



**POKENO COMMUNITY COMMITTEE
MONTHLY MEETING**

**Tuesday, 08 August 2017 – 7.00pm
Pokeno Community Hall, Cnr Great South Road and Market Street**

AGENDA

1. Apologies
2. Confirmation of Status of Agenda
3. Disclosure of Interest
4. Confirmation of Minutes 11 July 2017
5. Matters arising from the minutes
6. Waikato Regional Council Rates Presentation
7. Waikato District Council Rates 2017-18
8. Pokeno Works & Issues
9. Draft Community Committee Schedule
10. Councillors
11. Next Meeting's Agenda Items
12. General

Council Staff in attendance: Tony Whittaker



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 11 July 2017, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Doug Rowe, Ric Odom, Janet McRobbie, Wayne Rodgers

Guests in Attendance: Tony Whittaker (Waikato District Council)
Jacki Remihana (Waikato District Council)

Councillors in Attendance: Cr J Church

Community Members Attending: Community Members were present

1. APOLOGIES

Apologies were received from Lance Straker, Cr S Henderson.

Moved: Helen Clotworthy
Seconded: Ric Odom
Carried

2. DISCLOSURES OF INTEREST

Helen disclosed that she has an interest in an item to be discussed, in that she is the Treasurer of the Pokeno Hall Committee. This relates to an item to be discussed concerning Waikato District Council stormwater charges.

3. CONFIRMATION OF THE STATUS OF THE AGENDA

Proposed that two items be added to the agenda:

- Waikato District Council stormwater charges relating to the Pokeno Hall; and

- An application being made for a clean fill dump on Bluff Road.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

4. CONFIRMATION OF PREVIOUS MINUTES

THAT the minutes of the meeting held on 22 June 2017 be confirmed as a true and correct record of that meeting.

Moved: Helen Clotworthy

Seconded: Janet McRobbie

Carried

5. MATTERS ARISING FROM THE MINUTES

Doug asked about progress on replacing the rubbish bin by the toilets and was advised that this will be addressed later in the meeting.

Tony advised that the minutes of Committee meetings are now on the Council website and the intention is also place them on the Pokeno website.

6. PROCESS FOR ENGAGING WITH THE COMMUNITY ON MARKET SQUARE

Tony introduced Jackie Remihana. Jackie referred to the options for Market Square that were produced in 2014 and reminded the meeting that Option 2 was the preferred option of Council and the committee/ratepayers at the time. Jackie explained what will be involved in the Engagement Plan which will lead in to the Project Plan.

It was agreed to have an Open Day where Pokeno residents can provide input. The final date for this is yet to be determined noting the Totara Park Open Day is scheduled for 10 September.

The process for how the final decision will be developed generated positive discussion. Jackie pointed out that there are often challenges in planning and managing shared spaces – particularly in relation to truck movement through the area. There was a suggestion put that a north bound on-ramp to SH1 be constructed at the south end of Pokeno.

For the Open Day, Jackie will produce a large scale map of the proposed roading plan.

Cr Church asked if the Hall was a heritage site (it is not).

It was also suggested that more discussion is needed on the future needs of the hall and its relationship to the Market Square. Janet noted that the hall is well utilised.

Jackie undertook to have the Engagement Plan and Project Plan in outline available before the next Committee meeting.

THAT the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

7. POKENO WORKS & ISSUES

Tony confirmed that representatives of Sport Waikato will attend the September Committee meeting and that representatives from Waikato Regional Council will attend the August meeting.

In regard to the Helenslee Road footpath, it has been supported and an application will made for funding.

It was agreed to ask Colin Botica to be present at the September meeting, rather than the August meeting.

In relation to the rubbish bin by the toilets, Tony indicated that it was the view of Council staff that this was not an issue. This was challenged and Tony agreed to again raise it with staff. It was pointed out that there was a bin in the area but this was not replaced after being removed when work on clearing trees was carried out.

That the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy

Seconded: Wayne Rodgers

Carried

8. POKENO COMMUNITY COMMITTEE SCHEDULE

Colin Botica moved from August to September.

It was suggested that a reminder of the meetings be placed on the Pokeno Facebook page with a notice on where the agenda and previous minutes can be found.

Helen raised an item concerning the hall. A bill was received from Council for rates and stormwater charges along with an indication that the amount would be deducted from the grant. Helen contended that as the hall is a community facility, owned by Council, these charges shouldn't be incurred by the community.

An issue was also raised concerning a consent application to use an area on Bluff Road as a clean fill dump site, with the associated heavy truck and trailer movements. This generated

considerable discussion, especially as it appeared the applicants were seeking a non-notified consent.

Tony pointed out that as the residents on Bluff Road had not given consent, Council would follow due process.

That the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

9. COUNCILLORS REPORT

Cr Church is following up on concerns regarding use of a paper road on Deans Road.

A consent application for a clean fill dump on Ridge Road was approved by Council.

It was suggested the Committee make an application for funding the costs associated with Community Committee work and projects.

Need to follow up with Lance on the progress and final costs of the Pokeno website.

In response to a question as to what triggers a Community Committee moving to a Community Board, Tony explained the current guidelines and process. While a population of around 5,000 is a guide for warranting a Community Board, it is up to the community to decide.

That the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

10. NEXT MEETINGS AGENDA ITEMS

Waikato Regional Council representatives will attend.

11. GENERAL BUSINESS

Doug advised that the Tiny Library is going well with people taking (though not always replacing) books.

Some cars are being broken in to in Pokeno and the Community Patrol is considering introducing random day time patrols.

It was pointed out that the road by the south on ramp to SH1 is in need of repair and re-sealing. Tony indicated it will be re-sealed but is not currently a priority though repair work will be done. Those attending were reminded of how to make a works request or notify Council of issues via their 0800 number and website.

There was discussion on how new business can be encouraged to open in Pokeno. It was noted that the building of the supermarket will also involve the building of a number of retail shops and once the supermarket is established, other retail is likely to follow.

In response to a question regarding a train service, Helen advised that a train service to Pokeno is not planned for the immediate future but a bus service from Te Kauwhata to Pukekohe via Pokeno may be established.

CLOSURE

Helen Clotworthy thanked the visitors for their attendance and their contribution. There being no further business, the meeting was declared closed at 8.43pm.

The next meeting of the Pokeno Community Committee will be held on 08 August 2017 at 7.00pm in the Pokeno Hall.

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	01 August 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Waikato Regional Council Rates Presentation

1. EXECUTIVE SUMMARY

Waikato Regional Council Chief Financial Officer, Mike Garrett will be in attendance to give a presentation on what Waikato Regional Council rates are applied too.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	01 August 2017
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Waikato District Council Rates 2017/18

I. EXECUTIVE SUMMARY

Council adopted the 2017/18 rates at their meeting on 28 June 2017. This followed an Annual Plan consultation process where waste water options were presented to those rate payers who receive a reticulated waste water service. This resulted in the targeted rate for waste water in Pokeno increasing from \$733.91 to \$896.62 (see Council's Annual Plan details on the following link <https://www.waikatodistrict.govt.nz/your-council/plans-policies-and-bylaws/plans/annual-plan>). In addition to this increase, other rate increases as contemplated in the Long Term Plan have an effect on the annual rate charges. These are shown below, including the General Rate increase of 2.75%.

The following is an example property based on a capital value of \$540,000 which has reticulated water, waste water, a refuse collection and access to the local community centre. Note the charges do not include water by metre charges.

Description	2017	2016
Pokeno Community Centre	23.00	23.00
General Rate	1,321.92	1,286.55
Uniform Annual General Charge (UAGC)	454.49	442.33
District Wide Urban Stormwater	164.00	0.00
District Wide Water Supply – North Waikato	213.83	207.60
District Wide Wastewater	896.62	733.91
Rural Solid Waste Collection	131.15	127.83
	3,205.01	2,821.22

Also attached is some information which was included in the Annual Plan document for the information of the Committee.

2. RECOMMENDATION

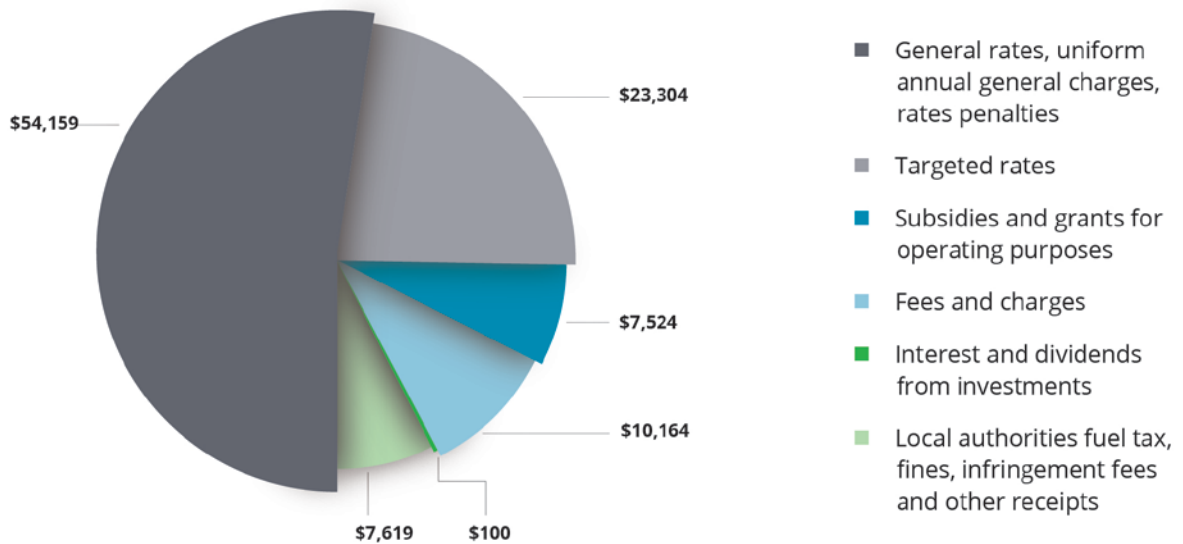
THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

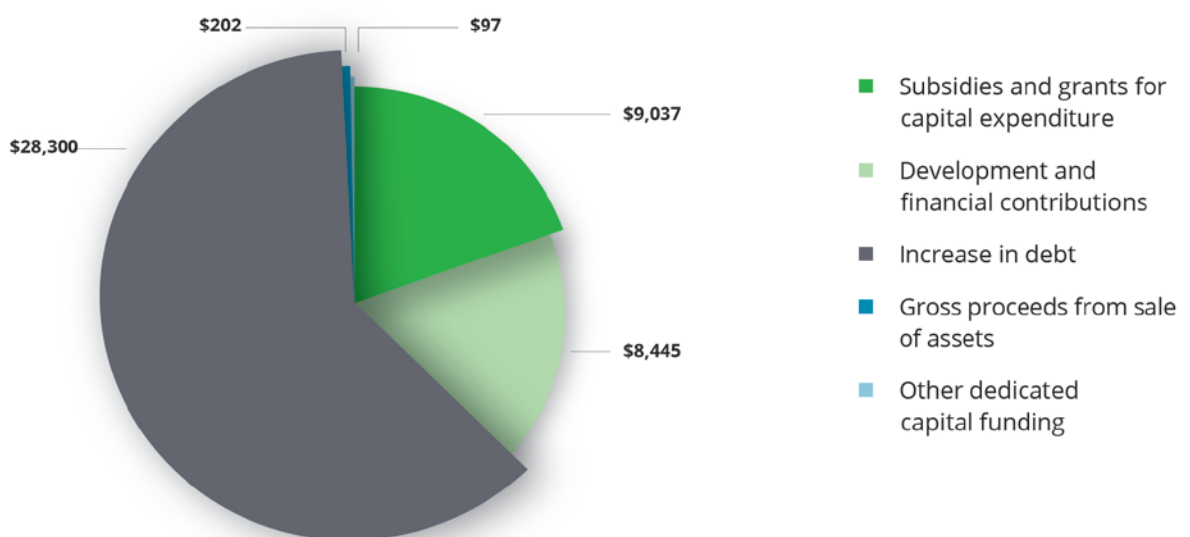
Information from the Annual Plan 2017/18 document

WHERE DO YOUR RATES GO?

HOW IS OUR OPERATIONAL EXPENDITURE FUNDED? (NZ \$'000):



HOW IS OUR CAPITAL EXPENDITURE FUNDED? (NZ \$'000):



HOW WE WILL SPEND EVERY \$1 WE RECEIVE IN GENERAL RATES

 **ANIMAL CONTROL**
1.9 CENTS

ENVIRONMENTAL HEALTH
1.9 CENTS 

RESOURCE MANAGEMENT
9.5 CENTS 

AREA OFFICES AND OTHER PROPERTIES
 **10.2 CENTS**

 **GRANTS AND DONATIONS/ COMMUNITY LIASON**
1.4 CENTS

ROADING **36.4 CENTS**


COMMUNITY AND SAFETY
 **0.4 CENTS**

LIBRARIES
3.7 CENTS 

SOLID WASTE MANAGEMENT* **1.2 CENTS**


CORPORATE AND COUNCIL LEADERSHIP
10.7 CENTS

PARKS AND RESERVES
21.8 CENTS 

STORM WATER* **0.1 CENTS**


 **WASTE WATER*** **0.4 CENTS**



WATER SUPPLY* **0.4 CENTS** 

*The bulk of our spending on these services will come from targeted rates on properties that benefit from the services.

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	01 August 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Works & Issues: Status of Items August 2017

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Pokeno Works & Issues: Status of Items August 2017

Issue	Area	Action	Comments
Pokeno Hall	Parks & Reserves	Is this a heritage building?	AUGUST: Dr Ann McEwan from Heritage Consultancy Services was engaged to evaluate Waikato District Council's heritage buildings as part of the District Plan Review. The Pokeno Hall was considered by Dr Ann McEwan but was not recommended for scheduling by Waikato District Council.
Bluff Road Consent Application	Consents	Committee concerned that this is a non-notified application.	AUGUST: The joint district council and regional council application is currently on hold for a number of further information requirements including a traffic report by an independent consultant traffic engineer which has been commissioned by Council which we are waiting for the final results of. Council has not made any decisions around notification and affected parties. Once all the required further information has been provided, a decision will be made by Council in regards to properties affected by the proposal and a notification decision.
Stormwater Connection, Pokeno Hall	Waters	Queried why the Hall has received a bill for \$5,200 for connection of the stormwater.	AUGUST: This was an administrative error. It has now been addressed and the amount has been returned to the Hall Committee.
Rates, Pokeno Hall	Rates	Queried why have they been invoiced \$2,700?	AUGUST: The Hall Committee has always been invoiced for the rates. We do note however that payments haven't been received since 2015. Going forward Council will from an administrative perspective deduct the rates from payment of the targeted rate income to the Hall Committee. Council are investigating the arrears.
Market Square	Strategy & Support	Development Approach.	AUGUST: A discussion will be held at the meeting regarding this development in the context of the overall Pokeno Concept Plan for the town centre.
Speed Limit Bylaw	Strategy & Support	Is Dean Road included?	AUGUST: Yes – so Community should provide feedback. Consultation period starts 01 September and closes 02 October. A report will be included in the September Community Committee agenda.

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	01 August 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Community Committee Schedule

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an updated Pokeno Community Committee Schedule to discuss and populate.

It is intended that the Committee will develop a schedule as a guide for Council support and community information and engagement.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Draft Pokeno Community Committee Schedule

**POKENO COMMUNITY COMMITTEE
SCHEDULE**

January 2017	February 2017	March 2017
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan (Tony Whittaker) 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan ▪ Queens Redoubt Trust Presentation (Ian Barton and Dr Neville Ritchie)
	February 2017 – Planning Meeting 23 February	
	<ul style="list-style-type: none"> ▪ “Drop in” session planning 	
	February 2017 – Council Workshop 15 February	
	<ul style="list-style-type: none"> ▪ Waikato District Council Annual Community Board / Community Committee Workshop 	
	February 2017 –Workshop 28 February	
	<ul style="list-style-type: none"> ▪ Pokeno Community Plan 	
April 2017	May 2017	June 2017
<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ Annual Plan (Tony Whittaker) 	<ul style="list-style-type: none"> ▪ New Zealand Police ▪ North Waikato Integrated Growth Management (Vishal Ramduny) ▪ Wastewater Education Campaign (Kay Whittle) 	<ul style="list-style-type: none"> ▪ Sports Park and Market Square Development Update (Jacki Remihana)
	May 2017 – Drop-in Session 02 May	June 2017 – Workshop 22 June
	<ul style="list-style-type: none"> ▪ Annual Plan 2017/2018 Consultation 	<ul style="list-style-type: none"> ▪ Process for engaging with the community on reserves Workshop
July 2017	August 2017	September 2017
<ul style="list-style-type: none"> ▪ Process for engaging with the community on Market Square (Jacki Remihana) 	<ul style="list-style-type: none"> ▪ Waikato Regional Council - Rates (Mike Garrett, Chief Financial Officer WRC) 	<ul style="list-style-type: none"> ▪ Overview of Sports and Recreation (Michelle Hollands, Sport Waikato and Counties Manukau Sport representative) ▪ Pokeno Land Consortium (Colin Botica)
		September 2017 – Community Day 10 September
		<ul style="list-style-type: none"> ▪ Totara Reserve Community Day

October 2017	November 2017	December 2017
<ul style="list-style-type: none"> ▪ ▪ ▪ 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ 	<ul style="list-style-type: none"> ▪ ▪ ▪
January 201		
<ul style="list-style-type: none"> ▪ NO MEETING 		

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	01 August 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
DWS Document Set #	GOV0516
Report Title	Councillor's Report

1. EXECUTIVE SUMMARY

The purpose of this report is for Pokeno's local Councillors to provide an update to the Committee on relevant issues.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL