

POKENO COMMUNITY COMMITTEE MONTHLY MEETING

Tuesday, 10 OCTOBER 2017 - 7.00pm

Pokeno Community Hall, Cnr Great South Road and Market Street

AGENDA

| ١. | Apologies | |
|-----|---|----|
| 2. | Confirmation of Status of Agenda | |
| 3. | Disclosure of Interest | |
| 4. | Confirmation of Minutes | 2 |
| 5. | Presentation: Sports Waikato & Counties Manukau Sport | 7 |
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| 12. | Next Meeting's Agenda Items | |
| 13. | General Business | |

Council Staff in attendance: Sue O'Gorman

Representatives from Sports Waikato and Counties Manukau Sports will be in attendance to discuss item 5.



To Pokeno Community Committee

From Gavin Ion

Chief Executive

Date | 28 September 2017

Prepared by Wanda Wright

Committee Secretary

Chief Executive Approved Y

Reference # GOV0516

Report Title | Confirmation of Minutes

I. EXECUTIVE SUMMARY

To confirm the minutes of the Pokeno Community Committee meeting held on Tuesday 12 September 2017.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 12 September 2017 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

PCC Minutes

POKENO COMMUNITY COMMITTEE

<u>MINUTES</u> of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno on 12 September 2017, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Ric Odom, Janet McRobbie, Morris Roberts, Todd

Miller,

Guests In Attendance: Sue O'Gorman (Waikato District Council)

Suzie Marinkovich (Waikato Regional Council)

Janette Underwood (Consultant Engineer, Waikato Regional Council)

Councilors In Attendance: Cr J Church

Cr S Henderson

Community Members Community members were present

Attending

1. APOLOGIES

Apologies were received from Tricia Graham, Kris Hines, Paul Heta, Wayne Rodgers, Lance Straker and Charles Hackett

Moved: Helen Clotworthy Seconded: Janet McRobbie

Carried

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. CONFIRMATION OF THE STATUS OF THE AGENDA

The agenda as notified was confirmed.

Moved: Helen Clotworthy

Seconded: Todd Miller

Carried

4. CONFIRMATION OF PREVIOUS MINUTES

THAT the minutes of the meeting held on 8 August 2017 be confirmed as a true and correct record of that meeting.

Moved: Helen Clotworthy Seconded: Janet McRobbie

Carried

5. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

6. UPDATE ON THE NORTH WAIKATO PUBLIC TRANSPORT REVIEW

Suzie Marinkovich from the Waikato Regional Council (WRC) Public Transport Operations Team provided an update on the Review, focusing on the bus aspects rather than rail. WRC has agreed that improving public transport for the area – especially bus transport – is a priority.

Suzie encouraged the Pokeno community to make submissions on the options identified in the review and in response to questions indicated that WRC will work with WDC staff to estimate the potential effect on rates of the various options. Helen advised that the Committee would generate a post on the Pokeno Facebook page with a link to the website that contains the Review and it may also be possible to run a Facebook poll indicating which options are preferred. Suzie agreed to send Helen relevant information and links that can be posted on Facebook.

THAT the report from the General Manager Service Delivery be received.

Moved: Helen Clotworthy Seconded: Todd Miller

Carried

7. PROPOSED 2017 AMENDMENTS TO THE WAIKATO DISTRICT COUNCIL SPEED LIMITS BYLAW 2011

Janette Underwood spoke to the proposed amendments to the speed bylaw focusing in particular on what those changes may mean for the Pokeno area. Janette urged Pokeno residents to make submissions on the proposal and this could easily be done via the "Have Your Say" section of the WDC website. Submissions are open from 13 September to 13 October. The Committee will post an appropriate article on the Pokeno Facebook page, with a link to the WDC website.

THAT the report from the General Manager Service Delivery be received.

Moved: Helen Clotworthy Seconded: Morris Roberts

Carried

8. LONG TERM PLAN STATE OF PLAY

Sue O'Gorman provided an update and pointed out that there will be significant affordability challenges: noting that the WDC area is only about 10% smaller than that of Auckland but has a ratepayer base of only 65,000. There was considerable discussion and Cr Church offered to send some information on the information the Tamihere community Committee provided to WDC in order to access some WDC funds. This may be useful to inform the Pokeno Community Committee.

Moved: Helen Clotworthy Seconded: Todd Miller

Carried

9. FEEDBACK ON NEIGHBOURHOOD PARK OPEN DAY

Helen provided feedback from the open day held on Sunday 10 September. There were about 30 who visited the park and recorded their views at the site and there have been a number of comments on Facebook. It was acknowledged that the team from Dines – Colin and Lisa – did a very good job in

putting the material together and answering questions on the day. Colin will probably provide detailed feedback.

10. POKENO WORKS AND ISSUES

Sue O'Gorman spoke to the Works and Issues agenda item and acknowledged that some key information such as time lines is missing. WDC staff are working on adding more information – providing more depth to the reporting. Sue also noted that some definitive answers on the future of the proposed sports ground need to be developed. Cr Church also asked for more information on the proposed new cemetery in the area be provided. There was concern expressed that the funding to improve the footpaths on Helenslee Road had still not been approved. This is an issue that Pokeno residents feel strongly about, regarding it as a health and safety issue. There was a sense that some issues may have been omitted from the papers.

THAT the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy

Seconded: Ric Odom

Carried

11. COMMUNITY COMMITTEE SCHEDULE

Cr Church suggested that WDC staff might be able to apply (or draft a paper for) the Pokeno Community Committee to receive a small grant for Committee activities. A recently approved application from the Tamihere Community Committee was cited as an example.

It was agreed to move the presentation from the Pokeno Land Consortium from the December meeting to the November meeting.

The idea of a community parade – such as a Christmas Parade was raised by a member of the public and while there was no objection to the idea, it was noted that organizing such events takes considerable time and effort. There was discussion on a similar event being organized for a time other than Christmas if suitable organizer can be found. It was agreed to consider this at a future meeting.

12. COUNCILLORS REPORT

Cr Church provided a brief overview on a range of topics including:

- Council approved FPP as the voting system to be adopted for the next election noting this could be challenged if sufficient ratepayers objected.
- Council is considering a bylaw targeting 'boy racers'.
- Council signed off the playground strategy.
- Plans for Civil Defence in Tuakau will be discussed on 3 October and may be of interest to Pokeno.
- Tuakau will be having a clean-up day on 24 September as part of 'Keep New Zealand Beautiful'
 Week.

In 2014 Dines was fined \$19,000 for cutting down a historic tree in Hitchen Rd Pokeno. A question a was raised as to where this money resides. This money ought to be spent on a Pokeno Community project.

NEXT MEETING AGENDA ITEMS

No changes.

13. GENERAL BUSINESS

The Pokeno Community Patrol AGM is at 1.00pm 26th September at the Pokeno Hall.

Rev Andrew Beyer spoke to the Community Cup of Tea (Meet and Greet) meetings occurring at the Pokeno Hall on Thursdays. There is no cost for those attending with a number making voluntary contributions to cover costs. There are usually approximately 15 people attending and there has been very good feedback. The group will host a Christmas Party and are considering initiating a similar event specifically for young mothers (and dads) and their babies.

The Anglican church will again be having carol singing this Christmas.

Janet McRobbie provided an update from the Queens Redoubt AGM which attracted a good turnout. The Queens Redoubt trustees are wanting to open the Redoubt on Sundays to coincide with the Pokeno Market and are looking for volunteers to assist.

CLOSURE

Helen Clotworthy thanked the visitors for their attendance and contribution. There being no further business, the meeting was declared closed at 9.30pm.

The next meeting of the Pokeno Community Committee with be held on Tuesday 10 October 2017 at 7.00pm in the Pokeno Hall



To Pokeno Community Committee

From | Sue O'Gorman

General Manager Customer Support

Date 29 September 2017

Prepared by Evonne Miller

PA General Manager Customer Support

Chief Executive Approved | Y

Reference # GOV0516

Report Title Overview of Sport and Recreation

I. EXECUTIVE SUMMARY

Representatives from Sport Waikato, Michelle Hollands and Fiona Devonshire, and a representative from Manukau Sport will be in attendance to give an overview of sport and recreation in their area.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

NIL



To Pokeno Community Committee

From | Tim Harty

General Manager Service Delivery

Date 5 September 2017

Prepared by Jacki Remihana

Programme Delivery Manager

Chief Executive Approved | Y

Reference # PCC2017

Report Title Pokeno Wastewater Construction Update

I. EXECUTIVE SUMMARY

The purpose of this report is to provide the Committee with an update of the Pokeno Wastewater Reticulation Phase II project.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

- Pokeno Township Wastewater System Newsletter August 2017.
- Map Paul

REPORT:

Pokeno Wastewater Reticulation Phase II Update

Since contractors Fulton Hogan started work in April, they've made great progress installing the main network in the residential area of Pokeno township.

Private connections to properties are well underway (60% of the way through) and as a whole the entire project is about 75% complete.

Of the 121 properties eligible to connect to the wastewater system, 48 have signed up to connect, with a further 18 indicating intent (awaiting return of signed agreement) and a further 8 connections undertaken in the Phase One catchment.

As of I September, there are I4 private connections still to be completed on the following roads: Ford Street, Pokeno Road, Market Street and Hitchin Road.

Once all private connections have been made, reinstatement of local roads, berms, private properties (if required) and a general tidy-up will be undertaken.

The expected completion date of the project is expected to be the end of October 2017.

Council will still accept connection sign-ups with a 50% subsidy while contractors are still working on the project.

Once contractors have completed the work, anyone who wants to connect after completion will have to pay the full cost (\$27,237), unless a prior arrangement has been made (some properties are changing ownership and easement issues).

Respecting Pokeno's Heritage

Because of Pokeno's significant heritage value, archaeological monitoring and cultural protocols have been key parts in the delivery of the Pokeno Wastewater Phase II Project.

Ngaati Tamaoho along with archaeologist Alexy Simmons briefed contractors Fulton Hogan, Council staff and local residents about what was required before contractors headed into the area surrounding Queen's Redoubt.

Teams were fully engaged and expressed an interest in what may be found as work progresses.

The last property in the immediate vicinity of Queen's Redoubt was due to be connected by I September. Prior to this, nothing of archaeological or cultural significance had been uncovered.

Community feedback

The majority of residents have expressed positive feedback during the project thanks to the quality of work and engagement by Fulton Hogan and Council staff. Any inconveniences caused by work were accepted with minimum fuss, positive emails were received from satisfied residents and at least five residents provided morning teas for the contractors.

The community was generally well informed about the project thanks to the excellent early engagement work undertaken by Norm Hill.

Pokeno

township wastewater system

August 2017

Project update

Since our contractors Fulton Hogan started work in April, they've made good progress installing the main network in the residential area of Pokeno township covered by the Pokeno Wastewater Reticulation Phase II Project. They have now started private connections to properties and as a whole the entire project is about 75% complete. The expected completion date is September/October 2017.

Can I still connect?

For those who have not signed up to the Phase II Wastewater Reticulation Scheme, there is still time to connect while taking advantage of the 50% subsidy offered by Council. If you are one of those who are interested in connecting, please contact the project manager, Paul White on paul.white@waidc.govt.nz, to arrange an onsite meeting. You have until 1 September 2017.

How much will it cost?

As mentioned, Council is paying half, until construction in your area is complete. If you decide to connect after the construction phase you will need to pay the total cost of connection.

Residential Connection Cost (Capital Contribution)

 Total cost
 \$27,237

 Less subsidy
 \$13,618

Actual cost \$13,619 including GST

What does this cost cover?

- Connection to the new system
- Decommissioning of the existing septic system and reinstatement to match existing surface
- Contribution towards public infrastructure to provide a reticulated wastewater system to the Pokeno township

How can you pay your contribution?

You have two payment options to choose from. Either three lump sum payments over one rating year, or by annual instalments over 10 years, including interest. Connection to the system isn't mandatory. If your property is suitable for on-site treatment and disposal, this could still be used. But if the pipeline runs past your property and you choose not to connect, you'll still need to pay an annual availability charge. This will be half the annual targeted rate that covers operational costs of the wastewater system.

Respecting Pokeno's heritage

Pokeno is an area of huge historical significance due to its position as a Maori settlement area and a key strategic point for European forces in the New Zealand Wars in the 1860s. Given this history there is a potential that pre-1900 buried archaeological remains of Maori and European occupation might be found in parts of Pokeno. Because of this potential, archaeological monitoring and cultural protocols are key parts of the Pokeno Wastewater Phase II Project. Ngaati Tamaoho along with archaeologist Alexy Simmons briefed contractors Fulton Hogan, Council staff and local residents about what was required before contractors headed into the area surrounding Queen's Redoubt. Teams were fully engaged and expressed an interest in what may be found as work progresses. All present at the meeting were keen to know more about the history of Pokeno.

Timely reminders

As we approach the end of the project, we feel it is prudent to remind those people who have decided not to join the scheme to ensure their septic tanks are regularly maintained. It is also a good time to say that what the public flushes down the toilet, and down the kitchen sink, has the potential to affect Council's wastewater system and private septic tanks.

About 80% of wastewater overflows from Council's wastewater network are caused by blockages.

Always remember – only flush pee, poo and (toilet) paper down the loo. Dispose of things like wipes, sanitary pads and all other foreign objects in the bin.

And think at the sink after cooking. Oils and animal fats

And think at the sink after cooking. Oils and animal fats should not go down the sink. Soak it up in kitchen paper and put it in the bin.

And finally......

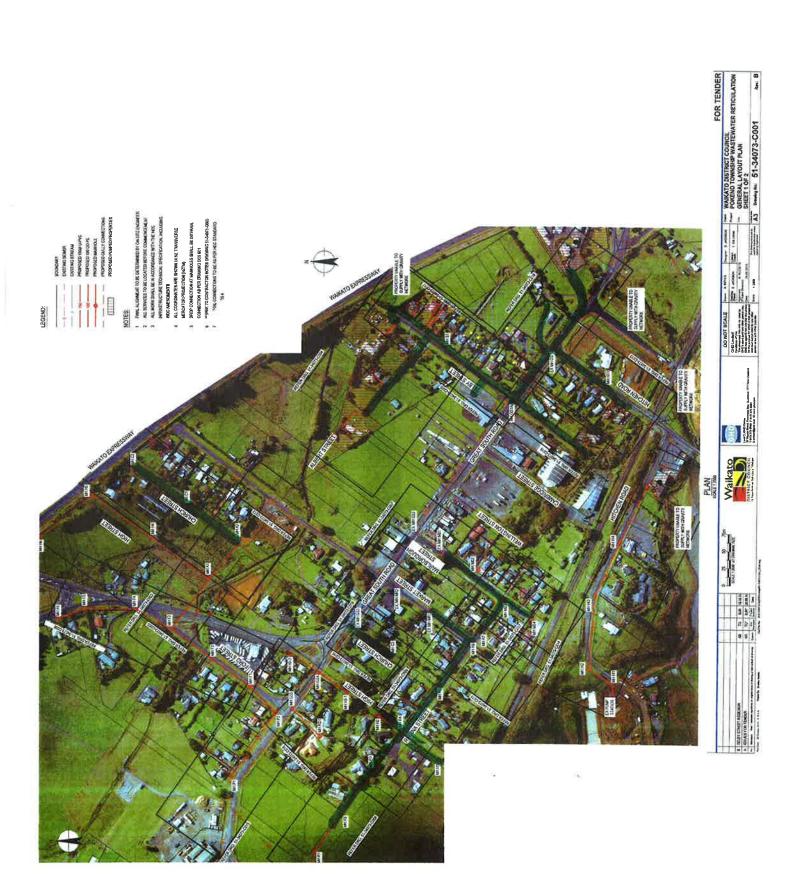
We at Waikato District Council would just like to say a big thank-you to the community of Pokeno for their patience and co-operation during this project so far.

Stay informed

If you want to receive updates about the project, send your email address to Pokeno.Scheme@waidc.govt.nz or go to www.waikatodistrict.govt.nz/pokenowastewater

Or you can contact project manager Paul White on paul.white@waidc.govt.nz







To Pokeno Community Committee

From | Sue O'Gorman

General Manager Customer Support

Date | September 2017

Prepared by Evonne Miller

PA General Manager Customer Support

Chief Executive Approved Y

Reference/Doc Set # | GOV0516 / 1813026

Report Title | Pokeno Works & Issues: Status of Items

October 2017

I. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

Pokeno Works & Issues: Status of Items October 2017

POKENO COMMUNITY COMMITTEE ISSUES REGISTER – 2017

| Issue | Area | Action | Comments |
|---|------------------------|---|---|
| Sport Waikato / Counties Manukau Sport | Community Committee | Parks & Facilities team to set up a meeting with Sport Waikato & Counties Manukau Sport. | JULY: Michelle Hollands, Sport Waikato General Manager Regional Leadership is arranging with Counties Manukau Sport to attend the September Committee meeting. SEPTEMBER: Michelle Hollands, Sports Waikato and Counties Manukau Sport will now attend the October Committee meeting. |
| Helenslee Road Footpath | Service Delivery | Can we get the Helenslee Road footpath connected to the school? This is currently a Health & Safety issue for the children. The committee understood the footpath was already in the 2017 budget and was supposed to have been connected in the Sept-March season. | JUNE: The Committee have made application to Council via the unfunded projects list (attached). This will be considered at the Strategy & Finance Committee meeting on 28 June. The footpath priority list is also in the process of review. JULY: The proposal on the agenda last month has been included on Council's unfunded projects list. This means that it will be considered by Waikato District Community Wellbeing Trust. AUGUST: The footpath programme for 2017/18 is currently under development. This footpath is being considered as part of this review. SEPTEMBER: The footpath programme for 2017/18 is currently under development. This footpath is being considered as part of this review. An application to the Wellbeing Trust will also be made. OCTOBER: Roading is organising a workshop with Councillors for late in October. Staff will present our forward works programme for 2017/18 for consideration and approval by the Councillors. Helenslee Road footpath proposals will be part of those discussions but has yet to |

| Issue | Area | Action | Comments |
|--|---------------------|---|--|
| | | | be confirmed as part of the 2017/18 programme. Other Long Term Plan options for footpaths will also be discussed at the workshop. |
| Rubbish / Recycling Bins in Main Street | Service Delivery | Can Pokeno have a rubbish bin outside the toilets? Is it possible to get recycling bins next to the main rubbish bins in Main Street? | AUGUST: Yes — will be addressed as part of the redevelopment of the toilet block. SEPTEMBER: A rubbish bin is being incorporated into the Toilet Project. |
| | | | OCTOBER: A preliminary scope of works is underway for the proposed toilets in Pokeno and is expected to be completed by mid-December. Once that work has been completed staff will be in a position to provide an update to the Community Committee on a timeline. |
| Main Street | Roading | Main Street, can the road surface (pot holes / repair work) be checked as it's pretty rough. | AUGUST: The current repairs are only temporary in nature to hold the pavement until permanent repairs can be completed in more suitable weather conditions. It is anticipated that this will be undertaken by the end of September 2017. In the meantime, Waikato District Alliance staff will continue to monitor the performance of the temporary repairs. |
| | | | SEPTEMBER: The road surface condition is acknowledged. The Alliance are wanting to progress some work. However, the planning of this will have regard to development in the Main Street. To be discussed as part of the Village Concept Plan. |
| | | | OCTOBER: Due to uncertainty surrounding the timings of the market square and supermarket projects, short term holding repairs are in the process of being programmed and at this stage are planned to occur in November. As it is likely that the form and function of Great South Road will change in the medium term, full rehabilitation of the |

| Issue | Area | Action | Comments |
|----------------------|-----------------------|--|--|
| | | | pavement and any required associated improvements, will be coordinated as part of the wider central village project. |
| Rates, Pokeno Hall | Rates | Queried why have they been invoiced \$2,700? | This invoice was for rates. The invoices have been sent to the Pokeno Hall secretary. Staff are working through.this issue with the Hall secretary. CLOSED SEPTEMBER |
| Village Concept Plan | Strategy & Support | | OCTOBER: Staff have started making contact with key property owners and stakeholders regarding their individual aspirations. The intention is to summarise some of this thinking, together with initial aspirations from stakeholders such as the District Health Board, before it is shared with the community via the Community Committee. It is thought that between three to four property owners, including Council, there is a basis to move forward. This is a workstream now, getting focused attention. We will report to you further next month. |



To Pokeno Community Committee

From | Sue O'Gorman

General Manager Customer Support

Date 29 September 2017

Prepared by Evonne Miller

PA to General Manager Customer Support

Chief Executive Approved | Y

Reference # GOV0516
Report Title LTP Update

I. EXECUTIVE SUMMARY

The purpose of this report is to provide an update to the Committee on the LTP.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

NIL



To Pokeno Community Committee

From | Sue O'Gorman

General Manager Customer Support

Date 29 September 2017

Prepared by Evonne Miller

PA General Manager Customer Support

Chief Executive Approved | Y

Reference/Doc Set # GOV0516

Report Title Pokeno Community Committee Schedule

I. EXECUTIVE SUMMARY

The purpose of this report is to provide an updated Pokeno Community Committee Schedule to discuss and populate.

It is intended that the Committee will develop a schedule as a guide for Council support and community information and engagement.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

Draft Pokeno Community Committee Schedule

POKENO COMMUNITY COMMITTEE SCHEDULE

| January 2017 | February 2017 | March 2017 |
|---|--|---|
| ■ NO MEETING | Pokeno Community Plan (Tony Whittaker) | Pokeno Community PlanQueens Redoubt Trust Presentation |
| | February 2017 – Planning Meeting 23 February | (Ian Barton and Dr Neville Ritchie) |
| | "Drop in" session planning | |
| | February 2017 – Council Workshop 15 February | |
| | Waikato District Council Annual Community Board / Community Committee Workshop | |
| | February 2017 –Workshop 28 February | |
| | Pokeno Community Plan | |
| April 2017 | May 2017 | June 2017 |
| Pokeno Land Consortium (Colin Botica) Annual Plan (Tony Whittaker) | New Zealand Police North Waikato Integrated Growth Management (Vishal Ramduny) Wastewater Education Campaign (Kay Whittle) | Sports Park and Market Square Development Update (Jacki Remihana) |
| | May 2017 – Drop-in Session 02 May | June 2017 – Workshop 22 June |
| | Annual Plan 2017/2018 Consultation | Process for engaging with the community on reserves Workshop |

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| July 2017 | August 2017 | September 2017 |
|---|---|---|
| Process for engaging with the community on Market Square (Jacki Remihana) | Waikato Regional Council - Rates (Mike Garrett, Chief Financial Officer WRC) | Pokeno Land Consortium – Feedback on neighbourhood park open day (Colin Botica) North Waikato Public Transport Review (Waikato Regional Council) |
| | | September 2017 – Community Day 10 September |
| | | ■ Totara Reserve Community Day |
| October 2017 | November 2017 | December 2017 |
| Overview of Sports and Recreation (Michelle Hollands, Sport Waikato and Counties Manukau Sport representative) LTP (Sue O'Gorman) Pokeno Resident Group Report | Waikato Regional Council – Biosecurity Programme Pokeno Land Consortium (Colin Botica) | Christmas Party |
| January 2018 | | IDEAS |
| ■ NO MEETING | | Pokeno Pride day Friday Feast Community Parade Mar/Apr |



To Pokeno Community Committee

From | Sue O'Gorman

General Manager Customer Support

Date 29 September 2017

Prepared by Evonne Miller

PA General Manager Customer Support

Chief Executive Approved | Y

DWS Document Set # GOV0516

Report Title | Councillor's Report

I. EXECUTIVE SUMMARY

The purpose of this report is for Pokeno's local Councillors to provide an update to the Committee on relevant issues.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

NIL



To Pokeno Community Committee

From | Sue O'Gorman

General Manager Customer Support

Date 29 September 2017

Prepared by Evonne Miller

PA General Manager Customer Support

Chief Executive Approved | Y

DWS Document Set # | GOV0516

Report Title | Committee Reports

I. EXECUTIVE SUMMARY

The purpose of this report is for members of the Pokeno Community Committee to provide updates on relevant issues.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

NIL