

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 5 FEBRUARY 2018** commencing at **7.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Monday 4 December 2017 2

**5. REPORTS**

5.1	Public Forum	Verbal
5.2	Discretionary Fund Report to 23 January 2018	6
5.3	Onewhero-Tuakau Works & Issues Report: Status of Items February 2018	8
5.4	Year to Date Service Request Report	13
5.5	North Waikato Sports and Recreation Study	23
5.6	Proposed Works Programme and Timeline for the Tuakau Town Centre Maintenance	25
5.7	Port Waikato Community Hub	29
5.8	Tuakau Library Update	Verbal
5.9	Long Term Plan Update	Verbal
5.10	Chairperson's Report	Verbal
5.11	Councillors' and Community Board Members' Report	Verbal

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**CHIEF EXECUTIVE**

Agenda 2018\OTCB\180205 OTCB OP

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### **Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	5 December 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0502
<b>Report Title</b>	Receipt of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 4 December 2017.

### **2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 4 December 2017 be confirmed as a true and correct record of that meeting.**

### **3. ATTACHMENTS**

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OTCB minutes 4 December 2017

**MINUTES** of a meeting of the Onewhero-Tuakau Community Board held in the Port Waikato Community Hall, 3 Oceanview Road, Port Waikato on **MONDAY 4 DECEMBER 2017** commencing at **7.00pm**.

**Present:**

Mr S Jackson (Chairperson)  
 Ms C Conroy [*from 7.08pm*]  
 Mr L Petersen  
 Mr V Reeve  
 Mrs B Watson

**Attending:**

Mrs S O’Gorman (General Manager Customer Support)  
 Mrs LM Wainwright (Committee Secretary)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr Reeve/Mr Petersen)**

**THAT** an apology be received from Mr Cameron, Cr Church and Cr Main.

**CARRIED on the voices**

**OTCBI712/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Petersen/Mrs Watson)**

**THAT** the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 4 December 2017 be confirmed and all items therein be considered in open meeting.

**CARRIED on the voices**

**OTCBI712/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr Petersen/Mrs Watson)**

**THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 6 November 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**OTCBI712/03**

## **REPORTS**

Public Forum  
Agenda Item 5.1

No members of the public were present.

Ms Conroy entered the meeting at 7.08pm following the above item.

Discretionary Fund Report to 20 November 2017  
Agenda Item 5.2

The report was received [*OTCBI712/02 refers*] and discussion was held.

**Resolved: (Mr Petersen/Ms Conroy)**

**THAT the Board approves the amount of \$100.00 to be spent from the chairman's discretionary fund towards the cost of hosting "The People of Tuakau Meet & Greet" meeting to be held on Wednesday 6 December 2017, 5.30pm at Chez Bean, Tuakau;**

**AND THAT the Board purchase an ANZAC music CD at a cost of \$15.00 out of the funds allocated for ANZAC Day (Res. No. OTCBI612/06 refers).**

**CARRIED on the voices**

**OTCBI712/04**

Works & Issues Report - December  
Agenda Item 5.3

The report was received [*OTCBI712/02 refers*] and discussion was held.

The General Manager Customer Support gave a verbal presentation and answered questions of the Board.



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**Open Meeting**

<b>To</b>	Onewhero- Tuakau Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	23 January 2018
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514 / 1886661
<b>Report Title</b>	Discretionary Fund Report to 23 January 2018

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 23 January 2018.

**2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

**3. ATTACHMENTS**

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Discretionary Fund Report to 23 January 2018

## ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2017/2018

	GL	1.215.1704
<b>2017/18 Annual Plan</b>		28,878.00
<b>2016/17 Carry forward</b>		28,515.44
<b>Total Funding</b>		<u><u>57,393.44</u></u>
<b>EXPENDITURE:</b>		
15-Sep-17	Glen Murray Community Equestrian Centre - towards cost of defibrillator	750.00
04-Oct-17	Nikau Café - Community Board Meeting 2/10/17	149.13
01-Nov-17	Te Kohanga Community Hall Inc - water tank installation	2,149.50
16-Nov-17	Uenuku Hawira - kauri slab for carving to be placed at the entrance to Tuakau	1,500.00
16-Nov-17	Lions Club of Tuakau Inc - towards Tuakau Community Christmas Parade	1,000.00
18-Nov-17	Sunset Beach Lifeguard Service Inc - lifeguard programme over the summer of 2017/2018	2,000.00
20-Nov-17	Tuakau Youth Sport Trust - design/consultation fees to build a new skate park in Tuakau	8,308.67
20-Nov-17	Tuakau & Districts Development Association - cost of upgrading the website	1,500.00
05-Dec-17	Port Waikato Community Hall - hall hire	135.00
<b>Total Expenditure</b>		<u>17,492.30</u>
<b>Total Income</b>		-
<b>Net Expenditure</b>		17,492.30
<b>Net Funding (Excluding commitments)</b>		<u><u>39,901.14</u></u>
<b>COMMITMENTS:</b>		
01-Jul-15	Allocated amount to the Chair to purchase misc. items (balance from 30/6/2015)	301.81
	Less : Expenses	19.48
		<u>282.33</u>
01-Sep-14	Contribution towards placemaking project (OTCB1409/06/2)	6,000.00
	Less : Expenses	1,500.00
		<u>4,500.00</u>
05-Dec-16	Anzac Day 2017 commitments (OTCB1612/06)	1,500.00
	Less : Expenses	873.82
		<u>626.18</u>
06-Mar-17	Port Waikato Yacht & Motor Boat Club - 6 new life jackets (OTCB1703/07)	614.00
06-Nov-17	Te Kohanga School - maintenance of school pool for community use (OTCB1711/12)	399.10
06-Nov-17	Onewhero Area School - purchasing 15 traditionally made piu piu costumes (OTCB1711/13)	2,200.00
06-Nov-17	Onewhero Area School - purchasing of school chemicals for community use of school pool (OTCB1711/14)	500.00
<b>TOTAL COMMITMENTS</b>		<u>9,121.61</u>
<b>NET FUNDING REMAINING (Including commitments) as of 23 January 2018</b>		<u><u>30,779.53</u></u>

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Prepared By</b>	Evonne Miller PA General Manager Customer Support
<b>Date</b>	25 January 2018
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514
<b>Report Title</b>	Onewhero-Tuakau Works & Issues Report: Status of Items February 2018

**1. EXECUTIVE SUMMARY**

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To update the Board on issues arising from the previous meeting.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

**3. ATTACHMENTS**

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Issues Report - Status of Item Raised at Previous Meeting

## Issues Report - Status of Item Raised at Previous Meeting

Date	Issue	Assign to	Response
1.	<b>Positioning of new toilets in Tuakau</b>	Service Delivery/ Jacki R.	<p><b><u>August</u></b> Options for siting of new toilets in Tuakau are being prepared and once completed will be distributed to the Board for discussion.</p> <p><b><u>September</u></b> Minor repairs to the George Street toilets will be undertaken within the next few months as staff continue to work through appropriate placement of new toilets for Tuakau. There is a study being undertaken on northern Council facilities, which talks to a possible new library and Council office of which new public toilets could be accommodated - the study is not yet complete with any outcome being included in the LTP. The proposed repairs will extend the life of the current toilet facility.</p> <p><b><u>October</u></b> Project is in the initial planning phase with a scope of works currently being developed. Time lines are not yet available. The Community Board will be updated with work schedules as they become available.</p> <p><b><u>November</u></b> No updates at this stage.</p> <p><b><u>February 2018</u></b> There are 2 options Option 1: to buy the land the current toilets are on under the Public Works Act – fair market value, good faith negotiations. Option 2: Purchase vacant land across the road for the longer term but potentially no money for that.</p>
2.	<b>BMX Track at the Onewhero Domain</b>	Service Delivery/ Grant S.	<p><b><u>August</u></b> A site meeting has been undertake with John Mitchell from the Onewhero Reserves Committee group and James Muir who is a local volunteer and has experience in earthworks construction. James is going to provide a concept plan and relevant specifications of the size and layout of a track. A potential location within the Domain has been identified.</p>

Date	Issue	Assign to	Response
			<p><b><u>September</u></b> Staff are waiting to receive the concept plan from the Onewhero Domain Board. As soon as staff have received the concept plan, confirmation on timelines can be provided to the Board.</p> <p><b><u>October</u></b> Have their been any updated from the Onewhero Domain Board?</p> <ul style="list-style-type: none"> <li>• Not as yet.</li> </ul> <p><b><u>November</u></b> There is no further update at this stage. Staff have not received any further information from the Onewhero Domain Board.</p> <p><b><u>February 2018</u></b> Staff have reviewed BMX proposal and are in the process of responding to the Onewhero Domain Board.</p>
3.	<p><b>Welcome to Tuakau sign on Council land at corner of George and Liverpool Streets.</b></p> <p><b>Shaun Jackson, advised the artist (Nuku?) is commencing work after Christmas</b></p>	Shaun Jackson	<p><b><u>August</u></b> Council have received the required paperwork from the Taukau Placemaking group. Council's Placemaking Team are now working through the consent process.</p> <p><b><u>September</u></b> Good progress is being made to gain permission for the long term use of the land for carpark usage and installation of new signage. The OTCB Deputy Chair has been kept up to date as the project has progressed by Council's Placemaking Team.</p> <p><b><u>October</u></b> Staff are awaiting an indication from Counties Power about connecting lighting to the street lighting network. Staff are also seeking final permissions to proceed with the proposal. Staff will updates Community Board with further information when it is available.</p> <p><b><u>November</u></b> Counties Power contacted staff to work through the process of connecting lighting to the street lighting network. Staff have referred this onto Shaun Jackson from the Placemaking Group to work directly with Counties Power.</p> <p><b><u>February 2018</u></b> Updates please</p>

Date	Issue	Assign to	Response
4.	<b>Request for safety assessment at Harrisville School by WDC road safety person.</b>	Service Delivery/ Gareth B	<p><b><u>August</u></b> This request has been passed on to Council's Road Safety Engineer.</p> <p><b><u>September</u></b> The Roding Safety Engineer has met with the School Principal and the issue is under investigation. A site inspection (vehicle observations, speed checks and pedestrian counts) is planned for 19/9/2017, followed by a meeting with the school board.</p> <p><b><u>October</u></b> Road Safety Engineer has completed investigation and found speed outside the school to be elevated, ad-hoc parking on the road corridor from parents, lack of "visibile presence" of the school to road users. Road Safety Engineer has made a first stage list of improvements to manage speed near the school and bring awareness of school activity to the road user, these include relocation of school zone signage, reduction in curve advisory speed adjacent to school, improved road marking within the "school zone" including red pavement threshold markings at each end. Further investigation of on-site parking is to be considered at another stage as it will require consultation with the school board for on-site parking improvements and education to parents when collecting children.</p> <p><b><u>November</u></b> With Alliance Designers and construction programming.</p> <p>Initial Design in progress. Programming to be agreed with Gareth Bellamy, Roding Safety Engineer after review of Design.</p> <p><b><u>February 2018</u></b> Design will be complete in January.</p>
5. 11/10/17	Highway 22 on the north side of the microwave station there is slip on the north side of the road which has dropped significantly ion the last 2 days. Only 1 cone, no signs, very dangerous as the road is so narrow.	Service Delivery	<p><b><u>October</u></b> Service request RDG01157/18 - Temporary Traffic Management to be installed on October 26<sup>th</sup>. The underslip repair will be programmed this week with an anticipated date of completion before mid-December.</p> <p><b><u>November</u></b> The slip is still being monitored. Additional Traffic Management measures have been taken to ensure public safety.</p>

Date	Issue	Assign to	Response
			<p>At this stage for the pavement fix, still on-track for completion mid- December, weather permitting.</p> <p><b>CLOSED</b></p>
6. 6/11/2017	Tuakau George Street maintenance, cleaning and weeding – concern that service levels are not being met, e.g. long grass, weeds. A service request has been raised (by Shaun Jackson), PRK0549/18, but nothing seem anything to have been done.	Service Delivery/ Parks, Reserves & Facilities	<p>Weedspraying is complete.</p> <p>Normal maintenance including street steam cleaning is programmed every 6 months.</p>
7. 06/11/2017	Dominion Road & Ryders Rd road names were taken down when street lighting was being completed. Shaun Jackson has these in his garage for security reasons. Shaun raised a service request to have them put back up - RDG01198/18, update please?	Service Delivery - Alliance	The Dominion Road sign installation has been scheduled and wil be installed by 9 February 2018.
8. 04/12/2017	<p>Les Batkin reserve waste management</p> <p>There does not appear to be suffient bins, can we please check how many bins and how often they are emptied? Suggestion from board potentially need increase in collection over summer.</p>	Service Delivery	<p>Three bins are located within the reserve and are emptied four times per week dutring the summer months and twice durint the winter months.</p> <p>City Care monitors the amount (tonnage) of rubbish removed from the park bins and informs staff of issues. Staff will further investigate whether increased emptying is required over the summer months.</p>
9.NEW 17/01/2018	Youth Centre	Service Delivery	The Youth Centre is looking for more space and was wondering about covering in the verandah. Discussion is required around the Lightbody Reserve – use of current facilities, is ther an option to sell some of the property and to use the money to upgrade the facilities etc.

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	24 January 2018
<b>Prepared by</b>	Sharlene Jenkins PA to General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0514 / 1887222
<b>Report Title</b>	Year to Date Service Request Report

**1. EXECUTIVE SUMMARY**

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To update the Board on the Year to Date Service Request Report to 31 December 2017.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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Year to Date Service Request Report for Onewhero-Tuakau Community Board

# Service Request Time Frames By Ward for <sup>14</sup>

ONEWHEREO

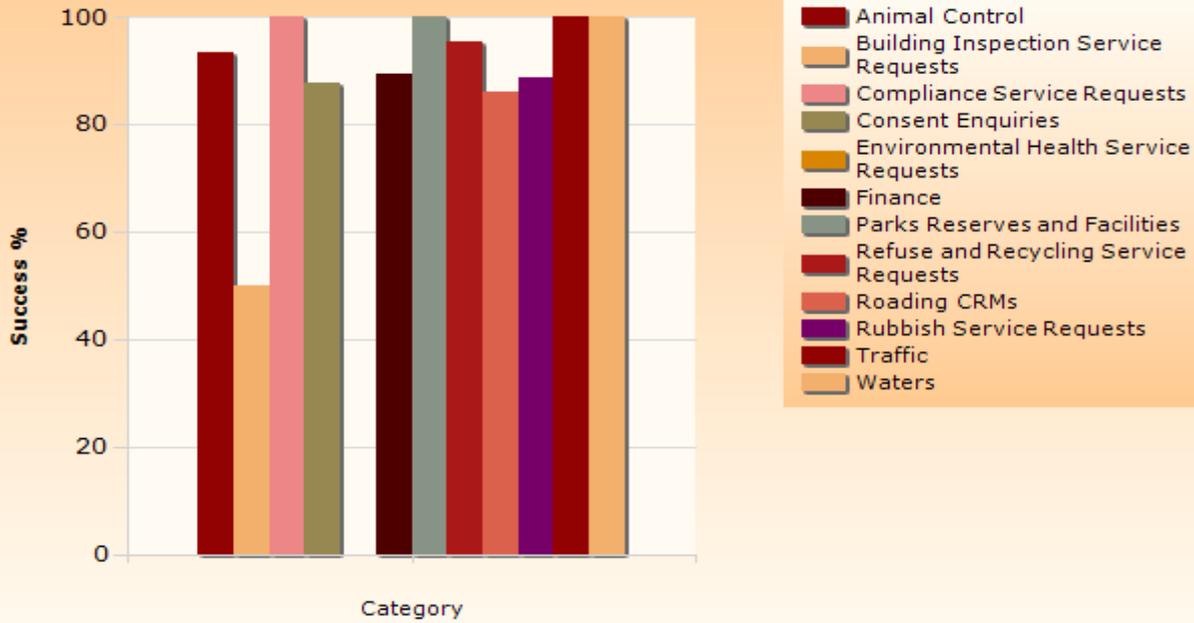


Date Range: 01/10/2017 to 31/12/2017

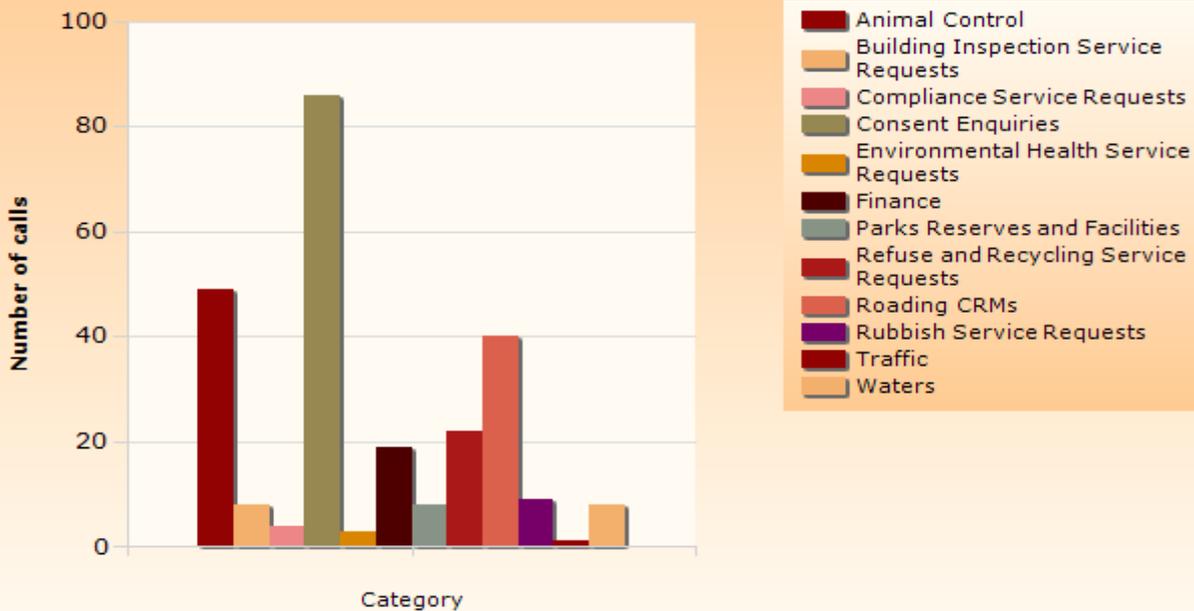
The success rate excludes Open Calls as outcome is not yet known.

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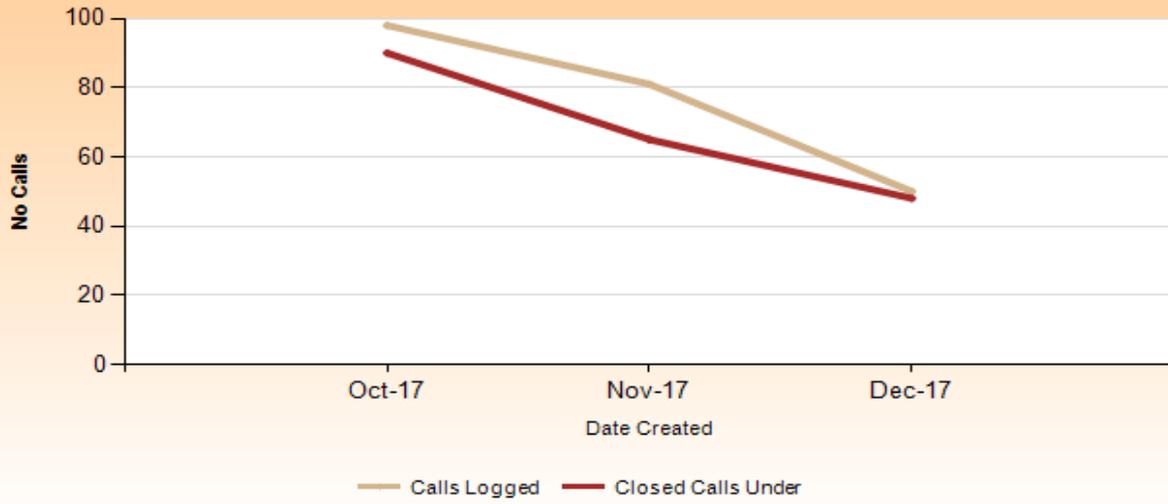
## Call Completion % Success by Type



## Number of Calls logged by Type



### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month



			Open		Closed		
<b>Closed Calls</b> are those calls logged during the time period that are now closed.	<b>Open Calls</b> are all the calls open for the ward and may have been logged at any time.	<b>Number of Calls</b>	<b>Open Calls Over</b>	<b>Open Calls Under</b>	<b>Closed Calls Over</b>	<b>Closed Calls Under</b>	<b>Success Rate</b>
<b>Animal Control</b>							
	<b>Summary</b>	<b>49</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>42</b>	<b>93.33%</b>
	Animal Charges	12				12	100.00%
	Dog / Cat Trap Required	2		2			NaN
	Dog Property Visit	6			1	5	83.33%
	Dog Straying - Current	10	1		1	8	88.89%
	Dog Straying - Historic	1			1		0.00%
	Dog Surrender	1				1	100.00%
	Dog/Animal Missing	8				8	100.00%
	Dogs Aggression - Current	1	1				NaN
	Dogs Aggression - Historic	2				2	100.00%
	Dogs Barking Nuisance	2				2	100.00%
	Livestock Trespassing - Current	4				4	100.00%
<b>Building Inspection Service Requests</b>							
	<b>Summary</b>	<b>8</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>50.00%</b>
	Building Inspection Service Requests	8	1	1	3	3	50.00%
<b>Compliance Service Requests</b>							
	<b>Summary</b>	<b>4</b>	<b>2</b>			<b>2</b>	<b>100.00%</b>
	Compliance - Unauthorised Activity	4	2			2	100.00%
<b>Consent Enquiries</b>							
	<b>Summary</b>	<b>86</b>		<b>4</b>	<b>10</b>	<b>72</b>	<b>87.80%</b>
	Onsite Services	7				7	100.00%
	Planning Process	14		2	1	11	91.67%
	Property Information Request	24				24	100.00%
	Rural Rapid Number assignment & purchase of plates	3		1		2	100.00%
	Zoning and District Plan Enquiries	38		1	9	28	75.68%
<b>Environmental Health Service Requests</b>							
	<b>Summary</b>	<b>3</b>		<b>1</b>	<b>2</b>		<b>0.00%</b>
	Environmental Health Complaint	2		1	1		0.00%
	Noise complaints straight to contractor	1			1		0.00%
<b>Finance</b>							
	<b>Summary</b>	<b>19</b>			<b>2</b>	<b>17</b>	<b>89.47%</b>
	Rates query	19			2	17	89.47%
<b>Parks Reserves and Facilities</b>							
	<b>Summary</b>	<b>8</b>				<b>8</b>	<b>100.00%</b>
	Parks & Reserves - Council owned land	2				2	100.00%
	Parks & Reserves - Reserve Issues	5				5	100.00%
	Parks & Reserves-Council owned buildings on reserv	1				1	100.00%

<b>Refuse and Recycling Service Requests</b>	<b>Summary</b>	<b>22</b>			<b>1</b>	<b>21</b>	<b>95.45%</b>	
	Recycling Not Collected	7				7	100.00%	
	Refuse - Non-Collection	7				7	100.00%	
	Refuse & Recycling Contractor Complaints	2			1	1	50.00%	
	Refuse & Recycling Enquiries	6				6	100.00%	
<b>Roading CRMs</b>	<b>Summary</b>	<b>40</b>		<b>11</b>	<b>4</b>	<b>25</b>	<b>86.21%</b>	
	Emergency Events - 1 Hr Response	1				1	100.00%	
	New Vehicle Entrance Request	2				2	100.00%	
	Passenger Transport (incl Bus Shelters)	1		1			NaN	
	Road Culvert Maintenance	7		2		5	100.00%	
	Road Safety Issue Enquiries	2				2	100.00%	
	Roading Work Assessment Required - OnSite 5WD	16		5	4	7	63.64%	
	Routine Roding Work Direct to Contractor 5WD Comp	1				1	100.00%	
	Street Light Maintenance	3		2		1	100.00%	
	Urgent Roding Work 4Hr Response	3				3	100.00%	
	Vegetation Maintenance	4		1		3	100.00%	
	<b>Rubbish Service Requests</b>	<b>Summary</b>	<b>9</b>			<b>1</b>	<b>8</b>	<b>88.89%</b>
Abandoned Vehicle		4				4	100.00%	
Illegal Rubbish Dumping		5			1	4	80.00%	
<b>Traffic</b>	<b>Summary</b>	<b>1</b>				<b>1</b>	<b>100.00%</b>	
	Traffic lights - Maintenance	1				1	100.00%	
<b>Waters</b>	<b>Summary</b>	<b>8</b>	<b>1</b>	<b>3</b>		<b>4</b>	<b>100.00%</b>	
	3 Waters Enquiry	1	1				NaN	
	Drinking Water Final Meter Read	1				1	100.00%	
	Drinking Water minor leak	1				1	100.00%	
	Fix Water Toby	1				1	100.00%	
	New Drinking Storm Waste water connections	1				1	100.00%	
	Stormwater Open Drains	1		1			NaN	
	Stormwater Property Flooding	2		2			NaN	
<b>Total</b>		<b>257</b>	<b>6</b>	<b>22</b>	<b>26</b>	<b>203</b>	<b>88.65%</b>	

# Service Request Time Frames By Ward for <sup>18</sup>

TUAKAU

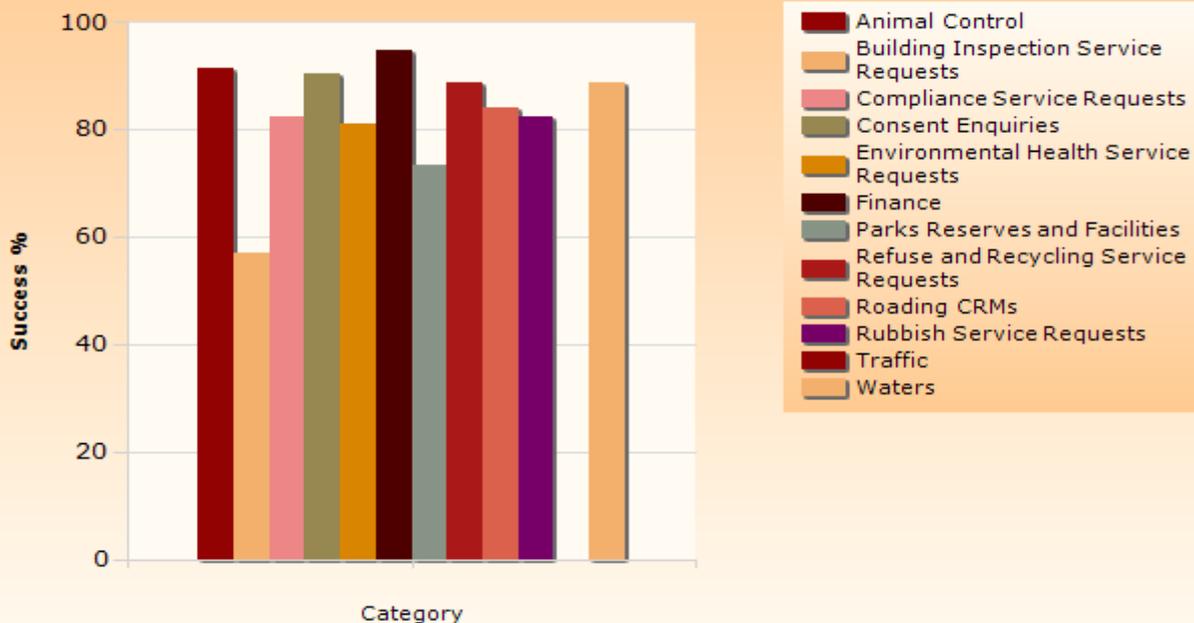


Date Range: 01/10/2017 to 31/12/2017

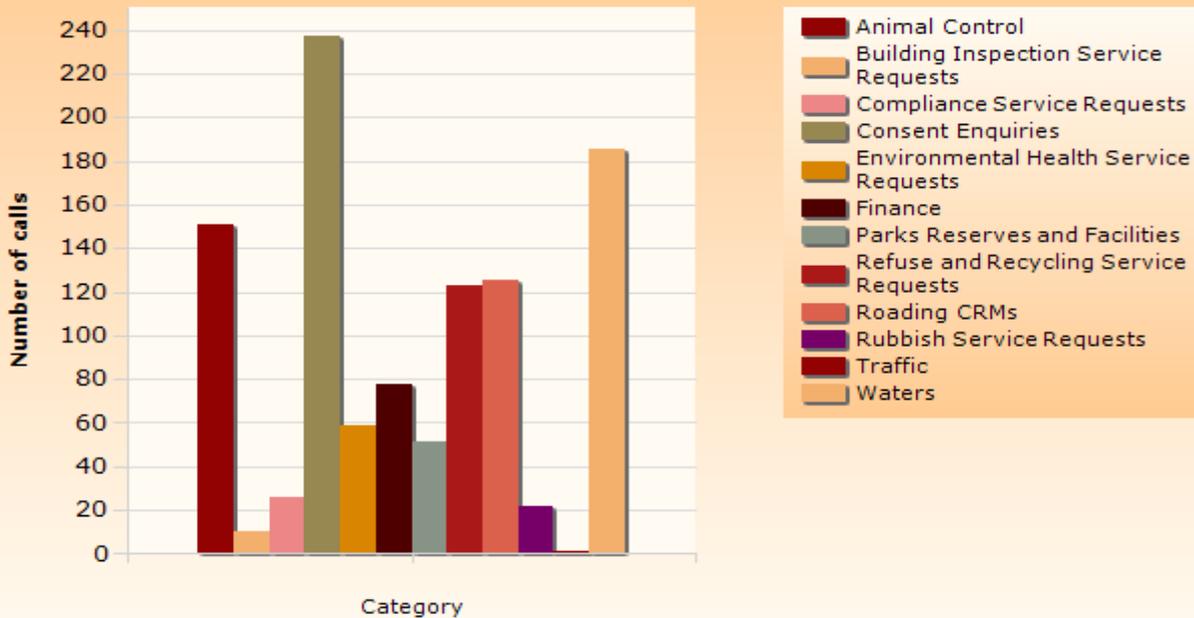
The success rate excludes Open Calls as outcome is not yet known.

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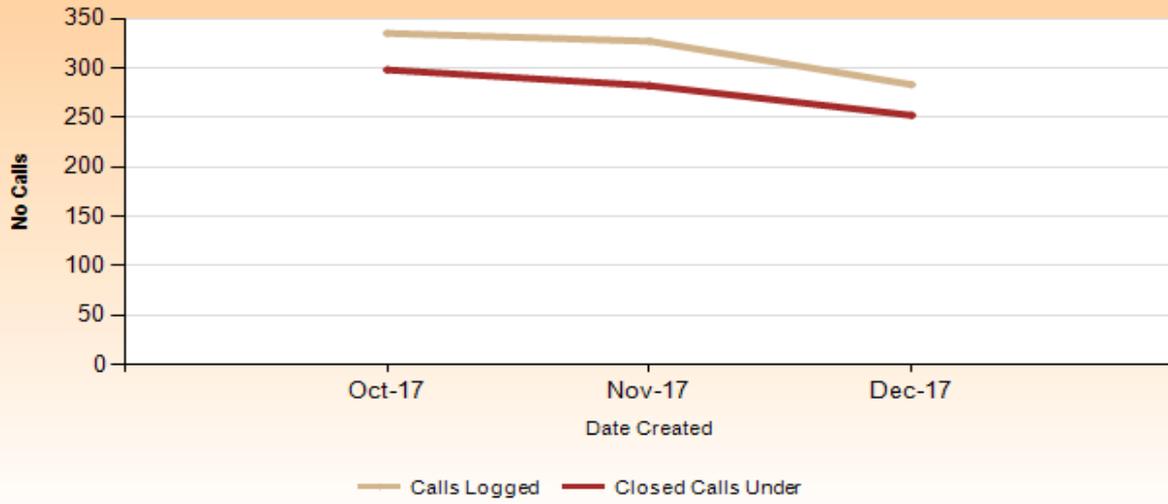
## Call Completion % Success by Type



## Number of Calls logged by Type



### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month



			Open		Closed		
<b>Closed Calls</b> are those calls logged during the time period that are now closed.	<b>Open Calls</b> are all the calls open for the ward and may have been logged at any time.	<b>Number of Calls</b>	<b>Open Calls Over</b>	<b>Open Calls Under</b>	<b>Closed Calls Over</b>	<b>Closed Calls Under</b>	<b>Success Rate</b>
<b>Animal Control</b>							
	<b>Summary</b>	<b>151</b>	<b>3</b>	<b>7</b>	<b>12</b>	<b>129</b>	<b>91.49%</b>
	Animal Charges	24				24	100.00%
	Dog / Cat Trap Required	1		1			NaN
	Dog Property Visit	17		2	2	13	86.67%
	Dog Straying - Current	32	1		7	24	77.42%
	Dog Straying - Historic	7				7	100.00%
	Dog Surrender	5				5	100.00%
	Dog Welfare - Immediate threat to life	1			1		0.00%
	Dog Welfare - Not immediate threat to life	5				5	100.00%
	Dog/Animal Missing	17				17	100.00%
	Dogs Aggression - Current	9	1		2	6	75.00%
	Dogs Aggression - Historic	2				2	100.00%
	Dogs Barking Nuisance	21		4		17	100.00%
	Livestock Trespassing - Current	7	1			6	100.00%
	Livestock Trespassing - Historic	3				3	100.00%
<b>Building Inspection Service Requests</b>							
	<b>Summary</b>	<b>10</b>		<b>3</b>	<b>3</b>	<b>4</b>	<b>57.14%</b>
	Building Inspection Service Requests	10		3	3	4	57.14%
<b>Compliance Service Requests</b>							
	<b>Summary</b>	<b>26</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>14</b>	<b>82.35%</b>
	Compliance - Animal By Law	2				2	100.00%
	Compliance - Unauthorised Activity	21	3	6		12	100.00%
	Compliance - Urban Fire Hazard (Dry conds only)	3			3		0.00%
<b>Consent Enquiries</b>							
	<b>Summary</b>	<b>237</b>	<b>1</b>	<b>4</b>	<b>22</b>	<b>210</b>	<b>90.52%</b>
	Land Hazard Enquiries	1				1	100.00%
	Onsite Services	3				3	100.00%
	Planning Process	43		2	6	35	85.37%
	Property Information Request	74			1	73	98.65%
	Rural Rapid Number assignment & purchase of plates	2				2	100.00%
	Zoning and District Plan Enquiries	114	1	2	15	96	86.49%
<b>Environmental Health Service Requests</b>							
	<b>Summary</b>	<b>59</b>	<b>1</b>	<b>5</b>	<b>10</b>	<b>43</b>	<b>81.13%</b>
	Environmental Health Complaint	13	1	3	8	1	11.11%
	Noise Complaint - Environmental Health	2		2			NaN
	Noise complaints straight to contractor	44			2	42	95.45%
<b>Finance</b>							
	<b>Summary</b>	<b>78</b>		<b>2</b>	<b>4</b>	<b>72</b>	<b>94.74%</b>
	Rates query	78		2	4	72	94.74%

<b>Parks Reserves and Facilities</b>	<b>Summary</b>	<b>51</b>	<b>1</b>	<b>5</b>	<b>12</b>	<b>33</b>	<b>73.33%</b>	
	Parks & Reserves - Buildings	15			11	4	26.67%	
	Parks & Reserves - Cemetery Complaints (not mowing)	1				1	100.00%	
	Parks & Reserves - Council owned land	4		1	1	2	66.67%	
	Parks & Reserves - Non-urgent Public Toilet Issues	1				1	100.00%	
	Parks & Reserves - Park Furniture	2	1			1	100.00%	
	Parks & Reserves - Reserve Issues	25		4		21	100.00%	
	Parks & Reserves-Council owned buildings on reserv	3				3	100.00%	
<b>Refuse and Recycling Service Requests</b>	<b>Summary</b>	<b>123</b>	<b>1</b>	<b>7</b>	<b>13</b>	<b>102</b>	<b>88.70%</b>	
	New collections	1			1		0.00%	
	Recycling Not Collected	26	1	2	1	22	95.65%	
	Refuse - Non-Collection	50		4	2	44	95.65%	
	Refuse & Recycling Contractor Complaints	10			1	9	90.00%	
	Refuse & Recycling Enquiries	6			3	3	50.00%	
	Rubbish bag sticker/tag orders - internal use only	9		1	4	4	50.00%	
	Tuakau Wheelie Bins	21			1	20	95.24%	
<b>Roading CRMs</b>	<b>Summary</b>	<b>125</b>		<b>37</b>	<b>14</b>	<b>74</b>	<b>84.09%</b>	
	Bridge Maintenance Non-Urgent	1				1	100.00%	
	Footpath Maintenance - Non_Urgent	3		1	2		0.00%	
	New Vehicle Entrance Request	30		1		29	100.00%	
	Request 4 new street light path sign etc	8		3		5	100.00%	
	Road Culvert Maintenance	7		5		2	100.00%	
	Road Marking Sign & Barrier Maint Marker Posts	5		3		2	100.00%	
	Road Safety Issue Enquiries	5		2		3	100.00%	
	Roading Work Assessment Required - OnSite 5WD	29		13	6	10	62.50%	
	Routine Roding Work Direct to Contractor 5WD Comp	8			2	6	75.00%	
	Street Light Maintenance	13		7	2	4	66.67%	
	Urgent Roding Work 4Hr Response	6			1	5	83.33%	
	Vegetation Maintenance	10		2	1	7	87.50%	
	<b>Rubbish Service Requests</b>	<b>Summary</b>	<b>22</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>14</b>	<b>82.35%</b>
Abandoned Vehicle		2				2	100.00%	
Illegal Rubbish Dumping		20	1	4	3	12	80.00%	
<b>Traffic</b>	<b>Summary</b>	<b>1</b>		<b>1</b>			<b>NaN</b>	
	Safety issue	1		1			NaN	

<b>Waters</b>							
<b>Summary</b>		<b>185</b>	<b>1</b>	<b>30</b>	<b>17</b>	<b>137</b>	<b>88.96%</b>
3 Waters Enquiry		24		2	5	17	77.27%
3 Waters Safety Complaint - Non Urgent		1		1			NaN
3 Waters Safety Complaint - Urgent		1			1		0.00%
Drinking water billing		16				16	100.00%
Drinking Water Final Meter Read		69		14		55	100.00%
Drinking Water Major Leak		7		1	2	4	66.67%
Drinking Water minor leak		26		4	5	17	77.27%
Drinking Water quality		1				1	100.00%
Drinking Water Quantity/Pressure		1				1	100.00%
Fix Water Toby		15			3	12	80.00%
New Drinking Storm Waste water connections		6		1		5	100.00%
No Drinking Water		1				1	100.00%
Stormwater Blocked pipe		2		1	1		0.00%
Stormwater Open Drains		6		4		2	100.00%
Stormwater Property Flooding		3	1	2			NaN
Wastewater Odour		1				1	100.00%
Wastewater Overflow or Blocked Pipe		5				5	100.00%
<b>Total</b>		<b>1068</b>	<b>12</b>	<b>111</b>	<b>113</b>	<b>832</b>	<b>88.04%</b>

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	25/01/2018
<b>Prepared by</b>	Evonne Miller PA to General Manager Customer Support
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	North Waikato Sports and Recreation Study

## **1. EXECUTIVE SUMMARY**

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To update the Board on the undertaking of a collaborative study of Sports and Recreation needs in North Waikato.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

## **3. ATTACHMENTS**

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North Waikato Sports and Recreation Study

### **North Waikato Sports and Recreation Study**

Staff working in collaboration with Sport Waikato and the OTCB's nominated member, Shaun Jackson, have met and discussed the wider issue of Sports and Recreational facilities in the North Waikato.

As a response, funding has been made available to undertake a collaborative study of Sports and Recreation needs in the Northern area (including cross boundary considerations). This will be an inclusive and community driven project where an external party will be engaged to facilitate a process to understand needs and determine appropriate responses.

To date a possible external party to facilitate the process has been identified and a process to engage is underway. The Board will be engaged through the March meeting.

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Prepared By</b>	Evonne Miller PA to General Manager Customer Support
<b>Date</b>	25 January 2018
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	Proposed Works Programme and Timeline for the Tuakau Town Centre Maintenance

### **1. EXECUTIVE SUMMARY**

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To update the Board on the programme for the maintenance of the Tuakau town centre.

### **2. RECOMMENDATION**

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**THAT the report from the General Manager of Customer Support be received.**

### **3. ATTACHMENTS**

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- A - Proposed Works Programme and Timeline for the Tuakau Town Centre Maintenance
- B - Planting Proposal for Tuakau Town Centre

## Proposed Works Programme and Timeline for the Tuakau Town Centre Maintenance/Clean-up

### Street Cleaning

- The George Street footpath will be steamed cleaned on Tuesday, 22 January 2018.



- The blue line on George Street is understood to be there to keep crowds back during the Christmas parade. It has been there since 2012. The Lions Club put it in (without permission) and has recently been remarked. WDA Staff have advised them that in future they need to contact Council.

### Bin and Street Furniture Replacement

- Waste bins on George Street are to be replaced or refurbished over time with the first sets being done in March 2018.
- Street furniture will be replaced over time, starting in 2019 once a Street Maintenance Plan is approved by the Roding Manager in conjunction with the Board.



### Proposal to Remove Bollards

- The bollards and rails on are maintained by Trevor Power, Council's vegetation control supplier.
- Options available to the Onewhero-Tuakau Community Board (OTCB) are:
  - Remove a majority of bollards that are there for aesthetic purposes only, retain those there for safety (around the pedestrian crossing).
  - Continue to try and source similar replacements – difficult to achieve due to way set up and fitted together. New ones will look out of place (unweathered)
- Need OTCB preference, if removal can do so very soon.



### Planting Plan and Kowhai Trees

- Planting plan for George Street Gardens is attached.
- It is recommended that the Kowhai Trees be removed and replace with Australian Frangipani (*hymenosporum flavum*) see attached image in the planting proposal. The tree is upright and evergreen with Bright yellow fragrant flowers during the summer.

- If the above proposals are supported, work will be undertaken in next planting season (May or June).

### Put back the “temporary” recycling facility back in place with a camera to provide security



- The wider community still have a desire for a Recycling Drop Off point to be installed in Tuakau, following the closure of the Enviro Waste facility.
- There is an option to reinstate the drop off point in the Saint Stephens Street car park, if supported by the OTCB.
- The car parks are due for maintenance, which will occur in 2020.
- The caravan waste point is due to be replaced in the 2018/19 financial year.



### George Street Toilets

There are two options available for the George Street Toilets (currently located on private land).

**Option 1:** Purchase the vacant land at 30 George Street to relocate/construct toilets in this location.

There is no funding available to purchase the land and the process would require Council resolution.

Funding for this option may not be available in the short term.

**Option 2:** Acquire the land the current toilets are located on and renew/replace existing facility. This would require Council resolution and use of the Public Works Act.

Staff are requesting the OTCB preference.

### Planting Proposal for Tuakau Town Centre

Within the garden beds it is proposed that the existing plants will be removed and replaced with Hemerocallis “Stella Bella”, a small bright yellow evergreen daylily and Gardenia veitchii, a compact gardenia. These are large highly scented white flowers which stand out from the fresh green foliage of the shrub. This combination of plants will bring seasonal colour, scent and foliage adding visual interest to the town centre. See example of specimens below.

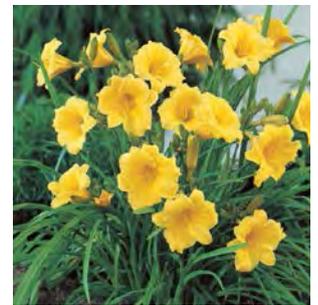
It is also proposed that the existing Kowhai trees are replaced with Australian Frangipani (hymenosporum flavum) A tall evergreen shrub with bright yellow flowers and a pleasant fragrance. See example of specimen below.



**Australian Frangipani**  
*Hymenosporum flavum*



**Gardinia**  
*Gardenia veitchii*



**Daylily**  
*Hemerocallis "Stella Bella"*

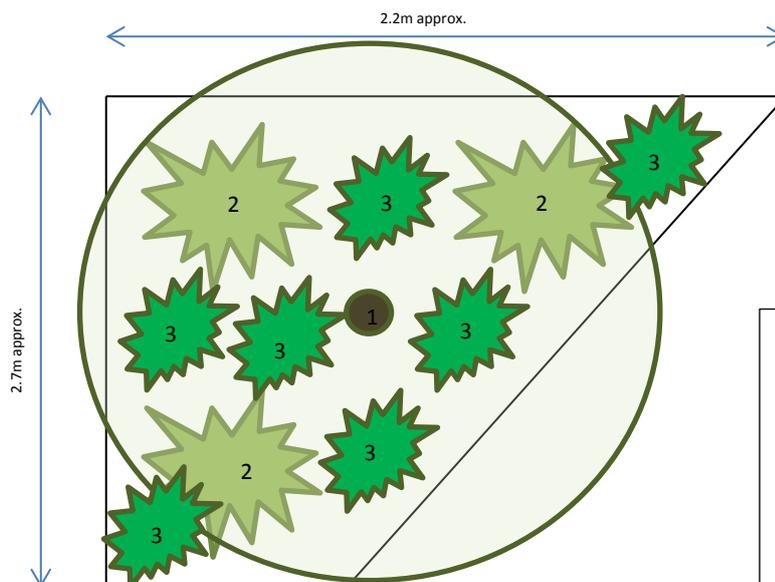


Table:	
1 -	<i>Hymenosporum flavum</i>
2 -	<i>Gardenia veitchii</i>
3 -	<i>Hemerocallis "Stella Bella"</i>

**Proposed Planting - Typical Garden**  
*Not to scale*

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**Open Meeting**

<b>To</b>	Onewhero-Tuakau Community Board
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	25 January 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514
<b>Report Title</b>	Port Waikato Community Hub

**1. EXECUTIVE SUMMARY**

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Members of the Port Waikato Community will be in attendance at the Board’s meeting to discuss and seek support for the Port Waikato Community Hub.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

**3. ATTACHMENTS**

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Nil