

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY 14 JUNE 2018** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

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6. GENERAL BUSINESS

Gj Ion
CHIEF EXECUTIVE

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	25 May 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Meremere Community Committee meeting held on Thursday 10 May 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Meremere Community Committee held on Thursday 10 May 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

MMCC Minutes

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 10 MAY 2018** commencing at **7.00pm**.

Present:

Mr J Katu (Chairperson)
Cr J Sedgwick
Mr B Brown
Mr D Creed
Ms A Dobby
Mr J Harman
Ms C Heta
Mr J Ngatai

Attending:

Ms J Remihana (Programme Delivery Manager)
Miss A Dobby (Youth Representative)
3 Members of the Public

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Brown/Mr Harman)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 10 May 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT all youth members present be given speaking rights for the duration of this meeting.

CARRIED

MMCCI805/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Brown/Mr Harman)

THAT the minutes of a meeting of Meremere Community Committee held on Thursday 8 March 2018 be confirmed as a true and correct record of that meeting;

CARRIED

MMCCI805/02

REPORTS

Appointment of a Secretary
Agenda Item 5.1

The report was received [MMCCI805/02 refers].

The Chair called for nominations for the position of Secretary.

Trish Van der Wende was nominated by Mr Katu and seconded by Cr Sedgwick.

Resolved: (Mr Katu/Cr Sedgwick)

THAT Ms T van der Wende be appointed Secretary of the Meremere Community Committee

CARRIED

MMCCI705/04

Works & Issues Report – May 2018
Agenda Item 5.2

The report was received [MMCCI805/02 refers] and discussion was held.

Consultation on Proposed Waste Management and Minimisation Plan 2018-2024
Agenda Item 5.3

The report was received [MMCCI805/02 refers] and discussion was held.

Councillor's Report
Agenda Item 5.4

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Discretionary Fund Report to 24 April 2018
Agenda Item 5.5

The report was received [MMCCI805/02 refers] and discussion was held.

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	22 May 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Appointment of a Secretary

1. EXECUTIVE SUMMARY

Due to the resignation of Trish van der Wende who was appointed at the meeting on 10 May 2018 to replace Ms A Dobby as Secretary of the Committee, the Community Committee must agree on a Secretary at this meeting in order to ensure the appropriate governance structure is in place.

2. RECOMMENDATION

THAT the report from the Acting Chief Executive be received;

AND THAT be appointed Secretary of the Meremere Community Committee.

3. ATTACHMENTS

Nil.

Open Meeting

To	Meremere Community Committee
From	Jacki Remihana Programme Delivery Manager
Date	29 May 2018
Chief Executive Approved	Y
Reference #	MMCC2018; GOV0510
Report Title	Meremere Works & Issues Report – June 2018

1. EXECUTIVE SUMMARY

To update the Committee and provide information on works and issues raised at previous meetings.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

- Works and Issues Report

Works and Issues Report

	Issue	Area	Action
1.	Service Request (PRK1442/18) raised for installation of Assembly Point sign (sign is in the hall waiting to be erected) for the Hall.	Parks & Facilities	June 2018: The sign has been ordered through Council's Zero Harm but has not yet arrived.
2.	Tennis Pavilion – safety assessment for Youth Group As there is a current WoF for the building is an assessment required?	Facilities, Gavin Benseman	A Building Warrant of Fitness (BWoF) is only required where certain building features are present (eg lifts, automatic doors etc). The Tennis Pavilion in Meremere does not have a BWoF and is not required to have one. An assessment of the building will be undertaken to assess its general condition and we expect to have this completed by the end of June.
3.	CRM0350/17 – no resolution	Parks and Facilities, Amanda Hampton	There is a historic encroachment into the Reserve. A fence has been constructed on the boundary of the property which includes access/path to the Reserve. Council does not intend to take further action requiring that the fence be removed because: <ol style="list-style-type: none"> 1. There was no previous access via the path due to the vegetation; and 2. There are portions of the path fenced into other adjoining properties; and 3. The path does not meet Council's requirement for safe, open access to its Reserve (because of topography); and 4. There is alternate, safe access to the Reserve via Heather Green Avenue.
4.	Hall – Electrical Faults Have had Cushman Wakefield out to look at faults, but these seem to be ongoing – last time electrician was there he said he would provide a report to Council – has this been received	Facilities	All lights and air conditioning units have been rectified. The alarm system has been checked and advice provided on monitoring options (for the Committee to decide if it wants alarm monitoring and guard response).

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker General Manager Strategy & Support
Date	30 May 2018
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0510 / 1969753
Report Title	Discretionary Fund Report to 30 May 2018

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 30 May 2018.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received.

3. ATTACHMENTS

Discretionary Fund Report to 30 May 2018

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MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND 2017/2018

	GL	1.209.1704
Commitments from Committee Meeting Minutes & Other Information		
2017/18 Annual Plan (including Salaries)		6,421.00
Carry forward from 2016/17		8,929.26
Total Funding		15,350.26
Expenditure		
03-Jul-17 Contact - credit 5/5/2017 - 30/6/2017		(29.31)
10-Jul-17 Marina Whihongi -travel to China	MMCCI706/04	1,000.00
03-Aug-17 Contact - July 2017		58.66
25-Aug-17 Vivienne Milton - plates & cutlery for Community hall (\$569 less \$300 already paid for cooking classes)	MMCCI708/04	269.00
25-Aug-17 Meremere Youth Town account - plywood & hinges	MMCCI708/04	68.76
29-Sep-17 Contact - August 2017		56.31
02-Oct-17 Tuakau Glass & Glazing - reglazing of the gym windows	MMCCI709/04	180.60
02-Oct-17 Youth Town Account - cost of padlocks, plywood, hinges and screws for cupboards	MMCCI709/04	421.39
28-Nov-17 Meremere Youthtown account - purchase 10 tables @ \$45 each	MMCCI706/04	450.00
28-Nov-17 Meremere Youthtown account - further purchase 10 tables @ \$45 each	MMCCI709/04	450.00
29-Nov-17 Meremere Youthtown account - sunk bolts	MMCCI711/06	4.91
26-Jan-18 Anita Flowerbiz & Gifts - flowers for Meremere Superette	MMCCI802/05	56.52
21-Feb-18 Meremere Community Committee - Meremere Christmas party	MMCCI709/04	600.00
Total Expenditure		3,586.84
Net Funding Remaining (Excluding commitments)		11,763.42
Commitments		
09-Mar-17 Reconnection of power for the Tennis Pavillion	MMCCI703/04/2	to be confirmed
11-May-17 Commitment for MYG Youth Group	MMCCI705/05/4	200.00
08-Mar-18 Meremere Community Development Committee Inc - cost of producing five new signage boards for the Meremere Village community	MMCCI803/04	1,960.72
Total Commitments		2,160.72
Net Funding Remaining (Including commitments) as of 30 May 2018		9,602.70