

Agenda for a meeting of the Taupiri Community Board to be held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 12 FEBRUARY 2018** commencing at **5.30pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

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**5. REPORTS**

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5.3 Taupiri Works and Issues Report – February 2018 10

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5.5 Year to Date Service Request Report 15

5.6 Chairperson's Report *Verbal*

5.7 Councillors' Report *Verbal*

**6. PROJECTS**

6.1 Bridge Development – Cr Gibb *Verbal*

6.2 Land Development – Cr Patterson *Verbal*

6.3 Expressway Update – Ms Morley *Verbal*

6.4 Taupiri Mountain Update – Ms Cocup-Ormsby *Verbal*

6.5 Parks & Reserves – Mr Van Dam

*Verbal*

6.5 Footpaths/Frontages – Ms Pecékajus

*Verbal*

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**CHIEF EXECUTIVE**

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**Open Meeting**

<b>To</b>	Taupiri Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	14 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0506
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of a meeting of the Taupiri Community Board held on Monday 13 November 2017.

**2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 13 November 2017 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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TCB Minutes

**MINUTES** of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 13 NOVEMBER 2017** commencing at **5.30pm.**

**Present:**

Mrs D Lovell (Chairperson)  
Cr EM Patterson  
Mr H Lovell  
Ms J Morley *[from 5.33pm]*  
Miss S Ormsby-Cocup  
Mrs J Pecékajus *[until 5.55pm]*  
Mr R Van Dam

**Attending:**

Mr R MacCulloch (Regulatory Manager)  
Mrs W Wright (Committee Secretary)  
Members of Staff  
2 Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Lovell/Miss Ormsby-Cocup)**

**THAT** an apology be received from Cr Gibb;

**AND THAT** an apology for lateness be received from Ms Morley;

**AND FURTHER THAT** an apology for early departure be received from Ms Pecékajus.

**CARRIED on the voices**

**TCB1711/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Lovell/Cr Patterson)**

**THAT** the agenda for a meeting of the Taupiri Community Board held on Monday 13 November 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**TCB1711/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Mrs Lovell/Mr Lovell)**

**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 11 September 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**TCBI711/03**

Ms Morley entered the meeting at 5.53pm during discussion on the above item.

**REPORTS**

Public Forum

Agenda Item 6.1

The following items were discussed at the Public Forum

- Interest raised re whether rates are being paid by newly built properties
- 138 Gt South Road walkway maintenance

Wastewater Overflow CIP Education Programme Update

Agenda Item 5.2

The report was received [TCBI7011/02 refers].

**Resolved: (Cr Patterson/Ms Pecekajus)**

**THAT the collateral 'wish list' for Taupiri will be compiled by Mr Lovell and Ms Morley from Taupiri Community Board and returned to Teresa Hancock in the WDC Communications Team before the end of the year.**

**CARRIED on the voices**

**TCBI711/04**

Discretionary Fund Report to 30 October 2017

Agenda Item 5.3

The report was received [TCBI711/02 refers] and discussion was held.

**Resolved: (Cr Patterson/Miss Ormsby-Cocup)**

**THAT a commitment of \$60 be made to Waikato District Council for upcoming printing requirements.**

**CARRIED on the voices**

**NCBI711/05**

Joint Community Board and Community Committee December Meeting  
Agenda Item 5.4

The report was received [TCB1711/02 refers] and discussion was held.

**Resolved: (Mrs Lovell/Ms Morley)**

**THAT the Taupiri Community Board agrees to support the joint meeting of Community Boards and Community Committees on Tuesday, 19 December;**

**AND THAT the Taupiri Community Board supports not having an individual meeting in December.**

**CARRIED on the voices**

**TCB1711/06**

Taupiri Works and Issues Report  
Agenda Item 5.5

The report was received [TCB1711/02 refers] and discussion was held.

The following additional item was discussed:

- Proposed fencing of 138 Gt South Road Walkway.

**Resolved: (Miss Ormsby-Cocup/Ms Morley)**

**THAT the building of the proposed fence at 138 Gt South Road, Taupiri that was committed to by the previous General Manager Customer Service Delivery [refer TCB1602/06/03], will not proceed based on a unanimous decision by the Board.**

**CARRIED unanimously**

**TCB1711/07**

Ms Pecékajus retired from the meeting at 5.55pm during discussion on the above item and was not present when voting took place.

Year to Date Service Request Report  
Agenda Item 5.6

The report was received [TCB1711/02 refers] and discussion was held.

Chairperson's Report  
Agenda Item 5.7

The Chair gave a verbal report and answered questions of the Board.

Councillors' Report  
Agenda Item 5.8

Cr Patterson gave a verbal overview on current Council issues.

**PROJECTS**

Project Update – Bridge Development

Agenda Item 6.1

Mr Lovell gave a verbal update and answered questions from the Board.

Land Development

Agenda Item 6.2

Cr Patterson gave a verbal update.

Expressway Update

Agenda Item 6.3

Ms Morley gave a verbal update and answered questions from the Board.

Taupiri Mountain Update

Agenda Item 6.4

Ms Cocup-Ormsby gave a verbal update and answered questions from the Board.

Parks & Reserves

Agenda Item 6.5

Mr Van Dam gave a verbal update and answered questions from the Board.

Footpaths & Frontages

Agenda Item 6.6

Current issues were covered during the Works & Issues report as well as the Chair’s report.

LTP Priority List Update

Agenda Item 6.7

These issues were covered earlier in the meeting.

There being no further business the meeting was declared closed at 6.45pm.

Minutes approved and confirmed this                      day of                      2017.

D Lovell

**CHAIRPERSON**

Minutes2017/TCB/171113 TCB Minutes

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**Open Meeting**

<b>To</b>	Taupiri Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	31 January 2018
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0506
<b>Report Title</b>	Discretionary Fund Report to 31 January 2018

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 31 January 2018.

**2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

**3. ATTACHMENTS**

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Discretionary Fund Report to 31 January 2018



**TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND 2017/2018**

			<b>GL</b>	<b>1.208.1704</b>
<b>2017/18 Annual Plan</b>				1,624.00
<b>Carry forward from 2016/17</b>				2,895.38
<b>Total Funding</b>				<u><b>4,519.38</b></u>
<b>Expenditure</b>				
17-Nov-2017	Jo Morley - replacement padlock for noticeboard			13.09
17-Jan-2018	Taupiri Community Centre - hall hire			124.00
<b>Total Expenditure</b>				<u>137.09</u>
<b>Income</b>				
<b>Total Income</b>				<u>-</u>
<b>Net Expenditure</b>				<u>137.09</u>
<b>Net Funding Remaining (Excluding commitments)</b>				<u><b>4,382.29</b></u>
<b>Commitments</b>				
08-May-17	Taupiri Rugby Club - new curtains for clubrooms (TCB1705/3/2)			1,000.00
14-Aug-17	Allocated to Chair to purchase miscellaneous items (TCB1708/03)	100.00		
	Less: Expenses - Jo Morley	13.09		86.91
13-Nov-17	Commitment to Waikato District Council for upcoming printing requirements (TCB1711/05)			60.00
<b>Total Commitments</b>				<u><b>1,146.91</b></u>
<b>Net Funding Remaining (Including commitments) as of 31 January 2018</b>				<u><b>3,235.38</b></u>

### Open Meeting

<b>To</b>	Taupiri Community Board
<b>From</b>	Roger MacCulloch Regulatory Manager
<b>Date</b>	1 February 2018
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	Gov0506
<b>Report Title</b>	Taupiri Works and Issues Report February 2018

## 1. EXECUTIVE SUMMARY

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To update the Community Board on issues arising from the previous meeting and on contracts and projects underway in Taupiri.

## 2. RECOMMENDATION

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**THAT the report from the General Manager Customer Support be received.**

## 3. ATTACHMENTS

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Issue	Area	Action
1. <u>Bob Byrne Park</u> <u>August</u> Additional fencing to prevent cars entering the Reserve as required.	Service Delivery	<u>Bob Byrne Park</u> <u>August</u> Work is programmed 2017/18 financial year to further restrict vehicle access to Bob Byrne Park by extending the bollards/fenceline along the road frontage. This is planned to occur later this year. Staff will keep the Community Board informed of progress.
<u>November</u> Have been advised mid December for installation of bollards. Confirmation of installation		February: The bollards have been installed.
<u>Netball Courts/Rugby Club</u> <u>November</u> 1) Can 5 of the 6 single access		<u>Netball Courts/Rugby Club</u> February: 1. Staff have spoken with the

	<p>gates be locked to prevent unauthorized use of the courts?</p> <p>2) The open access between rugby club and netball courts, the wire rope gate should be re-installed.</p> <p>3) A hinged section of fence between the rugby and netball club, is open. Does it need to be permanently left open or padlocked shut?</p> <p>4) Who give permission for people to use the netball club area? Is it the reserves committee, Eastern Netball Club? If not who does monitor this?</p> <p>There was a party on the netball courts at the Guy Fawkes weekend. There was a marquee erected, parking around the clubrooms, and activities on the courts.</p>		<p>Netball Club.</p> <p>2. Contractors were requested to repair.</p> <p>3. The fence can be left open but will require a gate latch. Staff will investigate options.</p> <p>4. Council Staff manage requests for events. There were no requests for a party on the netball courts over the Guy Fawkes weekend.</p>
2	<p>During the visit the Orini Bridge and Orini Rd/Waring Rd area was visited to clarify maintenance requirements. It was determined the footpath was slippery and vegetation along the footpath and at the intersection has not been maintained. The roadside drain may also need cleaning out.</p> <p>November: The board has suggested it would be inappropriate for the owner of 32 Orini rd (Mr Patrick Gantley) to carry out the works (it is understood he is a drainage contractor for council). Some vegetation has been sprayed.</p>	Service Delivery	<p>September/October: Drainage is programmed for December. It has been agreed that Parks would do the vegetation and maintenance.</p> <p>February: Drainage repairs to the footpath will be completed in February.</p>
3	<p>Service requests raised (4/9) by Dorothy Lovell PRK0268/18 Walkways on Great South Road by</p>	Service Delivery	

	<p>Taupiri mountain that the grass has overgrown onto footpath and there is a light fixture in the ground which now has overgrown grass on from both sides of the footpath which could be hazard to bikers and people walking by. 14/11/2017: <b>Photos</b> from TCB Outside number 7 Great South Road is the issue: <b>trees over grown and the old power pole base on the grass verge is trip/mowing hazard and should be removed</b></p> <p>PRK00271/18 Grass berm outside 1 Great South Road Taupiri as the grass has overgrown and customer unsure whos responsibility is this?</p> <p>14/11/2017: <b>Photos</b> from TCB behind boom by bridge looking north. How can this be the responsibility of the owner?</p> <p>RDG00795/18 Vegetation - Regarding bridge walkway not property. Enquiry about flax and grass overgrowing on new walkway Creating obstruction. Advised by Roger M to log despite being NZTA (SH1). Bridge number: 5252. From beginning of walkway right down to the next roundabout heading south. Possibly will become a Health and Safety/accessibility Issue.</p> <p>November: The Eastern side was completed. The board requests that the Western side also be done-Update please</p>		<p>February: Update to be given at Meeting.</p> <p>Is responsibility of landowner, has been contacted before re mowing berm. Closed as caller contacted by council.</p> <p>February: Update to be given at Meeting.</p> <p>RDG00795/18 City Care have been instructed to maintain this area and it is on the schedule.</p> <p>February: Update to be given at Meeting.</p>
4	14/11/2017: Sign post with no direction on on the roundabout on Great South Road and Gordonton Road.	Service Delivery	February: Waikato District Alliance will advise NZTA of the issue with their sign.

5	Engine Braking	Customer Support	Discussions are being had with NZTA and WDC staff to clarify roles and responsibilities between agencies and confirm how best to manage it (both on the state highway and on local roads)
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**Open Meeting**

<b>To</b>	Taupiri Community Board
<b>From</b>	Dorothy Lovell Chair Taupiri Community Board
<b>Date</b>	31 January 2018
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0506
<b>Report Title</b>	Taupiri Community Plan Draft

**1. EXECUTIVE SUMMARY**

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The Chair will give a verbal update at the meeting on the Taupiri Community Plan Draft.

**2. RECOMMENDATION**

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**THAT** the report from the Taupiri Community Board Chair be received.

**3. ATTACHMENTS**

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N/A

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**Open Meeting**

<b>To</b>	Taupiri Community Board
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	24 January 2018
<b>Prepared by</b>	Sharlene Jenkins PA to General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0506
<b>Report Title</b>	Year to Date Service Request Report

**1. EXECUTIVE SUMMARY**

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To update the Board on the Year to Date Service Request Report to 31 December 2017.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received.

**3. ATTACHMENTS**

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Year to Date Service Request Report for Taupiri Community Board

# Service Request Time Frames for TAUPIRI Community Board <sup>16</sup>

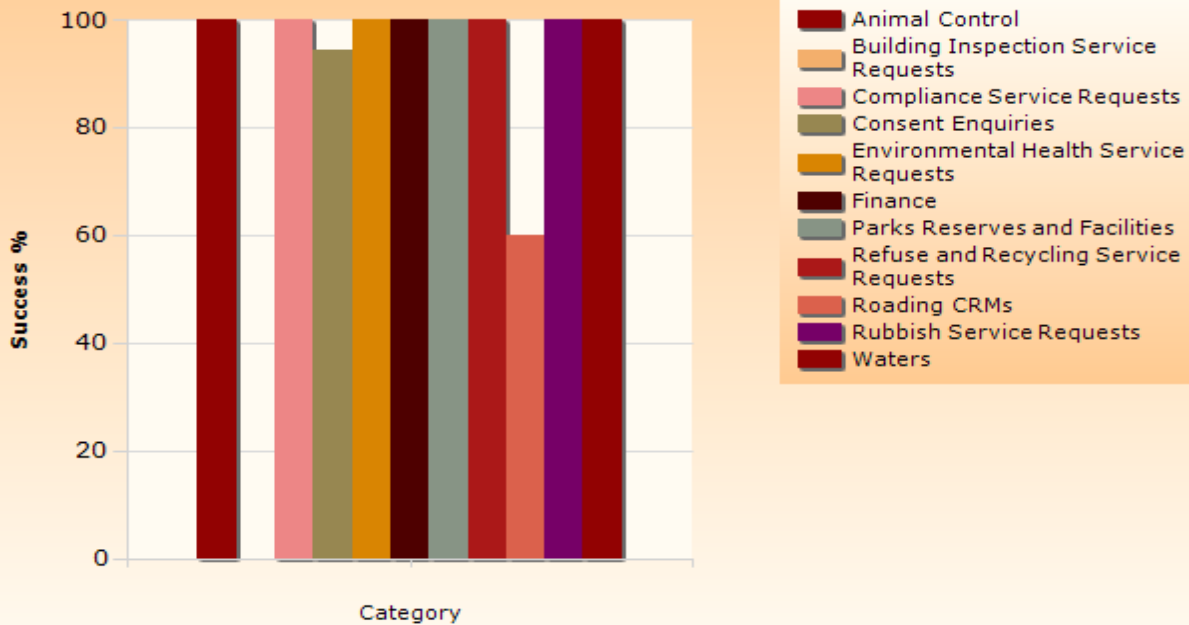
Date Range: 01/10/2017 to 31/12/2017



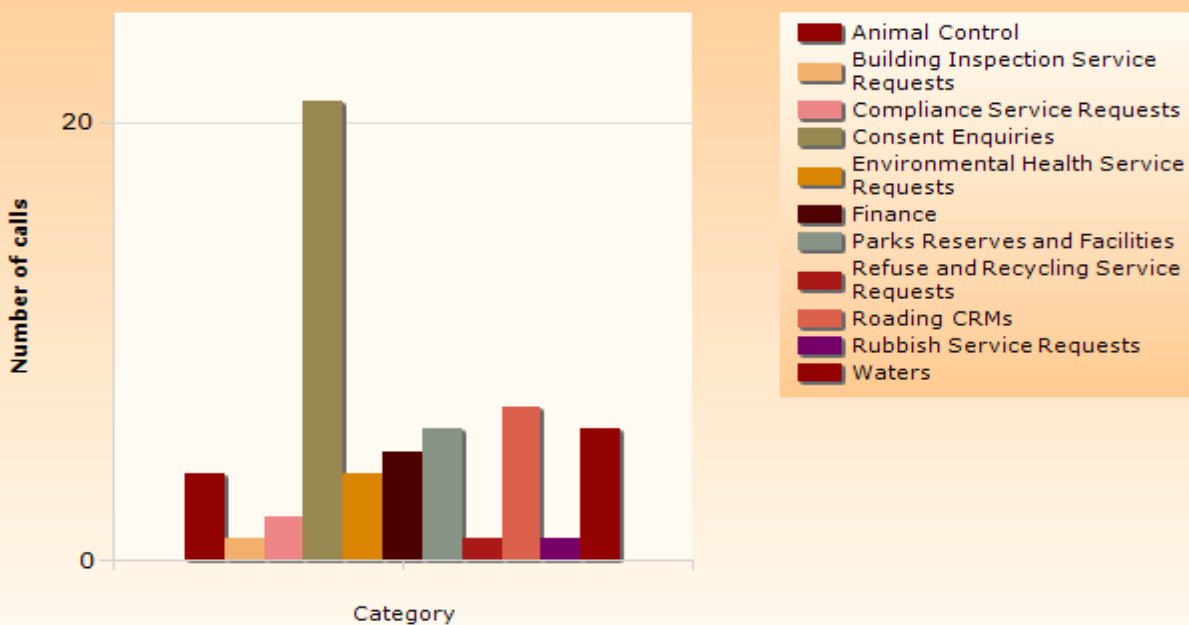
The success rate excludes Open Calls as outcome is not yet known.

1/24/2018 4:19:47 PM

## Call Completion % Success by Type

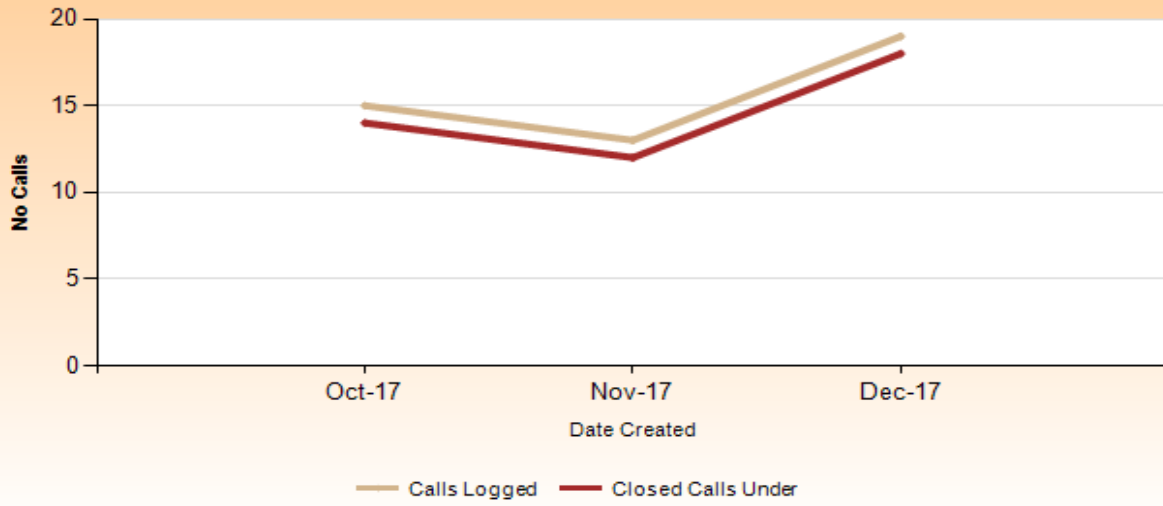


## Number of Calls logged by Type

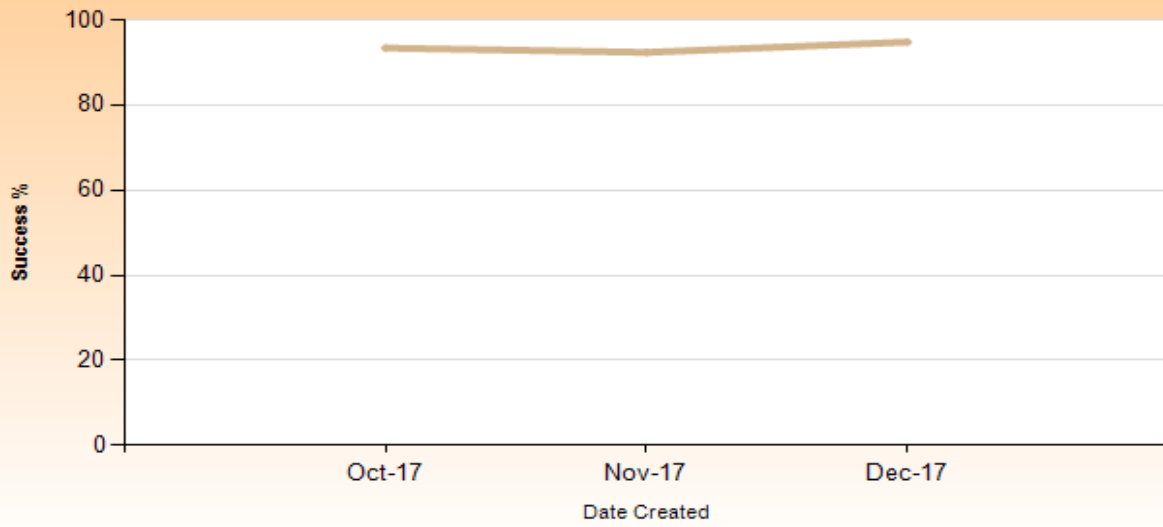




### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month



			Open		Closed		
<b>Closed Calls</b> are those calls logged during the time period that are now closed.	<b>Open Calls</b> are all the calls open for the ward and may have been logged at any time.	<b>Number of Calls</b>	<b>Open Calls Over</b>	<b>Open Calls Under</b>	<b>Closed Calls Over</b>	<b>Closed Calls Under</b>	<b>Success Rate</b>
<b>Animal Control</b>							
	<b>Summary</b>	<b>4</b>				<b>4</b>	<b>100.00%</b>
	Animal Charges	1				1	100.00%
	Dog Straying - Current	2				2	100.00%
	Dogs Barking Nuisance	1				1	100.00%
<b>Building Inspection Service Requests</b>							
	<b>Summary</b>	<b>1</b>		<b>1</b>			<b>NaN</b>
	Building Inspection Service Requests	1		1			NaN
<b>Compliance Service Requests</b>							
	<b>Summary</b>	<b>2</b>		<b>1</b>		<b>1</b>	<b>100.00%</b>
	Compliance - Unauthorised Activity	1		1			NaN
	Illegal parking	1				1	100.00%
<b>Consent Enquiries</b>							
	<b>Summary</b>	<b>21</b>		<b>3</b>	<b>1</b>	<b>17</b>	<b>94.44%</b>
	Planning Process	8		2		6	100.00%
	Property Information Request	4				4	100.00%
	Zoning and District Plan Enquiries	9		1	1	7	87.50%
<b>Environmental Health Service Requests</b>							
	<b>Summary</b>	<b>4</b>				<b>4</b>	<b>100.00%</b>
	Noise complaints straight to contractor	4				4	100.00%
<b>Finance</b>							
	<b>Summary</b>	<b>5</b>				<b>5</b>	<b>100.00%</b>
	Rates query	5				5	100.00%
<b>Parks Reserves and Facilities</b>							
	<b>Summary</b>	<b>6</b>	<b>2</b>	<b>1</b>		<b>3</b>	<b>100.00%</b>
	Parks & Reserves - Lake Access	3	2	1			NaN
	Parks & Reserves - Reserve Issues	3				3	100.00%
<b>Refuse and Recycling Service Requests</b>							
	<b>Summary</b>	<b>1</b>				<b>1</b>	<b>100.00%</b>
	Refuse - Non-Collection	1				1	100.00%
<b>Roading CRMs</b>							
	<b>Summary</b>	<b>7</b>		<b>2</b>	<b>2</b>	<b>3</b>	<b>60.00%</b>
	Road Culvert Maintenance	1		1			NaN
	Roading Work Assessment Required - OnSite 5WD	4			2	2	50.00%
	Street Light Maintenance	1		1			NaN
	Vegetation Maintenance	1				1	100.00%
<b>Rubbish Service Requests</b>							
	<b>Summary</b>	<b>1</b>				<b>1</b>	<b>100.00%</b>
	Abandoned Vehicle	1				1	100.00%

<b>Waters</b>								
<b>Summary</b>		<b>6</b>	<b>1</b>			<b>5</b>	<b>100.00%</b>	
3 Waters Enquiry		1	1				NaN	
3 Waters Safety Complaint - Non Urgent		1				1	100.00%	
Drinking Water Final Meter Read		1				1	100.00%	
Drinking Water minor leak		1				1	100.00%	
Fix Water Toby		1				1	100.00%	
No Drinking Water		1				1	100.00%	
<b>Total</b>		<b>58</b>	<b>3</b>	<b>8</b>	<b>3</b>	<b>44</b>	<b>93.62%</b>	