



POKENO COMMUNITY COMMITTEE MONTHLY MEETING

TUESDAY 12 DECEMBER 2017 – 7.00PM

Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno

AGENDA

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Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	4 December 2017
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Pokeno Community Committee meeting held on Tuesday 14 November 2017.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 14 November 2017 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

PCC Minutes



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 14 November 2017, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Doug Rowe,
Tricia Graham, Lance Straker
Janet McRobbie, Wayne Rodgers.

Council Staff in Attendance: Sue O’Gorman

Councillors in Attendance Mayor Allan Sanson, Cr J Church

Guests Attending: Colin Botica (Pokeno Land Consortium) Lisa Jack (Harrison Grierson) Blair Johnson (Principal Pokeno School) Cindy Young (Chair Board of Trustees) Jenny Hayman, Daring Embling (Waikato Regional Council) Cr Lisa Thompson, Ian Garside, Teresa Hancock (Wastewater Overflow Education Program)

Apologies and leave of absence: Apologies were received Kris Hines, Charles Hackett, Todd Miller, and Rick Odom

Moved that the apologies be accepted: Helen Clotworthy
Seconded: Tricia Graham

1 DISCLOSURE OF INTEREST

There was no disclosure of interest

2 CONFIRMATION OF THE STATUS OF THE AGENDA

This was confirmed

Moved Helen Clotworthy Seconded Doug Rowe **carried**

3 CONFIRMATION OF PREVIOUS MINUTES meeting held 10th October 2017

Moved that the minutes be accepted: Helen Clotworthy
Seconded: Janet Mc Robbie
Carried

4 MATTERS ARISING FROM THE MINUTES

Blair Johnstone, Principal, and Cindy Young, Chair of the Board of Trustees of Pokeno School attended the meeting in response to the concern some members of the committee had felt about the school's Ero Report. In response they said that the school's Ero Report was mixed stressing some areas which were excellent and others which needed improvement. In parts the report was contradictory. The school has put in place an action plan and are working through this to implement these improvements. Both Blair and Cindy said that they had an open door policy and that they were happy to be contacted by people with concerns.

5. WASTEWATER OVERFLOW CIP EDUCATION PROGRAM UPDATE

Ian Garside spoke to the challenges of an aging system. It is not possible to stop all blockages but a high proportion of them could be stopped with care of what is flushed into the system or put down the sink. To this an extensive education system (the 3Ps) is in place in Raglan and a spirited presentation of this was given by Lisa. We were asked where Pokeno sees itself being involved and it was felt that notices in the Public Toilets (in many languages) and an education pack for the school would be appropriate.

6. POKENO LAND CONSORTIUM

This was a follow up to the workshop at the Totoro Reserve and the results were presented by Lisa. What people wanted most were a BBQ area, areas for teenagers, exercise stations, more toddler facilities and an area for Iwi and community art.

A plan was presented which included a BBQ area, a half basketball court, a challenging adventure playground, more Toddler facilities, a covered area and walkways taking advantage of the Totoras. Work is continuing with Iwi to create a gateway and a palisade. The name that has been suggested is Tiahunga. The plan was well received by the meeting and Colin said that as soon as Council approval was given it could go ahead.

Colin now spoke on the Village Concept Plan. There was a need for the town centre to get off the ground. The land in the centre has multiple owners and it was necessary to get them to see advantages before real progress could be made. The establishment of a Supermarket was considered to be vital. Key meetings are to be held in the next few weeks with significant land owners and Colin has been collecting information for presentation.

7 JOINT COMMUNITY BOARD AND COMMITTEES DECEMBER MEETING

This is to be held in Ngaruawahia on 19th December 2017 at 6pm. The committee are encouraged to attend.

8 WAIKATO REGIONAL COUNCIL BIOSECURITY PROGRAM

Darling Embling of the Waikato Regional Council outlined the Regional Council's Biosecurity Programme with respect to both plant and animal pests. There is a need to prioritise where the money is spent. At the present time the emphasis is on areas of high biodiversity. The time line is 2.5 years and a new plan will come into effect in 2020. Our opportunities for input are first in August when a discussion document is available a few months later the draft plan will be available this is a crucial time when formal submissions will be called for.

9 POKENO WORKS AND ISSUES: STATUS OF ITEMS NOVEMBER 2017

It was moved that this be taken as read.

Moved Helen Clotworthy **Seconded** Doug Rowe **carried**

10 YEAR TO DATE SERVICE REQUESTS

Moved that this be taken as read

Moved Helen Clotworthy **Seconded** Tricia Graham

11 POKENO COMMUNITY COMMITTEE SCHEDULE

Animal Control and a presentation from the Tuakau Lions to be added to the February 2018 schedule

10 COUNCILLOR'S REPORT

Cnr Jacque Church reported that

*There is a District plan Road Show on 16th Nov from 2pm to 7pm in the Pokeno Hall

*Submissions are being called for Zone Change 21 – Graham Block

*Speed Change Bylaw – hearing 20th November

It was moved that this be accepted

Moved Helen Clotworthy **Seconded** Tricia Graham **carried**

11 COMMITTEE REPORTS

Community Patrol reported that there had been one house break in and one car break in

12 AGENDA ITEMS FOR NEXT MEETING

This to be a Christmas celebration

CLOSURE

As there was no further business the meeting was declared closed at 9.30pm

The next meeting of the Pokeno Community Committee will be held on 13th December at 7.00pm in the Pokeno Hall

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	26 October 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference #	GOV0516 /
Report Title	Pokeno CBD Concept Plan Update

1. EXECUTIVE SUMMARY

Staff will be in attendance to provide an update on the Pokeno CBD Concept Plan.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Pokeno Community Committee
From	Sue O’Gorman General Manager Customer Support
Date	3 November 2017
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Works & Issues: Status of Items November 2017

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received.

3. ATTACHMENTS

Pokeno Works & Issues: Status of Items November 2017

**POKENO COMMUNITY COMMITTEE
ISSUES REGISTER – 2017**

Issue	Area	Action	Comments
Sport Waikato / Counties Manukau Sport	Community Committee	Parks & Facilities team to set up a meeting with Sport Waikato & Counties Manukau Sport.	<p>JULY: Michelle Hollands, Sport Waikato General Manager Regional Leadership is arranging with Counties Manukau Sport to attend the September Committee meeting.</p> <p>SEPTEMBER: Michelle Hollands, Sports Waikato and Counties Manukau Sport will now attend the October Committee meeting.</p> <p>OCTOBER: COMPLETED</p>
Helenslee Road Footpath	Service Delivery	<p>Can we get the Helenslee Road footpath connected to the school? This is currently a Health & Safety issue for the children.</p> <p>The committee understood the footpath was already in the 2017 budget and was supposed to have been connected in the Sept-March season.</p>	<p>JUNE: The Committee have made application to Council via the unfunded projects list (attached). This will be considered at the Strategy & Finance Committee meeting on 28 June. The footpath priority list is also in the process of review.</p> <p>JULY: The proposal on the agenda last month has been included on Council's unfunded projects list. This means that it will be considered by Waikato District Community Wellbeing Trust.</p> <p>AUGUST: The footpath programme for 2017/18 is currently under development. This footpath is being considered as part of this review.</p> <p>SEPTEMBER: The footpath programme for 2017/18 is currently under development. This footpath is being considered as part of this review. An application to the Wellbeing Trust will also be made.</p> <p>OCTOBER: Roding is organising a workshop with Councillors for late in October. Staff will present our forward works programme for 2017/18 for consideration and approval by the Councillors. Helenslee Road footpath</p>

Issue	Area	Action	Comments
			<p>proposals will be part of those discussions but has yet to be confirmed as part of the 2017/18 programme. Other Long Term Plan options for footpaths will also be discussed at the workshop.</p> <p>NOVEMBER: Councillors workshop is scheduled for 7 November 2017. This section of footpath is on the proposed schedule and will be considered through the upcoming LTP.</p>
Rubbish / Recycling Bins in Main Street	Service Delivery	Can Pokeno have a rubbish bin outside the toilets? Is it possible to get recycling bins next to the main rubbish bins in Main Street?	<p>AUGUST: Yes – will be addressed as part of the redevelopment of the toilet block.</p> <p>SEPTEMBER: A rubbish bin is being incorporated into the Toilet Project.</p> <p>OCTOBER: A preliminary scope of works is underway for the proposed toilets in Pokeno and is expected to be completed by mid-December. Once that work has been completed staff will be in a position to provide an update to the Community Committee on a timeline.</p> <p>NOVEMBER: A compactor bin is proposed for the site. Staff are working with contractors and suppliers to have the bin installed outside the existing toilets before mid-December. Consideration has also been given around locating the bin so it does not interfere with the proposed toilet project.</p>
Main Street	Roading	Main Street, can the road surface (pot holes / repair work) be checked as it's pretty rough.	<p>AUGUST: The current repairs are only temporary in nature to hold the pavement until permanent repairs can be completed in more suitable weather conditions. It is anticipated that this will be undertaken by the end of September 2017. In the meantime, Waikato District Alliance staff will continue to monitor the performance of the temporary repairs.</p>

Issue	Area	Action	Comments
			<p>SEPTEMBER: The road surface condition is acknowledged. The Alliance are wanting to progress some work. However, the planning of this will have regard to development in the Main Street. To be discussed as part of the Village Concept Plan.</p> <p>OCTOBER: Due to uncertainty surrounding the timings of the market square and supermarket projects, short term holding repairs are in the process of being programmed and at this stage are planned to occur in November. As it is likely that the form and function of Great South Road will change in the medium term, full rehabilitation of the pavement and any required associated improvements, will be coordinated as part of the wider central village project.</p> <p>NOVEMBER: A letter drop and consultation with the motel and other business owners and residents, for the section to be reconstructed is currently underway. Planned timing of the pavement works is currently the second week of November (weather dependent).</p>
Village Concept Plan	Strategy & Support		<p>OCTOBER: Staff have started making contact with key property owners and stakeholders regarding their individual aspirations. The intention is to summarise some of this thinking, together with initial aspirations from stakeholders such as the District Health Board, before it is shared with the community via the Community Committee. It is thought that between three to four property owners, including Council, there is a basis to move forward. This is a workstream now, getting focused attention. We will report to you further next month.</p> <p>NOVEMBER: Staff are currently working on the mapping</p>

Issue	Area	Action	Comments
			of Pokeno and overlaying known projects. Key meetings to be held in the next few weeks with significant land owners in the CBD.
Walkway slipping	Service Delivery		NOVEMBER: Paul Heta is logging a service request for this issue.
Sports & Recreation Plan	Service Delivery		NOVEMBER: Staff are meeting with Sport Waikato on 29 November, and will keep update the committee at the next meeting.

Open Meeting

To	Pokeno Community Committee
From	Sue O’Gorman General Manager Customer Support
Date	1 December 2017
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	LTP Update

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an update to the Committee on the LTP.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Pokeno Community Committee
From	Sue O’Gorman General Manager Customer Support
Date	1 December 2017
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Pokeno Community Committee Schedule

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an updated Pokeno Community Committee Schedule to discuss and populate.

It is intended that the Committee will develop a schedule as a guide for Council support and community information and engagement.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

Draft Pokeno Community Committee Schedule

**POKENO COMMUNITY COMMITTEE
SCHEDULE**

January 2017	February 2017	March 2017	
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan (Tony Whittaker) 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan ▪ Queens Redoubt Trust Presentation (Ian Barton and Dr Neville Ritchie) 	
	February 2017 – Planning Meeting 23 February		
	<ul style="list-style-type: none"> ▪ “Drop in” session planning 		
	February 2017 – Council Workshop 15 February		
	<ul style="list-style-type: none"> ▪ Waikato District Council Annual Community Board / Community Committee Workshop 		
	February 2017 –Workshop 28 February		
	<ul style="list-style-type: none"> ▪ Pokeno Community Plan 		
April 2017	May 2017	June 2017	
<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ Annual Plan (Tony Whittaker) 	<ul style="list-style-type: none"> ▪ New Zealand Police ▪ North Waikato Integrated Growth Management (Vishal Ramduny) ▪ Wastewater Education Campaign (Kay Whittle) 	<ul style="list-style-type: none"> ▪ Sports Park and Market Square Development Update (Jacki Remihana) 	
	May 2017 – Drop-in Session 02 May		June 2017 – Workshop 22 June
	<ul style="list-style-type: none"> ▪ Annual Plan 2017/2018 Consultation 		<ul style="list-style-type: none"> ▪ Process for engaging with the community on reserves Workshop

July 2017	August 2017	September 2017
<ul style="list-style-type: none"> ▪ Process for engaging with the community on Market Square (Jacki Remihana) 	<ul style="list-style-type: none"> ▪ Waikato Regional Council - Rates (Mike Garrett, Chief Financial Officer WRC) 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium – Feedback on neighbourhood park open day (Colin Botica) ▪ North Waikato Public Transport Review (Waikato Regional Council)
		September 2017 – Community Day 10 September
		<ul style="list-style-type: none"> ▪ Totara Reserve Community Day
October 2017	November 2017	December 2017
<ul style="list-style-type: none"> ▪ Overview of Sports and Recreation (Michelle Hollands, Sport Waikato and Counties Manukau Sport representative) ▪ LTP (Sue O’Gorman) ▪ Pokeno Resident Group Report 	<ul style="list-style-type: none"> ▪ Waikato Regional Council – Biosecurity Programme (Darion Embling & Councillor Stu Husband) ▪ Pokeno Land Consortium (Colin Botica) ▪ Pokeno School Board of Trustees (Helen to invite Chair) ▪ LTP update (Sue O’Gorman) 	<ul style="list-style-type: none"> ▪ Christmas Party
	November 2017 - Proposed District Plan Roadshow	
	23 November, Pokeno Hall 2-7pm	
		<ul style="list-style-type: none"> ▪ Pokeno Pride day ▪ Friday Feast ▪ Community Parade Mar/Apr

January 2018	February 2018	March 2018
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan? (Tony Whittaker) ▪ Animal Control Engagement (Megan May) ▪ Lions Club ▪ LTP Update (Sue O’Gorman) 	
April 2018	May 2018	June 2018
	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪

Open Meeting

To	Pokeno Community Committee
From	Sue O’Gorman General Manager Customer Support
Date	1 December 2017
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Councillor’s Reports

1. EXECUTIVE SUMMARY

The purpose of this report is for Pokeno’s local Councillors to provide an update to the Committee on relevant issues.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Pokeno Community Committee
From	Sue O’Gorman General Manager Customer Support
Date	1 December 2017
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Committee Reports

1. EXECUTIVE SUMMARY

The purpose of this report is for members of the Pokeno Community Committee to provide updates on relevant issues.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received.

3. ATTACHMENTS

n/a