enable the **Strategy & Finance Committee** to deliberate and make decisions on the following items of business:

**Confirmation of Minutes dated Wednesday 28 June 2017**

**Receipt of Minutes:**

**Audit & Risk Committee dated Wednesday 5 July 2017**

## **REPORTS**

### **a. Economic Development Update**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the **Local Government Official Information and Meetings Act 1987** and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(f)(i)(h)(i)(j)**

**Section 48(1)(3)(a)(d)**

- b. Request by Pokeno Village Holdings Ltd for a Private Plan Change for the Graham Block, Pokeno – Plan Change 21**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(b)(ii)**

**Section 48(1)(a)(3)(a)(i)(ii)**

- c. Request for a Private Plan Change 20 by Lakeside Development Limited**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(b)(ii)**

**Section 48(1)(a)(3)(a)(i)(ii)**

- d. Waikato Regional Airport Ltd (WRAL)**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:**

**Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(a)**

**Section 48(1)(a) (3)(a)(i)(ii)**

**CARRIED on the voices**

**S&F1708/07**

### **EXCLUSION OF THE PUBLIC**

Agenda Item 7

**(Resolved: Crs Smith/Church)**

**THAT Mr Dawson and Mr Foster, Bloxham Burnett & Oliver, remain in the meeting to facilitate discussion on agenda item PEX 3.3 [Request for a Private Plan Change 20 by Lakeside Development Limited].**

**CARRIED on the voices**

**S&F1708/08**

The meeting adjourned at 10.53am and resumed at 11.12am in the public excluded section of the meeting.

*Resolutions S&F1708/09 – S&F1708/14 are contained in the public excluded section of these minutes.*

Having concluded the public excluded section of the meeting, the following items were released into open meeting and consideration of reports continued.

### **REPORTS (CONTINUED)**

Request by Pokeno Village Holdings Ltd for a Private Plan Change for the Graham Block, Pokeno – Plan Change 21

Agenda Item PEX 3.2

It was resolved [Resolution No. S&F1708/09] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

*'Resolved: (Crs Smith/His Worship the Mayor)*

*THAT the Strategy & Finance Committee support this report entitled "Request by Pokeno Village Holdings Ltd for a Private Plan Change for the Graham Block, Pokeno – Plan Change 21", dated 4 August 2017 being presented to Council at its meeting on 23 August 2017;*

*AND THAT the Strategy & Finance Committee recommends that Council accepts the request for Plan Change 21 – Graham Block in whole and proceed to notify the request, pursuant to clause 25(2)(b) of the First Schedule to the Resource Management Act 1991;*

*AND FURTHER THAT the recommendation be released into open meeting but the report remain confidential and unavailable to the public.*

CARRIED on the voices

S&FI 708/09'

Request for a Private Plan Change 20 by Lakeside Development Limited  
Agenda Item PEX 3.3

It was resolved [Resolution No. S&FI 708/10] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

'Resolved: (Crs Lynch/McGuire)

*THAT the Strategy & Finance Committee recommends that Council accepts the request for Private Plan Change 20 – Lakeside Development Limited in whole and proceed to notify the request, pursuant to clause 25(2)(b) of the First Schedule to the Resource Management Act 1991;*

*AND THAT the recommendation be released into open meeting but the report remain confidential and unavailable to the public.*

CARRIED on the voices

S&FI 708/10'

Economic Development Update  
Agenda Item 6.16

The report was received [S&FI 708/02 refers]. The Economic Development Manager spoke of key issues in the report.

Financial Review of Key Projects  
Agenda Item 6.4

The report was received [S&FI 708/02 refers] and discussion was held.

**Resolved: (His Worship the Mayor/Cr Main)**

**THAT the following list of projects be approved as Key Projects for 2017/2018:**

- **Ngaruawahia Council office upgrade construction (carry forward)**
- **Tamahere recreation reserve project**
- **Raglan stormwater reticulation extensions (carry forward)**
- **Ngaruawahia Kent Street / George Street stormwater network upgrades (carry forward)**

- New reservoirs for Huntly, Central District and Hopuhopu and Pokeno reservoir sites (carry forward)
- Land purchases for Pokeno, Central District and Hopuhopu reservoir sites (carry forward)
- Tuakau water supply reticulation extensions
- Pokeno wastewater scheme construction - Stage 2 (carry forward)
- Huntly wastewater treatment plant upgrade (carry forward)
- Meremere wastewater treatment plant upgrade
- Raglan wastewater treatment plant upgrade
- Pokeno stormwater reticulation extensions
- SCADA improvements.

**CARRIED on the voices**

**S&FI708/15**

New National Environmental Standard for Plantation Forestry  
Agenda Item 6.5

The report was received [S&FI708/02 refers] and discussion was held.

Submission on Draft Future Proof Planning Growth - He Whakakaupapa Whanaketanga  
Agenda Item 6.7

The report was received [S&FI708/02 refers].

The Strategic Planner provided a brief overview.

His Worship the Mayor and Cr Fulton declared a conflict of interest in this item and withdrew from the table.

**Resolved: (Crs Church/Patterson)**

**THAT the Waikato District Council submission on the Draft Future Proof Strategy Planning for Growth – He Whakakaupapa Whanaketanga be recommended to Council for retrospective approval (it is noted that the submission has been sent to Council Submission Committee);**

**AND THAT the Strategy & Finance Committee nominate His Worship the Mayor, or alternate, to speak to the Waikato District Council submission when the hearing schedule is confirmed by Future Proof.**

**CARRIED on the voices**

**S&FI708/16**

Community Engagement Update  
Agenda Item 6.8

The report was received [S&FI708/02 refers] and discussion was held.

General Rate Position for the Year Ended 30 June 2017  
Agenda Item 6.9

The report was received [S&FI 708/02 refers].

The Finance Manager provided a brief overview.

**Resolved: (Crs Church/Smith)**

**THAT the Strategy & Finance Committee recommends to Council that ten new budget items (totalling \$1,228,435) in 2017/18 be funded by the 2016/17 surplus of \$1,030,889 with the balance of \$197,546 to come from the general accounting reserve fund;**

**AND THAT a funding solution be found for a new recording system, approximately \$60,000, for the Council Chambers.**

**CARRIED on the voices**

**S&FI 708/17**

Cr McGuire withdrew from the meeting at 12.31pm during discussion on the above item and was not present when voting took place.

Summary of Movements in Discretionary Funds to 31 July 2017  
Agenda Item 6.10

The report was received [S&FI 708/02 refers] and discussion was held.

Youth Engagement Update – August 2017  
Agenda Item 6.11

The report was received [S&FI 708/02 refers].

The Planning & Strategy Manager provided a brief overview and will review the strategy with the community boards.

2016-2017 Non-Financial Performance Report  
Agenda Item 6.12

The report was received [S&FI 708/02 refers].

The Business Analyst provided a brief overview.



Proposed National Environmental Standard for the Outdoor Storage of Tyres  
Agenda Item 6.13

The report was received [S&FI 708/02 refers].

The Senior Environmental Planner provided a brief overview.

Summary of Procurement Savings for the Financial Year 2016-2017  
Agenda Item 6.14

The report was received [S&FI 708/02 refers] and discussion was held.

His Worship the Mayor and Cr Bech retired from the meeting at 12.40pm during discussion on the above item. Cr McGuire re-entered the meeting at 12.40pm during discussion on the above item.

Treasury Risk Management Policy – Compliance Report at 30 June 2017  
Agenda Item 6.15

The report was received [S&FI 708/02 refers] and discussion was held.

Cr Bech re-entered the meeting at 12.44pm during discussion on the above item.

There being no further business the meeting was declared closed at 12.45pm.

Minutes approved and confirmed this                      day of                      2017.

JM Gibb  
**CHAIRPERSON**  
Minutes2017/S&F/I 70822 S&F Minutes

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	28 August 2017
<b>Prepared by</b>	Kevin Stokes Strategic Planner
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301 / 1795849
<b>Report Title</b>	Private Plan Change 20 Lakeside Development Limited and Private Plan Change 21 Pokeno Village Holdings, Graham Block Development

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is to inform Council of the notification dates for Private Plan Change 20 ("PC20") and Private Plan Change 21 ("PC21").

In addition, that the appointed independent commissioners for the two plan changes have full delegation for the decision making instead of making only a recommendation to Council (Commissioners to be confirmed).

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** Council approves **Private Plan Change 20** and **Private Plan Change 21** being notified on **15 September 2017**;

**AND FURTHER THAT** Council delegates decision making authority to both the **Private Plan Change 20** and **Private Plan Change 21** hearing panels.

## **3. BACKGROUND**

---

### **Private Plan Change 20**

Lakeside Development Limited ("LDL") lodged a request with Council on 10 April 2017 for a private plan change (PC20) for a 194 hectare block of land located on Scott Road on the southern edge of the existing Te Kauwhata village. PC20 has been reviewed by a team of Council and external experts. As a result of that review process, further information,

pursuant to clause 23(1) of Part 2 of the First Schedule, was sought from LDL. The purpose of the further information request was to assist Council in understanding the potential effects on the environment of PC20 and the manner in which adverse effects may be mitigated.

LDL provided the further information response on 05 July 2017. This response has been reviewed and determined to contain sufficient information for PC20 to proceed through the next steps of the private plan change process.

### **Private Plan Change 21**

Pokeno Village Holdings ("PVH") lodged with Council a request for a Private Plan Change ("PPC") on 02 May 2017 (PC21). The site to which the PPC requests relates is an approximately 26ha site at 201 Hitchen Road Pokeno, which is located south-west of the existing Pokeno village.

PC21 has been reviewed by a team of both Council and external experts. As a result of that review process further information, pursuant to clause 23(1) of Part 2 of the First Schedule, was sought from PVH. The purpose of the further information request was to assist Council in understanding the potential effects on the environment of PC21 and the manner in which adverse effects may be mitigated.

PVH responded with the further information on 20 July 2017. This response has been reviewed and determined to contain sufficient information for PC21 to proceed through the next steps of the private plan change process.

## **4. DISCUSSION**

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### **Private Plan Change 20**

<b>Process</b>	<b>Timeframe</b>
Public notification period commences	15 September 2017
Close of submission period	20 October 2017
Further submission notification period commences	01 December 2017
Further submission period closes	15 December 2017
Tentative hearing date	February 2018

### **Private Plan Change 21**

<b>Process</b>	<b>Timeframe</b>
Public notification period commences	15 September 2017
Close of submission period	13 October 2017
Further submission notification period commences	03 November 2017
Further submission period closes	17 November 2017
Tentative hearing date	January / February 2018

## 5. CONSIDERATION

### 5.1 FINANCIAL

Both PC20 and PC21 processing costs will be borne by the respective applicants in accordance with Council's current Fees and Charges policy. These costs include the costs to Council of its own staff and any external experts engaged by Council in respect of the Schedule 1 process of the Resource Management Act 1991 ("RMA"). Council will be responsible for costs associated with any appeal process that may ensue following completion of the private plan change process.

### 5.2 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

This mechanism will have to follow the Schedule 1 process of the RMA that provides opportunities for community involvement:

#### Private Plan Change 20

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p>In line with Schedule 1 processes, LDL has undertaken consultation with the following statutory groups, organisations and landowners:</p> <ul style="list-style-type: none"> <li>▪ Tangata whenua groups – Nga Muka Development Trust and Waikato-Tainui;</li> <li>▪ Te Kauwhata Community Committee;</li> <li>▪ New Zealand Transport Agency;</li> <li>▪ Waikato Regional Council;</li> <li>▪ Future Proof; and</li> <li>▪ Adjacent and directly affected landowners.</li> </ul>				

#### Private Plan Change 21

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p>In line with those Schedule 1 processes, PVH has undertaken consultation with the following statutory groups, organisations and landowners:</p> <ul style="list-style-type: none"> <li>▪ Tangata whenua groups – Ngati Tamaoho, Ngati Te Ata and Waikato-Tainui;</li> <li>▪ Pokeno Community Committee;</li> <li>▪ Heritage New Zealand;</li> <li>▪ New Zealand Transport Agency;</li> <li>▪ Waikato Regional Council;</li> <li>▪ Future Proof;</li> <li>▪ Counties Power; and</li> <li>▪ Adjacent and directly affected landowners.</li> </ul>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
	✓		Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
	✓		Households
	✓		Business
	✓		Other Please Specify

## 6. CONCLUSION

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This report seeks approval from Council for PC20 and PC21 to be notified on 15 September 2017.

In addition, that Council delegates decision making authority to both hearing panels.

## 7. ATTACHMENTS

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NIL

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	22 August 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Infrastructure Committee Meeting Minutes

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of the Infrastructure Committee meeting held on Tuesday 22 August 2017.

## **2. RECOMMENDATION**

---

**THAT** the minutes of the meeting of the Infrastructure Committee held on Tuesday 22 August 2017 be received.

**AND THAT** the following becomes a resolution of Council:

Approval of Proposed Raglan Community Board Road Name List – INFI708/04

**THAT** the June 2017 “Approved Road Name List” for Raglan be approved and it be restricted to the following fourteen names: Raumatirua, Hoehoeata, Omahina, Waipatukahu, Wetini Mahikai, Patahi, Koata, Punatoto, Putoetoe, Pirihiira, Taikarekare, Petchell, Amooore and Edwin Watkins.

Natural Parks Reserve Management Plan – INFI708/05

**THAT** Council reappoints the Hearings panel comprising of Cr Fulton, Cr Gibb and Cr Main and invite representation from Waikato-Tainui to join the panel to hear any submissions received on the Natural Parks Reserve Management Plan.

Motor Vehicle Racing and Cruising on Public Roads – INFI708/06

**THAT the preferred option of developing a bylaw or make bylaw provisions to increase enforcement options to control activities associated with racing motor vehicles on public roads in the Waikato District be approved.**

Multi Party Funding Agreement Between Waikato District Council and New Zealand Transport Agency – INFI708/07

**THAT the Chief Executive be granted delegated authority to negotiate and approve the Multi-Party Funding Agreement (MPFA) between Waikato District Council and New Zealand Transport Agency.**

Playground Strategy 2017 – INFI708/08

**THAT the Playground Strategy 2017 be adopted;**

**AND THAT this Strategy be reviewed at least once every three years, noting the next review will be 2020.**

### **3. ATTACHMENTS**

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INF Minutes



**MINUTES** for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 22 AUGUST 2017** commencing at **9.08am**.

**Present:**

Cr DW Fulton (Chairperson)  
His Worship the Mayor Mr AM Sanson *[from 9.12am]*  
Cr A Bech  
Cr JA Church  
Cr JM Gibb  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McNally  
Cr BL Main  
Cr JD Sedgwick  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
Mr T Harty (General Manager Service Delivery)  
Mr C Clarke (Roading Manager)  
Mrs W Wright (Committee Secretary)  
Mr B McLeod (Chair, Raglan Community Board)  
Ms M Jolly (Road Safety Coordinator)  
Mr R Marshall (Reserves Planner)  
Mr D MacDougall (Open Spaces Team Leader)  
Ms D Rawlings (Projects Team Leader)  
Ms F Devonshire (Sport Waikato)  
Ms M Hollands (Sport Waikato)  
Ms L Stewart (Sport Waikato)  
Mr T Mylcreest (Alliance Maintenance Team Leader)  
I Member of Staff  
I Member of the Public (Ms K Conchie)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Fulton/Church)**

**THAT an apology be received from Cr Henderson and Cr Patterson.**

**CARRIED on the voices**

**INF1708/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Fulton/Lynch)**

**THAT** the agenda for a meeting of the Infrastructure Committee held on Tuesday 22 August 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

**AND THAT** all reports be received;

**AND FURTHER THAT** the following matter be discussed at an appropriate time during the course of the meeting;

- Sport Waikato Report for April-June 2017

**AND FURTHER THAT** the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting;

**AND FURTHER THAT** the following matters be discussed at an appropriate time during the Public Excluded section of the agenda:

- Ngaruawahia Landfill Update
- Raglan Harbour/Coastguard
- Plan Change 16

**CARRIED on the voices**

**INF1708/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Crs Gibb/Thomson)**

**THAT** the minutes of a meeting of the Infrastructure Committee held on Tuesday 27 June 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**INF1708/03**

## **REPORTS**

### Road Safety Education

#### Agenda Item 5.1

The report was received [*INF1708/02 refers*]. The Road Safety Coordinator gave a verbal presentation and answered questions of the Committee.

His Worship the Mayor entered the meeting at 9.12am during discussion on the above item.

### Approval of Proposed Raglan Community Board Road Name List

#### Agenda Item 5.3

The report was received [*INF1708/02 refers*] and discussion was held.

**Resolved: (Crs Smith/Thomson)**

**THAT the Committee resolves that the June 2017 “Approved Road Name List” for Raglan is restricted to the following fourteen names: Raumatirua, Hoehoeata, Omahina, Waipatukahu, Wetini Mahikai, Patahi, Koata, Punatoto, Putoetoe, Pirihiira, Taikarekare, Petchell, Amooore and Edwin Watkins.**

**CARRIED on the voices**

**INF1708/04**

### Natural Parks Reserve Management Plan

#### Agenda Item 5.4

The report was received [*INF1708/02 refers*]. The Reserves Planner gave a quick overview and answered questions from the Committee.

**Resolved: (His Worship the Mayor/Cr Bech)**

**THAT the Infrastructure Committee receives the Draft Natural Parks Reserve Management Plan and notes that this will be released (with any amendments) for public submission in September/October 2017;**

**AND THAT Council reappoint the Hearings panel comprising of Cr Fulton, Cr Gibb and Cr Main and invite representation from Waikato-Tainui to join the panel to hear any submissions received on the Natural Parks Reserve Management Plan.**

**CARRIED on the voices**

**INF1708/05**

### Motor Vehicle Racing and Cruising on Public Roads

#### Agenda Item 5.5

The report was received [*INF1708/02 refers*] and discussion was held. The Rooding Manager gave an update on certain aspects and answered question from the Committee.

He also acknowledged the input from Kim Conchie and her involvement to combat these activities.

**Resolved: (Crs Smith/Gibb)**

**THAT the Infrastructure Committee recommends to Council that the preferred option is to develop a bylaw or bylaw provisions to increase enforcement options to control activities associated with racing motor vehicles on public roads in the Waikato District.**

**CARRIED on the voices**

**INF1708/06**

Multi Party Funding Agreement Between Waikato District Council and New Zealand Transport Agency  
Agenda Item 5.6

The report was received [INF1708/02 refers]. The Roading Manager summarised specific issues to note in this report and answered questions from the Committee.

**Resolved: (His Worship the Mayor/Cr Gibb)**

**THAT the Infrastructure Committee recommends to Council that the Chief Executive be granted delegated authority to negotiate and approve the Multi-Party Funding Agreement (MPFA) between Waikato District Council and New Zealand Transport Agency.**

**CARRIED on the voices**

**INF1708/07**

Playground Strategy 2017  
Agenda Item 5.7

The report was received [INF1708/02 refers]. The Open Spaces Team Leader pointed out some key issues and answered questions that were raised during the workshop.

**Resolved: (Crs Bech/Thomson)**

**THAT the Infrastructure Committee recommend to Council that the Playground Strategy 2017 be adopted;**

**AND THAT this Strategy be reviewed at least once every three years, noting the next review will be 2020.**

**CARRIED on the voices**

**INF1708/08**

Cr Sedgwick withdrew from the meeting at 10.44am.

The meeting adjourned at 10.44am and resumed at 11.02am.

## Agenda Item 5.2

Tabled Item: Infrastructure Committee Paper, Partnership Update

## Agenda Item 5.8

## Agenda Item 5.9

Tabled Item: Updated Dashboard

## Agenda Item 6

**Confirmation of Minutes dated Tuesday 27 June 2017.**

**INF1708/09**

There being no further business the meeting was declared closed at 12.43pm.

Minutes approved and confirmed this                      day of                      2017.

Minutes2017/INF/170822 INF Minutes

### ***Open Meeting***

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	15 August 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes – Discretionary & Funding Committee

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of the Discretionary & Funding Committee meeting held on Monday 14 August 2017.

## **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Discretionary & Funding Committee held on Monday 14 August 2017 be received.

## **3. ATTACHMENTS**

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D&F Minutes

**MINUTES** of a meeting of the Discretionary & Funding Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 14 AUGUST 2017** commencing at **9.01 am.**

**Present:**

Cr SD Lynch (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr RC McGuire  
Cr DW Fulton *[until 9.21 am and from 9.32am]*  
Cr SL Henderson  
Cr BL Main  
Cr LR Thomson

**Attending:**

Mr V Ramduny (Acting General Manager Strategy & Support)  
Mrs W Wright (Committee Secretary)  
Mrs L van den Bermd (Community Development Adviser)  
Ms L Broughton (Hukanui Golf Club)  
Ms D Hunt (Orini Hall Committee)  
Ms A Ramsay (Ngaruawahia Community House)  
Ms Z Fieten (Crossroads Mangatangi)  
Mr R Hamill (Waikato Rowing Club)  
Ms S Meek (Raglan Arts Council)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA**

**Resolved: (Crs Lynch/Main)**

**THAT** the agenda for a meeting of the Discretionary & Funding Committee held on **Monday 14 August 2017** be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**D&F1708/01**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.



**CONFIRMATION OF MINUTES****Resolved: (Crs Lynch/Main)**

**THAT the minutes of a meeting of the Discretionary & Funding Committee held on Monday 8 May 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices****D&FI 708/02****REPORTS**

Summary of Movements in Discretionary Funds to 31 July 2017  
Agenda Item 5.1

The report was received [D&FI 708/01] and discussion was held.

**Resolved: (Crs Lynch/Henderson)**

**THAT the Discretionary & Funding Committee will revisit the ANZAC Day funding after a workshop is held and criteria established.**

**CARRIED on the voices****D&FI 708/03**

Project Accountability Forms  
Agenda Item 5.2

The report was received [D&FI 708/01] and discussion was held.

**Resolved: (Crs Lynch/McGuire)**

**THAT the Committee notes that the following amounts have been spent:**

<b>Waikato Rocks Trust</b>	<b>Music and Dance Festival</b>	<b>\$2,300.00</b>
<b>Raglan Returned &amp; Services Association Inc.</b>	<b>ANZAC 2017</b>	<b>\$1,900.00</b>
<b>Pukemokemoke Bush Trust Hamilton</b>	<b>Walkway through Kauri forest</b>	<b>\$3,200.00</b>
<b>Te Kauwhata &amp; Districts Support &amp; Information Centre</b>	<b>National Children's Day</b>	<b>\$1,000.00</b>
<b>Golden Beads Charitable Trust</b>	<b>Awning for classroom</b>	<b>\$1,000.00</b>
<b>Gordonton Woodlands Trust</b>	<b>Water fountain feature</b>	<b>\$4,000.00</b>

**CARRIED on the voices****D&FI 708/04**

## **APPLICATIONS FOR FUNDING – RURAL WARD**

### Orini Hall Committee

#### Agenda Item 6.1

The report was received [D&F1708/01].

Daphne Hunt gave a verbal presentation and answered questions of the committee.

### Hukanui Golf Club

#### Agenda Item 6.2

The report was received [D&F1708/01].

Linda Broughton gave a verbal presentation and answered questions of the committee.

Cr Fulton withdrew from the meeting at 9.21am after the conclusion of the above presentation.

## **APPLICATIONS FOR FUNDING – EVENTS**

### Raglan Community Arts Council

#### Agenda Item 7.1

The report was received [D&F1708/01].

Shelley Meek gave a verbal presentation and answered questions of the committee.

### Ngaruawahia Community House Inc.

#### Agenda Item 7.2

The report was received [D&F1708/01].

Anne Ramsay gave a verbal presentation and answered questions of the committee.

Tabled Item: Pictures of Picnic @ the Point

### Crossroads Mangatangi

#### Agenda Item 7.3

The report was received [D&F1708/01].

Zoe Fietsen gave a verbal presentation and answered questions of the committee.

### Waikato Rowing Club – Waikato 100

#### Agenda Item 7.4

The report was received [D&F1708/01].

Rob Hamill gave a verbal presentation and answered questions of the committee.

Tabled Item: Letter of Support from Waikato Tainui

Cr Fulton re-entered the meeting at 9.32am during the above presentation.

Waikato Rocks Trust  
Agenda Item 7.5

The report was received [D&FI 708/01].

The meeting adjourned at 9.42am and resumed at 10.08am.

### **APPLICATIONS FOR FUNDING – RURAL WARD (CONTINUED)**

Orini Hall Committee  
Agenda Item 6.1

**Resolved: (His Worship the Mayor/Cr Fulton)**

**THAT an allocation of \$3,000.00 is made to the Orini Hall Committee towards the cost of stage one to replace the original hall building windows and surrounding frame work.**

**CARRIED on the voices**

**D&FI 708/05**

Hukanui Golf Club  
Agenda Item 6.2

**Resolved: (Crs McGuire/Fulton)**

**THAT an allocation of \$3,000.00 is made to the Hukanui Golf Club towards the cost of purchasing a new Suzuki Quad Truck for the greenkeeper to use provided that the balance of the remaining funds can be secured.**

**CARRIED on the voices**

**D&FI 708/06**

### **APPLICATIONS FOR FUNDING – EVENTS (CONTINUED)**

Raglan Community Arts Council  
Agenda Item 7.1

**Resolved: (Crs Main/McGuire)**

**THAT an allocation of \$2,000.00 is made to the Raglan Community Arts Council towards the cost of the Raglan Arts Weekend 2018.**

**CARRIED on the voices**

**D&FI 708/07**

Ngaruawahia Community House Inc.  
Agenda Item 7.2

**Resolved: (His Worship the Mayor/Cr Thomson)**

**THAT an allocation of \$4,000.00 is made to the Ngaruawahia Community House Inc. towards the cost of the Picnic @ the Point event.**

## **CARRIED on the voices**

**D&FI 708/08**

## Crossroads Mangatangi

### Agenda Item 7.3

**Resolved: (Crs McGuire/Main)**

**THAT an allocation of \$2,373.46 is made to the Crossroads Mangatangi towards the cost of the “Light Party” community event.**

## CARRIED on the voices

D&amp;F | 708/09

Waikato Rowing Club Committee – Waikato 100  
Agenda Item 7.4

**Resolved: (His Worship the Mayor/Main)**

**THAT an allocation of \$3,000.00 is made to the Waikato Rowing Club Committee towards the cost of the Waikato 100 Event.**

## CARRIED on the voices

**D&F1708/10**

Waikato Rocks Trust  
Agenda Item 7.5

**Resolved: (His Worship the Mayor/Cr Fulton)**

**THAT the request from the Waikato Rocks Trust towards the cost of hosting a free summer music and dance festival in Raglan in December 2017 is declined as there was nobody present to address the Committee.**

## CARRIED on the voices

**D&F1708/II**

There being no further business the meeting was declared closed at 10.49am.

Minutes approved and confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

SD Lynch  
**CHAIRPERSON**

Minutes2017/D&amp;F/170814 D&amp;F Minutes

### ***Open Meeting***

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	8 August 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1318
<b>Report Title</b>	Receipt of Onewhero-Tuakau Community Board Minutes

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 7 August 2017.

## **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 7 August 2017 be received.

## **3. ATTACHMENTS**

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OTCB minutes 7 August 2017

**MINUTES** of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 7 AUGUST 2017** commencing at **7.30pm**.

**Present:**

Mr S Jackson (Chairperson)  
 Cr J Church  
 Cr B Main  
 Ms C Conroy  
 Mr L Petersen  
 Mr V Reeve  
 Mrs B Watson

**Attending:**

His Worship the Mayor AM Sanson  
 Mrs T Sanson  
 Cr S Henderson  
 Mr T Whittaker (Acting Chief Executive)  
 Mrs S O’Gorman (General Manager Customer Support)  
 Mrs LM Wainwright (Committee Secretary)  
 Ms P Cronin (Waste Minimisation Officer)  
 Mrs F Coker-Grey (Glen Murray Community Equestrian Centre)  
 Ms A Taua (Tuakau Youth Sport Trust)  
 Ms K Ngataki (Te Kohanga Community Hall Inc.)  
 Mr D Holland (Te Kohanga Community Hall Inc.)  
 Mr U Hawira (Sculptor/Artist)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Jackson/Mrs Watson)**

**THAT** an apology be received from **Mr Cameron**.

**CARRIED on the voices**

**OTCBI708/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Jackson/Cr Main)**

**THAT** the agenda for a meeting of the Onewhero-Tuakau Community Board held on **Monday 7 August 2017** be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.2 [*Discretionary Fund Report to 30 June 2017*] being considered the first item and that other items be considered as appropriate during the course of the meeting.

**CARRIED on the voices**

**OTCBI708/02**

### **DISCLOSURES OF INTEREST**

Ms Conroy advised members of the Board that she would declare a non financial conflict of interest in item 5.3 [*Application for Funding – Glen Murray Community Equestrian Centre*].

Mr Jackson advised members of the Board that he would declare a non financial conflict of interest in item 5.4 [*Application for Funding – Tuakau Youth Sport Trust*].

Cr Church advised members of the Board that she would declare a non financial conflict of interest in item 5.6 [*Application for Funding – Te Kohanga Community Equestrian Centre*].

### **CONFIRMATION OF MINUTES**

**Resolved: (Mr Jackson/Mrs Watson)**

**THAT** the minutes of a meeting of the Onewhero-Tuakau Community Board held on Tuesday 6 June 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**OTCBI708/03**

### **REPORTS**

Discretionary Fund Report to 30 June 2017  
Agenda Item 5.2

Tabled: Up to date Discretionary Fund report.

The report was received [*OTCBI 708/02 refers*] and discussion was held.

Application for Funding – Glen Murray Community Equestrian Centre  
Agenda Item 5.3

Mrs Coker-Grey gave a verbal presentation and answered questions of the Board.

The report was received [*OTCBI 708/02 refers*] and discussion was held.



Application for Funding – Tuakau Youth Sport Trust  
Agenda Item 5.4

Ms Taua gave a verbal presentation and answered questions of the Board.

The report was received [OTCBI 708/02 refers] and discussion was held.

This item was deferred pending further discussions by Waikato District Council.

Application for Funding – Te Kohanga Community Hall Inc  
Agenda Item 5.5

Ms Ngataki and Mr Holland gave a verbal presentation and answered questions of the Board.

The report was received [OTCBI 708/02 refers] and discussion was held.

Project Accountability Forms  
Agenda Item 5.6

The report was received [OTCBI 708/02 refers] and discussion was held.

**Resolved: (Mr Jackson/Mrs Watson)**

**THAT the Onewhero Tuakau Community Board notes that the following amounts have been spent:**

<b>Tuakau Lions Club Tuakau Christmas Parade</b>	<b>\$1,000.00</b>
<b>Port Waikato Residents &amp; Ratepayers Installation of CCTV Cameras</b>	<b>\$5,000.00</b>

**CARRIED on the voices**

**OTCBI 708/04**

Cr Church requested her dissenting vote be recorded.

Community Plan & Long Term Plan Projects  
Agenda Item 5.7

The report was received [OTCBI 708/02 refers] and discussion was held.

**Tabled:** Mr Hawira presented “Welcome to Tuakau” plans for the enhanced northern entrance to Tuakau.

Onewhero and Glen Murray Rural Monthly Recycling Collection  
Agenda Item 5.8

Ms Cronin gave a verbal presentation and answered questions of the Board.

The report was received [OTCBI 708/02 refers] and discussion was held.

Works & Issues Report  
Agenda Item 5.9

The report was received [OTCBI 708/02 refers] and discussion was held.

Bollard Repair George Street CBD  
Agenda Item 5.10

The report was received [OTCBI 708/02 refers] and discussion was held.

Year to Date Service Request Report  
Agenda Item 5.11

The report was received [OTCBI 708/02 refers] and discussion was held.

Youth Engagement Update August 2017  
Agenda Item 5.1

The report was received [OTCBI 708/02 refers] and discussion was held.

**APPLICATIONS FOR FUNDING (CONTINUED)**

Application for Funding – Glen Murray Community Equestrian Centre  
Agenda Item 5.3

Ms Conroy declared a non financial conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Resolved: (Mr Jackson/Mr Reeve)

THAT an allocation of \$1,000.00 is made to the Glen Murray Community Equestrian Centre towards the cost of purchasing a new defibrillator.

The motion was LOST.

**Resolved: (Crs Main/Church)**

**THAT an allocation of \$750.00 is made to the Glen Murray Community Equestrian Centre towards the cost of purchasing a new defibrillator.**

## CARRIED on the voices

**OTCBI708/05**

Application for Funding – Te Kohanga Community Hall Inc  
Agenda Item 5.5

Cr Church declared a non financial conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

**Resolved: (Mr Reeve/Cr Main)**

**THAT an allocation of \$2,149.50 is made to the Te Kohanga Community Hall Inc. towards the cost of purchasing and installing a new water supply system for the hall facility.**

## CARRIED on the voices

**OTCBI708/06**

Public Forum  
Agenda Item 5.12

No members of the public were present for this item.

Chairperson's Report  
Agenda Item 5.13

There was no report for this item.

Councillors' and Community Board Members' Report  
Agenda Item 5.14

No reports were received.

There being no further business the meeting was declared closed at 10.33pm.

Minutes approved and confirmed this                      day of                      2017.

BB Cameron  
**CHAIRPERSON**

Minutes 2017/OTCB/170801 OTCB Minutes

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	15 August 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0506
<b>Report Title</b>	Receipt of Taupiri Community Board Meeting Minutes

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of the Taupiri Community Board meeting held on Monday 14 August 2017.

## **2. RECOMMENDATION**

---

**THAT** the minutes of the meeting of the Taupiri Community Board meeting held on Monday 14 August 2017 be received.

## **3. ATTACHMENTS**

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TCB Minutes

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**MINUTES** of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 14 AUGUST 2017** commencing at **5.31pm**

**Present:**

Mrs D Lovell (Chairperson)  
Cr JM Gibb  
Cr EM Patterson  
Mr H Lovell  
Ms J Morley  
Miss S Ormsby-Cocup  
Mr R Van Dam [from 5.57pm]

**Attending:**

Mr R MacCulloch (Regulatory Manager)  
Mrs W Wright (Committee Secretary)  
Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Gibb/Cr Patterson)**

**THAT** the agenda for a meeting of the Taupiri Community Board held on **Monday 14 August 2017** be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**TCBI708/01**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES****Resolved: (Ms Morley/Mr Lovell)****THAT the minutes of a meeting of the Taupiri Community Board held on Monday 12 June 2017 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****TCBI708/02****REPORTS**Public Forum  
Agenda Item 6.1

The following items were discussed at the Public Forum

- Contact details for the Ombudsman
- Speed limit issue; speeding on Gt South Road just past Vernall Motors – 50km sign is requested.

**SPEAKER**

There were no speakers.

**REPORTS (CONTINUED)**Discretionary Fund to 31 July 2017  
Agenda Item 6.2

The report was received [TCBI708/01 refers] and discussion was held.

**Resolved: (Ms Morley/Ms Ormsby-Cocup)****THAT a commitment of \$100 be allocated to the Chair to purchase miscellaneous items.****CARRIED on the voices****TCBI708/03**Taupiri Works and Issues Report  
Agenda Item 6.3

The report was received [TCBI708/01 refers] and discussion was held.

Change of Meeting Commencement Time  
Agenda Item 6.4

The report was received [TCBI 708/01 refers] and discussion was held.

**Resolved: (Ms Morley/Ms Ormsby-Cocup)**

**THAT the Taupiri Community Board continue to hold its meetings on the second Monday of each month commencing at 5.30pm;**

**AND THAT it is suggested no meeting is held in the months of January, April, July and October in line with Council practice.**

**CARRIED on the voices**

**TCBI 708/04**

Code of Conduct  
Agenda Item 6.5

The report was received [TCBI 708/01 refers] and discussion was held.

**Resolved: (Ms Morley/Mr Lovell)**

**THAT the updated Code of Conduct attached to the Agenda will be revisited at the September meeting.**

**CARRIED on the voices**

**TCBI 708/05**

Chairperson's Report  
Agenda Item 6.6

The Chair gave a verbal report and answered questions of the Board.

Tabled Item: Engine Braking Letter

Mr van Dam entered the meeting at 5.57pm during discussion of the above item.

Councillors' Report  
Agenda Item 6.7

Crs Gibb and Patterson gave a verbal overview on current Council issues.

**PROJECTS**

Project Update – Bridge Development  
Agenda Item 7.1

Cr Gibb gave a verbal update and answered questions from the Board.



## Land Development

### Agenda Item 7.2

Cr Patterson gave a verbal update and answered questions from the Board.

## Expressway Update

### Agenda Item 7.3

Ms Morley gave a verbal update and answered questions from the Board.

## Taupiri Mountain Update

### Agenda Item 7.4

Ms Cocup-Ormsby gave a verbal update and answered questions from the Board.

Parks & Reserves  
Agenda Item 7.5

Mr Van Dam had no updates. Board members reported go-karts going to and fro (potentially causing damage to the netball courts) and the Regulatory Manager asked for more information which can assist Council to investigate and take action (if necessary).

There being no further business the meeting was declared closed at 6.11 pm.

Minutes approved and confirmed this                      day of                      2017.

D Lovell  
**CHAIRPERSON**  
Minutes2017/TCB/170814 TCB Minutes

### ***Open Meeting***

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	24 August 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference</b>	GOV1301
<b>Report Title</b>	Receipt of Raglan Community Board Minutes

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of a meeting of the Raglan Community Board held on Tuesday 8 August 2017.

## **2. RECOMMENDATION**

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**THAT** the minutes of the Raglan Community Board held on Tuesday 8 August 2017 be received.

## **3. ATTACHMENTS**

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Minutes

**MINUTES** of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 8 AUGUST 2017** commencing at **2.00pm**.

**Present:**

Mr R MacLeod (Chairperson)  
 Mr PJ Haworth  
 Mrs R Kereopa [Until 3.16pm]  
 Mrs GA Parson  
 Mr AW Vink

**Attending:**

Mr C Morgan (Economic Development Manager)  
 Mrs RJ Gray (Council Support Manager)  
 Mr L Dingle (Youth Representative)  
 Mr S Cockburn (St John Central Region)  
 Mr H Davidson (St John)  
 Mr R Thorpe (Xtreme Waste)  
 Ms P Cronin (Waste Minimisation Officer)  
 Mr M Rarere (Raglan Community House)  
 Mr A Broring  
 Ms I Voss (Media)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT** an apology be received from Cr Thomson and Mr Oosten.

**CARRIED on the voices**

**RCBI708/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr MacLeod/Mr Vink)**

**THAT** the agenda for a meeting of the Raglan Community Board held on Tuesday 8 August 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** agenda item 6.14 [Councillor's Report] be withdrawn;

**AND THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.4 *[Parking Restrictions]* being considered following agenda item 6.1;

**AND FURTHER THAT** the following item be discussed at an appropriate time during the course of the meeting:

- Raglan Central Business Area;

**AND FURTHER THAT** Liam Dingle be given speaking rights for the duration of the meeting.

**CARRIED on the voices**

**RCBI708/02**

### **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **CONFIRMATION OF MINUTES**

**Resolved: (Mrs Parson/Mrs Kereopa)**

**THAT** the minutes of a meeting of the Raglan Community Board held on Tuesday 13 June 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**RCBI708/03**

### **SPEAKER**

Mr Cockburn and Mr Davidson (St John) were in attendance to address the Board noting that St John had been successful in a government proposal receiving \$100M over a 4-year period that will include double crewing in ambulances and employment of more staff New Zealand wide. It was unsure when the strategic plan would be rolled out in Raglan.

### **REPORTS**

Food Waste Diversion Project Whaingaroa  
Agenda Item 6.1

The report was received *[RCBI 708/02 refers]*.

The Waste Minimisation Officer was in attendance to provide an overview of the project advising of a display at the Raglan Council Office and Environment Centre.

This item was revisited briefly when Mr Rick Thorpe entered the meeting and displayed the waste minimisation containers.

Parking Restrictions  
Agenda Item 6.4

The report was received [RCBI 708/02 refers].

Mr Rarere, Raglan Community House, provided an overview of the parking issues outside their organisation. The Chair suggested a submission be made to the next review of the parking bylaw in Raglan.

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT the 10 car parks (currently with 60 minutes parking limits) directly outside the Raglan Community House (45 Bow Street Raglan) be extended to 120 minutes.**

**CARRIED on the voices**

**RCBI 708/04**

Discretionary Fund Report to 30 June 2017.  
Agenda Item 6.2

The report was received [RCBI 708/02 refers] and discussion was held.

Application for Funding – Whaingaroa Environment Centre  
Agenda Item 6.3

The report was received [RCBI 708/02 refers].

Ms Hill, Centre Coordinator, was in attendance to provide an overview of the application.

**Resolved: (Mr Vink/Mr Haworth)**

**THAT an allocation of \$2,000.00 be made to the Whaingaroa Environment Centre towards the cost of upgrading the interior working spaces of the centre.**

**CARRIED on the voices**

**RCBI 708/05**

Raglan Business Area  
Add.Item

Tabled: Raglan Central Proposal

Mr Broring provided an overview of a proposal and discussion held recently with the Raglan Club and was invited to speak at this meeting to provide awareness to the community. As a member of the Raglan Club he has a proposal for the Club to consider building 7 shops.

The Chair agreed to invite the President of the Raglan Club to the next meeting.

Mrs Kereopa retired from the meeting at 3.16pm during discussion on the above item.

Year to Date Service Request Report

Agenda Item 6.5

The report was received [RCBI 708/02 refers] and discussion was held.

A question was raised regarding the accuracy of statistics for completed CRMs and the Economic Development Manager agreed to request the process be reviewed.

Raglan Works & Issues Report: Status of Items August 2017

The report was received [RCBI 708/02 refers] and discussed in full.

Additional items discussed:

- Alarms - Are the alarms at an acceptable level and is the number of pumps satisfactory.

Raglan Naturally Steering Group Committee

Agenda Item 6.7

The report was received [RCBI 708/02 refers].

The Chair advised that the Steering Group Committee needed more support and participation from the board to drive it. Members asked for clarity of the purpose of the committee. Members discussed a new committee be formed with existing members and one or more of the community board members be involved. The Chair noted that a proposal was provided to the Steering Group Committee members recently.

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT a report to the next meeting be provided on the purpose, focus, and timeline of Raglan Naturally.**

**CARRIED on the voices**

**RCBI 708/06**

Raglan Naturally Interim Steering Group Meeting Notes

Agenda Item 6.8

The report was received [RCBI 708/02 refers] and discussion was held.

Raglan Coastal Reserves Minutes – 12 June 2017  
Agenda Item 6.9

The report was received [RCBI 708/02 refers] and discussion was held.

Presentation to Workshop – July 2017  
Agenda Item 6.10

The report was received [RCBI 708/02 refers] and discussion was held. There was concern expressed with the amount of funding towards footpaths.

Code of Conduct  
Agenda Item 6.11

The report was received [RCBI 708/02 refers] and discussion was held.

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT the updated Code of Conduct attached to the Agenda be adopted by the Raglan Community Board.**

**CARRIED on the voices**

**RCBI 708/07**

Raglan Wharf  
Agenda Item 6.12

The report was received [RCBI 708/02 refers] and discussion was held.

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT the Raglan Community Board approve the concept designs for works to the handrails at the Wharf and Dolphin Pier;**

**AND THAT the Raglan Community Board approve the works to be undertaken on the Dolphin Pier.**

**CARRIED on the voices**

**RCBI 708/08**

Chairperson's Report  
Agenda Item 6.13

The Chair provided a verbal report for information that included:

- Attendance at meetings of Council, hub meeting of community health forum.



Councillor's Report  
Agenda Item 6.14

This item was withdrawn.

Public Forum  
Agenda Item 6.15

The following issues were discussed during the Public Forum held prior to the commencement of the meeting:

- Whaingaroa-Raglan Destination Management Organisation – a newly formed organisation in Raglan. Tabled: Draft Multi-Project Infrastructure Support Plan 2017. The Economic Development Manager advised that there was funding available through the tourism infrastructure fund for a feasibility study which may be an option for the projects proposed by the organisation.
- Raglan Wharf - Members of the public expressed support for the proposed works for the plan at the wharf and congratulated the board on getting it to this stage.
- The Chair welcomed Liam Dingle who will be the new youth advisor on the board.
- Cars parking on footpaths in residential streets, difficult for mobility access, Cambray and Lorenzen Bay Roads in particular. Service request to be completed to resolve issue.

There being no further business the meeting was declared closed at 4.25pm.

Minutes approved and confirmed this                      day of                      2017.

RJ MacLeod  
**CHAIRPERSON**  
Minutes 2017/7RCB/170808 RCB Minutes

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	15 August 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV318
<b>Report Title</b>	Receipt of Minutes – Ngaruawahia Community Board

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of the Ngaruawahia Community Board meeting held on Tuesday 8 August 2017.

## **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Ngaruawahia Community Board meeting held on Tuesday 8 August 2017 be received.

## **3. ATTACHMENTS**

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NCB Minutes

**MINUTES** of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 8 AUGUST 2017** commencing at **6.15pm**

**Present:**

Mr J Whetu (Chair)  
Cr E Patterson  
Mrs W Diamond  
Ms R Kirkwood  
Ms K Morgan  
Mr BJ Sherson  
Mrs J Stevens

**Attending:**

Mrs A Parquist (Acting General Manager Customer Services)  
Mrs W Wright (Committee Secretary)  
Ms K Cousins (Marketing Officer)  
Mr M Ryan (Ultrafast Broadband)  
Members of the public

The Chair opened the meeting with a karakia.

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Morgan/Mrs Diamond)**

**THAT** an apology be received from Cr Gibb.

**CARRIED on the voices**

**NCBI708/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Patterson/Ms Stevens)**

**THAT** the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 8 August 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**CARRIED on the voices**

**NCBI708/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Mrs Diamond/Ms Morgan)**

**THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 13 June 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**NCBI 708/03**

**REPORTS**

Ultrafast Fibre Rollout for Ngaruawahia  
Agenda Item 5.1

The report was received [NCBI 708/02 refers].

Mr Ryan gave a powerpoint presentation and answered questions from the Board.

Tabled Item: Ngaruawahia Community Board Presentation

Town Promotion Update from Open Waikato  
Agenda Item 5.2

The report was received [NCBI 708/02 refers].

The Marketing Officer gave a presentation of the current draft storyboard and answered questions from the Board.

Tabled Item: Ngaruawahia Community Board Storyboard

Youth Engagement Update – August 2017  
Agenda Item 5.3

The report was received [NCBI 708/02 refers].

Discretionary Fund Report to 30 June 2017  
Agenda Item 5.4

Mrs Diamond updated the Board on the adult playground fitness proposal.

The report was received [NCBI 708/02 refers] and discussion was held.

Ngaruawahia Works and Issues Report  
Agenda Item 5.5

The report was received [NCBI 708/02 refers].

The following additional items were discussed and are to be added to the Report:

- House on the poles on Uenuku Street – historic issue
- Major health & safety issue: coming into Ngaruawahia from River Road just past Duke Street
- Another major health & safety issue on River Road regarding the island across the road from Turangawaewae Marae
- Speed limit at 100k zone going into 70k zone coming into Ngaruawahia
- Lighting not sufficient/not working at the Gt South Road and River Road intersection

Ngaruawahia Community Board Resolution/Action Register  
Agenda Item 5.6

The report was received [NCBI 708/02 refers] and discussion was held.

**Resolved: (Ms Kirkwood/Ms Morgan)**

**THAT the following item be added to the Register:**

- **Item 1 – A new Ngaruawahia Community Plan;**

**AND THAT the following items be deleted from the Register:**

- **Item 1 – Ngaruawahia: A New Era/To The Point - to be removed as the Board decided to write a new Community Plan**
- **Item 5 – Wedding Quarry – this is a WRC issue and can't be progressed by NCB**
- **Item 7 – Pontoon - to be linked with item 2 as Beautification Projects**

**CARRIED on the voices**

**NCBI 708/4**

Ngaruawahia Community Response Plan  
Agenda Item 5.7

The report was received [NCBI 708/02 refers] and discussion was held. Mr Ayers contributed by sharing what the current involvement of some members in the community are. A renewed call for being prepared for disasters in Ngaruawahia were made.

**Resolved: (Ms Morgan/Ms Stevens)**

**THAT representation by the Board to the Ngaruawahia community response plan is determined as required.**

**CARRIED on the voices**

**NCBI 708/5**

Year to Date Service Request Report  
Agenda Item 5.8

The report was received [NCB1708/02 refers] and discussion was held. Additional information was requested and will be presented at the next meeting.

Code of Conduct  
Agenda Item 5.9

The report was received [NCB1708/02 refers] and discussion was held.

**Resolved: (Ms Morgan/Cr Patterson)**

**THAT the updated Code of Conduct as attached to the Agenda be brought back for decision making to the Community Board at the December meeting.**

**CARRIED on the voices**

**NCB1708/6**

Public Forum  
Agenda Item 5.10

The following items were discussed at the public forum:

- What is happening re the speed camera on Waingaro Road? Please can this be captured in the upcoming Speed Bylaw Review. (Council representative to follow up)
- Te Akau Transport – parking on 30 minute stop pass. (Cr Patterson to follow up and to report back at the next meeting)
- Police have been called re speeding of motorbikes etc. in the main road. (Chair will invite constable to next Board meeting)
- It was raised that six gutter grates in one area on Waipa Road could be spread wider
- Bradley Street walkway at the end with series of posts on rail were broken and now allows enough space for cars to go through. Need to get fixed. (Council representative to raise a service request)
- Princes Street rubbish; still there, can become bigger issue with inorganics on the way (Council representative to follow up)
- Manhole covers are being sold to scrapmetal dealers; note for Council (Council representative took note)
- What happened to the Japanese Maple Trees? What is the cost of the project from start to finish? Will there be consultation with the community for relocation of the maples? The cost to the ratepayer was probably around \$12,000. Can the cost be confirmed? Tim Harty's team representative will be invited to the next Community Board Meeting to report on this project (planning, costs, decisions etc.) (Chair to arrange)

Chairperson's Report  
Agenda Item 5.11

The report was received [NCBI 708/02 refers] and discussion was held.

## Councillors' Report

### Agenda Item 5.12

Cr Patterson gave a verbal overview on current Council issues.

Community Board Members' Report  
Agenda Item 5.13

Members provided a verbal report on the following issues:

- Systems failure experienced at the Memorial Hall and Matariki Festival; appreciate Council Staff's input
- Shout out to Ngaruawahia High School for Kapa Haka Festival (12 schools participated); the even was executed very well
- Noticeboard worked well and contributed to high numbers attending the festival
- A member attended the Whangamata Community Board meeting the after state of emergency was declared due to flooding. The state of emergency was not an item on the Agenda whilst the whole community was affected. The comment was made that this Community Board would not react in a similar way should it be affected by disaster. Refer call for Community and/or Board involvement in Agenda item 5.7 "Ngaruawahia Community Response Plan"
- The Service Request process has been used by members and it was commented that they received a reply/response very quickly

Angela Parquist was thanked for her input and service given to the Board during her time as Acting General Manager Customer Support and also being the Council Representative during this meeting.

The Chair announced that the new Council representative for the Ngaruawahia Community Board will be Mr Gavin Ion, the Chief Executive.

There being no further business the meeting was declared closed at 8.53pm.

Minutes approved and confirmed this                      day of                      2017.

J Whetu  
**CHAIRPERSON**  
Minutes 2017/NCB/170808 NCB Minutes

### ***Open Meeting***

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	18 August 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1318
<b>Report Title</b>	Receipt of Huntly Community Board Minutes

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of the Huntly Community Board meeting held on Tuesday 15 August 2017.

## **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Huntly Community Board held on Tuesday 15 August 2017 be received.

## **3. ATTACHMENTS**

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HCB minutes 15 August 2017



**MINUTES** of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 15 AUGUST 2017** commencing at **6.00pm**.

**Present:**

Ms K Langlands (Chairperson)  
Cr S Lynch  
Cr F McNally  
Ms K Bredenbeck  
Mr R Farrar  
Mr C Rees

**Attending:**

Mr T Whittaker (General Manager Strategy & Support)  
Mrs LM Wainwright (Committee Secretary)  
Mr L Cotter (Youth Representative)  
Ms P Comins (Youth Representative)  
Ms K Cousins (Marketing Officer)  
Mr A Sievwright (UFB2 Marketing Manager)  
Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Langlands/Ms Bredenbeck)**

**THAT** an apology be received from Mrs Lamb and Mrs Stewart.

**CARRIED on the voices**

**HCBI708/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Langlands/Cr Lynch)**

**THAT** the agenda for a meeting of the Huntly Community Board held on Tuesday 15 August 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item HCBI708/ which shall be considered with the public excluded;

**AND THAT** all reports be received;

**AND FURTHER THAT** the youth representatives be given full speaking rights for the duration of the meeting.

**CARRIED on the voices**

**HCBI708/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Ms Langlands/Cr Lynch)**

**THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 20 June 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**HCBI708/03**

**REPORTS**

Ultrafast Fibre Rollout for Huntly  
Agenda Item 5.1

The report was received [*HCBI 708/02 refers*] and discussion was held.

Mr Sievwright gave a verbal update and powerpoint presentation and answered questions of the committee.

Youth Engagement Update August 2017  
Agenda Item 5.2

The report was received [*HCBI 708/02 refers*] and discussion was held.

**Resolved: (Cr McNally/Ms Bredenbeck)**

**THAT if there are any issues identified in the Youth Action Group's Quarterly report that the Board wishes to progress, that these be added to the Board's Works and Issues report so that progress on implementation can be monitored.**

**CARRIED on the voices**

**HCBI708/04**

Discretionary Fund Report to 31 July 2017  
Agenda Item 5.3

The report was received [*HCBI 708/02 refers*] and discussion was held.

NZ Police  
Agenda Item 5.4

This item was withdrawn from the agenda.

Huntly Focus Update  
Agenda Item 5.5

The report was received [*HCB1708/02 refers*] and discussion was held.

The Marketing Officer gave a verbal update and answered questions of the committee.

Approved Road Names List  
Agenda Item 5.6

The report was received [*HCB1708/02 refers*] and discussion was held.

**Resolved: (Mr Rees/Cr Lynch)**

**THAT the Huntly Community Board prepare a list of Road Names to be submitted to Council.**

**CARRIED on the voices**

**HCBI708/05**

Code of Conduct  
Agenda Item 5.7

**Resolved: (Crs McNally/Lynch)**

**THAT the updated Code of Conduct attached be adopted by the Community Board.**

**CARRIED on the voices**

**HCBI708/06**

Huntly Works & Issues Report: Status of Items August 2017  
Agenda Item 5.8

The report was received [*HCB1708/02 refers*] and discussion was held.

Year to Date Service Request Report  
Agenda Item 5.9

The report was received [*HCB1708/02 refers*] and discussion was held.

Public Forum  
Agenda Item 5.10

There were no items for the public forum.

## Chairperson's Report

## Agenda Item 5.11

The chairperson gave a verbal report on the following items:

- Kids' Kitchen
- Neighbourhood Policy team meeting
- St John fundraiser
- Received a letter from Huntly Events re: Christmas parade
- Attending Waikato Crime Prevention Trust meeting.

## Councillor's/Councillors' and Board Members' Reports

Agenda Item HCB1708/

Verbal reports were received on the following items:

- Workshops attended
- Citizenship ceremony
- Bi-lingual sign review
- Airport development
- Regional facilities
- Huntly Museum
- Huntly Historical Book has been completed.

There being no further business the meeting was declared closed at 7.09pm.

Minutes approved and confirmed this                      day of                      2017.

K Langlands

## CHAIRPERSON

Minutes 2017/HCB/170815 HCB Minutes

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	16 August 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Te Kauwhata Community Committee Meeting Minutes

## **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 2 August 2017.

## **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Te Kauwhata Community Committee held on **Wednesday 2 August 2017** be received.

## **3. ATTACHMENTS**

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TKCC Minutes

**MINUTES** of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 2 AUGUST 2017** commencing at **7.00pm**.

**Present:**

Ms T Grace (Chairperson)  
 Cr JD Sedgwick  
 Mrs C Berney (Secretary)  
 Mr J Cunningham  
 Mr D Hardwick  
 Mr T Hinton  
 Mr C Howells  
 Mrs M Raumati *[from 7.10pm]*  
 Mr B Weaver

**Attending:**

Mr I Fletcher (Downers)  
 Mrs A Knaggs (Te Kauwhata Library)  
 Mrs J Vernon (Strategic Planning and Resource Management Team Leader)  
 I Member of the Public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr J Sedgwick/Mr J Cunningham)**

**THAT** an apology be received from Miss S Hall and Mr Dawson;

**AND THAT** an apology for lateness be received from Mrs Raumati.

**CARRIED on the voices**

**TKCCI708/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr D Hardwick/Mr B Weaver)**

**THAT** the agenda for a meeting of the Te Kauwhata Community Committee held on Wednesday 2 August 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**TKCCI708/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 7 June 2017 be confirmed as a true and correct record of that meeting subject to the editing of Projects Update for the Wetlands Walkway;**

to read:

***Wetlands Walkway – hoping for a June/July Stage 1 finish.***

**CARRIED on the voices**

**TKCCI708/03**

**SPEAKER**

Mr Fletcher gave a verbal update re the Longswamp section of the Expressway and answered questions of the Committee.

**REPORTS**

Te Kauwhata Works & Issues Report: August 2017

Agenda Item 6.1

The report was received [TKCCI 708/02 refers] and discussion was held.

Councillor's Report

Agenda Item 6.2

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Discretionary Fund Report to 30 June 2017

Agenda Item 6.3

The report was received [TKCCI 708/02 refers] and discussion was held

Youth Engagement Update August 2017

Agenda Item 6.4

The report was received [TKCCI 708/02 refers] and discussion was held.

Chairperson's Report  
Agenda Item 6.5

The chair gave a verbal report and answered questions of the committee.

**PROJECTS UPDATE**

Dog Park  
Agenda Item 7.1

\* Shapes are with the College and the Prison for completion.

Wetlands Walkway  
Agenda Item 7.2

\* Stage One is getting closer to completion. Progress dependent on the weather.

There being no further business the meeting was declared closed at 8.40pm.

Minutes approved and confirmed this                      day of                      2017.

T Grace  
**CHAIRPERSON**  
Minutes2017/TKCC/I70802 TKCC Minutes



### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	25 August 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Meremere Community Committee Minutes

## **1. EXECUTIVE SUMMARY**

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The minutes for a meeting of the Meremere Community Committee held on Thursday 10 August 2017 are submitted for receipt.

## **2. RECOMMENDATION**

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**THAT** the minutes of a meeting of the Meremere Community Committee held on Thursday 10 August 2017 be received.

## **3. ATTACHMENTS**

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MMCC Minutes

**MINUTES** of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 10 AUGUST 2017** commencing at **7.03pm**.

**Present:**

Mr J Katu (Chairperson)  
 Cr J Sedgwick  
 Mr B Brown  
 Mr D Creed  
 Ms A Dobby (Secretary)  
 Mr J Harman  
 Ms C Heta  
 Mr J Ngatai

**Attending:**

His Worship the Mayor, Mr AM Sanson  
 Ms J Remihana (Programme Delivery Manager)  
 2 Members of the Public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Creed/Mr Katu)**

**THAT** an apology be received from Mrs Jenkin

**CARRIED on the voices**

**MMCCI708/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Katu/Mr Creed)**

**THAT** the agenda for a meeting of the Meremere Community Committee held on Thursday 10 August 2017 be confirmed and all items therein be considered in open meeting.

**AND THAT** all reports be received;

**AND FURTHER THAT** any youth members present be given speaking rights for the duration of this meeting.

**CARRIED on the voices**

**MMCCI708/02**

**DISCLOSURES OF INTEREST**

Mrs Dobby advised members of the Committee that she would declare a non-financial conflict of interest in Agenda Item 5.4 [*Request to Appoint a Youth Representative at Meremere Community Committee*].

**CONFIRMATION OF MINUTES**

**Resolved: (Mr Creed/Mrs Dobby)**

**THAT the minutes of a meeting of Meremere Community Committee held on Thursday 8 June 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**MMCCI 708/03**

**REPORTS**

Works & Issues Report  
Agenda Item 5.1

The report was received [*MMCCI 708/02 refers*] and discussion was held.

Councillor's Report  
Agenda Item 5.2

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Discretionary Fund Report to 30 June 2017  
Agenda Item 5.3

The report was received [*MMCCI 708/02 refers*] and discussion was held.

**Resolved: (Mr Harman/Ms Heta)**

**THAT \$59.79 + GST be transferred from the Discretionary Fund Account into the Youth Town account to reimburse Mr Creed for the plywood & hinges purchased from Bunnings Warehouse on 15 June 2017;**

**AND THAT it is noted that Mrs Milton's cooking classes did not proceed, [*refer MMCCI 706/04 - \$300 received*];**

**AND FURTHER THAT \$269.00 be paid to Mrs Milton for plates and cutlery obtained for the Community Hall (\$569.00 in total, less \$300.00 already paid).**

**CARRIED on the voices**

**MMCCI 708/04**

Request to Appoint a Youth Representative at Meremere Community Committee  
Agenda Item 5.4

The report was received [MMCCI 708/02 refers] and discussion was held.

Mrs Dobby did not take part in the discussion or voting on this item.

**Resolved: (Mr Creed/Mr Katu)**

**THAT the Meremere Community Committee appoints Azabeth Dobby to be the Youth Representative;**

**AND THAT the Committee appoint Cr Jan Sedgwick as the youth mentor to support the Youth Representative.**

**CARRIED on the voices**

**MMCCI 708/05**

**GENERAL BUSINESS**

The following items were discussed:

- Vivian's cooking classes did not go ahead but she has been paid the \$300 already. The Committee is buying \$569 worth of cutlery for the Hall from her; move to pay the balance into Vivian's account (Ben/John).

There being no further business the meeting was declared closed at 8.45pm.

Minutes approved and confirmed this                      day of                      2017.

**J Katu**  
**CHAIRPERSON**

Minutes 2017/MMCC/170810 MMCC Minutes

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	28 August 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Tamahere Community Committee Minutes

## **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Tamahere Community Committee meeting held on Monday 7 August 2017.

## **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Tamahere Community Committee held on Monday 7 August 2017 be received.

## **3. ATTACHMENTS**

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TCC Minutes



## AGENDA

### **Tamahere Community Committee Meeting 7<sup>TH</sup> August 2017 To be held at the Tamahere Community Centre at 7.30 pm**

1. Apologies -*Aksel Bech*
2. Confirmation of Minutes of Meeting held 3<sup>rd</sup> July 2017
3. Matters arising:
4. Correspondence In/Out
5. Cr. Aksel Bech Report -*submitted separately*
6. WDC, Tim Harty Report
7. Tamahere Recreational Reserve
  - a. Community Tree Planting Proposal
  - b. Reserve Management Plan
  - c. Piazza
  - d. Community Consultation on Targeted Rate
8. Village Hub Update
9. Tamahere Reserve Report
10. Other Business:
  - a. Secretarial Position – Minutes/Agenda
  - b. Update from Lions (Craig Phillips)
11. Date of Next Meeting: 4<sup>th</sup> September 2017

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### ***Open Meeting***

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	28 August 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Pokeno Community Committee Minutes

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of the Pokeno Community Committee meeting held on Tuesday 7 July 2017.

## **2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 7 July 2017 be received.**

## **3. ATTACHMENTS**

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PCC Minutes



## **POKENO COMMUNITY COMMITTEE**

**MINUTES** of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 11 July 2017, commencing at 7.00pm.

**Committee Members Present:** Helen Clotworthy, Doug Rowe, Ric Odom, Janet McRobbie, Wayne Rodgers

**Guests in Attendance:** Tony Whittaker (Waikato District Council)  
Jacki Remihana (Waikato District Council)

**Councillors in Attendance:** Cr J Church

**Community Members Attending:** Community Members were present

### **1. APOLOGIES**

Apologies were received from Lance Straker, Cr S Henderson.

**Moved:** Helen Clotworthy  
**Seconded:** Ric Odom  
**Carried**

### **2. DISCLOSURES OF INTEREST**

Helen disclosed that she has an interest in an item to be discussed, in that she is the Treasurer of the Pokeno Hall Committee. This relates to an item to be discussed concerning Waikato District Council stormwater charges.

### **3. CONFIRMATION OF THE STATUS OF THE AGENDA**

Proposed that two items be added to the agenda:

- Waikato District Council stormwater charges relating to the Pokeno Hall; and



- An application being made for a clean fill dump on Bluff Road.

**Moved:** Helen Clotworthy  
**Seconded:** Doug Rowe  
**Carried**

#### **4. CONFIRMATION OF PREVIOUS MINUTES**

**THAT the minutes of the meeting held on 22 June 2017 be confirmed as a true and correct record of that meeting.**

**Moved:** Helen Clotworthy  
**Seconded:** Janet McRobbie  
**Carried**

#### **5. MATTERS ARISING FROM THE MINUTES**

Doug asked about progress on replacing the rubbish bin by the toilets and was advised that this will be addressed later in the meeting.

Tony advised that the minutes of Committee meetings are now on the Council website and the intention is also place them on the Pokeno website.

#### **6. PROCESS FOR ENGAGING WITH THE COMMUNITY ON MARKET SQUARE**

Tony introduced Jackie Remihana. Jackie referred to the options for Market Square that were produced in 2014 and reminded the meeting that Option 2 was the preferred option of Council and the committee/ratepayers at the time. Jackie explained what will be involved in the Engagement Plan which will lead in to the Project Plan.

It was agreed to have an Open Day where Pokeno residents can provide input. The final date for this is yet to be determined noting the Totara Park Open Day is scheduled for 10 September.

The process for how the final decision will be developed generated positive discussion. Jackie pointed out that there are often challenges in planning and managing shared spaces – particularly in relation to truck movement through the area. There was a suggestion put that a north bound on-ramp to SH1 be constructed at the south end of Pokeno.

For the Open Day, Jackie will produce a large scale map of the proposed roading plan.

Cr Church asked if the Hall was a heritage site (it is not).

It was also suggested that more discussion is needed on the future needs of the hall and its relationship to the Market Square. Janet noted that the hall is well utilised.

Jackie undertook to have the Engagement Plan and Project Plan in outline available before the next Committee meeting.

**THAT the report from the General Manager Strategy & Support be received.**

**Moved: Helen Clotworthy**

**Seconded: Doug Rowe**

**Carried**

## **7. POKENO WORKS & ISSUES**

Tony confirmed that representatives of Sport Waikato will attend the September Committee meeting and that representatives from Waikato Regional Council will attend the August meeting.

In regard to the Helenslee Road footpath, it has been supported and an application will made for funding.

It was agreed to ask Colin Botica to be present at the September meeting, rather than the August meeting.

In relation to the rubbish bin by the toilets, Tony indicated that it was the view of Council staff that this was not an issue. This was challenged and Tony agreed to again raise it with staff. It was pointed out that there was a bin in the area but this was not replaced after being removed when work on clearing trees was carried out.

**That the report from the General Manager Strategy & Support be received.**

**Moved: Helen Clotworthy**

**Seconded: Wayne Rodgers**

**Carried**

## **8. POKENO COMMUNITY COMMITTEE SCHEDULE**

Colin Botica moved from August to September.

It was suggested that a reminder of the meetings be placed on the Pokeno Facebook page with a notice on where the agenda and previous minutes can be found.

Helen raised an item concerning the hall. A bill was received from Council for rates and stormwater charges along with an indication that the amount would be deducted from the grant. Helen contended that as the hall is a community facility, owned by Council, these charges shouldn't be incurred by the community.

An issue was also raised concerning a consent application to use an area on Bluff Road as a clean fill dump site, with the associated heavy truck and trailer movements. This generated

considerable discussion, especially as it appeared the applicants were seeking a non-notified consent.

Tony pointed out that as the residents on Bluff Road had not given consent, Council would follow due process.

**That the report from the General Manager Strategy & Support be received.**

**Moved: Helen Clotworthy**

**Seconded: Doug Rowe**

**Carried**

## **9. COUNCILLORS REPORT**

Cr Church is following up on concerns regarding use of a paper road on Deans Road.

A consent application for a clean fill dump on Ridge Road was approved by Council.

It was suggested the Committee make an application for funding the costs associated with Community Committee work and projects.

Need to follow up with Lance on the progress and final costs of the Pokeno website.

In response to a question as to what triggers a Community Committee moving to a Community Board, Tony explained the current guidelines and process. While a population of around 5,000 is a guide for warranting a Community Board, it is up to the community to decide.

**That the report from the General Manager Strategy & Support be received.**

**Moved: Helen Clotworthy**

**Seconded: Doug Rowe**

**Carried**

## **10. NEXT MEETINGS AGENDA ITEMS**

Waikato Regional Council representatives will attend.

## **11. GENERAL BUSINESS**

Doug advised that the Tiny Library is going well with people taking (though not always replacing) books.

Some cars are being broken in to in Pokeno and the Community Patrol is considering introducing random day time patrols.

It was pointed out that the road by the south on ramp to SH1 is in need of repair and re-sealing. Tony indicated it will be re-sealed but is not currently a priority though repair work will be done. Those attending were reminded of how to make a works request or notify Council of issues via their 0800 number and website.

There was discussion on how new business can be encouraged to open in Pokeno. It was noted that the building of the supermarket will also involve the building of a number of retail shops and once the supermarket is established, other retail is likely to follow.

In response to a question regarding a train service, Helen advised that a train service to Pokeno is not planned for the immediate future but a bus service from Te Kauwhata to Pukekohe via Pokeno may be established.

### **CLOSURE**

Helen Clotworthy thanked the visitors for their attendance and their contribution. There being no further business, the meeting was declared closed at 8.43pm.

The next meeting of the Pokeno Community Committee will be held on 08 August 2017 at 7.00pm in the Pokeno Hall.

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	28 August 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference</b>	GOV1301
<b>Report Title</b>	Exclusion of the Public

## **I. EXECUTIVE SUMMARY**

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To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

## **2. RECOMMENDATION**

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**THAT** the report of the Chief Executive be received;

**AND THAT** the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

**Confirmation of Minutes dated Monday 14 August 2017**

**Receipt of Minutes:**

- **Strategy & Finance Committee dated 23 August 2017**
- **Infrastructure Committee dated 22 August 2017**

### **REPORTS**

#### **a. Ngaruawahia Landfill**

*The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:*

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)(ba)(d)(e)(f)(i)(ii)

Section 48(1)(d)

**b. Chief Executive's Issues**

*The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:*

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(g)(h)(i)(j)

Section 48(1)(a)(d)

### **3. ATTACHMENTS**

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Nil