

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **TUESDAY 14 NOVEMBER 2017** commencing at **2.00pm**.

Note: A public forum will be held at 1.30pm prior to the commencement of the meeting.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

Representatives for funding applications will be in attendance.

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 12 September 2017 3

5. REPORTS

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5.14	Public Forum	<i>Verbal</i>
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CHIEF EXECUTIVE

Agenda2017\RCB\171114 RCB OP.dot

Open Meeting

To	Raglan Community Board
From	GJ Ion Chief Executive
Date	13 September 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

The minutes for a meeting of the Raglan Community Board held on Tuesday 12 September 2017 are submitted for confirmation.

2. RECOMMENDATION

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 12 September 2017 be confirmed.

3. ATTACHMENTS

Minutes 12 September 2017

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 12 SEPTEMBER 2017** commencing at **2.00pm**.

Present:

Mr R MacLeod (Chairperson)
 Cr LR Thomson
 Mr PJ Haworth
 Mrs R Kereopa
 Mr AM Oosten
 Mrs GA Parson
 Mr AW Vink

Attending:

Mr TG Whittaker (General Manager Strategy & Support)
 Mrs LM Wainwright (Committee Secretary)
 Ms S Kelly (Youth Co-ordinator)
 Mr L Dingle (Youth Representative)
 Mr F Lichtwark (Councillor Waikato Regional Council)
 Members of the public

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Thomson/Mr Oosten)

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 12 September 2017 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.1 [*Update on Youth Engagement and Appointment of Youth Mentor*] being considered after agenda item 6.3 and agenda item 6.5 [*Raglan Works & Issues Report: Status of Items September 2017*] being considered after agenda item 6.6;

AND FURTHER THAT the Board resolves that item 5 [*Speaker*] be withdrawn from the agenda;

AND THAT the youth representatives be given full speaking rights for the duration of the meeting.

CARRIED on the voices

RCBI709/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr MacLeod/Mr Vink)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 8 August 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

RCBI709/02

SPEAKER

This item was withdrawn from the agenda.

REPORTS

Proposed 2017 Amendments to the Waikato District Council Speed Limits Bylaw 2011
Agenda Item 6.2

The report was received [*RCBI709/01 refers*] and discussion was held.

Long-Term Plan State of Play Presentation
Agenda Item 6.3

Tabled Item: LTP – where are we at?

The General Manager Strategy & Support spoke to power point slides on the Long-Term Plan state of play.

Update on Youth Engagement and Appointment of Youth Mentor
Agenda Item 6.1

The report was received [*RCBI709/01 refers*] and discussion was held.

Resolved: (Mr MacLeod/Mr Haworth)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Raglan Community Board agrees to have youth representation on the Board;

AND FURTHER THAT the Raglan Community Board appoints Liam Dingle to be the youth representative on the Board;

AND FURTHER THAT the Raglan Community Board appoint Cr Thomson as the youth mentor to support the youth representative.

CARRIED on the voices

RCBI709/03

Discretionary Fund Report to 31 August 2017
Agenda Item 6.4

The report was received [RCBI709/01 refers] and discussion was held.

Briefing on Treaty Workshop
Agenda Item 6.6

The report was received [RCBI709/01 refers] and discussion was held.

Resolved: (Cr Thomson/Mr Oosten)

THAT the sum of \$1,500.00 + GST be made towards funding the Treaty Workshop to be held on 7 October 2017.

CARRIED on the voices

RCBI709/04

Raglan Issues & Works Report
Agenda Item 6.5

The report was received [RCBI709/01 refers] and discussion was held.

Presentation to Workshop – July 2017
Agenda Item 6.7

The report was received [RCBI709/01 refers] and discussion was held.

Update on North Waikato Public Transport Review
Agenda Item 6.8

The report was received [RCBI709/01 refers] and discussion was held.

Chairperson's Report
Agenda Item 6.9

The Chair spoke on key issues identified in his report.

Councillor's Report
Agenda Item 6.10

Cr Thomson spoke on key issues identified in her report.

Public Forum
Agenda Item 6.11

The following items were discussed during the Public Forum held prior to the commencement of the meeting:

- No water dashboard for the meeting
- Destruction of mangroves along Wainui Road. Cr Thomson to follow up with a public notice
- Volunteer Cleaning Crew – still waiting on a response from Council re: schedule of works
- DK Surf School – how does the school get consent to trade? Raglan Community Board in discussions with reserves committee
- Gorse and pampas grass becoming an issue - the chair to follow up.

MEMBER'S REPORT

Raglan Naturally Steering Group Committee
Agenda Item 7.1

The report was received [RCBI709/01 refers] and discussion was held.

Resolved: (Mr MacLeod/Cr Thomson)

THAT the Raglan Naturally Review Committee be endorsed by the Raglan Community Board;

AND THAT Ms Parson be appointed as co-ordinator between the Raglan Naturally Interim Steering Group and Raglan Community Board.

CARRIED on the voices

RCBI709/05

There being no further business the meeting was declared closed at 4.06pm.

Minutes approved and confirmed this day of 2017.

RJ MacLeod

CHAIRPERSON

Minutes 2017/RCB/170912 RCB Minutes

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	30 October 2017
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0507 / 1843132
Report Title	Discretionary Fund Report to 31 October 2017

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 31 October 2017.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Discretionary Fund Report to 31 October 2017

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND 2017/2018

		1.206.1704
2017/18 Annual Plan		14,271.00
Carry forward from 2016/17		8,078.47
Total Funding		<u><u>22,349.47</u></u>
Expenditure		
Total Expenditure		-
Income		
Total Income		-
Net Expenditure		-
Net Funding Remaining (Excluding commitments)		<u><u>22,349.47</u></u>
Commitments		
09-Aug-2016 Raglan Naturally celebration (RCBI608/04/1)	1,000.00	
Less: Expenses	<u>883.39</u>	116.61
08-Nov-2016 Raglan Community Arts Council - commitment to a project subject to funding available from Council (RCBI611/11/6)		5,000.00
08-Aug-2017 Whaingaroa Environment Centre - upgrading the interior working spaces of the centre (RCBI708/05)		2,000.00
12-Sep-2017 Treaty Workshop to be held on 7 October 2017 - \$1500 + GST (RCB 1709/04)		1,500.00
Total Commitments		<u>8,616.61</u>
Net Funding Remaining (Including commitments) as of 31 October 2017		<u><u>13,732.86</u></u>

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	24 October 2017
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	CDR0502 / 1845692
Report Title	Application for Funding – Whaingaroa Environment Centre Inc.

I. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Whaingaroa Environment Centre Inc. towards the cost of the Plastic Free Raglan Project.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$..... is made to the Whaingaroa Environment Centre Inc. towards the cost of the Plastic Free Raglan Project;

OR

AND THAT the request from the Whaingaroa Environment Centre Inc. towards the cost of the Plastic Free Raglan Project is declined / deferred until for the following reasons:

3. BACKGROUND

The Whaingaroa Environment Centre (“the Centre”) wants to launch Phase 4 (Visitors Campaign) of the Plastic Bag Free Raglan project.

Phase 4 (Visitors Campaign) will include the following programme:

The Visitors Campaign is aimed at tourist and visitors coming into the town to buy goods. The Centre wants to inform the visitors of why it is important to the Raglan community to

be plastic bag free, while at the same time encouraging them to use reusable bags whilst visiting.

The information regarding the reusable bags will be highly visible to all visitors and will include signage and a guide to shopping plastic bag free. It will be made available through accommodation and retail premises throughout Raglan.

The population of Raglan quadruples over a 4-5 month period each year.

The Centre has 20 volunteers who join initiatives as needed.

The campaign will commence when funding for the project has been secured.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$7,557.50. The Whaingaroa Environment Centre Inc. is seeking funding of \$4,100.00 towards the cost of the Plastic Free Raglan Project.

GST Registered			Yes
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Raglan Community Board	Plastic Bag Free –Phase 2	May 2016	\$5,548.75
Raglan Community Board	Plastic Bag Free –Phase 3	November 2016	\$3,137.00
Raglan Community Board	WEC Centre Revamp	August 2017	\$2,000.00

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

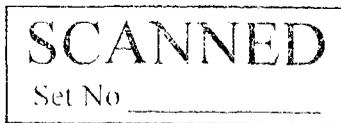
Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Board is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding – Whaingaroa Environment Centre Inc.



1 RECEIVED

06 OCT 2017

Waikato District Council



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee



Project



Event

OR

Community Board / Committee Discretionary Fund

Raglan



Taupiri



Onewhero-Tuakau



Ngaruawahia



Huntly



Te Kauwhata



Meremere



Section I - Your details

Name of organisation

Whaingaroa Environment Centre Inc.

What is your organisation's purpose?

Our Vision: Whaingaroa is an environmentally sustainable, healthy and resilient community.

Our Mission: WEC is an information, resource and action hub supporting environmental sustainability; engaging and empowering people to take action.

Address: (Postal)

Whaingaroa Environment Centre, P.O. Box 227, Raglan 3265

Address: (Physical if different from above)

Whaingaroa Environment Centre, Town Hall, Bow Street, Raglan 3265

Contact name, phone number/s and email address

June Penn 07 8250480 / 0211123998

envirocentre@whaingaroa.org.nz or plasticbagfreeraglan@gmail.com

Charities Commission Number: (If you have one)

CC36105

Are you GST registered? No Yes GST Number 08 / 067 / 2403

Bank account details 0 3 / 1 5 6 3 / 0 0 3 6 2 7 1 / 0 0

Bank Westpac Branch Raglan

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Healthy Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

Raglan-Whaingaroa is a popular holiday destination, with numbers of shoppers quadrupling the population for 4-5 months of the year. The local community & the majority of business support this coastal towns transition to plastic carry bag free. We need to educate our visitors regarding this transition, ensuring they know to take a reusable bag shopping with them, and to support those businesses recently accredited as Plastic Bag Free.

Information needs to be highly visible and readily available to visitors; this will include signage, a Guide to Shopping Plastic Bag Free, and reusable Bag It Raglan cloth bags where people stay.

Who is involved in your event / project?

Lead: Whaingaroa Environment Centre

Steering Committee Partners: Whaingaroa Environment Centre, Xtreme Zero Waste, Para Kore, Raglan Chamber of Commerce; with support from Raglan Community Board

How many volunteers are involved?

PBFR has access to over 20 volunteers.. The Visitor Education 2017 project will utilize approx 4 volunteers to disseminate info; in addition to the Centre Host volunteers; plus distributing bags via volunteers.

What other groups are involved in the project?

Xtreme Zero Waste, Raglan Chamber of Commerce, Local businesses,

If funding for this project is secured, PBFR will involve local Accommodation providers, Community members, and Raglan Naturally.

How will the wider community benefit from this event/project?

1. Community members - protection of the local environment from a significant and unnecessary source of plastic pollution and less waste to landfill. 2. Visitors - how to help preserve this beautiful wild ocean environment for all to continue to enjoy. 3. Businesses - promotion of Whaingaroa-Raglan and their business as PBF enhancing the ability to attract the growing base of environmentally conscious consumers.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$	\$ 7557.50
Existing funds available for the project Total A Include any projected income i.e. ticket sales, merchandise etc.	\$	\$ 2300.00 Meridian - signs only.

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	\$	
Design PBF Shopping Guide	\$	\$ 1200.00
Print PBF Shopping Guides	\$	\$ 2000.00
Make Bag It Raglan cloth bags	\$	\$ 900.00
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$	\$ 4100.00

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) Waikato Regional Council	\$ _____	\$ 1157.50 _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ 1157.50 _____

Total Funding Applied for (Add totals A, B, and C together to make Total D) Total D	\$	\$ 7,557.50
Note : This total should equal the Total Cost of the Project/Event		

Describe any donated material / resources provided for the event/project:

In kind contributions from the PBFR Steering Committee organisations (WEC, XZW, RCoC, Para Kore) who provide the resource of governance, strategy, decision making, guidance, knowledge, promotion via existing networks, project oversight, staff time, meeting space, logistical support.

WEC volunteers assist with research, data, event organisation & logistics, promotional stalls, distribution of materials, communication with community members etc.

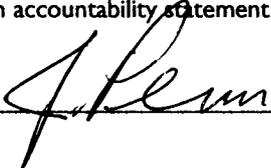
Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date recieved	Amount
Raglan Community Board	Launch PBFR Jute Bags	May 2016	5548.75
Raglan Community Board	PBFR Education to School & Accommo- dation campaign	August 2016	3137.00
Raglan Community Board	WEC Centre Revamp	August 2017	2000.00

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff. PBFR Project Accountability reports have been delivered; Centre Revamp is not yet spent or due.

I confirm that an accountability statement has been completed and returned

Signed:  Name: June Penn

I certify that the funding information provided in this application is correct.

Signature: _____ Date: _____

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: _____ Date: _____

Position in organisation (tick which applies) Chairman Secretary Treasurer

Describe any donated material / resources provided for the event/project:

In kind contributions from the PBFR Steering Committee organisations (WEC, XZW, RCoC, Para Kore) who provide the resource of governance, strategy, decision making, guidance, knowledge, promotion via existing networks, project oversight, staff time, meeting space, logistical support. WEC volunteers assist with research, data, event organisation & logistics, promotional stalls, distribution of materials, communication with community members etc

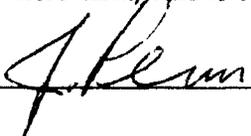
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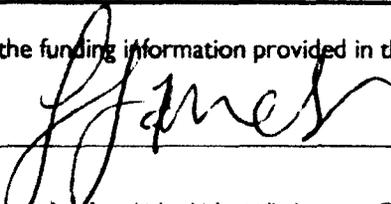
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I confirm that an accountability statement has been completed and returned

Signed:  Name: June Penn

I certify that the funding information provided in this application is correct.

Signature:  Date: 4.10.17

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature:  Date: 5/10/2017

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

PBFR Budget - Project Visitor Education 2017

VISITOR EDUCATION 2017 - RESOURCES

Print	Provider	Hours / Items	Cost per hour/item	\$ Amount (GST exclusive)	\$ Amount (GST inclusive)	WDC \$ Amount Requested (excl GST)	WDC \$ Amount Requested (incl GST)	Meridian Te Uku	Waikato Regional Council
Design Signage	K Puriri	20	40	800	800			800	
Print & place signs	Dsigns	3	500	1500	1725			1500	
Design PBF Shopping Guide	K Puriri	30	40	1200	1200	1200	1200		
Print PBF Shopping Guides	Raglan Ink	1000	2	2000	2300	2000	2300		
Make Bag It Bags - Accommodations Providers	Bag It Raglan	100	9	900	900	900	900		
Sub-Total				6400	6925	4100	4400	2300	
TOTAL Waikato District Council Funding Application Request October 2017									
Management/Administration									
Project Management	PBFR Project Mar	10	30	300					300
Promotion & Communications	PBFR Marketing &	10	30	300					300
Project Coordination	PBFR Sustainability	10	25	250					250
WEC Admin	WEC			307.5					307.5
Sub-Total				1157.5					1157.5
VISITOR EDUCATION 2017 TOTAL									
Excl. GST				7857.5					
Incl. GST				8982.5					

BILL TO

Plastic Bag Free Raglan**Karamea Pearl Puriri**

2/17 Cliff Street

Raglan 3225

Visitor Education Quote for PBFR**\$3,500.00**

Invoice #: PLAST-00Q1

October 4, 2017

Task	Rate	Hours	Total
PBFR Shopping Guide Design and layup of the guide and signage, online edits of PBFR Partners for website and visitor interaction. (gst exclusive)	\$40.00	30.00	\$1,200.00
Printing of guide and signage for Visitor Education provided by Raglan Ink (1000 qty) Quoted from Raglan Ink at \$2 (inclusive gst) for colour, double-sided prints	\$2.30	1,000.00	\$2,300.00

Terms

Payment due upon receipt.

Payment can be made via bank transfer to:

Total:**\$3,500.00****Paid:****\$0.00****Amount Due (NZD):****\$3,500.00**

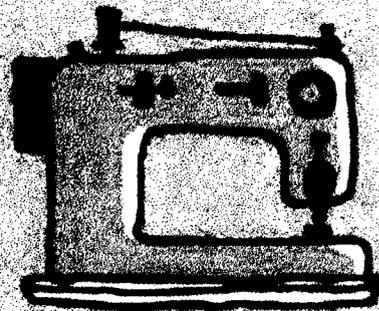
Kiwi Bank

K P Puriri

38-9016-0466770-00

BAG IT RAGLAN

Plastic Bag Free Whaingaroa-Raglan
Sewing Group



From: Victoria Beeby - Leader Bag It Raglan

To: Whaingaroa Environment Centre Inc.

QUOTE TO SUPPLY:

Item	Cost	Quantity	Total
Bag It Raglan cloth shopping bags Medium size With logo Colour - variety	9.00 each	100	\$900.00
GST			N/A
Total			\$900.00

Delivery

Due December 11th 2017

Payment Terms

30% payable upon acceptance of Quote

70% payable upon delivery of goods



Certificate of Registration

Whaingaroa Environment Centre Society Incorporated

This is to certify that Whaingaroa Environment Centre Society Incorporated was registered as a charitable entity under the Charities Act 2005 on 30 June 2008.

Registration number: CC36105

A handwritten signature in black ink, appearing to be "S. Ashton".

Sid Ashton
Chair

A handwritten signature in black ink, appearing to be "T. Garrett".

Trevor Garrett
Chief Executive

Ministry of Economic
Development



Manatu Ohanga

CERTIFICATE OF INCORPORATION

of

**WHAINGAROA ENVIRONMENT CENTRE SOCIETY
INCORPORATED
(AK/1174495)**

**This is to certify that WHAINGAROA ENVIRONMENT CENTRE SOCIETY
INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 12th day
of November 2001.**

Neville Harris



Neville Harris
Registrar of Incorporated Societies
14 November 2001

Deposit



Raglan
Bow Street, Raglan, NZ

Westpac New Zealand Limited

PAID IN BY: (PLEASE PRINT NAME)

FOR THE CREDIT OF
WHAINGAROA ENVIRONMENT CENTRE INC

--	--	--	--	--	--

DATE

NOTES \$

COINS \$

TOTAL CASH \$

CHEQUES
AS REVERSE \$

TRANSFER FROM ACCOUNT No. \$

●
● TOTAL \$

⑈031563⑈ 003627⑈00 ⑈ 5?



PERFORMANCE REPORT
for the year ended 31 December 2016

Contents:

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Entity Information for the year ended 31 December 2016

Legal Name:	Whāingaroa Environment Centre Incorporated Society
Other Name:	WEC
Type of Entity and Legal Basis:	Incorporated Society and Registered Charity
Registration Number:	CC36105

Entity's Purpose or Mission:

Our vision is for Whāingaroa to be an environmentally sustainable, healthy & resilient community. We provide environmental education, advocacy and information and run projects supporting our vision. The Whāingaroa Environment Centre is an information, resource and action hub, supporting environmental sustainability – for both our people and our physical environment.

Our mission is to work toward an environmentally sustainable, healthy & resilient Whāingaroa community. Our mission is to engage and empower people to take action.

Our Goals:

1. Community: We engage and support our central stakeholder, the Whāingaroa community.
2. Relationships: We value and maintain relationships with our key stakeholders, and actively maintain and grow ongoing and new relationships.
3. Environment & Projects: Environmental sustainability and 'making a difference to the local environment' influences which projects, services and activities we lead and support.
4. Our People: We value and respect the energy, experience, knowledge, contribution and commitment of all personnel – the Management Committee, staff and volunteers.
5. Resourcing – Funding & Office Space: Funding and resources we gain are applied wisely so that we are sustainable.
6. Information: We provide quality, up-to-date information, resources and activities about 'environmental sustainability' and 'making a difference to the local environment'.
7. Communications & Marketing: We are recognised and sought after locally because of the positive reputation we have about our work within the environmental sector.
8. Whāingaroa Environment Catchment Plan: Our environmental contribution within the Whāingaroa catchment remains relevant, compatible and effective for us and our local Whāingaroa community.

Entity Structure:

Whāingaroa Environment Centre is a registered charity and Incorporated Society. Governance is achieved via a Committee of six volunteers, and operations are carried out by a part-time centre coordinator with paid part-time contractors and a team of volunteers. The Centre Coordinator is authorised to make operational decisions within a budget approved by the Committee. Decisions outside of budget are made in conjunction with the Committee.



Entity Information (continued) for the year ended 31 December 2016

Main Sources of the Entity's Cash and Resources:

Core operations, services and project delivery are all largely funded via external funding organisations, crown entities and lottery grants.

Main Methods Used by the Entity to Raise Funds

Whāingaroa Environment Centre's primary method to raise funds is through funding applications.

Entity's Reliance on Volunteers and Donated Goods or Services:

Volunteers are essential to the operation of Whāingaroa Environment Centre's delivery of services and projects. The volunteer committee provides governance, strategic direction and staff support. In addition, a team of centre host volunteers keep the centre open on Wednesday afternoons (12-4pm). Project specific support from volunteers was invaluable throughout 2016 - volunteers managed the Tool Library and Seed Bank, assisted with working bees at the community gardens, helped distribute bags for Plastic Bag Free Raglan amongst many other roles.

Contact details:

Physical Address:	Town Hall, Bow Street, Raglan
Postal Address:	PO Box 227, Raglan 3225
Phone/Fax:	07 825 0480
Email/Website:	envirocentre@whaingaroa.org.nz ; www.whaingaroa.org.nz



Statement of Service Performance for the year ended 31 December 2016

Description of the Outcomes

Whāingaroa Environment Centre actively pursue outcomes that further its vision, mission & goals. Whāingaroa Environment Centre is an information, resource and action hub, supporting environmental sustainability. Whāingaroa Environment Centre led seven key projects over the 2016 year: Maui Dolphin Conservation, Plastic Bag Free Raglan, Timebank, Warm Home Service, Junior Enviro Club, Tool Library and Seed Bank.

Description and Quantification of Outputs:	This Year
Maui Dolphin Day: event attendees	2000
Plastic Bag Free Raglan: number of reuseable bags provided to the community.	2650
Plastic Bag Free Raglan (PBFR): school student attendees at PBFR education sessions	185
Timebank Raglan: trades	354
Timebank Raglan: new members	33
Timebank Raglan: hours traded	1040
Warm Home Service project - warm home assessments	19
Warm Home Service project: curtain bank services	17
Junior Enviro Club: number of schools involved in growing and harvesting edible garden education sessions	3
Tool Library : tools loaned	150
Tool Library : loans	50
Seed Bank: purchases made from the seed bank	149
Community Events: events and workshops delivered	45
Centre Hub visitor numbers	1376



Statement of Financial Performance
for the year ended 31 December 2016

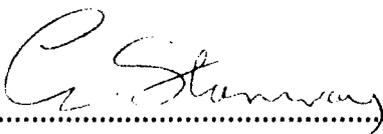
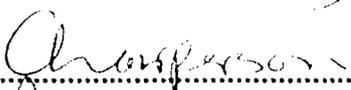
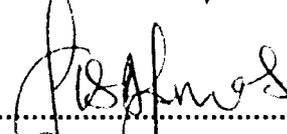
	Notes	2016 Actual \$	2015 Actual \$
Revenue			
Donations, fundraising and other similar revenue	1	149,825	213,691
Revenue from providing goods or services	1	3,217	3,649
Interest, dividends and other investment revenue	1	622	1,580
Other revenue	1	317	655
Total Revenue		153,981	219,575
Expenditure			
Volunteer and employee related costs	2	115,663	187,431
Costs related to providing goods or services	2	30,330	22,578
Other expenses	2	5,298	4,780
Total Expenditure		151,291	214,789
Net Surplus (Deficit) for year		2,690	4,786



Whāingaroa
Environment Centre

Statement of Financial Position
as at 31 December 2016

	Notes	2016 Actual \$	2015 Actual \$
Assets			
Current Assets			
Bank accounts & cash	3	88,532	105,240
Debtors	4	466	8,864
Total Current Assets		88,998	114,104
Non-Current Assets			
Property, plant & equipment	5	125	1,625
Total Non-Current Assets		125	1,625
Total Assets		89,123	115,729
Liabilities			
Current Liabilities			
Creditors and accrued expenses	6	64,626	93,922
Total Current Liabilities		64,626	93,922
Total Liabilities		64,626	93,922
Net Assets & Liabilities		24,497	21,807
Accumulated Funds			
Accumulated surpluses or (deficits)	7	24,497	21,807
Total Accumulated Funds		24,497	21,807

 Signature 4.9.17 Date
 Position
 Signature 4.9.17 Date
 Position

The attached notes form part of, and should be read in conjunction with these accounts.



Statement of Cash Flows for the year ended 31 December 2016

	Notes	2016 Actual \$
Cash flows from Operating Activities		
<i>Cash was provided from:</i>		
Donations, fundraising and other similar revenue		129,015
Revenue from providing goods or services		11,932
		<u>140,947</u>
<i>Cash was applied to</i>		
Suppliers		39,879
Employees, Contractors		118,398
		<u>158,277</u>
Net cash inflow (outflow) from operating activities	13	(17,330)
Cash flow from investing activities		
<i>Cash was provided from:</i>		
Interest Received		622
		<u>622</u>
<i>Cash was applied to:</i>		
Fixed Asset Acquisitions		-
		<u>-</u>
Net cash inflow (outflow) from investing activities		622
Net increase (decrease) in cash held		(16,708)
Plus Opening Balance		105,240
Cash at 31 December		88,532
Reconciliation of closing cash to Statement of Financial Position		
Westpac Cheque Account		34,407
Westpac Bonus Saver Account		53,568
Petty Cash		8
Till Float		549
Cash at 31 December	3	88,532



Statement of Accounting Policies

For the year ended 31 December 2016

1. Basis of Preparation

Whāingaroa Environment Centre has elected to apply Tier3, PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

2. Revenue

Income from the sale of products and services is recognised when it is received or falls due. Fund-raising and unconditional donations or koha are recognised when received. Grants received are recognised in operating revenue, unless specific conditions attach to a grant and repayment of the grant is required where these conditions are not met. In these cases, the grant is treated as a liability until the conditions are met.

3. Goods and Services Tax (GST)

Whāingaroa Environment Centre is registered for GST and all the amounts are recorded exclusive of GST except for Accounts Receivable and Accounts Payable which are stated inclusive of GST.

4. Income Tax

Whāingaroa Environment Centre is wholly exempt from income tax having fully complied with all statutory conditions for these exemptions.

5. Bank Accounts & Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

6. Statement of Cashflows

As Whāingaroa Environment Centre has elected to apply Tier3, PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit), there are no comparatives as this is the first year of trading in the new format.

7. Statement of Service Performance

As Whāingaroa Environment Centre has elected to apply Tier3, PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit), there are no comparatives as this is the first year of trading in the new format.

8. Changes in Accounting Policies

There have been no changes in accounting policies during the year. Policies have been applied on a basis consistent with the previous year.



Notes to the Performance Report for the year ended 31 December 2016

1 Analysis of Revenue

Donations, fundraising and other similar revenue

	2016 Brought Forward \$	2016 Received \$	2016 Recognised \$	2016 Carried Forward \$
2016 Donations				
General	-	1,354	1,354	-
Manakau Road Depot Limited	-	1,000	1,000	-
Trust Waikato	9,026	15,000	12,015	12,011
Waikato Community Trust	-	-	-	-
Whāingaroa Affordable Housing Trust*	3,444	-	3,444	-
	12,470	17,354	17,813	12,011
2016 Grant Income				
Brian Perry Charitable Trust	-	5,000	3,089	1,911
Meridian Energy	3,028	9,127	3,742	8,413
Ministry for the Environment	-	27,751	27,751	-
Ministry of Internal Affairs	5,807	-	(7)	5,814
New Zealand Lottery Grants Board	41,294	16,788	48,704	9,378
Norah Howell Trust	2,000	3,000	2,450	2,550
Page Trust	1,423	-	15	1,408
Raglan Lions Club	-	2,000	150	1,850
Social Services Waikato	169	4,500	4,169	500
Sustainable Coastlines	100	-	-	100
Waikato District Council	3,150	8,185	8,433	2,902
Waikato Regional Council	-	20,000	20,000	-
WEL Energy Trust	9,000	15,000	9,916	14,084
World Wildlife Foundation	3,290	310	3,600	-
	69,261	111,661	132,012	48,910
Total	81,731	129,015	149,825	60,921



**Notes to the Performance Report
for the year ended 31 December 2016**

	2015 Brought Forward \$	2015 Received \$	2015 Recognised \$	2015 Carried Forward \$
1 Analysis of Revenue (Continued)				
Donations, fundraising and other similar revenue				
2015 Donations				
General	-	1,535	1,535	-
The Nar Foundation	1,016	-	1,016	-
Waikato Community Trust	463	-	463	-
Whaingaroa Affordable Housing Trust	-	6,999	3,555	3,444
Trust Waikato	-	15,000	5,974	9,026
	1,479	23,534	12,543	12,470
2015 Grant Income				
Fonterra	-	1,845	1,845	-
Meridian Energy	1,382	4,000	2,354	3,028
Ministry for the Environment	-	38,249	38,249	-
Ministry of Internal Affairs	7,000	7,000	8,193	5,807
New Zealand Lottery Grants Board	-	173,825	132,531	41,294
Norah Howell Trust	-	2,000	-	2,000
Page Trust	-	1,500	77	1,423
Sky City Community Trust	2,700	-	2,700	-
Social Services Waikato	-	500	331	169
Sustainable Coastlines	300	-	200	100
Trust Waikato	1,862	-	1,862	-
Waikato District Council	348	3,500	698	3,150
Waikato Regional Council	2,617	-	2,617	-
WEL Energy Trust	5,577	10,000	6,577	9,000
World Wildlife Foundation	2,414	3,790	2,914	3,290
	24,200	246,209	201,148	69,261
Total	25,679	269,743	213,691	81,731
		2016 Actual \$		2015 Actual \$
Revenue from providing goods or services				
Sale of Goods & Services		3,217		3,649
		3,217		3,649
Interest, dividends and other investment revenue				
Interest Received		622		1,580
		622		1,580
Other revenue				
Sundry Income		317		655
		317		655



**Notes to the Performance Report
for the year ended 31 December 2016**

	2016 Actual \$	2015 Actual \$
2 Analysis of Expenses		
Volunteer and employee related costs		
Tutors & Facilitators	40,239	11,284
Contractor Payments	41,325	129,770
Wages & Salaries	33,576	43,691
Conferences & Workshops	-	1,920
Travel	523	766
	115,663	187,431
Costs related to providing goods or services		
ACC Levies	206	140
Advertising	3,789	843
Bank fees	50	50
General Expenses	1,022	2362
Hire of Equipment	305	-
Materials & Resources	18,228	9158
Postage & Freight	507	209
Printing & Stationery	851	220
Rent	2,713	2713
Repairs, Replacements & Maintenance	802	1061
Subscriptions & Publications	264	4086
Telephone & Internet	1,289	1640
Venue Hire	304	96
	30,330	22,578
Other expenses		
Accounting Fees	3,298	2970
Audit Fees	500	435
Depreciation	1500	1375
	5,298	4,780
3 Bank Accounts & Cash		
Westpac Cheque Account	34,407	58,033
Westpac Bonus Saver Account	53,568	47,051
Petty Cash	8	86
Till Float	549	70
	88,532	105,240
4 Debtors		
Accounts Receivable	466	8,864
	466	8,864



**Notes to the Performance Report
for the year ended 31 December 2016**

6 Property, Plant & Equipment

	2016		
	Cost/ Value	Accum Depn	Book Value
Office Equipment	8,764	8,639	125
Plant & Equipment	5,089	5,089	-
	13,853	13,728	125

	2015		
	Cost/ Value	Accum Depn	Book Value
Office Equipment	9,121	7,496	1,625
Plant & Equipment	5,978	5,978	-
	15,099	13,474	1,625

	2016 Actual \$	2015 Actual \$
Reconciliation of Net Book Value		

Reconciliation of Net Book Value

Net book value at 1 April	1,625	1,500
Assets disposed of	-	-
Depreciation charge for year	1,500	1,375
Asset acquisition at cost	-	1,500
Net book value at 31 March	125	1,625

6 Creditors & Accrued Expenses

Accounts Payable	1,775	2,359
Accrued Expenses	1,522	4,045
GST Payable	408	5,787
Income in Advance (Refer Note 1)	60,921	81,731
	64,626	93,922

7 Accumulated Funds

Opening Balance	21,807	17,021
Accumulated surpluses or (deficits)	2,690	4,786
	24,497	21,807

8 Related Party Transactions

Whāingaroa Environment Centre Society Incorporated contracts the services of committee members on a commercial basis.

Committee Member Charlotte Pearsall provided scientific, monitoring, and project management services to the organisation valued at \$1,850 (2015:\$798)

9 Commitments

Capital Expenditure Commitments

There were no commitments for capital expenditure at 31 December 2016 (2015: Nil)

Operating Lease Commitments

Whāingaroa Environment Centre Society Incorporated has not entered into any operating leases. The premises are rented on a month-by-month basis. (2015: Nil)



Notes to the Performance Report for the year ended 31 December 2016

10 Contingent Losses or Gains

There were no known contingent losses or gains outstanding as at 31 December 2016 (2015: Nil)

11 Subsequent Events

There are no matters or events that have arisen, or been discovered, subsequent to balance date that would require adjustment to, or disclosure in these financial statements.

	2016 Actual \$	2015 Actual \$
12 Statement of uncommitted funds		
<i>Funds held:</i>		
Cash & bank	88,532	105,240
Accounts receivable	466	8,864
	88,998	114,104
<i>To meet the following commitments</i>		
Accounts payable	3,705	12,191
Grants & Donations to be expended in the following year	60,921	81,731
Funds required for asset replacement	13,728	13,474
	78,354	107,396
Leaving uncommitted / (overcommitted) funds	10,644	6,708
13 Reconciliation of reported surplus after taxation with cash from operating activities		
Reported Surplus (Deficit)	2,690	
Plus (Less) non-cash items	1,500	
Less investment income	(622)	
<i>Movement in Working Capital</i>		
Increase (decrease) in accounts payable	(8,486)	
Increase (decrease) in income received in advance	(20,810)	
(Increase) decrease in accounts receivable	8,398	
Net cash flow from operating activities	(17,330)	



Property, Plant & Equipment
for the year ended 31 December 2016

Asset	Date of Acquisition	Cost B/fwd	Additions	Disposals	Cost C/fwd	Depreciation Rate	Period	Accumulated Depreciation B/fwd	Accumulated Depreciation Disposals	Depreciation for Year	Accumulated Depreciation C/fwd	Book Value B/fwd	Book Value C/fwd
Office Equipment													
Computer equipment & software	Prior to Aug 02	3177			3177	30.0 %SL	0 mths	3177		-	3177	-	-
Computer upgrade	Aug-03	860			860	36.0 %SL	0 mths	860		-	860	-	-
Computer equipment & software	Prior to Aug 02	357		357	0	30.0 %SL	0 mths	357	357	-	0	-	-
Printer	May-05	215			215	28.8 %SL	0 mths			-	215	-	-
Office chair	Dec-02	478			478	10.0 %SL	12 mths			-	478	-	-
Whiteboard	Dec-02	200			200	24.0 %SL	0 mths	200		-	200	-	-
Wall display	Mar-03	51			51	10.0 %SL	12 mths	51		-	51	-	-
Laptop	Dec-11	783			783	40.0 %SL	12 mths	783		-	783	-	-
Website Development	1/12/2014	3000			3000	50.0 %SL	12 mths	1375		1500	2875	1625	125
		9,121	-	357	8,764			7,496	357	1,500	8,639	1,625	125
Plant & Equipment													
Marquee	Jul-04	5089			5089	28.8 %SL	0 mths	5089		-	5089	-	-
Water testing analyser	Apr-08	889		889	0	21.0 %SL	12 mths	889	889	-	0	-	-
		5,978	-	889	5,089			5,978	889	-	5,089	-	-
Total Assets		15,099	-	1,246	13,853			13,474	1,246	1,500	13,728	1,625	125



INDEPENDENT AUDITOR'S REPORT

To The Members of
Whaingaroa Environment Centre Society Incorporated

Report on the Financial Statements

I have audited the accompanying Performance Report of Whaingaroa Environment Centre Society Incorporated on pages 1 to 13, which comprise the Entity Information, Statement of Service Performance, Income Statement, Balance Sheet, Statement of Changes in Equity, for the year ended 31st December 2016 and a summary of significant accounting policies and other explanatory information.

Committee Responsibility for the Financial Statements

The Management Board are responsible on behalf of Whaingaroa Environment Centre Society Incorporated for the preparation and fair presentation of the Financial Report in accordance with the Tier3,PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not for Profit) and for such internal control as the Board determine is necessary to enable the preparation of the Financial Report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

It is my responsibility to express an independent opinion on the financial report presented by the Committee and report my opinion to you.

My responsibility is to express an opinion on those financial statements based on my audit. I conducted my audit in accordance with International Standards on Auditing (New Zealand). Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An Audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

54 Wentworth Drive, Rototuna North, Hamilton 3210, New Zealand

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Email: jgmillsltd@gmail.com or jmmills.ca@gmail.com

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluation the overall presentation of the financial statements.

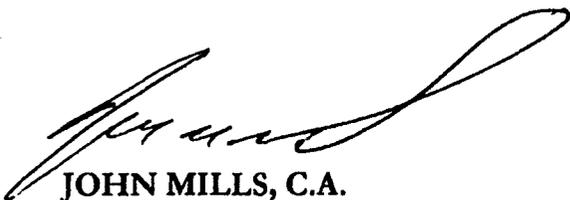
I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion

Other than in my capacity as auditor I have no relationship with or interests in Whaingaroa Environment Centre Society Incorporated.

Opinion

In my opinion, the Performance Report of Whaingaroa Environment Centre Society Incorporated on pages 1 to 13 for the year ended 31st December 2016 is prepared in all material respects, in accordance with Tier3,PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not for Profit).

My audit report was completed on Friday, August 4, 2017 and my unqualified opinion is expressed as at that date.



JOHN MILLS, C.A.

Director

Email: jmmills.ca@gmail.com

Friday, August 4, 2017

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Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	24 October 2017
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	CDR0502 / 1845688
Report Title	Application for Funding – Surfside Christian Life Centre

I. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Surfside Christian Life Centre towards the cost of the “Christmas in the Park” event.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT an allocation of \$..... is made to the Surfside Christian Life Centre towards the cost of the “Christmas in the Park” event;

OR

AND THAT the request from the Surfside Christian Life Centre towards the cost of the “Christmas in the Park” event is declined / deferred until for the following reasons:

3. BACKGROUND

The Surfside Christian Life Centre is hosting the biennial “Christmas in the Park” event.

The organisers are planning a music-themed event and have booked headline acts such as Sir Brown. Local performing artists including school and cultural groups have also been invited to partake in the event.

The event is family friendly and the public is encouraged to bring along a picnic basket and gather as whanau for a great day out.

There are 50 – 60 volunteers involved in the running of the event. Maori Wardens will control all aspects of traffic management required on the day.

The event will take place on Sunday, 17 December 2017 at the Te Kopua Domain, Raglan.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested be made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$33,390.50. The Surfside Christian Life Centre is seeking funding of \$3,500.00 towards the cost of the "Christmas in the Park" event.

GST Registered			Yes
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Raglan Community Board	Christmas in the Park	November 2015	\$3,000.00

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Board is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding – Surfside Christian Life Centre

Are you GST registered? No Yes GST Number 5514201610

Bank account details 031156310004966100

Bank Westpac Branch Raglan

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Healthy Vibrant
Thriving

Section 3 – Your event/project

What is your event / project, including date and location? (please provide full details)

We co-ordinate Raglan's "Christmas in the Park". We are again running this Biennial event at the Te Kopua Domain as previously. It starts at 5.00pm Sunday 17th Dec 2017 and runs until 9.00pm approx. We have childrens activities (carnival type), Santa and then on the Main Stage a variety of local performing artists including school and cultural groups. We look to having a couple of headline acts but really want to focus on promoting local artists. The event is family friendly with people encouraged to bring a picnic and gather as Whānau + Community

Who is involved in your event / project?

While we at Surfside Church co-ordinate + provide most of the volunteers for setting up + running and packing down and all the background management + co-ordination of the event, we involve a number of local schools and performing artists. We also use the Maori Wardens for traffic management

How many volunteers are involved?

50-60

What other groups are involved in the project?

As shown we have various local school, cultural and church groups as well as individuals from the community. We use the Maori Wardens. Our own church people for crowd control and security with some professional help.

How will the wider community benefit from this event/project?

The people of the wider Raglan Community have the opportunity to experience by observation and participation a variety of performing acts and other activities in a family friendly fun environment. Local performers have the opportunity to showcase their Talents

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$	\$ 33,390-50
Existing funds available for the project Total A Include any projected income i.e. ticket sales, merchandise etc.	\$	\$ 3886-00

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	
To help cover the cost of the whole event. See detailed budget attached	\$	\$ 3,500
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC Total B	\$	\$ 3500

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) Stage Sponsorship	\$ _____	\$ 3000-00
b) Sound and Lighting Discount	\$ _____	\$ 5404-50
c) Local Business Sponsors + Corporate	\$ _____	\$ 10,600-00
d) Other Funders to be approached	\$ _____	\$ 7000-00
Total of other funds being sought Total C	\$ _____	\$ 26,004-50

Total Funding Applied for (Add totals A, B, and C together to make Total D) Total D Note : This total should equal the Total Cost of the Project/Event	\$	\$ 33,390-50
---	----	--------------

Describe any donated material / resources provided for the event/project:

Surfside Church provides logistic support. Organising the event, setting up, running and packing down. We have extra help on the day.
The Stage is sponsored by a local firm.
Above Productions gives a substantial discount on Sound and Lighting

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date recieved	Amount
Christmas in the Park 2015			
Raglan Community Board	Christmas in the Park 2015	10/11/15	3000-00

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: MM Peart Name: MM Peart

I certify that the funding information provided in this application is correct.

Signature: MM Peart Date: 6/10/17

Position in organisation (tick which applies) Trustee/Funding Administrator
Chairman Secretary Treasurer

Signature: MM Peart Date: 6/10/17

Position in organisation (tick which applies) Chairman Secretary Treasurer

Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	
Enclosed a copy of any documentation verifying your organisations legal status	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements – Budget and quotes need to match. Include copies of written quotes.	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.



Surfside Christian Life Centre
247 Okete Rd
RD1
Raglan

6th October 2017

The Chairman
Raglan Community Board

Dear Chairman and Community Board Members

We are well on our way with planning for this years Christmas in the Park at the Te Kopua Domain. We are in the process of securing our headline acts. We will also involve local groups and performing artists. This will give a varied, interesting and quality event. There will of course be special children's activities including some carnival type activities as well as arrangements for a busy jolly gentleman to appear.

You will note from the attached budget that this year's event has a significant cost. There is extra cost in providing a covered stage to ensure protection for performers and gear if the weather turns bad as well as procuring headline acts. There will be some cost with supporting artist although many people donate their services. By giving our Community the opportunity to attend and participate in an event of this type we fulfil the District Community Outcomes of a "Thriving Waikato" and the "Cultural" and to a lesser extent "Social" Community Wellbeings. We will also see a number of visitors travel to Raglan for this event because of the artists involved, the reputation this event is gaining

We will need staging, sound and lighting at least similar to last time and have got some quotes for this. Because of where we stage the event we will need to hire a generator as we have done in the past to meet all the equipment power requirements. As last time we will have a truck mounted 12m2 LED screen for live video feed and sponsor acknowledgement.

Surfside Christian Life Centre would provide all the volunteers and labour to set up, run and pack down the event as well as making a financial contribution as we have in the past. We would have help from various other individuals and groups with some parts of the event.

I will be present at the November meeting and will be happy to answer any questions I can regarding this application as well as have an opportunity to speak to the application. By then it will be public who our Main act is as well.

Yours faithfully

Norris Peart,
Funding administrator
Surfside Christian Life Centre
Raglan

Performance Report

Surfside Christian Life Centre
For the year ended 31 August 2016

Prepared by Auctus Advisory Limited

Contents

3	Audit Report
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AUDIT REPORT FOR: The Surfside Christian life Centre**For Year Ending 31st August 2016**

I have audited the financial statements of the above organization, which comprise the statement of financial position as at the above date, and the statement of revenue and expense, and a summary of significant accounting policies and other explanatory information.

Trustee's Responsibilities for the Financial Statements:

The Trustees' are responsible on behalf of the trust for the preparation of the financial report as at the above date, in accordance with XRB Public Benefit Entity Simple Format Reporting – Accrual for a Not-for-Profit entity. They are also responsible for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The Auditors Responsibilities:

It is my responsibility to express an opinion on these financial statements based on the audit which was conducted in accordance with International standards of auditing (New Zealand). These standards require compliance with ethical requirements and planning and performance of the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend upon the auditor's judgement, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers the internal control relevant to the entities preparation of financial statements that give a true and fair view of the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for purpose of expressing an opinion on the effectiveness of the internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Trustees, as well as evaluating the overall presentation of the financial statements.

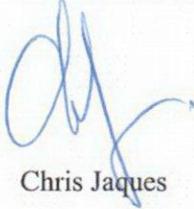
I believe that all the audit evidence obtained is sufficient and appropriate to provide a valid basis for the opinion given.

Other than in my capacity as auditor I have no relationship with the above organization, nor provide any services other than that as auditor.

Opinion:

In my opinion, the financial statements of The Surfside Christian Life Centre for the year ended 31st August 2016 give a true and fair view of the financial position as at 31st August 2016 and of its financial performance for that year in accordance with the required reporting standards.

This opinion was expressed on 30th March 2017 when the audit was completed.



Chris Jaques

C. B. Jaques Chartered Accountant.....Hamilton

Ph/ Fax - (07) 8475741

e-mail - jaquesc@xtra.co.nz

Entity Information

Surfside Christian Life Centre For the year ended 31 August 2016

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Surfside Christian Life Centre

Entity Type and Legal Basis

Registered Charity

Registration Number

CC24740

Entity's Purpose or Mission

To provide spiritual, educational, social and practical programmes that nurture the wellbeing and personal development of people in the Raglan Community. We have particular emphasis on ensuring that the needs of young people, the disadvantaged and families are met. We run programmes to assist preschool and school age children, the youth and adults. We provide community members with a place where they can share, participate in, receive from and serve in these programmes and also to meet and get to know God in a personal way.

Entity Structure

We are a trust with 3 trustees with one being the chair of the board. In our case as a church, this is the Senior Pastor. We have members who attend the church and help with all the work we do. Some of these hold leadership roles over specific areas of the organisation and some get partial remuneration for the work they do.

Main Sources of Entity's Cash and Resources

Primary source of income is by donations from members. We do get some grant funding for specific areas from a variety of grant giving organisations.

Main Methods Used by Entity to Raise Funds

Mostly by voluntary donations through our church activities. From time to time we make applications to various grant and funding Trusts and organisations.

Entity's Reliance on Volunteers and Donated Goods or Services

While we pay some staff in various areas of service, we rely heavily on donations from individuals and volunteers giving their time and skills.

Physical Address

36 Bow St, Raglan and 3414 State Highway 23 Te Uku.

Postal Address

247 Okete Road, RD 1, RAGLAN, New Zealand, 3295

Handwritten signature and date: 30/8/17

Approval of Financial Report

Surfside Christian Life Centre For the year ended 31 August 2016

The Trustees are pleased to present the approved financial report including the historical financial statements of Surfside Christian Life Centre for year ended 31 August 2016.

APPROVED

R. Peart

Roger Peart

Date 29th March 2017.

N. Peart

Norris Peart

Date 29/3/17.

R. Trolove.

Roger Trolove

Date 29/3/17.

Statement of Service Performance

Surfside Christian Life Centre For the year ended 31 August 2016

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

We seek to provide spiritual, educational, social and practical programmes that nurture the well being and personal development of people in the Raglan Community. We have particular emphasis on ensuring that the needs of young people, the disadvantaged and families are met. We run programmes that assist preschool and school age children, the youth and adults. To provide community members with a place of fellowship where they can share, participate in, receive from and serve in these programmes.

Description and Quantification of the Entity's Outputs

Children and youth outcomes are met through a variety of programmes. Mainly Music (for preschool) which has about 55 children plus caregivers over 2 sessions each week.

Flipt which is a short term after school programme for school aged children with up to 35 children each week.

Junior youth for intermediate age children with over 30 on the roll and 15-25 attending their programme.

Surfside Youth for high school age young people with 40 plus young people attending the weekly programmes.

We also operate Surfside Community services which operate a foodbank which had 28 new clients this last year and 87 parcels given out

A counselling service with a qualified counsellor that is seeing a growing number of clients.

This last year we also ran Raglan's Christmas in the Park which we run biennially. This year we had approx 2500 people in attendance with Stan Walker being the headline act. This event is largely funded by local business advertising and sponsorship along with some grants from the local Community Board and various other trusts.

Above all, Surfside Church provides pastoral care and spiritual input for our members and any from the community who choose to come.



Statement of Financial Performance

Surfside Christian Life Centre For the year ended 31 August 2016

'How was it funded?' and 'What did it cost?'

	NOTES	2016	2015
Revenue			
Revenue			
Counselling Income	1	2,515	679
Tithes, Grants and Donations	1	335,722	351,570
Rental Income - 34 Bow Street	1	7,747	8,870
Rental Income - 36 Bow Street - Foodbank	1	5,200	5,200
Rental Income - 38 Bow Street	1	18,470	16,440
Te Uku Parking Lease - Meridian	1	1,650	1,650
Interest, dividends and other investment revenue	1	7,317	8,209
Community Events Income (Loss)		12,802	-
Total Revenue		391,423	392,618
Expenses			
Volunteer and employee related costs	2	148,767	117,987
Costs related to providing goods or service	2	127,789	111,691
Other expenses	2	27,042	38,072
Community Events Income (Loss)	3	-	191
Total Expenses		303,598	267,940
Surplus/(Deficit) Before Building Fund Offerings		87,825	124,678
Building Fund Offerings			
Prior Year Building Funds Applied to Loan Repayment	6	303,918	-
Building Offerings		86,935	-
Surplus/(Deficit) for the year		478,678	124,678

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Handwritten signature and date: 31/8/17

Statement of Financial Position

Surfside Christian Life Centre As at 31 August 2016

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 AUG 2016	31 AUG 2015
Assets			
Current Assets			
Bank accounts and cash	4	89,135	332,844
Debtors and prepayments	4	-	1,665
Other Current Assets	4	200	2,367
Te Uku Alterations - Work in Progress	4	2,989	-
Total Current Assets		92,325	336,876
Non-Current Assets			
Property, Plant and Equipment	7	1,722,782	1,725,550
Total Non-Current Assets		1,722,782	1,725,550
Total Assets		1,815,107	2,062,426
Liabilities			
Current Liabilities			
Creditors and accrued expenses	5	31,165	28,180
Other current liabilities	5	54,451	358,932
Total Current Liabilities		85,616	387,113
Non-Current Liabilities			
Loans	5	200,500	625,000
Total Non-Current Liabilities		200,500	625,000
Total Liabilities		286,116	1,012,113
Total Assets less Total Liabilities (Net Assets)		1,528,991	1,050,314
Accumulated Funds			
Accumulated surpluses or (deficits)	8	1,528,991	1,050,314
Total Accumulated Funds		1,528,991	1,050,314

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.



Statement of Cashflows

Surfside Christian Life Centre For the year ended 31 August 2016

	2016	2015
Cash Flows from Operating Activities		
Cash Receipts	530,727	400,832
Payments to Suppliers and Employees	(328,375)	(268,981)
Total Cash Flows from Operating Activities	202,352	131,851
	2016	2015
Cash Flows from Investing Activities		
Proceeds from Sale of Property, Plant and Equipment	235	5,399
Payment for Property, Plant and Equipment	(8,702)	(24,119)
Other Cash Items from Investing Activities	6,395	101,881
Total Cash Flows from Investing Activities	(2,072)	83,161
	2016	2015
Cash Flows from Financing Activities		
Other Cash Items from Financing Activities	(434,605)	(75,989)
Total Cash Flows from Financing Activities	(434,605)	(75,989)
	2016	2015
Net Cash Flows		
Net Cash Flows	(234,325)	139,023
	2016	2015
Cash Balances		
Cash and Cash Equivalents at Beginning of Period	322,739	183,717
Cash and Cash Equivalents at End of Period	88,414	322,739
Net Change in Cash for Period	(234,325)	139,023



Statement of Accounting Policies

Surfside Christian Life Centre For the year ended 31 August 2016

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Surfside Christian Life Centre is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Tier 2 PBE Accounting Standards Applied

No Tier 2 accounting policies have been applied.

Changes in Accounting Policies

Surfside Christian Life Centre has moved to Tier 3 reporting for the 2016 reporting period.

Handwritten signature

Notes to the Performance Report

Surfside Christian Life Centre For the year ended 31 August 2016

	2016	2015
1. Analysis of Revenue		
Donations, fundraising and other similar revenue	16,181	27,063
Revenue from providing goods or services	406,565	399,837
Rental Income	33,067	32,160
Interest, dividends and other investment revenue	7,229	8,100
Other revenue	2,515	1,769
	2016	2015
2. Analysis of Expenses		
Volunteer and employee related costs	148,767	117,987
Costs related to providing goods or services	127,789	111,691
Other expenses	11,469	11,057
	2016	2015
3. Community Events Income (Loss)		
Community Events Advertising Income	15,485	-
Community Events Funding Income	29,257	-
Community Events	(31,940)	(191)
Total Community Events Income (Loss)	12,802	(191)
	2016	2015
4. Analysis of Assets		
Bank accounts and cash	89,135	332,844
Debtors and prepayments	-	1,665
Other current assets	3,189	2,367
	2016	2015
5. Analysis of Liabilities		
Creditors and accrued expenses	31,165	28,180
Other current liabilities	54,451	358,932
Loans	200,500	625,000
6. Building Funds Applied		
Dedicated Building Funds received from its members have been applied to the repayments of the loans taken to purchase church property. This erases debt and will reduce future interest.		
	2016	2015
7. Property, Plant and Equipment		
Land & Buildings	1,688,723	1,690,686



	2016	2015
Motor Vehicles	10,666	13,691
Plant and Equipment	21,268	21,172
Music Equipment	2,126	-
Total Property, Plant and Equipment	1,722,782	1,725,550

The entity has committed to and contracted for alterations to the youth hall (2015 \$Nil) which has not been accounted for in the financial statements. However a Grant of \$5,000 has been received towards these costs and is included in Grants not Applied in the accounts.

Significant Donated Assets Recorded

No significant assets were donated during this financial year.

Significant Donated Assets - Not Recorded

No significant assets were donated and not recorded during this financial year.

	2016	2015
8. Accumulated Funds		
Accumulated Funds		
Opening Balance	1,050,314	925,636
Accumulated surpluses or (deficits)	478,678	124,678
Total Accumulated Funds	1,528,991	1,050,314
Total Accumulated Funds	1,528,991	1,050,314

9. Commitments (Alternative)

There are no commitments as at 31 August 2016 (Last year - nil).

10. Contingent Liabilities and Guarantees (Alternative)

There are no contingent liabilities or guarantees as at 31 August 2016 (Last year - nil).

11. Significant Grants and Donations with Conditions shown as Grants Not Applied

A \$5,000 Grant has been received from Wel Energy Trust. Its purpose is to be used for the building of storage in the youth hall at Te Uku. These funds are included as Grants not Applied in the accounts.

12. Assets Held on Behalf of Others

No assets are held on behalf of others.

13. Related Parties

Norris and Roger Peart are Trustees and employees of Surfside Christian Life Centre.

Handwritten signature/initials

14. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year \$Nil).

15. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

16. Grants not yet applied

Surfside Christian Life Centre has the following Grant balances at 31 August 2016 that were not applied.

	2016	2015
Lynnfields Trust		
Opening Grants Received but not Applied	10,078	-
Grants Received	15,843	37,141
Grants Applied	(15,573)	(27,063)
Overpaid Grants Returned	(10,105)	-
Total Lynnfields Trust Grants not Applied	243	10,078
	2016	2015
General Grants Received		
Opening General Grants not yet Applied	3,608	4,000
2015 Grants Received	-	48,122
2015 Grants Applied	-	(48,514)
Wel Energy Trust - Youth	5,000	-
Wel Energy Trust - Youth Building Extension	5,000	-
Youth Program - Wel Energy Grant Applied	(5,000)	-
Change Table - Grant Applied	(608)	-
Total General Grants not Applied	8,000	3,608
	2016	2015
Total Grants not Applied		
Total Grants Not Applied	8,243	13,686



Surfside Christian Life Centre

Registration number: CC24740

This is to certify that Surfside Christian Life Centre was registered as a charitable entity under the Charities Act 2005 on 23 May 2008.

Chair
Charities Commission

Chief Executive
Charities Commission



CERTIFICATE OF INCORPORATION

SURFSIDE CHRISTIAN LIFE CENTRE RAGLAN TRUST 949421

This is to certify that SURFSIDE CHRISTIAN LIFE CENTRE was incorporated under the Charitable Trusts Act 1957 on the 2nd day of March 1999 and changed its name to SURFSIDE CHRISTIAN LIFE CENTRE RAGLAN TRUST on the 1st day of May 2008.

Mandy McDonald

Registrar of Incorporated Societies
12th day of April 2013



For further details visit www.societies.govt.nz

Certificate printed 12 Apr 2013 14:30:10 NZT

Raglan's Christmas in the Park Budget Dec 2017

GST # 55 420 610	Budget/Quote				
Project Costs	GST inc	GST excl	Income Source	GST Inc	GST excl
Sound and Light	\$ 13,556.20	\$ 11,788.00	Surfside CLC contribution	\$ 4,468.90	\$ 3,886.00
Stage Cover	\$ 1,357.00	\$ 1,180.00	Surfside Volunteers Labour		
Generator Hire	\$ 787.75	\$ 685.00			
Stage	\$ 3,450.00	\$ 3,000.00	Stage sponsorship	\$ 3,450.00	\$ 3,000.00
			Sound & lighting discount	\$ 6,215.18	\$ 5,404.50
LED Screen	\$ 5,275.63	\$ 4,587.50			
Banner & Advertising	\$ 517.50	\$ 450.00			
Decorations etc	\$ 575.00	\$ 500.00	Local Business Sponsors	\$ 4,600.00	\$ 4,000.00
Childrens activities	\$ 805.00	\$ 700.00	Corporate sponsorship x3	\$ 7,590.00	\$ 6,600.00
(Includes rides, lollies, sausages facepainting materials etc			Other Funders	\$ 8,050.00	\$ 7,000.00
Fireworks, Security & Santa	\$ 1,725.00	\$ 1,500.00			
<u>Performing Artists</u>					
Headline acts	\$ 9,200.00	\$ 8,000.00			
Other Support Acts	\$ 1,150.00	\$ 1,000.00			
			Raglan Community Board	\$ 4,025.00	\$ 3,500.00
 Total Cost	 \$ 38,399.08	 \$ 33,390.50	Total Income	 \$ 38,399.08	 \$ 33,390.50



Surfside Church
Raglan

Above Productions Ltd
PO Box 28114, Rototuna, Hamilton 3256
info@above.co.nz
0800 862 268
www.above.co.nz

Hire Quote: Raglan CITP

Quote Valid Till	24/08/2017
Quote	Q-03432
Your Reference	Raglan CITP
Rental Period	17/12/2017 06:00 to 17/12/2017 23:00

Item	Quantity	Days	List Price (ea)	Discount	Total
Stage Cover & Power					
Inflatable Stage Cover - 10m wide x 8m deep x 6.5m high	1	1	900.00	40.00%	540.00
Honda EU70is Generator (<i>accessory</i>)	1	1	100.00	40.00%	60.00
Distro - 63A 5P Ceeform to x3 32A 5P PDL + x3 32A 3P PDL + x1 32A 3P Ceeform + x1 16A 3P PDL Caravan	1	1	50.00	40.00%	30.00
32A 5P PDL 3 Phase Split (<i>accessory</i>)	1	1	15.00	40.00%	9.00
32A PDL 3 Phase Cable 10m (<i>accessory</i>)	1	1	15.00	40.00%	9.00
32A PDL 3 Phase Cable 30m (<i>accessory</i>)	1	1	45.00	40.00%	27.00
Distro - 32A 5P PDL to x3 Double 10A Outlets - Stage Power (<i>accessory</i>)	2	1	15.00	40.00%	18.00
Guard Dog 2ch 1m	44	1	5.00	40.00%	132.00
100KVA Generator	1	1	250.00		250.00
Deisel (<i>accessory</i>)	1 x 1.0		60.00		60.00
Prolite Topline Stage Dex - 2M x 1M	4	1	45.00	40.00%	108.00
To make x2 drum risers on wheels.					

Total for Stage Cover & Power: \$1,243.00

Audio

Truss PA Tower 8m High	2	1	500.00	50.00%	500.00
Chain Hoist 1T (<i>accessory</i>)	2	1	30.00	50.00%	30.00
JBL VT4880A Vertec Sub	8	1	120.00	50.00%	480.00
JBL VT4887A Vertec Top	20	1	120.00	50.00%	1200.00
JBL Vertec Hanging Frame - Small (<i>accessory</i>)	2	1	0.00	50.00%	0.00
Crown FOH Amp Rack (x2 IT4000 & x4 IT8000)	2	1	250.00	50.00%	250.00
JBL SRX712M Monitor	4	1	60.00	50.00%	120.00
Crown XTi-4000 Amp (<i>accessory</i>)	2	1	35.00	50.00%	35.00
Drum Fill Monitor - 15" Sub + 12" Top	1	1	100.00	50.00%	50.00
Sennheiser EW300 Series G3 IEM Kit	8	1	0.00	50.00%	0.00
Sennheiser EW300 Series G3 IEM Body Pack (<i>component</i>)	8	1	25.00	50.00%	100.00
Sennheiser EW300 Series G3 IEM Tx (<i>component</i>)	8	1	25.00	50.00%	100.00
Yamaha CL5 Digital Mixer	1	1	450.00	50.00%	225.00
Apple iPad (<i>accessory</i>)	1	1	35.00	50.00%	17.50
RIO Stage Rack w/ 2x RIO3224D	1	1	280.00	50.00%	140.00
FOH Pushup Cover 3Mx3M	1	1	80.00	50.00%	40.00
Sennheiser EW500 Series G3 Radio Kit	5	1	0.00	50.00%	0.00
Sennheiser EW500 Series G3 Radio Receiver (<i>component</i>)	5	1	25.00	50.00%	62.50
Sennheiser EW500 Series G3 Handheld Radio (<i>component</i>)	5	1	25.00	50.00%	62.50



Surfside Church
Raglan

Above Productions Ltd
PO Box 28114, Rototuna, Hamilton 3256
info@above.co.nz
0800 862 268
www.above.co.nz

Hire Quote: Raglan CITP

Item	Quantity	Days	List Price (ea)	Discount	Total
Standard Mic Kit - Rock and Roll	1	1	0.00	50.00%	0.00
Shure Beta 52A Microphone (<i>component</i>)	1	1	15.00	50.00%	7.50
Shure Beta 91A Microphone (<i>component</i>)	1	1	15.00	50.00%	7.50
Shure Beta 56A Microphone (<i>component</i>)	4	1	15.00	50.00%	30.00
Shure Beta 181C Microphone (<i>component</i>)	2	1	15.00	50.00%	15.00
Shure Beta 58A Microphone (<i>component</i>)	4	1	15.00	50.00%	30.00
Shure SM57 Microphone (<i>component</i>)	4	1	15.00	50.00%	30.00
BSS AR-133 Active DI (<i>component</i>)	6	1	15.00	50.00%	45.00
Total for Audio:					\$3,577.50

Lighting

MA Lighting GrandMA onPC Command Wing w/ Computer	1	1	250.00	50.00%	125.00
Moving Head - Bee Eye 19LED	6	1	75.00	50.00%	225.00
Chauvet LED COLORdash Par-Hex 7	20	1	27.00	50.00%	270.00
ShowPro Sunstrip LED	8	1	40.00	50.00%	160.00
ShowPro LED Fresnel HP W/W DMX Zoom	4	1	35.00	50.00%	70.00
Blinder 4 Way	4	1	40.00	50.00%	80.00
Strand SD-6 Dimmer	1	1	25.00	50.00%	12.50
Look Solutions Unique 2.1 Haze Machine	1	1	80.00	50.00%	40.00
Trussing 3.0m 290mm Box	2	1	30.00	50.00%	30.00
Trussing 2.5m 290mm Box	6	1	25.00	50.00%	75.00
Trussing 2.0m 290mm Box	2	1	20.00	50.00%	20.00
Truss 6-Way Corner Block	4	1	20.00	50.00%	40.00
Truss Base Plate	8	1	5.00	50.00%	20.00
Total for Lighting:					\$1,167.50

Crew & Transport

Lighting Engineer	1 x 1.0 Day	450.00	450.00
Audio Engineer	1 x 1.0 Day	450.00	450.00
Systems Tech	1 x 1.0 Day	450.00	450.00
Crew	2 x 1.0 Day	350.00	700.00
Truck Day Rate (inc insurance) 5 Ton	1 x 1.0 Day	152.00	152.00
Truck KM - 5 Ton Rate w/ Fuel (<i>accessory</i>)	1 x 120.0 km	0.50	60.00
Van KM Rate with fuel	1 x 120.0 km	0.30	36.00
Total for Crew & Transport:			\$2,298.00

LED Screen

18sqm Truck Mount LED Screen - 8mm Virtual Pitch	1	1	4500.00		4500.00
Blackmagic ATEM Camera Converter (<i>accessory</i>)	2	1	50.00	30.00%	70.00
HDMI or SDI in/out					
Fibre LC - LC 150M (<i>accessory</i>)	1	1	25.00	30.00%	17.50
Total for LED Screen:					\$4,587.50



Surfside Church
Raglan

Above Productions Ltd
PO Box 28114, Rototuna, Hamilton 3256
info@above.co.nz
0800 862 268
www.above.co.nz

Hire Quote: Raglan CITP

Discount	\$5,404.50
Sub Total	\$12,873.50
GST	\$1,931.03
Total	\$14,804.53

Terms & Conditions Bank account for Direct Credits: ANZ, 01-0450-0041635-00 All goods remain the property of Above Productions Ltd until paid in full. Any costs incurred in collection of overdue accounts are payable by the purchaser. Interest at the rate of 3% per month may be added to overdue accounts. All discounts will become void if payment is not made within 7 days. Standard terms and conditions apply.

Ducky

Pixel Pitch (mm)	8 (Virtual)
Screen size width x height (mm)	5600 x 3200
Screen size (SQM)	18
Height to bottom of screen	1800
Length of truck	9000
Width of truck	3500
Weight of truck and screen (Kgs)	6500

There's plenty to see on 'Ducky'.

Full Colour, outdoor, LED screen.

You can play movies, live stream and display static images with clarity.

Ask Ducky to provide the WOW factor at your next event.



Whether you're having a night at the movies or looking to stream live action, Ducky is great for medium to large outdoor events.

A self-contained unit with hydraulic folding system enables setting up with speed and minimal disruption.



Contact Monstavision to find out how we can help you at your next event.

Call 0800 GET LED / www.monstavision.com

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	24 October 2017
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	CDR0502 / 1845686
Report Title	Application for Funding – Raglan Lions Club

I. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Raglan Lions Club towards the cost of the 2017 New Year's Eve parade.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT an allocation of \$..... is made to the Raglan Lions Club towards the cost of the 2017 New Year's Eve parade;

OR

AND THAT the request from the Raglan Lions Club towards the cost of the 2017 New Year's Eve parade is declined / deferred until for the following reasons:

3. BACKGROUND

The Raglan Lions Club is to host its 2017 New Year's Eve parade to celebrate the incoming year and holiday season.

The Lions Club hold numerous fundraising events throughout the year. A portion of the funds raised from these events will be applied to the 2017 New Year's Eve parade.

The event is supported by the local schools, kindergartens, and community groups.

The event will take place on Sunday, 31 December 2017.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$3,050.00. The Raglan Lions Club is seeking funding of \$1,775.00 towards the cost of hosting the New Year's Eve parade event.

GST Registered			No
Set of Accounts supplied			No
Previous funding has been received by this organisation			Yes
Raglan Community Board	New Year's Eve Parade	November 2016	\$1,175.00
Raglan Community Board	New Year's Eve Parade	November 2015	\$1,775.00

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or community committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Board is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding – Raglan Lions Club

Waikato District Council	
29 SEP 2017	
DISCRETIONARY FUNDING APPLICATION FORM	
Time 10:42am	Initials Cd
Important notes for applicants: RAGLAN	



- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

Project

Event

OR

Community Board / Committee Discretionary Fund

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I - Your details

Name of organisation

Raglan Lions Club

What is your organisation's purpose?

To serve the Raglan community by organising the "Raglan Lions New Year Parade". We serve the community www.lionsclubs.org.

Address: (Postal)

P.O. Box 180 Raglan 3225

Address: (Physical if different from above)

Contact name, phone number/s and email address

Bernie Richards Ph 0274 999648 gn-bs.richard@xta.co.nz

Charities Commission Number: (If you have one)

Are you GST registered? No Yes GST Number / /

Bank account details 0210316 10176301 100

Bank BNZ Branch Hamilton

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

Please ref to: lionsclubs.org.nz for financial audited accounts.

Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Healthy Vibrant

Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

The Raglan Lions Club has held the Raglan Lions New Years Parade, for the last 46 years and has operated in Bow Street, on the 31st December ~~every~~ every year. The Raglan Community Board has supported the prize money for the last six years. The parade brings the community groups together and families for a parade down Bow Street.

Who is involved in your event / project?

All the Lion Club members and supported by the community groups from Raglan and visitors at the time to Raglan.

How many volunteers are involved?

20 plus.

What other groups are involved in the project?

If involvement means participation, then that is a number of community groups and organisations. This has included emergency services, Surf, Fire, schools, kindergartens, families and visitors.

How will the wider community benefit from this event/project?

Both participants and the public including visitors will have an overall feeling of good will + entertainment with a lot of Raglan Pride with Raglan people working together.

Section 4 – Funding requirements

Note : Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
TOTAL COST OF THE PROJECT/EVENT	\$ 3055-00	\$
Existing funds available for the project Total A Include any projected income i.e. ticket sales, merchandise etc.	\$ 1300-00	\$

Funding being sought from Waikato District Council

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Road closure notice	\$ 200-00	\$
Photocopying + advertising	\$ 250-00	\$
Certificates	\$ 80-00	\$
Lollies	\$ 200-00	\$
Rope Band.	\$ 550-00	\$
Prize Money	\$ 1775-00	\$
Total Funds being sought from WDC Total B	\$ 1775-00	\$

Has funding been sought from other funders? Yes No
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total C	\$ _____	\$ _____

Total Funding Applied for (Add totals A, B, and C together to make Total D) Total D	\$ 1775-00	\$
Note : This total should equal the Total Cost of the Project/Event		

Describe any donated material / resources provided for the event/project:

Section 5 - Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount
Raglan	New Years Parade	Nov 2016	1775
Raglan	" " "	Nov 2015	1775
Raglan	" " "	Nov 2014	1775
Raglan	" " "	Sep 2013	1800

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note**: this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: B. Richards Name: Bernice Richards

I certify that the funding information provided in this application is correct.

Signature: B. Richards Date: 28/9/2017

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: [Signature] Date: 28/9/2017

Position in organisation (tick which applies) Chairman Secretary Treasurer



**RAGLAN TOWNSHIP
NEW YEARS EVE PARADE
2017**

★
**Parade Floats
Wanted** ★

The Annual Raglan New Years Eve Parade wants your float.
Run by the Lions Club of Raglan with the support of the
Waikato District Council & Raglan Community Board.

We need your community support

Prizes awarded for the Theme floats:

Community 1st \$250 2nd \$150 3rd \$100

Sustainable 1st \$250 2nd \$150 3rd \$100

Educate, Safety 1st \$250 2nd \$150 3rd \$100

Special (Judges Choice) \$100

Bike or anything on wheels

1st \$100, 2nd \$50, 3rd \$25

Spot Prizes on the day



6.55pm

So don't be LATE

Contact person: Bob 825 8041 or
ask at the Raglan Book shop for
Paul or Joan for **Entry forms**

★
**ASSEMBLE IN WALLIS ST @ 6.15 PM
FOR JUDGING. PARADE COMMENCES 7.00PM**

Open Meeting

To	Raglan Community Board
From	Gavin Ion Chief Executive
Date	27 October 2017
Prepared by	Teresa Hancock Communications Advisor
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Wastewater Overflow CIP Education Programme update

I. EXECUTIVE SUMMARY

A workshop with Community Board/Committee “champions” was held on 11 October 2017 at Waikato District Council. The workshop discussed the roll out of the Wastewater Overflow CIP Education Programme to the rest of the district.

This report updates each of the Council’s Community Boards and Community Committees with what has been happening in the public education programme and what the next steps are.

At the workshop there was representation from the Onewhero-Tuakau Community Board, Te Kauwhata Community Committee, Huntly Community Board, Taupiri Community Board and the Ngaruawahia Community Board along with Councillors Main and Thomson.

Council staff hope that these champions can now be the point of contact between Council and each of the communities regarding wastewater education.

Speaking at the workshop, Councillor Thomson indicated that the wastewater education programme is one of the biggest ways Council and the community can work together to reduce the number of overflows across the district.

She highlighted that 81% of overflows are caused by blockages – people putting stuff down the loo and kitchen sink that just shouldn’t be there.

The solution is simple - education. Changing behaviour, especially when it comes to people’s toilet behaviour, won’t be easy but preventing what is put down the loo other than the ‘3 Ps’ (pee, poo and paper) will go a long way to reducing the overflows that do happen. The remaining overflows are caused by the network which is being improved under the Continuous Improvement Programme (CIP).

Under the CIP, the wastewater education programme has a budget of \$100,000 per year. This will be spent on collateral (posters, stickers, fridge magnets – the list is endless), education in schools, advertising and some additional staffing to manage these activities.

The campaign is currently active in Raglan and a roll out to the rest of the district will start early 2018. Buy-in from each of the Community Boards and Community Committees is important to ensure the success of the programme.

Those who attended the workshop were happy to have the same 'look and feel' as what is being used in Raglan. Examples such as posters and cistern stickers are attached to this report.

The next steps for Community Boards and Committees include completing the "collateral wish list" which is also attached. This will identify what material each board and committee want for their community, for example posters, banners, fliers, or stickers. Help is also needed to identify where material should go i.e. public toilets, plumbing businesses, real estate agents, cafes etc (and how many).

Update on Raglan campaign

Cr Thomson and the Raglan Community Board held a stall over the Labour weekend and shared the wastewater education messaging with visitors and locals.

A "residents pack" will be distributed to all Raglan residents before Christmas which will include a '3 P's' and a 'Think at the Sink' flier, a 'Think at the Sink' fridge magnet and a '3 P's' toilet sticker. A letter will also be included that explains the campaign messaging and the importance of everyone getting on board. If successful, this will be rolled out to the other townships next year, as budget allows.

Posters and poster holders, fliers and brochures will be distributed to public toilets, businesses and accommodation providers before the end of summer.

2. RECOMMENDATION

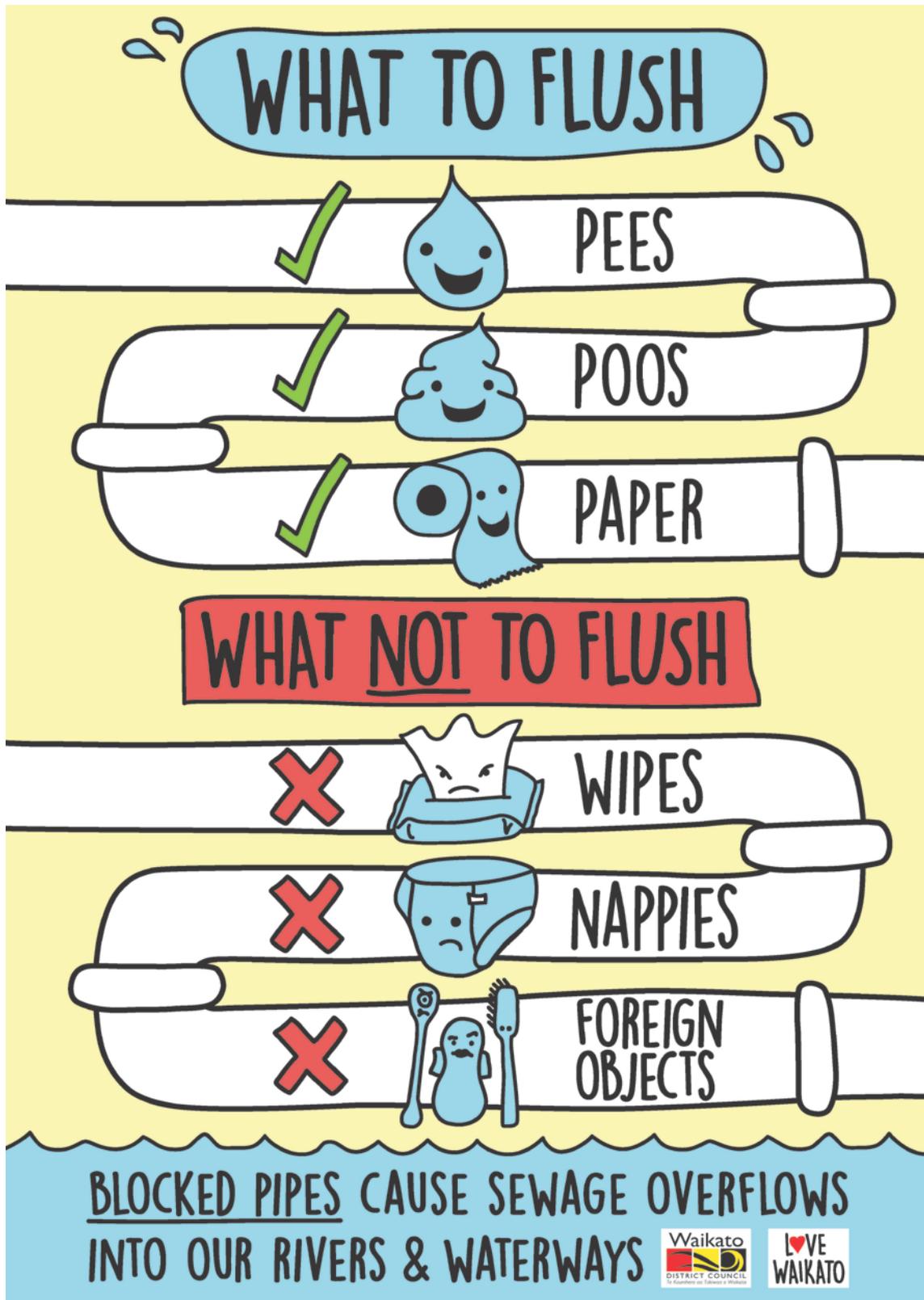
THAT the report on the wastewater education programme be received and the collateral 'wish list' be completed by each Community Board and Community Committee and returned to Teresa Hancock in the WDC Communications Team.

3. ATTACHMENTS

- Examples of collateral
- Collateral wish list

Examples of collateral

3 P's poster



Think at the Sink poster



3 P's cistern sticker



Ponder on the porcelain and think at the sink

You don't need to engage your brain much to go to the toilet or do the washing up.

But Waikato District Council is asking its residents and ratepayers to do exactly that as it embarks on a public education programme all about wastewater.

Wastewater is the water that is disposed of into sewer pipes from homes and business. It comes from toilets, sinks, showers, washing machines and industrial activities.

Council is currently running its Wastewater Overflow Continual Improvement Programme which is an extensive package of work that involves a series of projects that will improve its wastewater infrastructure.

One of the more surprising statistics that the community may not be aware of is that a staggering 80% of wastewater



Wipes and nappies that are flushed down the toilet contribute towards many blockages in wastewater pipes.

overflows in the Waikato district from 2014 to 2016 were caused by blockages.

There are two main causes of these blockages:

- Foreign objects such as wipes, clothing, sanitary pads and nappies being flushed down toilets.

- And grease, oil and food scraps being poured down the kitchen sink.

Sewer pipes are generally only 15-20cm in diameter and clearly not designed to carry objects like wipes, nappies and sanitary pads.

If cooking oil or grease from cooking meat is poured down the sink, it solidifies as it cools into a disgusting mass of congealed fat, (sometimes referred to as fatbergs).

As this is happening, foreign

objects like wipes get stuck on to the lumps of fat and that causes the lumps of fats to grow, eventually blocking a pipe and causing a spillage of raw sewage on to land or into our waterways.

While Council staff are busy improving the state of our wastewater pipes, the community can play its part in reducing the number of sewage spillages.

And it really is quite simple. Only flush the three P's down the loo – pees, paper (of the toilet variety) and poo.

Dispose of things like wipes, nappies and sanitary pads in the rubbish bin.

And we should also pull the plug on pouring oil, cooking fats or food scraps down the kitchen sink.

You can soak up leftover oil with paper towels or let grease from cooking meat solidify in a container and put them in the bin.

Basically the message in the kitchen is – don't forget you oughta, pour nothing but water down the drain.

Sewage spillages damage our precious environment. They also cost everyone money.

If Council's operational goals of improving our wastewater network can be combined with the community's efforts in the bathrooms and kitchens of their own homes, it's a win-win for the people of Waikato district and the environment that we live in and hold so dear.

WHAT TO FLUSH

- ✓ PEES
- ✓ POOS
- ✓ PAPER

WHAT NOT TO FLUSH

- ✗ WIPES
- ✗ NAPPIES
- ✗ FOREIGN OBJECTS

BLOCKED PIPES CAUSE SEWAGE OVERFLOWS INTO OUR RIVERS & WATERWAYS

Waikato DISTRICT COUNCIL | LOVE WAIKATO

Collateral wish list to be completed and returned:

Collateral	Number required	Available now
A4 What to Flush/What not to Flush poster		Yes
A3 What to Flush/What not to Flush poster		Yes
DLE What to Flush/What Not to Flush		Yes
A4 Think at the Sink poster		
A3 Think at the Sink poster		
A3 poster holder		
A4 poster holder		
DLE Think at the Sink		
What to Flush cistern sticker		
What to Flush/What not to Flush pull up banner		I available
Think at the Sink fridge magnet		
Email signature		
Brochure		
Letterhead		
Anything else?		

Please list events in your area over summer you'd like to have a presence at:

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	26 October 2017
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
Reference #	GOV0507 / 1840323
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report for Raglan.

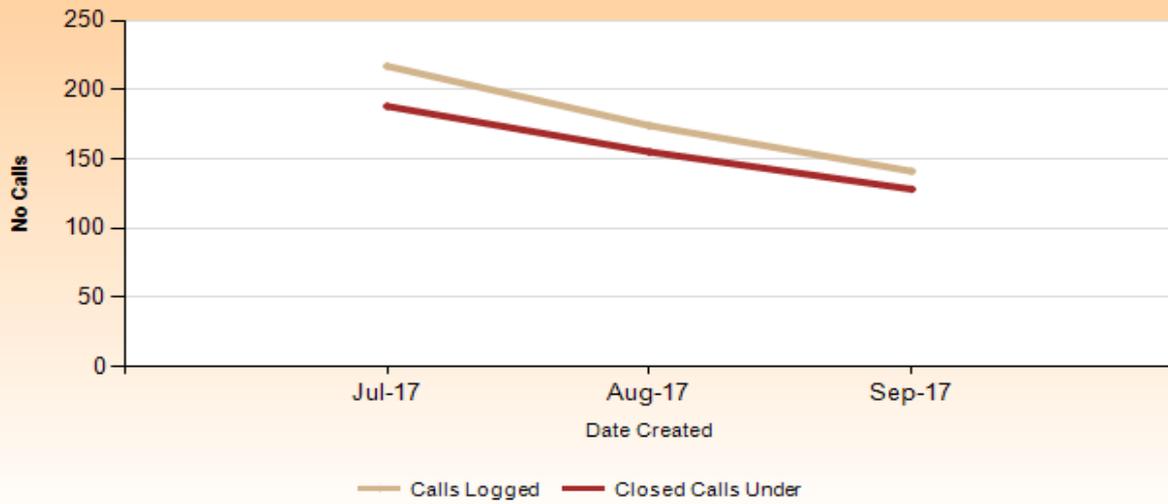
2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

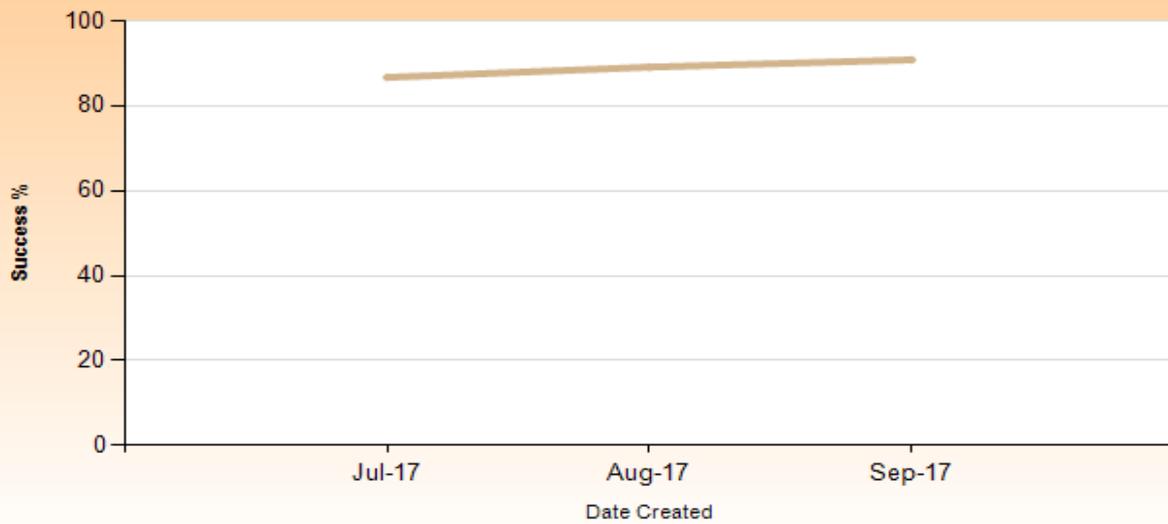
3. ATTACHMENTS

Year to Date Service Request Report for Raglan

Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	1	1				NaN
	Trade Waste	1	1				NaN
Animal Control							
	Summary	50		2	3	45	93.75%
	Animal Charges	1				1	100.00%
	Dog / Cat Trap Required	2		2			NaN
	Dog Property Visit	17			1	16	94.12%
	Dog Straying - Current	4				4	100.00%
	Dog Straying - Historic	1				1	100.00%
	Dog Surrender	3				3	100.00%
	Dog/Animal Missing	7				7	100.00%
	Dogs Aggression - Current	3				3	100.00%
	Dogs Aggression - Historic	2			1	1	50.00%
	Dogs Barking Nuisance	9				9	100.00%
	Livestock Trespassing - Current	1			1		0.00%
Building Inspection Service Requests							
	Summary	19		13	3	3	50.00%
	Building Inspection Service Requests	19		13	3	3	50.00%
Compliance Service Requests							
	Summary	14		1	1	12	92.31%
	Compliance - Animal By Law	2			1	1	50.00%
	Compliance - Unauthorised Activity	7				7	100.00%
	Illegal parking	5		1		4	100.00%
Consent Enquiries							
	Summary	159		8	24	127	84.11%
	Onsite Services	5			1	4	80.00%
	Planning Process	19		1	2	16	88.89%
	Property Information Request	46		5		41	100.00%
	Zoning and District Plan Enquiries	89		2	21	66	75.86%
DNU - Parks Reserves and Facilities							
	Summary	1	1				NaN
	Trimming of vegetation - Urban	1	1				NaN
Environmental Health Service Requests							
	Summary	32		1	1	30	96.77%
	Environmental Health Complaint	2			1	1	50.00%
	Noise Complaint - Environmental Health	4		1		3	100.00%
	Noise complaints straight to contractor	26				26	100.00%
Finance							
	Summary	43		1	1	41	97.62%
	Rates query	43		1	1	41	97.62%

Parks Reserves and Facilities	Summary	34		5	13	16	55.17%	
	Parks & Reserves - Beach Issues	1			1		0.00%	
	Parks & Reserves - Beacons Operational (has light)	1			1		0.00%	
	Parks & Reserves - Buildings	4				4	100.00%	
	Parks & Reserves - Council owned land	1				1	100.00%	
	Parks & Reserves - Graffiti	1				1	100.00%	
	Parks & Reserves - Park Furniture	1			1		0.00%	
	Parks & Reserves - Raglan Wharf Issues	1				1	100.00%	
	Parks & Reserves - Reserve Issues	18		4	9	5	35.71%	
	Parks & Reserves - Urgent Public Toilet Issues	2			1	1	50.00%	
	Parks & Reserves-Council owned buildings on reserv	4		1		3	100.00%	
	Refuse and Recycling Service Requests	Summary	3	1		1	1	50.00%
		Refuse - Non-Collection	1	1				NaN
Refuse & Recycling Enquiries		2			1	1	50.00%	
Roading CRMs	Summary	67	2	34	1	30	96.77%	
	Bridge Maintenance Non-Urgent	1		1			NaN	
	Footpath Maintenance - Non_Urgent	4		2	1	1	50.00%	
	New Vehicle Entrance Request	2				2	100.00%	
	Request 4 new street light path sign etc	3				3	100.00%	
	Road Culvert Maintenance	19		14		5	100.00%	
	Road Marking Sign & Barrier Maint Marker Posts	1				1	100.00%	
	Road Safety Issue Enquiries	1		1			NaN	
	Roading Work Assessment Required - OnSite 5WD	28	1	14		13	100.00%	
	Routine Roothing Work Direct to Contractor 5WD Comp	5	1			4	100.00%	
	Street Light Maintenance	1		1			NaN	
	Vegetation Maintenance	2		1		1	100.00%	
	Rubbish Service Requests	Summary	6		1	1	4	80.00%
Abandoned Vehicle		2		1		1	100.00%	
Illegal Rubbish Dumping		4			1	3	75.00%	
Traffic	Summary	1				1	100.00%	
	Illegal parking	1				1	100.00%	

Waters							
Summary		188	5	10	12	161	93.06%
3 Waters Enquiry		39	3	2	5	29	85.29%
3 Waters Safety Complaint - Urgent		2				2	100.00%
Drinking water billing		2				2	100.00%
Drinking Water Final Meter Read		20		4		16	100.00%
Drinking Water Major Leak		14	1		1	12	92.31%
Drinking Water minor leak		26			2	24	92.31%
Drinking Water quality		26			1	25	96.15%
Drinking Water Quantity/Pressure		13				13	100.00%
Fix Water Toby		5			1	4	80.00%
New Drinking Storm Waste water connections		3				3	100.00%
No Drinking Water		15	1			14	100.00%
Stormwater Blocked pipe		4		1		3	100.00%
Stormwater Open Drains		3		2	1		0.00%
Stormwater Property Flooding		1		1			NaN
Wastewater Odour		2				2	100.00%
Wastewater Overflow or Blocked Pipe		4			1	3	75.00%
Wastewater Pump Alarm		3				3	100.00%
Waters Pump Station jobs - only for internal use		6				6	100.00%
Total		618	10	76	61	471	88.53%

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	09 October 2017
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Joint Community Board and Community Committee December Meeting

I. EXECUTIVE SUMMARY

We have been running joint Community Board and Community Committee sessions with Council now for over a year. The purpose of these sessions was to enable Council to keep the respective community representatives informed of key issues, and to enable a sharing of views and ideas among community representatives. The feedback we have received so far has been positive and that those that do attend are enjoying them.

Although it is appreciated that time is precious leading up to Christmas, Council would like to host all Community Board and Community Committee representatives at one last joint meeting prior to the end of the year. Council will hopefully have completed its detailed Long Term Plan budget deliberations by 15 December and hence would like to share the results of this with you, and to celebrate the end of another challenging year.

In lieu of the above, it is suggested that Community Boards and Community Committees might reconsider whether they have a meeting in December and attend the joint session instead. We appreciate you will need to be cognisant of any key decisions required in December, to enable this to work. This would also provide some relief from preparing December agendas etc.

If Community Boards and Community Committees are in agreement to meet jointly, this meeting could be held in Ngaruawahia on Tuesday, 19 December 2017 at 6.00pm.

It is recommended that unless there are pressing matters for Community Boards and Community Committees to attend to at their December meetings, they agree to not meet as planned, but attend a joint meeting instead.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Raglan Community Board agrees to support the joint meeting of Community Boards and Community Committees on Tuesday, 19 December;

AND FURTHER THAT the Raglan Community Board supports not having an individual meeting in December.

3. ATTACHMENTS

NIL

Open Meeting

To	Raglan Community Board
From	Tim Harty General Manager
Date	11 October 2017
Prepared by	Karen Bredesen Business Support Team Leader
Chief Executive Approved	Y
Reference/Doc Set #	CDR1101, RCB2017 (14/11/2017)
Report Title	Raglan Coastal Reserves Advisory Meeting Minutes – 14 August, 11 September, 9 October 2017

1. EXECUTIVE SUMMARY

The minutes of the Raglan Coastal Reserves Advisory Committee meeting dated 14 August, 11 September and 9 October 2017 are attached for the Board's information. The Raglan Community Board representative will confirm the minutes have been approved at the meeting.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

- Raglan Coastal Reserves Advisory Committee Minutes – 14 August, 11 September and 9 October 2017

**Minutes of the
Raglan Coastal Reserves Advisory Committee
Meeting held on 14 August 2017 at 5.30pm**

Present: Lisa Thompson (Councillor), Sheryl Hart (Raglan Fishing Club), Bob MacLeod (Community Board), Shayne Gold (Co-Chairperson), Angelina Greensill (Co-Chairperson), John Lawson (Friends of Wainui), Noel Barber (WDC), Frank Turner, Anne Snowden (Raglan Surf Lifesaving)

Apologies: Duncan MacDougall (WDC) Sheryl/Lisa

Minutes were read and confirmed as part of the meeting as there were no copies available, except one, around the table.

Matters Arising:

Pump Track update

Lisa and Noel are both familiar with the pump track and advised that it looked fantastic. The construction has used all the materials from the bmx track which is why it is was not a possibility to leave the bmx track and then build the pump track. Following questions from the floor, the track is being completed now as this is the time of year the builder are available. There was a \$85,000 budget that has been covered by the Camp and there is way more space on the new track than the old.

Automatic gates

Duncan is still looking into this, these gates would be where you are able to get out but not back in again until it was opening time.

Drainage, Manu Bay

Noel has talked to several contractors to provide a quote for work that needs to be done. Areas of concern are:

- Water sitting around and not soaking away.
- Ground level being lower than the road.
- The large amount of water that moves on a rainy day.
- Is the water not moving because its hard pan underneath?

Sheryl is keen to meet with Duncan onsite to share her ideas of what needs to happen.

A stormwater person has had a look from WDC and his idea was that the water was sitting there because of how low the areas were.

Sand Dunes

So far there is no signage on the sand dunes, it was felt that as well as signage some fencing would also be useful in prohibiting use for dunes to replenish.

Track Upgrades

Three quarters of the first stage of the upgrade has been completed and hopefully it will be fully completed this month.

After enquiries from the floor Noel advised that the public were advised of the closures prior to them starting by way of notices being put up.

John was advised that even though the memorial walkway was really muddy the contractors were only doing the main tracks and the others would be put down as needing to be done.

Concern that there was no consultation with users before work begins in the reserve areas. The post that was put in to deter horses down the track lasted one day and thrown over the bank which means the metal from this track is now at the bottom of the hill due to horse use.

Friends of Wainui would also like to know which tracks are being worked on so that they can continue their work and know where not to go.

Detailed plans following the existing tracks in the park to upgrade to the NZ DOC standards be prepared.

John to bring a wish list to the next meeting so that WDC can see what can be done.

Wainui Reserve

Storm water is running down the surf track making the asphalt fall away. Duncan knows about it and has had a look last week.

Break Wall

No meeting was had between the Fishing Club and Surfers, Lisa to go forward with this.

Events

- Surfing Academy have changed dates to 15-16 August postponed to 17-18 August.
- Waikato Rock Trust
It would be good to invite Logan Nathan to the next meeting so that we can get more information on food vendors, security system, make sure no alcohol and no dogs.

- Soundsplash would like to use the airfield as a parking area for participants to be bused up to the site.
- Camp manager to contact civil aviation
- Kopua boat ramp to be kept clear are all times.

General Business

- It was felt that the Animal Control needed to be In Raglan more frequently, especially on the weekends and in the Te Kopua area.
- The Fishing Club and Regional Council to look at the Resource Consent and the way it was consulted on. Application for a re-look sent to the WRC's Annual Plan.
- To confirm which areas Friends of Wainui are mowing and which areas WDC are mowing a meeting will be organised between Friends of Wainui and City Care. Duncan to get a map of what Freddie mows and what Friends of Wainui need to mow.
- The footpath at Te Kopua put into the Annual Plan process will probably not go ahead as the Annual Plan was focussed on wastewater and looking at the tourism fund.
- Noel share his concerns about the impact the surf schools have on the entry to the beach and the beach in general with the number of people who congregate in one place.
- How much work would it be to provide another access to the beach?
- Decided that the best way to keep the horses off the tracks they shouldn't be on was education and signage.
- Ask our individual groups what their thoughts are on the impact of so many people on the beach is.

Meeting closed 6.50pm

97
Minutes of the Raglan Reserve Advisory Committee held on

11 September 2017, 5.20 pm at the Town Hall

Present: Shayne Gold, Frank Turner, Bob MacLeod, Liza Thomson, Dean Hishon, John Lawson, Noel Barber, Anne Snowden, Sheryl Hart

Visitors: Maioho Kelly, Logan Nathan and Danial Kereopa

Apologies: Duncan McDougal

Minutes of Last Meeting read and confirmed

Matters Arising:

- Can we have defined for us whether the Pump Track is with the area supervised by the Advisory board or not. The Pump Track area has always been part of the Advisory Board supervision area with the Campground Board supervising to the soccer fields.
- Sheryl still keen to talk to Duncan re:drainage at Manu Bay. Noel shared that the small drains had been looked at and maybe the higher water levels could possibly be causing the water to not run away.
- Signage for the dunes is underway. Could we look at fencing to improve entrance ways.
- Reserve Tracks, stage one has been completed with stage 2, being from the boardwalk the road not being started until next year. John and Noel to catch up in a months time to look at sharing information on tracks and wish lists. The track to the mountain bike track is in good condition largely due to the bikers pushing their bikes up to the track. Still waiting for a map of tracks from Duncan for the Friends of Wainui.
- Breakwater, Tim Clark to organise a stakeholders meeting to discuss this of which the fishing club will be a part.

Frank/Lisa

EVENTS

Raglan Rocks Trust:

- Logan Nathan a member of the Trust spoke to this event notification.
- Concerns from the advisory about having food vendors onsite, even though it was to try and bring more people in, as there is not to be any commercial activity on Te Kopua. Logan confirmed that they were not trying to make a profit from the vendors.
- The day is to promote different cultures and original bands from the Waikato with rides for children. It is also a fundraising opportunity for the groups involved in the performances and not a profit maker for individuals. To be held on the soccer field area.

- Shared that another way to provide food would be to ask local groups if they would be interested as a fundraiser.
- Food vendors could also be asked that they pay their own costs only then anything over that is given to a Charity of the Trust's choice ie Xmas in the Park.
- Also mentioned that the Ruby Club could be an option.
- Logan to come back when he has finalised the food vendor issue.

Shayne/Frank

Waikato Sports Fishing Club

- this is an annual event each year
- Could Te Kopua please be added to this application as it is part of the day.
- 28 January 2018, Manu Bay—3/4 November 2017 cancellation 17/18 November—17-24 February.
- Successful.

ABC Childcare End of Year Children's Xmas Party

- Council needs to share with them that it will be very busy at this time of year.
- Successful.

GENERAL BUSINESS:

- Frank shared that there are issues that need looking at on the Reserve pampas grass, willows and rogue pine trees. Noel shared that this is outside the current contract with Trevor.
- Seat Policy –there seems to be a new seat up at the gate that has not gone through the council seat process. Often memorial seats are swapped with older ones that need replacing. It would be great if applications for a memorial seat could come through the advisory in the future. Lisa to mention to staff that we need to get some cohesion over this sort of stuff.
- Ken, president of the Raglan Sport Fishing Club, spoke re: the breakwall. The Waikato Regional Council and Fishing Club have met. The engineering consult that has been returned to the Fishing Club states that the breakwall is 30-50% less effective. The advisory needs to be part of the consultation about the breakwall and the community needs to be behind it as it is a community asset. Board Riders do not wish the breakwall to be extended from what is sitting there now. This is the discussion that will take place with Tim Clark.
- Surfing New Zealand—dates have not been received for competitions in the future. Have we sent a letter to Surf New Zealand re: dates for the year as a reminder from the Council.

Erosion at Manu Bay

- Dean shared that there has been an increase in the erosion which is undermining the pohutakawa trees east of the boat ramp. There is a need for some work to be done here before the trees disappear and quite urgently as during the last storm another metre has been washed away.

Clearing of the Bamboo

- The Friends of Wainui work party this morning found that the bamboo area had been sprayed and were wondering who sprayed it and where can we go from here.
- Noel replied that the Council had done the spraying as they did not want the bamboo there for the rest of your life and it was invasive. Also that the spraying occurred to dispose of the bamboo as the Friends of Wainui originally wanted it gone. Friends of Wainui to have a discussion with WDC to work out what areas they both look after.

Erosion

- How can we get boulders quickly to areas that need them? Take a photo , write a story and include this with a request to the WDC.

Commercial Ventures on the Beach

- Noel shared the importance of the input of the Advisory Board on this topic to the Community Board, even though the Advisory was of the opinion that this matter had been taken out of our hands and we were no longer dealing with it.
- Duncan is to provide a process that will put forward advise from the Advisory to the Community Board.
- Some of the thought in the room were:
 - Tangata whenua always stated that the road down to the beach was only for emergency vehicles.
 - Also no surf schools on the beach as the erosion is horrendous.
 - Is the fact of the surf schools being their the main reason for the erosion?
 - There has always been surf schools keen to be on the beach but the current main one on the beach was the first to follow through with the idea.
 - Higher than normal water levels have made issues in lots of areas of the harbour?
 - Not about the surf schools being down there but about the number of people that use that area, the congestion.
 - Assess to the beach is becoming an environmental issue.
 - Duncan to share with us what we can do as a process. All interested parties on the advisory to provide the feelings of their club/society to a special meeting organised with council on either Monday 25 Sept/ Tues 19 or Thursday 21st Sept. Lisa to contact WDC to see who is available and email Advisory members.

Meeting Closed: 7.15pm

Minutes of the last meeting read and confirmed:

- (1) Drainage—Have talked to Noel and there is a bit of money available to do this. Sheryl and Shayne to meet Duncan at Manu Bay to look at what needs doing.
- (2) Automatic gates — Putting on in somewhere else with a cost of \$15,000 but a low spec gate and we would need a higher spec gate here and the ongoing maintenance. Would perhaps cost \$25,000 for the higher spec gate. Shutting gates job to be advertised as it is similar to the cost of gates for several years.
- (3) Erosion—Angeline has been planting several thousand plants in the last few weeks.
- (4) Pump Track— Three new picnic tables have been put in this area.
- (5) Pine Trees, gorse, willows need to be dealt with in the Wainui Reserve. Duncan to have a conversation with Noel. Replace the post in the horse track that has been removed. Duncan asked that these type of things go straight to him rather than minuted in meetings especially through a CRM.
- (6) Breakwall - Sheryl not happy that money is being spent on Tim Clark to talk to people she would rather it was spent on fixing the wall. She passed a complaint from a boatie to Duncan to pass onto those who are dealing with this.
- (7) John Lawson asked for verification on his position of who does what on the reserve, Lisa shared that as John had brought this to the community board meeting this is where his answer would come to.
- (8) Bamboo issue is still concerning John Lawson, a meeting with Noel is still to be had.
- (9) The area that is reserve at Te Kopua is, Either side of the white fence defines the Reserve and the Camp Domain. Reserve side is the soccer field side.
- (10) Erosion at Manu Bay needs a CRM put into WDC so that makes someone answerable.
- (11) Commercial Ventures on the Beach: The main issue is resourcing for doing things at places like access to beaches. Boat ramps have resource consents that mean the Council are able under the consent make repairs to them. We could try signage on the north end track so that it could ease the pressure.

Motion that "The Council come up with recommendations for solutions to the problems at the bottom of the track at Wainui Reserve.

Frank Turner/Lisa Thomson

Events:

- Waikato Rocks Trust—to come back to us re: food stall.
- There is a review of the Reserve Management Plan next year and part of that will be looking at vendors on these reserve areas.
- Waikato Sports Fishing and ABC already passed last minutes.
- Surfside Church Raglan—Xmas in the Park passed.
- Surfing NZ—Manu Bay—27-29 April 2018—passed.
- Sports Fishing Club—all passed last time.
- Whaingaroa Whanu Hoe Waka Inc—18-19 May 2018 - passed.
- Gliders Club—dates defined in the previous motion.
- Wedding dates all noted.

General Business

- Te Kopua—would be great to have a development plan for this area for maybe 5, 10 and 20 years so that there is consistency ongoing. There is going to be a viewing platform put up next to the pump track. Options for shade are going to be thought about ie trees planted now or local group applying for funding for a shade sail.
- Recommendation that bollards/fences be put in to stop people driving around the pump track and onto the sand area. Duncan has asked for this to be done and will follow it up.
- Topsoil to go right up to the sides of the track, just waiting for Rob Poolton to have enough top soil to do the job.
- Presentation of the functions of the Management Plan and the responsibilities of the committee. Presentation to be sent out to Advisory members to have a look at before the next meeting. Any Mondays for a special meeting just to talk about this. We will also look at Surf School recommendations of each group. Duncan to let us know a date for this.

Meeting Closed: 7.05pm

Open Meeting

To	Raglan Community Board
From	Gabrielle Parson Raglan Naturally Coordinator
Date	6 November 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Raglan Naturally

I. EXECUTIVE SUMMARY

During September and October I have been active in my role as coordinator for the Raglan Naturally Review. I work closely with and am supported by the RN Advisory Group. I attach my weekly reports with detail of my work.

The main work has been:

Strategy and Reporting: created RN Overview document, draft Project Plan and Timeline, weekly reporting to and monthly meetings with the Advisory Group, working with the community board and WDC.

Relationship building: meeting with community members who have and will be involved in the review.

Review Process: setting up and meeting with Focus Groups, working with the Communications and Marketing team, engaging with the community.

Admin: building the RN database, project managing

Weekly Report October 30 - 5 November

Met with Advisory Group and discussed the Project Plan and Timeline, RN as separate legal entity, Coordinator reporting and payment and RN budget. Set goals for November and December.

Admin – set RN tasks into online project management application Trello. This will be my platform to manage RN review and to share with RN Advisory Group and key volunteers. I plan to pay for a Business membership, \$35 per month, happy to do from my own funds at this stage. Look forward to sharing it with you all.

Interview with Janine Jackson for editorial introducing me as RN coordinator, in the Chronicle. Had good feedback from community members – they seem to engage well with editorial and a photo!

RN and District Plan review – planning. Will meet with Bob McLeod next week to see what we need to do before the District Plan Roadshow comes to Raglan on 30th November 2-7pm.

Initial planning for RN Foundations facilitated workshop on RN Values, Inclusivity and Community Engagement. Drafted brief for facilitator – to send to couple of potential facilitators.

Met with Clare Wimmer regarding RN Foundations – Future Focus workshop and general coordinator support.

Met with Charlotte Catmur – to give her an overview of RN and discuss RN Foundations – Future Focus workshop. Charlotte is working in Waste Minimisation for the Hamilton City Council, is reasonably new to Raglan, has worked in Australia for many years in state government, on Climate Change. She is really keen to work with RN and is happy to help with the Future Focus workshop, which is fantastic. We talked about Future Focus not just being climate change around environment but it encompassing the ‘changing climates’ of political, social, environmental, cultural and economic areas. Impacts on us at a local, regional and national level. The changing lifestyles and behaviours, new ways of working together and adaptation.. and more! Next steps, to find community members who are willing to contribute/speak at this workshop, and work with Charlotte to plan the workshop. More to come on this soon. If you know someone who is working with a strong future focus in political, social, environmental, cultural or economic areas, who would be interested to be involved, then let me know and they can come into this initial discussion.

Weekly Report 23-29 October

Met with Clare Wimmer who is very interested to be involved in RN. She has lived in Raglan for the past 18 years and has been involved in the community and projects. Clare is currently studying sustainable practice, is interested in community development facilitation and sustainable tourism, passionate about environmental resilience and regeneration. She is working for a climate change company in Hamilton. She is possibly someone I could co-ordinate with, or work closely alongside.

With my community board hat on, facilitated the Raglan Community Board Long Term Plan open meeting. Took the opportunity to speak briefly about RN and RN was referred to regularly throughout the meeting. There was certainly support for RN as a vehicle to focus community discussion and action. Brief update on LTP process – RCB submitted Raglan’s priority projects (see attached) to WDC for LTP. Bob and Lisa were at WDC LTP meeting where communities were asked to identify their Must Do’s. These were: Raglan Naturally Review, Structure Plan for Raglan (infrastructure plan) Circular Economy/Consent Renewal, and footpaths. WDC will hold a LTP public meeting in Raglan shortly to provide draft LTP, answer questions, take suggestions. Let me know if you want to know more.

Met with Dave Peacocke and Geoff Kelly to give an overview of RN Review. Discussed the two key focus areas of Buildings (incl Housing) and Business. Geoff is going to form the Business Focus Group and Dave is happy to be part of the Buildings Focus Group. We talked about having a plan for Raglan area, which looks at the future development, needs for building (including housing, business, light commercial), zoning – something like a Structure

Plan but for the whole area. It was thought that perhaps the Building focus area is more about a Structure/Area Plan. I suggested that if possible a group interested in this area, meets in November before the WDC District Plan meeting on 30th Nov in Raglan. From this discussion we can put some good questions to the district planners.

Attended Treaty followup workshop – which was fantastic!

Draft RN Review Project Plan and timeline

Weekly Report 16-22 October

Worked on RN poster and article for the Chronicle with Maki.

Met with Comms Team – discussed article for Chronicle, newsletter, FB admin, Comms Strategy, community engagement.

Met with Community Wellbeing Focus Group. Some new members, good energy. Started looking at how we would create a Snapshot on Wellbeing in our community. I have created a google document we will feed into.

Met with Tim Duff and Suz – gave an update on RN. They are interested in tourism volunteering, visitors giving back, visitors supporting community initiatives. They are interested to have conversation with other tourist businesses – to see how they can support training for jobs in tourism. They support RN and would like to be involved in some way.

Updated my RN overview plan.

Met with Tony Mayow to discuss RN as an independent legal entity, affiliation with RN, process for branding and logo, RN spokespeople, workshop on values and processes for inclusion and engagement.

Attended the Creative Market (Labour Weekend) with a RN stall. Raining and quiet but had some good conversations and signed a few up for our monthly newsletter. Keeps it real to have the conversations!

Weekly Report 9-15 October

Away – school holidays

Weekly Report 2-8 October

Met with John Lawson to go over Google documents and how that could work for us.

Attended Treaty workshop on Saturday. Learned so much and connected with it in a personal way. Looking forward to letting it sink in further and to look at how I/we can bring that learning into all aspects of RN. Since talked with Lisa about a follow up meeting on 28th October for further treaty/local iwi learning. This will be at the Supper Room, town hall on the morning of 28th. You will hear more about that..

Sent the updated Focus Group Brief and meeting notes to Tourism, Community Wellbeing, Business and Arts groups.

Met with Lisa Thomson to give an update on RN and discuss our next Community Gathering/Event. We talked about doing something more on the street/outside library, rather than in the town hall. Make it fun and meet people where they are, rather than asking them to come to us.. Lisa will make enquiries into closing one part of the main street off – for a date in January (need 90 days notice). She had some great ideas about one or two local film makers – filming people to get their views/ideas/angles for RN. A great way to engage the young and youth..

Chat with Angeline Greensill about possibility of having community gathering at the Kokiri Centre and she will get back to me. Angeline is interested to come to the Advisory Group/RN meetings when she can.

Made contact with Tim Duff and Cheryl Reynolds and will follow that up with a meeting or chat with them.

Spoke with Fred Lichtwark and he is very supportive of what RN is doing. He mentioned funding that is available through Regional Council, which would be great for the funding team to find out about. He strongly agreed that it makes sense to have a RN Community Funding team that works to source funds to support community initiatives – and that ensures we as a community are working together for the good of the whole. He told me about the Whaingaroa Environment Catchment Plan, which I did not know about. I found it online, printed it off and have had a quick look through and will read. I was pretty excited to find this as from what I can initially see, this is certainly lots of info on our environment, which is missing from RN. This was produced through the Regional Council about 20 years ago and it has apparently not been reviewed since. [I attach a link to it](#), which is through the WEC website - scroll to the bottom of the About page and you will see a link for the catchment plan.

Weekly report. 25-30 September

The areas in **bold** are where I would appreciate your input/feedback.

What I have been up to last week:

Set up raglannaturally@gmail.com - so please use this for contacting me re RN and feel free to give it out to others.

Met Deb King to discuss further RN in schools – Term 4. She would like some help and to work with someone in the classroom, preferably youngish, environmentally aware/interested. Naomi suggested Paul Peterson and I am going to contact him. **If anyone comes to mind, let me know.**

Met Naomi Tuao re Youth and Arts – both areas she is interested in. Naomi will join the Community Wellbeing Focus Group and will work on getting together the Arts Focus Group with her partner Brian. Naomi and I also discussed a potential community event – she had lots of good ideas and is happy to help with this in some way.

Community Event So I pencil booked the town hall for the 28th October for our potential event.. ! It was the only Saturday available between now and I think early Dec. It's not the best timing for me as Andrew is away til end of October and I think Naomi is away half of October – but it could be done if it seems right. The purpose for this RN community event would be focusing on 'Whole Community Engagement' – so ideally hearing from all of the main groups/voices in Raglan – youth, iwi, kaumatua, elderly, families, children, working people, business, retirees. It would mean making contact with these people and inviting them – and of course opening it out to all community too. We thought – feed them, something fun for the kids, some spot prizes for youth, some facilitated questions and feedback – keeping it simple. Explaining RN review and how valuable it is for us to hear from the whole community. **Your thoughts? Would you like to be involved in planning and/or organising this event? What other venues would work for this – that might allow more time to plan? Can you attend this date?**

Long Term Plan For those of you who were not at the last Advisory Group meeting – RN was working toward March 2018 to have RN projects included in the next WDC Long Term Plan (which is reviewed every three years). Through some misunderstandings between RCB and WDC – it was realised that RCB needed to put forward RN/community projects promptly. Possibly this is a blessing in disguise as it means we can now focus on the thorough review of RN and then put forward a more up to date and robust list for the next LTP review (early 2019). I met with Bob McLeod 3 times last week to put together the community project list for inclusion in the council's Long Term Plan. We were working from the current RN Project list which came out of RN 2001 and RN 2008. We are planning to hold a LTP workshop on 17th October – as we don't have a RCB monthly meeting this month.

District Plan Spoke with Sandra at WDC re the District Plan review and how we can put community projects forward for inclusion in this plan. Some of the items in the current RN Project list are District Plan issues, so RCBoard and the community will look at these, gather more info if we need it and put these forward for inclusion in the plan – during a WDC/Community DPlan meeting in Raglan on 30th November. Between this date and end of April (when the DP is formally notified) is the time for us to get community support on these issues – so that lots of submissions can be put forward by the community – after April 2018.

WDC funding \$6000 Spoke with Bob re \$6000 WDC funding. He seemed pretty clear that the RCB needs to have the final sign off on this spending. I don't think this is a problem – I can still put a budget forward to the Advisory Group for you to ok and then will need to have it signed off by RCB. He said once we get funding from other sources – then certainly the Advisory Group to manage that.

RN at the Raglan Monthly market seems it would be good have a stand at the market – good way to talk with the community and get some feedback on our projects – marketing, updates, events. **If I can pull it off this Sunday – are you able to spare any time between 10-2 on Sunday to join me?**

Geoff Kelly (Herbal Dispensary) would like to join the Advisory Group and is also going to get together the Business Focus Group.

Lisa Thomson confirmed she would like to be on the Advisory Group and she is working in the Infrastructure group (and more).

Focus Group Brief I thought it would be a good idea to have a brief that all Focus Groups are working towards – I attach this. **Any thoughts?**

Raglan Naturally Facebook page – if you have not already Liked this **please do** and once we get something more up to date on there – you can share in your networks.

A notice to the Community. Like I mentioned at the meeting, I feel there are so many people in Raglan who either have not heard about RN or have heard but don't know what it is. I do feel quite strongly that we need to put a notice to the Community so they have a starting point to work/engage from. Please see attached my very rough idea for this and **I would appreciate any feedback or thoughts.** I can get the Comms/Marketing team to work on – so really just need some feedback from you first before I give the go ahead. **If any one of you would like to help with content or layout then please let me know (not necessary as have Comms but you are welcome to be involved too).** I need to talk with the Chronicle to see how they can help with this. I see it going in the paper, posters up, at the market, given to community groups, facebook.. Ideally I would like to get this out next week – or possibly the week after as its holidays and people might be away..?

The main projects I am focusing on are:

Notice to Community
Community Event
RN at the Market
Timeline, process, budget – for the next AG meeting
Roles – incl RCB/RN agreement

Hopefully see some of you at the Treaty workshop on Saturday.

Weekly Report 25-30 September

Review Process: Deb King meeting – youth and schools, Naomi Tuao – Arts Focus Group and Youth

Weekly Report 18-24 September

Relationship building: Alan Vink meeting, Geoff Kelly meet
Review Process: Wellbeing Focus Group meeting
Admin: Build RN contact list

Weekly Report 11-17 September

Strategy and Reporting: Created RN overview plan (see attached)
Relationship building: Communications team meeting
Review Process: Wellbeing Focus Group agenda, RN present to DMO

Weekly Report 1-10 September

Strategy and Reporting: Report writing – RN update to RCB (see attached)
Relationship building: Meredith & Rachel meeting re Community Wellbeing, Malibu and John
re District Plan
Review Process: Wellbeing Focus Group – spoke with each, set up meeting.

2. RECOMMENDATION

THAT the report from the Raglan Naturally Coordinator be received.

3. ATTACHMENTS

Overview plan
Advisory Group Minutes September and October
Draft Project Plan
Poster
Timeline
Weekly Reports

Notes from Meeting of Raglan Naturally Advisory Group at Poihakena Marae

4-6pm 25th September 2017

Item	Discussion
PRESENT:	Gabrielle (Chair), Meredith (notes), Kelly, Anna, Heather, Rangi
APOLOGIES :	Tony, Rolande, Denise
	Heather opened the meeting with a karakia
Check in	<ul style="list-style-type: none"> • Meredith – has been a bit disconnected from RN recently with being away from home, however had good meeting with Community Wellbeing group last week. Lots of exciting possibilities. • Rangi – has also been a bit disconnected from RN lately due to family activities. • Anna – is reconnecting after being away for 2 months in the UK. Catching up with what is going on with WEC at this stage. • Kelly – is disconnecting as they are moving next week! She will be missed – has made a hugely valuable contribution to Raglan Naturally. • Heather - focus has been on tribal development – she is on lwi reference group with WDC. Seeing some very positive changes taking place. Explained that she is representing Ngati Mahanga/Hourua alongside Denise Reynolds in this group.
Update from Gabrielle	<ul style="list-style-type: none"> • Met up with Bob and Lisa and clarified what is required to move the revision of the RN plan forward at this time. • Has also met with Rolande, Meredith, and Deb King. • Talked to Deb regarding her continued involvement with schools • Wrote a report for the RCB outlining where RN is at. • Plans to talk to WDC planner and look at how RN plan fits with district plan. • Noted that Environment not included in original RN plan – crucial part of plan revision • Plans to follow up with Phil McCabe about creating an environmental assessment of Whaingaroa. Harbourcare/Fred Lichwark will have lots of information about this. Also Karioi project.

- Has contacted all of the people who expressed an interest in a focus group by phone regarding the Community Wellbeing meeting
- Has met up with the communications group and updated them on progress.
- Cheryl Reynolds (Momentum) would be a good person to talk to.
- Went to Jim Diers workshop – well attended with about 13 people from Raglan. Will send out brief notes of main points covered.
- Attended DMO meeting – tourism group in Raglan. Updated them on RN. They will be the Tourism focus group for RN. Heather keen to be part of this group. Next step is to give DMO group a brief outlining what their RN role is.
- Gabrielle has created a standard one page brief for focus groups, outlining what their role with RN is.
- Talked to Geoff Kelly regarding business aspects of the plan. He is interested in being part of the consultations, including being part of Advisory Group.
- Will be meeting with Naomi Tuao – she has an interest in Youth, plus Arts. Maybe also Simon Te Whero
- In RCB report Gabrielle said that reasons for RN are twofold – for RCB to have a community voice to feed into WDC plans, and for the Whaingaroa community to have a say in creating a vision for the future of the town. .
- Current plan of RN projects will be updated for the RCB to feed into next LTCCP process.
- By 2019 we will be ready to feed the updated plan into the next round of long term planning.
- Funding from Council – we have \$6000 for review process. RCB is funding the TOW workshop (\$1500)
- Bob is in process of opening RN bank account . Will be used to pay the coordinator, and maybe some marketing expenses.
- Gabrielle will create a timeline with budget for Advisory group to approve. This can then be taken to funding group so they can create a strategy to obtain additional funds as required. Funding group needs some additional members . Fiona from Harbourcare was suggested.
- Alan Vink suggested having a new name . We are open to the idea if it evolved out of the community consultation and RN review process.
- Gabrielle will do a weekly email to Advisory Group to keep us up to date and allow us to focus on plans for the future at our meetings rather than going over what has already happened.

Community Update	Ways of informing the community about RN were discussed. It was agreed that the best way to inform the community was to start actively involving them in the discussion. Rather than meetings and articles in the press, it was suggested that we could have a blackboard in town and write up a different question every week to gather thoughts and ideas, and get sense of community desires and needs.
Role of Advisory group	<ul style="list-style-type: none"> • Oversee work of Coordinator • Hold monthly meetings that are future focused and supportive to coordinator. • Provide coordinator support outside of meetings when required • Approve funds • Members will commit to reading Gabrielle's weekly reports. • Members will commit to attend meetings regularly. • Members to be a representative on one or more Focus Groups (and/or Focus groups will each provide a representative to the Advisory group).
Role of Raglan Community Board	<ul style="list-style-type: none"> • Legal entity for RN at this stage. • It would be good to have a working partnership agreement with RCB to clarify the roles and responsibilities of each. • Gabrielle will be the conduit between RNAG and RCB

NEXT MEETING: Monday 30th October 4-6pm at Poihakena Marae

Advisory Group Members

Tony Mayow

Meredith Youngson (Community Wellbeing)

Rangi Kereopa (Community Board)

Anna Cunningham (WEC)

Te Aronui Maihi (Info Centre)

Karamea Puriri (Chamber of Commerce and DMO)

Rolande Paekau (Poihakena Marae)

Heather Thomson and Denise Reynolds (Ngati Mahanga/Hourua)

Gabrielle Parson (RN Coordinator)

DRAFT

RAGLAN NATURALLY REVIEW – PROJECT PLAN

Contents

- 1. Background**
- 2. The Board**
- 3. Goals**
- 4. Objectives**
- 5. Project Performance**
- 6. Project Constraints**
- 7. Budget**
- 8. Alternatives Analysis**

Appendix

1. Background

Raglan Naturally 2001: A Community Plan demonstrated what can be achieved by an inclusive process of community engagement. A comprehensive plan was developed and progress made on priorities identified in it.

In August 2016, a celebration of what had been achieved was hosted by the Raglan Community Board, and attracted over 100 people. The idea of refreshing and updating the plan was enthusiastically endorsed by the crowd, who also took the opportunity to register some initial thoughts on new actions and priorities.

Alongside the community, the RN Steering Group, Raglan Community Board, Counsellor Lisa Thomson, Iwi, and Raglan Chamber of Commerce are in support of an update of Raglan Naturally.

The revision of Raglan Naturally would see the original planning process be updated and replicated, to produce an updated version of Raglan Naturally. This plan would be the blueprint for the future development of Raglan, and accurately reflect the new challenges and opportunities faced in Raglan.

The key aim is to create a plan that will be written, owned and held by this community. A living, breathing document used by everyone in Whaingaroa, promoting a set of inclusive values such as kaitiakitanga and collaboration, which would underpin the way we work, both together and with Council.

1.2 Recommendation

We propose that the original planning process be updated and replicated, to produce an updated version of Raglan Naturally. This plan would be the blueprint for the future development of Raglan.

It would be based on similar values? and concepts as the first one, but updated to reflect accurately the new challenges and opportunities faced in Raglan.

1.1 Anticipated Outcomes

A very successful community planning process was carried out in 2001 with the support and active involvement of council. This has led to major decisions being made in line with community aspirations, creating positive developments in Raglan

We aim to renew that plan to ensure that the future of Raglan has a clear and powerful vision, underpinned by a successful partnership between community and council. The Raglan community will feel they have more ownership over what decisions are made for Raglan, and Council will have the resources and information to make decisions that the community will support.

The objective is to identify the goals and aspirations of the community and prioritise them.

The plan will then be used by community and council as a valuable resource and guiding document

2. The Board

Raglan Naturally Advisory Group

Rangi Kereopa (Raglan Community Board)
 Tony Mayow (Community development)
 Meredith Youngson (Community development and Community Wellbeing)
 Karamea Puriri (Chamber of Commerce)
 Te Aronui Maihi (Raglan i-Site)
 Anna Cunningham (Whaingaroa Environment Centre)
 Rolande Paekau (Poihakena Marae)
 Angeline Greensill (Tainui Iwi)
 Heather Thomson (Ngati Mahanga)
 Denise Reynolds (Ngati Mahanga)
 Lisa Thomson (Councillor)
 Geoff Kelly (Chamber of Commerce)

Coordinator

Gabrielle Parson

3. Goals – what we want to achieve

- 3.1** Review and update Raglan Naturally 2001 to produce Raglan Naturally 2018 (by November 2018). Review the foundations, culture and values of Raglan Naturally and include Treaty of Waitangi, a stronger environmental element, Whole Community Engagement and a Future Focus. These new learnings to produce strong and representative RN Culture and Values.
- 3.2** Engage with the whole community in an inclusive manner and in line with our Values
- 3.3** Support 'Action' and Affiliation – community groups, individuals, projects and initiatives which align with Raglan Naturally
- 3.4** Plan for Future Set up Raglan Naturally as a living document/ Community Hub/Community Organisation

4. Objectives – the steps we will take

Review and update

- 4.1** Foundations/Culture/Values.
- Hold Treaty workshops. Infuse this learning into our work.
 - Include Environment as a Key Area of Focus
 - Workshop to develop our Values and Processes for inclusivity and engagement. Infuse this learning into our work.
 - Workshops/conversations on how to be future focused, how to include Climate Change, Sustainability and Ecological Awareness in the areas of Environment, Social, Economic, Cultural and Political. Infuse this learning into our work.
 - From these learnings, develop RN Culture and Values

4.2 Raglan Naturally Team – and their role in the review

- Advisory Group
 - Role – supports Coordinator, provides input and advice to the RN process, develops RN Culture and Values – incl. community engagement, approves spending, represents RN to community, is RN rep. on at least one Focus Group, actively involved in Foundation learning/workshops, meets monthly
- Coordinator
 - report to Advisory Group weekly
 - report to Community Board monthly
 - paid position (4approx.. 10 hours weekly)
 - See Job description – administration and governance, community engagement/consultation, communication and promotion, reporting, funding, Te Tiriti o Waitangi, relationship management
- Raglan Community Board
 - legal entity for RN
 - supports RN review
 - communicates RN to WDC for planning (incl. Long Term Plan and District Plan)
 - manages current WDC funding for RN
- Waikato District Council
 - encourages Raglan to have a community plan
 - supports RN review - funding, staff support
 - recognizes RN as our community plan
- Support Groups
 - Communications and Marketing – Comms Plan, community engagement, process for branding/logo
 - Funding – Funding Plan, source funding for the revision process and producing final document
 - Revision – surveys, drafting document to final
- Focus Groups
 - groups form around Key areas
 - work to project Brief
 - actively involved in Foundation learning/workshops
 - create a Snapshot of their area – by engaging with community and building relationships
 - feed into monthly newsletter
 - produce draft content/discussion points for community
 - identifies the goals and aspirations of the community and prioritises them

4.3 Engage with the whole community

- Develop our Values and Processes for inclusivity and engagement
- Identify different voices, ways of communicating, build relationships with individuals and groups.
- Through RN Facebook page, monthly Newsletter, regular Chronicle, Radio, Raglan 23, Raglan FB Noticeboard
- Face to Face – in the street, Creative market, Focus Group meetings, RN reps at local meetings/events, RN Community Events

4.3 Support 'Action' and Affiliation

- With community groups, individuals, projects and initiatives which align with RN

- Focus Groups to each support one Action
- Affiliation – benefits to both parties, relationship
- Action (existing or new project/ initiative) - funding, contacts, awareness of community needs/wants

4.4 Plan for Future

- Set up RN as a separate legal entity – to source and manage funding
- How will RN be kept updated, recorded, reported – a living document
- RN as a Hub for information, connections, funding, community discussion/consultation
- Permanent part time paid coordinator

5. Project Performance

- Performance indicators
- Degree of community participation
- Successful community-Council partnership processes
- The delivery of a mandated plan
- The support it receives
- Council utilisation

6. Project Constraints

- Currently limited resources, with everyone involved on a voluntary basis.
- The detachment between community and local government (demonstrated by low voter turnout), and a wariness of council led initiatives. This highlights the importance of this being a community driven project in partnership with council.

7. Budget

Raglan Naturally 2001 cost an estimated \$80,000.

Adjusting for inflation and adding website and communications, we estimate the cost of Raglan Naturally 2017 to be \$100,000 - \$120,000.

8. Alternatives Analysis

A detailed plan community plan will be a valuable resource for Council decision making, planning, consultation, and will therefore save significant costs over time.

With a current community plan, the community does not need to be revisited every time there is an issue. We will have information about what the community wants in broad terms.

When consultation needs to take place there will be processes and structures to help that happen easily and effectively. This will ensure that consultants do not have to keep coming back and re-planning. Re-planning is more expensive and much less effective and efficient. This is particularly

relevant when the community doesn't want to engage because they don't have faith in the system and/or are not given the opportunity to have a say.

We anticipate that the strengthened Community/Council relationship through the development of Raglan Naturally 2017 will overcome many of these issues and create a township to which we are all proud to belong far into the future.

120 Invoice

FROM: Gabrielle Parson, 78a Greenslade Road, Raglan. 021 844 785

Invoice No: 1

TO: Raglan Naturally, c/- Raglan Community Board, 7 Bow Street, Raglan. Resolution No: SF1705/10

Date: 30 October 2017

For Period: 1 September – 29 October

Date	Detail	Hours	Rate	Total
1-10 Sept	Strategy and Reporting: Report writing – RN update to RCB (see attached)	2		
	Relationship building: Meredith & Rachel meeting re Community Wellbeing, Malibu and John re District Plan	2		
	Review Process: Wellbeing Focus Group – spoke with each, set up meeting.	1		
11-17 Sept	Strategy and Reporting: Created RN overview plan (see attached)	1		
	Relationship building: Communications team meeting	1		
	Review Process: Wellbeing Focus Group agenda, RN present to DMO	1		
18 – 24 Sept	Relationship building: Alan Vink meeting, Geoff Kelly meet	.5		
	Review Process: Wellbeing Focus Group meeting	2		
	Admin: Build RN contact list	1		
25-30 Sept	Review Process: Deb King meeting – youth and schools, Naomi Tuao – Arts Focus Group and Youth	2		
	Admin: set up RN gmail, updated Focus Group brief, draft ideas for Notice to community, weekly reporting	2		
2-8 Oct	Strategy and Reporting:			
	Relationship building: Fred Lichtwark, A Greensill, Tim Duff, C Reynolds	1		
	Review Process: Meeting notes and Focus Group Brief to Community Wellbeing, Business, Tourism and Arts contacts. Community Event planning	1		
	Admin: met with John L, planning, weekly reporting to AG	1.5		
9-15 Oct	AWAY			
16-22 Oct	Strategy and Reporting: updated RN Overview plan, Tony Mayow re strategy	2		
	Relationship building: Tim and Suz Duff, Paul Peterson	1		
	Review Process: RN notice for the Chronicle (incl. poster), met with Comms team, Community Wellbeing meeting, RN stall at Creative Market	7		
	Admin: created google doc for Community Wellbeing group Snapshot, planning and admin	1		
23-29 Oct	Strategy and Reporting: draft Project Plan and Timeline	2		
	Relationship building: met with Clare Wimmer, meeting with Dave Peacocke and Geoff Kelly	3		
	Review Process: Admin: planning and admin, agenda to AG, minutes to Comm. Wellbeing	1		
	TOTAL HOURS	35	\$25.00	\$875.00

Payment – Thank you: Kiwibank, G A Parson, 389004 0803792 01

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	03 November 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
DWS Document Set #	GOV0507 / 1805342
Report Title	Raglan Works & Issues Report: Status of Items November 2017

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

1. Raglan Works & Issues Report: Status of Items November 2017
2. Raglan – Waters Performance Dashboard Report – June–July 2017
3. Raglan – Waters Performance Dashboard Report – July–August 2017
4. Raglan – Waters Performance Dashboard Report – August–September 2017

**RAGLAN COMMUNITY BOARD
WORKS & ISSUES REGISTER – 2017**

Issue	Area	Action	Comments
T-Bar Swing in Playgrounds	Service Delivery	<p>AUGUST: Request for Council staff to talk to the Scouts regarding the swing replacement at the Scout Hall on Cliff Street.</p> <p>SEPTEMBER: Please follow up with the Scouts.</p>	<p>SEPTEMBER: Staff will contact the Scouts in the next two weeks to discuss options for replacement swing.</p> <p><i>ADDITIONAL COMMENT: Duncan has been in contact with Margaret at Scouts today (12/09). She appeared unaware of the issue and requested that we call her back another day to discuss.</i></p> <p>NOVEMBER: Staff are still awaiting a response from the Scouts Club. Can the Community Board advise who the appropriate local contact is to progress this matter.</p>
Berms and Verges	Service Delivery	<p>JUNE: An exemption request for 12 Main Road was initiated in September 2016 and no reply has been received from Council for this exemption request.</p> <p>SEPTEMBER: No one has been to this property (12 Main Road). Please follow up.</p>	<p>AUGUST: Council will review the verge outside 12 Main Road due to the slope and issues created with the road realignment.</p> <p>NOVEMBER: On 07 October 2016 Council staff met with the occupants of 12 Main Road to discuss the verge. The occupants were informed that in line with Council's Policy the berm would not be maintained as it did not fit the policy criteria nor was in Council's existing maintenance schedule. A letter (Ref 101616) was then sent 25 October 2016 to the occupants of 12 Main Road Raglan outlining that in line with Council's Grass Verge Policy the berm is the responsibility of the adjacent property owner to maintain. A review of the above was undertaken in October 2017 and found that no changes were recommended.</p>
Community Halls	Service Delivery	<p>AUGUST: Request to have Raglan Community Hall minutes included in the agenda to comply with the Raglan Community Board Charter.</p> <p>SEPTEMBER: Need a process for the Raglan Community Hall Minutes to be included in the Raglan Committee Board agenda for their information.</p>	<p>NOVEMBER: The Raglan Hall Committee Secretary, Steve Soanes, will forward a copy of the minutes to Council's Secretariat to include in the Raglan Community Board agenda for the Board's information. Meetings are held quarterly.</p>

Issue	Area	Action	Comments
Whale Bay Access Way	Service Delivery	<p>JUNE: PRK0183/17 – Reoccurring issue at the Whale Bay access way, needs long term solution.</p> <p>Running from the concrete platform at the bottom of the stairs, to the west along the top of the bank, is a huge mud puddle. It happens every winter, and something needs to be done. It is a definite hazard, and not a good look to the multitude of visitors who are using this access to surf or watch the surfers.</p> <p>AUGUST: The Chair to follow up with staff.</p>	<p><i>SEPTEMBER ADDITIONAL COMMENT: Pricing is underway for an extension to the track. Work will not be able to commence until the ground conditions improve.</i></p> <p>NOVEMBER: Prices are being sought to construct a walkway at the bottom of the stairs. The Community Board will be updated with timelines for completion once further information becomes available.</p>
Soccer Fields - Resurfacing of existing domains and improving drainage for developing fields at the rugby ground area.	Service Delivery	<p>AUGUST: For discussion in September</p> <p>SEPTEMBER: Update please</p>	<p><i>SEPTEMBER ADDITIONAL COMMENT: Staff have met with Cr Thompson and are awaiting the findings from the feasibility study which has been commissioned by Kopua Camp.</i></p> <p>NOVEMBER: A feasibility study has been completed and some of the recommendations are feasible with available budgets. Staff are in the initial phases of project planning and will be in contact with relevant stakeholders in due course.</p>
Kopua Camp edge of pathways and banks	Service Delivery	<p>AUGUST: For discussion in September.</p> <p>SEPTEMBER: Please provide the specific plan to the Chair.</p>	<p><i>SEPTEMBER ADDITIONAL COMMENT: Investigations have been concluded. Council's preferred option is to plant and fence the area which will mitigate the erosion issue. This work will be completed prior to the summer season. Backfilling and structures would require resource consent and possibly ongoing monitoring by Waikato Regional Council.</i></p> <p>NOVEMBER: No further update at present.</p>

Issue	Area	Action	Comments
Designated park for electric charging station AND Emergency car park outside Orca Restaurant & Bar, 2 Wallis Street, Raglan	Customer Support / Service Delivery	<p>JUNE: Painting for the Electric parking area not done.</p> <p>AUGUST: For discussion in November.</p> <p>SEPTEMBER: What is the Parking Plan for Raglan? <u>Designated park for Electric Charging Station</u> The electric charging station parking area needs to have dedicated parking demarcation. Reason for this is that a car owner has recently been ticketed in this area. <u>Emergency Car Park, 2 Wallis Street, Raglan</u> Can the parking plan for Raglan be updated such that the carpark outside Orca Restaurant & Bar at 2 Wallis Street is no longer an emergency park? This car park seems to always get repainted in yellow, after it's been reverted to white paint for a normal park.</p>	<p>AUGUST: This is programmed for the next district-wide marking operation which is due to commence in November 2017.</p> <p>NOVEMBER: Staff have programmed the road marking to be corrected with the next remarking cycle in February 2018.</p>
Decorative Lights, Bow Street	Service Delivery	<p>JUNE: Decorative lights still dangling, not completed. Still dangerous – edge chipped off, three in total not right. Bob to email photos to Tony. WEL networks job. Connect or remove? Remove.</p> <p>AUGUST: For discussion in November.</p> <p>SEPTEMBER: Please have Alliance remove the decorative lights on Bow Street, at no cost. Please advise timing for this work.</p>	<p>AUGUST: There is no unsubsidised funding available to replace these decorative lights. The Waikato District Alliance can however remove them at no cost, during the forthcoming LED streetlight upgrade project (unable at this stage to provide a timeframe).</p> <p>NOVEMBER: Lights will be removed during March / April 2018.</p>
Wastewater Blockages	Service Delivery	<p>SEPTEMBER: The Community Board are keen to understand where wastewater blockages are, such that they can provide targeted education to land owners in that catchment. Can this information be included in the dashboard.</p>	<p>NOVEMBER: Staff are working on developing reporting mechanisms to support this initiative.</p>

Issue	Area	Action	Comments
Raglan Schedule of Works	Service Delivery	SEPTEMBER: The Community Board would like to understand what CBD clean up works are undertaken by contractors e.g. cleaning of footpaths, the unblocking of drains etc, so that community initiative in addressing some of these things is not in vain, and the community can be “eyes and ears” for the Council, ensuring the contractor is delivering what Council pay for.	NOVEMBER: Waikato District Alliance’s contractor steam cleans footpaths in Raglan every six months. This has just been completed and due to be done again around April / May 2018. Sumps have also recently been completed and will be due again around April / May 2018. Feedback on quality or issues can be through the Service Request process.
Wainui Road Gorse and Pampas Grass	Service Delivery	SEPTEMBER: There is a need to spray or remove the gorse and pampas grass on Wainui Road from the Raglan and District Museum out to Whale Bay.	NOVEMBER: Recent spell of wet weather has impacted on planned spraying programmes. Inspections are ongoing and programmes will shortly be finalised. Waikato Regional Council assisting with liaison with adjacent property owners, as both sides of the road boundary will need treating at generally the same time. Will notify once programmes commence.
DK Surf School Consent to Trade	Customer Delivery	SEPTEMBER: How does the DK Surf School get consent to trade? The Community Board is in discussions with the Raglan Coastal Reserve Committee.	NOVEMBER: Consent is given by the Raglan Coastal Reserve Committee. This is being reviewed through the Wainui Reserve Management update process in 2018/19.

FORWARD WORKS PROGRAMME

For the Community Board’s information the forward works programme can be found at:

Programme Delivery Projects

<https://www.google.com/maps/d/viewer?mid=17xLvEAYHNRIi6vhkxKejLc5z6JE&ll=-37.533917736799545%2C175.09939685000006&z=10>

Roading Projects

https://www.google.com/maps/d/viewer?mid=1_Z3x2rVXNQzUqxQVxInDvsfXep8&ll=-37.51860014399512%2C175.10095550000005&z=9

Please note that the web link is updated as projects progress.

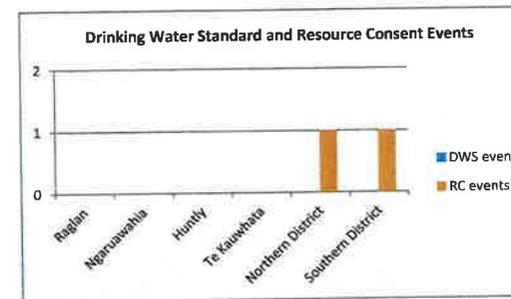
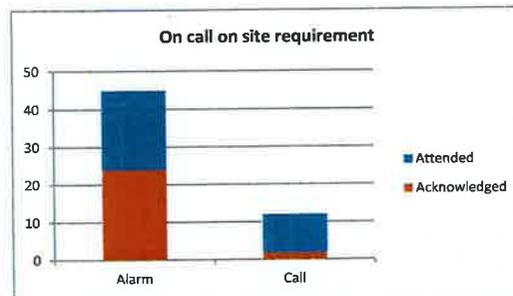
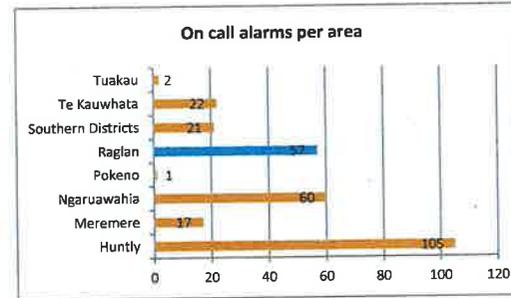
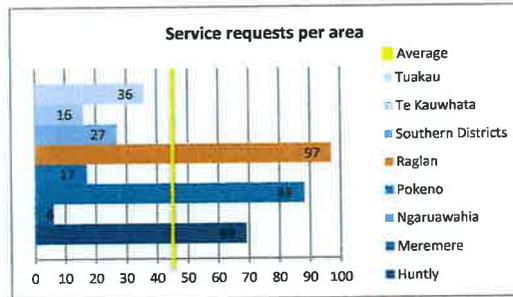
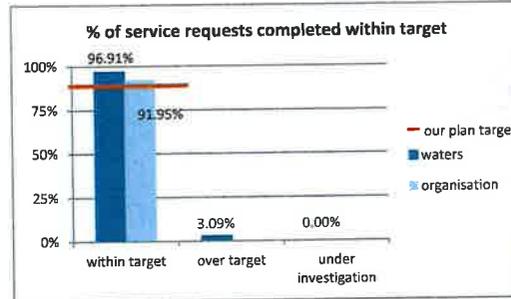
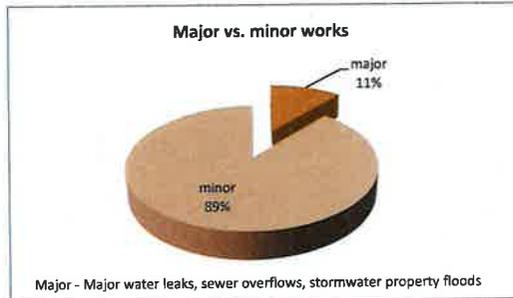
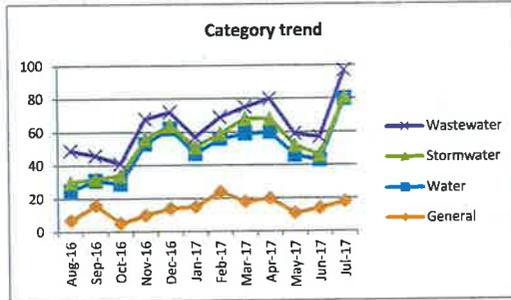
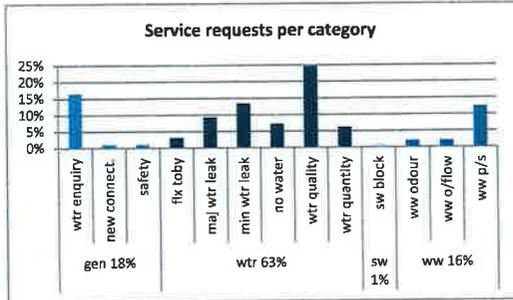
Programme: Waters – Raglan

Manager: Karl Pavlovich

Date: June – July 17

Version: Final

Service Requests Breakdown



Mandatory Performance Measures – district wide

Measure		June (16 th -)	July
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	0.84 per 1000 connections (12 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	33 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	80 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	1 day
Wastewater	Fault Completion Times for Non-Urgent call outs	5 day median	2 day
	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	0.09 per 1000 connections (1 complaint)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.18 per 1000 connections (2 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	33 minutes
Stormwater	Fault Completion Times for Sewerage Overflows	240 minutes median	125.5 minutes
	The number of flooding events (affecting habitable floors)	< 0.3 per 1000 connections	0
	The number of complaints received by WDC about the stormwater system	< 4 per 1000 connections	0.07 per 1000 connections (1 complaint)
	Median Fault Response Times to attend a flooding event	8 hours	N/A

Number of Service Requests

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	YTD
Wtr enquiry	4	15	2	7	11	11	19	16	16	10	10	16	137
New connect.	2		3	3	2	3	4	1	2		4	1	25
Safety	1	1			1	1	1	1	2	1			10
Toby repair	2	2	4	8	6	8	5	5	8	9	3	3	63
Major wtr leak	4		3	3	4	5	4	4	3	2	4	9	45
Minor wtr leak	8	9	14	27	32	14	19	26	29	23	16	13	230
No water	2	2	3	4	4	3	2	3		1	4	7	35
Wtr quality	1			1	2			3			2	24	33
Wtr quantity	1	2				2	2					6	13
SW block	2	1	1	2	1	4	3	3	3	2	1	1	23
SW drain	1		1					1		2	1		6
SW property flood	2		4		1			5	5	2	2		21
WW odour			2	2	1			1	2	2		2	12
WW overflow	3	2		4	2		10	3	4	1	3	2	34
WW p/station	16	12	5	6	5	6		3	6	4	8	12	83

Comments

Major water leak in Raglan. Reports on 20/7 of low water pressure to dwellings. Leak discovered on 250mm line to Bow St Reservoir. Leak repaired 24/7

Mandatory Performance Measures – meeting level of service

CIP CCTV 16/17 works fully completed July 2017

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

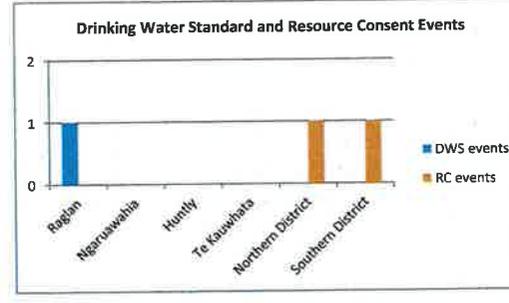
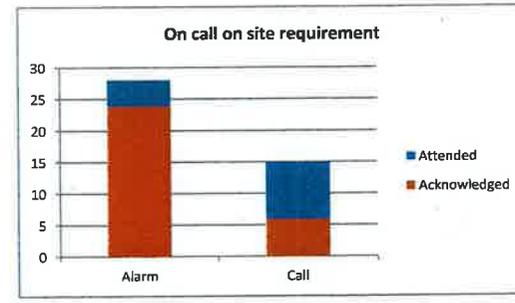
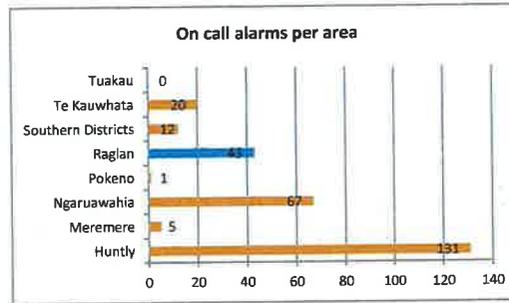
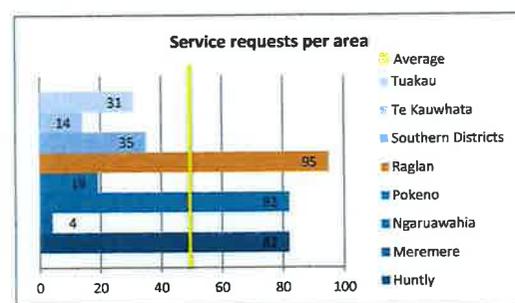
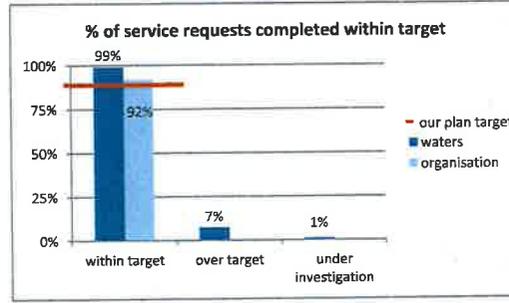
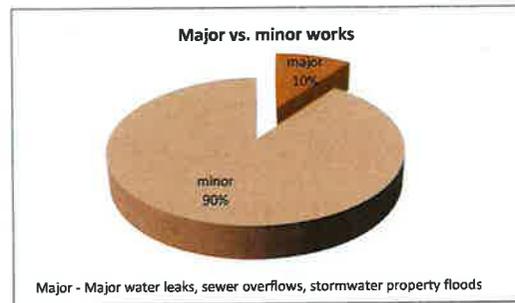
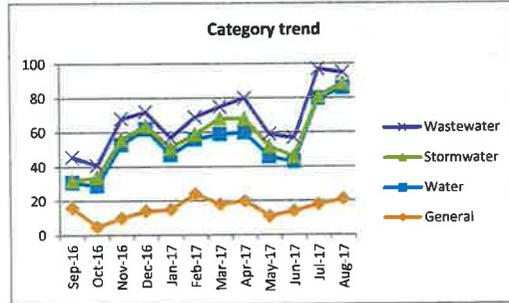
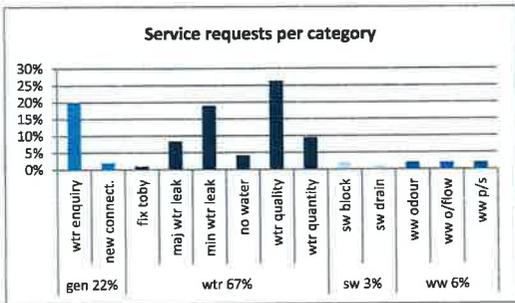
RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

Programme: Waters – Raglan
 Manager: Karl Pavlovich

Date: July – August 17

Version: Final

Service Requests Breakdown



Mandatory Performance Measures – District Wide

Measure	July (16 th)	August	
			July (16 th)
Water			
The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	2.93 per 1000 connections (42 complaints)	2.86 per 1000 connections (41 complaints)
Fault Response Times for Urgent call outs	60 minutes median	34 minutes	18 minutes
Fault Completion Times for Urgent call outs	240 minutes median	81 minutes	73 minutes
Fault Response Times for Non-Urgent call outs	1 day median	1 day	1 day
Fault Completion Times for Non-Urgent call outs	5 day median	1 day	1 day
Wastewater			
The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	0 per 1000 connections (0 complaints)	0 per 1000 connections (0 complaints)
The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.36 per 1000 connections (4 complaints)	0.27 per 1000 connections (3 complaints)
Fault Response Times for Sewerage Overflows	60 minutes median	N/A	44 minutes
Fault Completion Times for Sewerage Overflows	240 minutes median	N/A	149 minutes
Stormwater			
The number of flooding events (affecting habitable floors)	< 0.3 per 1000 connections	0	0
The number of complaints received by WDC about the stormwater system	< 4 per 1000 connections	0 per 1000 connections (0 complaints)	0.15 per 1000 connections (2 complaints)
Median Fault Response Times to attend a flooding event	8 hours	N/A	NA

Number of Service Requests

	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	YTD	
Wtr enquiry	15	2	7	11	11	19	16	16	10	10	16	19	152	
New connect.		3	3	2	3	4	1	2		4	1	2	25	
Safety	1			1	1	1	1	2	1		1		9	
Toby repair	2	4	8	6	8	5	5	8	9	3	3	1	62	
Major wtr leak		3	3	4	5	4	4	3	2	4	9	8	49	
Minor wtr leak	9	14	27	32	14	19	26	29	23	16	13	18	240	
No water	2	3	4	4	3	2	3		1	4	7	4	37	
Wtr quality			1	2				3			2	24	25	57
Wtr quantity	2				2	2					6	9	21	
SW block	1	1	2	1	4	3	3	3	2		1	2	23	
SW drain			1				1		2			1	6	
SW property flood		4		1			5	5	2	2			19	
WW odour		2	2	1			1	2	2		2	2	14	
WW overflow	2		4	2		10	3	4	1	3	2	2	33	
WW p/station	12	5	6	5	6		3	6	4	8	12	2	69	

Comments

Service Request – increase in general service requests due to newly metered properties effective from 1/7/2017.

Mandatory Performance Measures – meeting level of service.

Upgrade works on water retic network ongoing (work carried out by Waipa Civil).

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

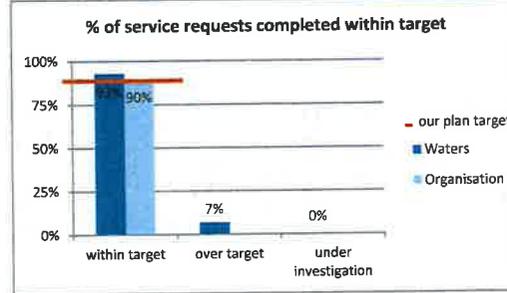
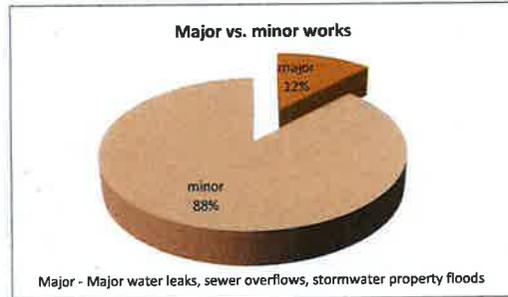
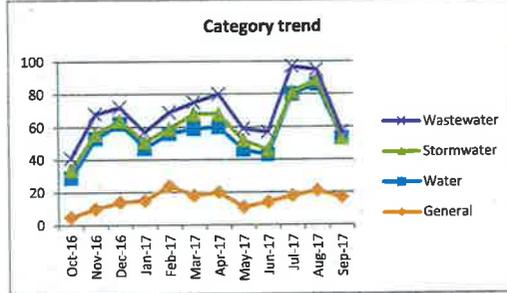
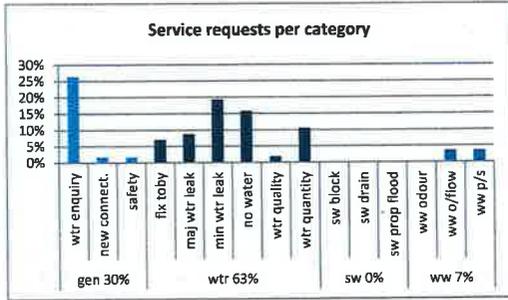
Programme: Waters – Raglan

Manager: Karl Pavlovich

Date: August – September 17

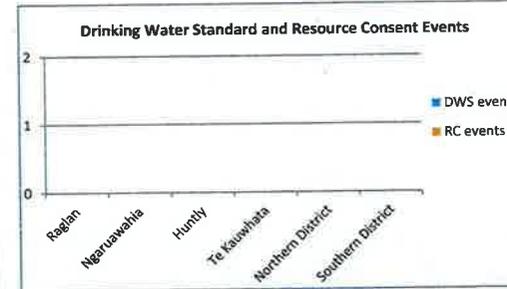
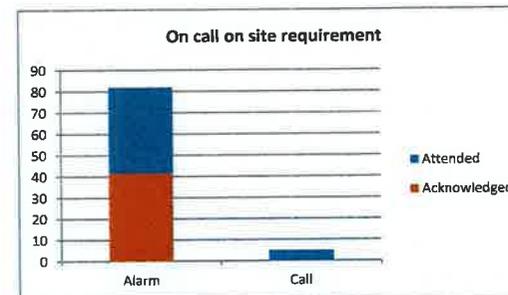
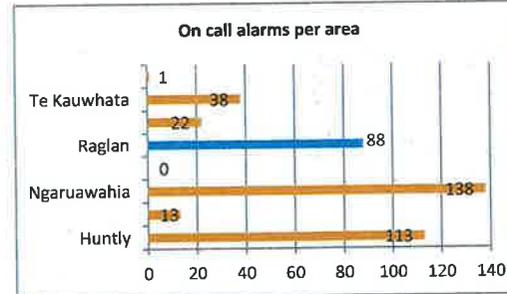
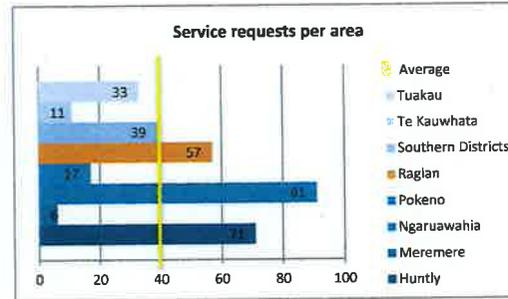
Version: Final

Service Requests Breakdown



Mandatory Performance Measures – district wide

Measure	Measure	August (16 th)	September	
		August (16 th)	September	
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	2.16 per 1000 connections (31 complaints)	2.65 per 1000 connection (38 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	15 minutes	48 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	37 minutes	108 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	Same day	1 day
	Fault Completion Times for Non-Urgent call outs	5 day median	1 day	1 day
Wastewater	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	0 per 1000 connections (0 complaints)	0.09 per 1000 connection (1 complaints)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	0.09 per 1000 connections (1 complaints)	0.36 per 1000 connection (4 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	44 minutes	18 minutes
	Fault Completion Times for Sewerage Overflows	240 minutes median	149 minutes	145 minutes
Stormwater	The number of flooding events (affecting habitable floors)	<0.3 per 1000 connections	0	0
	The number of complaints received by WDC about the stormwater system	<4 per 1000 connections	0 per 1000 connections (0 complaints)	0.22 per 1000 connection (3 complaints)
	Median Fault Response Times to attend a flooding event	8 hours	N/A	NA



Number of Service Requests

	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	YTD
Wtr enquiry	2	7	11	11	19	16	16	10	10	16	19	15	152
New connect.	3	3	2	3	4	1	2		4	1	2	1	26
Safety			1	1	1	1	2	1		1			9
Toby repair	4	8	6	8	5	5	8	9	3	3	1	4	64
Major wtr leak	3	3	4	5	4	4	3	2	4	9	8	5	54
Minor wtr leak	14	27	32	14	19	26	29	23	16	13	18	11	242
No water	3	4	4	3	2	3		1	4	7	4	9	44
Wtr quality			1	2		3			2	24	25	1	58
Wtr quantity				2	2					6	9	6	25
SW block	1	2	1	4	3	3	3	2		1	2		22
SW drain		1				1			2	1		1	6
SW property flood	4		1			5	5	2	2				19
WW odour	2	2	1			1	2	2		2	2		14
WW overflow		4	2		10	3	4	1	3	2	2	2	33
WW p/station	5	6	5	6		3	6	4	8	12	2	2	59

Comments

No substantial deviation from normal operations.

Increase in general service requests due to newly metered properties effective from 1/7/2017.

Mandatory Performance Measures – meeting level of service.

Upgrade works on water retic network continuing.

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant

RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions

Open Meeting

To	Raglan Community Board
From	Tony Whittaker General Manager Strategy & Support
Date	31 October 2017
Prepared by	Shannon Kelly Youth Engagement Advisor
Chief Executive Approved	Y
Reference #	GOV0507 / 1848158
Report Title	Youth Engagement Update November 2017

1. EXECUTIVE SUMMARY

The purpose of this report is to provide the Raglan Community Board with an update from Council's Youth Engagement Advisor.

2. RECOMMENDATION

THAT the report from the General Manager, Strategy & Support be received.

3. UPDATE

Liam Dingle is stepping down from the Raglan Youth Representative role at the end of 2017 to take up tertiary study in 2018. Councillor Thompson has identified a number of young people who are interested in becoming a youth representative for the Raglan Community Board in 2018.

Council acknowledges Liam's work in 2017 and the leadership he has provided the Raglan Youth Action Group. Council also thanks Councillor Thompson, Chairman Bob McLeod, and the Community Board for their support in developing and encouraging youth participation on the Community Board.

A lunch is being held on Wednesday, 29 November to acknowledge all youth representatives and youth mentors, and celebrate the projects and the achievements of the youth action groups.

4. ATTACHMENTS

Positive Youth Related Media for Raglan

POSITIVE YOUTH RELATED MEDIA FOR RAGLAN

- Raglan Chronicle, 28/09/2017

Youth voice a first for community board



A career in politics is beckoning but Raglan Area School student Liam Dingle knows he has to start small.

The 17-year-old is Raglan Community Board's first-ever youth representative and he's keen to lend a younger perspective to the fortnightly meetings.

"A lot of people talk about what they want to change but don't actually put their hand up to make a change," he says.

"My role (on the board) is making sure when decisions are made youth are taken into consideration. I will remind them that there are young people in Raglan."

Liam says he is fortunate to be working with a community board of like-minded people and is looking forward to exploring environmentally-conscious and sustainable options for Raglan.

As well as his interest in sustainability, Liam believes it's important to deal with the issues affecting our most vulnerable and a central government political career is something he is eyeing in the future.

"We need to look after people, caring about individuals, people without jobs, poor housing or no housing."

The community board is not his first foray into local politics, he is the current student representative for the school's board of trustees.

But before he makes his presence felt at the Beehive, Liam has enrolled to study teaching at Waikato University with the view of becoming a primary school teacher.

"I've always been good with little kids and people have always said 'you'd make a great teacher'," he says.

"Eventually, I want to come back to live and teach here."

It's a place the keen photographer loves and is passionate about, and hopes that this passion will help when he sits at the community boards table.

"Raglan is a great place to live, there's always someone willing to help."

The Raglan Community Board meets on the second Tuesday of each month, excluding January, April, July, October and December in the Town Hall supper room.

All members of the public are invited to attend a public forum at 1.30pm prior to the 2pm board meeting.

Janine Jackson

Open Meeting

To	Raglan Community Board
From	Cr Lisa Thomson Raglan Ward Councillor
Date	30 October 2017
Chief Executive Approved	Y
DWS Document Set #	GOV0507
Report Title	Councillor's Report

I. EXECUTIVE SUMMARY

It has been a busy two months. I have been attending many workshops in preparation for our upcoming Long Term Plan and District Plan Review. I would like to thank the staff for all the hard work and time that you have and are putting into these processes and of course for continuing business as usual.

I was very lucky to attend the Keep New Zealand Beautiful - Beautiful Awards, with Karen Cousins. Raglan was one of three finalists for 'The Beautiful Small Town Award'. We had been anonymously nominated, unfortunately we were unsuccessful in winning, however we are inspired to go for it next year - we know our town is beautiful.

There are some very exciting projects underway in our little Raglan community; including the continued review of Raglan Naturally. A big thank you to Gabrielle Parsons who is now the coordinator. She has been doing a great job pulling all the diverse threads together and for keeping the process on track.

Other projects/community workshops/meetings

Application to Wel Energy Trust Vital Impact Grant for Affordable Housing Energised Raglan Wastewater Project - application to MfE has been submitted and we are awaiting the outcome.

Rangitahi Update and site visit

Te Maruata steering group meeting in Porirua to discuss our presentation to LGNZ National Council (please refer to the attached presentation). Lens workshop with Dominique Hes Melbourne School of Design, along with Henk Roodt from Wintec as part of our Energised Raglan project.

Wastewater Education Programme

This is being rolled out across the district. Leighton Davis (our local graphic designer who designed the material), Teresa Hancock from comms, Ian Garside, Karl Pavlovich and I presented to our district wastewater education material to our community champions. I will be presenting in November to other community boards and committees.

UNWTO Presentation from Chris Ryan Waikato University
 Provided feedback on the visitor and local tourism survey.

Plastic Bag Free Raglan

WDC support for a 'How to Kit' for communities.

Friday Councillor Korero

Community beach clean ups

Waikato Regional Council Waste Minimisation Presentation

Treaty of Waitangi Workshop

We held our community Treaty workshop on 7th October 2017. It was a great success and it is clear that people in our community are very keen to learn more on what that might look like for us as a whole. We hosted a follow up workshop on Saturday 28th October 2017 with a presentation on Raglan township, including Wi Neera Street and Papahua from Ngati Maahanga – Hourua. Please refer to the attached letter. We will be facilitating more workshops and community discussions over the coming months (refer to evaluation of Understanding the Treaty of Waitangi)

Iwi Leaders forum at Hopuhopu

Council Meetings:

Discretionary & Funding

Policy & Regulatory

Council

Infrastructure

Strategy & Finance

Extraordinary Council Meeting

Maori Ward Representation Workshop

Te Kopua Camp Board

Coastal Reserves Committee

Councillor workshops (refer to attachment)

2. RECOMMENDATION

THAT the report from Cr Thomson, Ward Councillor, Raglan Community Board be received.

3. ATTACHMENTS

- Te Maruata steering group presentation
- Evaluation of Understanding the Treaty of Waitangi

- Submission regarding Petition 2014/0060 of Andrew Mark Judd as part of the Inquiry into 2016 local authority elections
- Councillor Workshops

TE MARUA TA

The Dawning of a New Day...
A Presentation on behalf of Maori elected members
to the LGNZ National Council
LGNZ Strategic Retreat, Wellington
5th October 2017



PAGE # 1

TE MARUATA

WHAKATAKA TE HAU KI TE URU, WHAKATAKA TE HAU KI
TE TONGA,
KIA MAKINAKINA KI UTA,
KIA MATARATARA KI TAI,
KIA HI AKE TE MARUATA, KA PUTA TATAU, KITE WHAI
AO, KITE AO MARAMA
TIHEI MAURIORA!

THE WINDS BATTER US FROM THE WEST,
THEY BATTER US FROM THE SOUTH,
THE LAND IS CHILLED WITH SPIKES OF FROST,
THE SEAS SHIMMER WITH GOOSE BUMPS,
THE GLOW OF THE MORNING SUN PIERCES THE SKIES,
WE EMERGE TOGETHER, IN TO THE WORLD OF LIGHT,
TO THE WORLD OF ENLIGHTENMENT
LET US GRASP THIS AND EMBRACE THE BREATH OF
LIFE!

The Dawning of a New Day...

The word Te Maruata describes the red glow that adorns the morning sky, it is the korowai or cloak that embraces us as we enter a new day. Te Maruata is always with us. Today's presentation reflects the evolution of Te Maruata. Today we will share our thoughts and inspiration on the potential role of LGNZ and the LG Sector in strengthening relationships with Maori, navigating kaupapa Maori and the involvement of iwi Maori in aspects of local government.



PAGE # 2

TE MARUATA

Ka Mihi - Acknowledgements

We present this kaupapa on behalf of Maori elected members in the local government space and in particular those who have contributed to hui and korero over the past few months to shape this proposal.

We must acknowledge those who have gone before us and contributed to the aspirations of Maori, in the local government space and indeed the many kaupapa that occupy our world – kei te hunga kahurangi, haere, haere, okioki atu.

We also acknowledge all those who have carried the Te Maruata kaupapa, both past and present.

Finally we acknowledge the National Council for welcoming this proposal and the support we've had from LGNZ management throughout the process.

We hope that today's korero builds on your work, inspires us to do more and authentically reflects the aspirations of Maori in the local government space.



PAGE # 1

TIROHANGA - OVERVIEW



TE MARUATA MEMBERS SPEAK UP

At recent hui of Te Maruata members, concerns have been raised about the purpose, effectiveness and impact of Te Maruata. Key statements from these hui include:

- We've moved beyond participation only - **Te Maruata needs to have strategic influence**
- Need to **reset the relationship** LGNZ / Te Maruata and Te Maruata/ Maori in LG
- LGNZ **doesn't appear to value kaupapa Maori**, e.g. MoU with iwi chairs had little input from maori members
- Need to **build strategy and value proposition** for Te Maruata and then establish **mechanisms for greater influence and strategic role** in LGNZ
- Members want to **be proactive**, to **support kaupapa Maori and each other as Maori, AND,**
- We want to **help LGNZ and Councils to work better with Maori and kaupapa Maori**



"We are the Maori experts in the LG space, we are working at the coal face of iwi and Council relationships, we want to share our knowledge and help"

THE LGNZ - MAORI LANDSCAPE IS CHANGING

Te Maruata members recognise the the LGNZ – Maori landscape is changing. It is changing from a range of perspectives and all are pointing towards a need for local government to better work with Maori. These changes include:

- A greater desire from Maori to be involved in LG
- Growing number of Maori elected members in LG
- Iwi are rohe focused, whilst settlements are with the crown – taking action occurs at a local level. This means relationships with Councils are essential
- Legislative change + Treaty settlements are creating more avenues for Iwi and Maori to engage and work with Councils
- Culturally and Politically Aotearoa is embracing Te Ao Maori more and more
- Iwi/ Maori share a similar planning outlook to councils: long term perspective, multiple wellbeing's, balancing the needs of current and future generations



"This landscape is creating ongoing pressure on Councils to engage more effectively with Maori and the introduction of Te Mana Whakahoio Agreements (RMA) – will heighten this pressure further. Councils can proactively adapt, or face significant challenges navigating this space"

REALISATION OF THE IMPORTANCE OF LGNZ AS A CENTRAL LEVER OF INFLUENCE

Te Maruata members recognise that LGNZ as a body and the wider LG sector, has influence over policy, legislation and good practise across all Councils in Aotearoa. As such we see LGNZ and the role of Te Maruata as an important way to positively influence Council and Maori relationship via the following:

- Central government policy that affects the aspirations and challenges of Maori at a local government level
- Providing useful resources, think pieces and guides to Councils regarding kaupapa Maori
- Establishing cross Council Maori networks for maori elected members, staff and interested iwi roopu to share ideas, information and strategies
- Assisting LGNZ to foster relationships with pan-iwi roopu like the Iwi Leaders Forum



THE ONGOING CHALLENGES FOR IWI, MAORI AND MAORI ELECTED MEMBERS

Te Maruata members recognise the ongoing challenges Maori face in the LG space. We believe Te Maruata and LGNZ have a role to play in assisting Councils to overcome these challenges. These are some of the key challenges we continue to see in our roles as Maori elected members:

- Racism is still alive in many Councils and Communities - getting the Maori view across and outcomes for Maori can be an uphill battle from the start
- Council processes don't align well with Maori processes and protocols, Councils need to have greater flexibility in their approach with Maori
- Iwi and Maori have more avenues and responsibilities with Councils, however they haven't been resourced to participate
- Being a Maori Cr can be lonely, we need leverage whanaungatanga with other Maori to find support and inspiration
- Both Iwi and Councils struggle to navigate their intersecting roles and responsibilities



"Despite the challenges, we are committed and passionate people, and we are seeing new solutions emerge, we want to share these across the sector"

PAGE # 10

Kia marama ake te whaarua o Ngai
Maori me nga Kawanatanga a Rohe

Enlightening the Maori and Local
Government space

MATAKITEN GA VISION

We want to make this vision real, by delivering on our purpose. We know we are achieving our vision when....

- LGNZ provides meaningful learning and information resources that assist Councils to work better with Maori and kaupapa Maori
- The Maori voice is authentically reflected in the fabric, policies and activities of LGNZ
- Maori elected members and staff participate and gain value from Te Maruata and associated forums
- Te Maruata is respected as a thought leader and champion for kaupapa Maori in the LGNZ space

PAGE # 11

Kia tu Maori ki te ao Hurihuri
Being Maori in a complex world

Manaakitanga
Empathy and Respect for people, kaupapa and views

Whanaungatanga
Supporting each other and working together for the greater good

Whai Hua
Being helpful and focusing on meaningful outcomes

**MATAPONO
VALUES**

“These are the values that guide our thinking,
behaviour and action”

PAGE # 12

Te Maruata

PUTAKE - PURPOSE

1. PROMOTING INCREASED REPRESENTATION OF MAORI AS ELECTED MEMBERS OF LOCAL GOVERNMENT;
2. ENHANCING MAORI PARTICIPATION IN LOCAL GOVERNMENT PROCESSES;
3. PROVIDING SUPPORT FOR COUNCILS IN BUILDING STRONG RELATIONSHIPS WITH IWI, HAPU AND MAORI GROUPS; AND
4. PROVIDING MAORI INPUT ON DEVELOPMENT OF FUTURE POLICIES OR LEGISLATION RELATING TO LOCAL GOVERNMENT;
- New** 5. WHANAUNGATANGA - FOSTER AND SUPPORT NETWORKS FOR MAORI ACROSS THE LG SECTOR TO CONNECT, SHARE IDEAS AND SUPPORT EACH OTHER

PAGE # 13

Te Maruata

PURPOSE FUL ACTION

Members of Te Maruata agree with the current purpose, but believe more needs to be done to effectively deliver on this purpose. In this presentation we will outline views of our members on what Te Maruata could do to better support LGNZ and the LG sector to strengthen:

- understanding of iwi/ Maori and kaupapa Maori (Maori topics)
- participation of iwi/ Maori in council processes
- provision of resources to the LG sector that provide meaningful guidance on kaupapa Maori
- represent the voice of Maori within LGNZ/ the LG sector and central govt policy development that affects local government and Maori
- what capability and resourcing is required to make this happen

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Te Maruata

BETTER EXECUTIN G OUR VISION AND PURPOSE

- Who we serve
- Representing the Maori voice in LGNZ/ sector forums
- Policy development and advice for matters impacting Maori/ kaupapa Maori
- Fostering better Maori networks across the sector and sector to iwi
- Developing useful resources for Councils/ Sector

PAGE # 15

Who we serve

BETTER EXECUTIN G OUR VISION AND PURPOSE

We believe Te Maruata exists to serve...

1. Maori elected members in local government
2. Maori/ Iwi collective interests in the LG space
3. Kaupapa Maori in the LG space and the relevant kaupapa stakeholders
4. LGNZ and Councils throughout Aotearoa

PAGE # 16

Representing the
Maori voice across
the sector

BETTER
EXECUTIN
G OUR
VISION
AND
PURPOSE

1. Te Maruata elected by Maori elected members (Crts, Committees, Co-Governance, Commy boards)
2. TM appoints rep to other LGNZ committees, advisory groups and National Council (includes appointing reps from TM network)
3. TM appoints reps to zone and sector groups and has standing agenda item for kaupapa Maori. Zone and sector meetings used to facilitate TM regional hui

PAGE # 17

Policy Development & Advice

BETTER EXECUTING OUR VISION AND PURPOSE

1. TM leads development of LGNZ policy on kaupapa Maori (e.g. Maori engagement)
2. TM provides specific advice on aspects of policy that impact Maori populations and/ or kaupapa
3. TM proactively raises strategic policy issues and opportunities for LGNZ
4. TM proactively raises strategies and templates for Councils to better capture data and information about Maori
5. TM develops protocols and leads LGNZ/ Sector relationships with Maori/ Iwi groups e.g. Iwi leaders forum

PAGE # 18

Developing Useful Kaupapa Maori Resources

BETTER EXECUTING OUR VISION AND PURPOSE

TM in partnership with Te Pae Uringi leads:

1. the design, development and delivery of resources that assist Councils to better address kaupapa Maori (e.g. Maori engagement guides)
2. promotion and dissemination of information and advice regarding kaupapa Maori
3. sharing of information and building understanding amongst iwi about the LG space
4. the provision of a centralised resource and data portal to assist iwi, Maori elected members and Council to better understand the Maori/ LG intersect and related kaupapa

PAGE # 17

Why should LGNZ
and National
Council Support this
proposal?

BETTER
EXECUTIN
G OUR
VISION
AND
PURPOSE

1. To demonstrate leadership in the LG space in regards to Kaupapa Maori – be a beacon for Councils across Aotearoa
2. To improve the 'We are LGNZ' reputation amongst Maori
3. To assist your stakeholders – Councils to overcome the challenges they face in the kaupapa Maori and Maori relationships space
4. To fulfil our collective responsibility to honour and give affect to Te Tiriti o Waitangi

PAGE # 20

Recommendations

BETTER EXECUTING OUR VISION AND PURPOSE

1. Current TM to bolstered with additional reps from TM network
2. National Council and TM adopt refreshed strategic focus
3. TM governance and operational work plan developed to support refreshed strategic focus
4. LGNZ allocate budget and resourcing
5. Develop a funding strategy to bridge any resourcing gaps

PAGE # 21

Presented by Cr Bonita Bigham (South Taranaki District Council), Mayor Mike Tana (Porirua City Council) and Cr Arapeta Tahana (Bay of Plenty Regional Council) on behalf of Maori elected members throughout Aotearoa

Ma te atua tatau e manaaki, e tiaki – May the lord care for us all

We are.
TE
MARUATA



PAGE # 20

EVALUATION OF UNDERSTANDING THE TREATY OF WAITANGI

Raglan community workshop Saturday, 7 October, 2017

Waikato District Councillor Lisa Thomson approached Dr Ingrid Huygens of the Tangata Tiriti – Treaty People programme to run a Treaty workshop for the Raglan community.

Aims of workshop

- To provide a foundation for upcoming educational presentations and korero about local Maori-Pakeha history and Treaty settlement processes underway in Whaingaroa and the wider region.
- To revitalise citizen contributions to the Raglan Naturally strategy

Learning outcomes

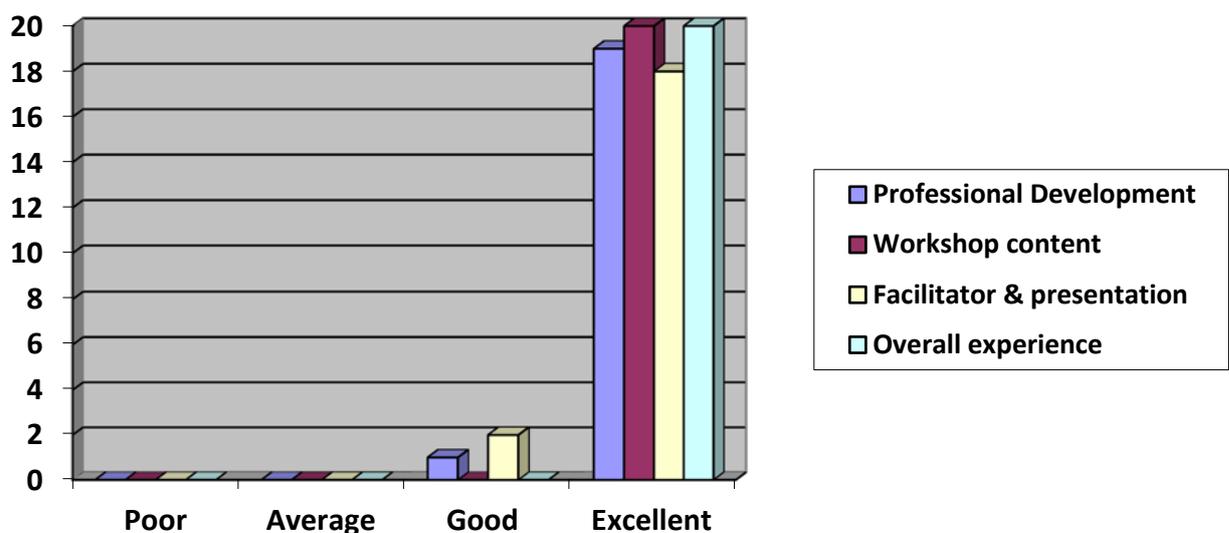
- Maori – Pakeha relationships from 1800s to the present
- What the Declaration and Te Tiriti o Waitangi actually say
- How the Treaty agreements apply to you personally & professionally

The Saturday workshop was very well attended with ?----- participants, including Environment Centre staff and volunteers, Chamber of Commerce staff, local hapu members, teachers, citizens, DOC staff and councillors from Waikato District Council. Twenty evaluation forms were returned. Comments in the tables below are drawn directly from the evaluation forms.

I. Ratings of workshop

The workshop was very highly rated, with almost all participants considering all aspects of the workshop 'excellent'.

Participant ratings for Treaty workshop



2. Significant strengths of the workshop

Participants gave very positive feedback about the strengths of the workshop. Their feedback fully confirmed the aims of the workshop:

Unity
 Honesty
 Unfolding picture
 Hearing from everyone
 Removing myths, drawing people together
 Full of information, and took everyone on a journey
 Easy to follow, variety of exercises, inspirational and educational
 Gentle presentation of facts involving the audience, unhurried pace
 Being with members of the community who could put local context in

The facilitators also received positive comments:

- Lisa great as always!
- Skilled facilitator, great presence & listening by Ingrid/ Her ahua and experience, he tohunga ki tenei mahi/ Very knowledgeable and also very emotionally skilled
- Brilliant learning environment, well-delivered, in depth/ Combination of teaching methods kept me engaged/ Creative & interactive.

3. Learning achieved

Participants said “So much!” “Heaps” and “Too much to list here. I started from pretty much zero!”

Learning achieved	Number of mentions
Understanding the Treaty Accurate history of the Treaty/ Clarity around the real meaning of the Treaty/ NZ history leading up to ToW from a Maori and Pakeha point of view/ History of NZ & Maori relationship/ New understanding/ Knowledge/ Interpretations of the Treaty/ Better understand Maori worldview and differences to Western way of thinking/ Two treaties	9
Clarifying misconceptions Broke down misconceptions/ The truth about the treaty of Waitangi - Maori version is the only true treaty/ Lots of new perspectives and information!/ Extent of ways the Government continues to sabotage the Treaty principles/ How wrongly the Treaty has been enacted/ That the truth has been mis-reported in mainstream media & education	6
Declaration of Independence More understanding of Declaration of Independence/ More in-depth nuances to history/ Historical context/ Rangatira/ Declaration of Independence role play – history, rationale, characters & context	5
Confidence and further learning Knowing that I am doing ok in my role/ What I have been longing for – the feeling.../ Reinforced previous learnings/ Much more to learn	4

One participant explained; “I could better understand the Maori worldview and how it differs from the Western way of thinking – and how relevant it is to humanity”.

Finally, a local kuia made a heartfelt comment:

“There is hope for a reconciliation of a broken relationship between Maori and Pakeha”.

4. How participants plan to use their learning

In local work

- Position the Treaty with better understanding in submissions protesting the environment – the journey has just begun!
- Ensure the principles of the Treaty are kept at the core of what we do at Whaingaroa Environment Centre & Raglan Naturally
- Involve visitors/travellers to Raglan about Maori history, traditions and treaty – just offer more information
- Network & liaise with the people I’ve met today to ensure teaching of Treaty of Waitangi at Raglan Ara School is tika and pono and **local**
- Within Raglan / implement Treaty understanding into life & working relationships/ positive relations between groups and individuals
- Incorporate it into what the Community Board does
- Use the te reo that I do know, in my day-to-day life

Encourage more learning about the Treaty and Maori history

- Inspire others to take this workshop/ continue to attend activities and invite new participants
- Tell my overseas friends that live here what I’ve learnt/ tell the story/ share stories/ inform others about the Treaty of Waitangi/ promote understanding
- More awareness of the whole story helps with understanding and perspective/

5. Further learning requested

Lisa Thomson led a brainstorming by the group about further learning steps and recorded the list of suggestions. Further suggestions were:

- More stories, more history, involve as many tangata whenua as possible
- More learning on local history & knowledge of tangata whenua
- Historic sites – te reo place names
- More community engagement around the Treaty – its deeper aspects
- Learn more about the Maori worldview and have relationships between the people of the land and us from other parts of the world
- Planning to get Jade into my Year 9 AND include his & Lisa’s knowledge in Raglan Area School Te Reo Maori curriculum

*Collated by Ingrid Huygens
27 October 2017*

A submission regarding the

Petition 2014/0060 of Andrew Mark Judd

as part of the

Inquiry into 2016 local authority elections

Submission to: The Justice and Electoral Select Committee

Submission from: Bonita Joanne Bigham - Chairperson

On behalf of: Te Maruata (Maori in Governance in Local Government)

Date: 22 Hereturikoka 2017

Whakataka te hau ki te uru

Whakataka te hau ki te tonga

Kia maakinakina ki uta

Kia maataratara ki tai

Kia hii ake ana te atakura

He tio, he huka he hau huu

Tiihei mauri ora!

Tena koutou nga mema o te Justice and Electoral Select Committee ki runga i nga tini ahuatanga, nga tini mate, me nga kaupapa maha o te ao hurihuri nei.

Ko wai matou – Who are we?

Te Maruata is the national collective of Maori elected or appointed to governance roles on regional and territorial councils throughout Aotearoa. It was established in 2009 following a successful remit to the Local Government New Zealand (LGNZ) annual general meeting in 2008. We are a committee of LGNZ and sit alongside the National Council.

Initially Te Maruata drew its membership just from Maori elected to Councils, at the time estimated to be only 5% of the total elected membership, as per results of an LGNZ survey of elected members in 2007.

The mandate of the original Te Maruata komiti was to;

- promote increased representation of Maori as elected members of local government
- enhance Maori participation in local government processes
- provide support for councils in building strong relationships with iwi, hapu and Maori groups, and
- provide Maori input on the development of future policies or legislation relating to local government

Numbers of elected Maori members now also include Auckland's local boards and have increased in the past decade to approximately 10%, but across the rest of the country, with a very few specific exceptions, numbers of Maori elected to local authorities are generally still low in most areas and we still sit well below the relative national Maori population figures of 15% (as per Stats NZ, 2016).

Recognising the very limited ability of Te Maruata's structure and membership to give true effect to its overarching national mandate, in recent years the direction of Te Maruata has evolved to focus on inclusivity of all Maori working in governance roles within the sector, ie. of Maori elected or appointed to councils, community boards, local boards, joint management committees, working groups, iwi advisory komiti etc.

While we are currently revisiting and reviewing our key function and purpose, ultimately the original mandate still provides us with clear direction and aspiration.

As the present chairperson of Te Maruata, I am writing this submission on behalf of the collective. I am third-term elected councillor on the South Taranaki District Council, have been a Te Maruata member since 2011 and have been chairperson since 2015.

Kaupapa Korero – Discussion points

At its inaugural national hui in July 2015 at Rotorua, Te Maruata was inspired by the then Mayor of New Plymouth Andrew Judd and heard directly from him of his clear passion for correcting the 2002 amendment to the Local Electoral Act 2001 which enabled councils and communities to establish (and effectively disestablish) Maori wards, the only ward representation example where a Council decision could be overturned by a public poll.

New Plymouth District Council's failed attempt at the time to give effective voice to tangata whenua in their rohe by establishing a Maori ward and the resulting vitriolic behaviour ensuing from that attempt became national and international news.

Whatever the intention of the amendment was in 2002, it has clearly been ineffective in achieving increased Maori representation in local government, with only one council successfully establishing Maori constituencies using this process, while in every other instance where councils have conducted polls to test establishment of such wards it has failed.

New Plymouth District Council's decision to establish a Maori ward was overturned by such a district-wide poll, despite all other representation decisions resting solely with the Council.

At Te Maruata's annual hui in 2016 in Dunedin and 2017 in Tamaki Makaurau, the collective reaffirmed its 2015 support for Andrew Judd's stance. This year Te Maruata resolved to submit in support of this petition.

We believe that the legislation;

- negates the intentions of the Local Government Act 2002 which recognises the Treaty of Waitangi and provides provision for Maori to participate in local government decision-making processes (Parts 2 and 6)
- is discriminatory, biased and inherently racist
- does not follow an equitable process in relation to council decisions made about other wards and constituencies
- creates unnecessary division and strife within communities
- does not enhance effective cross-cultural communication
- cannot address the needs of Maori communities to effectively participate within decision-making in local government
- negatively impacts on the social and emotional wellbeing of elected members, their whanau and their constituents
- does not increase Maori representation within local government
- reinforces negative stereotypes within less-enlightened sectors of society
- and it does not align with Te Maruata's efforts to give genuine effect to its mandate.

While we support Andrew Judd's petition and call for the inequity of this legislation to be addressed, Te Maruata acknowledges that there are increasingly numerous examples where Maori, iwi and hapu have established strong, effective and mutually beneficial relationships with their respective regional or territorial authorities, outside the ward system, within or outside Treaty of Waitangi settlement legislation.

LGNZ has recently published a stock take on the range of voluntary and statutory mechanisms currently in use. This can be downloaded from: <http://www.lgnz.co.nz/about-lgnz/governance/Māori-committee/council-Māori-engagement?stage=Stage>

The purpose of this submission is not to negate or diminish that work or the effective models created there, but merely to support those councils and their Maori communities now and in the future, where there may be a desire to create Maori wards or constituencies, by utilising a fair and equitable process.

Korero whakamutunga – Conclusion

In conclusion, our final points are as follows;

- Te Maruata supports the petition of Andrew Judd, which states;
“That the House of Representatives consider a law change to make the establishment of Māori wards on district councils follow the same legal framework as establishing other wards on district councils”
- Te Maruata also respectfully requests that regional councils and the establishment of Maori constituencies also be included in any review of the legislation
- Te Maruata also supports the recommendation of LGNZ that enables the Local Government Commission to hear and adjudicate on any appeals regarding the establishment of Maori wards and constituencies, as per the provisions for other wards and constituencies.

Finally, Te Maruata recognises the toll the championing of this cause has taken on Mr Judd’s political, personal and professional lives (and those of his whanau) and acknowledges that this has been profound and disturbing on every level. No reira, e te rangatira, tena rawa atu koe.

We would appreciate the opportunity to have representatives of Te Maruata appear before the Justice and Electoral Select Committee in support of this submission.

No reira, rau rangatira ma, tena koutou, tena koutou, tena koutou katoa.

Bonita Bigham

Chairperson, Te Maruata

Councillor Workshops and Meetings 2017

OCTOBER 2017

Monday 9 October: 9am – 3.15pm	Tuesday 10 October: 9am – 3pm
<ul style="list-style-type: none"> ▪ 9.30 – 11.30am: LGNZ Roadshow/Interactive Session ▪ 1.15pm – 3.15pm: Council Meeting 	<ul style="list-style-type: none"> ▪ 9.00am – 3.00pm: LTP workshop
Tuesday 17 October: 10am – 2pm Ngaruawahia War Memorial Hall	Wednesday 18 October: 9am – 4pm
<ul style="list-style-type: none"> ▪ Offsite: 10am – 2pm: Stakeholder Information Day (District Plan) held at Ngaruawahia War Memorial Hall 	<ul style="list-style-type: none"> ▪ 9.00am – 4pm: Partner Councils Information Day (District Plan)
Thursday 19 October: 10am – 2pm Tuakau War Memorial Hall	Tuesday 24 October: 9am – 3.30pm
<ul style="list-style-type: none"> ▪ Offsite: 10am – 2pm: Stakeholder Information Day (District Plan) held at Tuakau War Memorial Hall 	<ul style="list-style-type: none"> ▪ 9.00am – 12pm: LTP convened by Brian Cathro ▪ 12.30pm – 3.30pm: District Plan Review (E-Plan & Comms Strategy) convened by Sandra Kelly
Wednesday 25 October: 9am – 3pm	Tuesday 31 October: 10am – 12pm
<ul style="list-style-type: none"> ▪ 9.00am – 3pm: LTP convened by Brian Cathro 	<ul style="list-style-type: none"> ▪ 10am – 12pm: Waikato-Tainui & WDC Joint Management Committee

NOVEMBER 2017

Wednesday 1 November: 9 – 11am	Tuesday 7 November: 9am – 3pm
<ul style="list-style-type: none"> ▪ 9am – 11am: Maaori Representation ▪ 11am – 2.30pm: LTP convened by Brian Cathro 	<ul style="list-style-type: none"> ▪ 9am – 3pm: LTP convened by Brian Cathro
Monday 13 November	Wednesday 15 Nov: 9am – 12.30pm
<ul style="list-style-type: none"> ▪ 9am – 11.30am: Discretionary & Funding Committee ▪ 1.15 – 3.15pm: Council Meeting 	<ul style="list-style-type: none"> ▪ 9am – 12.30pm: LTP convened by Brian Cathro
Monday 20 November: 2 to 7pm	Tuesday 21 November: 9am – 3pm
<ul style="list-style-type: none"> ▪ Offsite: 2pm – 7pm: Proposed District Plan (PDP) Roadshow - Tuakau 	<ul style="list-style-type: none"> ▪ 9am – 12.30pm: Policy and Regulation ▪ 1.00pm – 3.00pm: LTP convened by Brian Cathro

NOVEMBER continued

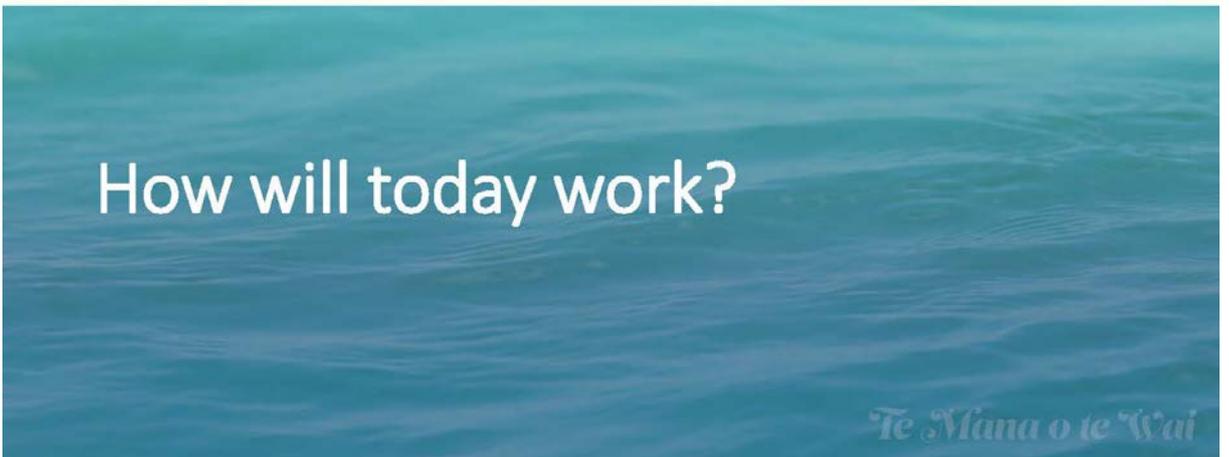
Wednesday 22 Nov:	Thursday 23 November: 2 to 7pm
<ul style="list-style-type: none"> ▪ 9am – 12.30pm: Strategy & Finance ▪ Offsite: 2pm – 7pm: Proposed District Plan (PDP) Roadshow – Mangatangi 	<ul style="list-style-type: none"> ▪ Offsite: 2pm – 7pm: Proposed District Plan (PDP) Roadshow - Pokeno
Tuesday 28 November	Wednesday 29 November: 2 to 7pm
<ul style="list-style-type: none"> ▪ 9am – 12.30pm: Infrastructure Committee ▪ Offsite: 2pm – 7pm: Proposed District Plan (PDP) Roadshow – Te Kauwhata 	<ul style="list-style-type: none"> ▪ Offsite: 2pm – 7pm: Proposed District Plan (PDP) Roadshow - Huntly
Thursday 30 November: 2 to 7pm	
<ul style="list-style-type: none"> ▪ Offsite: 2pm – 7pm: Proposed District Plan (PDP) Roadshow - Raglan 	

DECEMBER 2017

Tuesday 5 December: 2 to 7pm	Wednesday 6 Dec: 9am – 12.30pm
<ul style="list-style-type: none"> ▪ Offsite: 2pm – 7pm: Proposed District Plan (PDP) Roadshow – Te Kowhai 	<ul style="list-style-type: none"> ▪ 9am – 12.30pm: LTP convened by Brian Cathro ▪ Offsite: 2pm – 7pm: Proposed District Plan (PDP) Roadshow – Tamahere
Thursday 7 December: 2 to 7pm	Monday 11 December: 1.15pm – 3.15pm
<ul style="list-style-type: none"> ▪ Offsite: 2pm – 7pm: Proposed District Plan (PDP) Roadshow – Ngaruawahia Memorial Hall 	<ul style="list-style-type: none"> ▪ 1.15pm – 3.15pm: Council Meeting
Wednesday 13 December (in Committee Rooms)	Thursday 14 December 9am – 3pm (in Committee Rooms)
<ul style="list-style-type: none"> ▪ 9 – 11am: Audit & Risk Committee ▪ 12.30 – 3pm: LTP (decision making, incl. Waters CCO) 	<ul style="list-style-type: none"> ▪ 9 – 3pm: LTP (decision making, incl. Waters CCO)
Friday 15 December 9am – 3pm	
<ul style="list-style-type: none"> ▪ 9 – 3pm: LTP (decision making, incl. Waters CCO) 	



Pou Taiao



How will today work?

Te Mana o te Wai

Today's Agenda

Item	Time	Who
Mihi Karakia	11.00 am	
Setting the Scene Who are Iwi Chairs Forum? What is the purpose of these regional hui?	11.15 am	ILG – Pou Taiao (Tina Porou)
Report back on Pou Taiao <ul style="list-style-type: none"> Freshwater Bio-diversity Bio-Security Climate Change Conservation Mana Whakahono a Rohe Mauri Measures: Te Kahu o te Taiao 	11.30 am	ILG – Pou Taiao (Tina Porou)
Patai	12.30 pm	Crown Officials
Break	1.00 pm	Crown officials depart
Workshop on Pou Taiao Korero	1.30 pm	Facilitated by ILG – Pou Taiao (Tina Porou)
Summary / Next Steps		Facilitated by ILG – Pou Taiao (Tina Porou)
Hui closed	3.00 pm	Hau kainga

Region	Hui Times	Round 1	Round 2	Round 3
Te Taitokerau	11am-3pm		13 March, Te Hapua	5 June, Kaikohe
Tamaki Makaurau	11am-3pm		14 March, Auckland	6 June, Auckland
Te Waipounamu	11am-3pm	24 Oct – Dunedin. Dunedin Scenic Hotel Southern Cross, 118 High St, Dunedin.	20 March, Invercargill	12 June – Otago
Te Waipounamu	11am-3pm	25 Oct – Christchurch. Treasury Conference Room in The George, 50 Park Terrace, Christchurch Central, Christchurch.	21 March, Christchurch	13 June – Christchurch
Te Tau Ihu	11am-3pm	26 Oct – Nelson. Wakatu House. 28 Montgomery Square, Nelson.	22 March, Nelson	14 June – Nelson
Te Whanganui a Tara/Wairarapa	11am-3pm	30 Oct – Wairarapa. Te Rangimarie Marae – Wharekai, 131 Cole Street, Masterton.	27 March, Wellington	19 June – Wairarapa
Waikato	11am-3pm	30 Oct – Hopuhopu. Waikato - Tainui College, 451 Old Taupiri Road, Hopuhopu, Ngaaruawaahia.	28 March, Karapiro. Te Manawa o Matariki.	20 June – Tokoroa
Taranaki / Whanganui / Ohakune	11am-3pm	15 Nov – Taranaki. Te Runanga o Ngati Ruanui Trust, 74 Princes Street, Hawera.	5 March, Whanganui	21 June – Ohakune. Hub 3. Te Pae Tata - 43A Ruapehu Rd, Ohakune.
Taupo / Rotorua	11am-3pm	31 Oct – Taupo. Lake Taupo Yacht Club, 9 Ferry Road, Taupo.	29 March, Rotorua	26 June – Taupo
Tauranga Moana / Whakatane	11am-3pm	1 Nov - Tauranga Moana. Whareroa Marae, 25 Taiaho Pl, Mt Maunganui.	3 April, Whakatane. Te Wananga o Awanuiarangi, 13 Domain Road, Whakatane.	27 June – Tauranga Moana
Te Taiarwhiti	11am-3pm	2 Nov – Gisborne. Tāmanuhiri Tūtū Poroporo Trust, 299A Gladstone Road, Gisborne.	4 April, Ngati Porou	28 June – Hastings

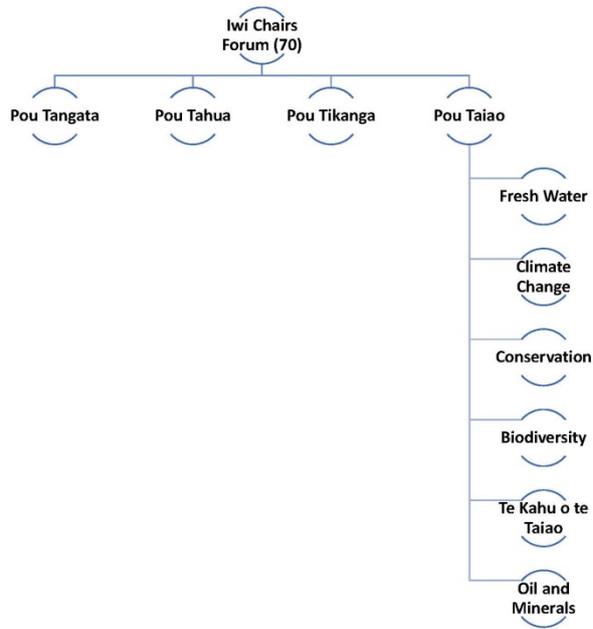
Who are the Iwi Chairs Forum and what do they do?

Te Mana o te Wai

Iwi Chairs Forum

- In 2005 the first Iwi Chairs Forum was convened at Takahanga Marae in Kaikōura. Since that time the Forum has been meeting regularly to discuss and enable Māori aspirations in the spheres of cultural, social, economic, environmental and political development.
- The Forum is a platform for sharing knowledge and information between the tangata whenua of Aotearoa, with hui four times a year hosted at different marae throughout the country. The primary focus is for participants to educate one another about what they are doing, how they are doing it and how they can best support one another.
- The Forum regularly invites Crown representatives, Members of Parliament and stakeholder and community groups to present at hui on projects and issues that concern iwi.

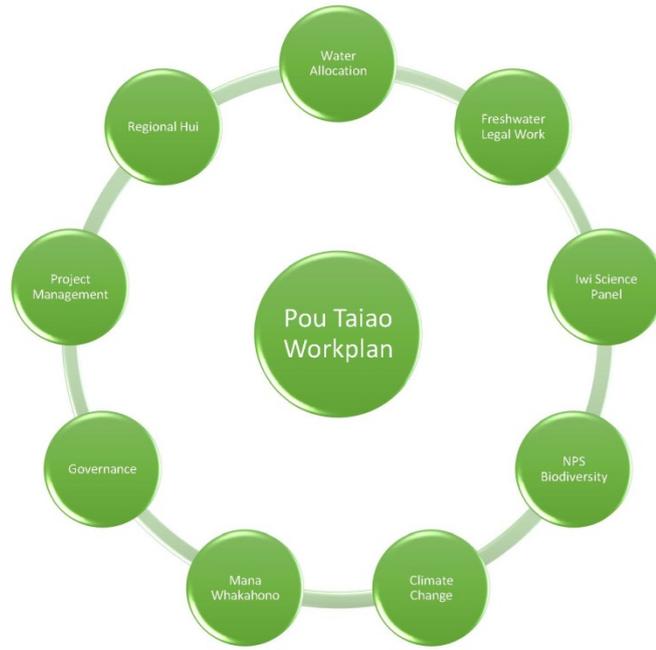
Te Mana o te Wai



Pou Taiao Confirmed Iwi Leaders to date

- Selwyn Parata (Ngati Porou)
- Gerrard Albert (Whanganui)
- Ta Tumu Te Heuheu (Ngati Tuwharetoa)
- Rukumoana Schaafhausen (Waikato-Tainui)
- Mook Hohneck (Ngati Mahuhiri)
- Rahui Papa (Ngati Koroki Kahukura)
- Tā Toby Curtis (Te Arawa)
- Harry Burkhart (Ngati Kuri)
- Lisa Tumahai (Ngai Tahu)
- Debbie Packer (Ngati Ruanui)

Te Mana o te Wai



Te Mana o te Wai: is all encompassing



The clear priority is Te Mana o te Wai and access to drinking water

- Iwi members are consolidated in their view that the first right to water must go to the water. The balance is currently wrong and the relationship between water and Iwi members is being negatively impacted by unsustainable uses.
- Some Iwi members living in their tribal rohe are unable to access clean, safe drinking water. This is a significant disadvantage.



Te Mana o te Wai

Allocation is a priority; within the context of Te Mana o te Wai

- Iwi members want a right (and the associated responsibilities) based on Te Tiriti o Waitangi to have a water allocation to revive waterways, to supply drinking water and to sustainably develop their lands where these uses give effect to Te Mana o te Wai.
- Those iwi who have had land confiscated should not be disadvantaged as the right stems from Te Tiriti o Waitangi.
- Iwi members want a higher value attributed to water so it is used more efficiently.



Te Mana o te Wai

We have a new Government

- There has been a considerable delay as is expected in the time to confirm the Government.
- With the new coalition, we have been considering our options based on the current royalties proposals and NZ Firsts work on water to date.
- We have a meeting planned with the Crown on the 9th and 10th of November.
- However will continue for as long as possible on the current priorities.

Te Mana o te Wai

Allocation Options Testing: giving effect to Te Mana o te Wai

Te Mana o te Wai

Water Allocation: Testing our Options

Now (5 years)	Transition (10 years)	Transformational (25 years)
Technical efficiency	Buy-backs	ITQ / QMS type system (with appropriate amendments and a different name): <ul style="list-style-type: none"> • Environmentally agile • Proportional • Perpetual (for iwi) • Right inalienable but use tradable • National framework that is catchment based (with sub-catchment focus if required) • Market that allows for trading
Increased transparency	Transition to best use	
Trading	Creating head room	
Limit setting	RMA changes	
Transformational system (e.g. ITQ) needs to be determined		
Rates relief and/or subsidies		
RMA enforcement / NPS-FM		
Environmental claw-backs		
Eco-system services		
Improved measurement / science		
Moratoriums on consents for water takes		

What are going to achieve over the next 6 months for Te Mana o te Wai?

- Design an implementation plan for the desired options that are identified by Iwi and Maori Economic Authorities.
- Work directly with Iwi and Maori Economic Authorities to prepare them for any proposed changes in the system.
- The Pou Taiao ILG has supported an application to Te Wai Maori to supplement the costs to complete this work including legal and technical funds.
- Make changes to the NPS Freshwater to ensure Te Mana o te Wai is entrenched.
- Ensure the position of ICF is advocated for in the Waitangi Tribunal Hearings as per the report.

Te Mana o te Wai

What are going to achieve over the next 6 months for Te Mana o te Wai?

- Test our mechanisms and tools with iwi and Maori Economic Authorities to see what will actually work in practice (two case studies)
- Review and critique the Crown options on allocation up to March 2018 when they will be released for public consultation.
- Build a toolbox of options for Iwi and hapu to use when advocating for their preferred allocation models and quality matters at a regional and district council level.

Te Mana o te Wai

Timeframes

- July 1 2017 to March 31 2018
- With the last Government's Discussion document, this was to be released in March 2018.
- These deadlines we believe will no longer be relevant but we will know more in November.

Te Mana o te Wai

Biodiversity Collaborative Group

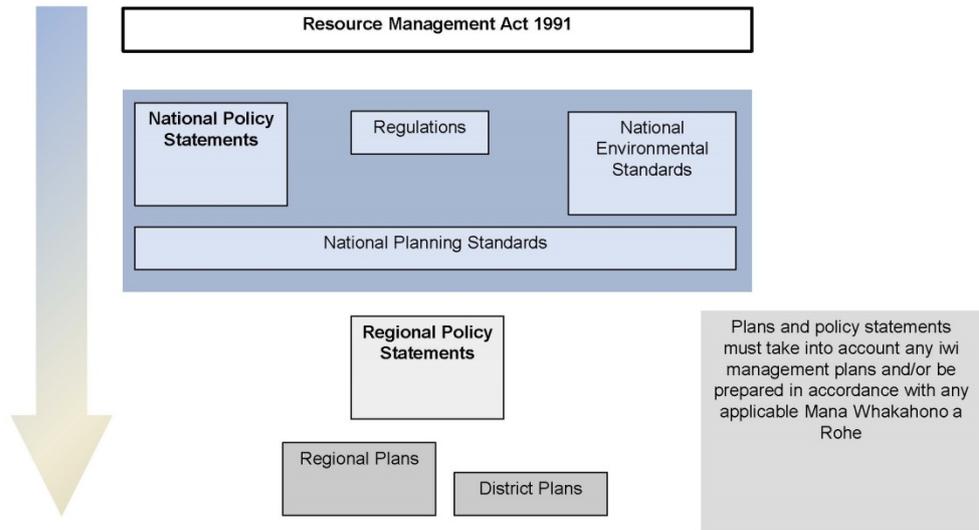
National Policy Statement on Biodiversity: prepared by the BCG for the ICF

Te Mana o te Wai

Biodiversity

“Biological diversity means the variability among living organisms from all sources including, inter alia, terrestrial, marine and other aquatic ecosystems and the ecological complexes of which they are part; this includes diversity within species, between species and of ecosystems”
– *Convention on Biological Diversity*

Te Mana o te Wai



Biodiversity Collaborative Group are tasked with:

- Developing a draft National Policy Statement on indigenous biodiversity (NPS), and
- Identifying supporting measures to promote positive biodiversity outcomes

Te Mana o te Wai

What are your thoughts on biodiversity management?

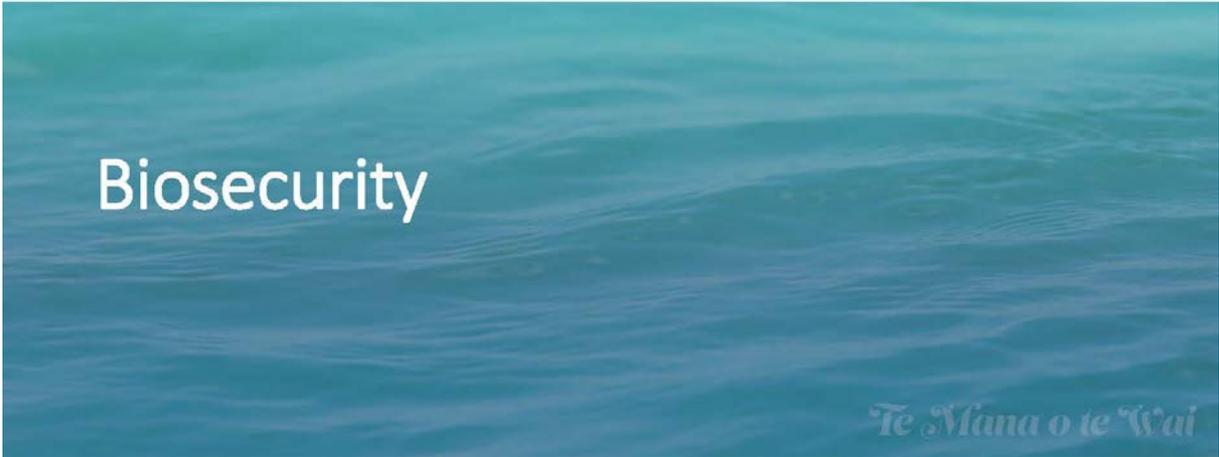
- What are the main biodiversity issues for iwi, hapū, whanau and Māori landowners?
- What is your vision for biodiversity management in New Zealand? What is the role of kaitiakitanga?
- How might we integrate Mātauranga Māori and/or tikanga Māori?
- How can Mana Whakahono a Rohe agreements be used to further Māori goals for biodiversity?
- What would be the best way to support biodiversity protection on Māori owned land?

Te Mana o te Wai

Next Steps

- The Biodiversity Collaborative Group will consider iwi, hapū, whanau and Māori landowner perspectives in developing an NPS and recommendations
- We will revisit the topic of biodiversity in the March/April hui 2018
- The Biodiversity Collaborative Group's work will be complete in September 2018, with a draft NPS and recommendations made to government

Te Mana o te Wai

The image shows a rectangular panel with a background of rippling blue water. The word "Biosecurity" is written in white, bold, sans-serif font on the left side. In the bottom right corner, the text "Te Mana o te Wai" is written in a smaller, italicized, serif font.

Biosecurity

Te Mana o te Wai

The image shows a rectangular panel with a background of rippling blue water. The words "Climate Change" are written in white, bold, sans-serif font in the center. In the bottom right corner, the text "Te Mana o te Wai" is written in a smaller, italicized, serif font.

Climate Change

Te Mana o te Wai

Workplan for 2017-2018

- Adaptation/Education Programme for Iwi
- Confirming the position of our Iwi where possible on Climate Change (Te Mana o te Wai for climate change)
 - 4 wananga
- Indigenous Peoples Platform
- Technical Advice on the ETS working with our commercial entities and whanau to determine impacts.
- Inclusion of Repo in the ETS
- Productivity Commission is wishing to work with the Climate Change Iwi Leaders Group on its current inquiry into a 'Low emissions economy'. In this inquiry, the Government has asked the Commission to identify and assess the opportunities and challenges of moving to a low carbon emissions economy.

Conservation

Te Mana o te Wai

Progress to Date

- Meetings have been held with our Conservation Working Group and the DOC leadership team.
- Key points of these hui have been around;
 - The lack of a strategic partnership platform between iwi and DOC;
 - The lack of implementation of in-depth culture change to implement the Treaty;
 - DOC's inconsistency of engagement;
 - The reactive nature of the current relationship; focusing only on giving DOC responses on issues like the Environmental Education Strategy, Pest Free NZ and the Threatened Species Strategy;

Te Mana o te Wai

Conservation

ICF Seeking an overarching strategy to address not just DOC's issues but our own.

This includes a review of Section 4 of the Conservation Act and how DOC is giving effect to this, and the identification of Iwi priorities, rather than just DOC's.

Te Mana o te Wai

PREDATOR FREE 2050

How do you want to be involved?

- PF2050 was announced just over a year ago. The aim is to eradicate rats, possums and stoats from NZ by 2050.
- The previous year has seen the formation of the company. In August, a new CEO Ed Chignell started and within DOC a new Programme Manager started (Brent Beaven)
- We now want to focus on building the PF strategy and plan
- A key question for your consideration is "How do you want to be involved?" What is the best way for us to engage with you as we develop this plan?
- We would be keen to come back to the next round of Hui in early 2018 to discuss this further.

There are some overarching principles that we have started to develop for the approach we want to take;

Led at place

- For this to succeed it must be led at place
- The people of a place must be engaged in the decision making
- DOC's national role will be to provide a framework to settle a strategy.

Te Mana o te Wai

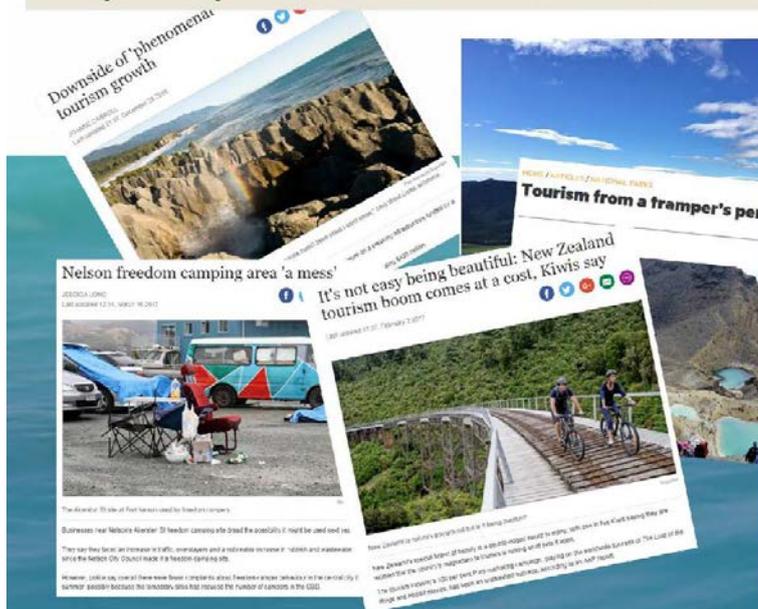


Department of Conservation Visitor
Strategy: NRS Regional Hui

www.doc.govt.nz

Department of
Conservation
Te Papa Atarehā

Why a Department of Conservation Visitor strategy?



- Increases in international and domestic visitor numbers are creating pressures for DOC
- Increased visitor numbers also create opportunities for DOC, iwi, hapū and whanau, and others
- DOC needs to work out how best to manage these pressures and take advantage of these opportunities
- A visitor strategy will set out how we will do this

What a DOC visitor strategy would cover



- Visitor strategy would look at:
 - How conservation can benefit from visitors
 - How all visitors (including New Zealanders) can have an exceptional experience
 - How the benefits of visitors to conservation lands can be spread to all people and regions
- Builds on our current approach:
 - Looking at things from the point of view of visitors
 - Making sure people still have a good experience at the busiest places
 - Getting people to go to less-busy places

Your thoughts

What are the most important issues and pressures raised by increasing visitor numbers on public conservation land?

What are some of the ways we should be addressing these pressures?

What are the main opportunities?

How can DOC help make the most of those opportunities?

DRAFT
**THREATENED SPECIES
STRATEGY**



NRS REGIONAL HUI



Department of
Conservation
Te Papa Atawhai

Threatened Species Strategy: Overview

What is it?

- A plan to halt the decline of threatened species and restore them to healthy populations

Why do we need it?

- Focus on our species, their conservation status, and threats
- Provide a vision, goals and actions to address threatened species conservation
- Identify tools that are working well and connect work programmes

Current status:

- Public consultation on draft Strategy: 10th May – 31st July, 2017
- 192 submissions received and analysed
- 9 submissions from Iwi, 1 from Mori

Work underway:

- Revise Strategy to address issues raised by submitters
- Better engage with Treaty Partners to reflect your perspectives in the Strategy and help shape the actions on integrating Te Ao Māori and mātauranga Māori into species recovery programmes



Strategy Goals

1. Manage 500 species for protection by 2025 – a 40% increase on today – and 600 species for protection by 2030.
2. Enhance the populations of 150 prioritised threatened and at risk species by 2025.
3. Integrate Te Ao Māori (the Māori world view) and mātauranga Māori (Māori knowledge) into species recovery programmes by 2025.
4. Support research, particularly through the National Science Challenges, that helps us to better understand data deficient species.

Your thoughts?

- What is necessary to ensure the Strategy is supported by, and meaningful for Māori?
- Can the Goals, particularly Goal 3, better reflect Māori perspectives and aspirations?
 - What actions could help achieve this Goal?
 - Is 'integrate' the best term to use for Goal 3?
 - Are other Goals or a different approach needed?
- How could the value of threatened taonga species be better reflected in the Strategy?
- How would you like DOC to engage with you beyond these hui so that we can finalise the Strategy (and plan for implementation in early 2018)?

Mana Whakahono ā Rohe
Developing a shared understanding
between whānau, hapū, iwi and
local authorities

Te Mana o te Wai

Mana Whakahono ā Rohe

Developing a shared understanding between whānau, hapū, iwi and local authorities

Mana Whakahono ā Rohe (iwi participation arrangements) were recently enacted through the Resource Legislation Amendment Act 2017.

The purpose of Mana Whakahono ā Rohe is:

- to provide a mechanism for iwi authorities and local authorities to discuss, agree, and record ways in which tangata whenua may, through their iwi authorities, participate in resource management and decision-making processes under this Act; and
- to assist local authorities to comply with their statutory duties under this Act, including through the implementation of sections 6(e), 7(a), and 8.

The policy intention of the Mana Whakahono ā Rohe is that the arrangements are not intended to be overly prescriptive, but rather are designed to provide the parties (iwi/hapū and local authorities) with the opportunity to work collaboratively in a way they see fit.

Te Mana o te Wai

Mana Whakahono ā Rohe

Developing a shared understanding between whānau, hapū, iwi and local authorities

The Iwi Advisors Group are working alongside the Ministry for the Environment to:

- co-create Mana Whakahono ā Rohe guidance; and
- deliver workshops to whānau, hapū and iwi in November / December / January.

The purpose of working alongside MfE in this way is to:

- Facilitate a shared understanding amongst whānau, hapū, iwi and local authorities in the development and implementation of Mana Whakahono ā Rohe.
- Empower and strengthen whānau, hapū and iwi in environmental management and governance through the development and implementation of Mana Whakahono ā Rohe.

The IAG have applied for funding from Te Puni Kōkiri in July 2017 to assist with a pilot programme. We have had discussions with TPK but no response has been received as to whether or not funding will be confirmed for pilots.

Te Mana o te Wai

The current proposed timetable for the workshops is as follows (IAG workshops with MfE to be held in the morning starting at 9/10am – a panui will be sent out this week following discussions with IAG):

DATE	LOCATION
Monday 6 November	Christchurch
Wednesday 8 November	Auckland
Monday 13 November	Rotorua
Tuesday 14 November	Taupō
Thursday 16 November	Gisborne
Monday 20 November	Wellington
Tuesday 21 November	New Plymouth
Monday 27 November	Hamilton
TBC	Northland
TBC	Hawkes Bay
TBC 2018	Nelson

Te Mana o te Wai

Mana Whakahono ā Rohe

Developing a shared understanding between whānau, hapū, iwi and local authorities

The current proposed timing for the guidance is to:

- complete a draft by December 2017 for circulation to the IAG and local authorities for comment; and
- release the final version of the guidance in early 2018.

If you have any queries, please feel free to contact Horiana Irwin-Easthope at horianairwin@gmail.com

Te Mana o te Wai

Te Kahu o te Taiao

Te Mana o te Wai

Te Kahu o te Taiao

- The ISP was established to address issues under the National Objective Framework regarding determining the matauranga measurements that could be used.
- This group has been supported to continue this work and to also address science related matters in general as a working group.
- We know have 12 members of this group from experts nominated by their Iwi.

Te Mana o te Wai

Te Kahu o te Taiao



Te Mana o te Wai

Korero

Te Mana o te Wai

Open Meeting

To	Raglan Community Board
From	Bob MacLeod Chair, Raglan Community Board
Date	30 October 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Chairperson's Report

I. EXECUTIVE SUMMARY

Once again I need to acknowledge our board members and our Councillor, Lisa Thomson for all the work they do in the community.

- I.1 **Onsite Meetings** – Waikato District Council- Raglan Parks and Reserves Manager, Rangitahi Update and site visit.
- I.2 **Informal Meetings**- Board Workshop preparation, RN strategy briefing, Raglan Camp Capital Plan, LTP LIST preparation, RN strategy briefing, Town Hall Committee
- I.3 **Community participation** – Workshop on the Circular economy model for Raglan, UNWTO Presentation from Chris Ryan Waikato University - provided feedback on the visitor and local tourism survey, Waste water education pop up in the main street with Cr Thompson, and a Stall at the Market Day with Raglan Naturally
- I.4 **Council delegated role** – Raglan Kopua Holiday Park Board of Management: Raglan Coastal Reserves Advisory Committee:
- I.5 **Council Committee** – attended
 - I.5.1 Infrastructure Committee, Approval of the Raglan Names, Playground Strategy 2017, and Natural Parks Reserve Management Plan Draft
 - I.5.2 Strategy & Finance Committee, Community Engagement Update, movement in the discretionary Fund, Youth engagement update, Non Financial Performance,
- I.6 **Council workshops** – participated in the Long Term Plan briefings
- I.7 **Community engagement** – Attended Arts Council AGM, RVFB AGM, and Coastguard AGM, and participated with the RN clean up group every Monday.

2. RECOMMENDATION

THAT the report from the Chair, Raglan Community Board be received.

Open Meeting

To	Raglan Community board
From	Tim Harty Service Delivery Manager
Date	27 October 2017
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Exclusion of the Public

I. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable the Raglan Community Board to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the **General Manager Service Delivery** be received;

AND THAT the public be excluded from the meeting to enable the Raglan Community Board to deliberate and make decisions on the following items of business:

REPORTS

Raglan Kopua Holiday Park – Chairperson’s Annual Report | July 2016 – 30 June 2017

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)

Section 48(1)(3)(d)