



**POKENO COMMUNITY COMMITTEE
MONTHLY MEETING**

**Tuesday, 14 March 2017 – 7.00pm
Pokeno Community Hall, Cnr Great South Road and Market Street**

AGENDA

1. Apologies
2. Confirmation of Status of Agenda
3. Disclosure of Interest
4. Confirmation of Minutes 14 February 2017
5. Matters arising from the minutes
6. Queens Redoubt Trust Presentation – Ian Barton and Dr Neville Ritchie
7. Pokeno Community Plan
8. Pokeno Works & Issues
9. Draft Community Committee Schedule
10. Councillors
11. Next Meeting's Agenda Items
12. General



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 14 February 2017, commencing at 7.30pm.

Committee Members Present: Helen Clotworthy, Doug Rowe, Todd Miller, Tricia Graham, Lance Straker, Janet McRobbie

Guests in Attendance: Tony Whittaker WDC
Andrew Beyer

Councillors in Attendance: Cr S Henderson

Community Members Attending: Community Members attended.

1. APOLOGIES

Apologies were received from Cr J Church, Kris Hines, Ric Odom, Charles Hackett

2. DISCLOSURES OF INTEREST

There was no disclosure of interest.

3. CONFIRMATION OF THE STATUS OF THE AGENDA

The following item to be added to General Business: a presentation to be given by Andrew Beyer concerning a proposed social “drop in” time for members of the community.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

4. CONFIRMATION OF PREVIOUS MINUTES

THAT the minutes of the meeting held on 13 December 2016 be confirmed as a true and correct record of that meeting.

AND THAT that the Chair End of Year Report 2016 be accepted.

Moved: Helen Clotworthy

Seconded: Doug Rowe

Carried

5. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

6. POKENO COMMUNITY PLAN

Tony showed us examples of other Community Plans and stressed that we needed to develop such a document, that this should be refreshed regularly and it must be relevant to the community. A work shop was held in October 2016 to find from the community what their priorities were. This was followed by a committee meeting to identify the 10 most important items. This gives us something to build on and it was agreed that we meet on **Tuesday 28th February** at 7pm to flesh out these ideas. Tony pointed out that it was very important that we be as specific as possible for action to occur.

Discussion followed on the state of the main street, in particular the rubbish situation. It is important the service requests be used. Tony pointed out there was a problem in the main street because of the large number of owners. The supermarket is to be the flag ship project and negotiation with Progressive Enterprises regarding consents etc is nearly at an end.

The web site is up and running but there is clearly a need for lots more information to be included.

THAT the report from the General Manager Strategy & Support be received.

Moved: Tricia Graham

Seconded: Doug Rowe

Carried

7. POKENO STREET LIGHTING OCLYTE INVESTIGATION

Information was presented regarding the lighting in Pokeno and pointed out that the current standards are not strong enough to attach banners to.

THAT the report from the Acting Chief Executive be received.

Moved: Helen Clotworthy
Seconded: Tricia Graham
Carried

8. POKENO WORKS & ISSUES

The report of the General Manager Strategy & Support was presented showing issues that have arisen since the last meeting.

That the report from the General Manager Strategy & Support be received.

Moved: Helen Clotworthy
Seconded: Doug Rowe
Carried

9. POKENO COMMUNITY COMMITTEE SCHEDULE

It was agreed that the following be added to the Draft Community Schedule:

- March: Community Plan
- April: Annual Plan
- June: Possibly have someone from the Regional Council.

Discussion followed regarding possible events. These included:

- Breast Cancer Breakfast
- Hospice
- Friday hamburger Night
- Annual Xmas Floats and party

That the report from the General Manager Strategy & Support be received.

Moved: Tricia Graham
Seconded: Doug Rowe
Carried

10. COUNCILLORS REPORT

Cr S Henderson

Pointed out that the Ridge Rd Quarry had been granted further consents. Lance Straker said that the dust was becoming a real problem. They have constraints that they need to comply with.

Cr J Church

Although unable to attend, Cr Church provided a report highlighting the following:

- Graffiti Volunteers Christine Harvey had offered a place to store paint etc.
- Water Infrastructure. There are big issues regarding this which are under discussion. Need to make submissions to the Annual Plan as there could be expensive implications regarding rates.
- Recycling Centre at Tuakau. The opening of this is delayed.
- Free Dog Run Area. Fencing and gates have been installed.
- Road naming more names would soon be required.

That the report from the General Manager Strategy & Support be received.

Moved: Tricia Graham

Seconded: Doug Rowe

Carried

11. NEXT MEETINGS AGENDA ITEMS

Pokeno Community Plan.

12. GENERAL BUSINESS

Presentation by Andrew Beyer

Andrew, who is the Priest in Charge at the local Anglican church, had been approached by the Chair of the Committee to consider what could be done to provide something for members of the community who were lonely or felt they needed something more to fill their time. He has talked to a number of people who see this as a need and the suggestion is that a 'pop in' time at the hall be established. How this develops depends on the wishes of that group. An initial planning meeting to be held on Thursday, 23rd February at 10.30 at the café. Doug Rowe has offered to assist Andrew.

Community Patrol Group

This is going well with patrols on Friday, Saturday and Sunday evenings. This is to be extended to another week night.

Little Library

This is being well used.

Defibrillator

Todd Miller reported on the two possibilities. There will be an expense of \$400 to \$600 and it was suggested that this could be covered by a sausage sizzle.

Meeting Times

The meeting time to be changed to 7pm.

CLOSURE

Helen Clotworthy thanked the visitors for their attendance and their contribution. There being no further business, the meeting was declared closed at 9.15pm.

The next meeting of the Pokeno Community Committee will be held on 14 March 2017 at 7.00pm in the Pokeno Hall.

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	03 March 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Queens Redoubt Trust Presentation

1. EXECUTIVE SUMMARY

The Chairman and Secretary of the Queens Redoubt Trust (“the Trust”) will be in attendance to give a presentation on the long term aims and objectives of the Trust.

The Trust believes that the new Visitor Centre, for which displays are currently being made, will be a major asset to the town. Pokeno owes its origin to Queen’s Redoubt which was the alternative name for the village in the 1860’s. The Trust’s objective is to tell the story, not only of the invasion of the Waikato – launched from Queen’s Redoubt and its consequences, but also of the whole land war period in as engaging, educative and informative way as possible. The Trust’s intent is that the visitor centre will attract passing NZ and overseas tourists as well as those interested in studying this neglected period of our country’s history. The Trust are building up a library and collection of archives concentrating on the Land Wars and upon the history of Pokeno after the Redoubt closed.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	03 March 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Pokeno Community Plan

1. EXECUTIVE SUMMARY

The purpose of this report is for the Community Committee to further progress discussion on community priorities with the purpose of developing a community plan.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

- Minutes of 15 November 2016 – Top Ten Priorities
- Pokeno Community Committee Priority Projects Template



POKENO COMMUNITY COMMITTEE

Meeting held 15/11/16 to discuss top ten ideas for Pokeno resulting from recent workshop

Apologies: Wayne Rodgers, Lance Straker

The members present considered the following ideas the most important.

1 Toilets

An upgrade of the toilet block. That there should be consistent opening time, it was reported that at times it wasn't open at 9.30am

2 Public Transport to Pukekohe and Auckland

Although trains were considered to be the ideal solution it was realised that this may be a long time coming. An interim solution was proposed that there should be regular transport to coincide with the trains in Pukekohe – this could be a shuttle bus that left every hour to coincide with the arrival and departure of every second train. It would serve also as a shopping bus to Pukekohe.

3 Sports and Recreation

The need for open spaces in the area. What is happening? Where are they? How are they being developed?

4 Emergency Services

The need for a location for fire, ambulance and Civil Defence in Pokeno.

5 Footpaths

These need to be developed for safer walking around Pokeno.

6 Ford Street

The closure of Ford Street so it is no longer a short cut for trucks. It was suggested that an open space for our community be developed to replace the proposed loss of the berm along Pokeno Road which will occur with the proposed new overbridge and road exit into Pokeno Road from the Hitchen Block.

7 Development of a theme for Pokeno

8 Market Square

What is the time line for this development? The road, the square, the monument, the planting?

9 Getting the trucks out of the main road

10 I Site

This would be to link Pokeno to New Zealand's growing tourism industry.

(Name of town/village) Community Plan 2016-2026

(Insert community logo if available)

Name of community	e.g. Pokeno
Ownership	e.g. Pokeno Community Committee

<p>Objective(s) of this plan</p> <p><i>State what this plan is seeking to achieve.</i></p>	
<p>Community snapshot (status quo)</p> <p><i>State a few facts about the community e.g. demographics, growth, key attractions etc. (some of this information can be provided by council on request)</i></p>	
<p>Key issues/problems</p> <p><i>What are the key issues faced by the community that this plan is seeking to address?</i></p>	
<p>Key stakeholders</p> <p><i>Who are the key stakeholders in the community that have been/will be engaged in developing and implementing this plan.</i></p>	

Key Actions ranked in order of priority (to be used to inform Council's Long Term Plan 2018-2028)

Action	Estimated cost	Funding source	Responsibility	By when

Note: It is the responsibility of the community board or committee to report on implementation. It is suggested that this be done on a two-monthly basis at the board or committee meeting.

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	03 March 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Works & Issues: Status of Items March 2017

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Pokeno Works & Issues: Status of Items March 2017

**POKENO COMMUNITY COMMITTEE
ISSUES REGISTER – 2017**

Issue	Area	Action	Comments
Compacting Rubbish Bins	Service Delivery	Please consider a sensible distribution of rubbish bins around the town area e.g. by truck stop and the hall – not all by the shops. Getting really scruffy.	A total of 4 compaction bins have been installed, resulting in 2400ltrs of capacity. Two either side of the truck stop (supermarket and café) and 2 adjacent to the ice cream shops. This is four times the previous bin capacity for the commercial area. In addition a wheelie bin is also available for use by the toilets, signage has been erected directing everyone to the bins. Alliance will continue to monitor the effectiveness of these assets.
www.pokenocommunity.nz	Strategy & Support	Provide placemaking photos and forward works programme for website.	Placemaking photos emailed to Lance Straker 03 March 2017. Please note that Council have a Placemaking page on their website, which the Committee may wish to contribute to over time. https://www.waikatodistrict.govt.nz/services-facilities/community-development/placemaking Forward works links emailed to Lance Straker 21 February 2017.
Draft Community Committee Schedule	Strategy & Support	Add: Community Plan in March, and Annual Plan in April.	Completed.
Wastewater Connections	Strategy & Support	For your information.	Council has approved Stage II to proceed with the reticulated waste water in the village. This will compliment the already installed network within the main street. The connection charge is approximately \$28,700 in the 2016/17 year. A 50% subsidy (reduction) in this amount is available if residents connect during the construction period. An availability charge of approximately \$450 per annum will be charged to those households not connected.

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	03 March 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Pokeno Community Committee Schedule

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an updated Pokeno Community Committee Schedule to discuss and populate.

It is intended that the Committee will develop a schedule as a guide for Council support and community information and engagement.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Draft Pokeno Community Committee Schedule

**POKENO COMMUNITY COMMITTEE
SCHEDULE**

	May 2016 – Extraordinary Meeting 23 May 2016	June 2016
	<ul style="list-style-type: none"> ▪ Less Waste Saves More 	<ul style="list-style-type: none"> ▪ Placemaking (Lianne van den Bemd/ Betty Connolly)
July 2016	August 2016	September 2016
<ul style="list-style-type: none"> ▪ Review of Public Transport Services in North Waikato ▪ Chris Clarke, Vincent Kuo, Waikato Regional Council ▪ Roading ▪ Chris Clarke, Waikato District Alliance Staff ▪ Road Naming Chris Clarke 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan (David Totman/Jenni Vernon) ▪ Pokeno Structure Plan (Jane McCartney) ▪ Town Square (Jane McCartney) 	<ul style="list-style-type: none"> ▪ Economic Development Update (Clive Morgan) ▪ Facilities / Sports Park (Andrew Corkill)
July 2016 – Workshop 19 July 2016	August 2016 – Workshop 09 August 2016	
<ul style="list-style-type: none"> ▪ Road Naming Workshop 	<ul style="list-style-type: none"> ▪ Placemaking 	
October 2016	November 2016	December 2016
<ul style="list-style-type: none"> ▪ Pokeno Community Committee Priority Projects (Melissa Russo) ▪ Youth Engagement (Shannon Kelly) 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ Pokeno Community Committee Priority Projects Brainstorm (Melissa Russo) 	<ul style="list-style-type: none"> ▪ Pokeno Community Committee Priority Projects Completion ▪ Year in Review ▪ Year-end celebration
October 2016 – Workshop 28 October 2016	November 2016 – Workshop 15 November	
<ul style="list-style-type: none"> ▪ “Growth of Pokeno” Community Drop in Meeting 	<ul style="list-style-type: none"> ▪ Pokeno Community Committee Priority Projects – Discuss top ten Priorities 	

January 2017	February 2017	March 2017
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan (Tony Whittaker) 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan ▪ Queens Redoubt Trust Presentation (Ian Barton and Dr Neville Ritchie)
	February 2017 – Planning Meeting 23 February	
	<ul style="list-style-type: none"> ▪ “Drop in” session planning 	
	February 2017 – Council Workshop 15 February	
	<ul style="list-style-type: none"> ▪ Waikato District Council Annual Community Board / Community Committee Workshop 	
	February 2017 –Workshop 28 February	
	<ul style="list-style-type: none"> ▪ Pokeno Community Plan 	
April 2017	May 2017	June 2017
<ul style="list-style-type: none"> ▪ Annual Plan (Tony Whittaker) ▪ ▪ 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ 	<ul style="list-style-type: none"> ▪ Waikato Regional Council ▪
July 2017	August 2017	September 2017
<ul style="list-style-type: none"> ▪ ▪ ▪ 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ ▪ 	<ul style="list-style-type: none"> ▪ ▪ ▪
October 2017	November 2017	December 2017
<ul style="list-style-type: none"> ▪ ▪ ▪ 	<ul style="list-style-type: none"> ▪ Pokeno Land Consortium (Colin Botica) ▪ 	<ul style="list-style-type: none"> ▪ ▪ ▪
January 201		
<ul style="list-style-type: none"> ▪ NO MEETING 		

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	03 March 2017
Prepared by	Sharlene Jenkins PA General Manager Strategy & Support
Chief Executive Approved	Y
DWS Document Set #	GOV0516
Report Title	Councillor's Report

1. EXECUTIVE SUMMARY

The purpose of this report is for Pokeno's local Councillors to provide an update to the Committee on relevant issues.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

NIL