

Agenda for a meeting of the Discretionary & Funding Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 12 MARCH 2018** commencing at **9.00am**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

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GJ Ion

**CHIEF EXECUTIVE**

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### ***Open Meeting***

<b>To</b>	Discretionary & Funding
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	13 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	Gov1318
<b>Report Title</b>	Confirmation of Minutes

#### **I. EXECUTIVE SUMMARY**

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To confirm the minutes of a meeting of the Discretionary & Funding Committee held on Monday 13 November 2017.

#### **2. RECOMMENDATION**

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**THAT** the minutes of a meeting of the Discretionary & Funding Committee held on Monday 13 November 2017 be confirmed as a true and correct record of that meeting.

#### **3. ATTACHMENTS**

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D&F Minutes

**MINUTES** of a meeting of the Discretionary & Funding Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 13 NOVEMBER 2017** commencing at **9.00 am.**

**Present:**

Cr SD Lynch (Chairperson)  
 His Worship the Mayor, Mr AM Sanson  
 Cr RC McGuire  
 Cr DW Fulton  
 Cr SL Henderson  
 Cr LR Thomson

**Attending:**

Mr V Ramduny (Acting General Manager Strategy & Support)  
 Mrs W Wright (Committee Secretary)  
 Mrs L van den Bemd (Community Development Adviser)  
 Ms I-J Huirama (Team Administrator)  
 Ms J Poland (Adult Literacy Education)  
 Ms C Ramsay (Adult Literacy Education)  
 Mr G Booth (Puketaha Primary School)  
 Mr B Barton (Scout Camp Waingaro)  
 Ms M Tukere (Turangawaewae Rugby League Club)  
 Ms L Ratcliffe (Orini Reserve Committee)  
 Ms N McCathie (Raglan Returned and Services Association Inc.)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Lynch/McGuire)**

**THAT** an apology be received from Cr Main.

**CARRIED on the voices**

**D&F1711/01**

**CONFIRMATION OF STATUS OF AGENDA**

**Resolved: (Crs Lynch/Thomson)**

**THAT** the agenda for a meeting of the Discretionary & Funding Committee held on Monday 13 November 2017 be confirmed and all items therein be considered in open meeting;



**AND THAT** the following item be discussed at an appropriate time during the course of the meeting;

- Application for Funding – Raglan Returned and Services Association (Add.Item)

**CARRIED on the voices**

**D&F1711/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Lynch/Henderson)**

**THAT** the minutes of a meeting of the Discretionary & Funding Committee held on **Monday 14 August 2017** be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**D&F1711/03**

## **REPORTS**

Summary of Movements in Discretionary Funds to 31 October 2017  
Agenda Item 5.1

**Resolved: (Crs Lynch/Thomson)**

**THAT** the report be received).

**CARRIED on the voices**

**D&F1711/04**

Summary of Current Grant Requests as at 2 November 2017  
Agenda Item 7.2

**Resolved: (Crs Lynch/Thomson)**

**THAT** the report be received.

**CARRIED on the voices**

**D&F1711/05**

## **APPLICATIONS FOR FUNDING – EVENTS**

Application for Funding – Turangawaewae Rugby League Club  
Agenda Item 6.1

**Resolved: (Crs Lynch/Thomson)**

**THAT the report be received.**

Ms Tukere gave a verbal presentation and answered questions of the committee.

## **APPLICATIONS FOR FUNDING – RURAL WARD**

Application for Funding – Pokeno Community Committee  
Agenda Item 6.2

**Resolved: (Crs Lynch/Thomson)**

**THAT the report be received.**

Application for Funding – Scouts Association New Zealand – Camp Waingaro  
Agenda Item 6.3

**Resolved: (Crs Lynch/Thomson)**

**THAT the report be received.**

Barry Barton gave a verbal presentation and answered questions of the committee.

Application for Funding – Adult Literacy Trust  
Agenda Item 6.4

**Resolved: (Crs Lynch/Henderson)**

**THAT the report be received.**

Jo Poland & Christine Ramsay gave a verbal presentation and answered questions of the committee.

Application for Funding – Puketaha Primary School  
Agenda Item 6.5

**Resolved: (Crs Lynch/McGuire)**

**THAT the report be received.**

Geoff Booth gave a verbal presentation and answered questions of the committee.

## **APPLICATIONS FOR FUNDING – EVENTS (CONTINUED)**

Application for Funding – Orini Reserve Committee  
Agenda Item 7.1

**Resolved: (Crs Lynch/Thomson)**

**THAT the report be received.**

Louise Ratcliffe gave a verbal presentation and answered questions of the committee.

Application for Funding – Onewhero Tuakau Community Board  
Agenda Item 7.2

**Resolved: (Crs Lynch/McGuire)**

**THAT the report be received.**

Application for Funding – Taupiri Community Board  
Agenda Item 7.3

**Resolved: (Crs Lynch/Thomson)**

**THAT the report be received.**

Application for Funding – Raglan Return Services  
Add.Item

**Resolved: (Crs Lynch/Henderson)**

**THAT the report be received.**

Tabled Item: Application for Funding

Noleen McCathie gave a verbal presentation and answered questions of the committee.

## **APPLICATIONS FOR FUNDING – RURAL WARD (CONTINUED)**

Application for Funding – Pokeno Community Committee  
Agenda Item 6.2

**Resolved: (Cr McGuire/His Worship the Mayor)**

**THAT the request from the Pokeno Community Committee towards the cost of annual servicing fee for the Automated External Defibrillator (AED) machine be deferred until March 2018 due to non-attendance at the meeting.**

**CARRIED on the voices**

**D&F1711/06**

Application for Funding – Scouts Association New Zealand – Camp Waingaro  
Agenda Item 6.3

**Resolved: (Crs Lynch/Fulton)**

**THAT an allocation of \$4,533.00 be made to Scouts Association New Zealand – Camp Waingaro towards the cost of completing the campsite facilities upgrade.**

**CARRIED on the voices**

**D&F1711/07**

Application for Funding – Adult Literacy Trust  
Agenda Item 6.4

**Resolved: (His Worship the Mayor/Cr McGuire)**

**THAT an allocation of \$5,000.00 be made to the Adult Literacy Trust towards the cost of student literacy development camps.**

**CARRIED on the voices**

**D&F1711/08**

Application for Funding – Puketaha Primary School  
Agenda Item 6.5

**Resolved: (Crs Lynch/Thomson)**

**THAT an allocation of \$5,000.00 be made to the Puketaha Primary School towards the cost of upgrading the school playground.**

**CARRIED on the voices**

**D&F1711/09**

## **APPLICATIONS FOR FUNDING – EVENTS (CONTINUED)**

Application for Funding – Turangawaewae Rugby League Club  
Agenda Item 6.1

**Resolved: (Crs Thomson/Henderson)**

**THAT an allocation of \$5,000.00 be made to the Turangawaewae Rugby League Club towards the cost of hosting a 70th Commemoration event.**

**CARRIED on the voices**

**D&F1711/10**

Application for Funding – Orini Reserve Committee  
Agenda Item 7.1

**Resolved: (Cr Fulton/His Worship the Mayor)**

**THAT an allocation of \$5,000.00 be made to the Orini Reserve Committee towards the cost of 2017 community Christmas party event.**

## CARRIED on the voices

**D&F1711/11**

Application for Funding – Onewhero Tuakau Community Board  
Agenda Item 7.2

**Resolved: (Crs McGuire/Thomson)**

**THAT the request from the Onewhero–Tuakau Community Board towards the cost of Anzac Day Ceremony in April 2018 be deferred until March 2018 due to non-attendance at the meeting.**

## **CARRIED on the voices**

**D&F1711/12**

Application for Funding – Taupiri Community Board  
Agenda Item 7.3

**Resolved: (Crs Lynch/Thomson)**

**THAT the request from the Taupiri Community Board towards the cost of the Anzac Day Ceremony in April 2018 be deferred until March 2018 due to non-attendance at the meeting.**

## CARRIED on the voices

**D&F1711/13**

Application for Funding – Raglan Returned and Services Association  
Add Item

**Resolved: (His Worship the Mayor/Cr Thomson)**

**THAT an allocation of \$2,150.00 be made to the Raglan Returned & Services Association Inc. towards the cost of Anzac Day Ceremony in April 2018.**

## CARRIED on the voices

**D&F1711/14**

There being no further business the meeting was declared closed at 10.09am.

Minutes approved and confirmed this                      day of                      2018.

SD Lynch  
**CHAIRPERSON**

Minutes2017/D&amp;F/1711 D&amp;F Minutes

### ***Open Meeting***

<b>To</b>	Discretionary & Funding
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	29 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	Gov1318
<b>Report Title</b>	Confirmation of Minutes – Extraordinary Meeting

## **I. EXECUTIVE SUMMARY**

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To confirm the minutes of an extraordinary meeting of the Discretionary & Funding Committee held on Tuesday 28 November 2017.

## **2. RECOMMENDATION**

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**THAT the minutes of an extraordinary meeting of the Discretionary & Funding Committee held on Tuesday 28 November 2017 be confirmed as a true and correct record of that meeting.**

## **3. ATTACHMENTS**

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D&F Minutes - Extra

**MINUTES** of an extraordinary meeting of the Discretionary & Funding Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 28 NOVEMBER 2017** commencing at **8.31 am.**

**Present:**

Cr SD Lynch (Chairperson)  
 His Worship the Mayor, Mr AM Sanson  
 Cr SL Henderson  
 Cr BL Main  
 Cr LR Thomson

**Attending:**

Mr V Ramduny (Acting General Manager Strategy & Support)  
 Mrs W Wright (Committee Secretary)  
 Mrs L van den Bemd (Community Development Adviser)  
 Ms H Clothworthy (Pokeno Community Committee)  
 Ms J Morley (Taupiri Community Board)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr Lynch/Thomson)**

**THAT** an apology be received from Cr Fulton.

**CARRIED on the voices**

**D&F1711/15**

**CONFIRMATION OF STATUS OF AGENDA**

**Resolved: (Crs Lynch/Main)**

**THAT** the agenda for an extraordinary meeting of the Discretionary & Funding Committee held on Tuesday 28 November 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**D&F1711/16**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **DEFERRED APPLICATION FOR FUNDING – RURAL WARD**

Application for Funding – Pokeno Community Committee  
Agenda Item 4.1

The report was received [D&F1711/16 refers].

Helen Clothworthy gave a verbal presentation and answered questions of the committee.

## **DEFERRED APPLICATIONS FOR FUNDING – EVENTS**

Application for Funding – Onewhero-Tuakau Community Board  
Agenda Item 5.1

The report was received [D&F1711/16 refers].

Cr Main gave a verbal presentation and answered questions of the committee.

Application for Funding – Taupiri Community Board  
Agenda Item 5.2

The report was received [D&F1711/16 refers].

Jo Morley gave a verbal presentation and answered questions of the committee.

## **DEFERRED APPLICATIONS FOR FUNDING – RURAL WARD (CONTINUED)**

Application for Funding – Pokeno Community Committee  
Agenda Item 4.1

**Resolved: (His Worship the Mayor/Cr Thomson)**

**THAT** an allocation of \$595.00 be made to the Pokeno Community Committee towards the cost of annual servicing fee for the Automated External Defibrillator (AED) machine.

**CARRIED on the voices**

**D&F1711/17**

## **DEFERRED APPLICATIONS FOR FUNDING – EVENTS (CONTINUED)**

Application for Funding – Onewhero-Tuakau Community Board  
Agenda Item 5.1

**Resolved: (His Worship the Mayor/Cr Thomson)**

**THAT** an allocation of \$1,605.00 be made to the Onewhero-Tuakau Community Board towards the cost of Anzac Day Ceremony in April 2018.

**CARRIED on the voices**

**D&F1711/18**



Application for Funding – Taupiri Community Board  
Agenda Item 5.2

**Resolved: (Crs Thomson/Henderson)**

**THAT an allocation of \$1,000.00 be made to the Taupiri Community Board towards the cost of the Anzac Day Ceremony in April 2018.**

**CARRIED on the voices**

**D&F1711/19**

There being no further business the meeting was declared closed at 8.53am.

Minutes approved and confirmed this                      day of                      2018.

SD Lynch  
**CHAIRPERSON**

Minutes2017/D&F/1711 D&F Minutes

### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	28 February 2018
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1318
<b>Report Title</b>	Summary of Movements in Discretionary Funds to 28 February 2018

## **1. EXECUTIVE SUMMARY**

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To present to the Committee a summarised report giving balances of all discretionary funds including commitments as at 28 February 2018.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

## **3. ATTACHMENTS**

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Summary of Movements in Discretionary Funds to 28 February 2018

**EVENTS MANAGEMENT FUND**

	<b>PR</b>	<b>2CE21000</b>
<b>2017/2018 Annual Plan</b>		33,286.00
<b>Carry forward from 2016/2017</b>		7,169.10
<b>Total Funding</b>		<b>40,455.10</b>
<b>Expenditure</b>		
29-Aug-17 Raglan Community Arts Council - cost of the Raglan Arts Weekend 2018		2,000.00
03-Sep-17 Waikato Rowing Club Committee - Waikato 100 Event		3,000.00
26-Sep-17 Crossroads Mangatangi - cost of the "Light Party" community event		2,373.46
17-Oct-17 Ngaruawahia Community House - towards Picnic @ the Point event		4,000.00
15-Nov-17 Turangawaewae Rugby League Club - cost of hosting a 70th Commemoration event		5,000.00
20-Nov-17 Orini Reserve Committee - cost of 2017 community Christmas party event		5,000.00
<b>Total Expenditure</b>		<b>21,373.46</b>
<b>Income</b>		
<b>Total Income</b>		-
<b>Net Expenditure</b>		<b>21,373.46</b>
<b>Net Funding Remaining (Excluding commitments)</b>		<b>19,081.64</b>
<b>Commitments</b>		
13-Nov-17 Raglan Returned & Services Asso Inc - Anzac Day ceremony in April 2018 (D&F1711/13)		2,150.00
28-Nov-17 Onewhero-Tuakau Community Board - Anzac Day ceremony in April 2018 (D&F1711/18)		1,605.00
28-Nov-17 Taupiri Community Board - Anzac Day ceremony in April 2018 (D&F1711/19)		1,000.00
<b>Total Commitments</b>		<b>4,755.00</b>
<b>Net Funding Remaining (Including commitments) as of 28 February 2018</b>		<b>14,326.64</b>

**RURAL WARD DISCRETIONARY FUND 2017/2018**

	<b>GL</b>	<b>1.202.1704</b>
<b>2017/18 Annual Plan</b>		30,963.00
<b>Carry forward from 2016/17</b>		14,573.85
<b>Total Funding</b>		<b>45,536.85</b>
<b>Expenditure</b>		
12-Jul-17 Hukanui Golf Club - cost of upgrading the ladies cloakroom		1,379.72
28-Jul-17 Matangi Community Committee - towards cost of the installation of CCTV cameras in Matangi Village		4,867.95
28-Aug-17 Rural Women of New Zealand - towards cost of community car		5,000.00
20-Nov-17 Scouts Association NZ - Camp Waingaro - cost of completing campsite facilities upgrade		4,533.00
27-Nov-17 Adult Literacy Trust - cost of student literacy development camps		5,000.00
20-Dec-17 Puketaha Primary School - cost of upgrading the school playground		5,000.00
<b>Total Expenditure</b>		<b>25,780.67</b>
<b>Total Income</b>		-
<b>Net Expenditure</b>		<b>25,780.67</b>
<b>Net Funding Remaining (Excluding commitments)</b>		<b>19,756.18</b>
<b>Commitments</b>		
14-Aug-17 Orini Hall Committee - stage one to replace the original hall building windows and surrounding frame work (D&F1708/05)		3,000.00
14-Aug-17 Hukanui Golf Club - new Suzuki Quad Truck for the greenkeeper provided the balance of the remaining funds can be secured (D&F1708/06)		3,000.00
28-Nov-17 Pokeno Community Committee - annual servicing fee for the AED machine (D&F1711/17)		595.00
<b>Total Commitments</b>		<b>6,595.00</b>
<b>Net Funding Remaining (Including commitments) as of 28 February 2018</b>		<b>13,161.18</b>

**Summary of Movements in Discretionary Funds**  
**As of 28 February 2018**

	<b>Carry Forward 2016/17</b>	<b>Annual Plan Budget 2017/18</b>	<b>Plus Income / Grants 2017/18</b>	<b>Less Expenditure 2017/18</b>	<b>Net Funding Remaining 2017/18</b>	<b>Less Commitments 2017/18</b>	<b>Funding Remaining after Commitments</b>
<b>Rural Ward</b>	14,573.85	30,963.00	-	25,780.67	19,756.18	6,595.00	13,161.18
<b>Huntly</b>	26,842.38	24,026.00	-	18,505.94	32,362.44	19,235.39	13,127.05
1 <b>Meremere</b>	8,929.26	6,421.00	-	3,586.84	11,763.42	200.00	11,563.42
<b>Ngaruawahia</b>	37,439.11	20,999.00	-	19,942.00	38,496.11	14,980.00	23,516.11
<b>Onewhero Tuakau</b>	28,515.44	28,878.00	-	17,492.30	39,901.14	9,121.61	30,779.53
<b>Raglan</b>	8,078.47	14,271.00	5,000.00	19,074.64	8,274.83	69.00	8,205.83
<b>Taupiri</b>	2,895.38	1,624.00	-	137.09	4,382.29	1,086.91	3,295.38
2 <b>Te Kauwhata</b>	57,105.16	11,278.00	-	19,860.78	48,522.38	31,668.55	16,853.83
<b>Mayoral</b>	1,943.58	8,000.00	-	2,050.00	7,893.58	1,000.00	6,893.58

1 Meremere budget inclusive of budget for salaries of \$4,871

2 Te Kauwhata budget inclusive of budget for salaries of \$7,080

### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	28 February 2018
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1318
<b>Report Title</b>	Summary of Current Grant Requests as at 28 February 2018

## **1. EXECUTIVE SUMMARY**

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To present to the Discretionary & Funding Committee a Summary of Current Grant Requests as at 28 February 2018.

## **2. RECOMMENDATION**

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**THAT** the report from the General Manager Strategy & Support be received.

## **3. ATTACHMENTS**

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Summary of Current Grant Requests as at 28 February 2018

**Summary of Current Grant Requests as of  
Funding Round 12 March 2018  
Discretionary & Funding Committee**

**Events Fund**

Net funding remaining after commitments as of 28 February 2018

**14,326.64**

<b>Projects Requested</b>	<b>Amount Requested</b>	<b>Project Cost</b>	<b>NOTES</b>
Ngaruawahia ANZAC Civic Service	1,575.85	1,575.85	towards cost of event
Huntly Returned Services Association Inc.	1,500.00	2,500.00	towards the cost of catering, transport, wreaths and printing
Ngaruawahia RSA Memorial Club Inc	2,000.00	3,655.00	towards the cost of installing the ANZAC commemorative flag
	<b>5,075.85</b>	<b>7,730.85</b>	

**Rural Ward Fund**

Net funding remaining after commitments as of 28 February 2018

**13,161.18**

<b>Projects Requested</b>	<b>Amount Requested</b>	<b>Project Cost</b>	
Hukanui Golf Club	5,602.52	5,602.52	cost of repairing the water well
Number 8 Network Gordonton	1,303.39	1,303.39	towards the cost of the rural mini newspaper
Te Kowhai Community Committee	2,400.00	2,400.00	cost of hiring the Te Kowhai Village Dairy amenities facility for forty weeks
	<b>9,305.91</b>	<b>9,305.91</b>	

Note: grants up to \$5000 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5000 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

### Open Meeting

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	18 February 2018
<b>Prepared by</b>	Ingrid Jayne Huirama Strategy & Support Team Administrator
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318 / CDR0502
<b>Report Title</b>	Project Accountability Forms

## I. EXECUTIVE SUMMARY

The purpose of this report is to present the project accountability forms for projects that have been approved for grant funding by the Discretionary & Funding Committee. This is the first of a bi-annual report to the Discretionary & Funding Committee. The respective forms are attached to the report.

## 2. RECOMMENDATION

**THAT** the report from the General Manager Strategy & Support be received;

**AND THAT** the Discretionary & Funding Committee notes that the following amounts have been spent:

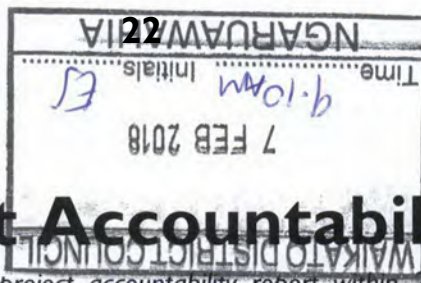
<b>Wakatoo Boxing Club</b>	<b>Youth Boxing Tournament 2017</b>	<b>\$2,500.00</b>
<b>Orini Reserve Committee</b>	<b>Christmas in the Reserve 2017</b>	<b>\$5,000.00</b>
<b>Adult Literacy Rural Trust</b>	<b>Student writing booklets 2017</b>	<b>\$1,376.63</b>
<b>Word Café Raglan</b>	<b>Raglan Literature Workshops 2017</b>	<b>\$4,000.00</b>
<b>Te Whare Toi o Ngaruawahia – Twin Rivers Community Arts Centre</b>	<b>Matariki Festival 2017</b>	<b>\$3,000.00</b>
<b>Ngaruawahia RSA Memorial Club Inc.</b>	<b>ANZAC Flag Installation 2017</b>	<b>\$1,500.00</b>
<b>Cross Roads Mangatangi</b>	<b>Light Party Festival 2017</b>	<b>\$2,373.46</b>
<b>Queens Redoubt</b>	<b>New amenity facility</b>	<b>\$4,232.17</b>
<b>Let's Get Together</b>	<b>Huntly Wearable Arts</b>	<b>\$4,205.96</b>



### **3. ATTACHMENTS**

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- Wakatoo Boxing Club
- Orini Reserve Committee
- Adult Literacy Rural Trust
- Word Café Raglan
- Te Whare Toi o Ngaruawahia – Twin Rivers Community Arts Centre
- Ngaruawahia RSA Memorial Club Inc.
- Cross Roads Mangatangi
- Queens Redoubt
- Let's Get Together



# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Waikato District Council Discretionary Grants committee/board

Organisation/ Initiative name Waikato Bating Club Inc.

Postal address C1- 1664 C Gordons Road, RD1, Taupiri 3191

Physical address 142 Great South Road, Ngauvaahia

Contact details:

Name Karen miles

Email milo.miles@xtra.co.nz Phone 021 2525 677

Amount of funding you received from Waikato District Council \$ 2500.00

How the funding received was spent Tournament expenses = Trophies, ringhire, advertising, Tournament permit, Doctor, DJ, Referees & Judges, posters, tickets, etc

## NOTE:

- Provide receipts or Bank statements for all associated cost.
- Tax invoices not accepted
- Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.

When did your event/project take place? Waikato Bating Tournament 10<sup>th</sup> June 2017, Ngauvaahia Panthers Rugby League clubrooms

How many people attended your event/project approx 250

baters, coaches, volunteers, Doctor, Ref & community members.

Comment on the success of your event/project and describe the benefits for those involved:

(Please provide photo documentation of project undertaken) photo included, & advert.

The tournament was run well and had very positive feed back from community and was staff that attended. Tawera Nikau did a great job especially with Rugby League fans & club. It was a success to raise some funds for the club but also the local Panthers Rugby League club as well. it brought new families into the community for the day, as well as local community members.

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)

Social - a chance to get fit, train hard & compete for baters - belonging to a club - identity

cultural - enjoyment & entertained in the community for all to be part of & enjoy.



**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

*active waikato - local community members can come and watch our local  
baters train & compete against others and enjoy the tournament.*

*vibrant waikato - waikato & Portes clubs can celebrate & fundraise for both  
clubs.*

*Safe waikato - can come & enjoy tournament & train for tournament  
in a controlled safe environment.*

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Karen miles

Position in organisation Secretary / Treasurer

Signature [Signature]

Date 30-1-18

*Thank you for your continued support for the waikato Bating club  
Tournament*

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

**EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.

**GREEN WAIKATO** - A district where our natural resources are protected, developed and enhanced for future generations.

**SAFE WAIKATO** - A district where people feel safe and supported within their communities, and where crime is under control.

**SUSTAINABLE WAIKATO** - A district where growth is effectively managed.

**THRIVING WAIKATO** - A district where business and industry are encouraged and supported and employment contributes to a successful local economy.

**VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.

**WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

##### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation

**CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:

- participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions.

**ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them.

#### Written feedback

##### Postal Address

Waikato District Council, Private Bag 544,  
Ngaruawahia 3742 • Telephone 0800 492 452

#### Email feedback

- [info@waikato.govt.nz](mailto:info@waikato.govt.nz)
- [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)

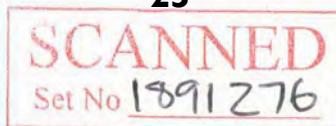
Your written feedback, including any personal information supplied, is made available to councillors, Council staff and the public as part of this consultation process. Copies of feedback may also be released at other times on request.





Wakatako Boter at  
Tournament 2017  
Panthers Rugby League club.





A7

RECEIVED

02 FEB 2018



Waikato District Council

# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Discretionary + Funding Committee committee/board

Organisation/ Initiative name

Orini Reserve Committee

Postal address

1998 Tahuna Road, RD4 Ohinewai 3784

Physical address

Contact details:

Name Couise Ratcliffe

Email orinireservecommittee@gmail.com

Phone 021 2026698

Amount of funding you received from Waikato District Council \$5000

How the funding received was spent professional firework display, children's entertainer, live band

## NOTE:

- Provide receipts or Bank statements for all associated cost.
- Tax invoices not accepted
- Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.

When did your event/project take place? 1st December 2017

How many people attended your event/project approx 800 (220 families)

Comment on the success of your event/project and describe the benefits for those involved:

(Please provide photo documentation of project undertaken)

Big turnout, lots of positive comment on the night. Positive feedback on facebook. More offers of help for next year.

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)



social - people feel like this is a great community event.

Economic - local businesses sell product, local groups fundraise (eg Scouts). local talent hired for entertainment.

Which of the nine Community Outcomes for the Waikato District did this project contribute to and how:  
(See Information below)

Active - music, dancing, kids entertainment; Safe - no problems on the night, family event where kids can run around; Thriving - local business very involved;

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Louise Ratchliffe

Position in organisation secretary & funding co-ordinator

Signature [Signature]

Date 29/1/18

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

**EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.

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**WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

##### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation

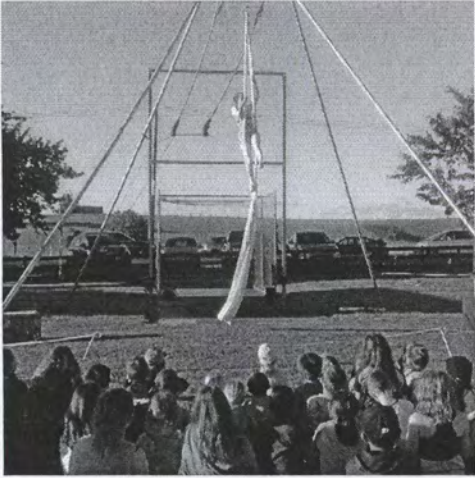
**CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:

- participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions.













# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Waikato District Council Rural Ward committee/board

Organisation/ Initiative name Adult Literacy Rural Trust

Postal address 19 Ocean View Road, Port Waikato, RD5 Tuakau, 2695

Physical address 19 Ocean View Road, Port Waikato, RD5 Tuakau, 2695

Contact details:

Name Josephine Poland

Email jo@adulthoodliteracy.ac.nz

Phone 027-6688-383

**Amount of funding you received from Waikato District Council** \$ 1376.63 + GST

**How the funding received was spent** The funding was spent on toner and drums required to produce a student writing book and student resources.

## NOTE:

- **Provide receipts or Bank statements for all associated cost.**
- **Tax invoices not accepted**
- **Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.**

**When did your event/project take place?** In June 2017

**How many people attended your event/project** The book was sent to 60 people and many other students benefitted from receiving resources

## Comment on the success of your event/project and describe the benefits for those involved:

(Please provide photo documentation of project undertaken)

Attached is a pdf version of the book, which was covered and bound before being sent out.

The student writing booklets are the first time our students have seen their own writing in print. They are not the kind of people who had their writing published in the school magazine. Because of this the booklets are a source of pride and encouragement, creating a sense of self-worth and achievement. The booklets are also able to be used as early reading material for other students. Easy-to-read adult interest material is hard

to source and the booklets are ideal for this.

**How did your project contribute to the community's wellbeing** (ie social, economic, environmental and/or cultural wellbeing) (See overleaf) Our project contributes to community social wellbeing and individual economic wellbeing.

The book and resources contribute to our ability to be able to provide our service effectively. Our service provides to the community's wellbeing Most of our students are parents who want to help their children at school, and by helping the parent, the whole family has improved access to education and the children's chances of educational success are greatly enhanced, leading to greater employment opportunities and breaking the cycle of benefit dependency.

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

Educated Waikato. However gaining literacy skills also makes people safer, healthier and more able to access the support they need.

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Name Josephine Poland

Position in organisation Manager

Signature 

Date 5/10/2017

**WAIKATO DISTRICT - COMMUNITY OUTCOMES**

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**ECONOMIC**

Examples of the types of impacts and activities include:

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**ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them

**0800 492 452**

■ If calling from overseas +64 7 824 8633  
■ publicenquiries@waidc.govt.nz

■ [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)  
■ [www.facebook.com/WaikatoDistrictCouncil](https://www.facebook.com/WaikatoDistrictCouncil)

**Postal Address**  
Waikato District Council  
Private Bag 544  
Ngaruawahia 3742

**Huntly Office**  
142 Main Street  
Huntly

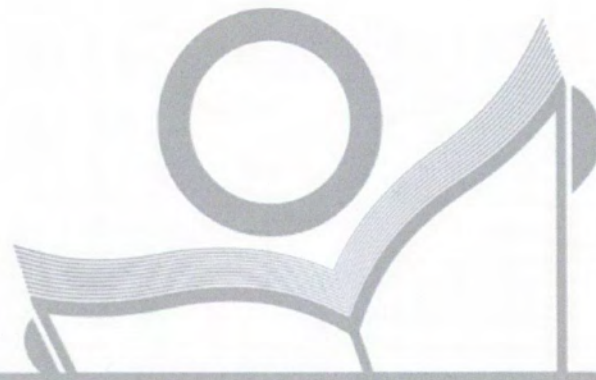
**Ngaruawahia Office**  
15 Galileo Street  
Ngaruawahia

**Raglan Office**  
7 Bow Street  
Raglan

**Te Kauwhata Office**  
1 Main Road  
Te Kauwhata

**Tuakau Office**  
2 Dominion Road  
Tuakau





# **Student Writing Book**

## **June 2017**

Adult Literacy  
Rural Trust

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## Prison

Not being able to read is like a prison.

Ethan

## Saleyards

I met Dad out at the run off, and I had the sheep locked up in the pen ready when he arrived, and we loaded up 8 of the fattest sheep and took them to town - and two Wally Smiths - and after unloading them we went off to the sale yards. We looked around and ended up buying 10 more older lambs and took them home.

The next day, today, I met Dad at Farmlands and I jumped in with him, off to the saleyards to buy some cattle. So, I ended up bidding on some scruffy steers and got them for \$2.65 a kilo. About 34 in total.

This is the first time I have done everything for myself.

Ethan

## Introduction

Hi Sharon good evening !

Thank you for giving me the opportunity to introduce myself.

My name is Labu. I was born in Nepal. We are six members in my family. I am 32 years old. My family background: my father is a Farmer and my mother is helping my Father.

My education. I have done my school leaving certificate 2003 from Rala Mavi in my home town. After that I started my dairy farm career. I have been working on dairy farms for 10 years. I am a hard worker. My weakness is I never take breaks until my work is completed.

My hobbies are playing Football and chatting with my school friends. My next goal is that I will get New Zealand Permanent Residency.

My Favourite food is the Nepali food, momo. My Favourite colour is white and blue.

When I am free I want go visit new places with my family.

Thank You !

Labu

## Dolphins

As a little girl I always loved dolphins. I don't know why. Over the years I have collected different dolphin things like soft toys, jewellery, post cards and ornaments. My ultimate dream one day is to go swimming with dolphins.

At the age of 21 I got a dolphin tattoo on my ankle.

It did not turn out the way I wanted it to so one day I will save up enough money to get it fixed up and made to look how I want it to.

Rachel

## School or Home?

There are different ways of teaching our children for their development. We can teach either at home or at school. In this essay I am explaining why teaching children at school is better than teaching them at home.

One of the advantages of teaching children at home is one-to-one teaching, where students will get an opportunity to learn individually. That would not be possible at school. There is no risk of transfer of communicable disease from other students at home. And the environment of home is more hygienic than at school.

On the other hand, there are several advantages of teaching children at school as well. In school, they can learn from teachers as well as from friends. They can meet friends.

Sagar

## Funny Game

I used to go to the kindy around the corner from Holeproof. When Dad came to pick us up, he used to see mum walking in the middle of the driveway and he would drive down and put his foot on the brake so he just missed mum by a smidgen. He used to play around and pretend to run mum over at home too. It was a game they both played together. I was told he used to do this all the time. Another game was mum hanging washing on the line and Dad's playing Speedway rider. Riding his motorbike on the back lawn throwing the bike sideways and missing mum by a fraction.

Scott

## My New Country

It was a big and brave decision I made to leave my country and set up a new life in Auckland, the place that I'd never known before. I just got information about this country from the books I read and from my friends.

As you know, starting a new life in a new country is not easy, with a different culture and language and also the difficulties of finding a job. I have two children. They are in secondary and primary school. They also have trouble with English and I remembered they cried on the first day they went to school as they didn't understand what the teachers said. They felt nervous and stressed. After six months, they adapted to the new situation and they are happy to study in Auckland.

When my daughter finished intermediate school she even got a high achievement award, and about two weeks ago the school sent her to the Casio Mathex Competition. It made me so proud of her. My son also enjoyed joining the choir and doing a lot of sports at school.

My husband also got a job and finally after ten months in Auckland, with my coach's help giving me a very good recommendation, I found a good job.

Maria

## Billy

When I was about ten years old, I had a cat called Billy. He was black and white and skinny looking. He had a real tomcat face and a pointy tail. For a cat, he had a real good personality and I liked that.

One of the things he would do was to jump on the table or bench and when you got him off, he would try to get back up. This would upset my mother. The only food he would eat was fresh meat and you had to cut it big. Otherwise he would not eat it.

Unfortunately, he got hit by a car and died and that was a sad day.

Paul



## My Uncle Visits Us From America

My uncle is called Charlie. He stays with us when he comes to New Zealand. He usually cooks for us every day. Most of the time he likes baking cakes. He usually drinks grog every day with my father. He tells me to set the table every day. He is going back to America this afternoon. He might come back maybe June or July. When he was in Fiji, he bought some cashew nuts and he buys some Twisties when he comes to New Zealand. Charlie is saying that he misses us very much.

Ursula is Charlie's sister. She lives in Fiji with her family. She is an auntie now. She likes baking cakes and she likes selling cakes to the shops. She sold one cake for \$25. I hope she might come to stay with us. Charlie told me that I was a helpful girl when I was at home. Uncle Charlie has one son and one daughter. She is about 22 years old and the son is about 21 years old now. My uncle might see us again. We went to the airport to drop off Uncle Charlie. I don't know what time he left us. He usually comes to live with us for 4 months and we go shopping anywhere like Foodtown or the Warehouse.

## Bar Smoke a Risk for Workers

To whom it may concern

I am writing to tell you my opinion. I think that smoking should be banned in restaurants and bars, from my point of view of being a chef and in the hospitality industry. I refrain, myself, from sitting around people who smoke. I think it is disgusting, horrible, unhealthy and it makes me feel uncomfortable and sick.

I feel that people should be considerate to others and give them a choice of places where to go to enjoy the pleasure of fresh air or cool down. I think that smokers should think of others who are non-smokers and respect them as individuals in this society.

A. M. K



## I Passed My Very High Frequency Marine Radio Exam

I went to Auckland, to see my Auntie, and on the way up, I stopped at Papakura to sit my VHF Marine radio exam.

A VHF marine radio is what you use, when you are out in your boat, on the water, to talk to the coastguard, or other boats, if there is an emergency. In an emergency, you use channel 16, to ask for help. You say "MAYDAY, MAYDAY, MAYDAY," and then you have to give your boat name, call sign, and nature of the emergency, location, number of people on board, and assistance required.

There are two types of marine radio, a handheld, and a fixed mount. The fixed mount is what you have in your boat, or at home as a base station. The hand held is what you use if you don't have a fixed mount, it's a portable radio.

The coastguard station is a 24 hour, monitored facility located right near the water. As boats come in and go out, they have to let the coastguard know how long they're going to be out for, and how far out to sea they'll be going as well. Also, the coastguard broadcasts marine weather warnings. They use a base radio, that monitors various marine channels, channel 16 for distress calls, channel 21 for constant weather monitoring, channel 80 and 83 for duplex communication with sea traffic (boats). There are a lot more channels, and only some are listed here.

Duplex channels operate through a repeater, located on top of a hill, all boats can operate on duplex, meaning you talk on one frequency, and receive on another. On simplex channels, you can just talk from radio to radio without a repeater.

Marine radios are useful tools, because if your cellphone goes flat, or if you drop it in the water, by accident, you always have some form of communication, in case of an emergency.

This is all my own work.

Alex

## Abby

Once upon a time along time ago their was a little girl called Abby. Abby had been told time and time again not to go down the end of the road by the forest.

Now, one day Abby was playing on her driveway and her mum was inside doing same work on the computer. One of Abby's toys rolled all the way down the driveway. Abby ran to save it before it went onto the road. She got to it just in time. Abby looked over at the forest. She knew she was not allowed down there, but Abby had been down there before and she thought she was fine. So Abby went down the end of the road and into the forest. Abby saw a butterfly. She followed it deep into the forest. Abby stop and looked around and saw smoke. She went towards it. She came to a little old house so she went up and knocked on the door. By this time Abby was lost and hungry. An old lady came to the door. Abby was crying and told the old lady she was lost. The lady said for her to come in and have something to eat. Abby ask if, after she had something to eat, if the lady would take her home? The lady agreed that would be a good idea, so the old lady went and made her something to eat.

By this time a man came home to the house. Abby asked who he was. The old lady said it was her partner. The old lady went into another room with the man but Abby couldn't hear what they were saying. The old lady then came out of the room and said to Abby, "Should we take you home now?" Abby was very happy to be going home. She missed her mum. "OK, let's hop into the car and take you back to your Mum's!" So Abby hopped into the car, but the man drove. Abby didn't think that anything would go wrong. They had been driving for a long time and Abby was going to sleep. When she woke up she was in a dark room. It didn't look like her room. Abby went to the door but it was locked. Abby started to cry. She knew this wasn't right. She went and sat on the bed, looked around for a way out, but this room had no windows. Abby sat on the bed and it felt like days before someone came into the room. When the old lady came into the room, she brought some food for Abby.

Abby thought to herself that she had to get out of there but didn't want them to get mad at her or hurt her in any way. It had been two weeks since she went missing and Abby had been waiting for the right time to get away. One night Abby couldn't get to sleep so she looked around the room for a way out. She came across a loose floorboard and she pulled and pulled until it popped up, but it made a loud noise and she heard footsteps so she placed a little rug over it and hopped back into bed. A man came in to check on her and thought she was asleep. He left the room and went back to bed. Abby stayed in bed for about an hour and then got up and went back to the loose floorboard. Up it came and under it was a little box. She opened a box and inside it was a key and a piece of paper. On the piece of paper was a drawing of the room with a secret door Abby looked at the piece of paper then looked at the room she was in. To her they looked the same so she went to

where the secret door was and there was an old set of drawers over it she moved the drawers very quietly and there was the door. She used the key because the door was locked. It worked - with a bit of force the door opened. It was very dark inside but she had a candle that was lit. She went into the tunnel. It was dark and dirty but Abby just wanted to get out of there. The tunnel was very long and she finally saw the end of the tunnel. The moon was shining very bright and her candle went out but she could see now because Abby was at the end. The tunnel came out at the end of a road so she ran and ran until she came to a car coming down the road. She hoped that the people in the car would help her and not hurt her. The people in the car were very nice and took her to the police station. The police station helped her find her Mum and the mean people who took her away from her Mum. Abby was so happy to be at home with her Mum and she listened to what her Mum said and never left the house without her Mum knowing.

Jas

Hi There

How are you? My name is Paul. I have been living in my own house at the Supported Life Styles Hauraki Trust for 23 yrs and I have been in Thames 43yrs.

I'm a Special Olympics indoor bowls/bocce player. I have got a part-time job. It is a Hauraki Herald paper run, and also I do volunteering work in the community. I am a member of Totally Thames. I plan things by thorough Goal Setting and it does come true, but I do my own Plan, my own work, by looking after every one in The Community.

Paul



40 RECEIVED

01 NOV 2017

Waikato District Council



# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from

Discretionary + Funding

committee/board

Organisation/ Initiative name WORD CAFE RAGLANPostal address c/- J. Rushton, 1 Long Street Raglan 3225

Physical address

Contact details:

Name Jan KearvellEmail kearv@farmside.co.nz Phone 07 8255333Amount of funding you received from Waikato District Council \$ 4,000How the funding received was spent Presenters' fees x 15  
- See full programme attachment B.**NOTE:**

- ✓ Provide receipts or Bank statements for all associated cost. - Attachment C
- Tax invoices not accepted
- Please make sure that all receipts are clear and readable, unclear accountability will be returned.

When did your event/project take place? June 30, July 1st + 2nd 2017How many people attended your event/project 750

Comment on the success of your event/project and describe the benefits for those involved: ✓

(Please provide photo documentation of project undertaken) ✓

- see attachment A

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf) ✓

- see attachment A

Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below) ✓

- see attachment A



41

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Jan-Maree Kearvell  
Position in organisation Treasurer  
Signature [Signature] Date 25/10/17

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

- ✓ **ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.
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#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

- ✓ **SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

##### ✓ **ECONOMIC**

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
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#### Written feedback

##### Postal Address

Waikato District Council, Private Bag 544.

Ngāruawahia 3742

#### Email feedback

■ [info@waide.govt.nz](mailto:info@waide.govt.nz)

■ [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)

Your written feedback, including any personal information supplied, is made available to councillors, Council staff and the public as part of this consultation process. Copies of feedback may also be released at other times on request.

THE RAGLAN  
**CHRONICLE**  
 Ngā Ripō o Whāingaroa  
EST 1963



## Celebrated Māori author makes surprise Word Café appearance

*Published on July 6, 2017*

**I**magine your surprise when the "dream" guest who's declined an invitation to your event turns up after all – and from miles away.

Organisers' jaws dropped last weekend at Raglan's biennial Word Café when pioneering Māori novelist Witi Ihimaera paid an unexpected visit to the Saturday morning sessions at Raglan Town Hall.

"I just came along for the ride," he told an intrigued audience at the start of the second session as he made an impromptu introduction of one of the guest speakers – his cousin, Haare Williams, a poet, painter, scriptwriter and lyricist whose collaborative book with photographer Michael Krzanich has made waves overseas.

"I had nothing to do at five o'clock this morning," Witi elaborated on his about-turn. "Also my daughter and her child, my mokopuna, are considering living here so I thought I'd suss you all out and see if it (Raglan) is okay."

The 73 year old said he was delighted to be in the company of writers, acknowledging the three local authors – Bernadette Gavin, Jacqui McRae and Stephanie Philp – who featured in the morning's first session about books in the making.



"I wrote my first short story at 11 ... when it was raining and we had to stay inside and write," he reminisced of his school days.

He praised the new photo book, 'Someone's Mana', revealing he'd put Haare and Michael in touch with each other early last year for the collaboration. "Haare is the physical embodiment of mana," he said.

Witi Ihimaera has many short stories or novels to his name, among them 'Tangi', 'Pounamu, Pounamu' and 'The Whale Rider', the book which spawned the film.

Ironically, even without the drawback of a household name, Raglan's third readers and writers festival was bound to be a success in terms of numbers well before the town hall doors opened.

Pre-sales of 60-odd weekend passes were more than triple those at the last event two years ago, revealed local writer Sarah Johnson who was one of seven organisers behind the event. Added to that were the many tickets sold singly for the dozen or so Word Café sessions.



To accompany: Funding Project Accountability – Word Café Raglan 2017

Grant: Discretionary and Funding Committee

Jan Kearvell, Word Café Raglan 2017 Committee, c/- Jane Rushton  
1 Long Street, Raglan 3225 [kearvy@farmside.co.nz](mailto:kearvy@farmside.co.nz)

1 Comment on the success of your event/project and describe the benefits for those involved:

The Word Café Raglan 2017 Readers and Writers Festival was highly successful with attendance more than twice that of the 2015 festival. The festival provided a platform for the local and wider community to experience entertainment, receive and give information and allow for the sharing of ideas and the skills of the writing craft. All sessions were well-attended (ranging from 35 to over 100), book sales were numerous and over 100 entries were received for the writing competition, with some young winners from local school reading their winning works to the audience. The writing workshop was full. There was even a surprise visit and presentation by Witi Ihimaera.

2 How did your project contribute to the community's wellbeing (i.e. social, economic, environmental and/or cultural wellbeing)

*Social:* WCR2017 supported a sense of belonging and pride and offered a voice in the community for local authors – current practitioners readily sharing their expertise with the audience, both formally and informally. The venue of the Town Hall so close to food facilities meant that many continued to socialise after the sessions. The organising committee formed strong networks with schools, other writers groups in the Waikato and beyond, and with local businesses.

*Economic:* Numerous visitors stayed in town for the occasion and ate locally, purchasing souvenirs, food and services from local businesses. All who responded to the evaluation sheets or spoke to organisers mentioned their overall experience as very pleasurable. Many expressed their intention to return to Raglan and to subsequent festivals. All criticism was positive and constructive.

*Culture:* The festival offered the occasion for shared, supported creativity and expression, further affirming Raglan and this area as a desirable cultural destination and experience, both for locals and those from further afield. There is a continued Word Café presence on Facebook and there were two front page articles in the Raglan Chronicle.

3 Which of the nine Community Outcomes for the Waikato District did this project contribute to and how:

The WCR2017

- Offered recreation and leisure for the community – ACTIVE WAIKATO
- Fostered life skills of reading, writing and public speaking – EDUCATED WAIKATO
- Produced minimal environmental impact/waste through the use of sustainable resources and a focus on recyclable materials and composting – GREEN WAIKATO
- Provided a gentle and nurturing environment through careful and strategic planning and close supervision – SAFE WAIKATO
- Primarily sourced materials and services through local businesses and offered experiences of public service for volunteers – THRIVING WAIKATO
- Showcased many local writers (past, present and future), co-ordinated with Tainui iwi representatives, offered free sessions to the public and free entry to the writing competition for schools. Ceremony respected (tikanga Maori) – VIBRANT WAIKATO

THE RAGLAN  
**CHRONICLE**  
 Ngā Ripa o Whāingaroa



## Word Cafe helped inspire children's books sister act

*Published on July 20, 2017*

**F**our Purple Dragonfly first-place awards for four children's books – it's the kind of success local illustrator Margery Fern and her author sister, Jennifer Somervell, never dreamt of when starting out on their Tales from the Farm series four years ago.

And they say how inspiring literary events like Raglan's biennial readers and writers festival can be to a fledgling team like themselves.

The pair had just published their first book "with much trepidation" back in 2013 when the inaugural Word Cafe was staged at the Old School in Stewart Street.

"It was significant for us – we lapped up all the ideas and enthusiasm," Jennifer recalls.

"Now here we are four years later with four books."

When they attended this month's Word Cafe in the town hall they'd just had news of another Purple Dragonfly win for their latest title, 'A Very Greedy Tale'.

Published last year, the story is about two errant pet pigs from the sisters' childhood in the 70s on the family farm in Hawke's Bay.

It won in the animals/pets category of the US-based awards recognising excellence in children's literature, also picking up a second place in interior design and honourable mentions in best cover design and picture books (6 and older).

"We were delighted," says Margery, whose graphic designer daughter, Ezra Andre, pulls text and drawings together.

Margery trials the tales on her pupils at Waitetuna School, where she is principal, while Canterbury-based Jennifer travels around schools trying out the books and enticing children into some dramatic role-play.

She wasn't sure if city children would be interested in their childhood farm stories but was proved wrong. "They loved the drama of the Greedy Tale and were hooked into learning about pigs and electric fences. And 'The Day Dad Blew Up the Cowshed' amazed them – they couldn't believe it happened!"

The cowshed story and 'The New Old Truck' have been reprinted three times, and 'The Eel Hunt' is getting low in stock.

Buoyed by their success, the pair are now working on a fifth book which has something to do with "a very stinky leg".













RECEIVED

16 OCT 2017

Waikato District Council



# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

ENTERED 17/10

Grant received from Discretionary + Funding committee/board  
Organisation/ Initiative name Te Whare Toi o Ngāruahia - Twin Rivers  
Postal address PO Box 105 community Art Centre  
Physical address 4 Market Street Ngāruahia  
Contact details:  
Name Jane Stevens  
Email twinriversartcentre.co.nz Phone 07 824 1591

Amount of funding you received from Waikato District Council \$ 3000  
How the funding received was spent As a contribution towards the operational cost and resources for the Marikiri Festival

## NOTE:

- Provide receipts or Bank statements for all associated cost.
- Tax invoices not accepted
- Please make sure that all receipts are clear and readable, unclear accountability will be returned.

When did your event/project take place? Sat 29th July  
How many people attended your event/project \_\_\_\_\_

Comment on the success of your event/project and describe the benefits for those involved:  
(Please provide photo documentation of project undertaken)

See attached

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)

see attached

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

Vibrant Waikato  
Active Waikato  
Educated Waikato

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Jane Stevens  
Position in organisation Manager  
Signature [Signature] Date 11/10/17

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

**EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.

**GREEN WAIKATO** - A district where our natural resources are protected, developed and enhanced for future generations.

**SAFE WAIKATO** - A district where people feel safe and supported within their communities, and where crime is under control.

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**VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.

**WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

##### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation

**CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:

- participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions.

**ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them.

#### Written feedback

##### Postal Address

Waikato District Council, Private Bag 544,  
Ngaruawahia 3742 • Telephone 0800 492 452

#### Email feedback

- [info@waikato.govt.nz](mailto:info@waikato.govt.nz)
- [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)

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## Te Whare Toi o Ngaruawahia

### Purpose

Over the month of Matariki we hosted a series of creative workshops with our local kura, a Matariki community festival, a bus tour event in Ngaruawahia and a Matariki exhibition to celebrate the traditions and knowledge of Matariki.

This included Lantern making with our 7 local schools as well as a rangatahi workshop and an adult evening class. An Art exhibition involving local tamariki and artists, wearable art creation, Musical and kapahaka performances, Matariki Story Telling by Joe Harawera and a street parade for the local tamariki to exhibit their lanterns.

- The workshops in our kura. We engaged with approximately 300 tamariki and rangatahi via a series of school based workshops, youth programmes and holiday programme.
- The Matariki festival. This was an extraordinary culmination of the month's mahi, which included the creation of wearable art costumes by volunteers, and the parade of star lanterns by tamariki and whanau.
- The exhibition of Matariki artworks created by our schools, local whanau and local artists.
- The completion and blessing of the Matariki community mural worked on by approx. 300 local people.

### Outcomes

- Educated whanau and wider community on customary knowledge relating to the meaning and celebration of Matariki. Through, workshops, performance, storytelling, visual arts, kai, displays and resources.
- Achieved a significant increase in engagement and participation by local whanau in the workshops and events by engaging a wide range of people in led up activities and promotion.
- Strengthened the collaboration between local community organisations, Iwi, community volunteers, Kura, funders, council, and regional event's organisers by working together in the organisation and hosting of Matariki events in our community.
- We achieved development in the learning and use of our customary toi including whakiro, raranga, performance and oral traditions by providing opportunities for whanau to learn, to perform, and to experience the applications of toi in relation to Matariki.
- Growth in cultural expression, community pride, collaboration and resilience.
- Development of local people's skills relating to working collaboratively, relationship building, event organisation, working with tamariki, fundraising, mounting an exhibition.
- The understanding and celebration of Matariki has now become a well understood, well supported cultural taonga in our community.









# Lantern Parade And Mural Blessing





# Toi Maaori





# Performers



Candice Draper  
Photography



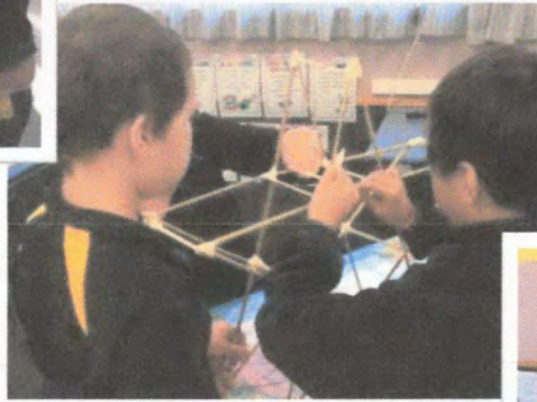


# Storytelling





## School



## Workshops







# He Tangata





# Whanau





## Kai







# Tamariki







SCANNED

Set No 1797393



# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Waikato District Council Event Fund committee/board  
 Organisation/ Initiative name Ngaruanui RSA Memorial Club  
 Postal address P.O. Box 74 Ngaruanui  
 Physical address 4 Market St, Ngaruanui  
 Contact details:  
 Name Henry Diamond  
 Email henry@ngaruanui-rsa.co.nz Phone 07 824 8905

Amount of funding you received from Waikato District Council \$ 1500 -  
 How the funding received was spent It was used to assist with putting up ANZAC Flags in April 2017.

## NOTE:

- Provide receipts or Bank statements for all associated cost.
- Tax invoices not accepted
- Please make sure that all receipts are clear and readable, unclear accountability will be returned.

When did your event/project take place? April 2017  
 How many people attended your event/project \_\_\_\_\_

## Comment on the success of your event/project and describe the benefits for those involved:

(Please provide photo documentation of project undertaken)

The flags flying through the month of April show that our community remembers the significance of our service men and women.

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)

In conjunction with our Field of Remembrance and ANZAC Day the flags serve as a reminder of our communities contribution to protecting our country and as a community we do remember them -



**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

Educated Waikato  
Vibrant Waikato

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Nendy Diamond

Position in organisation Manager

Signature [Signature] Date 31-8-17

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

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**WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

##### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation

**CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:

- participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions.

**ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them.

#### Written feedback

##### Postal Address

Waikato District Council, Private Bag 544,  
Ngaruawahia 3742 • Telephone 0800 492 452

#### Email feedback

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ENTERED

63  
SCANNED

Set No 1868404

RECEIVED

- 7 DEC 2017

Waikato District Council



# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Discretionary & Funding committee/board  
Organisation/ Initiative name Light Party - Crossroads Mangatangi  
Postal address 448 Mangatangi Rd, R.D.3, Pokeno ~~2477~~ 2473  
Physical address 448 Mangatangi Rd, Mangatangi  
Contact details:  
Name Zoe Fielen  
Email dzfielen@gmail.com Phone 0274904888

Amount of funding you received from Waikato District Council \$ 2373.46

How the funding received was spent Attached.

## NOTE:

- Provide receipts or Bank statements for all associated cost.
- Tax invoices not accepted
- Please make sure that all receipts are clear and readable, unclear accountability will be returned.

When did your event/project take place? 31 October 2017

How many people attended your event/project 250

Comment on the success of your event/project and describe the benefits for those involved:

(Please provide photo documentation of project undertaken)

The event exceeded our expectations, and ran smoothly. It was an amazing opportunity to encourage people to a local event from communities so far removed from towns. We were able to supply, games, entertainment and food for free with the help of willing volunteers. We have received 100% positive feedback.

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)

By providing a positive alternative to Halloween 'trick or treating' it allowed families to take their children and have a safe family friendly time. Many It encouraged a social gathering - creating contacts + friendships with locals. It lifted spirits and we received only 100% positive feedback from everyone.



**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)**

Safe Waikato - Providing a safe / secure environment  
for families to relax and enjoy.  
Active Waikato - Encouraging families to leave their  
dwelling and be outside and active.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Zoe Fioren

Position in organisation Manager

Signature [Signature] Date 13 Nov 2017

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

**EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.

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**VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.

**WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

##### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation

**CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:

- participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions.

**ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them.

#### Written feedback

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 Ngaruawahia 3742 • Telephone 0800 492 452

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RECEIVED

65

01 SEP 2017



Waikato District Council



ENTERED 5/9

## Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from DISCRETIONARY & Funding Committee committee/board

Organisation/ Initiative name RURAL WOMEN NEW ZEALAND

Postal address 9 WILLOWDALE, TEKAUWHATA 3710

Physical address \_\_\_\_\_

Contact details:

Name JUNE SMITH

Email \_\_\_\_\_ Phone 078263347

Amount of funding you received from Waikato District Council \$5000.00.

How the funding received was spent TOWARDS a new ECOSPORT Community Car.

### NOTE:

- Provide receipts or Bank statements for all associated cost.
- Tax invoices not accepted
- Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.

When did your event/project take place? Car was Bought on 26<sup>th</sup> August 2017.

How many people attended your event/project 3.

Comment on the success of your event/project and describe the benefits for those involved:

(Please provide photo documentation of project undertaken)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf) is comfortable Ride for elderly

patients. to Hospital & medical appointments  
 we also have a wheelchair in the Boot.  
 so don't have to wait around at the  
 Hospital for one.

Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)

Accessible Waikato

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name June Smith

Position in organisation TREASURER

Signature J. M. Smith

Date 28<sup>th</sup> August 2017

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

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#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

#### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation



WOW!!! What an amazing time we had last night with over 250 people at the Light party!!!

We all had an absolute blast and feel very privileged to be on the organising team!!

We've had awesome feedback so far from the community and believe everyone had a wonderful night!!

We would like to say a massive thank you to ALL our helpers.. our bakers, kitchen helpers, baristas, BBQ chefs and servers, car park attendants, rubbish man, face painters, nail polishers.. those running games, the disco, pony rides, making candy floss and popcorn, supervising bouncy castles, taking photos, helping to set up and clean up.. the support of our local fireman and policeman and the absolutely amazing help from 20 Dilworth boys!!

Also thanks to those who have prayed for weeks for the safety and success of this event!!

Every person contributed to make our night an incredible success.. thank you all ❤️

Most of all a HUGE thank you to the Waikato District Council for the generous funding for our entire Light Party!!

We're looking forward to 2018!! 🎉🎊🍿

Love

Ann, Claire, Letesha & Zoe

xxxx



# Light Party 2017

250

Helpers & Party Goers

68







69



## 18 Games and Attractions





DISCO  
FEVER





71

G  
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72

FAIRVIEW



Te Kauwhata  
Rural Women NZ  
Community Car

Supported by **FAIRVIEW** Motors Ltd.

*EcoSPORT*

PLEASE LEAVE  
2 METRES SPACE  
FOR WHEELCHAIR

**TREND**

30/08/2017



73



30/08/2017

ENTERED

17/01/18

74

SCANNED  
Set No 1882519

RECEIVED

15 JAN 2018



Waikato District Council

## Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from Discretionary and Funding committee/board  
Organisation/ Initiative name Queen's Redoubt Trust  
Postal address % 40 Isabella Drive, Duke Koko 2100  
Physical address 22 Great South Road, Pokero  
Contact person Ian Barton Phone 09 239 0049

Amount of funding you received from Waikato District Council \$4232.17

How the funding received was spent Installing a disabled toilet in  
Queen's Redoubt, Pokero

Please provide receipts for all associated cost.

Attached

When did your event/project take place Feb 2017 - Dec 2017

How many people attended your event/project N/A

Comment on the success of your event/project and describe the benefits for those involved:

Toilet built with Queen's Redoubt volunteer labour and  
finally completed December 2017.

Drain laying not required as contractors did this (in error)  
as they connected new sewerage to adjacent house  
Building materials included paint and toilet fittings

Project successfully completed and visitor centre is  
now fully functional

How did your project contribute to the community's wellbeing (ie social, economic, environmental and/or cultural wellbeing) (See overleaf)

Made visitor centre fully functional



Which of the nine Community Outcomes for the Waikato District did this project contribute to and how: (See Information below)

Accessible - enabled visitor centre to open

Educated - altho

Thriving - visitor centre now open most  
Sundays from 10am to 1pm.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Ian Barton

Position in organisation Secretary/Treasurer

Signature [Signature] Date \_\_\_\_\_

#### WAIKATO DISTRICT - COMMUNITY OUTCOMES

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

**EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.

**GREEN WAIKATO** - A district where our natural resources are protected, developed and enhanced for future generations.

**SAFE WAIKATO** - A district where people feel safe and supported within their communities, and where crime is under control.

**SUSTAINABLE WAIKATO** - A district where growth is effectively managed.

**THRIVING WAIKATO** - A district where business and industry are encouraged and supported and employment contributes to a successful local economy.

**VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.

**WELL WAIKATO** - A district where people can access quality community health and care services.

#### WAIKATO DISTRICT - COMMUNITY WELLBEINGS

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

##### ECONOMIC

Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation

**CULTURAL** - For the Ministry for Culture and Heritage, cultural well-being is defined as: The vitality that communities and individuals enjoy through:

- participation in recreation, creative and cultural activities; and the freedom to retain, interpret and express their arts, history, heritage and traditions.

**ENVIRONMENTAL** - Environmental wellbeing under the LGA is defined by what environmental outcomes your community wants to achieve, and how they prioritise the actions to achieve them

0800 492 452

■ If calling from overseas +64 7 824 8633  
■ [publicenquiries@waikato.govt.nz](mailto:publicenquiries@waikato.govt.nz)

■ [www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)  
■ [www.facebook.com/WaikatoDistrictCouncil](https://www.facebook.com/WaikatoDistrictCouncil)

Postal Address  
Waikato District Council  
Private Bag 544  
Ngaruawahia 3742

Huntly Office  
142 Main Street  
Huntly

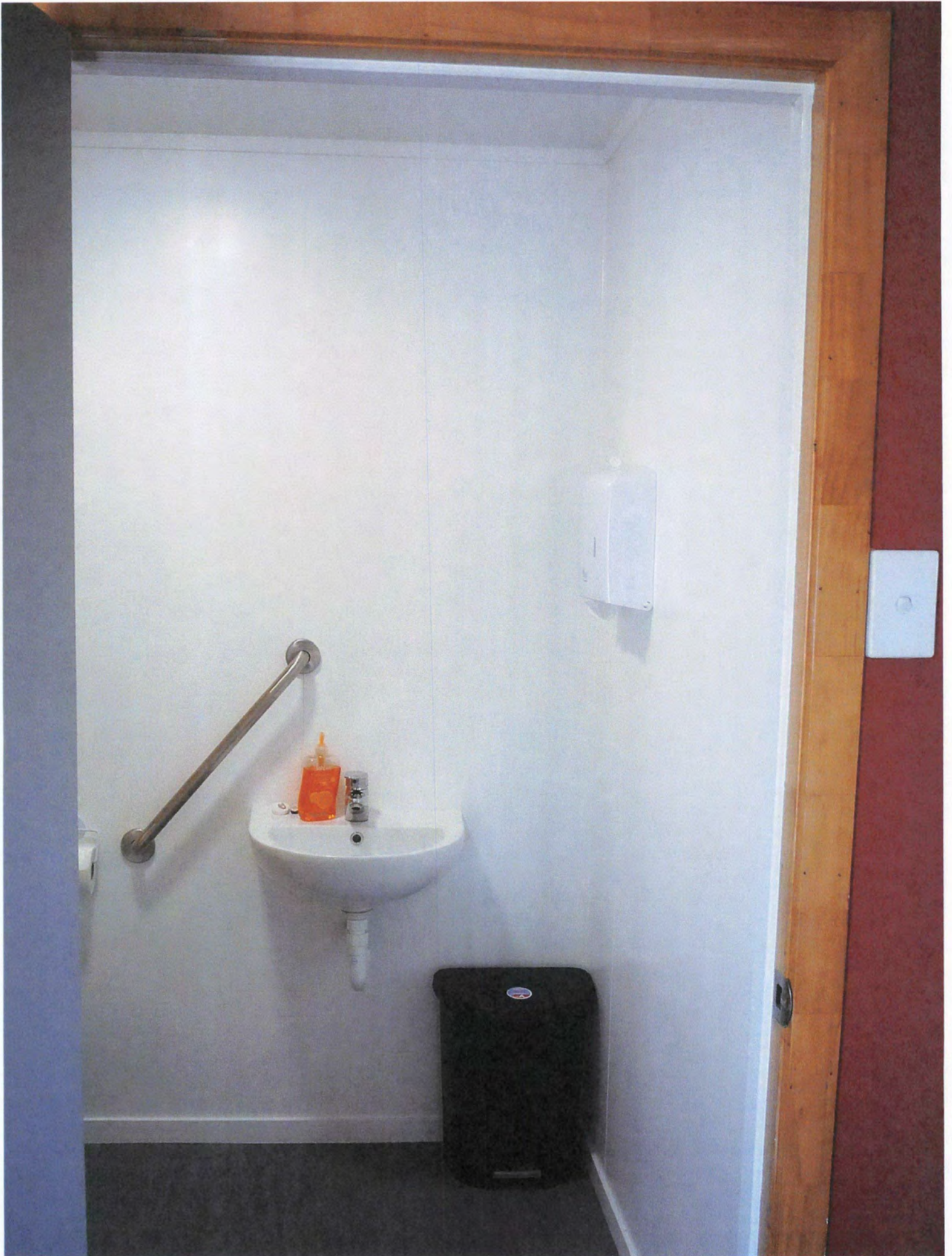
Ngaruawahia Office  
15 Galileo Street  
Ngaruawahia

Raglan Office  
7 Bow Street  
Raglan

Te Kauwhata Office  
1 Main Road  
Te Kauwhata

Tuakau Office  
2 Dominion Road  
Tuakau

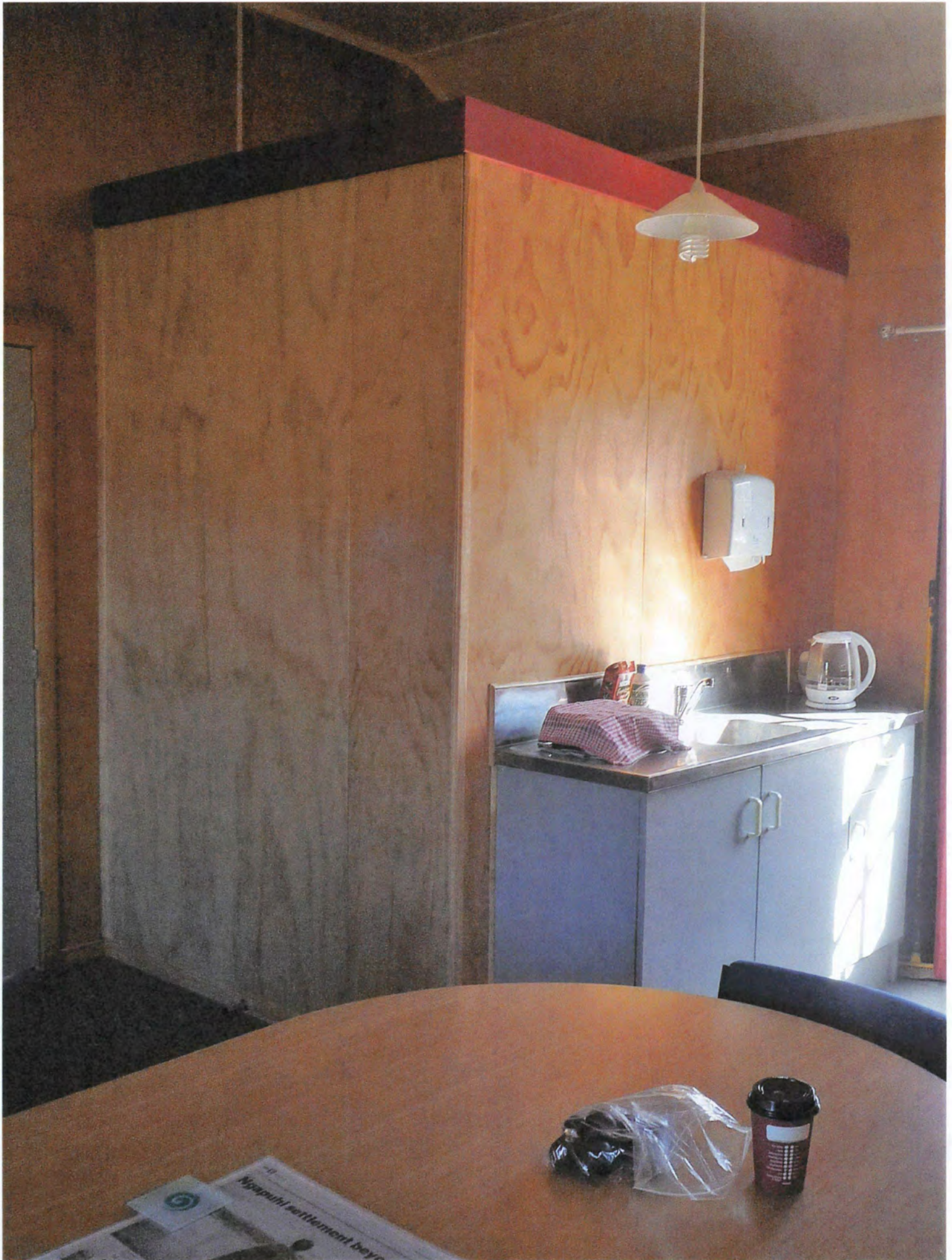
















79

RECEIVED

- 4 DEC 2017



Waikato District Council

# Funding Project Accountability

All successful applicants must complete a project accountability report within 2 months of the completion of the event/project before being eligible for further funding.

Grant received from: Waikato District Council Discretionary & Funding Committee

Organisation/ Initiative name: Let's Get Together - Huntly Wearable Arts

ENTERED 8/12

Postal address: C/- Jean Beverland

Physical address: 46 Williams Street, Huntly 3700

Contact details:

Name: Jean Beverland

Email: [wribev@clear.net.nz](mailto:wribev@clear.net.nz)

**Amount of funding you received from Waikato District Council : \$4,205.96**

**How the funding received was spent:** Advertising ,signage and venue hire.

## NOTE:

- Provide receipts or Bank statements for all associated cost.
- Tax invoices not accepted
- Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.

**When did your event/project take place? 1 October 2017**

**How many people attended your event/project:** 300 people attend and participated in the event.

**Comment on the success of your event/project and describe the benefits for those involved:**

(Please provide photo documentation of project undertaken)

This event cuts across many sectors within our community with entrants starting from very young to very mature representing many ethnicities. It gets our community engaged in creative activities and also has a large contingent volunteering their time for the event having been supported by up to 50 volunteers at its conclusion.

The whole event teaches skills like team work, an appreciation for artistic talent and how clever members in our community are.

Recognition for a cross section of artistic styles and interpretations of themes.

It creates a feel good factor watching people have success and achieve, and it is an event that is highly anticipated every 2 years.

The business community gets behind it and sponsorship is never usually a problem. We have locked in our main sponsor for next year already.

The event provided an opportunity for all wearable artists from the Huntly community and Waikato to come together and showcase their talents.

The event also provided a platform for artists to be involved and have a say in how they wanted their own costume modelled on the catwalk.

The Judges commended the participants for the high calibre and tremendous effort that was put into the creating of each costume. They also commended the show organisers for the professionalism of the whole event.

Let's Get Together is very grateful for the funding support given by the Discretionary and Funding Committee for the event.

**Which of the nine Community Outcomes for the Waikato District did this project contribute to and how:**

Vibrant and Thriving – by creating a unforgettable show of talented artists work that the public from a cross sector of people were able to come together in one place and share in the enjoyment of the event. The Huntly Wearable Arts Competition is a popular event that has become a key biannual celebration of our local designers. It is always a highly anticipated and valued event for the community.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name Kim Bredenbeck

Position in organisation Committee Member "Lets Get Together Huntly" \_\_\_\_\_

Signature



Date 14/08/2017

**WAIKATO DISTRICT - COMMUNITY OUTCOMES**

**ACCESSIBLE WAIKATO** - A district where the community's access to infrastructure, transport and technology meets its needs.

**ACTIVE WAIKATO** - A district that provides a variety of recreation and leisure options for the community.

**EDUCATED WAIKATO** - A district where education options are varied, and allow our community to be skilled for work and life.

**GREEN WAIKATO** - A district where our natural resources are protected, developed and enhanced for future generations.

**SAFE WAIKATO** - A district where people feel safe and supported within their communities, and where crime is under control.

**SUSTAINABLE WAIKATO** - A district where growth is effectively managed.

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**VIBRANT WAIKATO** - A district where our heritage and culture are recognised, protected and celebrated.

**WELL WAIKATO** - A district where people can access quality community health and care services.

**WAIKATO DISTRICT - COMMUNITY WELLBEINGS**

**SOCIAL** - The Royal Commission on Social Policy defined 'social well being' as concerned with ensuring people have 'a voice in their future, choice in their lives, and a sense of belonging that affirms their dignity and identity'.

**ECONOMIC**

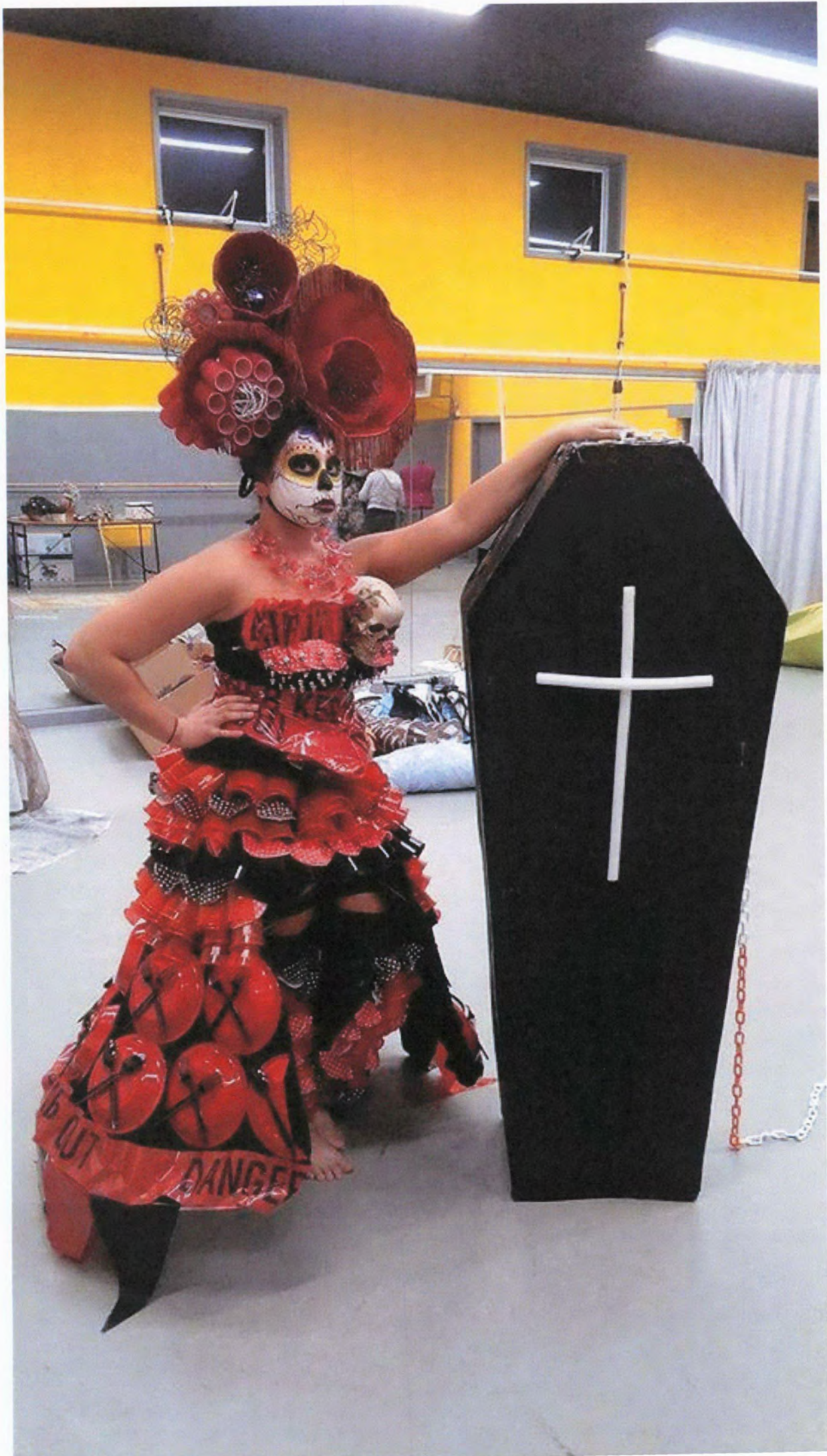
Examples of the types of impacts and activities include:

- the allowable use of land through the District Plan
- the provision of infrastructure and regulation of certain activities
- the establishment of, and support for, a regional tourism organisation











### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	20 February 2018
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference#</b>	GOV1318 / CDR0502
<b>Report Title</b>	Application for Funding – Hukanui Golf Club

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to present an application for funding from Hukanui Golf Club (“the Club”) towards the cost of repairing the damaged water well.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** an allocation of \$..... is made to the **Hukanui Golf Club** towards the cost of the repairing the damaged water well;

**OR**

**AND THAT** the request from the **Hukanui Golf Club** towards the cost of the repairing the damaged water well is declined / deferred until ..... for the following reasons:

## **3. BACKGROUND**

---

The Club is a thriving and active club and has a high number of members using its facilities daily.

A number of activities such as foot golf, junior golf programmes, school holiday programmes and social-corporate events are played all year round.

The Club’s shallow water well needs repairing as it has had a partial collapse and has become a safety hazard for all that use the facilities. This well is the Club’s main water supply and is essential for the functioning of the Club. The Club has had the well inspected and has been

advised that in its current state there is a risk of an electrical shock when work is being carried out. All future works will be carried out by a qualified electrician.

#### **4. OPTIONS CONSIDERED**

---

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

#### **5. FINANCIAL**

---

Funding is available to allocate for the year.

The project is noted to cost \$5,602.52. The Hukanui Golf Club is seeking funding of \$5,602.52 towards the cost of repairing the water well.

GST Registered			No
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Discretionary & Funding Committee	Upgrade the ladies cloakroom	May 2017	\$1,379.73
Discretionary & Funding Committee	Upgrade the Suzuki Quad Bike	November 2017	\$3,000.00

#### **6. POLICY**

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

#### **7. CONCLUSION**

---

Consideration by the Committee is required with regard to this funding request.



## **8. ATTACHMENTS**

---

Application for Funding - Hukanui Golf Club

SCANNED

Set No \_\_\_\_\_

Emailed 2/2/18

ENTERED  
1/2/18

## DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee



Project



Event

OR

Community Board / Committee Discretionary Fund

Raglan



Taupiri



Onewhero-Tuakau



Ngaruawahia



Huntly



Te Kauwhata



Meremere



### Section I – Your details

Name of organisation

Hukarui Golf Club Inc.

What is your organisation's purpose?

Golf Club.

Address: (Postal)

1550 Gordonton Road  
Taupiri 3791

Address: (Physical if different from above)

Contact name, phone number/s and email address

Linda Broughton 07 824 3784  
hukarui.golf@xtra.co.nz

Charities Commission Number: (If you have one)



Are you GST registered? No ☐ Yes ☒ GST Number 1 1 1 1 1 1 1 1

Bank account details 031190310321029101

Bank Heartland Bank Branch Hamilton

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

## Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social ☒ Economic ☐ Cultural ☐ Environmental ☐

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible ☐ Safe ☐ Sustainable ☐ Healthy ☐ Vibrant ☐

## Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

Replacement of existing shallow well which has had a partial collapse & prone to total collapse if not replaced as soon as possible. Electrician has had advised there is a risk of electric shock when working on it in its current state. The well supplies all the water to the Club and without it we would have to close.

Who is involved in your event / project?

Pump & electrical services staff/personell

How many volunteers are involved?

Maybe 2 or 3 as this project requires skilled operators.

What other groups are involved in the project?

N/A

How will the wider community benefit from this event/project?

By having an effective water supply our Club can remain operational for Golf, foot golf, junior golf programmes, School holiday programmes, social & corporate events.

### Section 4 – Funding requirements

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	\$ 5602-52	\$
<b>Existing funds available for the project</b> <b>Total A</b> Include any projected income i.e. ticket sales, merchandise etc.	\$ 252	\$

#### Funding being sought from Waikato District Council

<b>Project Breakdown (itemised costs of funding being sought)</b> If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	
Materials	\$ 682-59	\$
Labour	\$ 4919-93	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$ 5602-52	\$

Has funding been sought from other funders? Yes ☐ No ☒  
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$	\$
b)	\$	\$
c)	\$	\$
d)	\$	\$
<b>Total of other funds being sought</b> <b>Total C</b>	\$	\$

<b>Total Funding Applied for</b> (Add totals A, B, and C together to make Total D) <b>Total D</b>	\$ 5602-52	\$
<b>Note : This total should equal the Total Cost of the Project/Event</b>		



**Describe any donated material / resources provided for the event/project:**

Project requires new materials, & professional tradesmen.

### Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date recieved	Amount
Discretionary	Upgrade Ladis Cloakroom		
" (to be uplifted)	Suzuki Quad Truck.		

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: \_\_\_\_\_ Name: \_\_\_\_\_

I certify that the funding information provided in this application is correct.

Signature: KGSS Date: 2-2-18

**Position in organisation** (tick which applies)

Chairman

Secretary ☐

Treasurer ☐

**Signature:**

Date:

**Position in organisation** (tick which applies)Chairman ☐

Secretary ☐

Treasurer ☒

## Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements – <b>Budget and quotes need to match. Include copies of written quotes.</b>	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

**Please note:** Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.





## ***Pump & Electrical Services Ltd***

25 Lincoln St - Frankton - Hamilton

P.O. Box 5233

Frankton 3242

Phone 0-7 846 0678

Phone/Fax 0-7 846 0679

[www.pumpandelectrical.co.nz](http://www.pumpandelectrical.co.nz)

[nick@pesltd.co.nz](mailto:nick@pesltd.co.nz)

[sales@pesltd.co.nz](mailto:sales@pesltd.co.nz)

2/02/2018

Hukanui Golf Course  
P O Box 18  
Gordonton  
Hamilton

To whom it may concern:

After our visit to site we have the pleasure of presenting this quote for your consideration. We propose to replace the existing shallow well with a new concrete well and infill the area around the new well with metal to stop any surface water contamination. Due to the limited access to site we will need to hire a crane to lift the Well liners and metal into place.

### **Specification:**

#### **Materials**

Well Liners 450mm	
Well Liner Lid	
Blue Chip Metal	
Total	\$ 593.56

#### **Labour and Commissioning**

Crane Hire	\$ 1,375.00
Rig Hire	
Service Rate Standard	
Travel Per KM	
Total	\$ 4,278.20
<b>Total</b>	<b>\$ 4,871.76</b>

GST and freight have not been included in the above price.

The above prices are subject to PES 2015 Ltd terms and conditions of trade and are valid for thirty days from the above date.

If you require further information or technical assistance, please don't hesitate to contact me.

Kind Regards  
Nicholas Bell

Sales

Water Pumps • Milking Systems • Electrical





# CERTIFICATE OF INCORPORATION

## HUKANUI GOLF CLUB INCORPORATED 212742

This is to certify that HUKANUI GOLF CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 1st day of September 1978.

*Mandy McDonald*

Registrar of Incorporated Societies  
29th day of June 2015



For further details visit [www.societies.govt.nz](http://www.societies.govt.nz)

Certificate printed 29 Jun 2015 17:04:15 NZT



### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	12 February 2018
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference#</b>	GOV1318 / CDR0502
<b>Report Title</b>	Application for Funding – Te Kowhai Community Group

## **1. EXECUTIVE SUMMARY**

---

The purpose of this report is to present an application for funding from the Te Kowhai Community Group for the use of Te Kowhai Village Dairy amenities facility.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** an allocation of \$..... is made to the **Te Kowhai Community Group** for the use of the **Te Kowhai Village Dairy amenities facility**;

**OR**

**AND THAT** the request from the **Te Kowhai Community Group** towards the cost of hiring the **Te Kowhai Village Dairy amenities facility** is declined / deferred until ..... for the following reasons:

## **3. BACKGROUND**

---

The Te Kowhai Community Group needs to use the Te Kowhai Village Dairy amenities facility on a short term basis for community use.

A number of sporting and casual activities are happening at the Te Kowhai Village Green and there are no amenities for the community to use when these events occur.

It is envisaged that the use of this facility will also minimise any unwanted activity that has been occurring due to no facility being available at this point in time on the Te Kowhai Village Green.

The facility will be made available to the sporting clubs and the community.

This is an interim measure until the new community facility is built on the Te Kowhai Village Green.

The use of the dairy amenities block is estimated to be needed for 40 weeks and will commence mid-March 2018.

#### **4. OPTIONS CONSIDERED**

---

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

#### **5. FINANCIAL**

---

Funding is available to allocate for the year.

The project is noted to cost \$2,400.00. The Te Kowhai Community Committee is seeking funding of \$2,400.00 towards the cost of hiring the Te Kowhai Village Dairy amenities facility for forty weeks.

GST Registered	No
Set of Accounts supplied	N/A
Previous funding has been received by this organisation	No

#### **6. POLICY**

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.



## **7. CONCLUSION**

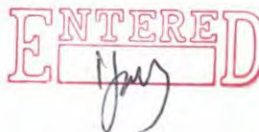
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Consideration by the Committee is required with regard to this funding request.

## **8. ATTACHMENTS**

---

Application for Funding - Te Kowhai Community Committee



11/1/18



## **DISCRETIONARY FUNDING APPLICATION FORM**

### **Important notes for applicant:**

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

**Which fund are you applying to:** (Please tick appropriate box)

Discretionary and Funding Committee

☒

Project

☐

Event

OR

Community Board / Committee Discretionary Fund

Raglan

☐

Taupiri

☐

Onewhero-Tuakau

☐

Rural Ward Fund ☒

Ngaruawahia

☐

Huntly

☐

Te Kauwhata

☐

Meremere

☐

### **Section I – Your details**

#### **Name of organisation**

Te Kowhai Committee Group

#### **What is your organisation's purpose?**

To provide for and enhance the community, by way of projects, events and open days for the community of Te Kowhai

#### **Address: (Postal)**

c/- D Smart, 26 Willow Brook Lane, R.D. 8, Hamilton, 3288

#### **Address: (Physical if different from above)**

As Above

#### **Contact name, phone number/s and email address**

Daryl Smart, 027 441 1614, smartdr@xtra.co.nz

**Charities Commission Number:** (If you have one) Nil



Are you GST registered? No ☒ Yes ☐ GST Number \_\_\_\_/\_\_\_\_/\_\_\_\_

Bank account details \_123152 0103141 00

Bank ASB Branch The Base

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

## **Section 2 – Community wellbeing and outcomes**

**Which community wellbeing will your project contribute to?**

(See the guidelines sheet for more information on this section).

Social ☒ Economic ☐ Cultural ☐ Environmental ☒

**Which of the five community outcomes for the Waikato district does this project contribute to?**

(See the guidelines sheet for more information on this section.)

Accessible ☒ Safe ☒ Sustainable ☒ Healthy ☒ Vibrant ☐

## **Section 3 – Your event/project**

**What is your event / project, including date and location ? (please provide full details)**

The provision of toilet facilities for the users of the Te Kowhai Village Green, particularly at weekends when the Village Green is being used for sport.  
e.g. Rugby, Soccer, and Cricket

**Who is involved in your event / project?**

Te Kowhai Community

**How many volunteers are involved?**

Numerous

**What other groups are involved in the project?**

Nil

**How will the wider community benefit from this event/project?**

The toilets would be made available to the players and their families, while attending the sports event. The perimeter of the Village Green (under the Trees) will not have people urinating or defecating around the trees and bushes of the reserve and neighbouring properties.

### Section 4 – Funding requirements

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	<b>GST Inclusive Costs</b> (use this column if you are not GST registered)	<b>GST Exclusive Costs</b> (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	\$	<b>\$ 2400.00</b>
<b>Existing funds available for the project      Total A</b> <b>Include any projected income i.e. ticket sales, merchandise etc.</b>	\$	<b>\$ 0.00</b>

#### Funding being sought from Waikato District Council

<b>Project Breakdown</b> (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	\$	
The local store has agreed to open its toilet to the community on the weekends for the sports events, at a cost of \$60.00 per weekend. This is an interim measure while a more permanent solution is identified.	\$	<b>\$ 2400.00</b>
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC      Total B</b>	\$	<b>\$ 2400.00</b>

Has funding been sought from other funders?      Yes ☐      No ☐  
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought      Total C</b>	\$ _____	<b>\$0.00</b>

<b>Total Funding Applied for</b> (Add totals A, B, and C together to make Total D) <b>Total D</b>	\$	<b>\$2400.00</b>
<b>Note : This total should equal the Total Cost of the Project/Event</b>		



Describe any donated material / resources provided for the event/project:

Nil

### Section 5 – Previous Funding Received from Waikato District Council

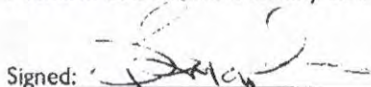
If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date recieved	Amount
Te Kowhai Community Group	Walkway Funding (Final instalment of \$25000 is due 2018)	2009 - 2018	250000.00

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed:

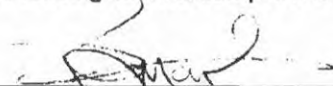


Name:

Daryl Small

I certify that the funding information provided in this application is correct.

Signature:



Date:

19-12-2017

Position in organisation (tick which applies)

Chairman



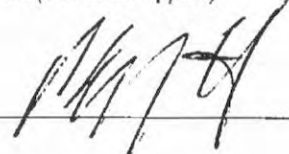
Secretary



Treasurer



Signature:



Date:

19/12/2017

Position in organisation (tick which applies)

Chairman



Secretary



Treasurer



## Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	
Discussed your application with the Waikato District Council community development co-ordinator	Cr Smith
Nominated the fund you are applying for	
Completed Section 1 – Your details	
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club  <b>(Juline Cumber holds the latest set of accounts)</b>	Held by Council
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	
Enclosed a copy of any documentation verifying your organisations legal status	
Completed Section 2 - community wellbeing and outcomes	
Completed Section 3 – details of your event/project	
Completed Section 4 – Funding requirements – <b>Budget and quotes need to match. Include copies of written quotes.</b>	
Completed Section 5 where funding has been received in the previous 2 years	
Obtained two signatures on your application	

**Please note:** Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.



Te Kowhai Food Centre  
656 Horotiu Rd,  
Burbush,  
Hamilton 3288

30 January 2018

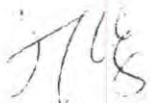
Waikato District Council  
Private Bag  
Ngaruawahia

Attn: I-J Huirama

Dear Ingrid-Jayne

I am writing to confirm that we will open our toilet on the weekends. This is for the sports teams and parents to use. The agreed cost is \$60.00 per weekend between myself and the Te Kowhai Community Group.

Regards

  
Tao  
Te Kowhai Foodcentre

### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	12 February 2018
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference#</b>	GOV1318 / CDR0502
<b>Report Title</b>	Application for Funding – Number 8 Network Group

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to present an application for funding from the Number 8 Network Group (“the Group”) towards the cost of a rural mini newspaper.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** an allocation of \$..... is made to the **Number 8 Network Group** towards the cost of a rural mini newspaper;

**OR**

**AND THAT** the request from the **Number 8 Network Group** towards the cost of the rural mini newspaper is declined / deferred until ..... for the following reasons:

## **3. BACKGROUND**

---

The Number 8 Network Group (“the Group”) connects rural communities from the north to the east of Hamilton providing online local and national news and information.

The Group is wanting to create an informative and entertaining publication for the rural area with a mini newspaper. This will enhance connectivity within the rural community and also help with advertising for local businesses.

The paper will also publish information from the four schools in the area including a section for student story writing.



The Group also has the support from the Gordonton District Community Committee.

#### **4. OPTIONS CONSIDERED**

---

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

#### **5. FINANCIAL**

---

Funding is available to allocate for the year.

The project is noted to cost \$1,303.39. The Group is seeking funding of \$1,303.39 towards the cost of the rural mini newspaper.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

#### **6. POLICY**

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

#### **7. CONCLUSION**

---

Consideration by the Committee is required with regard to this funding request.

#### **8. ATTACHMENTS**

---

Application for Funding – Number 8 Network Group



WAIKATO DISTRICT COUNCIL  
104  
31 JAN 2018  
Time 12.45 Initials [Signature]  
NGARUWAHIA



## DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications **WILL NOT** be considered. All parts of the application **MUST** be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

### Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

☒  
Project

☐  
Event

OR

### Community Board / Committee Discretionary Fund

Raglan

☐

Taupiri

☐

Onewhero-Tuakau

☐

Ngaruawahia

☐

Huntly

☐

Te Kauwhata

☐

Meremere

☐

### Section I - Your details

Name of organisation

Number 8 Network.co.nz

What is your organisation's purpose?

To connect the rural community north-east of Hamilton and provide on-line local and national news, information.

Address: (Postal)

122 Woodlands Rd, RD1, Hamilton 3281

Address: (Physical if different from above)

Contact name, phone number/s and email address

Annette Taylor 07 824 3043, 022 050 2246

Charities Commission Number: (If you have one)



Are you GST registered? No ☒ Yes ☐ GST Number       /      /      

Bank account details 381901110634376100

Bank KiwiBank Branch Chartwell

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

## Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social ☒ Economic ☒ Cultural ☒ Environmental ☐

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible ☒ Safe ☒ Sustainable ☒ Healthy ☒ Vibrant ☒

## Section 3 – Your event/project

What is your event / project, including date and location? (please provide full details)

To produce a publication for my rural area, full of local stories, profiles, news – filling the gap following the Milky Way's folding last year. I have already produced and distributed six issues of a mini-newspaper but wish to increase my range and quality.

4 pages, A3 folded to A4, colour, production time April  
Publication, distribution May.

Who is involved in your event / project?

Myself and contractors such as NZ Post.

How many volunteers are involved?

None required.

What other groups are involved in the project?

I work closely with the Gordonton District Committee, and have held discussions and have the support of chairmen Richard Riddell.

How will the wider community benefit from this event/project?

Rural boxholders northeast of Hamilton – Hosham Downs, Gordonton, Tauheri, Orini, Puketapu, will receive the publication.

It will contain local news, ~~profiles and information~~ and profiles, other information and lead them to the on-line resource; the website and Facebook page.

It will support local businesses - advertising will be taken on for the next issue, and should be able to fund it. Good for the small business owners and those who require their services and news thereof. There are also four schools in my area with strong parent support - plenty of good news out there.

**Section 4 – Funding requirements**

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	<b>GST Inclusive Costs</b> (use this column if you are not GST registered)	<b>GST Exclusive Costs</b> (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	\$ 1303-39	\$
Existing funds available for the project <b>Total A</b> Include any projected income i.e. ticket sales, merchandise etc.	\$	\$

**Funding being sought from Waikato District Council**

<b>Project Breakdown</b> (Itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	
	\$	\$
Please see attached quote to	\$	\$
print and distribute.	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$ 1303-39	\$

Has funding been sought from other funders? Yes ☐ No ☒  
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) However, I will talk with the	\$	\$
Gordonston District Committee	\$	\$
b) for help with funding the next	\$	\$
c) issue, in October. I envisage	\$	\$
d) only two issues a year, but of high	\$	\$
quality.	\$	\$
<b>Total of other funds being sought</b> <b>Total C</b>	\$	\$

<b>Total Funding Applied for</b> (Add totals A, B, and C together to make Total D) <b>Total D</b> <b>Note : This total should equal the Total Cost of the Project/Event</b>	\$ 1303-39	\$
---	------------	----



Describe any donated material / resources provided for the event/project:

I am a professional journalist and editor, with almost 30 years' experience. Community website has provided local news for (north-east Hamilton) rural community since 2011; free of charge and I will volunteer my skills for this project's content and layout.


### **Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:


What Board/ Committee	Type of Project/Event	Date recieved	Amount

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed:  Name: 31 January 2018.

I certify that the funding information provided in this application is correct.

Signature:  Date: 31 January 2018


Position in organisation (tick which applies)

Chairman ☐

Secretary ☐

Treasurer ☐

editor

Signature:  Date: 31/1/18

Position in organisation (tick which applies)

Chairman ☐

Secretary ☐

Treasurer ☐

technical support, proof reading

## Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓ on-line banking
Enclosed a copy of any documentation verifying your organisations legal status	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements – <b>Budget and quotes need to match. Include copies of written quotes.</b>	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

**Please note:** Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.

If I gain support to fund this issue, I will work with a business mentor to establish advertising for the next. N&N takes on on-line advertising and there is potential to grow both hard copy and on-line.

There is a real need for a physical publication of quality content in this area – not everyone is on-line and many miss out on community information.

It would also help build profile for N&N which makes everything more viable. Please find enclosed supporting documentation and an early copy of the N&N news. It can only get better.



525 Mt Wellington Highway, Mount Wellington  
Auckland 1060  
PH: 0800 REACHUS - FAX: (09) 574 4415  
www.reachmedia.co.nz  
info@reachmedia.co.nz

reachmedia →

# Quotation

23-JAN-2018

NUMBER 8 NETWORK  
Hamilton 3281

Annette Taylor

Quote Number	2054844
Job Name	(PP) NUMBER 8 NETWORK - FEB DROP

Thank you for your enquiry with reachmedia for the distribution of your unaddressed letterbox campaign. Based on the information provided we are pleased to offer the following rates for a period of 30 days from the above date.

Product Description	Weight	Quantity	Rate	Rate Per	Total	
Rural Delivery	0-25	2,793	\$111.00	per 1000	\$310.02	
Bulk Freight	0-25	2,793	\$0.0125	per unit	\$34.91	
Client Catalogue	0-25	1	\$150.00	per unit	\$150.00	
Network Management	0-25	2,793	\$3.00	per 1000	\$8.38	
Print	0-25	1	\$535.00	per unit	\$535.00	
Administration Fee	0-25	1	\$50.00	per unit	\$50.00	
NIN Store Copies	0-25	100	\$0.40	per unit	\$40.00	
Minimum Amount	0-25			per 1000	\$5.07	
				Subtotal	\$1,133.38	
Total Circulars		2,893			GST (15%)	\$170.01
				Total	\$1,303.39	

<b>Notes</b>	A4 printed 4 colour 2 sides on 150gsm gloss Based on 10grams 4pp per campaign
--------------	---

**Please note the following:**

- The above quote includes GST of 15% and is quoted in NZD.
- Should the above quote not include freight, this will be provided upon confirmation of the product weight and areas selected for distribution.
- Should the weight of the product differ to that shown above pricing for distribution and freight will be amended accordingly.
- All bookings are subject to a minimum charge of \$350 plus GST.
- Cancellation or amendment fees may apply.
- Please click [here](#) for full Terms and Conditions.

525 Mt Wellington Highway, Mount Wellington  
Auckland 1060  
PH: 0800 REACHUS - FAX: (09) 574 4415  
www.reachmedia.co.nz  
info@reachmedia.co.nz

reachmedia →

## Distribution requirements

Channel	Delivery windows		Booking deadlines (prior to start date of distribution)		Stock lodgement deadlines (prior to start date of distribution)	
	No. of days	Window	Metro**	Rest of New Zealand	Metro**	Rest of New Zealand
Urban	2 Days	Tues/Wed or Sat/Sun	3 business days	6 business days	2 business days	5 business days
Postie	5 Days	Mon to Fri		15 business days		7 business days
Rural & Box/Bag	3 Days*	Mon to Fri		7 business days		6 business days

\* You may choose any consecutive three days for distribution within a specified delivery window.

\*\* Metro deadlines apply for Auckland and Christchurch only where product is lodged at those sites.

### Please note the following:

- Product must be cross-strapped or cross-banded and presented in even bundles of 200 in a sealed carton.
- Weight of an individual bundle or carton should not exceed 15kgs.
- All product must have a completed Product Information(PI) form attached. This will be provided at the time of booking.
- Further important information relating to distribution requirements can be viewed [here](#)

### More information?

Should you require more information about our services please do not hesitate to contact John on 0800 REACHUS or John.Aukusitino@reachmedia.co.nz

Kind regards

John Aukusitino

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Online and Obligation free!

[Click here for more info](#)

Give yourself a competitive advantage

Our Market Intelligence experts will show you how

[Click here for more info](#)

Extend the life of your catalogue on Lasoo

Email: [info@reachmedia.co.nz](mailto:info@reachmedia.co.nz)

[Click here for more info](#)





NUMBER 8 NETWORK  
122 WOODLANDS ROAD  
RD 1  
HAMILTON 3281

Statement number 18

Access Number 1326887

**Account balance(s) as at 31 July 2017**

(Account(s) held with Kiwibank Limited)

Account	Account Number	Balance
NUMBER 8 NETWORK	38-9011-0634376-00	\$3,786.13

HAVE YOU THOUGHT ABOUT CHANGING TO ONLINE STATEMENTS? IF YOU'RE ALREADY REGISTERED FOR INTERNET BANKING, JUST GO TO THE 'STATEMENT LIBRARY' IN THE 'YOUR SETTINGS & SERVICES' MENU OR CALL US ON 0800 11 33 55 TO REGISTER AND START GETTING YOUR STATEMENTS ONLINE.



**Account Name:** NUMBER 8 NETWORK  
**Product Name:** Now Account  
**Account Number:** 38-9011-0634376-00  
**Statement Period:** 01 May 2017 to 31 July 2017

Date	Transaction	Withdrawals	Deposits	Balance
01 May	Opening Account Balance...			\$3,895.86
01 May	Direct Credit Gordonton District C		\$200.00	\$4,095.86
01 May	Ref: GDC			
22 May	FROM L S B LIMITED		\$200.00	\$4,295.86
22 May	Yamata			
24 May	Direct Credit Gordonton District C		\$200.00	\$4,495.86
24 May	Ref: GDC			
27 Jun	POS W/D COUNTDOWN ST -14:21	\$42.67		\$4,453.19
30 Jun	TRANSACTION FEES	\$0.40		\$4,452.79
28 Jul	PAY D J RIDDELL, A J TAYLOR	\$666.66		\$3,786.13
28 Jul	Thailand			
31 Jul	Closing Account Balance...			\$3,786.13

#### Transaction Fee Summary for Now Account

Fee Category	Fee Type	Amount	Total
Transaction Fee	EFTPOS Withdrawal	1	\$0.40
<b>Total</b>		<b>1</b>	<b>\$0.40</b>



# Friends keep reserve on track

Pukemokemo Reserve has a lot of friends – **Keith Holborow** is the new co-ordinator for the group who beaver away, rain or shine, at the little bush reserve. Keith has started a new column for N8N.

"MOST VISITORS to Pukemokemo head up to the lookout for its 360 degree views of the North Waikato. On a crisp clear day they might even catch a glimpse

a work day to rebuild the lower flight of lookout stairs. A brisk southwest wind was delivering regular showers, but in between there was sunshine.

The group was Bob Dawson, Jack Brinkman, Malcolm Watkins and me. All of us are supposed to be retired. In fact, we are all still workers, but strictly volunteers now.

The lookout tower at the summit was built a long time ago by the enterprising originators of Pukemokemo Bush Reserve and it has withstood the battering of the wind, rain and sun ever since. The top of the hill is a tough spot on a bad day and the years had taken their toll on the lower stairs which now needed a new set of treads.

Preparation is important for jobs in remote locations. The new treads had been designed, pre-cut and pre-drilled off site, ready for their final assembly and fitting at the summit.

Wide stairs need long treads and long treads are heavy. They had been carried, one by one, from the car park up the track. Sherpas also carried the ladder, the steel anti-skid mesh, the brackets, the bolts and

the tools. Today was the culmination of more than a week's work.

The first task, no small matter, was to remove the old treads. Wire cutters sliced through the anti-skid mesh, a hand saw cut the wooden treads in half and a pinch bar, block and lever were used to remove those halves from between the runners.

When Jack paused to check his progress and tentatively smiled I called for a tea break. The sun was shining, the tea was hot, Malcolm ate his signature hot cross bun and we all relaxed out of the wind for a few minutes.

Ruakura's Melody Childcare Centre kids arrived. They were having their weekly day in the bush and, as usual, were keen to come up to the summit. The job settled into a steady rhythm. The next tread, the next shower, the next burst of sunshine.

With just one tread to go we took a short lunch break. We kept warm by laughing at Jack's stories from his lifestyle block days. Bob, a retired dairy farmer, was both amazed and horrified by them. Malcolm and I vowed never to leave the suburbs.

Finally the last tread slipped easily into place and Malcolm bolted it home. We tidied the site, loaded up and began the slow trek down, weary but satisfied.

It was good to know that the lookout was being kept in good shape. Everyone who walks up through the regenerating bush and climbs the tower gazes out at the view and marvels at the beauty of this special corner of the country. Long may they continue to do so."

## Clearing the swamps

Wellington photographer SC Smith took this photo of a farmer/farm worker near Piako Road around 1909.

Smith travelled the country with large pieces of equipment, over rough roads on horseback, in carts, or by train. The scant

the patriarch of the Waikato Fows, was a blacksmith about this time, could this chap be associated in that realm?

It becomes apparent after a short time that photos such as this ask more questions than they give answers. At any rate, the information we have says the location is Gordonton so it's right in Number 8 Network territory.

– **Perry Rice, Hamilton City Libraries**



records accompanying this photo suggest this chap may have belonged to or worked for the Fow family. I doubt the Fows owned this land, but as JR Fow,

# Number 8 News

July • 2015

www.number8network.co.nz

## Winter warmer at Woodlands

WOODLANDS Café's Stu Robinson is a good listener. Not long after he took over the café in January he put up a suggestions board, and it was a good move, he tells Number 8 Network's **Annette Taylor**.

"It helps stay in touch with what matters, it means I can solve problems and improve."

It has now been six months and he is thoroughly enjoying being at Woodlands café. "The locals have been wonderful; they're a very friendly bunch here."

Before he got into hospitality, Stu was a banker. "I went into banking after school, at age 18, and stayed until I hit that magic age of late 30s, early 40s."

He decided he wanted to do something different, totally out of his comfort zone. Now he runs two eateries, Cafe Fresca in Hamilton and Woodlands Café.

"Fresca is a busy, bustling place, with a nice outdoor area and great food. It's taken six years to build up to where it is now."

Living in Rototuna, Stu divides his

time between the two. "It's quicker to get to Woodlands, and it's so peaceful once I get here."

Raised in Puriri, between Thames and Paeroa, he is fond of Gordonton.

And, coming from a farm, he appreciates fine food. "I've always been into food. Keep it simple, keep it fresh, old-fashioned basics. I spent a lot of time in good cafes when I was banking, and knew what I liked."

Former owner Judy Cole did a grand job, he says. "Look at what she's done with the alterations and renovations – just amazing. But she deserves to be off on her trips now, and to enjoy life."

As for Stu, there are things to ponder about what is next for Woodlands café. "Maybe we'll incorporate a little bit of Fresca or go in

a different direction – but we'll be concentrating on the basics of good food and service."



**CHEERS:** "We'll be concentrating on the basics of good food and service."

"It's a small community, in many ways very similar to what I was used to. You can talk to people, have actual conversations."

## Sharing the stories



COMMUNITY website Number 8 Network is very excited – we're a finalist in this year's Australia and New Zealand Internet Awards (ANZIAS).

There are 22 finalists in six categories and N8N is one of five finalists in the Leonie Dunbar Memorial Award for Community Websites. It's quite a coup – we're there with two other New Zealand websites –

Tamahere Forum, run by Philippa Stevenson, and Motueka Online run by David Armstrong – and two from Australia.

Winners will be announced at a gala evening in Auckland on August 27. The only troubling aspect will be finding a cocktail dress!

N8N was also honoured to receive a grant from Gordonton Country Market, which will help cover the costs involved in running the website – thank you Market Committee.

Here's a selection from the last few weeks on Number 8 Network, but there's way more on-line as well. Go and check it out. You can also sign up to a weekly emailed news bulletin to ensure you stay connected.

And if you have a story, please get in touch. It's good to share.

Visit [www.number8network.co.nz](http://www.number8network.co.nz) for many more stories. You won't believe what's happening in our neck of the woods.



## Bienvenue Vicky

*Tucked along Taylor Road is a little shop of eclectic and collectable wares, operating out of an old woolshed. N8N welcomes Le French Quarter's Vicky den Hertog to Gordonton.*

IT all came about because of the husband, Vicky says. "He said 'Vicky, we have a three-car garage and I can't get the car in. You're going to have to do something about it.'"

Tea cups, glassware, pottery, fabrics, vintage treasures had been mounting up – she has always been an avid collector. "It has always been a dream of mine to run a shop, then a friend rang and said he'd just seen an old barn and to come take a look."

This was the old Taylor woolshed on Taylor Road, which had been used by Rustic Furniture's David Houghton. "I just stood there thinking, this is me. It was perfect."

She approached Kay Taylor and set to. "It had been closed up for a long time, and was full of boat motors and car motors, bits of table here, a couch there but I could absolutely see the potential. David has been great; we share the woolshed out the back and he continues to make his dovetails and furniture."

Over Christmas she and her small team of willing workers started cleaning, painting and weeding. "I'm a very practical-minded person, we

got stuck in. There were a few late nights, and one evening I was painting by myself and had this feeling someone was watching me. I'm not used to all those country noises and started to feel a bit anxious and suddenly this possum was staring at me through the window."

She reacted with style and grace

truly special people and have been so kind."

Gordonton is a great place, she says. "It's a lovely little community, with a great market happening and wonderful people. I've gone from knowing no one to really feeling part of it."

"I get people travelling in their camper vans on their way to Hawkes Bay and stopping for a chat as well as the locals who are starting to find out that I'm here. All good things take time."

The name came from her love of French design. "Beautiful soaps from Provence, delicate glassware, textiles. You can combine beautiful vintage pieces and collectables with something gorgeous and new and it all just works and adds interest."

And husband David is also happy. "It

all came together so well. I came out from town the other morning and there were peacocks in the paddock, it's so beautiful."

• Le French Quarter is open Wednesday to Friday, 10am to 4pm, and Saturday 11am to 2pm.



**A DREAM REALISED:** Vicky enjoys the view from her shop.

and not too much paint was spilt. "He got more of a fright than me. I'm getting used to it and absolutely loving the rural aspects now. Bill (Taylor) will turn up and say he's moving the cows down the road, to stand in the driveway and wave my hands so they don't come down here... The Taylors are

## Market musings

*Caz Warner contemplates the joy of Gordonton Country Market from her special vantage point next door.*

Scents and sounds drift through the window. Delicious smells rumble the tum. There's chatter in the air and gentle guitar playing wends its way through mighty oaks across the park.

It's the second Saturday in May and our Gordonton Country Market is under way. The House in the Park is surrounded! And it's good. Really good. I remember the day a few years back when Peter knocked on the door. He asked if we'd have any objections to a market being held so close to our living space.

Objections? You're kidding. Wonderful idea. And it came to pass.

Now I'm not an early riser. The misty morning sun pokes its tongue at me. But that first flush of market day with the sound of stall holders arriving at 6am had me up and at it.

Food, flora, furniture, face painting and fundraising. Beautiful funky handmade clothes and jewellery. Spinning wheels. Pasties and perfume. Crafty crafts, candles, coconut ice and cappuccinos. A cosy corner for Devonshire teas. And so much more.

By 2pm, this lovely park is once

again quiet and serene. It's odd; they've all gone. The switch has been turned off and the view from my window is back to 'normal'.

Sadly, this will be the last market day until September. Fair enough. To everything there is a season and winter is not kind to such outdoor communal delights.

I will miss the view from the window. Wake me up when September comes!

• The next market is on Saturday 12 September, Caz. Not many more sleeps!

## Getting fit in Gordonton

*"STRETCH... hold it... and relax!" Since March Deanna Paton has held fitness classes for women at her house on Gordonton Rd. Annette Taylor finds out more.*

Stretched out on blue mats the group have been hard at it for the last half hour, undertaking a mix of cardio and strength training. They are soon to troop in for breakfast, which today is homemade walnut and cinnamon granola with slightly cooked blueberries, and a splash of Greek yoghurt.

"I like them to start the day with a healthy, tasty breakfast and my policy is no refined sugar and lots of protein. Every week there's something different – many say it's the best part!"

Three 45-minute sessions are held

"The more we talked, the more I heard reasons not to train or look after yourself; Gordonton was too far from a gym, they didn't have time, wouldn't know anyone and that they weren't fit enough. I felt I could create a safe, friendly environment for women, so asked a few over to give it a try and tell me what works and what didn't. It took off from there and the feedback has been amazing. One woman said the training makes her feel alive for the rest of the day, which is just great to hear."



**FEELING ALIVE:** "I want them to say they were fitter, had less injury and were able to do more."

each week, two in the morning at her home near the golf course, and one at Gordonton School in the afternoon.

Deanna gained personal training qualifications in Australia and has always been interested in health and fitness.

"The women who come are generally involved in farming or are mothers, and they need to be strong and fit in order to be effective. This is especially so with calving season coming up, when many will be busy. I want them to say they were fitter, had less injury and were able to do more. That's the goal of being fit and the goal of these sessions as well."

The idea came about following conversations with mothers at school.

Around 30 women currently take part, mostly in their 30s or 40s. "It's all flexible; if they can't attend on a Wednesday they can come on Friday. The \$15 morning sessions include breakfast and every two months I'll give them a fitness test."

"And we have fun. It's a great way to start the day."

• Women's fitness sessions are held at Deanna's home on Wednesday from 9.15am, and Friday 9.45am and at Gordonton School on Wednesday at 4pm. Sessions are \$15.

To find out more, phone 021 057 3345.

## Ginger gems a winter winner

Aunt Vera lived in an old railway cottage at the start of the Karangahake gorge and only in the last decade or so used an electric oven. When I met her and husband Bill (my relative) – she did all her cooking on a Shacklock coal range.

Keen conservationists, I believe the pair were founding members of what they called Bird and Forest. Together they raised thousands of native trees for planting in the gorge. They ate wild pork and deer and trout out of the river, served with vegetables from Vera's wonderful garden.

When visitors called she would whip on an old apron and make a batch of delicious ginger gems, in the coal range. In no time the linen table cloth would be on the old table Bill had made himself and we'd get stuck in.

### Vera's ginger gems

- 60g warm butter
- ¾ cup sugar
- 1 egg
- 1 heaped Tbsp golden syrup
- ¾ cup milk
- 1 tsp baking soda
- 1 ½ cup flour
- 2 ½ tsp ground ginger

Preheat oven to 220 degrees. Place the gem iron inside to warm up (or use a muffin tin).

Cream butter and sugar until light and fluffy. Add the egg and beat well, then add the golden syrup.

Warm the milk gently in a small pan on the oven, and dissolve baking soda in this.

Stir in the flour and ginger and beat the mixture well.

Take gem iron from oven and grease lightly with butter. (Put a small dab in each cavity and spread with a pastry brush.)

Spoon mixture into each cavity. Bake 10 minutes until the gems have risen and are beautifully golden.

Allow to cool and serve sliced in half with lashings of butter. And a piping hot cup of tea.



## Market seen



## Gordonton's glorious rugby history

— Perry Rice, Hamilton Central Libraries

The Gordonton Rugby Football Club. The year is 1912 and the grand occasion is the senior team winning the Hamilton Rugby Union Championship.

This team reigned supreme in 1912. Gordonton does indeed have a glorious past. But whatever happened to the club? Little is known to us of the Gordonton Rugby Club — we have no jubilee or centennial booklets as we do for so many other clubs around the country.

The chaps in this photo are:

Back Row: Geo Welch (President), J. Roach, H Farrelly, W McLeod, P Flynn (Referee), R Miller, W Clarkin, W Welch, A Peacocke (Secretary).

Second Row: L Farrelly, Roto, W Hall, J Hall (Captain), A Cook, H Morris, G McIntyre.

Front Row: A Salmon, Huia Peacocke (Mascot), J Ryan, W McIntyre.

This is another photograph posing questions about our past. What happened to the club? Where did all the people go for so many years? The flax industry died; farms became mechanised; roading improved; transport improved and smaller communities like Gordonton lost out to these elements — what a loss to the country.



## Country ramble

Visit 12 local gardens and help raise funds for Desert Spring Ministries. Devonshire teas, spot prizes, art and country gardens. Saturday 17 November, from 10am to 4pm. Tickets \$20 before 3 November, \$25 after. Tickets available from the Firepot Cafe, Oderings Nursery and Palmers Garden Centre.

# Number 8 News

October • 2012  
Gordonton edition

www.number8network.co.nz

## Flying start for market

The sun shone at the first-ever Gordonton Country Market and crowds of people strolled around the vibrant and colourful stalls. The weather couldn't have been better behaved

had driven out, and at that point it was torrential rain and incredible winds — 120k winds had been forecast."

It was hard to estimate exactly how many turned up for the inaugural event held in Hukanui Park, but Peter, who was on parking duty with 12 volunteers, thinks it was about 2000.

More than 70 stall holders turned up on the first day, about half of them locals, and applications are increasing.

The market was modelled on Tamahere's Country Market, and is run by a committee of five, all from the Oaks Christian Centre.

"The space is perfect," Peter says. "It has such a rich history behind the old school house. There's something magical about it."

Gordonton Country Market is held on the second Saturday of every month, rain or shine.



SNIP: The ribbon is cut for the first-ever Gordonton Country Market.

says chairperson Peter Brown.

"It only started to get really bad about 15 minutes after the last stall holder



## Lots happening locally

Welcome to the third newsletter from community website Number 8 Network. The website (number8network.co.nz) was started in June last year for the rural communities north-east of Hamilton.

We're delighted with the launch of the Market, what an excellent event for all in the area. Take a bow, organising committee.

There are way more stories on the website, and if you have any news or views — get in touch. That's why we're here.



Visit [www.number8network.co.nz](http://www.number8network.co.nz) for many more stories, including:



**HISTORIC PICTURES**  
Hamilton City Libraries heritage librarian Perry Rice explores the region's past.



**FOOD**  
We dish up lots of recipes and culinary tales.



**EVENTS**  
Find out what's happening in this part of the world.



## Vet flies to PNG

Andrew Gore had a surprise call recently - would he pop over to Papua New Guinea please. There were some cows that could do with his expert assistance.

After arranging cover for his Gordonton practice - and Hamilton Zoo where he also works - the veterinarian packed his bags and was away, eager to renew his acquaintance with the Melanesian country where he was born.

"I was only a wee fella when I left, so I have very few memories. My parents had lived there for some years and my father would return throughout his life, but I never had. It was a wonderful opportunity to see the country I was born in."

He was there for six days in early September, near Mt Hagen, the third largest city.

The farm he was sent to was part of a training college with a university status. In earlier years it had been one of the few dairy operations in the country. "They had their own milking and pasteurisation plants, but it hadn't been functional in the last 10 years so everything had degenerated and it had converted to beef. They'd had on-

going health issues that were not being dealt with, management problems - things were going backwards."

There are very few vets in Papua New Guinea, he says. "There is virtually none of the skill base for large animal work, which is what I specialise in."

Andrew visited the country with

They've just had an election, and they were happy because only 35 political candidates were killed - that's considered a good outcome. In the last election 105 died."

Corruption is rife. "We were told of one province where there were more votes counted than the entire population. People buy villages. We went into town and there was a burnt-out shack on the side of road - that was where a rival politician lived who was murdered."

A New Zealand farmer would be astonished at the potential for dairy farming.

"The highlands are a unique ecosystem, perfect growing conditions every day of the year, with hugely rich soil, very deep and fertile. The climatic conditions are typically 23, 25 degrees, all year round, and it rains every day."

He would love to go back to Papua New Guinea.

"If I ever got the chance, I'd climb Mt Wilhelm, the highest mountain. I'd also look for some of the native wildlife, it's one of the more fascinating countries on Earth in terms of fauna and flora."

his son, who is a sociologist. "He absolutely loved it and was very interested in talking with locals. We met some truly wonderful people, they were hugely friendly and helpful."

The country itself is not in a good way. "Sadly, over the last couple of decades things are getting worse."



## Downton star's Gordonton connection



Downton Abbey star Hugh Bonneville came to New Zealand for a lightning visit recently and sprinkled a few surprises around.

He was the mystery guest at a High Tea fundraiser for Starship Children's Hospital. The winner of the charity auction had no idea who she was meeting until he walked in.

To discover the Gordonton connection, visit [number8network.co.nz](http://number8network.co.nz)

Try tennis at the Gordonton Tennis Club on Tuesday nights, from 6.30. Membership \$60 (adult), \$35 (student). Give it a go!

FirePot Cafe Gordonton Village  
NOW! Open every Friday night for dinner.

Platters and tapas, full dinner menu  
Fully licensed for Beer and wine

Open from 5 pm Friday nights

Open 7 days a week  
For breakfast and lunch



Tuesday's till 11am is \$5 coffee and muffin morning

Bookings Essential 8242006

## Twenty years of Wairere Nursery

It's more than 20 years since Wairere Nursery first began in Gordonton. Give or take, says Lloyd Houghton.

"How long? I have no idea. A long time. Twenty years or thereabouts."

It's a rare moment for Lloyd - he's not wrenching roses out of the garden, carting perennials or dashing off after a customer inquiry - but sitting at his desk having a cup of tea.

Lloyd and partner Harry Janssen are far too busy to really notice things like anniversaries, but Harry, when provoked, says they've been adding a gay touch to Gordonton for two dec-

ades. out a few herbs with an honesty box," Lloyd says.

Alarming, they find themselves now selling plants and trees to the children of their original customers, which shows how the years have clipped by.

But it's good to see the younger generation coming through and gardening.

"It's interesting. Our generation want more maintenance-free gardens, requiring less work, and their kids are right into colour - perennials and trees."

These days they employ someone to do research for them and write descriptions for their labels.

"If we get sticky questions about plants from customers, we go to Chris, who has retrained in horticulture and is particularly interested in botanical nomenclature."

There's also a case for abandoning old knowledge. "Both of us were trained, and we believed, that apples had to be self-fertile. But it's not the case. We've since found that there's such a predominance of apples in the environment that the need for pollination is not there. Unless, of course, you live in a really remote area. So sometimes, what we've been taught isn't always right, and we're still learning."

"Nothing is cut and dried. That, for me, is one of the neat things."

Technology is also always changing and requiring getting one's head around - and Lloyd says the biggest area of growth is mail order, all around the country.

"We have on-line shopping, and the on-line card, data lists - but we still get our regular clients calling in and stopping to have a chat. We love it."



ades.

Close enough. There's been a few changes since they bought the land, at the south end of the village, which back then was amply supplied with blackberry, privet, honeysuckle and other unpleasant weeds. Now it is stunning garden, with landscaped ponds and a highly successful nursery, selling mail order plants throughout New Zealand.

"And it all started with us putting

## Couple's Cambodian dream

It's not what you'd call a holiday for Yorng Dul. The co-owner of Gordonton's Food Connection has just returned from a three-week trip to Cambodia where she spent time in Pailan (or Pailin).

It is Cambodia's poorest region: the average salary there is just \$1 a day - and with husband Mich she owns six hectares of land on which poor families can try to support themselves.

They have also bought land in Battambang, Cambodia's second largest city where they intend to build an agricultural training centre where families from nearby slums can be taught skills to help them find employment or be self-sustaining. Eighty-five per cent of Cambodians hold no formal job, and 28.3% live on less than \$1.25 a day.

"Our dream is that people will study and learn how to work," Mich says. "The couple came to New Zealand from a Cambodian refugee camp in 1986. They took over Gordonton's fish and chip shop about three years ago and very soon started to sell second-hand clothes and items to raise money for their projects, including a children's home for orphans and abandoned children in Battambang."

Every year Mich and Yorng travel separately to Cambodia to work towards their goals.



If you would like to advertise in the Number 8 News or on the Number 8 Network website we would love to hear from you. Contact Annette at [number8@ihug.co.nz](mailto:number8@ihug.co.nz) or phone 824 3043.



## Gordonton's wall of fame

It all just sort of happened, Chris Smith says of the Trading Post's Wall of Fame which once graced downtown Gordonton.

Actually, it was two walls, the glass frontage, sides and roof of the tearooms, and spilled over into the neighbouring furniture shop. It might have grown even more, over time.

The eye-catching, colourful mural that depicted life and the locals of Gordonton was painted by Chris in 1999 and lasted about 10 years: a real-life monument.

"The old hall had been demolished a year before, and I felt it would be good to remember that, it was a huge part of the community. I also wanted to paint some of the local characters and what they got up to."

Tearoom owners Bruce and Cherie

Thornton were chuffed at the project. Cherie told the Waikato Times at the time she was honoured an artist of Chris' calibre wanted to turn his skills to enhancing the look of the tearooms.

"They gave me total free rein, which was great for an artist. I'd

do sketches and stick them to the wall, and they trusted me."

Originally from Herefordshire, Chris arrived in Gordonton with wife Jenny in 1982. He used to work for Hereford Fine China and, after leaving, continued with his own art, making a range of china native birds, which were sold in the Trading Post.

Painting the wall was a thing of joy, he said.

He used whatever paint he

"I remember one young guy who looked like he might come back and graffiti it later so I gave him the paint brush and got him to do a bit on the corner. I said 'that's your bit.'"

A friend was down in the South Island and someone mentioned the wall, and knew where it was, he said. "Word got around, which was pretty impressive."

Everything depicted on the wall was true, he said, but he gave the truth a bit of a 'stretch'. "It's my sense of humour. I painted a sign saying the golf club was down Garfield St and people used to pick me up on that. But in the early days it really was, behind the back of the school, across a swing bridge. That's what I was told. That's history and history is all round us."

The mural was painted over when new tenants moved into the building. The cartoon of a greedy gnome on the tearoom's window was particularly stubborn to remove, he recalls.

"It took them ages to scratch that off. I was chuffed."

could get – all up it cost about \$500. "I'd buy a few tins of anything on special. Roof paint, water-based, whatever. I'd mix it all together. It was a bit challenging, the bricks were all uneven, but I managed."

No-one ever graffitied the wall, he said.



## Our marvellous market is back!

After a relaxing break over winter, the Gordonton Country Market is back in all its glory. Hukanui Park will again come alive to the sounds of market bustle on Saturday 12 September, from 8.30am to 1pm.

The Spring market offers

everything from seasonal fruit and vegetables to imaginative art and craft, talented buskers, face painters and delicious cooked food.

There are still a few spots for stallholders – so if you've been thinking of selling at the market, get in touch with a committee

member to find out more. Volunteers would be useful for the tearoom and barbecue but otherwise it's all looking good to go.

Here's to our market!

• Email [gordontonmarket@gmail.com](mailto:gordontonmarket@gmail.com) for more details.

# Number 8 News

September • 2015

[www.number8network.co.nz](http://www.number8network.co.nz)

## Have a go at FootGolf in Gordonton

FANCY a round of FootGolf? The new sport – a blend of soccer and golf – was played for the first time in the Waikato at Gordonton's Wedderburn Hukanui Golf Course in August but you can still give it a go for free on Sunday 13 September.

Secretary Linda Broughton says FootGolf is taking America by storm and when she first heard about it knew she wanted to try it at Hukanui.

"It started in the Netherlands, has been played throughout Europe but the Americans love it – 400 courses are doing it. Instead of having a golf club and ball, you have a size-5 soccer ball and the hole is half a metre wide."

The new 18-hole course is possibly the first of its kind in the Waikato and upper North Island, she said.

The other initiative on offer is

Snag Golf – which essentially uses an oversized plastic golf club and tennis balls lined with Velcro.

"Instead of holes we use targets. It's fun and teaches the basics of golf. The Snag driving inflatable will be set up on the two days, so people can play a

have to be forward thinking, she says.

"We need to bring different ages to the game. I want families coming here, young and old, everyone having a go. It's very exciting having these two new sports happening at our little local club."

"People can come and pay to play just like Green Fee players on the golf course, it's just \$10.00 for adults and \$5 for children up to 15 years. They can come and play now, they just need to check nothing is on at the club. They can call or check on the website."

• Try FootGolf and Snag Golf for free at the Hukanui Golf Club on Sunday 13 September, 10am – 2pm.

For more information, phone 07 824 3784.



**FootGolf: Taking the world by storm and now can be played in Gordonton.**

9-hole short snag course before trying the FootGolf."

Golf courses everywhere

## Treat time: friendship wall hanging, hot drinks and muffins

It's always nice getting a treat, and here are two for the price of one! Vicky from Le French Quarter has offered this stylish friendship wall hanging from her shop on Taylor Rd. And Willow Glen is shouting a hot drink and muffin for two.

To go in the draw simply visit

[www.number8network.co.nz](http://www.number8network.co.nz) to find the answer to this question: Where did Karen and Jeff live before moving to Willow Glen?

Email the answer to [annette@number8network.co.nz](mailto:annette@number8network.co.nz) before 25 September. The winner will be notified by email, one entry per person.

And a huge thank-you to Stu at Woodlands Cafe for providing last month's first treat – VIP lunch for two at the cafe.



Visit [www.number8network.co.nz](http://www.number8network.co.nz) for full versions of these stories and much more!

# Keeping it in the family at Willow Glen 118

*It's just over four months since Willow Glen opened its doors for business on a cold May morning. Annette Taylor shares a cup of tea and finds out how it's gone.*

"The first week was slow, and we thought, okay this is what it will be like – then a few stories were written and word got out – and it's been great. We've been way busier than we thought we'd be, especially over winter when it's hard to get people out," says Karen Neal who runs Willow Glen with husband Jeff, daughter Kylie Lundy and Kylie's husband Richard. Karen's sister Lyn from Te Aroha also helps to run the kitchen.

They've just had their busiest weekend since opening at 7am on 18 May. At the time Jeff said the feedback was great, locally and Waikato-wide. "Everyone is delighted to see the place reopening, and are very cheerful and supportive."

That trend has continued, with regulars dropping by, groups making a trip of it and folk stopping on their way to the airport, says Karen.

"One neighbour comes over every morning for coffee, and another has made a little gap in the fence and walks through the garden with their grandson. One gentleman from Cambridge books, and comes with his wife every week.

"And on Tuesdays we have the girls – a group of parents who drop their children off at school and then come in for coffee. We get a similar group on Wednesdays."

Karen says everything is

home-made: the cakes, scones, slices and savoury items.

"People like that. We'll come out and chat with them, as well. It's a nice ambience and they keep coming back."

The property, on Gordonton Rd, used to be owned by TV personality Eion Sorrow,

The kitchen had great bones and is wonderful to cook in."

Karen and Jeff are enjoying life in Gordonton. "It's lovely here. Richard, our son-in-law, farms at Tauhei so knows many of the people in the district, but it's a new experience for us. Everyone has been welcoming and friendly."

Working as a family really works for the team, too. "We all have our own tasks and keep to them."

This extends to her six-year-old grandson Cooper who comes in and helps stir the scone mix. "He loves cooking; we've cooked together since he was 18 months. It's a family thing."

Karen and Jeff live on-site – walking to work takes seconds,

she says.

Daughter Kylie, who was a hairdresser, is on front of house.

"I've worked with people before so it's not too different, and sometimes I'll do a little cooking. I really enjoy it here, we're all on the same page."

There are still some changes to be made ("We're putting in some sound proofing") but they're looking forward to summer.

• Willow Glen is open seven days a week, from 8am to 4pm. Phone 824 3691.



**OPENING DAY:** Kylie Lundy, left, and her parents Jeff and Karen Neal

who designed and planted the garden, but she says previous owners Keith and Hilton really put Willow Glen on the map.

"They turned it into a wedding venue and it really took off. They came and saw us the other day, and I think they liked what we're doing. After nine years, Keith's son ran it for a year, then it was sold to a new owner who had it for five years, but for the last two years it's been closed."

It took a lot of work to get it operational, she says. "I spent three solid weeks in the kitchen alone. We've painted, wall-papered, re-floored, scrubbed and cleaned. It's looking good now.

## Bags for Africa sorted

**ESOL tutor Gayle Pearson wanted help making fabric bags to be taken to Africa. She was overwhelmed at the response to a story on Number 8 Network, reprinted in Hamilton News.**

"I was overwhelmed and delighted with the response – more

She came in three or four times a week to help teach English to former refugees where Gayle works at English Language Partners.

"She had been teaching English and health studies to young students living in a rural village in Malawi, loved it and decided

to return in July. She had been truly outstanding helping me in my class, and I wanted to do something for her in return.

"She said the children needed bags to put their school books in."

The students, aged from eight to 13, shared bags, which meant all the books went

than a dozen more people have offered their skills and time, it was very exciting. We'll easily make the numbers required."

She has picked up the first finished bags – "And I have another eight ready to collect. I've also dropped off lots of fabric and instructions.

"Our stitching group met this evening and two of us threaded cords and tapes through the top of some bags."

It came about because Gayle wanted to do something for a young volunteer who had helped in her class every week for about nine months.

The volunteer was Abby Fisher, who was 19 at the time.

home with one individual. Simple fabric bags would make all the difference.

Gayle said she could make some and asked how many were needed. "And she said 80! So I needed 80 bags before the end of September for Abby's mother to take with her in October."

During a catch-up with Number 8 Network's Annette Taylor Gayle mentioned this – and a story was written for the website and shared with the Hamilton News. And the offers of help flooded in.

"It has been fantastic. It's lovely to see there are so many people wanting to help."



## Tea Bread anyone?

This cake-like tea bread has a fresh lemon taste and is drizzled with a sweet citrus glaze. Perfect with a cup of tea any time of the day.

### Perfect lemon tea bread

250g flour  
¾ tsp salt  
1 ½ tsp baking powder  
340g caster sugar  
170g butter  
1 tbsp grated lemon rind  
3 eggs  
170ml milk

Preheat oven to 180°C. Grease a loaf tin. (Pop it in the oven a few minutes with a knob of butter inside, then use a pastry brush to coat the sides.)

Prepare the lemon rind. In a large bowl sift together the flour, salt, baking powder and sugar.

Warm butter in the microwave then, using your hands, rub it into the mixture. Add the lemon rind.

Beat the eggs then add at the same time as the milk. Stir gently until the flour is just moist.

Pour into the tin and bake in the oven about 1 hour, 20 minutes or until cooked – test with a knife.

### Glaze

5 Tbsp lemon juice  
30g caster sugar

Prepare this once the loaf is out of the oven and brush on while still hot.





### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	12 February 2018
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference#</b>	GOV1318 / CDR0502
<b>Report Title</b>	Application for Funding – Ngaruawahia RSA Memorial Club Inc.

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is to present an application for funding from Ngaruawahia RSA Memorial Club Inc. for installing and removing the ANZAC commemorative flags.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** an allocation of \$..... is made to the **Ngaruawahia RSA Memorial Club Inc.** towards the cost of installing and removing the **ANZAC** commemorative flags;

**OR**

**AND THAT** the request from the **Ngaruawahia RSA Memorial Club Inc.** towards the cost of installing and removing the **ANZAC** commemorative flags is declined / deferred until ..... for the following reasons:

## **3. BACKGROUND**

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The Ngaruawahia RSA Memorial Club Inc. is organising the display of the ANZAC commemorative flags, in support of the Ngaruawahia Field of Remembrance project for 2018 and the ANZAC Service Day commemorations to be held at the RSA on 25 April 2018.

Sixty seven flags will be displayed along Great South Road in Ngaruawahia.

The flags will be on display from Sunday, 01 April – Sunday, 29 April 2018.

#### 4. OPTIONS CONSIDERED

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- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

#### 5. FINANCIAL

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Funding is available to allocate for the year.

The project is noted to cost \$3,655.00. The Ngaruawahia RSA Memorial Club Inc. is seeking funding of \$2,000.00 towards the cost of installing the ANZAC commemorative flags.

GST Registered			Yes
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Discretionary & Funding Committee	ANZAC Flag installation cost	March 2017	\$1,500.00
Ngaruawahia Community Board	To repair the window frames	July 2016	\$1,462.39
Discretionary & Funding Committee	ANZAC Flag installation cost	March 2016	\$1,500.00

#### 6. POLICY

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The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

#### 7. CONCLUSION

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Consideration by the Committee is required with regard to this funding request.



## **8. ATTACHMENTS**

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Application for Funding - Ngaruawahia RSA Memorial Club Inc.

2 FEB 2018

Time 2:30p Initials

NGARUAWAHIA

# DISCRETIONARY FUNDING APPLICATION FORM

## Important notes for applicant:

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- The checklist on page 5 needs to be completed.

## Which fund are you applying to: (Please tick appropriate box)

Discretionary and Funding Committee

☐

Project

☒

Event

OR

## Community Board / Committee Discretionary Fund

Raglan

☐

Taupiri

☐

Onewhero-Tuakau

☐

Ngaruawahia

☐

Huntly

☐

Te Kauwhata

☐

Meremere

☐

## Section I – Your details

### Name of organisation

Ngaruawahia RSA Memorial Club Inc

### What is your organisation's purpose?

To provide comfort & support to, not only service personnel and their families, but to also provide a safe, welcoming place where the community can interact through various activities.

### Address: (Postal)

P.O.Box 74

Ngaruawahia

### Address: (Physical if different from above)

4 Market St

Ngaruawahia

### Contact name, phone number/s and email address

Wendy Diamond 07 824 8905

ngaruawahia.rsa@gmail.com

### Charities Commission Number: (If you have one)

213716



Are you GST registered? No ☐ Yes ☒ GST Number 11/286/062

Bank account details 061037710098116106-

Bank A.NZ- Branch TeRapa-

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

## Section 2 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social ☒ Economic ☐ Cultural ☒ Environmental ☐

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible ☒ Safe ☒ Sustainable ☐ Healthy ☒ Vibrant ☒

## Section 3 – Your event/project

What is your event / project, including date and location ? (please provide full details)

ANZAC Day is held every year in NZ to remember our fallen soldiers.  
As part of this remembrance, Nga RSA erect a Field of Remembrance for the month of April and they also raise "lest we forget" flags in the town.

Who is involved in your event / project?

RSA members and Ngaiwanhia Community

How many volunteers are involved?

20

What other groups are involved in the project?

This is a community wide project.

How will the wider community benefit from this event/project?

ANZAC Day is a historical remembrance day and it serves to remind all of us about the horrors of war.



ANZ Bank New Zealand Limited

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Deposit

The Base Branch

The Base Shopping Centre, Te Rapa

Teller's initials  
and stamp

Proceeds of cheques unavailable until cleared. ANZ does not receive deposits marked for specific application. ANZ is not responsible for delays in processing this deposit.

For credit of

Paid in by (first and last name)

FOR NGARUAWAHIA RSA MEMORIAL CLUB INC  
GENERAL ACCOUNT

Date

Notes

Coins

Sub Total Cash

Cheques

as per reverse

\$

⑈ 100408 ⑈ 060377⑈ 0098116⑈ 06 ⑈ 50



#### Section 4 – Funding requirements

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	<b>GST Inclusive Costs</b> (use this column if you are not GST registered)	<b>GST Exclusive Costs</b> (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	\$	\$ 3655.00
<b>Existing funds available for the project</b> <b>Total A</b> Include any projected income i.e. ticket sales, merchandise etc.	\$	\$ 1655.00

#### Funding being sought from Waikato District Council

<b>Project Breakdown</b> (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	
Flags	\$	\$ 2250
Bugle	\$	\$ 200
Wreaths	\$	\$ 375
Minister (Dawn Service)	\$	\$ 100
Breakfast (100 people)	\$	\$ 130
Lunch (250 people)	\$	\$ 600
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$	\$ 2000 -

Has funding been sought from other funders? Yes ☐ No ☒  
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total C</b>	\$ _____	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B, and C together to make Total D) <b>Total D</b> <b>Note : This total should equal the Total Cost of the Project/Event</b>	\$	\$ 3655.00
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Describe any donated material / resources provided for the event/project:

Volunteers put out White Crosses.  
Breakfast and lunch on ANZAC Day is prepared & served by volunteers.

### Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date recieved	Amount
Well being Trust	Roof	approved	20,000
Discretionary	ANZAC Day 2017	April 2017	1500
Com Board	Window Replacement	9 August 16	1462.39

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed: [Signature] Name: Wendy Atkinson

I certify that the funding information provided in this application is correct.

Signature: [Signature] Date: 2-2-2018

Position in organisation (tick which applies)

Chairman ☒

Secretary ☐

Treasurer ☐

Signature: [Signature] Date: 2-2-2018

Position in organisation (tick which applies)

Chairman ☐

Secretary ☒

Treasurer ☐



## Checklist

Please ensure you have completed all parts of the funding application form by marking the boxes below and include copies of all accompanying documentation required.

Please also ensure you attach the completed checklist with your application.

Items Required	Enclosed ✓
Read and understood the guidelines for funding applications document	✓
Discussed your application with the Waikato District Council community development co-ordinator	✓
Nominated the fund you are applying for	✓
Completed Section 1 – Your details	✓
Enclosed a full copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club	✓
Enclosed an encoded deposit slip to enable direct credit of any grant payment made	✓
Enclosed a copy of any documentation verifying your organisations legal status	✓
Completed Section 2 - community wellbeing and outcomes	✓
Completed Section 3 – details of your event/project	✓
Completed Section 4 – Funding requirements – <b>Budget and quotes need to match. Include copies of written quotes.</b>	✓
Completed Section 5 where funding has been received in the previous 2 years	✓
Obtained two signatures on your application	✓

**Please note: Incomplete applications will not be considered. Applicants will be requested to submit relevant outstanding information within 5 days or their application will be returned.**

## INDEPENDENT AUDITOR'S REPORT

To the members of Ngaruawahia RSA Memorial Club Inc

### Opinion

We have audited the special purpose financial statements of Ngaruawahia RSA Memorial Club Inc, which comprise the statement of financial position as at 31 March 2017 and the statement of financial performance, trading accounts and statement of movements in equity for the year then ended, and notes to the special purpose financial statements, including a summary of significant accounting policies.

### Basis for Qualified Opinion

In common with other non-profit organisations, our work was limited as control over donations, fundraising and fees, before being recorded, is limited and there are no practical audit procedures to determine the effect of this limited control.

### Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements on pages 2 to 14 present fairly, in all material respects, the financial position of Ngaruawahia RSA Memorial Club Inc as at 31 March 2017, and its financial performance for the year then ended.

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Club in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Association.

### Emphasis of Matter – Basis of Accounting and Restriction on Distribution

We draw attention to Note 1 of the special purpose financial statements, which describes the basis of accounting. The special purpose financial statements are prepared to assist the Committee in complying with the special purpose framework referred to above. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for the members of the Club and the Department of Internal Affairs, and should not be distributed to other parties. Our opinion is not modified in respect of this matter.



9 June 2017

The Chairperson  
Ngaruawahia RSA Memorial Club Inc  
PO Box 74  
Ngaruawahia 3742

Dear Sir

## **Audit Management Letter for the Year Ended 31 March 2017**

### **1. Introduction**

We have completed the audit of Ngaruawahia RSA Memorial Club Inc for the year ended 31 March 2017 and enclose the financial statements with the audit report attached.

This letter provides a summary of:

- the audit scope
- the audit opinion
- the issues arising from the audit

You will appreciate that while our audit is carried out in accordance with International Standards on Auditing, it cannot, and should not, be relied upon to detect every instance of misstatement, fraud, irregularity or inefficiency.

The responsibility for the implementation and monitoring of internal and management controls rests with management and the Committee.

### **2. Audit Scope**

The audit aimed to:

- provide an audit opinion on whether the financial statements fairly reflect the Club's reported financial results and financial position.
- assess and report on aspects of the Club's financial management and controls.

### **3. Audit Opinion**

We have issued a modified audit opinion on the financial statements for the year ended 31 March 2017, which is normal for organisations where raffles, donations and fees are received.

### **4. Issues arising from the audit:**

#### **Going Concern**

We have included an emphasis of mater paragraph in the audit report covering the issue of the going concern uncertainty.

91 Clarence Street Hamilton 3204  
PO Box 389 Hamilton 3240

Telephone 07 839 1235  
Facsimile 07 839 1237

Freephone 0800 269 139

enquiries@owenmcleod.co.nz  
www.owenmcleod.co.nz



**5. Financial Situation**

The Club achieved a surplus after depreciation of \$30,195 this year, which is the highest for a number of years. The working capital situation (current assets less current liabilities) is still negative. The Club will need to continue closely monitoring cash flows to ensure that the budgeted surplus for the 2018 year is achieved.

**6. Discussions with Management**

Under the NZ International Standards on Auditing (NZ ISAs), we are required to tell you, as the governing body of any disagreements we had the management.

We are pleased to tell you that we had no such disagreements. We have not noted any significant risk or exposures that are required to be separately disclosed in the performance report.

We have not identified any instances of fraud involving senior management or any other frauds that have caused a material misstatement in the performance report.

We reaffirm we are independent of your Club and that we have no relationship with your Club that impairs our independence.

**7. Conclusion**

We wish to acknowledge the friendly assistance provided by your staff during the audit. If there is any further information you require, please do not hesitate to contact me.

Yours faithfully  
OWEN McLEOD & CO



**Richard Owen**

Encls



## INDEPENDENT AUDITOR'S REPORT

To the members of Ngaruawahia RSA Memorial Club Inc

### Opinion

We have audited the special purpose financial statements of Ngaruawahia RSA Memorial Club Inc, which comprise the statement of financial position as at 31 December 2017 and the statement of financial performance, trading accounts and statement of movements in equity for the year then ended, and notes to the special purpose financial statements, including a summary of significant accounting policies.

### Basis for Qualified Opinion

In common with other non-profit organisations, our work was limited as control over donations, fundraising and fees, before being recorded, is limited and there are no practical audit procedures to determine the effect of this limited control.

### Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements on pages 2 to 14 present fairly, in all material respects, the financial position of Ngaruawahia RSA Memorial Club Inc as at 31 March 2017, and its financial performance for the year then ended.

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Club in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the Association.

### Emphasis of Matter – Basis of Accounting and Restriction on Distribution

We draw attention to Note 1 of the special purpose financial statements, which describes the basis of accounting. The special purpose financial statements are prepared to assist the Committee in complying with the special purpose framework referred to above. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for the members of the Club and the Department of Internal Affairs, and should not be distributed to other parties. Our opinion is not modified in respect of this matter.



**Emphasis of Matter – Going Concern**

In forming our opinion, we have considered the adequacy of the disclosures made in the financial report regarding the use of the going concern assumption.

The financial statements have been prepared on a going concern basis, the validity of which depends on future cash flows meeting budgeted levels. The financial report does not include any adjustments that would result from a failure to achieve budgeted income. Details of the circumstances relating to this matter are described in Note 8.

**Responsibilities of Committee for the Special Purpose Financial Statements**

The Committee is responsible for the preparation of the special purpose financial statements in accordance with the special purpose framework and for such internal control as those charged with governance determine is necessary to enable the preparation of special purpose financial statements that are free from material misstatement, whether due to fraud or error.

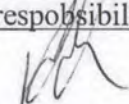
In preparing the special purpose financial statements, those charged with governance are responsible for assessing the Club's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless they either intend to liquidate the Club or to cease operations, or have no realistic alternative but to do so.

**Auditor's Responsibilities for the Audit of the Special Purpose Financial Statements**

Our objectives are to obtain reasonable assurance about whether the special purpose financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these special purpose financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located at the XRB's website at

[https://xrb.govt.nz/Site/Auditing\\_Assurance\\_Standards/Current\\_Standards/Description\\_auditors\\_responsibilities.aspx](https://xrb.govt.nz/Site/Auditing_Assurance_Standards/Current_Standards/Description_auditors_responsibilities.aspx).



R K Owen  
Owen McLeod & Co  
9 June 2017  
Hamilton  
New Zealand



**Ngaruawahia RSA Memorial Club Inc**  
**Special Purpose Financial Statements**  
**For the Year Ended 31st March 2017**

**Ngaruawahia RSA Memorial Club Inc**  
**Financial Reports**  
**For the Year Ended 31st March 2017**

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**Ngaruawahia RSA Memorial Club Inc**  
**Bar Trading Account**  
**For the Year Ended 31st March 2017**

	2017 \$	2016 \$
<b>REVENUE</b>		
Bar Sales	311,558	321,835
Total Sales	<u>311,558</u>	<u>321,835</u>
<b>LESS COST OF SALES</b>		
Opening Stock	6,078	6,165
Purchases Bar	125,171	141,304
Closing Stock	(4,912)	(6,078)
<b>Total</b>	<u>126,337</u>	<u>141,391</u>
<b>GROSS SURPLUS FROM BAR TRADING</b>	<u>\$185,221</u>	<u>\$180,444</u>
<b>GROSS PROFIT %</b>	59%	56%

*The accompanying notes form part of these financial statements.*



**Ngaruawahia RSA Memorial Club Inc**  
**Gaming Trading Account**  
**For the Year Ended 31st March 2017**

	<i>2017</i>	<i>2016</i>
	\$	\$
<b>REVENUE</b>		
Gaming Machine	60,979	91,642
Total Sales	<u>60,979</u>	<u>91,642</u>
<b>LESS DIRECT COSTS</b>		
IRD Duty	14,023	20,968
Licence Fees	-	4,868
Problem Gaming Levy	919	2,026
Electronic Monitoring Services	<u>5,442</u>	<u>3,824</u>
<b>Total</b>	<u>20,384</u>	<u>31,686</u>
 <b>GROSS SURPLUS FROM GAMING TRADING</b>	 <u><u>\$40,595</u></u>	 <u><u>\$59,956</u></u>

*The accompanying notes form part of these financial statements.*





**Ngaruawahia RSA Memorial Club Inc**  
**Fundraising Trading Account**  
**For the Year Ended 31st March 2017**

	<i>2017</i>	<i>2016</i>
	\$	\$
<b>REVENUE</b>		
Battens Up & Raffles	83,822	86,201
Housie	7,894	7,314
Merchandise	2,524	5,098
Special Events Income	11,647	1,800
Total Sales	<u>105,887</u>	<u>100,413</u>
<b>LESS DIRECT COSTS</b>		
Battens Up & Raffles	44,754	53,708
Housie	894	920
Merchandise	1,758	3,730
Special Events	8,117	1,888
<b>Total</b>	<u>55,523</u>	<u>60,246</u>
<b>GROSS SURPLUS FROM FUNDRAISING TRADING</b>	<u><u>\$50,364</u></u>	<u><u>\$40,167</u></u>



*The accompanying notes form part of these financial statements.*

**Ngaruawahia RSA Memorial Club Inc**  
**Kitchen Trading Account**  
**For the Year Ended 31st March 2017**

	2017 \$	2016 \$
<b>REVENUE</b>		
Kitchen Sales	30,757	-
Total Sales	<u>30,757</u>	<u>-</u>
<b>LESS COST OF SALES</b>		
Purchases	15,683	-
Kitchen Running Costs	11,887	-
Closing Stock	(750)	-
Total	<u>26,820</u>	<u>-</u>
<b>GROSS SURPLUS FROM KITCHEN TRADING</b>	<u><u>\$3,937</u></u>	<u><u>\$-</u></u>

*The accompanying notes form part of these financial statements.*





**Ngaruawahia RSA Memorial Club Inc**  
**Statement of Financial Performance**  
**For the Year Ended 31st March 2017**

	2017 \$	2016 \$
<b>Surplus from Trading</b>	280,117	280,567
<b>SUNDRY INCOME</b>		
Donations - Courtesy Van	8,891	7,854
Donations - General	20,100	21,355
Grants Received - WDC	3,078	2,500
Grants Received - WEL Energy	1,500	3,000
Other Income	5,576	8,195
Rent Received	39,895	33,584
Subscriptions	17,069	19,249
Theft Recovery	4,348	-
<b>Total Income</b>	<b>380,574</b>	<b>376,304</b>
<b>Less Expenses</b>		
Accident Compensation Levy	1,367	909
Accountancy Fees	2,462	5,934
Advertising	765	1,051
Audit Fees	2,835	5,200
Bank Charges	2,917	1,384
Birthday Club	73	38
Capitations	8,310	5,362
Cleaning & Laundry	3,549	6,380
Club Hospitality	2,568	1,263
Club Levy	2,502	1,613
Computer Expenses	2,213	2,500
Donations	2,293	338
Entertainment	11,921	6,808
EFTPOS & Till Expenses	747	1,983
General Expenses	3,872	9,048
Insurance	10,277	10,686
Interest - Bank Loans	28,827	32,673
Interest - Hire Purchase	7,403	8,613
IRD Penalties	1,344	1,028
Legal Expenses	1,513	1,418
Licences & Registrations	758	1,054
Light Power & Heating	16,289	16,380
Membership Cards	1,170	998
Membership Draw	5,600	4,019
Motor Vehicle Expenses	4,049	4,400
Other Expenses (note 9)	-	38,752
Printing, Stamps & Stationery	2,754	1,712
Professional Development	767	1,085
Rates	1,723	6,488
Rent - Plant & Equipment	1,698	-
Repairs & Maintenance	17,944	11,164

The accompanying notes form part of these financial statements.



**Ngaruawahia RSA Memorial Club Inc**  
**Statement of Financial Performance**  
**For the Year Ended 31st March 2017**

	2017	2016
	\$	\$
Rubbish	1,560	1,910
Security	1,774	1,432
Sky TV	9,088	9,320
Staff Uniforms	518	63
Telephone, Tolls & Internet	1,651	1,653
Valuation Fees	700	-
Wages - Administration	50,000	50,000
Wages & Salaries	106,591	94,584
<b>Total Expenses</b>	<u>322,332</u>	<u>349,243</u>
 Net Surplus Before Depreciation	 <u>58,242</u>	 <u>27,061</u>
<b>Less Depreciation</b>		
Depreciation as per Schedule	28,047	28,064
Depreciation - Loss on Sale	-	4,578
Depreciation Recovered	-	(896)
Net Depreciation Adjustment	<u>28,047</u>	<u>31,746</u>
 <b>NET SURPLUS/(DEFICIT) BEFORE EXCEPTIONAL ITEMS</b>	 <u><u>\$30,195</u></u>	 <u><u>(\$4,685)</u></u>
<b>Exceptional Items</b>		
Debt Forgiven – RSA Welfare	-	20,000
Debt Forgiven – RSA Inc	-	90,450
Amalgamation – Ngaruawahia RSA Association Inc	234,000	-
<b>NET SURPLUS/(DEFICIT)</b>	<u><u>\$264,195</u></u>	<u><u>\$105,765</u></u>

The accompanying notes form part of these financial statements.





**Ngaruawahia RSA Memorial Club Inc**  
**Statement of Movements in Equity**  
**For the Year Ended 31st March 2017**

	<i>Note</i>	<i>2017</i> \$	<i>2016</i> \$
<b>EQUITY AT START OF YEAR</b>		355,874	250,108
<b>REVENUE</b>			
Net Surplus for the Year		264,195	105,765
<b>Total Recognised Revenues and Expenses for the Year</b>		<u>264,195</u>	<u>105,765</u>
<b>EQUITY AT END OF YEAR</b>		<u><u>\$620,068</u></u>	<u><u>\$355,874</u></u>

*The accompanying notes form part of these financial statements.*



**Ngaruawahia RSA Memorial Club Inc****Statement of Financial Position****As at 31st March 2017**

	<i>Note</i>	<i>2017</i> \$	<i>2016</i> \$
<b>CURRENT ASSETS</b>			
BNZ Club Account		10	-
BNZ Gaming Machine Account		-	1,647
BNZ Project Account		-	515
Float Bar Till		1,768	1,851
Float Safe		989	128
Float Gaming Hoppers		1,224	1,254
Float ATM Machine		-	760
Float Gaming		1,095	1,254
Rouse the Rascal COH		242	400
ANZ Club Accounts		2,802	3,936
ANZ Membership Account		1,650	301
ANZ RSA Gaming Account		1,160	-
Theft Recovery		5,000	-
Taxation		7	5
Accounts Receivable		11,390	8,651
Stock on Hand		5,662	6,078
<b>Total Current Assets</b>		<b>33,001</b>	<b>26,780</b>
<b>NON-CURRENT ASSETS</b>			
Fixed Assets as per Schedule		1,143,951	924,115
<b>TOTAL ASSETS</b>		<b>1,176,952</b>	<b>950,895</b>
<b>CURRENT LIABILITIES</b>			
BNZ Club Account		-	1,830
BNZ Credit Card		137	477
ANZ Credit Card		639	-
ANZ RSA General		14,667	-
GST Due for payment		16,900	7,771
Accounts Payable		47,615	76,169
Subscriptions in Advance		4,813	8,317
Birthday Club In Advance		575	748
Bonds Held		1,000	1,000
Grants In Advance		4,462	4,578
Jackpots and Clubs		1,478	2,957
Members Cards		2,580	2,573
Term Loans – Current Portion		25,000	30,000
Finance Leases – Current Portion		4,042	34,000
<b>Total Current Liabilities</b>		<b>123,908</b>	<b>170,420</b>
<b>NON-CURRENT LIABILITIES</b>			
BNZ Loan		-	387,502
ANZ Loans		432,975	-
UDC Finance		-	3,276
Equipment Finance		-	33,824
<b>Total Non-Current Liabilities</b>		<b>432,975</b>	<b>424,601</b>

The accompanying notes form part of these financial statements.





**Ngaruawahia RSA Memorial Club Inc**  
**Statement of Financial Position**  
**As at 31st March 2017**

	<i>Note</i>	<b>2017</b>	<b>2016</b>
		\$	\$
<b>TOTAL LIABILITIES</b>		<u>556,883</u>	<u>595,021</u>
<b>NET ASSETS</b>		<u>\$620,068</u>	<u>\$355,874</u>
Represented by;			
<b>EQUITY</b>			
Retained Earnings		<u>620,068</u>	<u>355,874</u>
<b>TOTAL EQUITY</b>		<u>\$620,068</u>	<u>\$355,874</u>

For and on behalf of the Club:

.....  
 Chairperson

...../...../.....

*The accompanying notes form part of these financial statements.*



# Ngaruawahia RSA Memorial Club Inc

## Notes to the Financial Statements

For the Year Ended 31st March 2017

2017	2016
\$	\$

### 1. STATEMENT OF ACCOUNTING POLICIES

Ngaruawahia RSA Memorial Club (Inc) is a chartered club incorporated under the Incorporated Societies Act 1908.

The club provides a safe, nurturing, supportive place for not only returned and servicemen but for the whole community where they can meet, socialize, grieve, celebrate, compete or connect with each other.

#### Statement of Compliance and Basis of Preparation

The special purpose financial statements of Ngaruawahia RSA Memorial Club (Inc) have been prepared in accordance with the stated accounting policies.

The accounting principles recognised as appropriate for the measurement and reporting of earnings And financial position on an historical cost and accrual basis have been applied.

#### Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

#### Specific Accounting Policies

In the preparation of these financial statements, the specific accounting policies are as follows:

##### (a) Property, Plant & Equipment

The entity has the following classes of Property, Plant & Equipment;

Buildings	0 - 10%	DV
Motor Vehicles	20%	DV
Furniture & Fittings	10 - 40%	DV
Plant & Equipment	10 - 40%	DV
Land	0%	DV

All property, plant & equipment except for land is stated at cost less depreciation. Land is stated at Rateable valuation.

Leased assets are depreciated over the unexpired term of the lease or over the estimated useful life, whichever is shorter.

Depreciation has been calculated in accordance with rates permitted under the Income Tax Act 2007.

##### (b) Goods & Services Tax

These financial statements have been prepared on a GST exclusive basis with the exception of accounts receivable and accounts payable which are shown inclusive of GST.

*The accompanying notes form part of these financial statements.*





**Ngaruawahia RSA Memorial Club Inc**  
**Notes to the Financial Statements**  
**For the Year Ended 31st March 2017**

	2017 \$	2016 \$
(c) <b>Taxation</b>		
No provision for income tax has been made as there is no current or deferred tax payable.		
(d) <b>Inventories</b>		
Inventories are stated at the lower of cost and net realisable value. Cost is determined using the first-in, first-out (FIFO) method.		
(e) <b>Leased Assets</b>		
Some plant and equipment is leased by Ngaruawahia RSA Memorial Club Inc.		
<b>Finance Leases</b>		
Assets purchased under finance leases which effectively transfer to the lessee substantially all the risks and benefits incidental to ownership of the property are included as non-current assets in the Statement of Financial Position. Finance Leases will be capitalised at the present value of the minimum lease payments. A corresponding liability is also disclosed with lease payments being apportioned between the liability and interest payments.		
The depreciation policy for depreciable assets, that are the subject of a finance lease, will be consistent with that for assets that are owned, unless there is no certainty that the lessee will take ownership by the end of the lease term, in which case the assets will be depreciated over the shorter of the estimated useful life of the asset or the lease term.		
(f) <b>Revenue</b>		
Sales of goods are recognised when they have been delivered and accepted by the customer.		
(g) <b>Receivables</b>		
Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.		
<b>2. AUDIT</b>		
These financial statements have been subject to audit, please refer to Auditor's Report.		
<b>3. CONTINGENT LIABILITIES</b>		
At balance date there are no known contingent liabilities (2016:\$0). Ngaruawahia RSA Memorial Club Inc has not granted any securities in respect of liabilities payable by any other party whatsoever.		

*The accompanying notes form part of these financial statements.*



**Ngaruawahia RSA Memorial Club Inc**  
**Notes to the Financial Statements**  
**For the Year Ended 31st March 2017**

	2017 \$	2016 \$
<b>4. OPERATING REVENUE</b>		
Total Revenue	<u>\$843,638</u>	<u>\$715,392</u>
<b>5. RELATED PARTIES</b>		
There were no transactions with related parties requiring disclosure (2016 NIL).		
<b>6. SUBSEQUENT EVENTS</b>		
There have been no significant subsequent events (2016 NIL).		
<b>7. ANZ LOANS</b>		
The ANZ loans are secured over Land and Buildings.		
<b>8. GOING CONCERN</b>		
The financial statements have been prepared on a going concern basis, the validity of which depends on the ability of the Club to meet its budgeted cash flow targets.		
The committee has reached this conclusion having regard to circumstances that they consider likely to affect the Club during the ensuing year and which may affect the validity of the going concern assumption.		
<b>9. PROPERTY, PLANT &amp; EQUIPMENT</b>		
	2016 \$	2015 \$
<b>Land</b>		
At cost	234,000	-
Less accumulated depreciation	(-)	(-)
	<u>234,000</u>	<u>-</u>
Current year depreciation	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
<b>Buildings</b>		
At cost	1,513,741	1,506,053
Less accumulated depreciation	(742,900)	(739,185)
	<u>770,841</u>	<u>766,868</u>
Current year depreciation	<u>3,715</u>	<u>2,420</u>
	<u>3,715</u>	<u>2,420</u>
<b>Motor Vehicles</b>		
At cost	23,055	23,055
Less accumulated depreciation	(10,513)	(7,377)
	<u>12,542</u>	<u>15,678</u>
Current year depreciation	<u>3,136</u>	<u>3,919</u>
	<u>3,136</u>	<u>3,919</u>

The accompanying notes form part of these financial statements.





**Ngaruawahia RSA Memorial Club Inc****Notes to the Financial Statements****For the Year Ended 31st March 2017**

	2017 \$	2016 \$
<b>Furniture &amp; Fittings</b>		
At cost	179,100	179,098
Less accumulated depreciation	(161,679)	(159,480)
	<u>17,421</u>	<u>19,618</u>
Current year depreciation	<u>2,201</u>	<u>2,507</u>
	<u>2,201</u>	<u>2,507</u>
<b>Plant &amp; Equipment</b>		
At cost	439,930	433,734
Less accumulated depreciation	(330,779)	(311,784)
	<u>109,151</u>	<u>121,950</u>
Current year depreciation	<u>18,995</u>	<u>10,102</u>
	<u>18,995</u>	<u>10,102</u>
<b>Total Property, Plant &amp; Equipment</b>	<u>\$1,143,955</u>	<u>\$924,115</u>
<b>Total Depreciation for the year</b>	<u>\$28,047</u>	<u>\$28,064</u>

**10. AMALGAMATION OF NGARUAWAHIA RSA ASSOCIATION INCORPORATED**

As a result of the amalgamation of the Ngaruawahia RSA Association Inc with Ngaruawahia RSA Memorial Club Inc, the assets of the Ngaruawahia RSA Association Inc (land) has been recorded in the clubs financial Statements at current rateable valuation, \$234,000.

**11. GAMING INFORMATION FOR GAMING LICENCE PURPOSES**

Gaming Proceeds	60,979
Gaming Costs	
Accounting Fees	246
Audit Fees	283
Depreciation on Gaming Machines	11,252
Electricity	1,628
Gaming Machine Duty	14,023
Problem Gambling Levy	919
Electronic Monitoring	5,442
Insurance	1,028
Till Software	221
Eftpos	75
Rates	172
Security	177
Rubbish Disposal	156
Salaries & Wages	7,461
Interest	<u>3,623</u>
Total Costs of Gaming	46,706
Net Proceeds from Gaming	<u>\$14,273</u>

The accompanying notes form part of these financial statements.





## CERTIFICATE OF INCORPORATION

### THE NGARUAWAHIA R.S.A MEMORIAL CLUB INCORPORATED 213716

This is to certify that NGARUAWAHIA RETURNED SERVICES ASSOCIATION CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 7th day of February 1962  
and changed its name to THE NGARUAWAHIA R.S.A MEMORIAL CLUB INCORPORATED on the 26th day of August 1991.

*Mandy McDonald*

Registrar of Incorporated Societies  
25th day of November 2013



For further details visit [www.societies.govt.nz](http://www.societies.govt.nz)

Certificate printed 25 Nov 2013 10:16:27 NZT



**Ngaruawahia RSA**

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**From:** Possum <treepower@xtra.co.nz>  
**Sent:** Thursday, January 25, 2018 6:34 PM  
**To:** 'Ngaruawahia RSA'  
**Subject:** RSA quote for hanging and removal of flags.

Hi Wendy.

Thank you for your email to put up and take down Field of Remembrance banner flags is in Ngaruawahia \$2,250+GST

Many Thanks  
 Possum.

Tree Power Ltd.  
 0274929514

Thanks Possum.

Tree Power Ltd.

P: 07 856 8887  
 M: 0274 929 514  
 FB: @Possum.man  
 FB: @TreePowerNZ  
 E: [treepower@xtra.co.nz](mailto:treepower@xtra.co.nz)  
 W: [www.treepower.co.nz](http://www.treepower.co.nz)

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**From:** Ngaruawahia RSA [<mailto:ngaruawahiaRSA@gmail.com>]  
**Sent:** Thursday, 25 January 2018 1:05 p.m.  
**To:** 'Possum' <[treepower@xtra.co.nz](mailto:treepower@xtra.co.nz)>  
**Subject:** FW: quote

Hey Possum hoping you're back at work can you give me a quote please.  
 See below

### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	14 February 2018
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference#</b>	GOV1318 / CDR0502
<b>Report Title</b>	Application for Funding – Huntly Returned Services Association Inc.

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is to present an application for funding from Huntly Returned Services Association Inc. towards the cost of the ANZAC Day civic commemoration.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** an allocation of \$..... is made to the **Huntly Returned Services Association Inc.** towards the cost of the **ANZAC Day** civic commemoration;

**OR**

**AND THAT** the request from the **Huntly Returned Services Association Inc.** towards the cost of the **ANZAC Day** civic commemoration is declined / deferred until ..... for the following reasons:

## **3. BACKGROUND**

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The Huntly Returned Services Association Inc. ("Huntly RSA") is hosting an ANZAC Day civic commemoration for 2018.

The event is to be held at the Huntly Cenotaph and the Huntly Cemetery. This will be followed by breakfast at the Huntly RSA at 42 William Street.



Those involved include the Maori Wardens, RSA members, military personal, local schools and New Zealand Police (Huntly).

#### **4. OPTIONS CONSIDERED**

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- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

#### **5. FINANCIAL**

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Funding is available to allocate for the year.

The project is noted to cost \$2,500.00. The Huntly Returned Services Association Inc. is seeking funding of \$1,500.00 towards the cost of catering, transport, wreaths and printing.

GST Registered			Yes
Set of Accounts supplied			Yes
Previous funding has been received by this organisation			Yes
Huntly Community Board	ANZAC Day 2017	November 2016	\$1,500.00
Huntly Community Board	ANZAC Day 2016	March 2015	\$1,500.00

#### **6. POLICY**

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The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

#### **7. CONCLUSION**

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Consideration by the Committee is required with regard to this funding request.

#### **8. ATTACHMENTS**

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Application for Funding - Huntly Returned Services Association Inc.

**RECEIVED**

14 FEB 2018



## DISCRETIONARY FUNDING APPLICATION FORM

**Important notes for applicant:**

- It is recommended that, prior to submitting your application, you contact the Waikato District Council's community development co-ordinator, on 07 824 8633 or 0800 492 452, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Please read the Guidelines for Funding Applications document to assist you with completing this application form.
- Please note that incomplete applications WILL NOT be considered. All parts of the application MUST be completed and all supporting information supplied.
- All applications must be on this application for funding form. We will not accept application forms that have been altered.
- Please ensure you complete the **checklist on page 5**.

**Which fund are you applying to: (Please tick appropriate box)**

Discretionary and Funding Committee

☐  
Project☐  
Event**OR****Community Board / Committee Discretionary Fund**Raglan ☐Taupiri ☐Onewhero-Tuakau ☐Ngaruawahia ☐Huntly ☒Te Kauwhata ☐Meremere ☐**Section 1 – Your details****Name of organisation**

Huntly Returned Services Association (Inc)

**What is your organisation's purpose?**

We are a welfare organisation committed to honoring those who served their country in time of war and, supporting their families, and all our members.

**Address: (Postal)**

42 William street Huntly 3700

**Address: (Physical if different from above)****Contact name, phone number/s and email address**

Claire Cormack 07 8289732 huntlyrsa@xtra.co.nz

**Charities Commission Number: (If you have one)** 214198



Are you GST registered? No ☐ Yes ☒ GST Number 13 / 293 / 290  
 Bank account details 03 / 1570 / 0019138 / 01  
 Bank Westpac Branch Huntly

The following documentation is required in support of your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- Encoded deposit slip to enable direct credit of any grant payment made
- A copy of any documentation verifying your organisations legal status

## **Section 2 – Community wellbeing and outcomes**

**Which community wellbeing will your project contribute to?**

(See the guidelines sheet for more information on this section).

Social ☐ Economic ☐ Cultural ☒ Environmental ☐

**Which of the five community outcomes for the Waikato district does this project contribute to?**

(See the guidelines sheet for more information on this section.)

Accessible ☒ Safe ☒ Sustainable ☐ Thriving ☐ Vibrant ☒

## **Section 3 – Your event/project**

**What is your event / project, including date and location ? (please provide full details)**

2018Anzac Day Commemorations

**Who is involved in your event / project?**

RSA Members  
 Military Personal  
 Members of the Public

**How many volunteers are involved?**

20 plus

**What other groups are involved in the project?**

Maori Wardens  
 Local Schools  
 Police

**How will the wider community benefit from this event/project?**

The local community will benefit by being able to attend our commemoration Service and join us at the club rooms for breakfast and entertainment and a chance to meet with our members and veterans.

**Section 4 – Funding requirements**

**Note :** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Please complete all of the following sections	<b>GST Inclusive Costs</b> (use this column if you are not GST registered)	<b>GST Exclusive Costs</b> (use this column if you are GST registered)
<b>TOTAL COST OF THE PROJECT/EVENT</b>	\$ _____	\$ <u>2500.00</u>
<b>Existing funds available for the project</b> <b>Total A</b>	\$ _____	\$ <u>1000.00</u>

**Funding being sought from Waikato District Council**

<b>Project Breakdown (Itemised costs of funding being sought)</b> <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	\$ _____	\$ <u>1500.00</u>
<b>Catering</b>	\$ _____	\$ <u>1000.00</u>
<b>Transport/ Wreaths/Printing</b>	\$ _____	\$ <u>500.00</u>
	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
	\$ _____	\$ _____
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$ _____	\$ <u>1500.00</u>

Has funding been sought from other funders? Yes ☐ No ☒  
If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total C</b>	\$ _____	\$ _____

<b>Total Funding Applied for</b> (Add totals A, B & C together to make Total D) <b>Total D</b>	\$ _____	\$ <u>2500.00</u>
<i>Note : This total should equal the Total Cost of the Project/Event</i>		
<b>Describe any donated material / resources provided for the event/project:</b>		



**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project in the past two years, please list below:

Project	Amount received	Date
Anzac Day 2016	1500	30/03/2016
Anzac Day 2017	1500	20/12/2016

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note** : this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned

Signed:  Name: Clare Cornaek

I certify that the funding information provided in this application is correct.

Signature:  Date: 9.2.18

Position in organisation (tick which applies)

Chairman ☐

Secretary ☒

Treasurer ☐

Signature:  Date: 12.2.18

Position in organisation (tick which applies)

Chairman ☐

Secretary ☐

Treasurer ☒

Huntly RSA Inc.

**Divisional Statement of Financial Performance**

For the Year Ended 31 December 2017

	Note	2017	2016
		\$	\$
<b>BAR TAKINGS</b>			
<b>Operating Revenue</b>			
Bar Takings		272,372	291,720
Electric Cigarette Sales		-	170
<b>Total Sales</b>		<b>272,372</b>	<b>291,890</b>
<b>Less Cost of Sales</b>			
Opening Stock		11,204	13,646
Purchases		112,017	128,504
Bar Running Expenses		5,080	5,724
		<b>117,097</b>	<b>134,228</b>
		<b>128,301</b>	<b>147,874</b>
Closing Stock		(10,631)	(11,204)
<b>Total Cost of Sales</b>		<b>117,670</b>	<b>136,670</b>
<b>Gross Profit from Trading</b>		<b>154,702</b>	<b>155,220</b>

2016 Accounts are  
not finalised yet  
this is a draft copy



Huntly RSA Inc.

**Divisional Statement of Financial Performance (continued)****For the Year Ended 31 December 2017**

	Note	2017	2016
		\$	\$
<b>GAMING</b>			
<b>Operating Revenue</b>			
Gaming		163,174	163,675
<b>Less Cost of Sales</b>			
Gaming Duty		37,604	37,780
Problem Gambling Levy		2,409	2,462
Electricity		1,300	1,300
Insurance		2,900	2,900
Accounting Fees		1,000	1,000
Audit Fees		1,000	1,000
Depreciation		17,092	19,544
Gaming Licence		7,117	6,817
R & M Gaming Machine		7,449	8,570
Line Rental, Programming and Administration Charges		5,305	4,937
Wages - Gaming		26,859	25,578
<b>Total Cost of Sales</b>		<b>110,035</b>	<b>111,888</b>
<b>Gross Profit from Trading</b>		<b>53,139</b>	<b>51,787</b>

## Anzac Day Budget 2018

The Meat Company	\$	600.00
Countdown	\$	300.00
The Flower shop	\$	410.00
Go Bus	\$	385.00
Christchurch RSA Poppies	\$	545.10
Donation to piper	\$	100.00
Donation Bugler	\$	100.00
Printing	\$	62.00
	\$	<b><u>2,502.10</u></b>





## Quotation

Quote 145890

Date 19 February 2018

Attn Huntly RSA  
42 William Street  
Huntly

## Your contact details for this quote

Contact Name Clare  
Phone 07.8289732  
Mobile  
Email huntlyrsa@xtra.co.nz  
Fax 07.8289773

Postal address (for invoicing) if different from above

Your quote is based on your itinerary's estimated driving hours (includes positioning to and from departure and arrival points, cleaning and a half hour break for the driver every 5.5 hours) plus estimated kilometres.

Departure Date 25/04/2018

Departure Time 05:45 AM

Departure Point Huntly RSA

Destination War Memorial, Wright Street, Huntly

Finish/Return Date 25/04/2018

Finish/Return Time 08:15 AM

Passengers Adult 45  
Primary 0

## Special Instructions

Return to the RSA and then on to the Huntly Cemetery. Public holiday penal rates apply.

Note Date, Departure and Return times are to be confirmed.

Quoted Price \$385.00 incl GST

Order No

## Please confirm your acceptance by Fax or Email

Please note that this quote is issued on a best efforts basis and is valid for 5 days from the quote date

Signed by

Date

Thank you for the opportunity to receive your business



Warren Luke &amp; Jennifer Margan

112 Main Street  
 Huntly 3700  
 Phone: 07 828 7540  
 Fax 07 828 7540  
 wluke@slingshot.co.nz


TAX INVOICE

2091

H R.S.A

Date: 19-2-18

GST No: 112-874-143

QTY	DESCRIPTION	\$	c
	Quote :		
	24 kg Pre-cooked Sausages	8200	00
	25 kg Diced Stewing Steaks	8400	00
			
Mann Print & Design		Sub Total \$	
		GST	
		TOTAL \$	600 00



## Quotation

**Anzac Day April 25<sup>th</sup> 2018**

**Prices Include GST**  
**Additional delivery charge may apply**

# Christchurch Memorial Returned and Services Association (Inc)

PO Box 354  
Christchurch 8140  
03 3799 724  
office@christchurchrsa.org.nz

GST Reg. No: 10-418-429

**Tax Invoice** 00002091  
Invoice Date 31/01/2017  
Date Shipped 16/01/2017

Bill To:  
**Huntly RSA**  
**42 Williams Street**  
**Huntly 3700**

Ship To:  
Huntly RSA  
42 Williams Street  
Huntly 3700

Quantity	Unit	Description	Unit Price	Total
10	box	Poppies & Pins (500)	47.40	474.00

Poppies & Pins are supplied in boxes of 500

PAID

Due 20th month following invoice date

Please send payment to Christchurch Memorial RSA or Direct Credit Bank Account  
01-0797-0897862-00 - state invoice number as reference

Please note our bank account number has changed

Ownership of these goods is retained by the  
Christchurch RSA until payment is made in full.

Subtotal	474.00
GST	71.10
Total	545.10
Paid	0.00
<b>Balance Due</b>	<b>545.10</b>

same cost as last year



Everything to market your business.

New Zealand



Search

Help is here  
0800-451-277My Account  
Hello Claire

Cart

All  
ProductsBusiness  
CardsMarketing  
MaterialsSigns &  
PostersInvitations &  
Announcements

Wedding

Clothing

Digital  
Marketing

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Have a [promo code](#)?

## My Cart | 1 Item



## A6 Flyers

Qty 250

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Item Total

**\$61.98**[Edit Your Design](#)

## Promotional Code

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## Product Total

Exclusive of shipping

You Save

## Get a Matching Website, Start Your FREE Trial Today!

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Try 1-Month FREE! Then, only \$20.69 per month.\*

[Add to cart](#)[Continue Shopping](#)

Che

Matches made instantly, just for you.



Huntly RSA Inc.

**Divisional Statement of Financial Performance (continued)**

For the Year Ended 31 December 2017

	Note	2017	2016
		\$	\$
<b>WELFARE</b>			
<b>Operating Revenue</b>			
Anzac Day Sales		3,464	4,781
Welfare Car		87	6,490
Donations Received		1,452	2,137
<b>Total Sales</b>		<b>5,003</b>	<b>13,408</b>
<b>Less Cost of Sales</b>			
Anzac Day Expenses		2,109	2,718
Welfare Expenses		1,209	4,147
Wages		15	5,387
Donations		637	-
<b>Total Cost of Sales</b>		<b>3,970</b>	<b>12,252</b>
<b>Gross Profit from Trading</b>		<b>1,033</b>	<b>1,156</b>



Huntly RSA Inc.

## Divisional Statement of Financial Performance (continued)

For the Year Ended 31 December 2017

	Note	2017	2016
		\$	\$
<b>BATONS UP</b>			
<b>Operating Revenue</b>			
Baton Up		27,380	26,067
<b>Less Cost of Sales</b>			
Batons Up Purchases		18,107	16,922
<b>Gross Profit from Trading</b>		<b>9,273</b>	<b>9,145</b>

The attached notes should be read in conjunction with this statement.

Huntly RSA Inc.

## Divisional Statement of Financial Performance (continued)

For the Year Ended 31 December 2017

	Note	2017 \$	2016 \$
<b>MERCHANDISE</b>			
<b>Operating Revenue</b>			
Merchandise Sales		147	259
<b>Less Cost of Sales</b>			
Opening Stock Merchandise		1,496	853
Merchandise Purchases		888	1,227
		<u>2,384</u>	<u>2,080</u>
Closing Stock		(591)	(1,496)
<b>Total Cost of Sales</b>		<u>1,793</u>	<u>584</u>
<b>Gross Loss from Trading</b>		<u>(1,646)</u>	<u>(325)</u>



Huntly RSA Inc.

**Divisional Statement of Financial Performance (continued)**

For the Year Ended 31 December 2017

	Note	2017	2016
		\$	\$
<b>KITCHEN</b>			
<b>Operating Revenue</b>			
Kitchen Sales		-	55,615
<b>Less Cost of Sales</b>			
Opening Stock		-	1,236
Kitchen Purchases		-	34,659
Wages - Kitchen		-	50,136
		-	84,795
<b>Total Cost of Sales</b>		-	86,031
<b>Gross Loss from Trading</b>		-	(30,416)

## Huntly RSA Inc.

**Combined Statement of Financial Performance**

For the Year Ended 31 December 2017

	Note	2017 \$	2016 \$
<b>Divisional Revenue</b>			
Profit from Bar Takings		154,701	155,220
Profit from Gaming		53,139	51,786
Profit from Welfare		1,033	1,156
Profit from Batons Up		9,273	9,145
Loss from Merchandise		(1,647)	(325)
Loss from Kitchen		-	(30,416)
<b>Total Divisional Revenue</b>		<b>216,499</b>	<b>186,566</b>
<b>Operating Revenue</b>			
Centennial Fund Donations/Income		174	104
Donations		9,374	-
Raffle & Pool Table Takings		7,321	10,886
Subscriptions		10,261	10,227
Interest Received		482	629
Sundry Income		5,589	-
Profit on Sale of Fixed Assets		2,513	-
<b>Total Operating Revenue</b>		<b>35,714</b>	<b>21,846</b>
<b>Net Revenue</b>		<b>252,213</b>	<b>208,412</b>
<b>Less Expenses</b>			
<b>Administration Expenses</b>			
Accountancy Fees		2,000	2,250
Advertising and Promotion		4,955	3,121
Audit Fee		1,849	1,677
Donations		1,826	-
Entertainment Expenses		15,630	9,845
Legal Fees - Deductible		858	-
Licences and Fees		3,678	3,073
Postage & Office Expenses		3,809	3,721
Security Expenses		3,711	1,860
Seminars & Conferences		1,263	1,235
Telephone & Tolls		3,062	3,019
Travel Expenses		1,056	696
		<b>43,697</b>	<b>30,497</b>

## Huntly RSA Inc.

## Combined Statement of Financial Performance (continued)

For the Year Ended 31 December 2017

	Note	2017	2016
		\$	\$
<b>Overhead Expenses</b>			
ACC Levies		1,532	1,541
Cleaning and Waste Disposal		6,548	5,160
Electricity		11,528	10,714
Eftpos Expenses		593	554
Building Repairs & Maintenance		26,350	3,565
General Expenses		511	651
Insurance		5,555	5,658
Capitation - NZ Clubs, NZRSA		9,576	9,111
Equipment Finance Interest		2,180	3,984
Sky TV		6,767	6,662
Members Draw and Expenses		11,761	12,475
Motor Vehicle Expenses		5,581	3,074
Courtesy Transportation Costs		972	952
Gas Supplies		943	585
Plant Repairs & Maintenance		7,139	5,270
Rates		4,244	4,445
Uniforms		79	462
Wages		99,203	96,533
		<b>201,062</b>	<b>171,396</b>
<b>Finance Expenses</b>			
Bank Fees & Charges		-	58
Interest Paid - IRD		-	64
		-	<b>122</b>
<b>Non Cash Expenses</b>			
Depreciation		9,558	9,784
<b>Total Expenses</b>		<b>254,317</b>	<b>211,799</b>
<b>Net Loss</b>		<b>(2,104)</b>	<b>(3,387)</b>



Huntly RSA Inc.

**Statement of Movements in General Funds**

For the Year Ended 31 December 2017

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>Revenues and Expenses</b>		
Net Loss	(2,104)	(3,387)
<b>Total Recognised Revenues and Expenses</b>	<b>(2,104)</b>	<b>(3,387)</b>
General Funds at the Beginning of the Year	244,752	248,139
<b>General Funds at the End of the Year</b>	<b>242,648</b>	<b>244,752</b>

## Huntly RSA Inc.

## Statement of Financial Position

As at 31 December 2017

	Note	2017 \$	2016 \$
<b>Current Assets</b>			
Floats	5	12,803 N <sub>1</sub>	10,785
Cash on Hand	5	13,240 N <sub>2</sub>	12,301
Bar Bank Account	5	15,932 N <sub>3</sub>	11,926
Gaming Bank Account	5	16,609 N <sub>4</sub>	19,759
Welfare Bank Account	5	2,430 N <sub>5</sub>	5,091
Restaurant Bank Account	5	4,381 N <sub>6</sub>	74
Poppy Account	5	4,484 N <sub>7</sub>	500
Income Tax Receivable	4	-	20
Inventories	6	11,222 M <sub>1</sub> , M <sub>2</sub>	12,700
Current Investments	7	13,455 L	13,032
<b>Total Current Assets</b>		<b>94,556</b>	<b>86,188</b>
<b>Non-Current Assets</b>			
Property, Plant & Equipment	8	223,584 K <sub>1</sub> , K <sub>2</sub>	244,756
<b>Total Assets</b>		<b>318,140</b>	<b>330,944</b>
<b>Current Liabilities</b>			
Sundry Creditors	10	25,822 H <sub>1</sub>	21,772
Holiday Pay Accrual	10	2,922 H <sub>2</sub>	2,168
Wages Accrual	10	1,456 H <sub>3</sub>	-
Loan - Huntly RSA Trust	10	25,696	26,296
Current Portion of Lease & Hire Purchase Liabilities	11	12,100 H <sub>4</sub>	16,646
GST Payable		7,495 Y	7,210
<b>Total Current Liabilities</b>		<b>75,491</b>	<b>74,092</b>
<b>Non-Current Liabilities</b>			
Equipment Finance Hire Purchase	11	-	12,100
<b>Total Liabilities</b>		<b>75,491</b>	<b>86,192</b>
<b>Net Assets</b>		<b>242,649</b>	<b>244,752</b>
<b>General Funds</b>			
<b>Total General Funds</b>		<b>242,649</b>	<b>244,752</b>

For and on Behalf of Huntly RSA Inc

Date

## Huntly RSA Inc.

## Depreciation Schedule

For the Year Ended 31 December 2017

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
<b>Land &amp; Buildings</b>																	
Land	.00D		31,000	31,000	-	01/01/03	-	-	-		-	-	-	-	-	-	31,000
Building	.00P		128,850	63,451	-	01/01/03	-	-	-		-	-	-	65,399	-	-	63,451
Building Extensions	.00P		26,363	20,269	-	01/01/03	-	-	-		-	-	-	6,094	-	-	20,269
Committee Room Extensions	3.00P		25,150	9,463	-	01/01/03	-	-	-		-	-	754	16,441	-	-	8,709
Cool Improvements	3.00P		3,588	1,510	-	01/01/03	-	-	-		-	-	108	2,186	-	-	1,402
Aluminium Windows (Toilet)	3.00P		1,151	492	-	01/01/03	-	-	-		-	-	35	694	-	-	457
Aluminium Windows /Hall	3.00P		1,285	573	-	01/01/03	-	-	-		-	-	39	751	-	-	534
Toilet Extension	1.00P		3,681	2,691	-	01/01/03	-	-	-		-	-	37	1,027	-	-	2,654
Building Extensions - Smokers Deck	3.00P		6,740	4,568	-	03/04/06	-	-	-		-	-	202	2,374	-	-	4,366
Surveying Costs	.00P		6,097	6,097	-	25/10/07	-	-	-		-	-	-	-	-	-	6,097
Sub-division Costs	.00P		6,877	6,877	-	18/07/06	-	-	-		-	-	-	-	-	-	6,877
Kitchen Alterations	3.00P		16,026	11,522	-	11/05/07	-	-	-		-	-	481	4,985	-	-	11,041
Clear PVC Curtains	16.20P		1,325	-	-	20/07/07	-	-	-		-	-	-	1,325	-	-	-
Back Deck Extension	2.00P		5,298	4,573	-	31/03/10	-	-	-		-	-	106	831	-	-	4,467
Mens & Womens Toilet Upgrade	2.00P		29,890	25,852	-	20/04/10	-	-	-		-	-	598	4,636	-	-	25,254
Kitchen Cupboards	7.00P		1,826	1,132	-	10/08/11	-	-	-		-	-	128	822	-	-	1,004
Stage	7.00P		2,130	1,323	-	27/08/11	-	-	-		-	-	149	956	-	-	1,174
Office	2.00P		2,759	2,566	-	31/07/13	-	-	-		-	-	55	248	-	-	2,511
Room Partitions	7.00P		746	720	-	29/07/16	-	-	-		-	-	52	78	-	-	668
			<b>300,782</b>	<b>194,679</b>	-								<b>2,744</b>	<b>108,847</b>	-	-	<b>191,935</b>
<b>Plant &amp; Equipment</b>																	
Trellis/Gaming Room	11.40D		1,169	231	-	01/08/03	-	-	-		-	-	26	964	-	-	205
Second Hand fridge	22.00D		400	14	-	01/07/03	-	-	-		-	-	3	389	-	-	11
Second Hand Fridge	22.00D		311	11	-	01/07/03	-	-	-		-	-	2	302	-	-	9
Vehicle & Carpark Signs	11.40D		440	87	-	01/08/03	-	-	-		-	-	10	363	-	-	77
2 x Television	39.60D		1,120	1	-	01/10/03	-	-	-		-	-	1	1,120	-	-	-

The attached notes should be read in conjunction with this statement.



## Huntly RSA Inc.

## Depreciation Schedule (continued)

## For the Year Ended 31 December 2017

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
Starline Dishwasher	21.60D		3,660	141	-	01/08/03	-	-	-	-	-	-	30	3,549	-	-	111
Sony CTV TV	39.60D		7,644	1	-	01/01/03	-	-	-	-	-	-	1	7,644	-	-	-
Plant & Furniture	10.00D		20,569	1,106	-	01/01/03	-	-	-	-	-	-	111	19,574	-	-	995
Carpet Extension	20.00D		4,134	8	-	01/01/03	-	-	-	-	-	-	2	4,128	-	-	6
Sound System	10.00D		1,933	114	-	01/01/03	-	-	-	-	-	-	11	1,830	-	-	103
Fans	10.00D		1,001	76	-	01/01/03	-	-	-	-	-	-	8	933	-	-	68
Ice Machine	18.00D		2,646	55	-	01/01/03	-	-	-	-	-	-	10	2,601	-	-	45
Cool Room Chiller	18.00D		5,100	103	-	01/01/03	-	-	-	-	-	-	19	5,016	-	-	84
Security Alarm Upgrade	26.40D		1,242	4	-	01/01/03	-	-	-	-	-	-	1	1,239	-	-	3
Honours Board	11.40D		1,382	141	-	01/01/03	-	-	-	-	-	-	16	1,257	-	-	125
Haymen CG10 Contact Griller	26.40D		956	3	-	01/01/03	-	-	-	-	-	-	1	954	-	-	2
Trophy Cabinet	18.00D		3,396	92	-	01/01/03	-	-	-	-	-	-	17	3,321	-	-	75
Satellite Dish	18.00D		621	18	-	01/01/03	-	-	-	-	-	-	3	606	-	-	15
Glass Cabinet	20.00D		5,115	14	-	01/01/03	-	-	-	-	-	-	3	5,104	-	-	11
Television Set	10.00D		2,543	168	-	01/01/03	-	-	-	-	-	-	17	2,392	-	-	151
Carpet	20.00D		26,803	86	-	01/01/03	-	-	-	-	-	-	17	26,734	-	-	69
Sic Tap Bar Dispenser	12.50D		2,075	89	-	01/01/03	-	-	-	-	-	-	11	1,997	-	-	78
Window Security Screens	12.00D		447	27	-	01/01/03	-	-	-	-	-	-	3	423	-	-	24
Pool Table	18.00D		3,200	356	-	22/12/05	-	-	-	-	-	-	64	2,908	-	-	292
Wheelchair	22.00D		599	37	-	26/10/05	-	-	-	-	-	-	8	570	-	-	29
Deep Fryer	10.20P		3,636	-	-	28/04/06	-	-	-	-	-	-	-	3,636	-	-	-
40 Chairs for Dining Room	16.20P		1,422	-	-	13/04/07	-	-	-	-	-	-	-	1,422	-	-	-
60 Chairs for Dining Room	16.20P		3,378	-	-	18/10/07	-	-	-	-	-	-	-	3,378	-	-	-
Ariston Freestanding Electric Oven Gas Cooktop	12.60P		2,133	-	-	14/04/07	-	-	-	-	-	-	-	2,133	-	-	-
900mm Rangehood Canopy	12.60P		532	-	-	14/04/07	-	-	-	-	-	-	-	532	-	-	-
Bench Top Bain Marie	10.50P		400	-	-	21/04/07	-	-	-	-	-	-	-	400	-	-	-

The attached notes should be read in conjunction with this statement.

## Huntly RSA Inc.

## Depreciation Schedule (continued)

## For the Year Ended 31 December 2017

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
10 800 Square Top Tables	13.50P		1,100	-	-	21/04/07	-	-	-		-	-	-	1,100	-	-	-
Money Scales	21.00P		1,400	-	-	19/12/07	-	-	-		-	-	-	1,400	-	-	-
Skope Single Glass Door Fridge	12.60P		1,200	-	-	24/06/07	-	-	-		-	-	-	1,200	-	-	-
Roband Twin Thermostat Hotplate	12.60P		950	-	-	24/06/07	-	-	-		-	-	-	950	-	-	-
Crockery (29 Dinner 46 Lucheon Plates)	80.40P		636	-	-	23/09/07	-	-	-		-	-	-	636	-	-	-
3 Trestle Tables	16.20P		540	-	-	23/09/07	-	-	-		-	-	-	540	-	-	-
Cash Register	36.00P		1,448	-	-	14/01/08	-	-	-		-	-	-	1,448	-	-	-
Fridge/Chiller	12.60P		3,747	-	-	18/07/08	-	-	-		-	-	-	3,747	-	-	-
Stereo and Speakers	36.00P		1,204	-	-	05/02/08	-	-	-		-	-	-	1,204	-	-	-
Security Cameras	16.20P		5,780	-	-	22/09/08	-	-	-		-	-	-	5,780	-	-	-
10 Tables	16.20P		1,840	-	-	22/01/08	-	-	-		-	-	-	1,840	-	-	-
Classic Collect 2 - Gaming Machine	36.00P		2,000	-	-	07/10/08	-	-	-		-	-	-	2,000	-	-	-
Mystic Multistar Gaming Machine Upgrade	36.00P		2,000	-	-	07/10/08	-	-	-		-	-	-	2,000	-	-	-
Foxy Fortune - Gaming Machine	36.00P		9,162	-	-	07/10/08	-	-	-		-	-	-	9,162	-	-	-
Computer	48.00P		655	-	-	21/09/09	-	-	-		-	-	-	655	-	-	-
DR 372L Tasman Refrigerator	19.20P		1,066	-	-	20/02/09	-	-	-		-	-	-	1,066	-	-	-
Outdoor Storage Container	7.00P		2,667	1,404	-	20/04/10	-	-	-		-	-	187	1,450	-	-	1,217
Computer with Flat Screen Monitor	36.00P		1,417	-	-	21/06/10	-	-	-		-	-	-	1,417	-	-	-
Fridge for Kitchen	12.60P		667	86	-	16/02/10	-	-	-		-	-	84	665	-	-	2
Freezer	12.60P		888	141	-	14/05/10	-	-	-		-	-	112	859	-	-	29
Television	30.00P		1,226	-	-	19/07/10	-	-	-		-	-	-	1,226	-	-	-
Refridgerated Salad Bar	12.60P		929	129	-	18/03/10	-	-	-		-	-	117	917	-	-	12
Electric Piano	17.50D		710	185	-	13/05/10	-	-	-		-	-	32	557	-	-	153
Sign for front of Building	7.00P		543	337	-	22/08/11	-	-	-		-	-	38	244	-	-	299

The attached notes should be read in conjunction with this statement.

## Huntly RSA Inc.

## Depreciation Schedule (continued)

## For the Year Ended 31 December 2017

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
Security Camera	13.50P		987	288	-	19/10/11	-	-	-	-	-	-	133	832	-	-	155
50 Bar Stools	13.50P		7,207	1,526	-	31/03/11	-	-	-	-	-	-	973	6,654	-	-	553
12 Cast Cross Table Bases	13.50P		960	223	-	27/05/11	-	-	-	-	-	-	130	867	-	-	93
12 70 cm sq Marble Table Tops	13.50P		1,200	281	-	27/05/11	-	-	-	-	-	-	162	1,081	-	-	119
Money Weighing Machine	17.50P		533	68	-	16/01/12	-	-	-	-	-	-	68	533	-	-	-
40 Fold Up Chairs	13.50P		520	187	-	27/04/12	-	-	-	-	-	-	70	403	-	-	117
Selexion 2 Gaming Machine	30.00P		3,000	73	-	31/10/13	-	-	-	-	-	-	73	3,000	-	-	-
Performance Optimising Monitoring System	30.00P		5,900	144	-	31/10/13	-	-	-	-	-	-	144	5,900	-	-	-
Dimplex Portable Air Conditioner	17.50P		651	195	-	30/01/13	-	-	-	-	-	-	114	570	-	-	81
Bain Marie	10.50P		630	421	-	04/11/13	-	-	-	-	-	-	66	275	-	-	355
7 Security Camera's	13.50P		2,025	1,433	-	04/11/14	-	-	-	-	-	-	273	865	-	-	1,160
Security Hard Drive	30.00P		3,495	695	-	20/05/14	-	-	-	-	-	-	695	3,495	-	-	-
Card Printer	8.50P		2,132	1,664	-	30/06/14	-	-	-	-	-	-	181	649	-	-	1,483
Cannon Printer/Photocopier 14	30.00P		1,995	1,246	-	31/10/15	-	-	-	-	-	-	598	1,347	-	-	648
IP Camera System and monitor	13.50P		1,829	1,458	-	10/07/15	-	-	-	-	-	-	247	618	-	-	1,211
MS Gold Fever 3 Gaming Machine	30.00P		19,000	10,427	-	10/07/15	-	-	-	-	-	-	5,700	14,273	-	-	4,727
MS Classic Collection 4 Gaming Machine	30.00P		7,000	3,841	-	10/07/15	-	-	-	-	-	-	2,100	5,259	-	-	1,741
Megastar 1 Gaming Machine	30.00P		7,000	3,841	-	10/07/15	-	-	-	-	-	-	2,100	5,259	-	-	1,741
Multistar Safari Gaming Machine	30.00P		7,000	3,841	-	10/07/15	-	-	-	-	-	-	2,100	5,259	-	-	1,741
Multistar Money Gaming Machine	30.00P		7,000	3,841	-	10/07/15	-	-	-	-	-	-	2,100	5,259	-	-	1,741

The attached notes should be read in conjunction with this statement



## Huntly RSA Inc.

## Depreciation Schedule (continued)

## For the Year Ended 31 December 2017

	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
Software - 3 x GU4 Gaming	30.00P		3,000	1,646	-	10/07/15	-	-	-		-	-	900	2,254	-	-	746
Mikohn Auto DL Link	30.00P		3,150	1,729	-	10/07/15	-	-	-		-	-	945	2,366	-	-	784
Bluechip UBA Second Hand	30.00P		1,395	837	-	10/09/15	-	-	-		-	-	418	976	-	-	419
Bluechip UBA Second Hand	30.00P		1,395	837	-	10/09/15	-	-	-		-	-	418	976	-	-	419
ASP Washing Machine	21.00P		390	363	-	13/09/16	-	-	-		-	-	82	109	-	-	281
ASP Clothes Dryer	21.00P		260	242	-	13/09/16	-	-	-		-	-	55	73	-	-	187
30 Alfa Charis (Grey)	13.50P		1,344	-	1,344	20/06/17	-	-	-		-	-	106	106	-	-	1,238
Ideal Point of Sale Single Till Solution System	30.00P		5,969	-	5,969	14/03/17	-	-	-		-	-	1,501	1,501	-	-	4,468
			<b>250,751</b>	<b>46,613</b>	<b>7,313</b>								<b>23,417</b>	<b>220,242</b>			<b>30,509</b>
<b>Motor Vehicles</b>																	
2005 Mazda Demio White GTJ959	36.00D		-	1,834	-	11/03/13	4,348	-	2,513	31/12/17	10,025	-	-	-	-	-	-
Auto Auctioneers Van	30.00D		2,435	1,619	-	10/11/15	-	-	-		-	-	486	1,302	-	-	1,133
			<b>2,435</b>	<b>3,453</b>	-		<b>4,348</b>	-	<b>2,513</b>		<b>10,025</b>	-	<b>486</b>	<b>1,302</b>	-	-	<b>1,133</b>
<b>Furniture &amp; Fittings</b>																	
Damba Executive Chair	18.00D		389	9	-	01/01/03	-	-	-		-	-	2	382	-	-	7
Photocopier	39.60D		2,995	-	-	01/01/03	-	-	-		-	-	-	2,995	-	-	-
ATX Computer	39.60D		1,210	-	-	01/01/03	-	-	-		-	-	-	1,210	-	-	-
Miscellaneous Items	31.20D		4,708	1	-	01/01/03	-	-	-		-	-	1	4,708	-	-	-
Dell Desktop Computer	48.00D		1,099	-	-	01/09/03	-	-	-		-	-	-	1,099	-	-	-
Fuji Xerox Machine	36.00P		1,500	-	-	11/07/06	-	-	-		-	-	-	1,500	-	-	-
			<b>11,901</b>	<b>10</b>									<b>3</b>	<b>11,894</b>			<b>7</b>
<b>TOTAL</b>			<b>565,869</b>	<b>244,756</b>	<b>7,313</b>		<b>4,348</b>	-	<b>2,513</b>		<b>10,025</b>	-	<b>26,650</b>	<b>342,285</b>			<b>223,584</b>

The attached notes should be read in conjunction with this statement.

Huntly RSA Inc.

## Notes to and forming part of the Financial Statements

For the Year Ended 31 December 2017

### 1 Statement of Accounting Policies

#### Reporting Entity

The financial statements for Huntly RSA Inc. are general purpose financial statements which have been prepared according to Generally Accepted Accounting Practice in New Zealand

#### Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Generally Accepted Accounting Practice in New Zealand (GAAP). They comply with Financial Reporting Standards and other applicable pronouncements, as appropriate for profit-oriented entities as set out in the External Reporting Board Standard A1: Application of the Accounting Standards Framework.

The accounting principles recognised as appropriate for the measurement and reporting of the Combined Statement of Financial Performance and Statement of Financial Position on a historical cost basis are followed by club, unless otherwise stated in the Specific Accounting Policies.

The information is presented in New Zealand dollars. All values are rounded to the nearest \$.

#### Going Concern

Club is dependent upon the continued support of its lenders. The going concern basis assumes continued support of these parties in following financial periods. The members of the committee in determining that the financial statements be prepared on a going concern basis have taken into account events subsequent to balance date.

#### Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Combined Statement of Financial Performance and Statement of Financial Position have been applied:

##### (a) Income Tax

Club has charitable status and is exempt from income tax.

The income tax expense charged to the Combined Statement of Financial Performance recognises the current year's provision adjusted for timing and permanent differences between taxable and accounting income. Deferred tax is calculated using the comprehensive basis under the liability method and future tax benefits are not recognised unless realisation of the asset is virtually certain.

Income tax is accounted for using the taxes payable method. The income tax expense recognised in the Combined Statement of Financial Performance is the estimated income tax payable in the current year, adjusted for any differences between the estimated and actual income tax payable in prior years.

##### (b) Goods and Services Taxation (GST)

The entity is registered for GST. The financial statements are therefore prepared on a GST exclusive basis. Receivables and payables are stated as GST inclusive.

##### (c) Goods and Services Taxation (GST)

Revenue and expenses have been recognised in the financial statements inclusive of GST.

## Huntly RSA Inc.

## Notes to and forming part of the Financial Statements (continued)

## For the Year Ended 31 December 2017

## (d) Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those from previous financial statements.

2	Revenue	2017 \$	2016 \$
	<b>BAR TAKINGS</b>		
	Report Title		
	Bar Takings	272,372	291,720
	Electric Cigarette Sales	-	170
	<b>Total Revenue from BAR TAKINGS</b>	<b>272,372</b>	<b>291,890</b>
	<b>GAMING</b>		
	Report Title		
	Gaming	163,174	163,675
	<b>Total Revenue from GAMING</b>	<b>163,174</b>	<b>163,675</b>
	<b>WELFARE</b>		
	Report Title		
	Anzac Day Sales	3,464	4,781
	Welfare Car	87	6,490
	Donations Received	1,452	2,137
	<b>Total Revenue from WELFARE</b>	<b>5,003</b>	<b>13,408</b>
	<b>BATONS UP</b>		
	Report Title		
	Baton Up	27,380	26,067
	<b>Total Revenue from BATONS UP</b>	<b>27,380</b>	<b>26,067</b>
	<b>MERCHANDISE</b>		
	Report Title		
	Merchandise Sales	147	259
	<b>Total Revenue from MERCHANDISE</b>	<b>147</b>	<b>259</b>
	<b>KITCHEN</b>		
	Report Title		
	Kitchen Sales	-	55,615
	<b>Total Revenue from KITCHEN</b>	<b>-</b>	<b>55,615</b>



## Huntly RSA Inc.

## Notes to and forming part of the Financial Statements (continued)

## For the Year Ended 31 December 2017

## Other Income

Centennial Fund Donations/Income	174	104
Donations	9,374	-
Raffle & Pool Table Takings	7,321	10,886
Subscriptions	10,261	10,227
Interest Received	482	629
Sundry Income	5,589	-
Profit on Sale of Fixed Assets	2,513	-
	<u>35,714</u>	<u>21,846</u>

## Total Revenue

<u>503,790</u>	<u>572,760</u>
----------------	----------------

## 3 Auditor's Remuneration

The auditor of Huntly RSA Inc. is Mark Campbell  
Audit Fee

2017	2016
\$	\$
2,677	2,677
<u>2,677</u>	<u>2,677</u>

## 4 Income Tax

## Opening Balance

## Plus:

Refunds

## Income Tax (Receivable)

The club accounts for taxation on external revenue received less any income tax exemptions.

2017	2016
\$	\$
(20)	(20)
20	-
<u>-</u>	<u>(20)</u>

## 5 Cash &amp; Bank Balances

## Cash Balances

Floats

Cash on Hand

## Bank Account Balances

Bar Bank Account

Gaming Bank Account

Welfare Bank Account

Restaurant Bank Account

Poppy Account

2017	2016
\$	\$
12,802	10,785
13,240	12,301
<u>26,042</u>	<u>23,086</u>
15,932	11,926
16,610	19,759
2,430	5,091
4,381	74
4,484	500
<u>43,837</u>	<u>37,350</u>
<u>69,879</u>	<u>60,436</u>

## Total Cash &amp; Bank Balances

Huntly RSA Inc.

## Notes to and forming part of the Financial Statements (continued)

For the Year Ended 31 December 2017

## 6 Inventories

	2017	2016
	\$	\$
Stock on Hand		
Stock on Hand - Bar	10,631	11,204
Stock on Hand - Merchandise	591	1,496
<b>Total Inventories</b>	<b>11,222</b>	<b>12,700</b>

## 7 Current Investments

	2017	2016
	\$	\$
Westpac Term Deposit	13,455	13,032
<b>Total Current Investments</b>	<b>13,455</b>	<b>13,032</b>

## 8 Property, Plant &amp; Equipment

	Cost	Depreciation Charged	Accumulated Depreciation	Closing Book Value
<b>Property, Plant &amp; Equipment 2017</b>	\$	\$	\$	\$
Land & Buildings	300,782	2,744	108,847	191,935
Plant & Equipment	250,751	23,417	220,242	30,509
Motor Vehicles	2,435	486	1,302	1,133
Furniture & Fittings	11,901	3	11,894	7
<b>Total Property, Plant &amp; Equipment</b>	<b>565,869</b>	<b>26,650</b>	<b>342,285</b>	<b>223,584</b>

	Cost	Depreciation Charged	Accumulated Depreciation	Closing Book Value
<b>Property, Plant &amp; Equipment 2016</b>	\$	\$	\$	\$
Land & Buildings	300,782	2,718	106,103	194,679
Plant & Equipment	243,438	24,880	196,825	46,613
Motor Vehicles	12,460	1,726	9,007	3,453
Furniture & Fittings	11,901	4	11,891	11
<b>Total Property, Plant &amp; Equipment</b>	<b>568,582</b>	<b>29,328</b>	<b>323,826</b>	<b>244,756</b>

The rateable capital value of the club is \$730,000 (Land Value \$350,000, Improvements Value \$380,000)

## 9 Financial Instruments

	Amortised Cost	Cost	Fair Value
<b>Financial Instruments 2017</b>	\$	\$	\$
Cash and short-term deposits	69,878	-	-
Trade and other receivables	13,455	-	-
<b>Total Financial Instruments</b>	<b>83,333</b>	<b>-</b>	<b>-</b>

Huntly RSA Inc.

## Notes to and forming part of the Financial Statements (continued)

For the Year Ended 31 December 2017

	Amortised Cost	Cost	Fair Value
<b>Financial Instruments 2016</b>	\$	\$	\$
Cash and short-term deposits	60,436	-	-
Trade and other receivables	13,032	-	-
<b>Total Financial Instruments</b>	<b>73,468</b>	<b>-</b>	<b>-</b>

<b>10 Payables &amp; Accruals</b>	<b>2017</b>	<b>2016</b>
	\$	\$
<b>Accounts Payable</b>		
Sundry Creditors	25,822	21,772
Holiday Pay Accrual	2,922	2,168
<b>Total Accounts Payable</b>	<b>28,744</b>	<b>23,940</b>
<b>Other Payables &amp; Accruals</b>		
Wages Accrual	1,456	-
Loan - Huntly RSA Trust	25,696	26,296
<b>Total Other Payables &amp; Accruals</b>	<b>27,152</b>	<b>26,296</b>
<b>Total Payables &amp; Accruals</b>	<b>55,896</b>	<b>50,236</b>

<b>11 Lease &amp; Hire Purchase Liabilities</b>	<b>2017</b>	<b>2016</b>
	\$	\$
<b>Equipment Finance Hire Purchase</b>		
Non-Current Portion - Equipment Finance Hire Purchase	-	12,100
Mascot Finance - Current Portion	12,100	16,646
	<b>12,100</b>	<b>28,746</b>
Due Date: Sunday, 24 September 2017		
Interest Rate Applied: 10.25		
<b>Total Current Portion of Lease &amp; Hire Purchase Liabilities</b>	<b>12,100</b>	<b>16,646</b>
<b>Total Non-Current Lease &amp; Hire Purchase Liabilities</b>	<b>-</b>	<b>12,100</b>

<b>12 Related Parties</b>	
There were no significant transactions or transactions that were on terms and conditions that are likely to be different from the terms and conditions of transactions in similar circumstances, involving related parties during the financial year. (Last year - Nil)	

<b>13 Capital Commitments</b>	
The club has no capital commitments as at 31 December 2017, (2016 Nil).	



Huntly RSA Inc.

**Notes to and forming part of the Financial Statements (continued)**

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**For the Year Ended 31 December 2017**

**14 Contingent Liabilities**

The club has no contingent liabilities and no guarantees as at 31 December 2017. (2016: Contingent Liabilities Nil. Guarantees Nil.)

**15 Events Occurring After Balance Date**

No significant events have occurred subsequent to balance date.

### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	12 February 2018
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference#</b>	CDR0502
<b>Report Title</b>	Application for Funding – Ngaruawahia ANZAC Day Civic Service

## **1. EXECUTIVE SUMMARY**

---

The purpose of this report is to present an application for the Ngaruawahia ANZAC Day Civic Service.

## **2. RECOMMENDATION**

---

**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** an allocation of \$..... is made towards the cost of funding the Ngaruawahia ANZAC Day Civic Service;

**OR**

**AND THAT** the request towards the cost of funding the Ngaruawahia ANZAC Day Civic Service is declined / deferred until ..... for the following reasons:

## **3. BACKGROUND**

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The Ngaruawahia ANAC Day Civic Service is being held on Wednesday, 25 April 2018 at the Ngaruawahia War Memorial Hall, Galileo Street in Ngaruawahia.

The service includes the official party speeches and the official laying of the wreath by the Ngaruawahia Returned Services Association.

The official party includes: His Worship Mayor Allan Sanson and his wife, Ms Trisha Sanson; Pastor Doctor David Wells; Ngaruawahia RSA President Ian Howie and his wife Sue Howie;

guest speaker of the Ngaruawahia High School speech contest winner (name to be confirmed); and representatives from the Ngaruawahia Community Board.

Following the service and the march to the Cenotaph at the Point, members of the public will be invited to participate in the laying of the wreaths.

The Ngaruawahia Lions Club is paid a small fee to assist with the service set up and hall clean up.

#### 4. OPTIONS CONSIDERED

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- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

#### 5. FINANCIAL

---

Funding is available to allocate for the year.

The project is noted to cost \$1,575.85. Ngaruawahia ANZAC Civic Day Service requires funding of \$1,575.85 towards the cost of event:

- Traffic Management Plan \$1,125.85
- Lions Club (hall services) *(previously paid by Ngaruawahia Community Board)* \$300
- PA/Sound system *(previously paid by Ngaruawahia Community Board)* \$150

The funding associated with the running of the Ngaruawahia ANZAC Civic Day Service will be managed by Council staff.

GST Registered	No
Set of Accounts supplied	N/A
Previous funding has been received by this organisation	No

#### 6. POLICY

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The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies (whichever is the greater) and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.



**7. CONCLUSION**

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Consideration by the Committee is required with regard to this funding request.

**8. ATTACHMENTS**

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NIL

### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	16 February 2018
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318 / CDR0502
<b>Report Title</b>	Discretionary Grants Revised Policy

## **1. EXECUTIVE SUMMARY**

---

The purpose of this report is to present the revised Discretionary Grants Policy to the Discretionary & Funding Committee. The Policy has been reviewed and updated following consultation with the Discretionary & Funding Committee, community boards and community committees.

## **2. RECOMMENDATION**

---

**THAT** the report of the **General Manager Strategy & Support** be received;

**AND THAT** the **Discretionary & Funding Committee** recommends to the **Policy & Regulatory Committee** the revised **Discretionary Grants Policy** be approved;

**AND FURTHER THAT** once adopted by Council the **Discretionary Grants Policy** be circulated to all the relevant community boards and community committees for implementation.

## **3. BACKGROUND**

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This policy applies to:

### **1. Waikato District Council Discretionary & Funding Committee**

The Discretionary & Funding Committee allocates grants from the Events Fund and the Rural Ward Fund. Rural Ward grants are available for projects and initiatives in rural areas and Events grants are available for events held within the Waikato District Council area.

## 2. Waikato District Council Community Boards / Community Committees

Community boards / community committees may use a portion of their discretionary funds to allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board has responsibility for determining grant applications in their area.

The objective of this Policy is to ensure that discretionary grants are distributed to community groups, non-commercial groups and voluntary organisations within the Waikato District in accordance with set criteria.

The revised Policy includes the following changes to the criteria as agreed by the Discretionary & Funding Committee at its meeting held on Tuesday, 28 November 2017:

- Applications for Christmas parade/events will need to be made to the relevant community board or community committee (previously applications for Christmas parade/events could be made to both the Discretionary & Funding Committee and to community boards and community committees).
- Applications for ANZAC events will need to be made the Discretionary & Funding Committee only (previously applications relating to ANZAC could be considered by the community boards/community committees).
- Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community (maintenance and operational costs are now excluded).
- Multiple applications through the discretionary grants funding cycle made to the community boards, community committees and Discretionary & Funding Committee for a local event can be considered provided there is wide community benefit (previously only one application per project/event could be made).
- Applications above \$500 will need to complete the prescribed application form, provide relevant quotes and financial statements (status quo remains).
- Applications under \$500 will only need to provide a cover letter describing the event/project and relevant quotes (new criteria).
- Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding (previously hall committees could be considered for funding).
- Applicants will be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application. For applications where an applicant cannot attend the meeting they will need to discuss alternative options with the Community Development Advisor 5 days prior to the meeting taking place (new criteria).
- For applications relating to ANZAC where an applicant cannot attend the meeting the respective ward councillor can speak on their behalf (new criteria).

This Policy is due to be reviewed again in September 2020/2021.



## **4. CONSIDERATION**

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### **4.1 FINANCIAL**

Council allocates funding annually for discretionary grants. The Policy review will ensure that funds are disbursed to the community yield optimal community-wide benefits and greater accountability.

### **4.2 LEGAL**

The Local Government Act requires local authorities to play a broad role in meeting the current and future needs of their communities for good quality local infrastructure, local public services and performance of regulatory functions (*Local Government Act 2002 Amendment Act 2012*). Waikato District Council achieves this in a number of ways, including through the provision of discretionary funding to community boards/community committees to advance projects within their local areas and through the allocation of grants for rural communities and events by the Discretionary & Funding Committee.

## **5. CONCLUSION**

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This report presents the revised Discretionary Grants Policy for approval. The views of community boards and committees have been included to inform the policy review. The revised Policy will enable both the application process and the administration of funding and grants to be streamlined and simplified.

## **6. ATTACHMENTS**

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Revised Discretionary Grants Policy

# Discretionary Grants Policy

Policy Owner	General Manager Strategy & Support
Policy Sponsor	Discretionary & Funding Committee
Approved By:	Waikato District Council
Approval Date:	(TBA)
Resolution Number	
Next Review Date:	September 2020

---

## Introduction

The Local Government Act requires local authorities to play a broad role in meeting the current and future needs of their communities for good quality local infrastructure, local public services and performance of regulatory functions (*Local Government Act 2002 Amendment Act 2012*). Waikato District Council supports this in a number of ways, including through the provision of discretionary funding to community boards and community communities and through the Discretionary & Funding Committee to advance projects and events within communities through the allocation of grants. .

## Objective(s)

The objective of this policy is to ensure that discretionary grants are distributed to community groups, non-commercial groups and voluntary organisations within the Waikato district in accordance with set criteria whilst ensuring greater accountability.

## Application

This policy applies to:

- i. The Discretionary & Funding Committee, local community boards and the Te Kauwhata and Meremere Community Committees as they either consider grant applications and/or make decisions about the distribution of discretionary funds as grants.
- ii. External applicants who apply on behalf of community groups, non-commercial groups and voluntary organisations for discretionary grants from the Waikato District Council.

## Relevant Documents/Legislation

Local Government Act 2002 - Amendment Act 2012 (Clause 30 of Schedule 7)

It should be noted that grants are also available from the following sources:

- Creative Communities Scheme: Councils role is to administer the fund on behalf of Creative New Zealand.
- The Heritage Project Fund: specific criteria apply to this fund.
- The Heritage Assistants Fund: specific criteria apply to this fund.
- The Wellbeing Fund: specific criteria apply to this fund.

Each of these funds and schemes operates under separate set criteria.

## Policy Statements

### 1.0 General Statements

- i. The Waikato District Council, as a provider of local public services, provides discretionary grants four times annually to assist community groups, non-commercial groups and voluntary organisations operating within the district.
- ii. Discretionary grants are contestable and will be allocated in a manner consistent with the criteria outlined in this policy.
- iii. Discretionary grants can be sought for community projects and/or events to be held or completed in the district.
- iv. Community organisations can apply for and have grants approved provided they are able to demonstrate broad community benefits from their project and community support for it.

### 2.0 Funding Mechanisms

Discretionary grants in accordance with this policy are allocated through two funding mechanisms:

#### i. **Waikato District Council Discretionary & Funding Committee**

The Discretionary & Funding Committee allocates grants from the Events Fund and the Rural Ward Fund. Rural Ward grants are available for projects in rural areas and areas that are not served by a community board. Events grants are available for events held within the Waikato District Council area.

#### ii. **Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees**

Community boards (Ngaruawahia, Raglan, Onewhero – Tuakau, Taupiri, Huntly) and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.

### 3.0 Criteria for grants

Applications are required to meet the following criteria:

- i. Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from *individuals* will not be accepted.
- ii. Applications will need to be made to the relevant community board or committee, or to Council's Discretionary & Funding Committee.
- iii. Applications for Christmas parade/events will need to be made to the relevant community board or community committee.
- iv. Applications for Anzac events will need to be made the Discretionary & Funding Committee only.
- v. Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.



- vi. Grants up to \$5000 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5000 a funding cap of 75% applies
- Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
- vii. Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained. All grant applications must include a detailed budget for the event or project.
  - viii. Capital expenditure items may be considered for grant applications.
  - ix. Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
  - x. Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community. (maintenance and operational costs are excluded).
  - xi. Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
  - xii. Grants will not be considered for ongoing operational & maintenance cost.
  - xiii. Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
  - xiv. Applications from commercial entities will not be considered.
  - xv. Multiple applications through the discretionary grants funding cycle made to the community boards, community committees and Discretionary & Funding Committee for a local event can be considered provided there is wide community benefit.
  - xvi. Applications above \$500 will need to complete the prescribed application form, provide relevant quotes and financial statements.
  - xvii. Applications under \$500 will only need to provide a cover letter describing the event/project and relevant quotes.
  - xviii. The project or event must take place in the Waikato District Council area of jurisdiction.
  - xix. Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.

#### **4.0 Eligibility Criteria**

Applications are required to meet the following eligibility criteria:

- i. Applicants must demonstrate that they will be undertaking a project or event that benefits particular community/communities within the Waikato district.

- ii. Applicants must be based in the Waikato district or offering services to a community/communities in the district.
- iii. Applicants must be either a not for profit organisation OR a registered charitable trust, charitable entity or incorporated society.
- iv. Incomplete or non-complying applications will not be considered. If an application is considered to be incomplete the applicant will be given five working days to submit the required outstanding information. If the required information is not received within five working days the entire application will be returned to the applicant.
- v. Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
- vi. Applicants will be required to attend the community board/community committee and the Discretionary & Funding Committee to present their application. For applications where an applicant cannot attend the meeting they will need to discuss alternative options with the Community Development Advisor 5 days prior to the meeting taking place.
- vii. For applications relating to ANZAC where an applicant cannot attend the meeting the respective ward councilor can speak on their behalf.

## **5.0 Accountability**

On completion of the project or event an accountability statement must be completed within 2 months. Successful applicants will be required to:

- i. Publicly acknowledge Council support received on brochures or sponsorship boards.
- ii. Submit an invoice showing completion of specific works, unless a general grant has been made. Funding will be paid following receipt of the invoice.
- iii. Expend grants within 12 months of approval (If the monies cannot be expended within a 12 month period, applicants will need to apply in writing for an extension of the grant).
- iv. For grants over \$10,000 additional conditions appropriate to the circumstances may be imposed at the discretion of the Discretionary & Funding Committee, or the relevant community board or committee.
- v. Grants cannot be uplifted until all funds have been secured for the project.

## **6.0 Discretion**

Applications received outside of the closing dates for funding rounds will not be considered.

## **7.0 GST**

Applicants who are not GST registered need to provide budget figures that include GST.

Applicants who are GST registered need to provide budget figures that exclude GST. They will also need to provide:

- i. their GST number, and
- ii. a separate GST invoice if their application is successful.