

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 9 APRIL 2018** commencing at **1.15pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

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2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

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GJ Ion

CHIEF EXECUTIVE

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Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	22 March 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Confirmation of Minutes

I. EXECUTIVE SUMMARY

To confirm the minutes of a meeting held on Monday 12 March 2018.

2. RECOMMENDATION

THAT the minutes of a meeting of **Waikato District Council** held on **Monday 12 March 2018** be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Minutes

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 12 MARCH 2018** commencing at **1.15pm**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)

Cr AD Bech

Cr JA Church

Cr DW Fulton

Cr SL Henderson

Cr SD Lynch

Cr RC McGuire

Cr FM McInally

Cr BL Main

Cr EM Patterson

Cr JD Sedgwick

Cr NMD Smith

Cr LR Thomson *[until 2.00pm]*

Attending:

Mr GJ Ion (Chief Executive)

Ms J Remihana (Acting General Manager Service Delivery)

Mr TG Whittaker (General Manager Strategy & Support)

Mrs RJ Gray (Council Support Manager)

Ms L Shirley (Zero Harm Manager)

Ms C Moorby (Waikato Times)

5 Members of staff

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Church/Sedgwick)

THAT an apology be received from Cr Gibb.

CARRIED on the voices

WDC1803/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Main/Thomson)

THAT the agenda for a meeting of the Waikato District Council held on Monday 12 March 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded;

AND THAT in accordance with Standing Order 9.12 the Committee resolves that the following items be added to the agenda as a matter of urgency as advised by His Worship the Mayor and the Chief Executive:

- Local Government New Zealand 2018 Conference
- Contract 46-06-08 Amendments to Approved Contract Sum.

CARRIED on the voices

WDCI803/02

DISCLOSURES OF INTEREST

His Worship the Mayor, Cr Church, Cr Fulton, Cr Lynch, and Cr Sedgwick, advised members of the Board that they would declare a non-financial conflict of interest in the additional item [*Local Government New Zealand 2018 Conference*].

CONFIRMATION OF MINUTES

Resolved: (Crs Henderson/Main)

THAT the minutes of a meeting of the Waikato District Council held on Monday 12 February 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

WDCI803/03

CONFIRMATION OF EXTRAORDINARY MINUTES

Resolved: (Crs Sedgwick/McInally)

THAT the minutes of an extraordinary meeting of Waikato District Council held on Wednesday 28 February 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

WDCI803/04

COMMITTEE AND DEPARTMENTAL REPORTS

Policy & Regulatory Committee

Zero Harm Update

Agenda Item 5.1.1

The Zero Harm Manager took the report as read and questions were asked in general on health and safety matters raised, and specifically in relation to:

- key focus on identifying all contracting relationships to date and working on safety plans for contractors involved in high risk work.
- volunteers working on Council projects.
- Work Safe Home Safe Campaign.

Resolved: (Crs Patterson/Thomson)

THAT the report of the Chief Executive be received.

CARRIED on the voices

WDCI803/05

Submission on WEL Energy Trust Draft Annual Plan 2018/2019

Agenda Item 5.1.2

Resolved: (Crs McNally/Bech)

THAT the report from the General Manager Strategy & Support be received;

AND THAT Council approves the submission on the WEL Energy Trust Draft Annual Plan 2018/2019.

CARRIED on the voices

WDCI803/06

Ngaruawahia Town Clock Funding Request

Agenda Item 5.1.3

Resolved: (Crs Patterson/Church)

THAT the report from the Acting General Manager Service Delivery be received;

AND THAT \$12,000 be approved to replace the Ngaruawahia Town Clock funded by the Parks and Facilities Replacement Fund.

CARRIED on the voices

WDCI803/07

Local Government New Zealand 2018 Conference

Add.Item

His Worship the Mayor, Cr Church, Cr Fulton, Cr Lynch, and Cr Sedgwick declared a conflict of interest and took no part in discussion or voting on this item.

His Worship the Mayor explained the urgency for consideration of this report owing to requiring the purchase of reasonably priced air fares.

Resolved: (Crs Bech/Smith)

THAT the report from the Chief Executive be received;

AND THAT the following delegates attend the LGNZ Conference and Excellence Awards in Christchurch from 15 July 2018 to 17 July 2018:

- His Worship the Mayor
- Deputy Mayor
- Cr Church
- Cr Lynch
- Cr Sedgwick
- Chief Executive;

AND FURTHER THAT His Worship the Mayor be the presiding delegate at the Local Government New Zealand Annual General Meeting on 15 July 2018;

AND FURTHER THAT the Deputy Mayor be the alternate delegate at the Local Government New Zealand Annual General Meeting on 15 July 2018;

AND FURTHER THAT the Chief Executive be the third delegate (with no voting rights) at the Local Government New Zealand Annual General Meeting on 15 July 2018;

AND FURTHER THAT Council consider if there are any proposed remits for consideration at the Local Government New Zealand Annual General Meeting.

CARRIED on the voices

WDC1803/08

Strategy & Finance Committee

Receipt of Strategy & Finance Committee Minutes

Agenda Item 5.2.1

Resolved: (Crs Bech/Thomson)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 28 February 2018 be received.

CARRIED on the voices

WDCI803/09

Development Contributions Policy Proposal – S&FI802/05

Resolved: (Crs Bech/Patterson)

THAT Council in accordance with section 82A(2) of the Local Government Act 2002 formally ratifies its decision to make the draft Development Contributions Policy 2018/19 proposal publicly available on Council's Website and via Growing Places Newsletter from 24 January 2018;

AND THAT feedback received between 24 January and 23 February 2018 on proposed wording changes to the draft Development Contributions Policy be reviewed by way of a report to the Strategy & Finance Committee;

AND FURTHER THAT all changes to the draft Development Contributions Policy arising as a result of the draft Long Term Plan Considerations be consulted on in March/April 2018.

CARRIED on the voices

WDCI803/10

Undertaking a Rolling Review versus a Full Review of the Waikato District Plan – S&FI802/07

Resolved: (Crs Bech/Church)

THAT the Strategy & Finance Committee recommends to Council that the following resolution (WDC I404/08/1/7) be revoked:

“THAT a review of the Operative Waikato District Plan (including the Franklin Section) commences with Stage One for future notification;

AND THAT all matters pertaining to the district plan review be presented to the whole Council with the option to delegate matters to a subcommittee if desired.”

AND THAT the Strategy & Finance Committee recommends to Council that, pursuant to section 79(1) of the Resource Management Act 1991, a rolling review of the Operative Waikato District Plan be commenced forthwith;

AND FURTHER THAT the topic concerning climate change and natural hazards be reviewed and notified separate from the rest of the district plan topics once critical updated technical data is available.

CARRIED on the voices

WDCI803/11

Waikato District Community Wellbeing Trust Draft Statement of Intent for the year ended 30 June 2019 – S&FI802/08

Resolved: (Crs Bech/Church)

THAT Council supports the statement of intent subject to the change of the diversification of investment cap to 7.5%

CARRIED on the voices

WDCI803/12

Waikato District Council Community Wellbeing Trust – Interim Performance Report for the 6 months ended 31 December 2017 – S&FI802/09

Resolved: (Crs Bech/McInally)

THAT the financial statements be received in accordance with the Local Government Act.

CARRIED on the voices

WDCI803/13

Update on District Plan Review Project Financials – S&FI802/10

Resolved: (Crs Bech/Thomson)

THAT Council approve the estimated budget shortfall to complete the District Plan Review be ‘forward funded’ from the LTP 2018-2028 budget allocation for the District Plan.

CARRIED on the voices

WDCI803/14

Infrastructure Committee

Receipt of Infrastructure Committee Minutes
Agenda Item 5.3.1

Resolved: (Crs Fulton/Patterson)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 27 February 2018 be received.

CARRIED on the voices

WDCI803/15

Whatawhata Community Facility Engagement Plan – INF1802/06

Resolved: (Crs Fulton/Smith)

THAT Council agree to the following proposed approach and timeframes for the Whatawhata Community Facility Engagement Plan:

Whatawhata Community Facility	Key dates
Report to INF for approval for consultation	28 February
Report to Council for approval for consultation	12 March
Early engagement opens	4 April
Open day	23 April (week of)
Early engagement closes	11 May
Report to S&F to approve consultation*	27 June
Consultation opens	16 July
Consultation closes	24 August
Report to S&F to recommend decision	26 September
Report to Council for decision	12 November

AND THAT Council agree to the proposed catchment map for consultation, provided as appendix I in the agenda.

CARRIED on the voices

WDCI803/16

2017/18 Inorganic Collection – INF1802/07

Resolved: (Crs Fulton/Sedgwick)

THAT Council support option 3, the same service as last year, as follows:

Option 3: District-Wide Kerbside Collection

Staff to engage with contractors to deliver a kerbside collection service using the method where the inorganics are placed outside the property during set and limited collection weeks.

CARRIED on the voices

WDC1803/17

Sport Waikato Plan Presentation – INF1802/11

Resolved: (Crs Fulton/Church)

THAT Council support the Sport Waikato Sports Plan in principle and continue to work with Sport Waikato to finalise the draft plan to be placed before the Waikato District Council's April meeting for adoption.

CARRIED on the voices

WDC1803/18

Contract 46-06-08 Amendments to Approved Contract Sum Add.Item

Resolved: (Crs Bech/Fulton)

THAT the report from the Acting General Manager Service Delivery be received;

AND THAT the amended MetroWaste contract value of \$25,500,000 for Contract 46-06-08 be approved;

AND FURTHER THAT the extension of service to complete the inorganic collection for 2017/18 as a variation under Contract 46-06-08 be approved.

CARRIED on the voices

WDC1803/19

OTHER COMMITTEES

Receipt of Chief Executive's Performance Review Subcommittee Minutes
Agenda Item 5.4.1

Resolved: (His Worship the Mayor/Cr Sedgwick)

THAT the minutes of a meeting of the Chief Executive's Performance Review Subcommittee held on Wednesday 21 February 2018 be received.

CARRIED on the voices

WDC1803/20

COMMUNITY BOARD MINUTES

Receipt of Onewhero-Tuakau Community Board Minutes
Agenda Item 6.1

Resolved: (Crs Church/Main)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 5 February 2018 be received.

CARRIED on the voices

WDCI803/21

Receipt of Taupiri Community Board Minutes
Agenda Item 6.2

Resolved: (Crs Patterson/Thomson)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 12 February 2018 be received.

CARRIED on the voices

WDCI803/22

Receipt of Raglan Community Board Minutes
Agenda Item 6.3

Resolved: (Crs Thomson/McGuire)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 13 February 2018 be received.

CARRIED on the voices

WDCI803/23

Receipt of Ngaruawahia Community Board Minutes
Agenda Item 6.4

Resolved: (Crs Patterson/Main)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 13 February 2018 be received.

CARRIED on the voices

WDCI803/24

Receipt of Huntly Community Board Minutes
Agenda Item 6.5

Resolved: (Crs McNally/Lynch)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 20 February 2018 be received.

CARRIED on the voices

WDCI803/25

COMMUNITY COMMITTEE MINUTES

Receipt of Te Kauwhata Community Committee Minutes
Agenda Item 7.1

Resolved: (Crs Sedgwick/Patterson)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 7 February 2018 be received.

CARRIED on the voices

WDCI803/26

Receipt of Meremere Community Committee Minutes
Agenda Item 7.2

Resolved: (Cr Sedgwick/His Worship the Mayor)

THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 8 February 2018 be received.

CARRIED on the voices

WDCI803/27

Receipt of Tamahere Community Committee Minutes
Agenda Item 7.3

Resolved: (Crs Bech/Sedgwick)

THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 12 February 2018 be received.

CARRIED on the voices

WDCI803/28

Receipt of Pokeno Community Committee Minutes
Agenda Item 7.4

Resolved: (Crs Church/Henderson)

THAT the minutes of a meeting of the Pokeno Community Committee held on Tuesday 13 February 2018 be received.

CARRIED on the voices

WDCI803/29

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs McGuire/Bech)

THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated 12 February 2018

Confirmation of Extraordinary Minutes dated 28 February 2018

Receipt of Minutes:

- **Strategy & Finance Committee dated 28 February 2018**
- **Tamahere Community Committee dated 12 February 2018**
- **Chief Executive's Performance Review Subcommittee dated 21 February 2018.**

REPORTS

a. Chief Executive's Issues

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(f)(g)(h)(i)(j)

Section 48(1)(a)(d)

CARRIED on the voices

WDCI803/30

Resolutions WDC1803/31 – WDC1803/36 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 2.39pm.

Minutes approved and confirmed this day of 2018.

AM Sanson
CHAIRPERSON

Minutes 2018/CCL/180312 Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	20 March 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Policy & Regulatory Committee Meeting Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of the Policy & Regulatory Committee meeting held on Tuesday 20 March 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Policy & Regulatory Committee held on Tuesday 20 March 2018 be received.

AND THAT the following becomes a resolution of Council:

Discretionary Grants Revised Policy – P&R1803/08

THAT Council adopts the revised Discretionary Grants Policy;

AND THAT once adopted by Council the Discretionary Grants Policy be circulated to all the relevant community boards and community committees for implementation.

3. ATTACHMENTS

P&R Minutes

MINUTES of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 20 MARCH 2018** commencing at **9.00am**.

Present:

Cr JD Sedgwick (Chairperson)
His Worship the Mayor, Mr AM Sanson [from 9.07am]
Cr AD Bech
Cr JA Church
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr BL Main
Cr EM Patterson
Cr NMD Smith
Cr LR Thomson

Attending:

Mr R MacCulloch (Acting General Manager Customer Support)
Mr T Whittaker (General Manager Strategy & Support)
Mrs W Wright (Committee Secretary)
Ms K Thomson (Consents Team Leader – West)
3 Members of Staff

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Church/Main)

THAT an apology be received from Cr Fulton and Cr Gibb.

CARRIED on the voices

P&R1803/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs McNally/Thomson)

THAT the agenda for a meeting of the Policy & Regulatory Committee held on Tuesday 20 March 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

P&R1803/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Bech/Patterson)

THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 21 November 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

P&R1803/03

Resolved: (Crs Patterson/Lynch)

THAT the minutes of a hearing for Proposed Waikato District Council Speed Limit Bylaw 2011 held on 27 November 2017 be received.

CARRIED on the voices

P&R1803/06

RECEIPT OF HEARING MINUTES AND DECISIONS

Resolved: (Crs McGuire/Main)

THAT the minutes of the Regulatory Subcommittee hearing held on Wednesday 18 October 2017 for Josephine Poland be received.

CARRIED on the voices

P&R1803/04

Resolved: (Crs McGuire/Henderson)

THAT the minutes of the Independent Commissioner hearing held on Friday 27 October 2017 for Lakeside Developments (2017) Ltd be received.

CARRIED on the voices

P&R1803/05

Resolved: (Crs Main/Lynch)

THAT the minutes of the Independent Commissioner hearing held on Tuesday 12 December 2017 for Grattan Investments Limited be received.

CARRIED on the voices

P&R1803/07

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	28 March 2018
Prepared by	Lynn Shirley Zero Harm Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Zero Harm Update

I. EXECUTIVE SUMMARY

The purpose of this report and its attachments is to provide an update on current health and safety performance. Council recognises that compliance is essential but they aspire to achieve best practice in health and safety management, and to create a sustainable zero harm culture, where everyone works safely and goes home safe every day.

Councils' sustainable zero harm culture shall be supported by a health and safety management system of policies, standards and procedures that effectively manage risk and enable best practice by all workers, contractors, volunteers and visitors.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. BACKGROUND

Capable and Believable Leadership

Safety and Wellness Engagement Conversations

The Chief Executive continues to undertake due-diligence duties by conducting site visits and carrying out safety and wellness engagement conversations with both staff and contractors. The following site visits are planned for April;

- Wainui Farm
- Raglan Recovery Centre

Improvement opportunities identified during these conversations are being recorded and actions assigned in BWare Safety Manager.

The deployment of our Zero Harm Essentials during the 2018 Work Safe, Home Safe event will support and provide our People Leaders with help in conducting safety engagement conversations. A Zero Harm Essentials Discussion Guide has been developed and was given to each staff member. The guide contains information on each Zero Harm Essential and questions that can be asked during a safety engagement conversation.



Work Safe, Home Safe 2018 Campaign

The 2018 Work Safe, Home Safe staff event, was held on the 15th March in Ngaruawahia and 16th March in Tuakau. To date 263 staff have attended a 45 minute session. Additional sessions will be organised for those staff that were unable to attend.



Disciplined Management Systems

Event Management

Internal training for People Leaders is now being developed to ensure they are familiar with their responsibilities regarding health and safety event management and the use of BWare Safety Manager.

Four Severity 6 work-related personal events (First Aid injuries).

21 Severity 7 (Minor Near Miss) events were reported in March. One Severity 3 (Serious Near Miss) event was reported. This event was associated with our critical risk of On Road Driving – and involved a staff member pulling over to the side of the verge to allow a large vehicle to pass on a narrow road. The ground beneath the left rear wheel subsided causing the vehicle to tilt slightly. The driver assessed the situation and decided that further assistance was required.

A quarterly Zero Harm Dashboard has been generated to illustrate March's safety performance, and is attached for reference.

Contractor Management

Good progress has been made over the last month reviewing Contractor Project/Contract Specific Health and Safety Plans. The reviews have been undertaken in conjunction with the associated Contract Manager.

Volunteer Management

Due to a number of projects being undertaken by volunteer groups, a review of our Volunteer Site Specific Health and Safety Plan has been completed. The purpose of the

review was to ensure that the plan contained all the necessary prompts and requirements to effectively manage the risks associated with work being undertaken by volunteers.

Managed Risks

On Road Driving – Light Vehicles

There were 18 over speed events recorded in March. Unfortunately three of these events exceeded 110km per hour and required formal coaching conversations to be undertaken. Work is commencing on the Bowtie Analysis (cause and effect analysis) for this risk.

Asbestos

The WDC Asbestos Management Plan has been reviewed by the Chief Executive and is currently being finalised, before being published. The Parks and Facilities team met with an Asbestos Surveyor to gain a better understanding of the survey process. Work is continuing on documenting and assigning risk control actions in BWare Safety Manager.

Hazardous Substances

Work is continuing on the Hazardous Substances Management Standard and the Bowtie for this risk. Work is commencing with support from an external consultant on reviewing our current emergency response plans for Water and Wastewater Treatment Plants.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress.

4.2 OPTIONS

Council could choose to accept the report or not. Council could ask for additional information if needed.

5. CONSIDERATION

5.1 FINANCIAL

There are no direct financial requirements identified in this report.

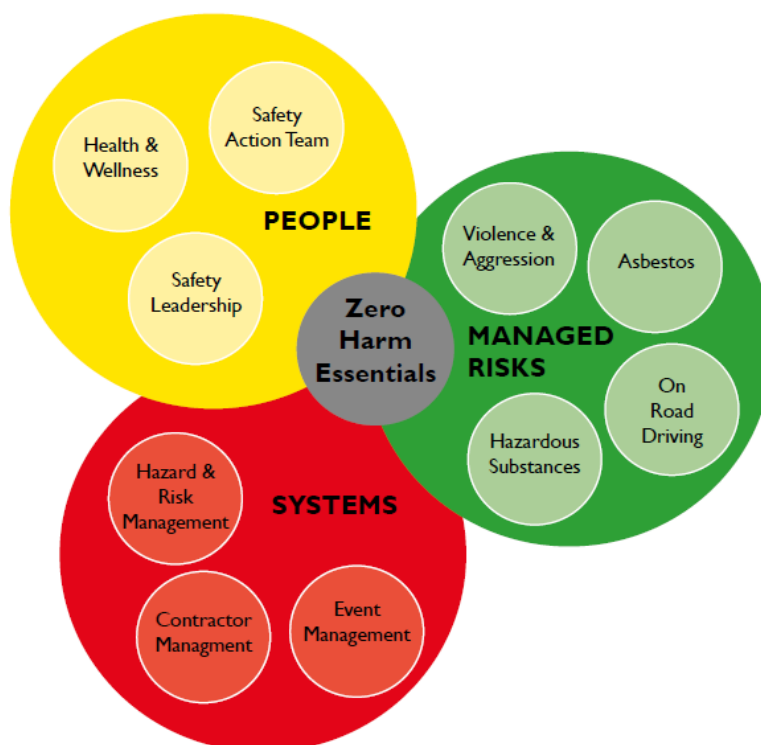
5.2 LEGAL

This report is prepared as part of assisting Council with compliance with the Health & Safety at Work Act 2015 and associated Regulations.

Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertake due diligence to ensure appropriate health & safety systems are in place and operating.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The revised “Work Safe, Home Safe” Strategic Plan for 2017-2018 was shared with all staff as part of the “Work Safe, Home Safe 2018” event presentation. Good feedback was received from a number of event attendees on the simplicity and content of the plan.



5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	☐	☐	☒	☐	☐

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	✓		Other Please Specify

Council engages with our Community Boards and Community Committees to ensure they are clear on their obligations. Council also undertakes audits and safety engagement conversations in relation to our contractors.

6. CONCLUSION

This report provides an update on progress with our Zero Harm systems and processes, and monthly health and safety performance.

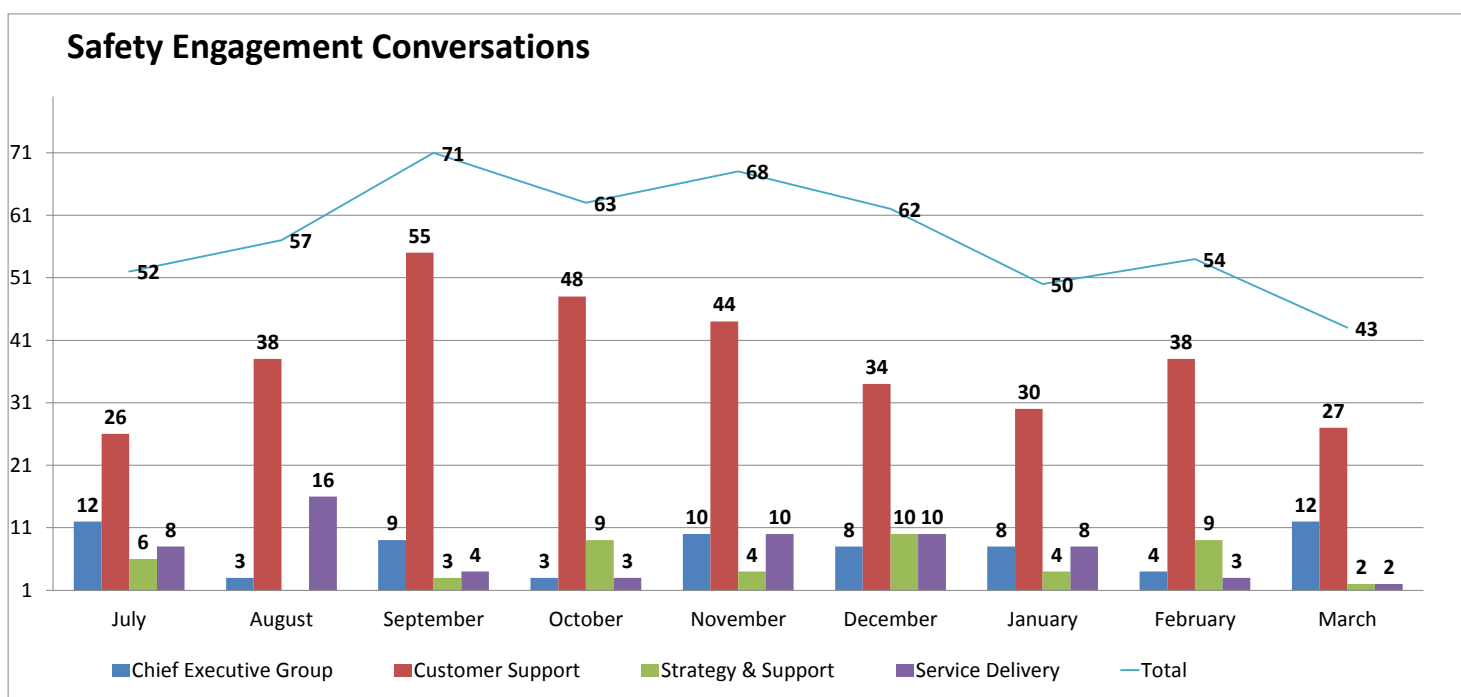
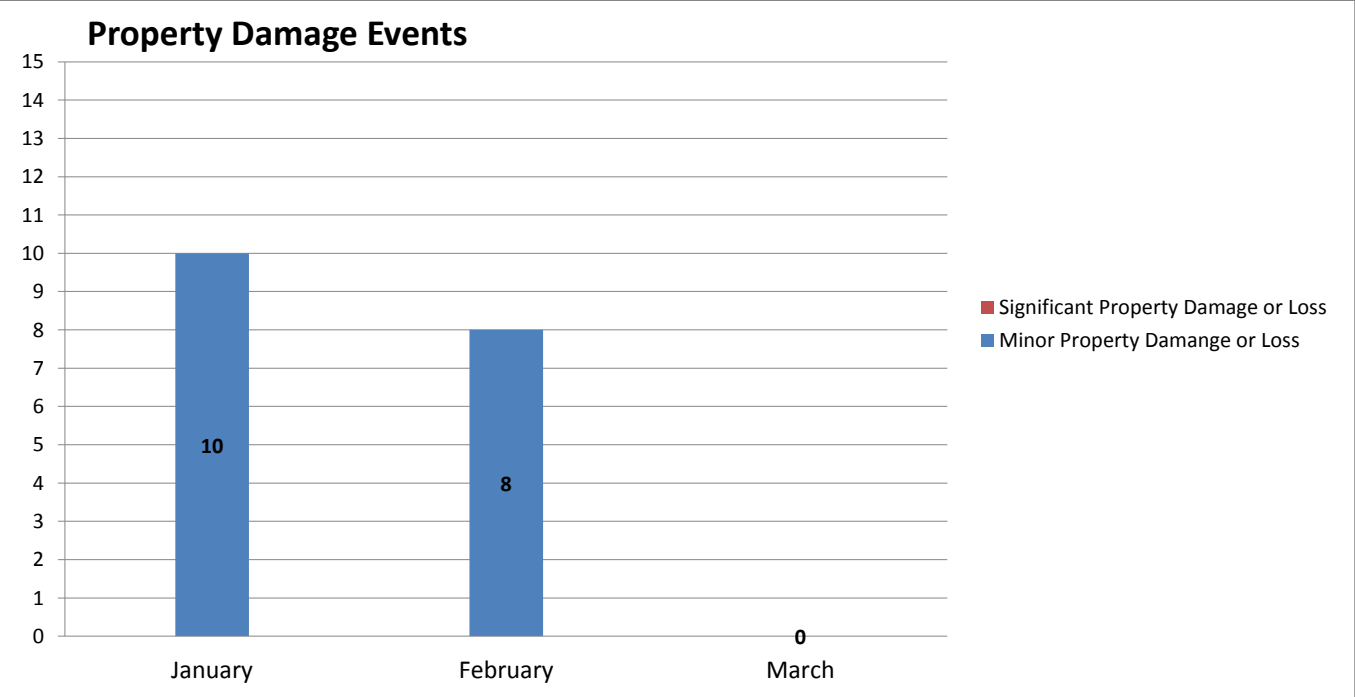
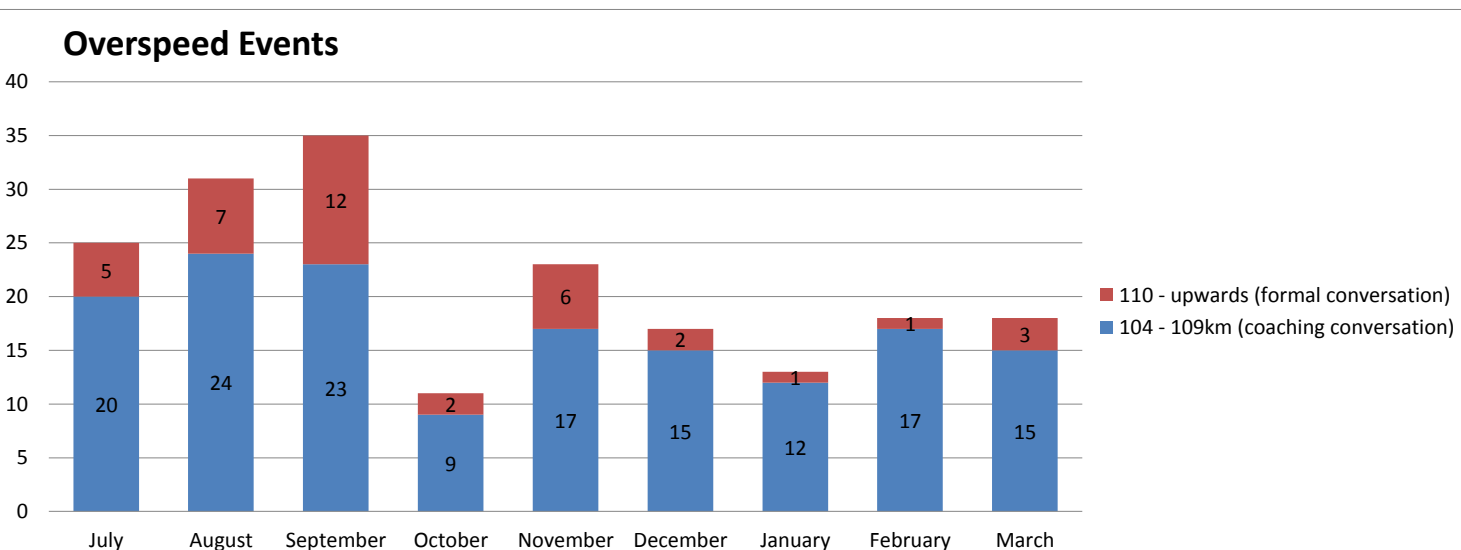
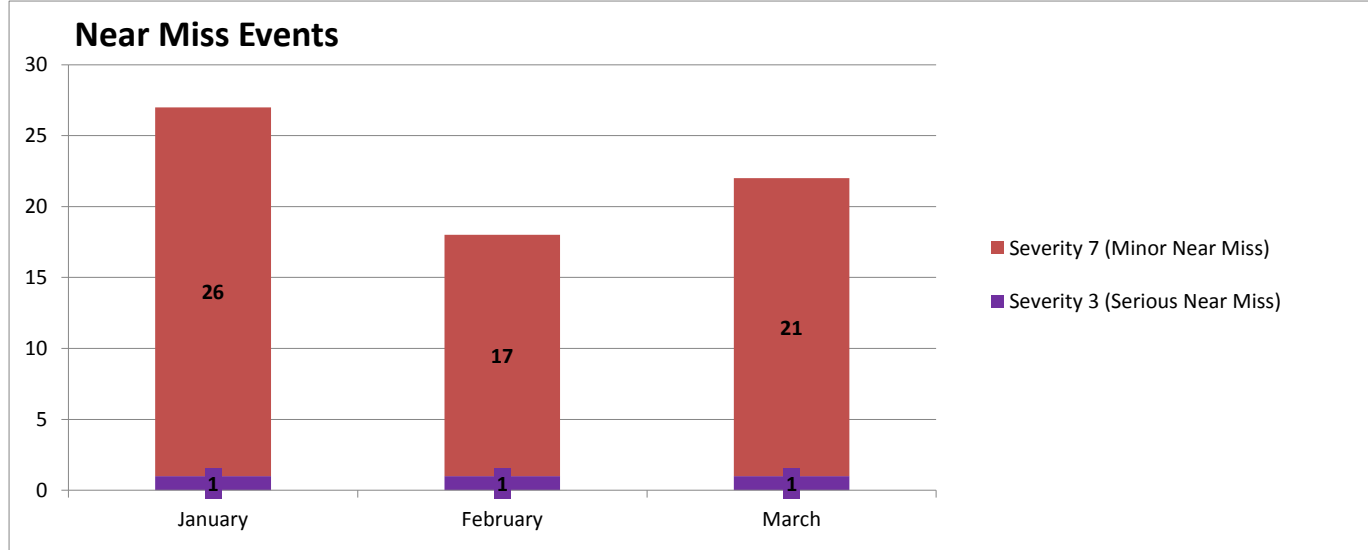
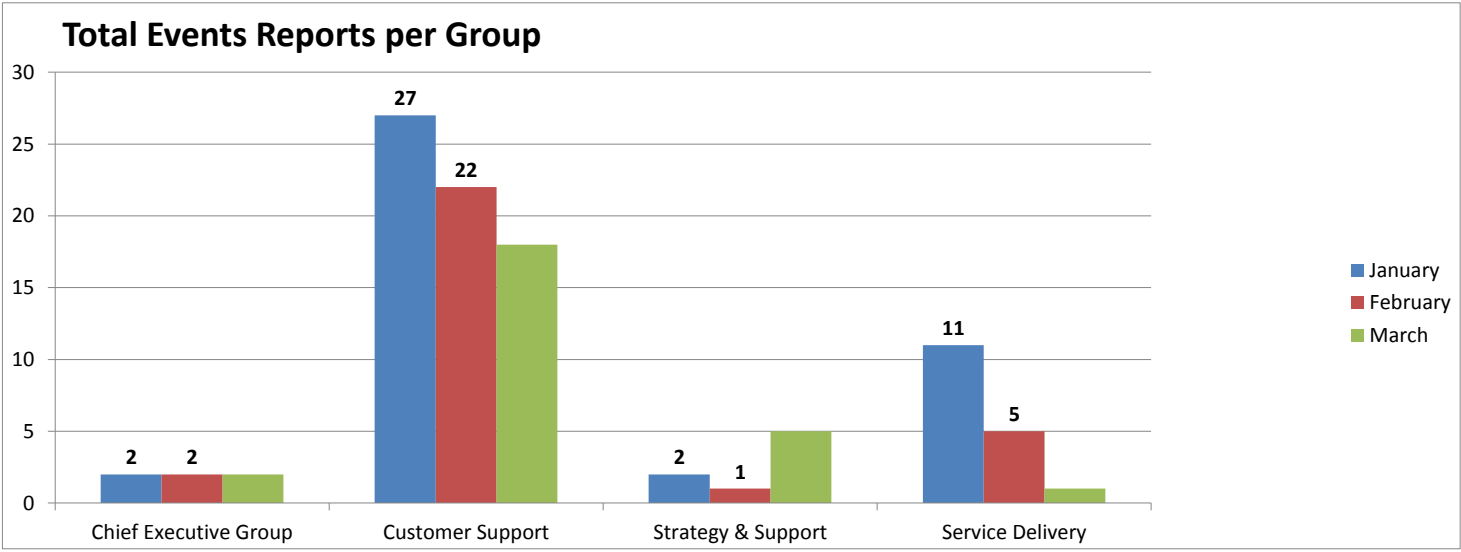
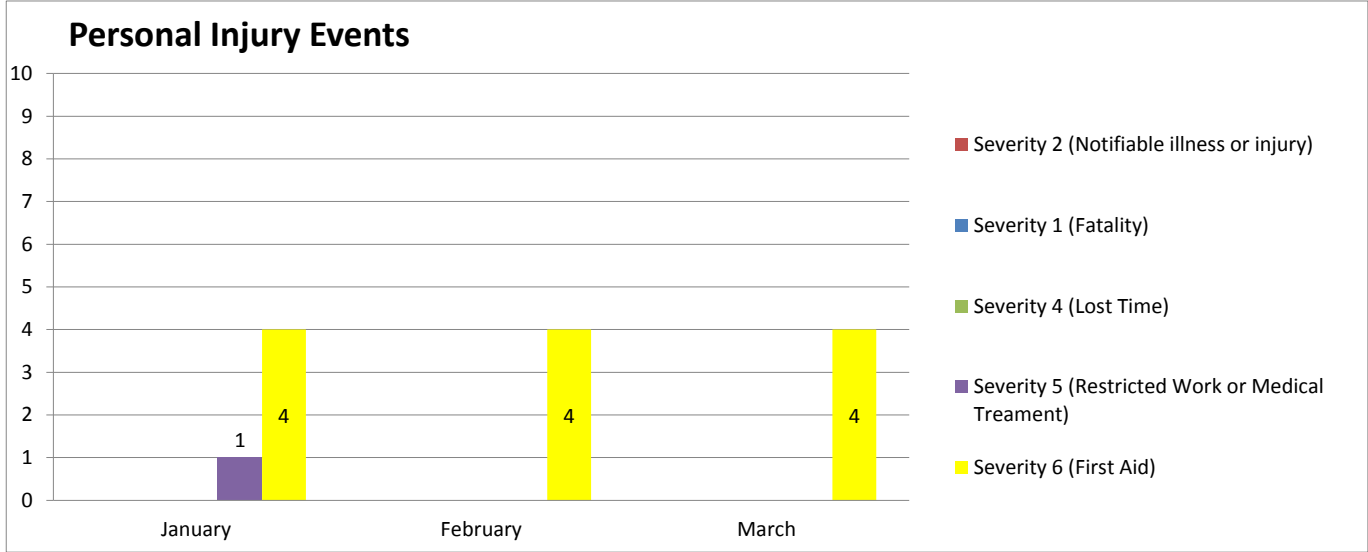
7. ATTACHMENTS

Zero Harm Dashboard – Quarter Three (January – March 2018)

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Zero Harm Dashboard - Quarter Three (January- March 2018)

Dashboard as at 28/03/2018



“Work safe, home safe”

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	29 March 2018
Prepared by	Annette Brodie Development Contributions Coordinator
Chief Executive Approved	Y
Reference #	GOV1301 / 1925085
Report Title	Development Contributions Policy Feedback

I. EXECUTIVE SUMMARY

The Local Government Act 2002 requires Council to undertake a review of its development contributions policy every 3 years. The Policy is now due for review.

Public consultation was undertaken from 24 January to 23 February 2018 on the proposed wording changes to the Development Contributions Policy and 3 items of feedback were received through this process. Councillors were also asked to provide feedback from 08 February to 13 March 2018 and 2 items of feedback were received through this process.

A workshop with Councillors will be undertaken on Thursday, 05 April 2018 to address the feedback received and propose any amendments required to the wording of the draft 2018 Development Contributions Policy arising from the feedback received.

Any proposed changes identified as part of the workshop will be tabled at the April Council meeting.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT Council receive the proposed changes to the Development Contributions Policy identified as part of the workshop;

AND FURTHER THAT Council authorise the amendments to be made to the draft Development Contributions Policy and authorise that feedback be given to the submitters accordingly;

AND FURTHER THAT Council approve further consultation of the draft wording of the Development Contributions Policy if required as part of the consultation of the policy appendices.

3. BACKGROUND

Public consultation was undertaken from 24 January to 23 February 2018 on the proposed wording changes to the Development Contributions Policy and 3 items of feedback were received through this process. Councillors were also asked to provide feedback from 08 February to 13 March 2018 and 2 items of feedback were received through this process.

A workshop with Councillors will be held on 05 April 2018 to address the feedback received and propose any alterations required to the wording of the draft 2018 Development Contributions Policy arising from the feedback received.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The minor wording amendments proposed in the draft Development Contributions Policy have not affected the intent of the proposed policy, but have clarified the technical aspects of Council's existing development contribution regime.

Any proposed changes identified as part of the workshop will be tabled at the April Council meeting for approval to alter the draft policy accordingly.

Feedback should then be given to the submitters.

Where workshop changes significantly alter the amended draft Development Contributions Policy, further consultation as part of the consultation process for the appendices related to the policy would be advised.

OPTIONS

Option 1 – status quo (retain current draft 2018 policy)

Council may choose to not amend the policy based on the feedback received during the consultation process. This would not allow for any further clarification of the technical aspects of the policy.

Option 2 – amend the draft 2018 policy based on the proposed amendments from the Workshop

4.2 FINANCIAL

The Long Term Plan process will alter the appendices to the Development Contributions Policy, especially the Capital works schedules and the associated levies.

4.3 LEGAL

The Local Government Act 2002 and its amendments requires Council to undertake a review of its Development Contributions Policy every 3 years.

4.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The proposed changes are not deemed to be significantly different to the provisions contained within the Council's current Development Contributions Policy.

The following stakeholders have been engaged with:

Planned	In Progress	Complete	
	✓		Surveyors
	✓		Developers
	✓		Architects/Designers
	✓		Builders/Tradespeople
	✓		Planners
	✓		Council
	✓		Members of the public

Feedback has been received and considered as part of a Council Workshop.

5. CONCLUSION

Staff recommend that Council approves the amendments identified during the workshop process for inclusion into the draft Development Contributions Policy 2018, that feedback be given to the submitters on the outcome of the Workshop and any amendments made.

It is also recommended the amended draft Development Contributions Policy 2018 be included as part of the consultation process for the appendices to the policy if any significant amendments have been made.

6. ATTACHMENTS

Feedback received with staff comments

Submitter	Do you support the proposed Development Contributions Policy?	Submission Points	Staff response	Staff response continued
Property Council New Zealand	Yes, support amendments further recommend other changes.	Greater transparency of development contributions in Waikato would benefit both parties by reducing application times, administration costs and will ensure growth needs are being met. Property Council supports the proposed amendments to the policy. However, we propose the following suggestions to the policy: • Clause 11.3.1 – Resource consent applications and 11.4.1 – Subdivision: amend this provision as it is inequitable for the owners of existing lots where a dwelling or other building has not been constructed and connected to services to be penalised, particularly where they are likely to have been paying full rates levied as if the lot has been serviced. • Clause 11.8.2 – Consent variations: amend this provision as changes in development contributions payable because of a variation to a resource consent should both increase or decrease based on actual demand. This is the causal nexus test confirmed by case law and it would be unlawful for the council to charge development contributions greater than the demand assessed. • Clause 12.1 – Remissions: amend this provision to remove the onus of a council resolution to invoke a remission. For example, if a component of any charge is not relevant, requiring the council to adjust the charge through a resolution is too onerous. We suggest adjustment by a staff member who has delegated authority to do so is appropriate. • Clause 12.2 – Reconsiderations: amend to provide for a reassessment of development contributions where the applicant can demonstrate that the actual demand is less than the assumed demand used to calculate the development contribution charge. • Clause 15.1(5) – Methodology Overview: define the term "demonstrably different" within the policy. This would provide more certainty for businesses. • Clause 15.1(5) – Methodology Overview: specify a range (i.e. Tauranga City Council has a range of -50% to +100%) of the average demand set out in its policy. Specifying a range would provide additional certainty for each of the parties. • Clause 16.3 – The Funding Model: disclose how the "weighted average interest cost" is either identified or applied. • Clause 16.3 – The Funding Model: The Council process outlined in this section indicates double dipping could be occurring. o Subparagraph (a) indicates the capital costs are being inflated. o Subparagraph (d) indicates interest costs are then added. o Subparagraph (f) indicates the charges themselves will also have inflation adjusted annually. The Local Government Act 2002 restricts annual inflation adjustments to the non-financial cost component of the total cost of capital expenditure and it is completely unfair and inequitable to apply an inflation adjustment to any capital expenditure that has already been cost inflated. We urge that this is rectified.	Clause 11.3.1 Council charges at the earliest opportunity as infrastructure extensions may be required at the creation of a new lot to enable any resulting dwelling/building to connect to services in the future. This is in line with the Local Government Act 2002 provisions. In addition, Council has a Subdivision Development Remission Policy in place to ensure that rates on vacant land that has been through the subdivision process but is not actively using services within a certain timeframe, can be adjusted appropriately. Clause 11.8.2 Any decrease in the number of lots does not provide an <i>automatic</i> refund. Noting it is rare to have been paid ahead of the consent being uplifted, this allows for situations whereby infrastructure has been physically provided and forward funded by Council to specifically service those lots. Developer's should make every effort to right-size upfront or apply based on minimum lots and expand the plan where demand allows. Clause 12.1 This clause addresses complete remission, where someone would either receive the service but not be charged or would not be required to connect to a service, this requires a Council resolution to avoid any conflict of interests arising. The reconsideration of levies due to demand considerations (which may lead to reduced DC's) is provided for via a subcommittee (of council officers) with documented recommendation to the Chief Executive for consideration/approval. Clause 12.2 This is implied in 12.2 c, however, where the demand is expected to be significantly different to the averaging concepts used to calculate demand based on HEU's or GFA (residential/commercial or industrial) consents planning staff will highlight that a special assessment may be required before the DC assessment notice is provided. Pre-application meetings with the developer are another mechanism through which demand can be moderated/considered ahead of assessing DC's payable.	Clause 15.1(5) Examples of where demonstrably different demand may exist is provided for under section 11.6 Special Assessments. Reference to the clause will be added to the table for clarity. Clause 16.3 Weighted average interest cost is a widely accepted term with standard practice for calculation, we could supplement with "which is the aggregate rate of interest paid across all council debt" or include a comment on interest in council's appendices to the policy and state the prevailing rate (4.55% for the 2018-28 period). The methodology is presented in a sequence to demonstrate the entire calculation process including how interest is applied. Clause 15.1(4) describes how the interest is apportioned between growth and non-growth costs, Clause 15.1(6) explains that costs are distributed over a maximum of 25 years and 15.1(7) speaks to how the DC's are calculated by taking that total cost including debt servicing and spreading it across the HEU's expected over that project period. 16.3 talks to assumptions rather than methodology. Clause 16.3 This policy clause does not double-dip, but does address some common timing issues: (a) The capital costs are inflated to show the cost that council estimates will be paid for a project, (d) Interest costs relate to the relative timing difference of paying for infrastructure and the receipt of contributions income, which is a cashflow assumption rather than a time-value of money assumption on the capital costs, and (f) supplements (d) by locking in the timing of receipt (pay in the year of assessment if able) or indicating that further costs would apply. These further costs are not applied to the interest element of the charge, but would mitigate some of the variation in timing e.g. if we assume, simplistically, that a project costs \$100,000 in year 1, and that the entire connections will be on straight line basis for 20 HEU's over 4 years (5 per year), with an interest rate of 10% p.a. the resulting DC would be \$6,596 per HEU in year 1. With no interest that charge would be \$5,750, it is this amount that would be PPI adjusted in the outer years. If however the number of connections differs by 4 in the first year (only 1 DC is paid year 1, 6 year 2, 6 year 3 and 7 in year 4) the DC charge should actually have been \$6,898 a \$302 difference. Using a PPI increase assumption of 1% (on the \$5,750) where the payment is not made in the year of lodgement and DC assessment the Council will never recover the full cost associated with this delay and therefore it is not double-dipping. This limitation in the legislation favours developers rather than councils.
Tamahere Eventide Home (represented by Louise Feathers Planning)		Introduction The following feedback is made on behalf of Tamahere Eventide Home to the Draft Development Contributions Policy 2018 with specific reference to the matters relating to retirement units. 2Feedback The policy provisions of concern are 11.3.1 and 11.3.2 which say: Resthome care rooms or beds will be assessed as a special assessment. Dwellings that are part of a retirement village will attract development contributions as though each unit were a private standalone development. Rooding and Roads & Transport for dwellings that are part of a retirement village will be assessed based on a Traffic Impact Assessment provided by the developer to the satisfaction of the council. Council's website states that the rationale behind the policy is due to one objection and 43 requests for reconsideration. This is not a valid basis for Special Assessments being adopted. Objections do not take place as often the financial cost of objecting outweighs any cost saving benefit, and as there is still no certainty of an improved rate. Our feedback is basically, that the Special Assessment provides no certainty for developers or rest home/retirement village owners and hence is not a suitable mechanism for the Policy. We have researched other Council Policy and briefly set out some approaches, which we consider superior to the proposed Waikato District Policy. We note that the abbreviations HEU, HUE and EHU are all effectively the same being a household unit equivalent: i)Waipa District Council Retirement units in a retirement village will be assessed at 0.5 of an HEU per retirement unit. ii)Auckland Council Retirement Unit :Transport 0.3 HUE per unit Stormwater 1.0 HUE per 292m2 ISA All Others 0.5 HUE per unit	Clause 11.3.1 & Clause 11.3.2 Resthome care rooms or beds Resthomes are a special assessment as it is acknowledged that once a person is in care then their ability to access the community is limited and therefore it is not appropriate to charge for District Wide Reserves and Community facilities. Also the demand on Rooding is looked at from the perspective of demand (number of trips generated). Resthomes will also usually have a water agreement and wastewater/tradewaste agreement so the demand for these services is also known. Stormwater will be calculated on the total additional impervious surface area of application. Demand based calculations are more appropriate for this type of activity. This is a residential business activity. Retirement Villas These are independent living units and are charged as per the policy 70m2 or less is a 0.5 HEU and larger than 70m2 is 1 HEU. Again it is acknowledged that not all persons in a retirement villa will drive so Rooding should be looked at based on demand from a traffic impact assessment report. A traffic impact assessment is a requirement of the Land use consent application so is not an extra requirement as the information is required to be supplied anyway. Rationale behind the policy is due to one objection and 43 requests for reconsideration The reconsiderations and objection were reviewed and the policy wording was altered to reflect how we process those types of application. This was to give certainty around how the assessment would be undertaken.	The Special Assessment provides no certainty - How each aspect of the assessment will be undertaken is clearly identified. We could add a section with an example calculation that they could apply to their developments. In addition if developers or owners would like advice they can request this and often do as part of a preapplication. In Clause 6.1 of the Policy it states "The purpose of development contributions under the LGA is to recover from persons undertaking development a fair, equitable, and proportionate portion of the total cost of capital expenditure necessary to service growth over the long term." This is the fairest way to assess the different aspects of a retirement village. Research on other Councils Policies How other Councils assess retirement complexes should not affect how we do. Each Council has a policy that reflects the various needs of its district. We currently charge a 0.5 HEU for a minor dwelling as these have a lesser building footprint being 70m2 or less. Occupancy is taken into consideration when the HEU is set as the HEU is an average. If Council wish to look at the assumption that occupancy is only a potential of 2 people and the average dwelling currently has an occupancy of 2.6 people then that is only 0.6 of a person less demand. During the objection process the commissioner refers to the fact that this is not significantly different.
Tamahere Eventide Home (represented by Louise Feathers Planning) continued		Aged Care RoomCommunity Infrastructure 0.4 HUE per room Transport 0.2 HUE per room Stormwater 1.0 HUE per 292m2 ISA All others 0 HUE per room. iii) Wellington City Council 0.7 EHU per one bedroom unit iv) Thames Coromandel District Council One retirement unit – 0.5 HUE (except transportation 0.3) 3 Recommendation On behalf of Tamahere Eventide Home, our recommendation is to adopt a simple 0.5 HUE for residential units in retirement villages and resthome care rooms. Based on the above, this is a relatively consistent approach across Councils.	Reccomendation A 0.5 HEU charge across both retirement villas and care beds is not a fair, equitable, and proportionate portion of the total cost of capital expenditure necessary to service growth over the long term." Both types of development have different needs. For Retirement Villas for independent living if the total occupancy was 2 and the average is 2.6 per dwelling this is over 75% of an average HEU. This is not significantly different and living independently in a retirement village is a lifestyle choice. The dwellings are all over 70m2 and should be considered the same as any other dwelling. They have the same opportunity to access services as any other resident that lives outside a retirement village.	
	Yes			

23 February 2018

Waikato District Council
 15 Galileo Street
 Ngaruawahia 3720
 New Zealand

Email: consult@waidc.govt.nz

To whom it may concern,

SUBMISSION: PROPERTY COUNCIL'S POSITION ON WAIKATO DISTRICT COUNCIL'S DEVELOPMENT CONTRIBUTIONS POLICY 2018

Property Council New Zealand ("Property Council") is a member-led, not-for-profit organisation representing New Zealand's commercial, industrial and retail property owners, developers and professional service providers such as architecture, engineering, planning, and construction firms. Property Council's Waikato branch has 94 businesses as members. Research shows that property is the Waikato region's second largest economic sector, making a direct contribution of \$2.6bi (equivalent to 13%) of the region's economy.

The property sector is a key facilitator and enabler of the region's growth. Property Council members cater for growth by designing, developing, building and owning the buildings that house the businesses and people of the Waikato region.

Property Council's primary goal is the creation and retention of well-designed, functional and sustainably built environments that contribute to New Zealand's overall prosperity. Greater transparency of development contributions in Waikato would benefit both parties by reducing application times, administration costs and will ensure growth needs are being met.

Property Council supports the proposed amendments to the policy. However, we propose the following suggestions to the policy:

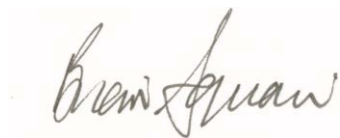
- **Clause 11.3.1 – Resource consent applications and 11.4.1 – Subdivision:** amend this provision as it is inequitable for the owners of existing lots where a dwelling or other building has not been constructed and connected to services to be penalised, particularly where they are likely to have been paying full rates levied as if the lot has been serviced.
- **Clause 11.8.2 – Consent variations:** amend this provision as changes in development contributions payable because of a variation to a resource consent should both increase or decrease based on actual demand. This is the causal nexus test confirmed by case law and it would be unlawful for the council to charge development contributions greater than the demand assessed.
- **Clause 12.1 – Remissions:** amend this provision to remove the onus of a council resolution to invoke a remission. For example, if a component of any charge is not relevant, requiring the council to adjust the charge through a resolution is too onerous. We suggest adjustment by a staff member who has delegated authority to do so is appropriate.

- **Clause 12.2 – Reconsiderations:** amend to provide for a reassessment of development contributions where the applicant can demonstrate that the actual demand is less than the assumed demand used to calculate the development contribution charge.
- **Clause 15.1(5) – Methodology Overview:** define the term “demonstrably different” within the policy. This would provide more certainty for businesses.
- **Clause 15.1(5) – Methodology Overview:** specify a range (i.e. Tauranga City Council has a range of -50% to +100%) of the average demand set out in its policy. Specifying a range would provide additional certainty for each of the parties.
- **Clause 16.3 – The Funding Model:** disclose how the “weighted average interest cost” is either identified or applied.
- **Clause 16.3 – The Funding Model:** The Council process outlined in this section indicates double dipping could be occurring.
 - o Subparagraph (a) indicates the capital costs are being inflated.
 - o Subparagraph (d) indicates interest costs are then added.
 - o Subparagraph (f) indicates the charges themselves will also have inflation adjusted annually.

The Local Government Act 2002 restricts annual inflation adjustments to the non-financial cost component of the total cost of capital expenditure and it is completely unfair and inequitable to apply an inflation adjustment to any capital expenditure that has already been cost inflated. We urge that this is rectified.

Thank you for the opportunity to submit on Waikato District Council’s development contribution policy.

Kind regards,



Brian Squair
Property Council Waikato Branch President.

louise feathers planning



15 February 2018

Waikato District Council
Private Bay 544
Ngaruawahia 3742

Sent via email to: consult@waidc.govt.nz

To Whom It May Concern

RE: FEEDBACK ON THE DRAFT DEVELOPMENT CONTRIBUTIONS POLICY 2018

1. Introduction

The following feedback is made on behalf of Tamahere Eventide Home to the Draft Development Contributions Policy 2018 with specific reference to the matters relating to retirement units.

2 Feedback

The policy provisions of concern are 11.3.1 and 11.3.2 which say:

Resthome care rooms or beds will be assessed as a special assessment.

Dwellings that are part of a retirement village will attract development contributions as though each unit were a private standalone development. Roading and Roads & Transport for dwellings that are part of a retirement village will be assessed based on a Traffic Impact Assessment provided by the developer to the satisfaction of the council.

Council's website states that the rationale behind the policy is due to one objection and 43 requests for reconsideration. This is not a valid basis for Special Assessments being adopted. Objections do not take place as often the financial cost of objecting outweighs any cost saving benefit, and as there is still no certainty of an improved rate.

Our feedback is basically, that the Special Assessment provides no certainty for developers or rest home/retirement village owners and hence is not a suitable mechanism for the Policy.

We have researched other Council Policy and briefly set out some approaches, which we consider superior to the proposed Waikato District Policy. We note that the abbreviations HEU, HUE and EHU are all effectively the same being a household unit equivalent:

i) **Waipa District Council**

Retirement units in a retirement village will be assessed at 0.5 of an HEU per retirement unit.

ii) **Auckland Council**

Retirement Unit : Transport 0.3 HUE per unit
 Stormwater 1.0 HUE per 292m2 ISA
 All Others 0.5 HUE per unit

Aged Care Room Community Infrastructure 0.4 HUE per room
 Transport 0.2 HUE per room
 Stormwater 1.0 HUE per 292m2 ISA
 All others 0 HUE per room.

iii) **Wellington City Council**

0.7 EHU per one bedroom unit

iv) **Thames Coromandel District Council**

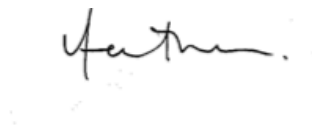
One retirement unit – 0.5 HUE (except transportation 0.3)

3 Recommendation

On behalf of Tamahere Eventide Home, our recommendation is to adopt a simple 0.5 HUE for residential units in retirement villages and resthome care rooms. Based on the above, this is a relatively consistent approach across Councils.

Please do not hesitate to contact me should you have any queries in relation to the above feedback.

Yours Faithfully



Louise Feathers
Director
Louise Feathers Planning Limited

From: [Aksel Bech](#)
To: [Annette Brodie](#)
Cc: [Alison Diaz](#)
Subject: Input to DC policy
Date: Wednesday, 28 February 2018 10:07:36 a.m.

Hi -thanks for the presentation this morning.

3 points from me:

Social/soft infrastructure: -touched on in the your Introduction and widely discussed, I think we are still short/too soft/too conservative in our requirements to contribute to all the social infrastructure (excepting libraries!). We need to moved words and \$\$ in the draft to get closer our new vision.

Retirement Units: -I may have missed it, but can we be clearer on what % of a HEU a retirement unit is? Provides clarity and less challenges (a la Eventide) -which should encourage more development in this space. Page 96 on this is not clear to me....saying is = 1 HEU or something less??

Tiny towns: -we have references to this (good!) but could this area be further developed as we see more initiatives around co-habitation/tiny towns (not just one-off tiny houses)/medium density/eco-villages etc. For example Raglan initiative for multi-dwelling housing trust which may get underway this coming year. It's seems to be not a fad but developing trend -let's provide more explicitly for it.

Thanks

Aksel.

From: [Alison Diaz](#)
To: [Annette Brodie](#)
Subject: Fwd: Development Contributions - Mobile Retailers
Date: Wednesday, 28 February 2018 11:45:37 a.m.

Cr Church has suggestion/question re mobile retailers

Sent from my iPad

Begin forwarded message:

From: Jacqui Church <Jacqui.Church@waidc.govt.nz>
Date: 28 February 2018 at 11:28:37 AM NZDT
To: Alison Diaz <alison.diaz@waidc.govt.nz>
Subject: **Development Contributions - Mobile Retailers**

Hi Alison

As they use resources but don't pay rents etc is there anyway we can pick them up for cost Contributions to council?

Warm Regards
Jacqui Church
Waikato District Council
Councillor Awaroa ki Tuakau Ward
Mob 021 86 99 76

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	17 November 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Receipt of Hearing Minutes – Josephine Poland

I. EXECUTIVE SUMMARY

To receive the minutes of the Regulatory Subcommittee hearing held on Wednesday 18 October 2017 for Josephine Poland.

2. RECOMMENDATION

THAT the minutes of the Regulatory Subcommittee hearing held on Wednesday 18 October 2017 for Josephine Poland be received.

3. ATTACHMENTS

Hearing minutes 18 October 2017

MINUTES of a hearing by Commissioners of the Regulatory Subcommittee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 18 OCTOBER 2017** commencing at **10.30am**.

Present:

Cr DW Fulton (Chairperson)
Cr J Gibb
Cr J Sedgwick

Attending:

Mrs S O’Gorman
Mr R MacCulloch (Regulatory Manager)
Ms M May (Animal Control Team Leader)
Ms C Pidduck (Senior Solicitor)
Ms J Smout (Animal Control Officer)
Mrs LM Wainwright (Committee Secretary)
Ms J Poland (Objector)
Mr M Senior (Victim)
Members of staff

The meeting adjourned at 10.31am and resumed at 10.45am.

HEARING – J POLAND DOG 139914

Objection to Disqualification.

INTRODUCTION

Commissioner Fulton introduced the members of the hearing panel, welcomed all parties and outlined the hearing process.

HEARING OF THE APPLICATION

The objector gave a verbal update and answered questions of the committee.

The Animal Control Team Leader gave a verbal update and answered questions of the committee.

The Senior Solicitor gave a verbal update and answered questions of the committee.

RIGHT OF REPLY

The objector gave her right of reply.

The hearing adjourned at 11.35am and the decision reserved.

DELIBERATIONS

The Commissioners undertook deliberations on all evidence presented.

DECISION

THAT having considered the information presented in writing, and in person at the hearing, the sub-committee does not uphold the objection as outlined in the decision.

HE1710/02

The hearing was declared closed at 1.30pm on Wednesday 18 October 2017.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	17 November 2017
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Receipt of Hearing Minutes – Lakeside Developments (2017) Ltd

1. EXECUTIVE SUMMARY

To receive the minutes of the Independent Commissioner hearing held on Friday 27 October 2017 for Lakeside Developments (2017) Ltd.

2. RECOMMENDATION

THAT the minutes of the Independent Commissioner hearing held on Friday 27 October 2017 for Lakeside Developments (2017) Ltd be received.

3. ATTACHMENTS

Hearing minutes 27 October 2017

MINUTES of a hearing by an Independent Commissioner of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **FRIDAY 27 OCTOBER 2017** commencing at **9.00am**.

These minutes should be read in conjunction with notes and evidence placed on the Consent file.

Present:

Commissioner I Munro

Attending:

Ms E Makin (Consents Team Leader – East)
Mr J Templeton (Land Development Engineer – Intermediate)
Mrs LM Wainwright (Committee Secretary)
Mr T Whittaker (Director, Planning Works Limited)
Mr J Duthie (Tattico Ltd - applicant's representative)
Mr S Ash (Winton Partners Ltd - Lakeside Developments (2017) Ltd)
Mrs K Moorfield (Submitter)
Members of staff

HEARING – LAKESIDE DEVELOPMENTS (2017) LIMITED

File No. LUC0583/17

Application by Lakeside Developments 2017 Limited for a Sales and Show Home Precinct at 94 Scott Road, Te Kauwhata.

INTRODUCTION

Commissioner Munro welcomed all parties and gave an outline of the hearing process.

HEARING OF THE APPLICATION

Mr Duthie presented verbal evidence and answered questions of the Commissioner.

Mr Ash presented verbal evidence and answered questions of the Commissioner.

HEARING OF SUBMISSIONS

Mrs Moorfield presented verbal evidence and answered questions of the Commissioner.

STAFF REPORT

The Section 42A report was taken as read. Mr Whittaker gave verbal evidence and answered questions of the Commissioner.

The Land Development Engineer answered questions of the Commissioner.

The hearing adjourned at 10.05am and resumed at 10.10am.

RIGHT OF REPLY

Mr Duthie presented his right of reply.

The hearing adjourned at 10.21am and the decision reserved.

DELIBERATIONS

The Commissioner undertook deliberations on all evidence presented.

DECISION

THAT the Independent Commissioner confirmed the application of Lakeside Developments 2017 Limited be granted subject to conditions as outlined in the decision dated Tuesday 14 November 2017

HE1710/01

The hearing was declared closed at 12pm on Wednesday 1 November 2017.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	12 January 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Receipt of Minutes – Grattan Investments Limited

I. EXECUTIVE SUMMARY

To receive the minutes of an Independent Commissioner hearing held on Tuesday 12 December 2017 for Grattan Investments Limited.

2. RECOMMENDATION

THAT the minutes of the Independent Commissioner hearing held on Tuesday 12 December 2017 for Grattan Investments Limited be received.

3. ATTACHMENTS

Hearing minutes 12 December 2017

MINUTES of a hearing by an Independent Commissioner of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 12 DECEMBER 2017** commencing at **9.00am**.

These minutes should be read in conjunction with notes and evidence placed on the Consent file.

Present:

Commissioner D Hill

Attending:

Cr A Bech
Mrs LM Wainwright (Committee Secretary)
Mr J Wright (Senior Planner)
Ms E Makan (Consents Team Leader – East)
Ms K Overwater (Senior Policy Planner)
Mrs B Parham (Legal Counsel, Tompkins Wake)
Mr W Grattan (Applicant)
Mrs N Grattan (Applicant)
Ms R Ryder (Senior Principal/Landscape Architect, Boffa Miskell)
Mr T Tynan (Director, Blue Wallace Surveyors)
Mr T Faulkner (Blue Wallace Surveyors)
Mr A Koppens (Submitter)
Mr D Fisher (Chairperson, Tamahere Community Committee)
Mrs G Jones (Submitter)
Mr M Graham (Landscape Architect)
Ms J Macartney (Senior Policy Planner)
Mrs B McCauley (Consents Administrator)
Mrs J Thomas (Consents Administrator)

HEARING – GRATTAN INVESTMENTS LIMITED

File No. SUB0289/17

Application for subdivision consent by Grattan Investments Limited to create a six lot subdivision as 12 Koppens Road, Tamahere.

INTRODUCTION

Commissioner Hill welcomed all parties and gave an outline of the hearing process.

HEARING OF THE APPLICATION

Mr Faulkner, the applicant's representative, presented written (document 1) and verbal evidence and answered questions of the Commissioner.

HEARING OF SUBMISSIONS

Mr Faulkner presented further written (document 2) and verbal evidence and answered questions of the Commissioner.

Mr Grattan presented written (document 3) and verbal evidence and answered questions of the Commissioner.

Ms Ryder presented written (document 4) and verbal evidence and answered questions of the Commissioner.

Mr Grattan continued to present his written and verbal evidence and answered questions of the Commissioner.

Mr Koppens presented written (document 5) and verbal evidence and answered questions of the Commissioner.

Mr Fisher presented verbal evidence and answered questions of the Commissioner.

The meeting adjourned at 11.15am and resumed at 11.30am.

Mrs Jones presented written (document 6) and verbal evidence and answered questions of the Commissioner.

Mr Tynan answered questions of the Commissioner.

STAFF REPORT

Council's Legal Counsel presented written (document 7) and verbal evidence and answered questions of the Commissioner.

The senior planner presented written (document 8) and verbal evidence and answered questions of the Commissioner.

The senior policy planner presented written (document 9) and verbal evidence and answered questions of the Commissioner.

The senior planner continued to present his written and verbal evidence and answered questions of the Commissioner.

Mr Graham presented verbal evidence and answered questions of the Commissioner.

The senior planner continued to present his written and verbal evidence and answered questions of the Commissioner.

The meeting adjourned at 12.43pm and resumed at 1.05pm.

RIGHT OF REPLY

The applicant's representative gave his right of reply (document 10).

The hearing adjourned at 1.13pm and the decision reserved.

DELIBERATIONS

The Commissioner undertook deliberations on all evidence presented.

DECISION

THAT the Independent Commissioner confirmed the application of Grattan Investments Limited be declined as outlined in the decision dated Monday 11 January 2018.

HE1712/01

The hearing was declared closed at 12 noon on Thursday 14 December 2017.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	03 April 2018
Prepared by	Alison Diaz Finance Manager
Chief Executive Approved	Y
Reference #	GOV1301 / 1925118
Report Title	Statement of Proposal to amend the 2018/19 Development Contributions Policy Appendices

1. EXECUTIVE SUMMARY

This report seeks approval to publically notify the attached Statement of Proposal for proposed changes to the Development Contributions Policy fees and associated appendices, and commence consultation.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT in accordance with section 82 of the Local Government Act 2002 the Statement of Proposal to amend the 2018/19 Development Contributions Policy Appendices, is approved by Council;

AND FURTHER THAT in accordance with Council's Significance & Engagement Policy that a four week consultation period be used, commencing on 10 April 2018 and closing on 08 May 2018;

AND FURTHER THAT submissions will be heard and considered on 02 May 2018 with final decisions notified at the Extraordinary Council meeting on 18 May 2018.

3. BACKGROUND

The proposed appendices to the Development Contributions Policy incorporate the draft 2018-2028 Long Term Plan capital works programme and anticipated growth, in order to arrive at the proposed development contribution levies.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

In order to make changes to the appendices Council must give effect to the matters outlined in section 82 of the Local Government Act 2002, making a proposal publically available which:

- a) Outlines the reasons for the proposal;
- b) Provides analysis of the reasonably practicable options;
- c) Gives details of the proposed changes.

Whilst a special consultative procedure is not required, schedule two of Council's Significance & Engagement Policy stipulates that "written submissions will be allowed for a period of up to 4 weeks, and that Council will consider all submissions prior to making decisions."

4.2 OPTIONS

Council could approve the Statement of Proposal as presented, or alternatively request changes to wording and the consultation schedule.

The proposed appendices relate directly to the capital works programme in Council's draft Long Term Plan, the districts growth assumptions, and areas of service. These variables determine the levies as per policy methodology.

5. CONSIDERATION

5.1 FINANCIAL

The Long Term Plan programme of capital works has an impact on the Development Contributions Policy appendices; in particular the capital works schedule and the resulting charges.

Without updating Council's current fees and associated appendices, there is a risk that the Council will have under or over recovery in relation to the costs outlined in Council's Long Term Plan. This would generate a recovery timing issue or potentially require refunds.

5.2 LEGAL

The Local Government Act 2002 requires Council to undertake a review of its Development Contributions Policy every 3 years. Work on the Policy wording has been consulted on will be provided as context for the appendices.

5.3 ASSESSMENT OF SIGNIFICANCE

The changes are not deemed to be significantly different to the current appendices in terms of the catchment boundaries and growth assumptions. If Council decides to adjust work programmes as a result of consultation feedback, these changes will need to be assessed for

significance and incorporated into an Annual Plan or subsequent Long Term Plan (depending on relative timing and whether levels of service are anticipated to change).

Whilst capital work programmes relating to structure plans or private plan changes that are in progress are included where possible in the Long Term Plan, they have not been included in the calculation of development contribution levies. Further work and consultation will be required once these processes are completed.

New catchments are identified for the Lakeside Development Area in Te Kauwhata pending the private plan change outcome (without specified charges) and the Rangitahi Development Area in Raglan pending development agreement outcomes (without specified charges).

5.4 CONSULTATION

The following stakeholders will be engaged with through this process:

Planned	In Progress	Complete	
	✓		Surveyors
	✓		Developers
	✓		Architects / Designers
	✓		Builders / Tradespeople
	✓		Planners
	✓		Council
	✓		Members of the Public

The Statement of Proposal asks for written submissions for consideration by Council.

6. CONCLUSION

Staff recommend that the attached Statement of Proposal for proposed changes to the Development Contributions Policy fees and associated appendices be approved, and that consultation commences from 10 April 2018.

7. ATTACHMENTS

Statement of Proposal for the 2018/19 Development Contributions Policy Appendices



Statement of Proposal

For the

2018/19 Development Contributions Policy

Appendices

Proposal

This is a proposal for Council's 2018/19 Development Contributions Policy appendices.

This Statement of Proposal includes:

- The background to the proposal
- The reasons for amending the appendices to the policy
- A summary of the legislation related to this proposal
- A summary of information and analysis, including options considered
- Information on next steps and how you can contribute
- A submission form
- The proposed 2018/19 Development Contributions Policy appendices

Background

Development contribution levies are paid by developers for the portion of Council infrastructure required to support growth.

The recent review of Council's Development Contributions Policy clarified the technical aspects of Council's existing development contribution regime and ensured that the policy complies with legislation. This process did not result in any major changes and the 2018/19 Development Contributions Policy is fundamentally the same as that worked through with Developers in 2015.

Reasons for amending the appendices to the policy

The appendices to the 2018/19 Development Contributions Policy need to be updated to align with the assumptions and work programmes within Council's draft 2018-2028 Long Term Plan.

If Council continues to retain the fees and associated appendices related to the current 2015-2025 Long Term Plan, it would result in under or over recovery in relation to the costs outlined in the draft Long Term Plan.

Legislation

A consultative procedure must be followed, as outlined under section 82 of the Local Government Act 2002, to amend the Development Contributions Policy. This Statement of Proposal has been prepared to fulfil the purpose of section 82A (2) of the Local Government Act 2002.

Development contributions schedule content requirements are provided for in sections 201A and 202 of the Local Government Act 2002.

Summary of information, analysis and options considered

The following key changes to the development contributions policy appendices are being proposed:

Revised growth projections	Analysis	Options
Growth projections have been revised based on district forecasts and actual growth experienced to date.	Growth assumptions are a key component in the calculation of development contribution levies. Updates are required to align with the assumptions contained within Council's draft 2018-2028 Long Term Plan.	Growth projections are a critical component of levy calculations and underpin Council's Long Term Plan work programmes. To have alternative options is not viable. Growth expected through structure plan and private plan changes that are currently in progress are not included.

Revised catchment maps	Analysis	Options
The catchment maps have been updated as follows: <u>Private Plan changes</u> Two new catchment maps for development commenced under private plan changes – Raglan (Rangitahi) and Te Kauwhata (Lakeside) - have been added for the use of internal council staff in identifying where significant development agreements are in place or in progress.	Catchment maps directly relate to growth projections, programmed works, anticipated extension of services and the calculated development contribution levies. Note: Where properties under development fall outside any catchment areas, services may not be available or further works may be required to connect.	The identified catchments indicate the proposed area of benefit from Council's Long Term Plan capital works programme. Structure plan and private plan changes that are currently in progress are not included. Council could choose to change catchment map boundaries accepting that if the underlying work programmes remain unaltered that development contribution levies would either increase or decrease.
Revised capital works schedule	Analysis	Options
The capital works schedule has been updated to reflect changes in scope, timing and costs of projects undertaken by Council (historic costs) since 2015. The programme of works has been updated to incorporate Long Term Plan projects from 2018 to 2028.	The capital works schedule should reflect the programme of works contained in Council's Long Term Plan and actual spend to date as well as allocate costs between renewal, levels of service and growth. The scope, timings and costs of programmed works along with the associated cost allocations are key inputs for calculating development contribution levies.	The proposed schedule reflects the scope, timings, costs and funding allocation splits used in the draft 2018-2028 Long Term Plan. Works related to structure plan and private plan changes that are currently in progress are not included. Council could choose to change capital work programmes accepting that development contribution levies would either increase or decrease as a result. As would the funding contained within Council's 2018-2028 Long Term Plan.
Revised development contribution levies	Analysis	Options
The development contribution levies have been revised as a result of updating growth projections and capital works schedule details. A number of charges have increased or decreased as a result. The revised charges for each catchment are shown in the proposed development contribution levies table (Appendix 1).	Development contribution levies are calculated by dividing the capital works costs allocated as growth across the number of units of growth. As the growth assumptions, scope, timings and cost allocations have changed, so too have the levies.	The methodology for calculating the proposed development contribution levies is contained within Council's 2018/19 Development Contributions Policy. Council could choose to adjust development contribution levies by either adjusting the capital works schedule or catchment map boundaries accepting that development contribution levies would either increase or decrease as a result. Changes to work programmes and levies would have a direct impact on the funding contained within Council's 2018-2028 Long Term Plan.

Council welcomes your submission. The consultation period will run from Tuesday 10 April 2018 closing at 5pm on Tuesday 8 May 2018. You can elect to present in person to Councillors on the morning of Wednesday 2 May 2018 from 9am.

Submissions can be:

Posted to: Waikato District Council
Private Bag 544
Ngaruawahia 3742

Delivered to: Waikato District Council
Attn: Corporate Planner
15 Galileo Street
Ngaruawahia

Huntly Office
142 Main Street, Huntly

Raglan Office
7 Bow Street, Raglan

Tuakau Office
2 Dominion Rd, Tuakau

Te Kauwhata Office
1 Main Road, Te Kauwhata

Emailed to: consult@waide.govt.nz
Subject heading should read: "DC Policy Appendices Submission"

Online: <http://consult.waide.govt.nz/consult24ols/>

What happens next?

Council will acknowledge receipt of your submission.

Following the 8 May 2018 closing date all submissions will be reported to and reviewed by the Councillors. Submissions can be presented in person on 2 May 2018. Council will make final decisions on the 2018/19 Development Contributions Policy appendices, including DC charges, at the 18 May Extraordinary Council meeting.

Important dates to remember:

Submission period start date – Tuesday 10 April 2018
Submission period closes – 5pm, Tuesday 8 May 2018



ECM Project #

ECM #

Submission #

Customer #

DC Policy Appendices

Please provide your feedback by 5pm 8 May 2018

Name/organisation

Address..... Postcode.....

Email Phone.....

There will be an opportunity to talk to
Councillors from 9am on 2 May 2018.

Do you want to present your submission at this session?

☐ Yes

☐ No

Preferred method of contact

☐ Email

☐ Post

Age (optional) ☐ 16-24 ☐ 25-35 ☐ 36-50 ☐ 51-65 ☐ 66+

Ethnicity (optional)

*This information will be used for statistical
purposes only, to help us understand who is
engaging with council.*

My submission relates to:

1. Revised catchment maps ☐

2. Revised capital works schedule ☐

3. Revised development contributions levies ☐

Comments:

Written feedback

Postal Address

Waikato District Council, Private Bag 544,
Ngaruawahia 3742 • Telephone 0800 492 452

Online feedback

■ www.waikatodistrict.govt.nz/sayit
■ consult@waidc.govt.nz

Submissions are public information. Your feedback will be used for purposes such as reports to Councillors, which are made available to the public, media and on our website. If you would like your personal information concealed, please tell us in your submission.

Appendix I: Development contribution levies

The following table illustrates the charges that would be payable for each individual catchment. Dependant on the physical location of an HEU you may be levied more than one catchments levies.

Proposed development contributions for 2018/19 (charges include GST)

Catchment	District Wide Reserves *	District Wide community facilities	District Wide Rooding	Roads and Transport	Stormwater	Wastewater	Water	Total Charges	For consultation purposes only	
									2017/18 Charges	Variance (+ve additional cost/ -ve lower cost)
All areas (if not covered below)	\$2,378	\$3,357	\$944					\$6,679	\$5,309	1,370
Horotiu I	\$2,378	\$3,357	\$944				\$9,756	\$16,435	\$7,695	8,740
Huntly	\$2,378	\$3,357	\$944		\$31	\$0	\$1,582	\$8,292	\$8,933	(641)
Lorezen Bay	\$2,378	\$3,357	\$944	\$20,002	\$934	\$6,205	\$5,268	\$39,088	\$21,840	17,248
Meremere	\$2,378	\$3,357	\$944					\$6,679	\$14,838	(8,159)
Ngaruawahia	\$2,378	\$3,357	\$944	\$5,918	\$2,755		\$9,270	\$24,622	\$16,663	7,959
Pokeno	\$2,378	\$3,357	\$944	\$11,086	\$4,938	\$6,345	\$5,128	\$34,176	\$26,456	(270)
Raglan	\$2,378	\$3,357	\$944	\$11,365	\$934	\$6,205	\$5,268	\$30,451	\$13,319	17,132
Rangiriri	\$2,378	\$3,357	\$944					\$6,679	\$14,838	(8,159)
Southern Districts	\$2,378	\$3,357	\$944				\$5,193	\$11,872	\$6,477	5,395
Tamahere CLZ	\$2,378	\$3,357	\$944	\$6,507	\$1,272		\$5,193	\$19,651	\$14,455	5,196
Tamahere Subcatchment A	\$2,378	\$3,357	\$944	\$36,452	\$1,272		\$5,193	\$49,595	\$45,474	4,121
Tamahere Subcatchment B	\$2,378	\$3,357	\$944	\$35,055	\$1,272		\$5,193	\$48,199	\$43,897	4,302
Taupiri/ Hopuhopu	\$2,378	\$3,357	\$944				\$9,270	\$15,949	\$7,046	8,903
Te Kauwhata	\$2,378	\$3,357	\$944	\$3,332	\$459	\$15,182	\$10,424	\$36,076	\$25,875	10,201
Tuakau	\$2,378	\$3,357	\$944	\$1,481	\$4,930			\$13,090	\$22,363	(9,273)
Whaanga Coast	\$2,378	\$3,357	\$944			\$31,047		\$37,726	\$37,261	465

* **Development contributions for reserves must not exceed the greater of:**

- 7.5% of the value of the additional allotments created by a subdivision; and
- The value equivalent of 20 square metres of land for each additional household unit or accommodation unit created by the development.

It is the responsibility of the developer to demonstrate that the cap should be applied to the reserves development contribution levies by providing evidence of the value of the land from an approved registered valuer. **Where a valuation is not provided the charge in the table above will be levied in accordance with section 6 of the Development Contributions Policy .**

Note: The interest rate used over the 10 year period to calculate these fees is 4.55%

1. The Horotiu Industrial area is subject to a development agreement. The charges in the table will be charged in addition to any charges determined by the development agreement.

Appendix 3: Capital works schedule (LGA: Section 201A)

Work programme/Asset	Catchment	Description	% DCs	% other	Estimated Capital Cost
Facilities	District Wide Facilities	Raglan toilets	50%	50%	48,367
Facilities	District Wide Facilities	Sports Facilities: Sports grounds Pokeno	90%	10%	315,724
Facilities	District Wide Facilities	Sports Facilities: Sports grounds Tamahere	80%	20%	2,429,888
Facilities	District Wide Facilities	Te Kauwhata playgrounds	100%	0%	112,810
Facilities	District Wide Facilities	Tuakau playgrounds	100%	0%	328,653
Reserves	District Wide Reserves	Pokeno neighbourhood parks	100%	0%	2,163,945
Reserves	District Wide Reserves	Pokeno parks and reserves	100%	0%	5,103,858
Reserves	District Wide Reserves	Pokeno sports ground	100%	0%	1,952,447
Reserves	District Wide Reserves	Pokeno walkways	100%	0%	435,844
Reserves	District Wide Reserves	Pokeno walkways	100%	0%	370,182
Reserves	District Wide Reserves	Tamahere sports ground	100%	0%	1,120,016
Reserves	District Wide Reserves	Tamahere walkways	100%	0%	1,534,758
Reserves	District Wide Reserves	Tamahere walkways	80%	20%	842,343
Reserves	District Wide Reserves	Te Kauwhata walkways	100%	0%	2,262,066
Reserves	District Wide Reserves	Te Kauwhata walkways	100%	0%	559,821
Stormwater	Huntly	Upgrade culvert across SH1 & Railway	7%	93%	157,500
Stormwater	Ngaruawahia	Ngaruawahia stormwater reticulation upgrades	100%	0%	200,000
Stormwater	Ngaruawahia	Stormwater projects	100%	0%	249,367
Stormwater	Pokeno	Construct stormwater pond E1 (Hitchen Block)	100%	0%	157,671
Stormwater	Pokeno	Construct stormwater pond G1 (Bartell)	100%	0%	189,091
Stormwater	Pokeno	Hydraulic improvements to Gt South Road bridge	100%	0%	102,450
Stormwater	Pokeno	Land for Pond E1	100%	0%	183,949
Stormwater	Pokeno	Land for Pond G1	100%	0%	220,606
Stormwater	Pokeno	Land for Pond G2	100%	0%	359,783
Stormwater	Pokeno	Land for Pond Q	90%	10%	103,207
Stormwater	Pokeno	Pipeline from Winstones Catchment to Pond J or K	100%	0%	359,783
Stormwater	Pokeno	Pokeno stormwater reticulation extensions	100%	0%	450,000
Stormwater	Pokeno	Pokeno stormwater reticulation upgrades	100%	0%	200,000
Stormwater	Pokeno	Pokeno stormwater treatment plant extensions	100%	0%	2,316,142
Stormwater	Pokeno	Reticulation upstream of TD-2 (Town centre east)	100%	0%	307,166
Stormwater	Pokeno	Strmwtr Retic Upgrades Pokeno	100%	0%	605,826
Stormwater	Pokeno	Strmwtr TP Extensions Pokeno	78%	22%	4,486,821
Stormwater	Pokeno	Strmwtr TP Extensions Pokeno	100%	0%	1,067,536
Stormwater	Pokeno	Treatment Device (Existing Pokeno - East)	100%	0%	184,298
Stormwater	Pokeno	Upgrade existing piped reticulation between Marlborough and Wellington Streets	100%	0%	252,122
Stormwater	Raglan	Raglan Stormwater	100%	0%	170,612
Stormwater	Raglan	Upgrade stormwater network	9%	91%	321,311
Stormwater	Te Kauwhata	Stormwater projects	100%	0%	341,220
Stormwater	Tuakau	Stormwater retic business park	76%	24%	1,016,000
Stormwater	Tuakau	Stage 1 works	100%	0%	331,952
Stormwater	Tuakau	Strmwtr Retic Extensions Tuakau	100%	0%	142,273
Stormwater	Tuakau	Tuakau stormwater reticulation extensions	100%	0%	411,827
Transportation	District Wide Roding	Area wide pavement rehabilitation	2%	98%	80,628,923
Transportation	District Wide Roding	Minor Safety Capital	2%	98%	27,546,089
Transportation	District Wide Roding	New footpaths	88%	12%	3,944,639
Transportation	District Wide Roding	NZTA Minor Safety	5%	95%	8,977,947
Transportation	District Wide Roding	Pavement rehabilitation	5%	95%	25,194,038
Transportation	Lorenzen Bay	Greenslade road alteration	100%	0%	626,690
Transportation	Lorenzen Bay	Lorenzen Bay Road Extn	100%	0%	835,587
Transportation	Lorenzen Bay	Lorenzen bay road north/south connector	100%	0%	470,018
Transportation	Ngaruawahia	Saulbrey road roundabout	50%	50%	3,209,940
Transportation	Pokeno	Bridge road	76%	24%	533,000
Transportation	Pokeno	Bunds	76%	24%	50,000
Transportation	Pokeno	Bunds Pokeno structure plan	100%	0%	51,100
Transportation	Pokeno	Close ford/great south road intersection + cul-de-sac	100%	0%	123,639
Transportation	Pokeno	Dean road/fraser road intersection	80%	20%	801,380
Transportation	Pokeno	Dean road/great south road intersection upgrade	60%	40%	218,830
Transportation	Pokeno	Fraser road - pokeno east road improvement	80%	20%	627,214
Transportation	Pokeno	Great south road Pokeno structure plan	57%	43%	772,121
Transportation	Pokeno	Great south road Pokeno structure plan	94%	6%	500,000
Transportation	Pokeno	Helenslee Collector 1 - Pokeno SP	96%	4%	2,969,672
Transportation	Pokeno	Helenslee Road - Pokeno SP	88%	12%	3,145,485
Transportation	Pokeno	Helenslee road Pokeno structure plan	70%	30%	645,000
Transportation	Pokeno	Helenslee/munro intersection upgrade	76%	24%	216,525
Transportation	Pokeno	Helenslee/pokeno signals	100%	0%	218,830
Transportation	Pokeno	Hitchen Road 2 (Upgrade) - Pokeno SP	95%	5%	375,000
Transportation	Pokeno	Hitchen road 2 (upgrade) Pokeno structure plan	100%	0%	570,000

Appendix 3: Capital works schedule (LGA: Section 201A)

Work programme/Asset	Catchment	Description	% DCs	% other	Estimated Capital Cost
Transportation	Pokeno	Industrial Road - Pokeno SP	95%	5%	1,108,497
Transportation	Pokeno	Intersection upgrade dean road off ramp	100%	0%	107,582
Transportation	Pokeno	Intersection upgrade munro/pokeno	100%	0%	155,188
Transportation	Pokeno	Intersection upgrade pokeno/great south road	70%	30%	417,794
Transportation	Pokeno	Intersection upgrade pokeno/great south road	76%	24%	400,000
Transportation	Pokeno	Intersections	39%	61%	1,477,251
Transportation	Pokeno	Intersections	76%	24%	2,949,214
Transportation	Pokeno	Level Crossing Road - Pokeno SP	95%	5%	2,663,499
Transportation	Pokeno	Munro road & bridge upgrade	70%	30%	1,637,380
Transportation	Pokeno	Pokeno bridge	76%	24%	3,525,000
Transportation	Pokeno	Pokeno road Pokeno structure plan	70%	30%	1,673,762
Transportation	Pokeno	Pokeno road Pokeno structure plan	62%	38%	1,253,680
Transportation	Pokeno	Pokeno walking and cycling network	60%	40%	790,259
Transportation	Pokeno	Razorback off ramp intersection upgrade	100%	0%	54,708
Transportation	Pokeno	Train Station Property	76%	24%	600,000
Transportation	Pokeno	Upgrade whangarata/pokeno roads	40%	60%	610,338
Transportation	Raglan	Wainui road bridge and walkway investigation	50%	50%	171,782
Transportation	Raglan	Wainui road bridge construction	50%	50%	6,950,244
Transportation	Raglan	Wainui road walkway construction	50%	50%	527,714
Transportation	Tamahere CLZ	Tamahere east/west link	42%	58%	502,500
Transportation	Tamahere CLZ	Extension of Anne Brook Road	42%	58%	780,000
Transportation	Tamahere CLZ	Tamahere structure plan Birchwood lane	42%	58%	467,981
Transportation	Tamahere CLZ	Tamahere Structure Plan - historic works	42%	58%	4,327,796
Transportation	Tamahere subcatchment A	Redwood Grove	100%	0%	876,356
Transportation	Tamahere subcatchment B	Bates Road and Twin Oaks Drive	100%	0%	259,754
Transportation	Te Kauwhata	Roto Street works	30%	70%	1,108,240
Transportation	Te Kauwhata	Te kauwhata south collector	43%	57%	1,663,640
Transportation	Te Kauwhata	Te Kauwhata Structure Plan - historic works	100%	0%	1,873,292
Transportation	Tuakau	Harrisville Road Bridge Replacement	10%	90%	2,216,484
Transportation	Tuakau	Planning for whangarata/pokeno/buckland upgrades	40%	60%	309,973
Transportation	Tuakau	New collector road designation	100%	0%	166,749
Transportation	Tuakau	Tuakau town centre upgrade walking and cycling facilities	40%	60%	186,597
Wastewater	Horotiu	Horotiu wastewater reticulation extensions	30%	70%	3,901,434
Wastewater	Horotiu	Horotiu wastewater reticulation extensions	69%	31%	785,442
Wastewater	Horotiu	Horotiu wastewater reticulation extensions	75%	25%	1,008,045
Wastewater	Pokeno	Pokeno wastewater pump station upgrades	97%	3%	1,851,350
Wastewater	Pokeno	Pokeno wastewater reticulation extensions	100%	0%	756,750
Wastewater	Pokeno	WW Pump station extensions Pokeno	96%	4%	1,829,680
Wastewater	Pokeno	WW Retic extensions Pokeno	52%	48%	1,137,904
Wastewater	Pokeno	WW TP Extensions Pokeno (watercare)	100%	0%	2,678,261
Wastewater	Raglan	provide additional storage	9%	91%	488,566
Wastewater	Raglan	Raglan Sewer Mains renewal	9%	91%	505,338
Wastewater	Raglan	Raglan wastewater treatment plant upgrades	10%	90%	15,638,776
Wastewater	Raglan	Relocate and rebuild Lorenzen Bay PumpST	9%	91%	601,909
Wastewater	Raglan	replace outfall	9%	91%	356,308
Wastewater	Raglan	Replace rising main	9%	91%	358,627
Wastewater	Raglan	WW Retic Upgdes Raglan	20%	80%	262,708
Wastewater	Te Kauwhata	additional storage at Mahi Road	100%	0%	525,000
Wastewater	Te Kauwhata	Construction - Undertake Construction for growth	75%	25%	322,719
Wastewater	Te Kauwhata	Design - Undertake reticulation design for growth	75%	25%	52,500
Wastewater	Te Kauwhata	Te Kauwhata wastewater pump station extensions	100%	0%	508,873
Wastewater	Te Kauwhata	Te Kauwhata wastewater reticulation extensions	55%	45%	44,866,821
Wastewater	Te Kauwhata	Upgrade rising main from Mahi Rd Pump Stat	46%	54%	262,500
Wastewater	Te Kauwhata	WW Pump Station Extensions TK	100%	0%	300,000
Wastewater	Te Kauwhata	WW Retic Extensions TK	100%	0%	290,000
Wastewater	Tuakau	Construct - Reticulation extensions to service Whangarata Business Park and Stage I	100%	0%	544,854
Wastewater	Tuakau	Design - Undertake design to service growth for stage I Tuakau structure plan	100%	0%	105,000
Wastewater	Tuakau	Southern Interceptor to Treatment Plant	80%	20%	2,566,500
Wastewater	Tuakau	Tuakau wastewater pump station upgrades	100%	0%	2,469,126
Wastewater	Tuakau	WW Retic Extensions Tuakau	80%	20%	2,576,665
Wastewater	Tuakau	WW TP Extensions Tuakau (watercare)	100%	0%	800,000
Water	Horotiu	Horotiu water supply reticulation upgrades	52%	48%	162,321
Water	Huntly	Construct additional storage for Huntly Supply	33%	67%	1,836,056
Water	Ngaruawahia	Construction network upgrades	33%	67%	653,827
Water	Ngaruawahia	Design network improvements to be constructed over 5 years	33%	67%	105,000
Water	Ngaruawahia	ngaruawahia treatment plant upgrade	100%	0%	600,000
Water	Ngaruawahia	Ngaruawahia Water supply network upgrade	100%	0%	583,144

Appendix 3: Capital works schedule (LGA: Section 201A)

Work programme/Asset	Catchment	Description	% DCs	% other	Estimated Capital Cost
Water	Pokeno	Construct new 2.4ML reservoir	80%	20%	2,070,000
Water	Pokeno	Construct Trunk Main (B-C Helenslee Road)	100%	0%	165,231
Water	Pokeno	Construct Trunk Main (G - H) across railway	100%	0%	94,185
Water	Pokeno	Construct Trunk Main (G - I Hitchen Road)	100%	0%	72,450
Water	Pokeno	Construct Trunk Main(D - I Railway Bridge crossing)	100%	0%	183,489
Water	Pokeno	Pokeno water supply pump station extensions	100%	0%	1,157,095
Water	Pokeno	Pokeno water supply reservoir extensions	100%	0%	4,177,099
Water	Pokeno	Pokeno water supply reticulation extensions	64%	36%	419,798
Water	Pokeno	Pokeno water supply reticulation extensions	100%	0%	534,421
Water	Pokeno	WA Reservoir/Storage Ext Pokeno	80%	20%	570,184
Water	Pokeno	Water Retic Extensions Pokeno	100%	0%	485,254
Water	Pokeno	Water TP Extensions Pokeno	100%	0%	2,582,712
Water	Raglan	Design replacement trunk main from treatment plant to Raglan township	25%	75%	27,592
Water	Raglan	Raglan Treatment Plant upgrade	9%	91%	110,000
Water	Raglan	Raglan water supply reticulation upgrades	50%	50%	2,264,370
Water	Raglan	Water Pump Station Exten Raglan	40%	60%	127,293
Water	Raglan	Water Retic Extensions Raglan	10%	90%	173,579
Water	Raglan	Water Retic Upgrades Raglan	10%	90%	1,031,683
Water	Southern Districts	Construct new 0.35ML reservoir to service Matangi (split over 2 years as per Martin's instr	50%	50%	1,305,512
Water	Southern Districts	Matangi water supply reservoir extensions	50%	50%	1,307,422
Water	Southern Districts	Reticulation extensions	100%	0%	80,736
Water	Southern Districts	Southern Districts water supply reticulation upgrades	50%	50%	1,770,256
Water	Southern Districts	Tamahere water supply reservoir extensions	50%	50%	2,411,564
Water	Southern Districts	Upgrade existing ps to improve pressure	10%	90%	227,024
Water	Te Kauwhata	Upgrade for additional capacity - design	100%	0%	331,108
Water	Te Kauwhata	Reservoir	40%	60%	3,323,814
Water	Te Kauwhata	Reticulation extentions	100%	0%	1,102,222
Water	Te Kauwhata	Te Kauwhata water supply reticulation upgrades	100%	0%	2,234,740
Water	Te Kauwhata	Te Kauwhata water supply treatment plant upgrades	8%	92%	15,987,158
Water	Tuakau	Design watermain connection from Watercare for Tuakau	75%	25%	1,639,774
Water	Tuakau	Tuakau water supply reservoir extensions	100%	0%	6,424,173
Water	Tuakau	Tuakau water supply reticulation extensions	100%	0%	7,311,297
Water	Tuakau	Water Retic Extensions Tuakau	100%	0%	474,459
Water	Tuakau	Water TP Extensions Tuakau	100%	0%	941,678
Water	Tuakau	Watermains to service Whangarata	100%	0%	1,648,080

Appendix 4: Community facilities work schedule (LGA: Clause 8(3)(b)(i) of Schedule 1AA)

Work programme/Asset	Catchment	Description	% DCs	% other	Capital Cost	Total cost of capital still to be recovered*	Expected date of full recovery
Parks and Reserves	District Wide community facilities	Libraries: Te Kauwhata Library	41%	59%	1,300,000	383,760	2036
Parks and Reserves	District Wide community facilities	Neighbourhood Parks: Neighbourhood Parks Pokeno**	100%	0%	469,322	337,912	2042
Parks and Reserves	District Wide community facilities	Reserves General: Hoods Landing Boatramp	50%	50%	10,000	3,600	2040
Parks and Reserves	District Wide community facilities	Reserves General: New Fencing	30%	70%	6,000	1,296	2040
Parks and Reserves	District Wide community facilities	Reserves General: P&R Raglan	100%	0%	375,031	301,264	2042
Parks and Reserves	District Wide community facilities	Reserves General: Tamahere purchase of land for sports facilities	100%	0%	1,536,617	1,106,364	2027
Parks and Reserves	District Wide community facilities	Reserves General: Reserves general Pokeno**	100%	0%	438,762	315,909	2042
Parks and Reserves	District Wide community facilities	Reserves General: Tuakau Esplanades	10%	90%	40,000	2,880	2041
Parks and Reserves	District Wide community facilities	Reserves General: Village Place Tuakau	80%	20%	40,000	23,040	2041
Parks and Reserves	District Wide community facilities	Sports Facilities: Dr Lightbody Reserve Changing Rooms	20%	80%	100,000	14,400	2040
Parks and Reserves	District Wide community facilities	Sports Facilities: Sports grounds Pokeno**	90%	10%	4,564,098	2,957,536	2027
Parks and Reserves	District Wide community facilities	Sports Facilities: Sports grounds Tamahere**	80%	20%	437,963	252,267	2027
Parks and Reserves	District Wide community facilities	Sports Facilities: Sports Pavillions Tuakau	60%	40%	38,621	16,684	2027
Parks and Reserves	District Wide community facilities	Walkways: District Wide Walkways	36%	64%	299,758	77,050	2024
Parks and Reserves	District Wide community facilities	Walkways: Walkways Pokeno**	100%	0%	191,968	138,217	2027
Parks and Reserves	District Wide community facilities	Walkways: Walkways Tamahere**	80%	20%	1,816,912	1,046,541	2024
Parks and Reserves	District Wide community facilities	Walkways: Walkways Wainui Reserve Raglan	100%	0%	46,437	33,435	2028

* As per clause 8 (3) (b) (i) of Schedule 1AA of the Local Government Act 2002, this column shows "the amount of the total cost of capital expenditure that is still to be recovered through development contributions (at the time the schedule is updated)", for community infrastructure programmes that are completed or substantially in progress and do not fall under the definition in section 197 of the Act. These figures do not account for contributions that have been assessed where the invoicing and payment has not yet occurred.

** Historic costs remain in this schedule whereas new capital works now form part of the District Wide Reserves DC levy.

Open Meeting

To	Waikato District Council
From	Tony Whittaker General Manager Strategy & Support
Date	03 April 2018
Prepared by	Vishal Ramduny Planning & Strategy Manager
Chief Executive Approved	Y
Reference #	GOV1301 / 1925633
Report Title	Waikato District Council Submission on the Waikato Regional Council Long Term Plan 2018-2028 Consultation Document

1. EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval on the proposed submission to the Waikato Regional Council Long Term Plan 2018-2028 Consultation Document. The Waikato Regional Council presented its Long Term Plan consultation items to our Council as part of its roadshow on 28 March 2018. The attached submission incorporates the views of our Councillors that were made at the presentation. The submission period closes on 16 April 2018.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT Council approves the submission (subject to any amendments made at the Council meeting).

3. ATTACHMENTS

Waikato District Council submission on Waikato Regional Council Long Term Plan 2018-2028 Consultation Document

**SUBMISSION BY WAIKATO DISTRICT COUNCIL ON
THE WAIKATO REGIONAL COUNCIL LONG TERM PLAN 2018-2028
CONSULTATION DOCUMENT**

TO:

The Chief Executive
Waikato Regional Council
Freepost 118509
Private Bag 3038
Waikato Mail Centre
Hamilton 3240
Email: haveyoursay@waikatoregion.govt.nz

NAME OF SUBMITTER:

Waikato District Council
Private Bag 544
Ngaruawahia 3742

Council contact person:

Vishal Ramduny, Planning & Strategy Manager
Telephone: 0 7 824 8633
Email: Vishal.Ramduny@waidc.govt.nz

03 April 2018

The Chairperson
 Alan Livingston
 Waikato Regional Council
 Hamilton 3240

Dear Alan

Subject: Waikato District Council submission on the Waikato Regional Council Long Term Plan 2018-2028 Consultation Document

Waikato District Council (“WDC”) commends Waikato Regional Council (“Regional Council”) on the quality of the Long Term Plan 2018-2028 Consultation Document. Overall, we believe that the document reflects some of the key issues that need to be addressed in the Waikato region to ensure that it grows in a sustainable and ecologically healthy manner. We also understand the challenges associated with balancing increasing costs with affordability for our ratepayers.

My Council would like to take the opportunity offered by this consultation process to highlight some key issues which, if addressed, will make the Plan more appropriate.

This submission highlights my Council’s views on the Regional Council’s proposals. We have indicated which items we support and which we believe need to be re-considered prior to the Long Term Plan being finalised.

ISSUE	COMMENTS
Use of Investment Fund Returns	WDC is <u>supportive</u> of the Regional Council’s preferred option (Option 2) of holding rates subsidy at the current level resulting in no impact on rates.
Funding Depreciation of Assets	WDC is <u>supportive</u> of the preferred option (Option 2) of not fully funding depreciation in years 1 and 2 resulting in rates increases being spread over three years, meaning a lower rates in year 1 but locking increases in years 2 and 3.
Regional Pest Management Plan Review	WDC is <u>supportive</u> of the preferred option (Option 1) of addressing high risk pests and the Regional Council maintaining its current work programme.

ISSUE	COMMENTS
Regional Theatre	WDC supports the provision of funding for the proposed regional theatre in Hamilton. The option supported is Option 5 – i.e. \$5 million collected from the region to fund the capital component through a flat rate of \$2.76 per property per year for all regional ratepayers.
Regional Services Fund	Two years ago the Regional Council agreed to collect a rate on behalf of other councils to fund volunteer emergency services in the region. WDC understands that the rates and the purpose for which they were collected were intended to simply move from WDC to the Regional Council. WDC made contact with the Regional Council to ensure that the respective rate collected was paid to WDC and not to Coastguard. However the Regional Council did not heed this request and paid this fund directly to Coastguard. The original purpose of rating the fund has been compromised, and WDC has been left “out of pocket”. If the Regional Council continues to rate and pay Coastguard, WDC wishes to revert to rating for this activity ourselves with the consequential removal of this rating from the Regional Services Fund.
Hamilton to Auckland Passenger Rail Service	WDC is supportive of the preferred option (Option 2) of implementing an interim rail service between Hamilton and Auckland provided we have the expected funding from the Government. We also note the correction made to the online version of the Consultation Document which acknowledges that WDC has allocated \$511,000 towards upgrading the Tuakau rail platform in support of such a service.

Thank you once again for providing the opportunity for my Council to provide feedback on the Consultation Document.

We would like to be heard in support of our submission.

Yours sincerely

Alan Sanson
MAYOR

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	29 March 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV1318
Report Title	Receipt of Strategy & Finance Committee Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 28 March 2018 and to adopt the recommendations therein.

2. RECOMMENDATION

THAT the minutes of the Strategy & Finance Committee meeting held on Wednesday 28 March 2018 be received.

3. ATTACHMENTS

S&F minutes 28 March 2018

MINUTES for a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 28 MARCH 2018** commencing at **9.00am**.

Present:

Cr JM Gibb (Chairperson)

His Worship the Mayor Mr AM Sanson *[from 9.07am until 10.06am and from 10.21am until 11.11am and from 11.15am]*

Cr A Bech

Cr DW Fulton

Cr S Henderson

Cr SD Lynch *[from 9.05am until 10.34am]*

Cr RC McGuire

Cr F McNally

Cr EM Patterson

Cr NMD Smith

Cr LR Thomson

Attending:

Mr B MacLeod (Chairperson, Raglan Community Board)

Mr G Ion (Chief Executive)

Mrs S O’Gorman (General Manager Customer Support)

Mr T Whittaker (General Manager Strategy & Finance)

Mrs LM Wainwright (Committee Secretary)

Mr C Morgan (Economic Development Manager)

Mr S Thompson (Financial Operations Team Leader)

Ms T Mahuta (Deputy Chair, Waikato Regional Council)

Mr F Lichtwark (Councillor, Waikato Regional Council)

Mr M Garrett (Chief Financial Officer, Waikato Regional Council)

Mr A Wilson (PT Manager, Waikato Regional Council)

Mr J Dawson (Hamilton & Waikato Tourism)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Thomson/Patterson)

THAT an apology be received from Cr Church, Cr Main and Cr Sedgwick

CARRIED on the voices

S&F1803/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Patterson/McGuire)

THAT the agenda for a meeting of the Strategy & Finance Committee held on Wednesday 28 March 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

S&F1803/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs McInally/Bech)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 28 February 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

S&F1803/03

REPORTS

Waikato Regional Council Long Term Plan 2018-2028 Presentation
Agenda Item 5.1

Representatives from Waikato Regional Council spoke to a powerpoint presentation and answered questions of the committee.

The report was received [*S&F1803/02 refers*] and discussion was held.

Cr Lynch entered the meeting at 9.05am during discussion on the above item.

His Worship the Mayor entered the meeting at 9.07am during discussion on the above item.

His Worship the Mayor withdrew from the meeting at 10.06am during discussion on the above item.

Hamilton & Waikato Tourism Six Monthly Report: 01 July – 31 December 2017

Agenda Item 5.2

The Hamilton & Waikato Tourism Chief Executive spoke to a powerpoint presentation and answered questions of the committee.

The report was received [*S&F1803/02 refers*] and discussion was held.

His Worship the Mayor re-entered the meeting at 10.21am during discussion on the above item.

Cr Lynch retired from the meeting at 10.34am.

The meeting adjourned at 10.34am and resumed at 10.55am

Financial Review of Key Projects

Agenda Item 5.3

The report was received [*S&F1803/02 refers*] and discussion was held.

Waikato Local Authority Shared Services Limited Draft Statement of Intent

Agenda Item 5.4

The report was received [*S&F1803/02 refers*] and discussion was held.

Resolved: (Crs McGuire/Patterson)

THAT pursuant to section 64 of the Local Government Act 2002 the Strategy & Finance Committee supports the Waikato Local Authority Shared Services Limited draft Statement of Intent for 2018/19 and will provide such feedback no later than 30 April 2018.

CARRIED on the voices

S&F1803/04

Waikato Local Authority Shared Services Limited six monthly report

Agenda Item 5.5

The report was received [*S&F1803/02 refers*] and discussion was held.

Waikato Regional Airport Limited Draft Statement of Intent 2018/19
Agenda Item 5.6

The report was received [*S&F1803/02 refers*] and discussion was held.

Resolved: (Cr McGuire/Fulton)

THAT pursuant to section 64 of the Local Government Act 2002 the Strategy & Finance Committee supports the Waikato Regional Airport Limited draft Statement of Intent for 2018/19 and will provide such feedback no later than 30 April 2018.

CARRIED on the voices

S&F1803/05

Waikato Regional Airport Interim Report
Agenda Item 5.7

The report was received [*S&F1803/02 refers*] and discussion was held.

Civic Financial Services Limited Annual General Meeting
Agenda Item 5.8

The report was received [*S&F1803/02 refers*] and discussion was held.

His Worship the Mayor withdrew from the meeting at 11.11am during discussion on the above item and re-entered during the public excluded section of the meeting.

EXCLUSION OF THE PUBLIC
Agenda Item 6

Resolved: (Crs McNally/Patterson)

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Wednesday 28 February 2018

REPORTS

a. Economic Development Verbal Update

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(h)(i)(j)

Section 48(1)(3)(a)(d)

b. Rates Debt Write Off – Unrecoverable Properties

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(3)(a)(i)

c. Strada Corporation Limited

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)(ii)(i)

Section 48(1)(3)(d)

CARRIED on the voices

S&FI803/06

Resolutions S&F1803/07 - S&F1803/09 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 11.41am.

Minutes approved and confirmed this day of 2018.

JM Gibb

CHAIRPERSON

Minutes2018/S&F/180328 S&F Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	27 March 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV1318
Report Title	Receipt of Infrastructure Committee Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Infrastructure Committee held on Tuesday 27 March 2018 and to adopt the recommendations therein.

2. RECOMMENDATION

THAT the minutes of the Infrastructure Committee meeting held on Tuesday 27 March 2018 be received;

AND THAT the following become resolutions of Council:

Complex Water Meter Installs for Ngaruawahia, Huntly and Raglan Update – INF1803/04

THAT Council adopts option 4 for the Complex Water Meter Installs for Ngaruawahia, Huntly and Raglan as follows:

Option 4: Provide boundary connections as well as fully funding private plumbing costs.

Twin Rivers Community Art Centre – INF1803/05

THAT the proposal from Twin Rivers Art Centre (*attached to the Infrastructure agenda report*) be referred to the Ngaruawahia Community Board for endorsement;

AND THAT the Ngaruawahia Twin Rivers Community Arts facility centre proposal be considered as part of the Ngaruawahia community facilities through the Long Term Plan process.

Proposed Waste Management and Minimisation Plan for consultation – INF1803/06

THAT Council adopts recommended option 1 as follows:

“Council workshop the Draft Waste Management and Minimisation Plan V2 on 10 April 2018. Following the workshop, have a final draft Waste Management and Minimisation Plan return to an extraordinary Council meeting 17 April 2018 to be approved for consultation”.

CARRIED on the voices

INF1803/06

Raglan Kopua Holiday Park Charter and Procedures for the Selection and Appointment of Members – INF1803/07

THAT Council adopt the amended Raglan Kopua Holiday Park Charter and Procedure for Selection and Appointment of Members, effective immediately.

Contract No. 14/079 Arboricultural Services – Extension and Increase in Approved Contract Sum – INF1803/08

THAT Council award Franklin Trees the Right of Renewal Contract No. 14/079 Arboriculture Services;

AND THAT the increase of \$1,114,661 in Approved Contract Sum for Contract 14/079 Arboricultural Services be approved.

3. ATTACHMENTS

INF minutes 27 March 2018

MINUTES for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 27 MARCH 2018** commencing at **9.00am**.

Present:

Cr DW Fulton (Chairperson)
His Worship the Mayor Mr AM Sanson
Cr A Bech
Cr JA Church *[from 9.01am]*
Cr JM Gibb *[from 9.26am until 10.24am and from 10.42am]*
Cr S Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr BL Main
Cr EM Patterson *[until 11.31am and from 11.32am]*
Cr JD Sedgwick *[until 9.09am and from 9.26am]*
Cr NMD Smith
Cr LR Thomson

Attending:

Mr B MacLeod (Chairperson, Raglan Community Board)
Mr G Ion (Chief Executive)
Mrs S O’Gorman (General Manager Customer Support)
Ms J Remihana (Acting General Manager Service Delivery)
Mr T Whittaker (General Manager Strategy & Support)
Mrs LM Wainwright (Committee Secretary)
Mrs A Hampton (Parks & Reserves Manager)
Mr P McPherson (Acting Programme Delivery Manager)
Mr K Pavlovich (Acting Waters Manager)
Ms G Waterkamp (Acting Roding Manager)
Mr G dela Rue (Waikato District Alliance)
Ms J Stevens (Twin Rivers Community Art Centre)
Members of staff

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Main/Sedgwick)

THAT an apology for lateness be received from Cr Gibb.

CARRIED on the voices

INF1803/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Sedgwick/Patterson)

THAT the agenda for a meeting of the Infrastructure Committee held on Tuesday 27 March 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.1 [*Service Delivery Report for March*] being considered after agenda item 5.3;

AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

INF1803/02

Cr Church entered the meeting at 9.01am during discussion on the above item and was present when voting took place.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs McNally/Thomson)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 27 February 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

INF1803/03

REPORTS

Complex Water Meter Installs for Ngaruawahia, Huntly and Raglan Update Agenda Item 5.2

The report was received [*INF1803/02 refers*] and discussion was held.

Resolved: (Crs Patterson/Lynch)

THAT Council adopts option 4 for the Complex Water Meter Installs for Ngaruawahia, Huntly and Raglan as follows:

Option 4: Provide boundary connections as well as fully funding private plumbing costs.

CARRIED on the voices

INF1803/04

Cr Sedgwick withdrew from the meeting at 9.09am during discussion on the above item and was not present when voting took place.

Twin Rivers Community Art Centre Agenda Item 5.3

Ms Stevens gave a verbal presentation and answered questions of the Committee.

The report was received [*INF1803/02 refers*] and discussion was held.

Resolved: (Crs Patterson/Church)

THAT the proposal from Twin Rivers Art Centre (*attached to the agenda report*) be referred to the Ngaruawahia Community Board for endorsement;

AND THAT the Ngaruawahia Twin Rivers Community Arts facility centre proposal be considered as part of the Ngaruawahia community facilities through the Long Term Plan process.

CARRIED on the voices

INF1803/05

Cr Gibb entered the meeting at 9.26am during discussion on the above item and was present when voting took place.

Cr Sedgwick re-entered the meeting at 9.26am during discussion on the above item and was present when voting took place.

Service Delivery Report for March
Agenda Item 5.1

The report was received [INF1803/02 refers] and discussion was held.

Havelock North Inquiry; Stage Two Discussion Paper
Agenda Item 5.4

The report was received [INF1803/02 refers] and discussion was held.

The meeting adjourned at 10.24am and resumed at 10.41am

Cr Gibb withdrew from the meeting at 10.24am.

Proposed Waste Management and Minimisation Plan for consultation
Agenda Item 5.5

The report was received [INF1803/02 refers] and discussion was held.

Resolved: (Cr Smith/His Worship the Mayor)

THAT Council adopts the recommended option 1 as follows:

“Council workshop the Draft Waste Management and Minimisation Plan V2 on 10 April 2018. Following the workshop, have a final draft Waste Management and Minimisation Plan return to an extraordinary Council meeting 17 April 2018 to be approved for consultation”.

CARRIED on the voices

INF1803/06

Cr Gibb re-entered the meeting at 10.42am during discussion on the above item and was present when voting took place.

Raglan Kopua Holiday Park, Chairperson’s Six Monthly Report, 1 July-31 January 2018
Agenda Item 5.6

The report was received [INF1803/02 refers] and discussion was held.

Raglan Kopua Holiday Park Financial Statements ended 31 January 2018
Agenda Item 5.7

The report was received [INF1803/02 refers] and discussion was held.

Raglan Kopua Holiday Park Charter and Procedures for the Selection and Appointment of Members

Agenda Item 5.8

The report was received [*INF1803/02 refers*] and discussion was held.

Resolved: (Crs McGuire/McInally)

THAT the Infrastructure Committee recommends to Council adoption of the amended Raglan Kopua Holiday Park Charter and Procedure for Selection and Appointment of Members, effective immediately.

CARRIED on the voices

INF1803/07

Cr Patterson withdrew from the meeting at 11.31am during discussion on the above item and was not present when voting took place.

Cr Patterson re-entered the meeting at 11.32am following discussion on the above item.

Contract No. 14/079 Arboricultural Services – Extension and Increase in Approved Contract Sum

Agenda Item 5.9

The report was received [*INF1803/02 refers*] and discussion was held.

Resolved: (Crs Patterson/McGuire)

THAT Council award Franklin Trees the Right of Renewal Contract No. 14/079 Arboriculture Services;

AND THAT the increase of \$1,114,661 in Approved Contract Sum for Contract 14/079 Arboricultural Services be approved.

CARRIED on the voices

INF1803/08

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Crs Gibb/McGuire)**THAT** the public be excluded from the meeting to enable the Committee to deliberate and make decisions on the following items of business:**REPORTS****a. Raglan Food Waste Establishment and Operation**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(b)**Section 48(1)3****CARRIED on the voices****INF1803/09**

Resolutions INF1803/10 - INF1803/11 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 12.13pm.

Minutes approved and confirmed this day of 2018.

DW Fulton

CHAIRPERSON

Minutes2018/INF/180327 INF Minutes

Open Meeting

To	Waikato District Council
From	Jacki Remihana Acting General Manager Service Delivery
Date	28 March 2018
Prepared by	Karen Bredesen Business Support Team Leader/PA
Chief Executive Approved	Y
Reference #	CCL2018; CDR0901
Report Title	Puketirini Management Committee & Election of Committee for 2018

1. EXECUTIVE SUMMARY

The Puketirini Management Committee held its annual general meeting (AGM) on 21 March 2018. At this meeting the Committee discussed representation required. Attached is a list of nominations and election of members for Council to consider and confirm the Committee membership.

2. RECOMMENDATION

THAT the report from the **Acting General Manager Service Delivery** be received;

AND THAT Waikato District Council approves the elected committee membership as per the **Waikato District Council Delegations Register** for the **Puketirini Management Committee** membership;

AND FURTHER THAT Waikato District Council appoints two community representatives to the **Puketirini Management Committee** from the list of nominations received at the **AGM**;

AND FURTHER THAT Waikato District Council appoints one additional representative to the **Puketirini Management Committee** from the list of nominations received at the **AGM**.

3. BACKGROUND

The Puketirini Management Committee AGM is held annually to consider and approve a works programme, elect the committee and discuss any other issues of note. Council's role is to consider and confirm the committee membership.

Terms of Reference for the Management Committee under Clause 32 of Schedule 7 of the Local Government Act 2002 are included within the Waikato District Council Delegations Register (Attached).

The Delegations Register outlines that the membership of the Committee will consist of:

- i. A representative from the Waikato District Council.
- ii. Two community representatives appointed by the Council following a public nomination period.
- iii. Two Iwi representatives.
- iv. Any other persons appointed jointly by the Waikato District Council and Solid Energy North.

The Chairperson shall be the Waikato District Council representative and Council staff are to provide administrative support.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 ELECTION OF COMMITTEE

Due to the community interest it is recommended that Council appoint one additional representative to the Committee.

The Committee would then consist of:

- Two Councillors appointed by Waikato District Council
- Two iwi representatives
- Three community representatives

5. CONSIDERATION

5.1 FINANCIAL

There are no financial considerations resulting from this report.

5.2 LEGAL

There are no legal considerations resulting from this report.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

N/A

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

This does not trigger any of the criteria and thresholds in Council's Significance Policy.

6. CONCLUSION

The Council needs to consider and approve membership to the Puketirini Management Committee.

7. ATTACHMENTS

- Minutes of the Puketirini Management Committee AGM
- Nomination and Election of Members
- Terms of Reference for the Management Committee

WAIKATO DISTRICT COUCLIL

PUKETIRINI MANAGEMENT COMMITTEE Annual General Meeting

MINUTES of the Annual General Meeting of the Puketirini Management Committee held in the Riverside Rooms, Main Street, Huntly on **WEDNESDAY 21 MARCH 2018** commencing at 5.30pm.

Present: Councillor D Fulton
Councillor F McNally

Officers Attending: Samantha Whybrow, Property Maintenance Officer

In Attendance: Shelley Lynch
Dawn Metcalfe
Katrina Langlands
Craig Smith
Pauline Kosoof

Councillor Dynes Fulton advised the purpose of the meeting was to receive nominations for the Puketirini Management Committee. The committee has not been functioning for some time and needs to be nurtured and reinvigorated. Functions of the committee were also discussed.

1. **APOLOGY**

An apology was received from Russell Woods.

2. **CONFIRMATION OF STATUS OF AGENDA ITEMS**

The agenda for the Annual General Meeting of the Puketirini Management Committee held on Wednesday 21 March 2018 was distributed to attendees. Councillor Fulton advised that meeting was an Open Meeting.

3. **NOMINATION AND ELECTION OF MEMBERS**

Nominations were called for membership of the Puketirini Management Committee as per the Terms of Reference.

Dawn Metcalfe advised that she would not be standing for re-election to the committee. She thanked the committee for their support and expressed her enjoyment in being part of the committee over the years.

Two representatives from Waikato District Council

- Councillor Dyne Fulton
- Councillor Frank McNally

Community representatives to be appointed by the Council.

- Pauline Kosoof
- Katrina Langlands

Moved: Shelley Lynch

Seconded Cr McNally

- Craig Smith (ex Solid Energy staff)

Moved: Dawn Metcalfe

Seconded Cr Fulton

Two Iwi Representatives

Eric Pene (eric.pene@tainui.co.nz)

Taroi Rawiri (taroi.rawiri@tainui.co.nz)

4. DATE AND TIME OF MEETINGS

Meeting date and time to be advised (end of April).

5. GENERAL BUSINESS

- Mining Towers – Craig Smith offered to store the Mining Towers at his property until a decision is made as to where they are to go.
- Notifying Nearby Residents of Events - A discussion was held regarding the possibility of notifying nearby residents of events taking place at the lake. Also, discussed the possible co-ordination between Waikato Regional Council and Waikato District Council of events regarding the lake.
- Funding – There are no current funds for the management of Puketirini due to a high level of costs to repair vandalism.
- Signage – Signage for jet skis keeps being illegally removed.
- Jet Skis – Discussion held regarding jet skis using the lake.
- Railway Station - Cr McNally discussed private opportunities for using the Railway Station.

There being no further business, the meeting was declared closed at 6.00pm.

Cr D Fulton

CHAIRPERSON

WAIKATO DISTRICT COUNCIL

PUKETIRINI MANAGEMENT COMMITTEE

Annual General Meeting

21 March 2018

Nomination and Election of Members

Chairperson

- Cr Dynes Fulton

Deputy Chairperson

- Cr Frank McNally

Secretary

- To be nominated by Committee

Two Representatives from Waikato District Council

- Cr Dynes Fulton
- Cr Frank McNally

Two Community Representatives

- Craig Smith (ex Solid Energy staff)
- Pauline Kosoof
- Katrina Langlands (Chair of Huntly Community Board)

Two Iwi Representatives

- Eric Pene
- Taroī Rawiri

PUKETIRINI MANAGEMENT COMMITTEE

The Council has acquired Puketirini as a public work for reserve purposes. Pursuant to Clause 30 of Schedule 7 of the Local Government Act 2002 Waikato District Council appoints the Puketirini Management Committee.

Pursuant to Clause 32 of Schedule 7 of the Local Government Act 2002 the Puketirini Management Committee shall act according to the following terms of reference:

TERMS OF REFERENCE

1 Functions, Responsibilities and Powers

The Committee shall:

- (a) Overview the operation and development of Puketirini including the lake in conjunction with Waikato District Council.
- (b) Consult with the local community and interested parties regarding reserve management priorities.
- (c) Recommend annually to the Council a two to three year work programme.
- (d) Implement the work programme authorised by the Council in conjunction with Council staff.
- (e) Update the Reserve Management Plan in conjunction with Council staff.
- (f) Promote community involvement in maintaining, developing and managing the reserve.
- (g) Seek funding from various sources for reserve enhancement projects.
- (h) Monitor reserve condition and use.
- (i) Promote catchment management activities that will enhance the reserve.
- (j) Determine priorities for use of the reserve by community and commercial users.
- (k) Establish conditions of use and fee structure in conjunction with Council staff.

2 Procedural Matters

The Committee shall:

- (a) Hold meetings as are necessary for the proper management of the reserve.
- (b) Hold an annual general meeting at a time suitable for interested parties to make submissions to the Committee on the work programme and budget, and to discuss other matters as appropriate.

- (c) Hold special general meetings as the Committee or the Council considers appropriate.
- (d) Keep minutes of each Committee meeting.
- (e) Hold meetings in a manner acceptable to the Committee, but in the event of any dispute arising the Committee shall follow the Council's approved Standing Orders.
- (f) Refer matters in dispute to the Council. The Council will decide on these matters.

3 Membership

- (a) The Committee shall consist of:
 - i) A representative from the Waikato District Council
 - ii) Two community representatives appointed by the Council following a public nomination period.
 - iii) Two Iwi representatives.
 - iv) Any other persons appointed jointly by the Waikato District Council.
- (b) The Chairperson shall be the Waikato District Council representative.
- (c) The Council shall consider and confirm the Committee membership as soon as practicable after each annual general meeting. Changes to the membership during the year shall occur if the need arises or as the Council considers appropriate.
- (d) Council staff shall provide administrative support, including minute taking, distribution of information and budget preparation.

3A Appointments confirmed 1 November 2016:

Waikato District Council:	Huntly Ward Councillor and Infrastructure Committee Chairperson
Waikato-Tainui:	Tim Manukau
Waahi Whaanui:	Hori Awa
Local community:	Dawn Metcalfe; Nath Pritchard; Craig Smith; Russell Woods

4 Limitations

The Committee is required to comply with the following principles:

It is the vision of WDC that Puketirini will be developed as an outstanding reserve for public use with a focus on lake based activities.

- (a) WDC has operational responsibility for public use of Puketirini.
- (b) Puketirini is to be managed by a Reserve Management Committee.
- (c) WDC as owner and as operator of Puketirini acknowledges its responsibility to adequately fund development and to maintain it to a good standard.

5 Changes to Terms of Reference

- (a) These terms of reference can be changed by the Waikato District Council.

Open Meeting

To	Waikato District Council
From	Jacki Remihana Acting General Manager Service Delivery
Date	28 March 2018
Prepared by	Karl Pavlovich Acting Waters Manager
Chief Executive Approved	Y
Reference #	CCL 2018
Report Title	Creation of Wastewater Reticulation Renewals Budget

I. EXECUTIVE SUMMARY

The purpose of this report is to request formal approval for an additional budget of \$700,000 for wastewater reticulation renewals in Raglan. This was verbally agreed by Council at a Long Term Plan workshop held at the end of February 2018. Formal approval needs to be passed by resolution of Council.

The attached memo outlines what the budget will be used for.

2. RECOMMENDATION

THAT the report from the Acting General Manager Service Delivery be received;

AND THAT \$700,000 of additional 2017/18 capital budget for the Raglan wastewater reticulation renewals be formally approved.

3. ATTACHMENT

- Creation of Wastewater Reticulation Renewals Budget
- Draft Contract 17/207 Contract Summary Extract

MEMORANDUM

To	Waikato District Council
From	Karl Pavlovich – Acting Waters Manager
Subject	Creation of wastewater reticulation renewals budget
File	
Date	22 March 2018

Purpose

The purpose of this memorandum is to formalise the verbal approval of an additional \$700,000 capital budget specifically for Raglan wastewater reticulation renewals.

Background

As part of the Continuous Improvement Programme for Wastewater Overflows (CIP), Council engaged Opus International Consultants to provide a condition assessment report for sewage rising mains and gravity sewer pipelines.

This work identified a five Asbestos Cement (AC) sewage rising mains within estuarine environments in Raglan. The condition of these rising mains were assessed as “Grade-5 Very Poor Condition” and in the majority of cases, the estimated failure date for these assets has already been exceeded.

An engineer’s estimate was prepared for the renewal of these network assets. This initial estimate was set at \$700,000.

The matter was brought to the Councillors attention at the end of a February during a 2018-28 LTP workshop. Funding of renewal work required was verbally approved by Council for the current financial year.

Progress

The design of five wastewater rising mains has been completed and contract documents for the physical works are well underway. It is anticipated we will have the contract complete and a tender awarded by 30 June 2018.

Following the verbal approval and creation of contractual documents, an updated engineer's estimate of \$637,462 has been calculated for the scheduled scope of works. However it is recommended that the request to formalise the \$700,000 additional budget remains to allow for contingencies and/or pricing differences during the Tender process.

Any unspent budget at 30 June 2018 will be recommended for carry forward into 2018/19 to complete the physical works.

Funding Implication

As the works are of a renewal nature, the budget will be 100% funded from the Wastewater Replacement Fund Reserve. To reflect the additional budget being allocated in 2017/18, the reserve has had an opening balance adjustment of \$700,000 at the start of the 2018-28 LTP. The result of this reserve adjustment is that the reserve is \$715k in deficit in 2018/2019 moving to a surplus in 2019/20 and for the remainder of the LTP period.

Rather than increasing the existing District Wide renewals budget, a separate project code (1WW11530.0118) will be used to hold the budget and capture costs for ease of reporting.

Recommendation

It is recommended that \$700,000 of additional 2017/18 capital budget for the Raglan wastewater reticulation renewals be formally approved.

Appendix: Draft Contract 17/207 Contract Summary Extract

PART A: MEMORANDA**CONTRACT SUMMARY**

Waikato District Council (WDC) requires construction of Raglan Rising Mains Replacement.

The contract includes provision of all works to undertake and complete rising mains replacement works, including, but not limited to:

- a. inspection of the site(s), with Waikato District Council Operations staff and the Engineer to the Contract, or their representative, prior to construction commencing;
- b. installation of 125, 150 and 180 mm diameter PE waste water pipes, including a new 1050 mm diameter manhole chamber(provisional item), reducers, flange adaptors and brackets (bridge connections);
- c. connection of new wastewater pipes to the existing network;
- d. sealing and filling of redundant pipes and manholes;
- e. reinstatement works, including but not limited to concreting, pavement aggregate, chip sealing, and landscaping (including replacement of damaged trees or shrubs).

The contract has three (3) separable portions and these are summarised below:

Separable Portion A- All Other Contract Works**Tutchen Avenue, Kaitoke Street and Wallis Street**

Replacement of the existing wastewater rising main network including new 125 mm and 180 mm PE 100 SDR11 pipelines including connection to existing pump stations, manhole chambers and non-return valve and all other works associated with construction.

The outcome is to replace the existing Asbestos Concrete (AC) rising main network, which is considered to be in poor condition.

Separable Portion B – Raglan Campground to intersection of Marine Parade (Provisional Item)

Replacement of the existing wastewater rising main network including new 125 mm and 180 mm PE 100 SDR11 pipelines including a 1050 mm diameter manhole(provisional item, connection to existing manhole chamber and all other works associated with construction.

The outcome is to replace the existing Asbestos Concrete (AC) rising main network, which is considered to be in poor condition.

Waikato District Council reserves the rights to remove this scope (Provisional Item in Schedule of Prices) from the contract.

PART A: MEMORANDA**Separable Portion C – Nihinihi Avenue (Provisional Item)**

Replacement of the existing wastewater rising main network including new 125 mm PE 100 SDR11 pipelines including connection to existing pump station and manhole chamber and all other works associated with construction.

The outcome is to replace the existing Asbestos Concrete (AC) rising main network, which is considered to be in poor condition.

Waikato District Council reserves the rights to remove this scope (Provisional Item in Schedule of Prices) from the contract.

The successful tenderer will be contracted to:

- a. Carry out best practice to ensure that efficient and effective construction methods are used to provide Council with value for money and positive initiatives, which benefit the Community.
- b. Provide the knowledge and experience to scope the works to ensure that what is proposed is buildable within the surroundings it is found with minimal disruption to services, connecting mains, properties, occupiers and stakeholders.
- c. Utilise trenching techniques to best suit the location and minimise disruption within the road, footpaths, berm and in private property.
- d. Practice good public relations and take a personal approach to resolving any issues.

A number of provisional items are included for work, which may not at the time of tender be scoped in detail for pricing but will require Contractor initiative to design, scoping and plan a suitable outcome. (the “Contract Works”).

The form of contract to be used is NZS3910:2013 with amendments.

This Request for Proposal (RFP) document and any supporting documentation is being presented to the market electronically using WDC’s Local Government Online Portal (Tender Link) <https://www.tenderlink.com/waikatodistrict/>.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	12 March 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Minutes – Discretionary & Funding Committee

1. EXECUTIVE SUMMARY

To receive the minutes of the Discretionary & Funding Committee meeting held on Monday 12 March 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Discretionary & Funding Committee held on Monday 12 March 2018 be received.

3. ATTACHMENTS

D&F Minutes

MINUTES of a meeting of the Discretionary & Funding Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 12 MARCH 2018** commencing at **9.02 am.**

Present:

Cr SD Lynch (Chairperson)
 His Worship the Mayor, Mr AM Sanson
 Cr DW Fulton
 Cr SL Henderson
 Cr BL Main
 Cr LR Thomson

Attending:

Mr TW Whittaker (General Manager Strategy & Support)
 Mrs W Wright (Committee Secretary)
 Mrs L van den Bemd (Community Development Adviser)
 Ms I-J Huirama (Team Administrator)
 Ms L Broughton (Manager, Hukanui Golf Club)
 Mr N McLean (Treasurer, Hukanui Golf Club)
 Cr NMD Smith (Te Kowhai Committee Group)
 Ms A Taylor (Number 8 Network)
 Ms A Ramsay (Ngaruawahia RSA)
 Cr F McNally (Huntly RSA Inc)
 Mrs RJ Gray (Ngaruawahia ANZAC Day Civic Service)
 Cr JD Sedgwick

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies.

CONFIRMATION OF STATUS OF AGENDA

Resolved: (Crs Thomson/Main)

THAT the agenda for a meeting of the Discretionary & Funding Committee held on **Monday 12 March 2018** be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

D&F1803/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Lynch/Thomson)

THAT the minutes of a meeting of the Discretionary & Funding Committee held on Monday 13 November 2017 be confirmed as a true and correct record of that meeting;

AND THAT the minutes of an extraordinary meeting of the Discretionary & Funding Committee held on Tuesday 28 November 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

D&F1803/02

REPORTS

Summary of Movements in Discretionary Funds to 28 February 2018

Agenda Item 5.1

The report was received [D&F1803/02 refers] and discussion was held.

Summary of Current Grant Requests as at 28 February 2018

Agenda Item 5.2

The report was received [D&F1803/02 refers] and discussion was held.

Project Accountability Forms

Agenda Item 5.3

The report was received [D&F1803/02 refers] and discussion was held.

Resolved: (Crs Thomson/Main)

THAT the Discretionary & Funding Committee notes that the following amounts have been spent:

Wakatoo Boxing Club	Youth Boxing Tournament 2017	\$2,500.00
Orini Reserve Committee	Christmas in the Reserve 2017	\$5,000.00
Adult Literacy Rural Trust	Student writing booklets 2017	\$1,376.63
Word Café Raglan	Raglan Literature Workshops 2017	\$4,000.00
Te Whare Toi o Ngaruawahia – Twin Rivers Community Arts Centre	Matariki Festival 2017	\$3,000.00
Ngaruawahia RSA Memorial	ANZAC Flag Installation 2017	\$1,500.00

Club Inc.		
Cross Roads Mangatangi	Light Party Festival 2017	\$2,373.46
Queens Redoubt	New amenity facility	\$4,232.17
Let's Get Together	Huntly Wearable Arts	\$4,205.96

CARRIED on the voices

D&F1803/03

APPLICATIONS FOR FUNDING – RURAL WARD

Application for Funding – Hukanui Golf Club

Agenda Item 6.1

Linda Broughton & Neil McLean gave a verbal presentation and answered questions of the committee.

Application for Funding – Te Kowhai Committee Group

Agenda Item 6.2

Cr Noel Smith gave a verbal presentation and answered questions of the committee.

Application for Funding – Number 8 Network Group

Agenda Item 6.3

Annette Taylor gave a verbal presentation and answered questions of the committee.

APPLICATIONS FOR FUNDING – EVENTS

Application for Funding – Ngaruawahia RSA Memorial Club Inc.

Agenda Item 7.1

Anne Ramsay gave a verbal presentation and answered questions of the committee.

Application for Funding – Huntly Returned Services Association Inc.

Agenda Item 7.2

Cr Frank McNally gave a verbal presentation and answered questions of the committee.

Application for Funding – Ngaruawahia ANZAC Day Civic Service

Agenda Item 7.3

Rose Gray gave a verbal presentation and answered questions of the committee.

The meeting adjourned at 9.42am and resumed at 9.43am.

APPLICATIONS FOR FUNDING – RURAL WARD (CONTINUED)

Application for Funding – Hukanui Golf Club
Agenda Item 6.1

Resolved: (His Worship the Mayor/Cr Fulton)

THAT an allocation of \$4,000.00 is made to the Hukanui Golf Club towards the cost of repairing the damaged water well.

CARRIED on the voices

D&F1803/04

Cr Main and Cr Thomson requested their dissenting vote be recorded.

Application for Funding – Te Kowhai Committee Group
Agenda Item 6.2

Resolved: (His Worship the Mayor/Cr Thomson)

THAT an allocation of \$1,800.00 is made to the Te Kowhai Community Group for the use of the Te Kowhai Village Dairy amenities facility.

CARRIED on the voices

D&F1803/05

Application for Funding – Number 8 Network Group
Agenda Item 6.3

Resolved: (His Worship the Mayor/Cr Henderson)

THAT an allocation of \$1,303.39 is made to the Number 8 Network Group towards the cost of a rural mini newspaper.

CARRIED on the voices

D&F1803/06

APPLICATIONS FOR FUNDING – EVENTS (CONTINUED)

Application for Funding – Ngaruawahia RSA Memorial Club Inc
Agenda Item 7.1

Resolved: (His Worship the Mayor/Cr Fulton)

THAT an allocation of \$2,000.00 is made to the Ngaruawahia RSA Memorial Club Inc. towards the cost of installing and removing the ANZAC commemorative flags.

CARRIED on the voices

D&F1803/07

Application for Funding – Huntly Returned Services Association Inc.
Agenda Item 7.2

Resolved: (His Worship the Mayor/Cr Thomson)

THAT an allocation of \$1,500.00 is made to the Huntly Returned Services Association Inc. towards the cost of the ANZAC Day commemoration.

CARRIED on the voices

D&FI 803/08

Application for Funding – Ngaruawahia ANZAC Day Civic Service
Agenda Item 7.3

Resolved: (Crs Fulton/Lynch)

THAT an allocation of \$1,575.85 is made towards the cost of funding the Ngaruawahia ANZAC Day Civic Service.

CARRIED on the voices

D&FI 803/09

Discretionary Grants Revised Policy
Agenda Item 8

The report was received [D&F/803/02 refers] and discussion was held.

Resolved: (Crs Lynch/Main)

THAT the Discretionary & Funding Committee recommends to the Policy & Regulatory Committee the revised Discretionary Grants Policy as amended be approved;

AND THAT once adopted by Council the Discretionary Grants Policy be circulated to all the relevant community boards and community committees for implementation.

CARRIED on the voices

D&FI 803/10

There being no further business the meeting was declared closed at 10.26am.

Minutes approved and confirmed this day of 2018.

SD Lynch
CHAIRPERSON

Minutes2018/D&F/180312 D&F Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	29 March 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Minutes of Creative Communities Scheme Assessment Committee Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of the Creative Communities Scheme Assessment Committee meeting held on Thursday 29 March 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Creative Communities Scheme Assessment Committee meeting held on Thursday 29 March 2018 be received.

3. ATTACHMENTS

CCS Minutes

MINUTES of a meeting of the Creative Communities Assessment Scheme Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **THURSDAY 29 MARCH** commencing at **10.01am**.

Present:

Cr R McGuire (Chairperson)
 Ms C du Bosky
 Cr S Henderson
 Ms M Soanes
 Ms M Turner

Attending:

Mrs W Wright (Committee Secretary)
 Mrs L van den Bemd (Community Development Advisor)
 Ms I-J Huirama (Team Administrator)
 Ms J Collins (Funked Up Junk)
 Ms P Mitchley (Whaingaroa Youth Movement)
 Ms R Power (Inspire! Children's Holiday Music Programme)
 Ms R Ranga & Ms G Paton (Art @ the Port)
 Ms M Allan (Cutting Edge Textiles)
 Ms E Shead & Ms V Kemp (Friendship House Huntly)
 Ms J Carbon (Raglan Community Arts Council – Raglan Art to Wear)
 Ms K Campbell (Raglan Community Arts Council – Kids Clay Workshops)
 Ms M Tuao (Raglan Community Arts Council – Raglan Film Festival)
 Ms A Ramsay (Ngaruawahia Community House)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Soanes/Cr Henderson)

THAT an apology be received from **Ms Abraham, Ms Lang and Ms Muru.**

CARRIED on the voices

CCSI803/01

CONFIRMATION OF STATUS OF AGENDA

Resolved: (Cr Henderson/Ms Soanes)

THAT the agenda for a meeting of the Creative Communities Assessment Scheme Committee held on Thursday 29 March 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

CCSI803/02

DISCLOSURES OF INTEREST

Ms Soanes advised members of the Committee that she would declare a non financial conflict of interest in item 5.9 [*Raglan Community Arts Council – Art to Wear*], item 5.10 [*Raglan Community Arts Council – Kids Clay Workshop*] and item 5.11 [*Raglan Community Arts Council – Raglan Film Festival*].

The Community Development Advisor advised members of the Committee that she would declare a non financial conflict of interest in item 5.13 [*Ngaruawahia Community House – Community Classes*].

CONFIRMATION OF MINUTES

Resolved: (Ms Soanes/Cr Henderson)

THAT the minutes of a meeting of the Creative Communities Assessment Scheme Committee held on Thursday 14 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

CCSI803/03

CREATIVE COMMUNITIES SCHEME ASSESSMENTS

Application for Funding – Jodi Collins - Funked Up Junk
Agenda Item 5.1

Jodi Collins gave a verbal presentation and answered questions of the committee.

Application for Funding – Whaingaroa Youth Movement - Sign of the Times Production
Agenda Item 5.2

Patti Mitchley gave a verbal presentation and answered questions of the committee.

Application for Funding – Ruth Power – Inspire Children’s Holiday Music Programme
Agenda Item 5.3

Ruth Power gave a verbal presentation and answered questions of the committee.

Application for Funding – Art @ the Port – Tell Me a Story Children’s Literature Workshop
Agenda Item 5.5

Robin Ranga & Glennis Paton gave a verbal presentation and answered questions of the committee.

Application for Funding – Cutting Edge Textiles – Explore Acrylic Paints
Agenda Item 5.7

Margherita Allan gave a verbal presentation and answered questions of the committee.

Application for Funding – Friendship House Huntly – Community Arts Workshops
Agenda Item 5.8

Evelyn Shead & Victoria Kemp gave a verbal presentation and answered questions of the committee.

Application for Funding – Raglan Community Arts Council – Raglan Art To Wear
Agenda Item 5.9

Ms Soanes declared a non financial conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Jean Carbon gave a verbal presentation and answered questions of the committee.

Application for Funding – Raglan Community Arts Council – Kids Clay Workshops
Agenda Item 5.10

Ms Soanes declared a non financial conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Karron Campbell gave a verbal presentation and answered questions of the committee.

Application for Funding – Raglan Community Arts Council – Raglan Film Festival
Agenda Item 5.11

Ms Soanes declared a non financial conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Maryann Tuao gave a verbal presentation and answered questions of the committee.

Application for Funding – Ngaruawahia Community House – Community Classes
Agenda Item 5.13

The Community Development Adviser declared a non financial conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Anne Ramsay gave a verbal presentation and answered questions of the committee.

The meeting adjourned at 11.07am and resumed at 11.13am.

REPORTS

Project Accountability Forms
Agenda Item 6.1

The report was received [CCS1803/02 refers] and discussion was held.

Resolved: (Ms Soanes/Cr Henderson)

THAT the Creative Communities Scheme notes that the following amounts have been spent:

Raglan Theatre Academy	Equipment hireage for project	\$3,500.00
Friendship House	Play writing competition	\$350.00
Raglan Community Arts Council	Raglan film festival	\$2,000.00
Timara Rapana	Growing Swag Midyear show	\$2,015.00
Waikato Rocks	Music and Dance Festival-Raglan	\$3,500.00

CARRIED on the voices

CCSI803/04

Creative Communities Scheme Assessments (Results)

Agenda Item 6.2

All reports were received [CCSI803/02 refers] and discussion was held.

Ms Soanes declared a non financial conflict of interest, withdrew from the meeting and was not present when discussions were held and funds allocated to the following: Item 5.9 [Raglan Community Arts Council – Art to Wear], item 5.10 [Raglan Community Arts Council – Kids Clay Workshop] and item 5.11 [Raglan Community Arts Council – Raglan Film Festival].

The Community Development Advisor advised members of the Committee that she would declare a non financial conflict of interest, withdrew from the meeting and was not present when discussions were held and funds allocated to item 5.13 [Ngaruawahia Community House – Community Classes].

Resolved: (Ms Soanes/Cr Henderson)

THAT the Creative Communities Scheme Assessment Committee gave consideration to all applications and allocated funding as follows:

Name of group and description of what money is for	
5.1 Jodi Collins - Funked Up Junk	\$700.00
5.2 Whaingaroa Youth Movement - Sign of the Times Production (towards sound & lighting)	\$3,000.00
5.3 Ruth Power – Inspire! Children’s Holiday Music Programme (teacher’s wages)	\$1,435.00
5.4 Toro Pikopiko Puppets (tutor fees)	\$1,000.00
5.5 Art @ the Port – Tell me a Story	\$1,632.79
5.6 Twin Rivers Arts – Community Art Classes (tutor fees)	\$4,000.00
5.7 Cutting Edge Textiles – Explore Acrylic Paints (tutor fees)	\$787.00
5.8 Friendship House Huntly – Community Arts Workshops (tutor fees)	\$4,000.00
5.9 Raglan Community Arts Council – Raglan Art To Wear (lighting)	\$3,184.98

5.10 Raglan Community Arts Council – Kids Clay Workshops (tutor fees)	\$3,000.00
5.11 Raglan Community Arts Council – Raglan Film Festival (sound & lighting)	\$2,393.52
5.12 Let's Get Together – Huntly Wearable Arts Show (sound & lighting)	\$3,184.98
5.13 Ngaruawahia Community House – Community Classes (tutor fees)	\$1,837.50
Total	\$30,155.77
<u>CARRIED on the voices</u>	CCSI803/05

There being no further business the meeting was declared closed at 12.21pm.

Minutes approved and confirmed this day of 2018.

R McGuire

CHAIRPERSON

Minutes2018/CCS/180329 Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	6 March 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV1318
Report Title	Receipt of Onewhero-Tuakau Community Board Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 5 March 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 5 March 2018 be received.

3. ATTACHMENTS

OTCB minutes 5 March 2018

MINUTES of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 5 MARCH 2018** commencing at **7.00pm**.

Present:

Mr S Jackson (Chairperson)
 Cr J Church
 Ms C Conroy
 Mr L Petersen
 Mr V Reeve [from 7.10pm until 8.16pm]
 Mrs B Watson

Attending:

Cr S Henderson
 Mrs S O’Gorman (General Manager Customer Support)
 Mrs LM Wainwright (Committee Secretary)
 Ms K Horsfall (Pukekawa Pony Club)
 Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Petersen/Cr Church)

THAT an apology be received from Cr Main and Mr Cameron.

CARRIED on the voices

OTCBI803/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Petersen/Cr Church)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 5 March 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

OTCBI803/02

DISCLOSURES OF INTEREST

Cr Church advised members of the Board that she would declare a non financial conflict of interest in Add. Item 5.8 [*Sport Waikato Sport Plan*].

CONFIRMATION OF MINUTES

Resolved: (Ms Conroy/Mr Petersen)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 5 February 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

OTCBI803/03

REPORTS

Public Forum

Agenda Item 5.1

The following Onewhero Domain issues were discussed at the public forum:

- Rubbish bin requirement
- Recycling pickup is required
- Two effluent spills
- Educational signs in the toilets required
- Leases under the Reserves Management Plan have not been received from Waikato District Council

Mr Reeve entered the meeting at 7.10pm during discussion on the above item.

Discretionary Fund Report to 21 February 2018

Agenda Item 5.2

The report was received [*OTCBI803/02 refers*] and discussion was held.

Resolved: (Mr Jackson/Mr Petersen)

THAT the ANZAC Day 2017 commitment of \$626.18 (Resolution No. OTCBI612/06) be returned to the pool.

CARRIED on the voices

OTCBI803/04

Application for Funding – Pukekawa Pony Club
Agenda Item 5.3

The report was received [*OTCB/803/02 refers*] and discussion was held.

Ms Horsfall gave a verbal presentation and answered questions of the Board.

Youth Engagement Report
Agenda Item 5.4

The report was received [*OTCB/803/02 refers*] and discussion was held.

Onewhero-Tuakau Works & Issues Report – March 2018
Agenda Item 5.5

The report was received [*OTCB/803/02 refers*] and discussion was held.

Mr Reeve retired from the meeting at 8.16pm during discussion on the above item.

Long Term Plan Update
Agenda Item 5.6

This item was discussed with Add. Item [*Long Term Plan 2018-28 Consultation*].

Councillors' and Community Board Members' Report
Agenda Item 5.7

Verbal reports were received on the following items:

- Community Board Reserve Fund
- ANZAC Day
- Representation Review dates

Sport Waikato Sport Plan
Add. Item

The report was received [*OTCB/803/02 refers*] and discussion was held.

Community Engagement Update
Add. Item

The report was received [*OTCB/803/02 refers*] and discussion was held.

Long Term Plan 2018-28 Consultation
Add. Item 5.10

The report was received [OTCBI803/02 refers] and discussion was held.

Resolved: (Mrs Watson/Mr Petersen)

THAT the Onewhero-Tuakau Community Board makes a submission to Council by 16 April 2018, and encourage members of their communities to do likewise.

CARRIED on the voices

OTCBI803/05

APPLICATIONS FOR FUNDING (CONTINUED)

Application for Funding – Pukekawa Pony Club
Agenda Item 5.3

Motion: (Mr Petersen/Mrs Watson)

THAT an allocation of \$1,600.00 is made to the Pukekawa Pony Club towards the cost of purchasing two new gazebos.

Amendment (Mr Jackson/Ms Conroy)

THAT an allocation of \$500.00 is made to the Pukekawa Pony Club towards the cost of purchasing two new gazebos.

The amendment became the substantive motion and was PUT and CARRIED on the voices.

OTCBI803/06

There being no further business the meeting was declared closed at 9.13pm.

Minutes approved and confirmed this day of 2018.

BB Cameron

CHAIRPERSON

Minutes 2018/OTCBI80305 OTCB Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	13 March 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0506
Report Title	Receipt of Taupiri Community Board Meeting Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of the Taupiri Community Board meeting held on Monday 12 March 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Taupiri Community Board meeting held on Monday 12 March 2018 be received.

3. ATTACHMENTS

TCB Minutes

MINUTES of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 12 MARCH 2018** commencing at **5.33pm**

Present:

Mrs D Lovell (Chairperson)
 Mr H Lovell
 Ms J Morley
 Miss S Ormsby-Cocup
 Ms J Pecékajus
 Mr R Van Dam

Attending:

Mr R MacCulloch (Regulatory Manager)
 Mrs W Wright (Committee Secretary)
 Ms L Dunmall (Fulton Hogan)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Lovell/Ms Morley)

THAT an apology be received from Cr Gibb.

CARRIED on the voices

TCBI803/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Lovell/Ms Pecékajus)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday 12 March 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

TCBI803/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mrs Lovell/Mr Lovell)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 12 February 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TCB1803/03

REPORTS

Public Forum
Agenda Item 6.1

There were no members of the public in attendance.

SPEAKER

Ms Dunmall from Fulton Hogan updated the Board on the Huntly-Taupiri Expressway.

REPORTS (CONTINUED)

Discretionary Fund to 28 February 2018
Agenda Item 6.2

The report was received [*TCB1803/02 refers*] and discussion was held.

Taupiri Works and Issues Report March 2018
Agenda Item 6.3

The report was received [*TCB1803/02 refers*] and discussion was held.

Sport Waikato Sport Plan
Agenda Item 6.4

The report was received [*TCB1803/02 refers*] and discussion was held.

Long Term Plan 2018-28 Consultation
Agenda Item 6.5

The report was received [TCB1803/02 refers] and discussion was held.

Resolved: (Mrs Lovell/Ms Pecékajus)

THAT the Taupiri Community Board makes a submission to Council by 16 April 2018, and encourages members of their communities to likewise.

CARRIED on the voices

TCB1803/04

Community Engagement Update
Agenda Item 6.6

The report was received [TCB1803/02 refers] and discussion was held.

Chairperson's Report
Agenda Item 6.7

The Chair gave a verbal report and answered questions of the Board.

Councillors' Report
Agenda Item 6.8

No Councillors were present to provide a report.

PROJECTS

Project Update – Bridge Development
Agenda Item 7.1

Mr Lovell gave an update and answered questions from the Board.

Land Development
Agenda Item 7.2

Cr Patterson was not present to provide an update.

Expressway Update
Agenda Item 7.3

Ms Morley gave a verbal update and answered questions from the Board.

Taupiri Mountain Update
Agenda Item 7.4

Ms Cocup-Ormsby gave a verbal update and answered questions from the Board.

Parks & Reserves

Agenda Item 7.5

Mr Van Dam gave a verbal update and answered questions from the Board.

Footpaths/Frontages

Agenda Item 7.6

Ms Pecekajus gave a verbal update and answered questions from the Board.

There being no further business the meeting was declared closed at 6.55pm.

Minutes approved and confirmed this day of 2018.

D Lovell

CHAIRPERSON

Minutes2018/TCB/180312 TCB Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	14 March 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Receipt of Raglan Community Board Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Raglan Community Board held on Tuesday 13 March 2018.

2. RECOMMENDATION

THAT the minutes of the Raglan Community Board held on Tuesday 13 March 2018 be received.

3. ATTACHMENTS

Minutes

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 13 MARCH 2018** commencing at **2.00pm**.

Present:

Mr R MacLeod (Chairperson)
 Cr LR Thomson
 Mr PJ Haworth
 Mrs R Kereopa
 Mrs GA Parson
 Mr AW Vink

Attending:

Mr TG Whittaker (General Manager Strategy & Support)
 Mrs RJ Gray (Council Support Manager)
 Mr L Hughes and Mr P McCabe (Raglan Point Boardriders)
 Ms S Marinkovich (Waikato Regional Council)
 Ms H Thomson (Representative of Ngaa Uri o Maahanga Trust Board)
 Sven Seddon (Youth Representative)
 Charlie Irvin (Youth Representative)
 Grace Mindoro (Youth Representative)
 Mr R Thorpe (Xtreme Waste)
 7 members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Thomson/Mr Vink)

THAT an apology be received from **Mr Oosten**.

CARRIED on the voices

RCBI803/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr MacLeod/Cr Thomson)

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 13 March 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the youth representatives be given speaking rights for the duration of the meeting.

CARRIED on the voices

RCB1803/02

DISCLOSURES OF INTEREST

Cr Thomson advised members of the Board that she would declare a non-financial conflict of interest in item 6.4 [*Ngaati Maahanga/Hourua Interests in Whaingaroa/Raglan*].

CONFIRMATION OF MINUTES

Resolved: (Mrs Parson/Mr Haworth)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 13 February 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

RCB1803/03

SPEAKER

Mr Rick Thorpe, Xtreme Waste, was in attendance to provide an update of activities within the community.

Tabled: Debrief: Summer Waste 2017 and preparing for 2018 including a summary of recommendations for discussion by the board and community.

The Chair granted members of the public speaking rights to ask questions of Mr Thorpe.

A representative from Xtreme Waste was invited to attend a meeting for discussion on strategic planning in Raglan.

REPORTS

Discretionary Fund Report to 28 February 2018

Agenda Item 6.1

The report was received [*RCB1803/02 refers*] and discussion was held.

Application for Funding – Raglan Point Boardriders

Agenda Item 6.2

The report was received [*RCB1803/02 refers*]. Mr Hughes and Mr McCabe provided an overview in support of the application and discussion was held.

Resolved: (Cr Thomson/Mr Vink)

THAT an allocation of \$2,000.00 be made to the Raglan Point Boardriders towards the cost of purchasing the safety information signage boards for this financial year, and a further commitment of \$2,000.00 be included in the next financial year's budget.

CARRIED on the voices

RCB1803/04

Waikato Regional Council – Raglan Bus Service
Agenda Item 6.3

The report was received [RCB1803/02 refers].

Tabled: Slides of presentation and Raglan-Whatawhata Services Pamphlet

Ms Marinkovich, Team Leader – Customer Focus Waikato Regional Council, was in attendance to provide an update on the Raglan bus service. Feedback was sought on the initial draft options for route changes and timetable with the introduction of the new double decker bus into the fleet.

Following discussion it was agreed that there would be ongoing communications with the board.

Ngaati Maahanga/Hourua Interests in Whaingaroa/Raglan
Agenda Item 6.4

The report was received [RCB1803/02 refers].

Cr Thomson declared a conflict of interest and did not speak or vote on this item.

Ms Thomson of Ngaa Uri o Maahanga Trust Board was in attendance to discuss the land at Papahua and surrounding areas. Official documents from the period 1800-1900, stamped the Native Land Court of New Zealand, were shown on the screen, identifying the land currently known as Te Kopua, as Papahua. The Te Kopua land was documented as a separate area to Papahua.

Resolved: (Mr MacLeod/Mr Vink)

THAT the Board recognise the name Papahua and seek feedback from the Mayoral commitment made at a meeting on 19 December 2017.

CARRIED on the voices

RCB1803/05

Sport Waikato Sport Plan
Agenda Item 6.5

The report was received [RCB1803/02 refers].

Representatives of Sport Waikato were unable to attend this meeting.

Discussion was held and it was noted that more projects are to be included in the Sport Plan by using the Council framework.

Long Term Plan 2018-2028 Consultation
Agenda Item 6.6

The report was received [RCB1803/02 refers] and a lengthy discussion was facilitated by the General Manager Strategy & Support. It was noted that this item would be a discussion point at the joint community board/community committee workshop to be held on Wednesday 14 March 2018 at Council.

Resolved: (Mr MacLeod/Mrs Kereopa)

THAT the Raglan Community Board makes a submission to Council by 16 April 2018, and encourages members of the community to do likewise.

CARRIED on the voices

RCB1803/06

Community Engagement Update
Agenda Item 6.7

The report was received [RCB1803/02 refers] and discussion was held.

It was agreed that board members would update the Raglan Community Board Engagement Plan.

Youth Engagement Update March 2018
Agenda Item 6.8

The report was received [RCB1803/02 refers] and discussion was held.

Raglan Works & Issues Report: Status of Items March 2018
Agenda Item 6.9

The report was received [RCB1803/02 refers].

Additional issues discussed as follows:

- Railings on the Wainui Bridge – safety issue – service request for footpath to be repaired. Chair to locate a previous report on feasibility of rails.

- Grass Verge (12 Main Road) – the General Manager Strategy & Support to follow up with His Worship the Mayor.

Receipt of Raglan Town Hall Committee Minutes - 1 March 2018

Agenda Item 6.10

The report was received [RCB1803/02 refers] and discussion was held.

Raglan Coastal Reserves Advisory Meeting Minutes – 12 February 2018

Agenda Item 6.11

The report was received [RCB1803/02 refers] and discussion was held.

It was noted that the Raglan Coastal Reserve Advisory Committee requested the board to look into the alcohol ban and freedom camping with regard to policing these. The Chair agreed to report back to the committee.

Chairperson's Report

Agenda Item 6.12

The report was received [RCB1803/02 refers] and discussion was held.

Councillor's Report

Agenda Item 6.13

The report was received [RCB1803/02 refers] and discussion was held.

Public Forum

Agenda Item 6.14

Questions raised during the forum were answered during the meeting.

MEMBERS' REPORTS

Mrs Parson provided an update on Raglan Naturally, Inspiring Community Workshop, Community Health Forum, and the Disability Support Group.

There being no further business the meeting was declared closed at 5.41pm.

Minutes approved and confirmed this day of 2018.

RJ MacLeod

CHAIRPERSON

Minutes 2018/RCB/180313Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	14 March 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV318
Report Title	Receipt of Minutes – Ngaruawahia Community Board

I. EXECUTIVE SUMMARY

To receive the minutes of the Ngaruawahia Community Board meeting held on Tuesday 13 March 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Ngaruawahia Community Board meeting held on Tuesday 13 March 2018 be received.

3. ATTACHMENTS

NCB Minutes

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 13 MARCH 2018** commencing at **6.15pm**

Present:

Mr J Whetu (Chair)
 Ms R Kirkwood
 Ms K Morgan
 Mr BJ Sherson

Attending:

Mr GJ Ion (Chief Executive)
 Mrs W Wright (Committee Secretary)
 C Newport (Youth Representative)
 Mrs L van den Bemd (Community Development Adviser)
 Ms I-Jay Huirama (Team Administrator)
 Mr T Paekau (Bikes Up)
 Mr P Hiku (Bikes Up)
 7 Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Whetu/Ms Morgan)

THAT an apology be received from Cr Gibb, Cr Patterson, Ms Diamond and Ms Stevens.

CARRIED on the voices

NCBI803/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Whetu/Ms Kirkwood)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 13 March 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT Cory Newport be given speaking rights for the duration of this meeting.

CARRIED on the voices

NCBI803/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Kirkwood/Ms Morgan)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 13 February 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

NCBI803/03

REPORTS

Discretionary Fund Report to 28 February 2018
Agenda Item 5.1

The report was received [NCBI803/02 refers] and discussion was held.

Resolved: (Ms Kirkwood/Ms Morgan)

THAT the following commitments be returned to the pool:

Workshop costs/room - ongoing of \$100 [NCBI409/06/2] and Workshop expenses – ongoing of \$300 [NCBI511/06/2].

CARRIED on the voices

NCBI803/04

Application for Funding – Bikes Up Ngaruawahia
Agenda Item 5.2

The report was received [NCBI803/02 refers] and discussion was held.

Resolved: (Ms Morgan/Ms Kirkwood)

THAT an allocation of \$2,560.00 is made to Bikes Up Ngaruawahia towards the cost of the Ngaruawahia Bikes Up community event.

CARRIED on the voices

NCBI803/05

Youth Engagement Report
Agenda Item 5.3

The Youth Representative summarised key points and answered questions of the Board.

The report was received [NCBI803/02 refers] and discussion was held.

Long Term Plan 2018-28 Consultation
Agenda Item 5.4

The report was received [NCB/803/02 refers] and discussion was held. Further discussion will be held amongst Board Members at a later stage.

Sport Waikato Sport Plan
Agenda Item 5.5

The report was received [NCB/803/02 refers] and discussion was held.

Community Engagement Update
Agenda Item 5.6

The report was received [NCB/803/02 refers] and discussion was held.

Ngaruawahia Works and Issues Report
Agenda Item 5.7

The report was received [NCB/803/02 refers] and discussion was held.

The following additional item were discussed:

- Removal of the cut down trees that were left on Lady Raiha Reserve, Regent Street

Ngaruawahia Community Board Resolution/Action Register
Agenda Item 5.8

The report was received [NCB/803/02 refers] and discussion was held.

Public Forum
Agenda Item 5.9

The following items were discussed at the public forum:

- Privets in Waingaro Road to be worked on next Friday
- Inability of purchasing plots at the cemetery prior to passing. This policy will be reviewed in 2019
- Frustration with Council not providing answers or returning queries. [Staff to follow up]
- The state of Jesmond Street with broken chairs etc. is an eyesore. [Staff to follow up]
- The Rotunda at the Point's spouting is broken. [Staff to follow up]
- There are Freedom Campers at the Point. [Staff to follow up]
- Trees on private properties that are endangering lives (shading). [Chair to follow up]
- Work on the Memorial Hall will be undertaken prior to winter. Estimated date around 30 June
- Work on lower Waikato Esplanade has finished around 2 weeks ago but has not been tidied up yet. [Staff to follow up]

Chairperson's Report
Agenda Item 5.10

Issues were dealt with during the course of the meeting. No additional issues to report on.

Councillors' Report
Agenda Item 5.11

The Councillors weren't present to report on any issues.

Community Board Members' Report
Agenda Item 5.12

Members did not have any additional issues to discuss.

There being no further business the meeting was declared closed at 8.07pm.

Minutes approved and confirmed this day of 2018.

J Whetu
CHAIRPERSON
Minutes 2018/NCB/180313 NCB Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	21 March 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV1318
Report Title	Receipt of Huntly Community Board Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of the Huntly Community Board meeting held on Tuesday 20 March 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 20 March be received.

3. ATTACHMENTS

HCB minutes 20 March 2018

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 20 MARCH 2018** commencing at **6.00pm**.

Present:

Ms K Langlands (Chairperson)
Cr S Lynch
Cr F McNally
Ms K Bredenbeck
Mr R Farrar
Mr C Rees

Attending:

His Worship the Mayor, Mr AM Sanson
Cr J Sedgwick
Ms J Remihana (Acting General Manager Service Delivery)
Mrs LM Wainwright (Committee Secretary)
Mr K Pavlovich (Acting Waters Manager)
Mr W Gauntlett (Consents Technical Team Leader)
Mr J Scott (Youth Representative)
Ms S Marinkovich (Waikato Regional Council)
Mr A Carnell (Waikato Regional Council)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Langlands/Ms Bredenbeck)

THAT an apology be received from Mrs Lamb and Mrs Stewart.

CARRIED on the voices

HCBI803/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Langlands/Cr Lynch)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 20 March 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.10 *[Huntly Works & Issues Report: Status of Items March 2018]* being considered after add item *[Huntly Community Facility Consultation]*;

AND FURTHER THAT the following matter be discussed at an appropriate time during the course of the meeting:

- Huntly Community Facility Consultation

AND FURTHER THAT the Board resolves that the following items be withdrawn from the agenda:

- Item No. 5.1 NZ Police Update,
- Item No. 5.3 Development Presentation for Huntly, and
- Item No. 5.5 Application for Funding – Lakeside Christian Life Centre

AND FURTHER THAT the youth representative be given full speaking rights for the duration of the meeting.

CARRIED on the voices

HCBI803/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Langlands/Cr McNally)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 20 February 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

HCBI803/03

REPORTS

NZ Police Update
Agenda Item 5.1

This item was withdrawn from the agenda.

21 Northern Connector (Huntly) bus route update and changes
Agenda Item 5.2

The report was received *[HCBI803/02 refers]* and discussion was held.

The Waikato Regional Council representative gave a verbal update and answered questions of the Board.

Huntly Community Facility Consultation

Add. Item

The report was received [*HCB1803/02 refers*] and discussion was held.

Huntly Works & Issues Report: Status of Items March 2018

Agenda Item 5.10

The report was received [*HCB1803/02 refers*] and discussion was held.

His Worship the Mayor addressed the Board on the following matters:

- Huntly East Mine subsidence;
- Mrs Stewart's letter attached to these minutes.

Development Presentation for Huntly

Agenda Item 5.3

This item was withdrawn from the agenda.

Discretionary Fund Report to 07 March 2018

Agenda Item 5.4

The report was received [*HCB1803/02 refers*] and discussion was held.

Resolved: (Ms Langlands/Cr Lynch)

THAT the Huntly Community Board approves payment of the amount of \$149.53 + GST to MH Feasey for painting of the seat in Garden Place, Huntly;

AND THAT the End of Year function funds of \$200.00 (Resolution No. HCB1611/09/2/2) be returned to the pool.

CARRIED on the voices

HCB1803/04

Application for Funding – Lakeside Christian Life Centre

Agenda Item 5.5

This item was withdrawn from the agenda.

Sport Waikato Sport Plan
Agenda Item 5.6

The report was received [*HCB/803/02 refers*] and discussion was held.

Long Term Plan 2018-28 Consultation
Agenda Item 5.7

The report was received [*HCB/803/02 refers*] and discussion was held.

Community Engagement Update
Agenda Item 5.8

The report was received [*HCB/803/02 refers*] and discussion was held.

Huntly Community Plan Update
Agenda Item 5.9

The report was received [*HCB/803/02 refers*] and discussion was held.

Huntly Community Facility Consultation
Add. Item

The report was received [*HCB/803/02 refers*] and discussion was held.

Public Forum
Agenda Item 5.11

The following items were discussed at the public forum:

- Potable water supply in the Huntly area. The Acting Waters Manager gave a verbal update to the forum outlining the issue and solutions.

Chairperson's Report
Agenda Item 5.12

The report was received [*HCB/803/02 refers*] and discussion was held.

Councillor's/Councillors' and Board Members' Reports
Agenda Item 5.13

Verbal reports were received on the following items:

- the proposed rate increase for the Waikato District.

There being no further business the meeting was declared closed at 7.09pm.

Minutes approved and confirmed this day of 2018.

K Langlands

CHAIRPERSON

Minutes 2018/HCB/180320 HCB Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	19 March 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Te Kauwhata Community Committee Meeting Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 7 March 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 7 March 2018 be received.

3. ATTACHMENTS

TKCC Minutes

MINUTES of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 7 MARCH 2018** commencing at **7.00pm**.

Present:

Ms T Grace (Chairperson)
 Cr JD Sedgwick
 Mrs C Berney (Secretary)
 Mr J Cunningham
 Mr K Dawson
 Mr D Hardwick *[from 7.05pm]*
 Mr T Hinton
 Mr C Howells
 Mr B Weaver

Attending:

Mr V Ramduny (Manager Strategy & Planning)
 Mrs G Iwihora
 Mr J Courtman (Public)
 Ms Panetuku Rae (Public)
 Ms Jenny-Lee Beckha (Public)
 Mrs H Boldero (Public)
 Mrs J McNab (Public)
 Mr S McNab (Public)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr J Sedgwick, Mr C Howells)

THAT an apology be received from Ms Raumati;

AND THAT an apology for lateness be received from Mr Hinton.

CARRIED on the voices

TKCCI803/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (J Sedgwick, Mr B Weaver)

THAT the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 7 March 2018** be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

TKCCI803/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Grace, Mrs Berney)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 7 February 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TKCCI803/03

SPEAKER

Ms Iwihora spoke on the following points:

- Gave a brief history of some of the Iwihora family and their connection to our area.
- She also spoke of her family members (brothers) who served in various Wars serving NZ. Two of these brothers were killed in action.

REPORTS

Te Kauwhata Works & Issues Report: August 2018
Agenda Item 6.1

The report was received [TKCCI803/02 refers] and discussion was held.

Councillor's Report
Agenda Item 6.2

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Discretionary Fund Report to 21 February 2018
Agenda Item 6.3

The report was received [TKCCI803/02 refers] and discussion was held.

Youth Engagement Update March 2018
 Agenda Item 6.4

The report was received [TKCC1803/02 refers] and discussion was held.

Resolved: (Cr J Sedwick, Mr K Dawson)

THAT the committee agree to assist with recruitment of two youth representatives to replace the two representatives that have recently stepped down.

CARRIED on the voices

TKCC1803/04

Chairperson's Report
 Agenda Item 6.5

The chair gave a verbal report and answered questions of the committee.

PROJECTS UPDATE

Dog Park
 Agenda Item 7.1

There are some more dog shapes to be picked up from the prison and then be painted.

Wetlands Walkway
 Agenda Item 7.2

Soil has to be removed. There is a meeting to be had to figure out how the project can be finished.

Planter Box:

- Decision was made on what colour the new planter boxes would be.

There being no further business the meeting was declared closed at 8.49.

Minutes approved and confirmed this day of 2018.

T Grace
CHAIRPERSON
 Minutes2018/TKCC/180307TKCC Minutes

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	13 March 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Tamahere Community Committee Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of the Tamahere Community Committee meeting held on Monday 5 March 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Tamahere Community Committee held on Monday 5 March 2018 be received.

3. ATTACHMENTS

TCC Minutes

**Minutes of Committee Meeting
Held 7.30pm on Monday March 5th, 2018
Tamahere Community Centre**

Present:

TCC: Ro Edge, Leo Koppens, Graham McAdam, Sue Robertson, Shelley Howse, Bevan Coley, Connie Short, Jane Manson, Alison Ewing, Joy Wright

WDC: Aksel Bech, Jacki Remihana

NZTA: Matt Fairweather

Fosters Tony McLaughlan

Lions: Robert McHugh, Susan McHugh

Tamahere School: Ingrid ter Beek

Apologies: Dallas Fisher, Charles Fletcher, James Yearsley, Peter Simcock, Tim Van der Molen

1. Confirmation of Minutes of Meeting held on February 5th, 2017

Moved: Leo Koppens **Seconded:** Jane Manson **All in Favour**

2. Matters arising:

3. Correspondence Tabled

IN

Gmail – Joint Community Committee Workshops
Gmail – NZTA - interchange spraying/planting
Gmail – Aksel Bech – 2018 Councillors Workshops
Gmail – Grant Hubbard City Alliance, actions from expressway survey
Gmail – Grant Hubbard City Alliance, expressway survey
Gmail - Resignation Tim van der Molen

OUT

Gmail – Leo Koppens to NZTA re spraying/planting

Moved: Sue Robertson **Seconded:** Ro Edge **All in favour**

4.City Edge (Matt Fairweather) Expressway Update

Newell Rd 80km speed limit enforcement/police prescence to be followed up.
Larger Cherry Lane roundabout under design – will allow for buses and larger vehicles.
Sept/Oct 18 – traffic will be moved off existing SH1 onto new road. Cherry Lane/Bollard Rd traffic will need to use Airport Rd roundabout to get into Hamilton.

5.NZTA (Matt Fairweather) Hamilton/Cambridge cycleway and bridge over SH21

SH21 overbridge still under discussion but progressing positively. Have caught up on programme over past 12 months though still challenges in what should have been dry period. Large pile of sand on west side of highway going in to large retaining wall.

6.Fosters Construction – Community Centre build update

- Delays with consents but staff will be back on site next week.
- Completion date for Blocks D and C is October/November 2018. The floors will be poured after Easter.
- Sand pads for buildings A and B, skate park, carpark, storm water system, piazza, playground and recreation reserve to be completed by Nov/Dec 2018.
- Fosters are driving tenancy for buildings A and B. They expect a wave of enquiry once D and C are built.
- TCC pub subcommittee seeking expressions of interest.
- Fosters plan regular press releases to update the community previewed by TCC.

7.Service Delivery - Tamahere Community Committee Issues Report (Jacki Remihana)

- Will follow up on requirements for fill to be placed on the old truck washdown site to level and make more usable. Solution being worked on.
- Timeline for recreational reserve: The intent is for all earthworks to be undertaken concurrently with Building D and C build. A final design for the walkway will be available at April meeting.
- Playing fields – plan is for them to be playable this winter, though limited by Fosters construction activities so not in final form.
- Public toilets are planned to be built as part of this development.
- Traffic Island and Devine Rd vegetation maintenance is to be undertaken.
- Old tree nursery site needs to be leveled to allow for mowing. Jacki to follow up.
- Swale alongside school boundary – design and maintenance is being finalized before going into Fosters contract.
- Rubbish is being dumped along Wiremu Tamihana Drive. To be monitored.

8.Cr Aksel Bech Report

Sport Waikato Sports Plan

Committee has serious reservations about the report; the new Tamahere Rec Reserve not even mentioned. Jacki to give feedback.

WDC Community Consultation Update on LTP

Tight timeframe to respond. Key topics are managing water, wastewater and stormwater and planning for a liveable, thriving and connected communities. Community consultation evening March 15th -most likely before Consultation Documents will be in local letterboxes.

ACTION: April meeting – organize a TCC workshop to submit on LTP

Traffic Calming

Placement of temporary electronic speed signage has been approved and will be installed at the end of Newell Rd. at the end of March. This will also collect speed and volume data.

Ultrafast Broadband

A new timeframe is under consideration. Report at April meeting

9. Tamahere Recreational Reserve - Update on Hub and Reserve works

- Playground funding is being finalized. A further supplier of equipment is Playground Creations who have completed two other playgrounds for WDC in 2017, to a high standard.
- Artist Marti Wong is designing park furniture in lieu of council benches. The plan is for these to be funded by local businesses/families.
- Lions have kindly offered to fund community BBQ. WDC to allow for services. Design to tie in with overall plan. Actual position to be determined over next month so design decisions can be made to fit in with what's around it.
- Vehicle bollards/"hitching rails" protecting fields to be added to plans. Consider possible sponsors/Dad's Army initiative.
- Iwi history telling through site design is progressing.
- Existing carpark redesign - Jacki to check individual parks will be made larger as well as re-orientated.
- Club use of fields – Committee unanimous in TCC staying at a strategic level and avoiding the lease model (where one club/group has exclusive rights). Keen for balancing the principles of 1) fields to be well used 2) every sport to have the opportunity for fair use of the fields and 3) to cater for local activities, be it through school or social level. Plan for TCC to come up with principles regarding the guiding use of the grounds then to discuss with WDC. Jacki to look at existing models.

10. Other Business:

Newell Road/SH1 intersection. TCC subcommittee report

Subcommittee recommendations received.

MOTION: TCC unanimously supports this report with the removal of #1 on page 1 and #4 on page 4. Amendments to be made relating to the shared walkway connecting Newell Rd and Hillcrest. Subcommittee to forward to NZTA.

Moved: Leo Koppens **Seconded:** Ro Edge **All in Favour**

Cycleways/Walkways

Subcommittee met with Peter Simcock NZTA. NZTA to come back formally with ideas on gully access at their Mangaone Gully site.

Defibrillator – no report

Resignation of Tim van der Molen – the committee thank Tim for his support and wish him well for the future.

Action: Letter of thanks.

Date of next meeting: Monday April 9th

Meeting closed at 9.55 pm

Items for Next Meeting:

- Final Rec Reserve walkway design
- Defibrillator report
- Ultrafast broadband report
- LTP workshop
- Gully subcommittee – NZTA access conditions under East-West Bridge (once complete)

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	5 April 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Exclusion of the Public

I. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of minutes dated 12 March 2018

Receipt of Minutes:

- **Strategy & Finance Committee – March**
- **Infrastructure Committee - March**

REPORTS

a. Housing Infrastructure Fund Detailed Business Case

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(b)(ii)(i)

Section 48(1)(3)(a)(ii)(d)