

Agenda for a meeting of the Policy & Regulatory Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 21 AUGUST 2018** commencing at **9.00am**.

*Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

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**5. REPORTS**

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GJ Ion  
**CHIEF EXECUTIVE**

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**Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	19 June 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 19 June 2018.

**2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 19 June 2018 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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P&R Minutes

Minutes of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 19 JUNE 2018** commencing at **9.00am**.

**Present:**

Cr JD Sedgwick (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr AD Bech  
Cr JA Church  
Cr DW Fulton  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr BL Main  
Cr EM Patterson  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Ms S O’Gorman (General Manager Customer Support)  
Mrs L Wainwright (Committee Secretary)  
Ms AM d’Aubert (Consents Manager)  
Ms E Makin (Consents Team Leader – East)  
Mr J Wright (Senior Planner)  
Mr T Pipe (Environmental Team Leader)  
Members of staff

**APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Church/Bech)**

**THAT the agenda for a meeting of the Policy & Regulatory Committee held on Tuesday 19 June 2018 be confirmed and all items therein be considered in open meeting;**

**AND THAT all reports be received;**

**AND FURTHER THAT Council resolves that the following item be added to the agenda as a matter of urgency as advised by the Chief Executive.**

- **Fraud Prevention Policy Review Date Extension;**

**AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda add. item [*Fraud Prevention Policy Review Date Extension*] being considered as the first item.**

**CARRIED on the voices**

**P&R1806/05**

### **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **CONFIRMATION OF MINUTES**

**Resolved: (Crs Gibb/Henderson)**

**THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 15 May 2018 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**P&R1806/06**

### **RECEIPT OF HEARING MINUTES AND DECISIONS**

**Resolved: (Crs Patterson/Lynch)**

**THAT the minutes and decision of a hearing for Anthony Fels Trust held on Thursday 10 May 2018 be received.**

**CARRIED on the voices**

**P&R1806/07**

### **REPORTS**

Fraud Prevention Policy Review Date Extension  
Add. Item

The report was received [*P&R1806/02 refers*] and discussion was held.

**Resolved: (Crs Gibb/Patterson)**

**THAT the Policy & Regulatory Committee extend the date of review for the Fraud Prevention Policy to November to enable further discussion with both the Audit & Risk and Policy & Regulatory Committees.**

**CARRIED on the voices**

**P&R1806/08**



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**Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	19 June 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	Confirmation of Hearing Minutes – Waste Minimisation Management Plan

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of a Hearing of the Policy & Regulatory Committee (Waste Minimisation Management Plan) held on Wednesday 13 June 2018.

**2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Policy & Regulatory Committee (Waste Minimisation Management Plan) held on Wednesday 13 June 2018 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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P&R Hearing Minutes

**MINUTES** for a hearing of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 13 JUNE 2018** commencing at **9.02am** and continued on **TUESDAY 19 JUNE 2018** commencing at **9.40am** to hear and consider submissions and make recommendations on the Waste Management Minimisation Plan.

**Present:**

Cr JD Sedgwick (Chairperson)  
Cr AD Bech  
Cr JA Church  
Cr DW Fulton  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr BL Main  
Cr EM Patterson [from 9.54am]  
Cr NMD Smith  
Cr LR Thomson [from 9.38am]

**Attending:**

Mr G Ion (Chief Executive)  
Mr I Cathcart (General Manager Customer Delivery)  
Mr T Whittaker (General Manager Strategy & Support)  
Mrs LM Wainwright (Committee Secretary)  
Mr K Pavlovich (Acting Waters Manager)  
Ms P Cronin (Waste Minimisation Officer)  
Ms J Forbes (Submitter No. 4)  
Mr Keightley (Submitter No. 19)  
Mr Hiestand (Submitter No. 58)  
Mr Olney (Submitter No. 13)  
Mr Parlane (Submitter No. 37)  
Members of staff

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Church/Main)**

**THAT** an apology be received from His Worship the Mayor Mr AM Sanson and Cr Gibb;

**AND THAT** an apology for lateness be received from Cr Patterson and Cr Thomson.

**CARRIED on the voices**

**P&R1806/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Lynch/Fulton)**

**THAT the agenda for a meeting of the Policy & Regulatory Committee held on Wednesday 13 June 2018 be confirmed and all items therein be considered in open meeting;**

**AND THAT the report be received;**

**AND FURTHER THAT the committee acknowledges that all submissions lodged by the closing date of 23 May are received and taken as read;**

**AND FURTHER THAT the committee notes there are two late submissions contained within the agenda: submitter 57 (The Onewhero-Tuakau Community Board) whose submission was received on 24 May and submitter 58 (Mr Hiestand) whose submission was received 30 May, and the committee accepts these and takes them as read.**

**CARRIED on the voices**

**P&R1806/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**HEARING OF SUBMISSIONS**

Ms Forbes (Submitter No. 4) presented a verbal submission and answered questions of the committee.

Mr Keightley (Submitter No. 19) presented a verbal submission and answered questions of the committee.

Mr Hiestand (Submitter No. 58) presented a verbal submission and answered questions of the committee.

Cr Thomson entered the meeting at 9.38am during the above submission.

Mr Olney (Submitter No. 13) presented a verbal submission and answered questions of the committee.

Cr Patterson entered the meeting at 9.54am during the above submission.



Mr Parlane (Submitter No. 37) presented a verbal submission and answered questions of the committee.

The meeting adjourned at 10.23am and resumed at 10.45am.

### **DELIBERATIONS**

The Committee undertook deliberations on all submissions received.

The hearing adjourned at 12.01pm and resumed on **TUESDAY 19 JUNE 2018** at 9.40am

### **Present:**

Cr JD Sedgwick (Chairperson)  
 Cr AD Bech  
 Cr JA Church  
 Cr DW Fulton  
 Cr JM Gibb  
 Cr SL Henderson  
 Cr SD Lynch  
 Cr RC McGuire  
 Cr BL Main  
 Cr EM Patterson  
 Cr NMD Smith  
 Cr LR Thomson

### **Attending:**

Mr G Ion (Chief Executive)  
 Mrs S O’Gorman (General Manager Customer Support)  
 Mrs LM Wainwright (Committee Secretary)  
 Mr K Pavlovich (Acting Waters Manager)  
 Ms P Cronin (Waste Minimisation Officer)  
 Members of staff

### **APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Bech/Patterson)**

**THAT an apology be received from His Worship the Mayor Mr AM Sanson.**

**CARRIED on the voices**

**P&R1806/03**



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**Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	Sue O’Gorman General Manager Customer Support
<b>Date</b>	8 August 2018
<b>Prepared by</b>	Beryl McCauley Consents Administrator
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Delegated Resource Consents Approved for the month of June and July 2018

## **1. EXECUTIVE SUMMARY**

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This report gives information relating to all delegated Resource Consents processed for the months of June and July 2018 excluding hearings.

## **2. RECOMMENDATION**

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**THAT** the report of the **General Manager Customer Support** be received.

## **3. APPOINTMENT OF COMMISSIONER**

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David Hill Appointed for the hearing of the application by Todd Bawden for landuse consent (LUC0148/17) to undertake earthworks and filling adjacent the Waikato Expressway which exceed the maximum permitted area, volume and depth thresholds in the Rural Zone at 2324 River Road, Horsham Downs.

## **4. ATTACHMENTS**

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Delegated Authority Report

- June 2018
- July 2018

# Delegated Authority Report

Period from 1 June 2018 to 30 June 2018

Awaroa ki Tuakau		Ward Total: 28		
Applicant	ID No	Address	Details	Decision
K G Naidu, S S N Naidu	LUC0327/18	17 McLachlan Way PVT POKENO	Construction of two dwellings under one roof on a property in the Village Zone, with earthworks to prepare the building platform exceeding the maximum fill volume of 100 m <sup>3</sup> by 150 m <sup>3</sup> , and maximum fill height of 1.5 m by 0.3 m.	Granted
Bombay Hills Property Limited	LUC0347/18	587 Ridge Road BOMBAY	Establish and operate a pre-cast concrete factory within the Rural Zone, with a shortfall of 4 on-site car parking spaces	Granted
T M Hill	LUC0388/17	3 Thomason Crescent POKENO	To construct a dwelling and attached garage that encroaches on the road boundary setback; exceeds the permitted site coverage; and exceeds the permitted earthworks volumes and depth, in the Residential 2 Zone.	Granted
Young Group Of Companies Limited	LUC0446/18	2758 River Road TUAKAU	Establish a motor camp including a manager's cottage, three self-contained cabins and eleven sites for fully self-contained campervans; where the proposed cabins and manager's cottage are non-compliant with the building setbacks for the Aggregate Extraction Zone.	Granted
QCL Brothers Limited	LUC0469/18	5B Ulcoats Lane POKENO	To undertake earthworks that exceed the permitted volume and cut depth for the purpose of creating a building platform for a dwelling that exceeds the permitted building coverage for the Residential Large Lot Overlay Area within the Residential 2 Zone.	Granted
M A Thompson	SUB0007/18	40 Mcpherson Road MANGATAWHIRI	Undertake a Transferable Lot Right subdivision to transfer one title to a site outside of the EEOA with an associated landuse consent (LUC0472/18) to allow for a future dwelling to be constructed on specified building area to encroach upon a 500 m setback from the site of a mineral extraction facility by 390 m	Granted
M A Thompson	LUC0472/18	40 Mcpherson Road MANGATAWHIRI	To allow for a future dwelling to be constructed on specified building area of Lot 1 created from SUB0007/18, to encroach upon a 500m setback from the site of a mineral extraction facility by 390m, where written approval from the operator of the extraction site has not been provided.	Granted

# Delegated Authority Report

Period from 1 June 2018 to 30 June 2018

D P Bennett, M E Bennett	LUC0475/18	14 Te Ara Aukati Terrace POKENO	To undertake earthworks that exceed the permitted volume and cut/fill depth for the purpose of creating a building platform for a dwelling within the Village Zone.	Granted
Y Naidoo, K B Naidoo	LUC0483/18	61 Te Ara Aukati Terrace POKENO	To undertake earthworks associated with the construction of a dwelling.	Granted
D McPhee, S McPhee	LUC0484/18	2 Walter Rodgers Road POKENO	Construct dwelling additions in a background noise area with front yard encroachment in the Residential 2 Zone	Granted
L M Dunsmuir, S R Hills	LUC0485/18	119 Ewing Road TUAKAU	To undertake earthworks which exceeds the maximum cut depth and to construct dwelling additions which breach the road setbacks.	Granted
Hughes Developments Limited	SUB0311/18	99 Escotts Road TUAKAU	Create 93 vacant residential lots in two stages, including three road lots (to vest), three local purpose (accessway) reserves (to vest), three local purpose esplanade reserves (to vest) and two local purpose (drainage) reserve (to vest) on land zoned Rural-Residential with associated landuse consent (LUC0489/18) for earthworks	Granted
Hughes Developments Limited	LUC0489/18	99 Escotts Road TUAKAU	Undertake earthworks in the Rural-Residential zone which exceed the maximum volume, area, cut/fill heights including exceeding the earthworks within 10m of a stream and for the deposition of cleanfill exceeding the maximum volume as part of a subdivision (SUB0311/18) to create 93 vacant residential lots in two stages.	Granted
Ascension Homes Limited	LUC0493/18	8 McLachlan Way PVT POKENO	Undertake earthworks that exceed the permitted volume for the purpose of creating a building platform for a dwelling within the Village Zone.	Granted
Platinum Homes Limited	LUC0496/18	6 Gibboney Place POKENO	To undertake earthworks in the Residential 2 Zone that exceeds the permitted volume for the purpose of creating a building platform.	Granted
Young Group Of Companies Limited	LUC0498/18	27 George Street TUAKAU	Certificate of Compliance for a mixed use development within the Business Zone, Tuakau	Approved
J R Lord	SUB0301/18	7 Westland Road TUAKAU	Undertake a subdivision to create two additional allotments in the Residential Zone where one has a building area 4.8 m <sup>2</sup> below the minimum size required for a building platform with an associated landuse consent (LUC0521/18) for earthworks for importing cleanfill for the building platform.	Granted

# Delegated Authority Report

Period from 1 June 2018 to 30 June 2018

J R Lord	LUC0521/18	7 Westland Road TUAKAU	Undertake earthworks to construct a building platform, through importing cleanfill, with a volume that exceeds the maximum permitted volume of 100 m <sup>3</sup> by 250 m <sup>3</sup> .	Granted
J J Thomas, O M Aarsen	LUC0531/18	11 Lippiatt Crescent POKENO	Undertake earthworks that exceed the permitted volume and fill height within the Residential 2 Zone to establish a suitable building platform	Granted
Carmel Glen Limited	SUB0005/18	623 Waiuku-Otaua Road WAIUKU	Undertake a 2 staged subdivision consisting of boundary relocations in the Rural Zone.	Granted
Guru NZ Forests Limited	SUB0239/18	80 Cameron Town Road PUKEKOHE	Undertake a subdivision outside of the EEOA to create two new allotments in the Rural Zone involving one transferable rural lot right subdivision, and the transfer of consented lot 1 from SUB0178/18.	Granted
R G Shine, G W Shine	SUB0251/18	132 Hermitage Road WAIUKU	To transfer one rural lot right outside of the Environmental Enhancement Overlay Area (EEOA) to a lot located in the Rural Zone, also outside the EEOA, creating one new lot, where the proposed Donor Lot does not meet the definition of 'Rural Lot'.	Granted
H R Stuckey, M E Stuckey	SUB0292/18	74 Roberts Road TUAKAU	Undertake a consented lot subdivision outside of the EEOA to transfer Lot 2 from SUB0198/18 to create a new allotment that exceeds the maximum allotment size of 1.0 ha by 1.88 ha, and construction of a vehicle entrance that fails vehicle entrance sight distance standards for an Arterial Road NES: Subdivision of land on a site known to have a HAIL Activity.	Granted
B Cockrell, E L Cockrell	SUB0298/18	257 Koheroa Road MERCER	Undertake a boundary relocation over three stages involving five Certificates of Title which will result in two large rural lots and three rural residential lots within the Rural Zone	Granted
Pokeno Village Holdings Limited	SUB0305/18	152 Hitchen Road POKENO	Undertake a subdivision to create 17 vacant residential lots in two stages, including one road lots (to vest) on land zoned Residential 2 with an undersized JOAL.	Granted
Hira Bhana & Co Limited	SUB0307/18	35 Buckland Road TUAKAU	Undertake a boundary relocation between two large rural lots in the Rural Zone involving the transfer of approximately 2.86 ha.	Granted

# Delegated Authority Report

Period from 1 June 2018 to 30 June 2018

E A Van Lieshout, A J Van Lieshout	SUB0313/18	688 Harrisville Road PUKEKOHE	Undertake a transferable rural lot subdivision by transferring one rural lot with both donor and receiver sites located inside the EEOA in the Rural Zone	Granted
A A Kumar, R Pratap	SUB0316/18	10 Trig Road TUAKAU	To transfer one rural lot right outside of the Environmental Enhancement Overlay Area (EEOA) to a lot located in the Rural Zone, also outside the EEOA, creating one new lot, where the proposed Donor Lot does not meet the definition of 'Rural Lot'.	Granted
<b>Eureka</b>		<b>Ward Total: 3</b>		

Applicant	ID No	Address	Details	Decision
Holland Road Farms Limited	LUC0068/18.01	358A Holland Road NEWSTEAD	S127 to change/cancel conditions of consent (LUC0068/18) in relation to access requirements to allow for a new vehicle entrance that does not meet the required separation distance under the District Plan	Granted
D Oliver, K J Oliver	SUB0058/18.01	258A Reid Road PUKETAHA	S241(3) to cancel the amalgamation condition requiring Lot 3 DPS 62906 and Pt Lot 4-5 DP 24003 (SA50D/924) to be held in the same Computer RegisterS241(3)	Granted
G B Goodare, G A Goodare	SUB0209/18	632 Scotsman Valley Road TAUWHARE	Undertake a boundary relocation between three contiguous Certificates of Title all held in the same ownership and to amalgamate one of the newly created lots with the balance lot.	Granted
<b>Hukanui - Waerenga</b>		<b>Ward Total: 2</b>		

Applicant	ID No	Address	Details	Decision
D G McIntyre, K J McIntyre	LUC0453/18	1015 Taniwha Road WAERENGA	To establish and operate a function/wedding venue, garden tours inclusive of light refreshments and sale of produce and crafts and produce stall within the Rural Zone	Granted
G J Gardner Homes Limited - Hamilton	LUC0508/18	23 Garfield Street GORDONTON	Construct a dwelling in the Living Zone on a site less than 2500m <sup>2</sup> that is not connected to a reticulated wastewater system	Granted

# Delegated Authority Report

Period from 1 June 2018 to 30 June 2018

## Huntly Ward Total: 2

Applicant	ID No	Address	Details	Decision
W R Rutherford, M F Rutherford	LUC0491/18	219B Rotowaro Road HUNTLY	Construct a garage in the Rural Zone, encroaching on 12m boundary setbacks on the south-western and southern boundaries and 16m from an existing dwelling on adjoining land.	Granted
Cobb-Vantress New Zealand Limited	LUC0581/17.01	837 Rotongaro Road ROTONGARO	S127 to vary/cancel conditions of consent LUC0581/17 to allow two production sheds to be moved and also establish a water bore shed	Granted

## Newcastle Ward Total: 1

Applicant	ID No	Address	Details	Decision
Schick Family Trust	SUB1119/11.01	Bedford Road TE KOWHAI	S127 to change/cancel conditions of consent (SUB1119/11.01 in relation to telecommunications and provision for wireless connection condition PC4	Granted

## Ngaruawahia Ward Total: 8

Applicant	ID No	Address	Details	Decision
KiwiRail Holdings Limited	DES0022/18		Outline plan waiver to replace the Culvert 562.131 on the North Island Main Trunk line north of Ngaruawahia.	Granted
T T A Towgood, A C Towgood	LUC0416/18	321B Hakarimata Road NGARUAWAHIA	Construct a garage that does not comply with boundary setbacks in the Country Living Zone.	Granted
Classic Builders Waikato Limited	LUC0479/18	1 Rehua Drive NGARUAWAHIA	Construction of a dwelling which fails to provide the required number of carparks or meet the manoeuvring requirements within the New Residential Zone.	Granted
Classic Builders Waikato Limited	LUC0518/18	6 Matariki Terrace NGARUAWAHIA	Construction of a dwelling which fails to provide the required number of carparks or meet the manoeuvring requirements within the New Residential Zone.	Granted
H H Gerrits	SUB0087/18	17 Cavan Street NGARUAWAHIA	Undertake a 9 Lot Residential Subdivision, including one Lot to vest as Road and one access Lot to be jointly owned, not meeting the 20m wide minimum road width where there are 5 to 8 allotments being served and includes a 10m wide access allotment	Granted



# Delegated Authority Report

Period from 1 June 2018 to 30 June 2018

P D Whalley	SUB0268/18	119 Clark Road NGARUAWAHIA	Undertake a subdivision to create two additional lots in the Country Living Zone. Consent is also required under the NES for disturbing soil and remediation of soil on a site where a HAIL has been identified.	Granted
Waikato Dairy Limited	SUB0272/18	76C Fox Road HOPUHOPU	To relocate the boundaries of four existing contiguous titles to create four new lots where the child lots are larger than the maximum lot size and the titles are not in common ownership	Granted
Northgate Industrial Park Limited	SUB0306/18	Evolution Drive HOROTIU	To relocate a common boundary between two CFRs and depart from the requirement to create entrances for each lot	Completed

**Onewhero-Te Akau** **Ward Total: 13**

Applicant	ID No	Address	Details	Decision
N W Reeve	FST0015/18	992B Glen Murray Road RANGIRIRI	Relocate a second-hand dwelling to a property located at Glen Murray Road, within the Rural Zone	Granted
L J Hinz, M L Hinz	LUC0308/18	14 Churchill Road CHURCHILL	To operate a dog breeding facility in the Rural Zone	Granted
J D Hopkins, K R Hopkins, G D Hopkins	LUC0430/18	897 Highway 22 TUAKAU	To establish two attached integrated dwellings at a site in the Rural Zone.	Granted
C F Sowden	SUB0278/18	887 Highway 22 TUAKAU	To undertake a two lot subdivision by Transferable Rural Lot Right (consented lot) in the Rural Zone with an associated landuse consent (LUC0473/18)	Granted
C F Sowden	LUC0473/18	887 Highway 22 TUAKAU	Landuse Consent to allow for increased usage of an existing vehicle crossing, which fails to comply with the separation distance required by the Waikato District Plan - Franklin Section.- in association with subdivision consent (SUB0278/18) to undertake a two lot subdivision by Transferable Rural Lot Right (consented lot) in the Rural Zone	Granted
E J McCosh, T Young	LUC0519/18	306 Highway 22 TUAKAU	Construct a dwelling within the road setback, and to utilise an existing dwelling as a subsidiary dwelling for farm workers in the Rural Zone. Existing entrance does not comply with entrance location requirement .	Granted
J K Marshall	SUB0241/17	215 Allen And Eyre Road TUAKAU	Creation of an oversized environmental lot from the protection of a QNF feature outside of the EEOA in the Rural Zone	Granted

# Delegated Authority Report

Period from 1 June 2018 to 30 June 2018

M D Orr, J G Orr	SUB0279/18	394 Clark And Denize Road TUAKAU	Undertake a consented lot subdivision to transfer Lot 1 from SUB0230/18 to a site outside of the EEOA in the Rural Zone to create one allotment.	Granted
Maceva Limited	SUB0293/18	1347 Churchill Road TUAKAU	Undertake an Intensive Rural Activity Lot subdivision creating two additional lots, outside the EEOA.	Granted
A R Wright, S F Wright	SUB0296/18	314 Murray Road TUAKAU	To undertake a boundary relocation between two Certificates of Title within the Rural Zone where proposed Lot 2 will contain a higher percentage of versatile land than that of the parent title	Granted
J & R Wright Limited	SUB0299/18	401 Otuiti Road TUAKAU	Undertake a boundary relocation between two titles in the Rural Zone	Granted
D M Hughes	SUB0310/18	1042 Churchill Road TUAKAU	Undertake a transferable subdivision of a consented lot where both the receiver and donors sites are outside the Environmental Enhancement Overlay Area (EEOA) Donor Lot is Proposed Lot 5 SUB0228/18	Granted
Sabor Farms Limited	SUB0314/18	257 Waimai Valley Road TE AKAU	Undertake a subdivision to create one additional lot in the Rural Zone	Granted
<b>Raglan</b>		<b>Ward Total: 9</b>		

Applicant	ID No	Address	Details	Decision
R C Buchanan, J L Buchanan	FST0016/18	1580 Whaanga Road RUAPUKE	Construct a new dwelling in the Coastal Zone	Granted
Wainui Holdings Limited	LUC0288/18	12 Wainui Road RAGLAN	Establish 11 unit comprehensive residential development within the Living Zone / Bankart Street and Wainui Road Business Overlay Area. There will be daylight admission infringements, and specified living court areas for each unit will not be provided. The proposal results in parking / manoeuvring access and vehicle movements non-compliances.	Granted
C Webster	LUC0358/18	596 Wainui Road RAGLAN	Undertake earthworks which exceed permitted activity volume & cut height limits and to construct a dwelling with building height, daylight admission and building coverage non-compliances which is located within the permitted activity building setback for a local road in the Living Zone.	Granted
S I Wihongi, V L Wihongi, LOFA Trustee Limited	LUC0480/18	108B Whaanga Road WHALE BAY	To construct a dwelling with a height up to 8.22m in the Coastal Zone that exceeds earthworks and building coverage and involves clearance of indigenous vegetation	Granted

# Delegated Authority Report

Period from 1 June 2018 to 30 June 2018

A G Dekker	LUC0486/18	257A Wainui Road RAGLAN	Construct a garage 10 metres from the eastern boundary where a 25 metre setback is required and 9 metres from the southern boundary where a 12 metre setback is required in the Rural Zone.	Granted
S E Cato	LUC0494/18	4189C State Highway 23 RAGLAN	To construct an addition to an existing dwelling within the 100m setback from the mean high water springs and within the 25m setback from a property boundary and which fails the daylight admission rule in the Coastal Zone	Granted
J Swain, B K Swain	LUC0503/18	Waitetuna Valley Road WAITETUNA	Relocate a second 'dwelling' to be used as a dependant person's dwelling in the Rural Zone	Granted
Wainui Holdings Limited	SUB0162/18	12 Wainui Road RAGLAN	Establish 11 unit comprehensive residential development within the Living Zone / Bankart Street and Wainui Road Business Overlay Area. There will be daylight admission infringements, and specified living court areas for each unit will not be provided. The proposal results in parking / manoeuvring access and vehicle movements non-compliances.	Granted
Tasman Lands Limited	SUB0260/18	21 Nau Mai Road OKETE	Subdivision consent needed for the creation of 10 light industrial lots and 1 balance rural lot.	Granted

**Tamahere**

**Ward Total: 2**

Applicant	ID No	Address	Details	Decision
R S T James, S C Stone	LUC0474/18	491A Bruntwood Road TAMAHERE	Undertake construction of Traveller's Accommodation on a site that fails rule A14 as more than 3 activities share a private access.	Granted
Robina Trust C/o Susan & Keith Robertson	LUC0520/18	26 Meadowgreen Drive TAMAHERE	Construct a garage in the Country Living Zone, which fails to comply with the total impervious surfaces and maximum building coverage rules under the Waikato District Plan.	Granted

**Whangamarino**

**Ward Total: 5**

Applicant	ID No	Address	Details	Decision
L J Hoverd	FST0011/18	92B Te Onetea Road RANGIRIRI	Relocate a used building in the Rural Zone	Granted
Shearer & Baverstock Cropping Limited	LUC0380/18.01	87 Plantation Road TE KAUWHATA	S127 to cancel/vary conditions of consent LUC0380/18 to change form and size of the industrial building within the Rural Zone.	Granted

# Delegated Authority Report

Period from 1 June 2018 to 30 June 2018

D A Thomas, G Thomas	LUC0487/18	74 Twining Road MANGATAWHIRI	Undertake earthworks and for the deposition of cleanfill material, both of which will exceed the maximum volumes permitted by the Waikato District Plan – Franklin Section in the Rural Zone.	Granted
S R Moorfield, W R Moorfield	LUC0488/18	30 Moorfield Road TE KAUWHATA	Construct a shed which will breach the site coverage rules for an 'accessory building' and is within the setback to a indicative road	Granted
Rushala Farm Limited	SUB0280/18	994 Kaiua Road MANGATANGI	Undertake a Transferrable Rural Lot Right subdivision that transfers consented Lot 1 (SUB1082/11.01) to the receiver property, where the proposed entrance to Lot 1 is non-compliant with required separation distances, in the Rural Zone and outside of the EEOA.	Granted

# Delegated Authority Report

Period from 1 July 2018 to 31 July 2018

Awaroa ki Tuakau

Ward Total: 31

Applicant	ID No	Address	Details	Decision
Ministry Of Education - Wellington	DES0021/18	15 Glass Road MERCER	Outline Plan of Works pursuant to Section 176A of the Resource Management Act 1991 to transport onto the site a building containing one classroom	AcceptPlan
Lockington Enterprises Limited	LUC0007/19	20 Bellenden Crescent POKENO	Undertake earthworks that exceed the permitted volume within the Residential 2 Zone to establish a suitable building platform.	Granted
Hughes Developments Limited	LUC0009/19	99 Escotts Road TUAKAU	To enable buildings with site coverage of up to 40%, over the 93 lots (Lots 1-93) to be created by SUB0311/18.	Granted
The Pokeno Whisky Company Limited	LUC0033/19	48 William McRobbie Road POKENO	To undertake earthworks that exceed the allowable volume and area to prepare a suitable building platform in the Light Industrial Zone where part of the works will be retrospective .	Granted
Pokeno Village Holdings Limited	LUC0333/18	163 Hitchen Road POKENO	To undertake earthworks that exceeds permitted volume, area and cut depth within the Residential and Rural Zones. Some earthworks will be undertaken around streams. Undertake indigenous vegetation clearance within the Graham Block in the Pokeno Structure Plan Area (under proposed Plan Change 21 rule). Restricted Discretionary NES consent is also required for undertaking earthworks around a HAIL site which the HAIL site soil was not sampled.	Granted
Sri Om Incorporated	LUC0444/18	250 Hull Road WAIUKU	Establish and Operate a community facility for a meditation and prayer centre in the Rural Zone	Granted
MJB Construction Limited	LUC0476/18	27 Helenvale Crescent POKENO	To undertake earthworks that exceed the permitted volume and fill depth for the purpose of creating a building platform for a dwelling which protrudes through the height in relation to boundary angle and to construct a retaining wall which encroaches into a side yard within the Residential 2 Zone.	Granted
P N Bannan	LUC0514/18	Waller Road PUKEKOHE	To undertake earthworks that exceed the permitted volume and cut depth for the purpose of creating a building platform for a dwelling within the Rural Zone.	Granted
R Prasad, K Lochan	LUC0539/18	8 Flannery Road POKENO	Construction of a building platform with earthworks exceeding the maximum permitted volume by 55 m <sup>2</sup> and maximum cut depth by 0.3 m. Construction of two dwellings in one building exceeding the maximum permitted building coverage by 1.4 % (16.8 m <sup>2</sup> )	Granted

# Delegated Authority Report

Period from 1 July 2018 to 31 July 2018

T I Symonds, M Johnstone	SUB0289/18	2A Cherry Grove TUAKAU	To undertake a two lot subdivision in the Residential Zone, where one of the proposed lots does not meet the required delineated area/notional lot size and where the shape factor is not met due to the inclusion of a public wastewater line.	Granted
T I Symonds, M Johnstone	LUC0544/18	2A Cherry Grove TUAKAU	Land use consent where a proposed lot for subdivision (SUB0289/18) does not meet the required delineated area/notional lot size in the Residential Zone.	Granted
MJB Construction Limited	LUC0545/18	7 Wingfield Road POKENO	To construct a dwelling that exceeds the permitted building coverage within the Residential 2 Zone.	Granted
MJB Construction Limited	LUC0546/18	20 Hitchen Road POKENO	Undertake earthworks that exceed the permitted volume in connection with the construction of a dwelling in the Residential 2 Zone.	Granted
J R King	LUC0550/18	20 Culverwell Crescent POKENO	To undertake earthworks which exceed the permitted volume thresholds for the Residential 2 Zone.	Granted
C M Gallagher	LUC0552/18	57 Fraser Road POKENO	Retrospective Resource Consent for Conversion of the Former Church into the Primary Dwelling with a Deck, being the second dwelling on the site, with an Existing Minor Dwelling at the Rear of the Site in the Village Zone	Granted
Bogaard Family Trust C/o Ascension Homes Limited	LUC0556/18	45 McIntosh Drive POKENO	To carry out earthworks that exceeds the maximum volume and depth of cut for the establishment of a building platform, and to locate a water tank within the required 10m setback within the Village Zone.	Granted
J C Andrews	SUB0014/19	11 Hoods Landing Road WAIUKU	Undertake a Boundary adjustment between two Village zoned properties with undersized lots	Granted
Pokeno Village Holdings Limited	SUB0050/17.02	31 Pokeno Road POKENO	S127 to change/cancel conditions of consent SUB0050/17 to reflect a change in the proposed landscaping width within private lots	Granted
Elrick Farms Limited	SUB0073/18.01	84C Waller Road PUKEKOHE	S127 to change/cancel conditions of subdivision consent SUB0073/18 to add a voluntary amalgamation for donor lots.	Granted
R M Schanzer, A J Schanzer	SUB0085/18.01	228 Cameron Town Road PUKEKOHE	S127 to change/cancel conditions of subdivision consent SUB0085/18.01 to include Lot 2 DP 522043 for donor lot amalgamation.	Granted
Kimando Property Investments Limited	SUB0136/16.02	33 Jellicoe Avenue TUAKAU	S127 to change/cancel conditions of subdivision consent SUB0136/12 to provide for alternative stormwater disposal	Granted
L J Bishop,	SUB0149/17.01	196 Ridge Road	S127 to change/cancel conditions of subdivision	Granted

# Delegated Authority Report

Period from 1 July 2018 to 31 July 2018

M R Bishop		TUAKAU	consent SUB0149/17 to remove references of Covenant Area "T", amend covenant area "S" to "SA" and "SB", and to amend the covenant area to 10.457ha.	
Hughes Developments Limited	SUB0175/16.02	McIntosh Drive POKENO	S127 to change/cancel conditions for subdivision consent (SUB0175/16.02) to reflect additional consent notice conditions for subsoil drain maintenance and connection	Granted
P F Gedye, R A Gedye	SUB0231/18	299B Bluff Road POKENO	To undertake a boundary relocation in the Rural Zone	Granted
Mainbrace Developments Limited	SUB0237/18	21 Madill Street TUAKAU	Create one additional lot in the Residential Zone	Granted
S D Morriss, J Morriss	SUB0249/18	107 Bright Road WAIUKU	Create two additional rural residential lots through the Transferable Title Right provisions. Lot 1 will be 4500m2, Lot 3 will be 1.21ha and a Balance Lot (Lot 2) will be 15.02ha.	Granted
United Sunshine Australasian Farm Dev Ltd	SUB0277/18	379A Aka Aka Road PUKEKOHE	Single transfer of a rural lot development right to create two new allotments in the Rural Zone outside of the EEOA.	Granted
V M Black	SUB0300/18	87 Cameron Town Road PUKEKOHE	Undertake a subdivision on a property inside the EEOA that involves a boundary relocation that increases the overall soil versatility percentage, alters the site area by over 20% for a lot created after 21 October 2013 and involves the single transfer of a rural lot development right inside the EEOA.	Granted
Geange Holdings Trust No 2, Geange Holdings Trust No 1	SUB0326/18	120 Pinnacle Hill Road PINNACLE HILL	To transfer one rural lot outside of the Environmental Enhancement Overlay Area (EEOA) to a lot located in the Rural Zone, also located outside of the EEOA.	Granted
Midland Stud Limited	SUB0332/18	181D Golding Road PUKEKOHE	Undertake a Boundary relocation between two properties, including one with a Certificate of Title date later than 21 October 2013.	Granted
Siwel Farms Ltd	SUB0336/18	74 Friedlander Road TUAKAU	To create one Environmental Lot through the protection of 2.02ha of a Qualifying Natural Feature within the Environmental Enhancement Overlay Area.	Granted

Eureka

Ward Total: 6

Applicant	ID No	Address	Details	Decision
D G Garnett, A M Garnett	LUC0002/19	1089A Tauwhare Road TAUWHARE	To construct a carport that encroaches on the permitted boundary setback in the Country Living Zone and where the property is within the Hauraki Gulf Catchment Area.	Granted

# Delegated Authority Report

Period from 1 July 2018 to 31 July 2018

B S B Insoll Tompkins Wake Trustees Limited,	LUC0458/18	198 Hunter Road EUREKA	To undertake earthworks within the Hauraki Gulf Catchment Area in order to provide a suitable building platform.	Granted
N A Lascelles J L McCracken, Paraketu Trustees Limited,	LUC0511/18	47A Scotsman Valley Road TAUWHARE	To undertake earthworks within the Hauraki Gulf Catchment Area in order to provide a suitable building platform for a Dependent Persons Dwelling and building alterations.	Granted
B Kendall, R A Carter	LUC0515/18	549 Tauwhare Road TAUWHARE	To construct a horse arena that exceeds the area for earthworks.	Granted
J Altham	SUB0027/12.01	174 Bellevue Road TAUWHARE	S127 to change/cancel conditions of subdivision consent (SUB0027/12) relating to trickle feed connections and to add a condition regarding an easement for the right to convey water	Granted
J A Mitchell, I W Mitchell	SUB0322/18	118 Seddon Road PUKETAHA	Undertake a Boundary relocation between 5 titles in the rural zone	Granted

**Hukanui - Waerenga**

**Ward Total: 5**

Applicant	ID No	Address	Details	Decision
Waikato Quarries Ltd	LUC0035/12.02	1500 Tauhei Road TAUHEI	Section 127 to change/cancel conditions of resource consent LUC0035/12.01 to include a new stockpile area.	Granted
P J Smyth	SUB0315/18	90 Cozen Road WAERENGA	Undertake a subdivision to create an additional lot in the Rural Zone from a Certificate of Title issued post 6 December 1997	Granted
Craig's Other Trust	SUB0320/18	45 Walker Road TAUPIRI	Boundary relocation between two contiguous titles in the rural zone that created a lot which exceeds the maximum area	Granted
N R McLean	SUB0327/18	1304A Gordonton Road GORDONTON	To subdivide one lot into two and undertake a boundary relocation within the Rural Zone, with only one additional certificate of title being created.	Granted
A L Crouch	SUB0328/18	1667 Tahuna Road TE HOE	To create one additional lot where the existing shed is within the required boundary setback, in the Rural Zone.	Granted

**Huntly**

**Ward Total: 2**

Applicant	ID No	Address	Details	Decision
S D Robinson	FST0001/19	3 Fraser Street HUNTLY	Relocate a second hand dwelling and shed in the Living Zone	Granted
G J T Cribb	SUB0347/18	173 Tregoweth Lane HUNTLY	Undertake a boundary relocation between three titles in the rural zone	Granted



# Delegated Authority Report

Period from 1 July 2018 to 31 July 2018

**Ngaruawahia** **Ward Total: 7**

Applicant	ID No	Address	Details	Decision
Ngaruawahia Memorial Club Limited	LUC0013/19	4 Market Street NGARUAWAHIA	Planning Certificate for the Sale of Alcohol for an On licence on a site in the Business Zone pursuant to Section 100 of the Sale and Supply of Alcohol Act 2012	Approved
The Ngaruawahia R.S.A Memorial Club Incorporated	LUC0522/18	4 Market Street NGARUAWAHIA	Planning Certificate of Compliance for the sale and supply of alcohol, in the Business Zone.	Approved
B S Andrew	LUC0513/18	141 Great South Road TAUPIRI	Construct a shed which encroaches two site boundaries and an entranceway which fails separation distance in the Rural Zone	Granted
Leisurebuilt Limited	LUC0538/18	32 Old Taupiri Road NGARUAWAHIA	To construct a dependent person's dwelling without a shared living court.	Granted
C J Patterson, E M Patterson	LUC0558/18	75 Galbraith Street NGARUAWAHIA	To construct a shed that will encroach the 12 metre side setback on the south western boundary and exceeds 80m <sup>2</sup> , in the Country Living Zone	Granted
J W Gumbley, E K Gumbley	SUB0297/18	21 Wadham Road NGARUAWAHIA	Undertake a two lot subdivision in the Country Living Zone, where one lot will not comply with the required minimum lot size, where part of the area of significant indigenous vegetation and habitat on-site will be divided between lots and where the new vehicle crossing will not comply with the required minimum separation distance between vehicle crossings.	Granted
A M L Ceysens, C Gorissen	SUB0335/18	265A Wilton Collieries Road GLEN MASSEY	Variation of Consent Notice Conditions to SUB0226/06 where Condition N is to be changed to reflect a new type of effluent system.	Granted

**Onewhero-Te Akau** **Ward Total: 10**

Applicant	ID No	Address	Details	Decision
Nelson Bovill Limited	SUB0144/18	598 Kohanga Road TUAKAU	To undertake a transferable rural lot right subdivision by transferring three development entitlements to two receiver sites located outside of the EEOA in the Rural Zone.	Granted
Nelson Bovill Limited	LUC0502/18	598 Kohanga Road TUAKAU	To construct a vehicle entrance and a dwelling on each of the proposed Lots, being Lots 1 to Lot 5 (inclusive) of subdivision SUB0144/18 including earthworks within the permitted volume, depth and area, within the Onewhero Tuff Ring which is listed as a Schedule 5B Area.	Granted
T A Adams	LUC0528/18	402 Highway 22 TUAKAU	To Construct a Carport that Encroaches the Side and Rear Yard in the Rural Zone	Granted

# Delegated Authority Report

Period from 1 July 2018 to 31 July 2018

D S Johnson	SUB0218/18	133 Morrison Road TUAKAU	To undertake a one lot transferable rural lot right subdivision where both the receiver and donor sites are outside the Environmental Enhancement Overlay Area (EEOA) and with associated land use consent (LUC0535/18).	Granted
D S Johnson	LUC0535/18	133 Morrison Road TUAKAU	To undertake earthworks that exceed the permitted volume and cut depth for the purpose of creating a vehicle access within the Rural Zone in association with SUB0218/18.	Granted
The C. Alma Baker Trust	SUB0045/17.04	1340 Port Waikato-Waikaretu Road TUAKAU	S127 to change/cancel conditions of consent (SUB0045/17.03) to remove areas of bush shown as T from the covenant areas in Title 9, amend the reference to area 'S' to "SA" and 'SB', and amend the total covenant area to 10.457ha.	Granted
Masters & Sons Ltd	SUB0084/12.01	610 Highway 22 TUAKAU	Section 127 Change of Conditions application to SUB0084/12; where it is proposed that Condition 2a be amended to reflect that an amalgamation can be sought, instead of re-surveying	Granted
E M Rumball	SUB0290/18	161 Otuiti Road TUAKAU	Undertake an Environmental Lot subdivision outside of the EEOA creating two additional allotments in exchange for the protection of 13.1 hectares of wetland.	Granted
P J Thomas, M Dudding	SUB0303/18	17 Brewster Road TUAKAU	To undertake a 2 lot transferable rural lot subdivision via the transfer of two consented lot with both donor and receiver lots outside of the EEOA in the Rural Zone	Granted
Set Sue Limited	SUB0338/18	46A Kauri Road TUAKAU	Undertake a Boundary relocation in the Rural Zone transferring 5.7 ha between two rural properties.	Granted

Raglan

Ward Total: 7

Applicant	ID No	Address	Details	Decision
S M Baker, K S Baker	LUC0451/18	14 Upper Bow Street RAGLAN	To undertake earthworks that exceed the permitted area, volume, cut depth and heavy vehicle movements for the purpose of creating a building platform for a dwelling that does not comply with the living court requirements within the Living Zone.	Granted
L R Lye, E J Lye	LUC0510/18	46 Bow Street RAGLAN	Alterations to an existing dwelling in the Living Zone that encroaches on the 6 m front boundary setback by 2.1 m, a 1.4 m height in relation to boundary encroachment on the eastern (rear) boundary, and decreasing the space for onsite manoeuvring.	Granted

# Delegated Authority Report

Period from 1 July 2018 to 31 July 2018

T F Gibbs	LUC0524/18	10 Cross Street RAGLAN	To construct a dwelling that fails daylight admission and building setback requirements.	Granted
B T Richardson, J Thomson	LUC0526/18	6A Government Road RAGLAN	Construction of a dwelling in the Living Zone exceeding the maximum height of 7.5 m by 1.3 m, and earthworks to construct a building platform exceeding the maximum permitted volume of 100 m <sup>3</sup> by 400 m <sup>3</sup> and the maximum cut of 2 m by 1.5 m. Construction of a vehicle entrance failing sight visibility and separation distances.	Granted
Raglan Club Incorporated	LUC0536/18	22 Bow Street RAGLAN	Planning certificate for sale of liquor with the addition of two outside areas for the consumption of liquor on a site within the Business Zone.	Approved
C E Pierard, R G Steinbeis	SUB0267/18	12B Somerset Lane TE MATA	Undertake a boundary relocation subdivision and amalgamation, where one lot will be greater than 1.6 hectares, and an additional development right will be created on a resultant title which is greater than 40 hectares	Granted
J R Ritchie, H R Ritchie, J Ritchie, S J Ritchie, D J Ritchie	SUB0309/18	108D Whaanga Road WHALE BAY	To update a cross-lease plan to reflect additions which have occurred to an existing dwelling within the Coastal Zone and in the Landscape Policy Area under the Operative District Plan and within the Rural Zone and in a Significant Natural Area under the Proposed District Plan	Granted

Tamahere

Ward Total: 2

Applicant	ID No	Address	Details	Decision
C Yu	SUB0334/18	55 Windmill Road TAMAHERE	Boundary relocation between two adjacent properties resulting in one property having a frontage less than 50 m where no access leg is in place.	Granted
A G Whelan Whelan Family Trust	SUB0936/11.01	522 Bruntwood Road TAMAHERE	S127 to cancel/change conditions of subdivision consent SUB0936/11.01 relating to telecommunications and to add condition relating to power supply.	Granted

# Delegated Authority Report

Period from 1 July 2018 to 31 July 2018

Whangamarino

Ward Total: 12

Applicant	ID No	Address	Details	Decision
M L Andrews	FST0017/18	11 Kohekohe Crescent MEREMERE	Relocate a second-hand dwelling within the Living Zone	Granted
WTS Homes Limited	LUC0018/19	6 Lambrusco Street TE KAUWHATA	To undertake earthworks to construct a building platform and vehicle access that exceed the permitted activity requirements; and where the proposed building coverage exceeds the requirements for the Living Zone – Te Kauwhata West.	Granted
D J Phillips	LUC0252/18	46 Te Kauwhata Road TE KAUWHATA	To relocate a used building and undertake earthworks to develop a site in the Remediation Policy Area in the Living Zone.	Granted
C M Allen	LUC0505/18	223A Waerenga Road TE KAUWHATA	To construct a shed that exceeds the maximum gross floor area and building coverage requirements in the Rural Zone.	Granted
M Adams, D P Adams	LUC0506/18	1022 Koheroa Road MERCER	For vehicle crossings which will not comply with the required minimum separation distance between vehicle crossings.	Granted
J C Meechan	LUC0527/18	74 Drake Road WAERENGA	To Resite a Relocated Building within the Building Setbacks in the Rural Zone	Granted
NZ Honey Innovations Limited	LUC0555/18	173 Mangatawhiri Road MANGATAWHIRI	A Certificate of Compliance to confirm the permitted activity status of an apiary, a honey extraction, storage and packing shed, a produce stall for the sale of honey and an educational experience for tourists and visitors to learn about the apiary activity.	Approved
Van Den Broek Properties Ltd	SUB0057/18	23 Roto Street TE KAUWHATA	Residential subdivision to create 1 additional lot in the Living Zone - Te Kauwhata Structure Plan Area with an associated NES for disturbing soil and remediation of soil on a site where a HAIL has been identified.	Granted
Kauri Hill Farms Limited	SUB0106/11.01	71A Monument Road MARAMARUA	S127 to change/cancel conditions of subdivision consent (SUB0106/11.010 in relation to financial and development contributions.	Granted
The Preservatorium Limited	SUB0127/18	5 Main Road TE KAUWHATA	Undertake a subdivision in the Business Zone to create one additional allotment and service lane to vest in Council	Granted
M Adams, D P Adams	SUB0282/18	1022 Koheroa Road MERCER	To undertake a Transferable Rural Lot Right subdivision to create proposed Lot 1, which will exceed the maximum size of 1ha, to undertake a boundary relocation in the Rural Zone with a greater than 20% adjustment in lot sizes and to cancel an amalgamation condition under section 241(3) of the RMA.	Granted
J L Shanley, G D Shanley	SUB0348/18	1876 Miranda Road MIRANDA	Undertake subdivision by way of boundary relocation in the Rural Zone.	Granted

### ***Open Meeting***

<b>To</b>	Waikato District Council
<b>From</b>	S O’Gorman General Manager Customer Support
<b>Date</b>	10 August 2018
<b>Prepared by</b>	Christine Cunningham
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV1301 2053983
<b>Report Title</b>	Summary of Applications Determined by the District Licensing Committee April – June 2018

## **I. EXECUTIVE SUMMARY**

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This report provides a summary of applications determined by the District Licensing Committee between April and June 2018.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

## **3. ATTACHMENTS**

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Schedule of Applications Determined by District Licensing Committee between April and June 2018.

**LICENCES**

Applicant Name	Application Type	Premises	Decision	Date Issued	Licence No.
Castaways Accommodation Limited	Renewal On	Castaways Accommodation Limited Waiuku	Granted	3/4/18	14/ON/05/2018
Cattogs Holdings Limited	New On	The Pantry Raglan	Granted	11/4/18	14/ON/06/2018
East to West Trading Limited	Temporary Authority (On)	Orca Bar & Restaurant, Raglan	Granted	26/4/18	14/TA/01/18.01
Q2 Foods Limited	Renewal Off	KBeez Supermarket, Huntly	Granted	24/4/18	14/Off/02/2018
9Y & CK Limited	Renewal On	Fire Pot Café Gordonton	Granted	1/5/18	14/On/07/2018
D A & A L Jones Limited	Off Licence	New World Ngaruawahia	Granted	15/5/18	14/Off/03/2018
Red Fox Empire Limited	Temporary Authority On	Red Fox Tavern Maramarua	Granted	29/5/18	14/TA/07/17.02
Red Fox Empire Limited	Temporary Authority Off	Red Fox Tavern Maramarua	Granted	29/5/18	14/TA/08/17.02
Shivamaniket Holdings Limited	Temporary Off Licence	Super Liquor Pokeno	Granted	26/6/18	14/OFF/15/2017
RN & LR Patel Limited	Renewal Off	Supervalu Tuakau	Granted	12/6/18	14/Off/05/2018
Waikato Clay Target Club Incorporated	Renewal Club	Waikato Clay Target Club Newstead	Granted	12/6/18	14/CL/02/2018
Mukesh Holdings Limited	Renewal	The India Restaurant and Bar	Granted	19/6/18	14/On/09/2018

Ngaruawahia Golf Club Incorporated	Special	Ngaruawahia Golf Club	Granted	3/4/18	14/SP/015/2018
Tuakau Terrabulls Incorporated	Special	Tuakau Combined Sports Club	Granted	11/4/18	14/SP/008/2018
Hiria Maniapoto	Special	Raglan Hall	Granted	17/4/18	14/SP/013/2018
Ngaruawahia Rugby Sports Club Incorporated	Special	Ngaruawahia Rugby Club	Granted	1/5/18	14/SP/016/2018
Raglan Club Incorporated	Special	Raglan Club	Granted	15/5/18	14/SP/017/2018
Raglan Community Arts Council	Special	Raglan Old School Arts Centre	Granted	15/5/18	14/SP/018/2018
Jessica Colebourne	Special	Horsham Downs Hall	Granted	22/5/18	14/SP/020/2018
Allen Raymond Grainger	Special	Pokeno Community Hall	Granted	22/5/18	14/SP/019/2018
Ngaruawahia Golf Club Incorporated	Special	Ngaruawahia Golf Club	Granted	22/5/18	14/SP/022/2018
Onewhero Society of Performing Arts	Special	O.S.P.A 14 Hall Road Tuakau	Granted	29/5/18	14/SP/023/2018
Sherie Lorraine Draper	Special	St Paul's Catholic School Ngaruawahia	Granted	12/6/18	14/SP/024/2018
Ngaruawahia Golf Club Incorporated	Special	Ngaruawahia Golf Club	Granted	12/6/18	14/SP/026/2018
Pilot Brewery Limited	Special	Raglan Karioi Trail	Granted	12/6/18	14/SP/025/2018
Te Akau Waingaro Community Complex Incorporated	Special	Te Akau Waingaro Community Complex	Granted	19/6/18	14/SP/027/2018
Marae Tukere	Special	Turangawaewae Marae Ngaruawahia	Granted	26/6/18	14/SP/028/2018

Andrea Catherine Kurth	Special	Whitikahu Hall	Granted	28/6/18	14/SP/032/2018
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### MANAGER'S CERTIFICATES

Applicant's Name	Application Type	Premises	Decision	Date Issued	Certificate No.
Adrian John Naicker	New	Prof's @ Woodlands Café Gordonton	Granted	3/4/18	14/Cert/019/2018
Simone Christina Deverson	New	Prof's @ Woodlands Café Gordonton	Granted	3/4/18	14/Cert/021/2018
Samuel Joseph Ryan	New	Raglan Club Incorporated	Granted	3/4/18	14/Cert/020/2018
Louise Tarawhiti	Renewal	New World Ngaruawahia	Granted	3/4/18	14/Cert/051/2014
Holly Rebecca Cahill	New	The Shack Raglan	Granted	10/4/18	14/Cert/022/2018
Glenda Mary Allen	New	Maramarua Golf Club	Granted	17/4/18	14/Cert/023/2018
Paul Henry Heath	Renewal	Waiterimu Golf Club	Granted	17/4/18	14/Cert/018/2017
Samantha Josephine Briggs	Renewal	Elsie's Restaurant and Bar Tuakau	Granted	17/4/18	14/Cert/019/2017
Patricia Rosemary Gutry	Renewal	Waikare Golf Club Te Kauwhata	Granted	17/4/18	14/Cert/021/2017
Arvinder Singh	Renewal	The Bottle O Tuakau	Granted	24/4/18	14/Cert/015/2017
Sarah Ellen Carter	Renewal	Waikare Golf Club	Granted	24/4/18	14/Cert/023/2017



Catherine Bell Burns	Renewal	RSA Ngaruawahia	Granted	24/4/18	14/Cert/026/2017
Victor Charles MacFarlane	New	The Pantry Raglan	Granted	24/4/18	14/Cert/024/2018
Leslie Burns	Renewal	RSA Ngaruawahia	Granted	24/4/18	14/Cert/025/2017
Dawn MacFarlane	New	The Pantry Raglan	Granted	24/4/18	14/Cert/025/2018
Peter John Martin Maras	Renewal	RSA Huntly	Granted	24/4/18	14/Cert/035/2015
Jagjit Kaur Parmar	Renewal	Bottle O Huntly	Granted	24/4/18	14/Cert/032/2015
Bing Ma	New	Zealong Tea Gordonton	Granted	24/4/18	14/Cert/026/2018
Rohit Gupta	Renewal	Supervalu Ngaruawahia	Granted	24/4/18	15/Cert/2991/2014
Leon Marie Whakamaia Kia Teena O'Donnell	New	Ngaruawahia RSA Ngaruawahia Golf Club	Granted	1/5/18	14/Cert/027/2018
Jacque Ruebe	Renewal	Onewhero Golf Club	Granted	8/5/18	14/Cert/027/2017
Bobbie-Ann Elizabeth Gamble	Renewal	Taupiri Tavern	Granted	11/5/18	14/Cert/069/2015
Ebony Te Atairehia Rapana	New	Taniwharau Rugby League Club Huntly	Granted	11/5/18	14/Cert/029/2018
Nimeshkumar Surendrabaj Patel	New	Supervalu Tuakau	Granted	11/5/18	14/Cert/028/2018
Tasha van Heerden	Renewal	Tuakau Hotel	Granted	11/5/18	14/Cert/047/2014
Warren Murray Adams	Renewal	Maramarua Rugby Football Club	Granted	11/5/18	14/Cert/055/2014
Rachele Anne Honcharik	New	The Wharf Kitchen and Bar Raglan	Granted	15/5/18	14/Cert/030/2018

Daniele Alessandro Marseglia	Renewal	Orca Restaurant & Bar, Raglan	Granted	15/5/18	14/Cert/6687/2015
Bobby Jo Lusty	New	LaValla Functions, Tuakau	Granted	22/5/18	14/Cert/031/2018
Cynthia Gail Jones	Renewal	Gails of Tamahere	Granted	29/5/18	14/Cert/050/2015
Sharon Elaine Finn	Renewal	Back Yard Bar & Eatery	Granted	29/5/18	14/Cert/3576/2015
Sheryn White-Montoya	Renewal	Gails of Tamahere	Granted	5/6/18	14/Cert/047/2015
Taresa Ruakura Munro	New	Supervalu Ngaruawahia	Granted	5/6/18	14/Cert/032/2018
Kane Power	New	Wallis Bistro/The Shack Raglan	Granted	12/6/18	14/Cert/035/2018
Lisa Dawn James	New	Orca Restaurant & Bar Raglan	Granted	12/6/18	14/Cert/034/2018
Michaela Christina Dianne Warren	New	Taupiri Tavern	Granted	12/6/18	14/Cert/033/2018
Sumit Kumar	Renewal	Curry Delight Indian Restaurant Huntly	Granted	12/6/18	14/Cert/031/2017
Jasdeepak Singh Sandhu	Renewal	Fred's Four Square Huntly	Granted	19/6/18	14/Cert/059/2015
Lloyd John Jones	Renewal	Taupiri Rugby Football Club	Granted	19/6/18	14/Cert/064/2014
Mary Jan Meretarapuhi Wano	Renewal	Riverside Golf Club	Granted	19/6/18	14/Cert/034/2017
Erin Alison Rogers	Renewal	Wahinemoore Raglan	Granted	19/6/18	14/Cert/057/2015

Toshabahen Nileshbhai	New	KBeez Huntly	Granted	19/6/18	14/Cert/036/2018
Lucy Rose Goody	Renewal	Hampton Downs Motorsports Park	Granted	19/6/18	14/Cert/037/2018
Colin Bruce McRae	Renewal	Pokeno Motel	Granted	19/6/18	14/Cert/042/2015
Kelly Michele Huisman	Renewal	McGinty's Turf Bar Huntly	Granted	26/6/18	14/Cert/048/2015
Katrina Marie Smith	New	RSA Ngaruawahia	Granted	26/6/18	14/Cert/038/2018

### Applications Determined at a District Licensing Committee HEARING

#### LICENCES

Applicant's Name	Application Type	Premises	Decision	Date Of Hearing	Licence No.
Matangi Hillcrest Sports Club	Special	Matangi Hillcrest Sports Club	Granted	11/5/18	14/SP/014/2018

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### **Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	Ian Cathcart Chief Executive or General Manager
<b>Date</b>	26 June 2018
<b>Prepared by</b>	Karen Bredesen PA to the Service Delivery General Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	P&R2018
<b>Report Title</b>	Puketirini Management Committee

## **1. EXECUTIVE SUMMARY**

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This report is to advise the Policy & Regulatory Committee that there has been a change to iwi representation on the Puketirini Management Committee. Waikato-Tainui have replaced Eric Pene and Taroi Rawiri as their representatives with Tukaroto Mahuta.

As set out in the Waikato District Council Terms of Reference, Council is required to approve and confirm the Committee membership.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Service Delivery be received;**

**AND THAT Council approve the appointment of Tukaroto Mahuta to the position of Iwi Representative on the Puketirini Management Committee.**

## **3. ATTACHMENTS**

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Nil

### **Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	30 July 2018
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV1301
<b>Report Title</b>	Local Government New Zealand Conference 2018

## **1. EXECUTIVE SUMMARY**

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This report is to update Councillors and to keep everyone informed of key issues in local government in New Zealand and internationally.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Executive be received.**

## **3. BACKGROUND**

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The Mayor, Deputy Mayor, Chief Executive and nominated councillors attended the LGNZ Conference from 15-17 July in Christchurch.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

#### **Annual General Meeting**

The Conference commenced on Sunday 15 July with the Annual General Meeting. The President, Dave Cull spoke about the work the National Council has been doing and how Local Government New Zealand (LGNZ) have been building an improved relationship with central government. He stressed that LGNZ were supporting and helping local government to manage change in the sector. He stressed the status quo was not sustainable. His view is that we need to be striving to lead the change rather than allow it to happen.

The President stressed the need to understand and be involved in the review of the regulatory framework and management of water.

There were 12 remits considered by the meeting. The results for each remit and how we voted was as follows:

1. Drug testing in the community

Council vote – in favour  
Overall vote – 85% in favour

2. HCV – Rural roads policy

An amendment was put around including urban roads as well.

Council vote – Against (there are other methods available to address this)  
Overall vote – 95% in favour  
The amendment was then put as the substantive motion and passed with 96% in favour.

3. Heritage buildings

Council vote – in favour  
Overall vote – 95% in favour

4. Climate change – advocate to banks

This remit was subject to amendments which sought to narrow the focus. One failed and the second withdrew.

Council vote – Against  
Overall vote – 50% against which due to abstentions carried the day

5. Climate Change Adaptation Fund

Council vote – Against (concern around Councils being asked to fund it)  
Overall vote – 92% in favour

6. Local Alcohol Policies

Council vote – In favour  
Overall vote – 95% in favour.

7. Biofuels

Council vote – Against (the concern being this will result in council paying more)  
Overall vote – 79% in favour

8. Walking the talk – single use plastics

Council vote – Against  
Overall vote – 95% in favour

9. A mandatory register of cooling towers

Council vote – Against (general feeling the remit didn't achieve much)  
Overall vote – 95% in favour

10. Copper in brake pads

Council vote – Against  
Overall vote – 86% in favour

11. Reducing the waste stream

Council vote – Against  
Overall vote – 76% in favour

The vote was split but still resulted in a significant and clear vote for the remit.

12. Tyres stewardship

Council vote – Against (this is already covered in the cost of tyres)  
Overall vote – 99% in favour

The next conference will be held in Wellington in July 2019.

### **Opening Ceremony**

The opening ceremony commenced with a Mihi. Local Mayor, Lianne Dalziel spoke about Christchurch being focused on the future. The conference theme of resilience and being focused on the way ahead summarises what the city is all about.

Mayor Dalziel spoke about localism providing the opportunity for local and central government to work together and collaborate.

The theme of the conference was future-proofing for a prosperous and vibrant New Zealand.

The Minister of Finance, Grant Robertson spoke on behalf of the government. The Minister spoke about the need for collaboration and innovation in order to deliver better outcomes for all New Zealanders.

Despite The economic progress that has been made in recent years, levels of homelessness and youth issues have increased. The government is seeking to deliver a wellbeing based budget in 2019.

The government is focused on infrastructure, housing, regional development and water as key policy matters for the way forward.

Changes to the land transport act have elevated subsidy levels to help local government with the cost of infrastructure.

The President of LGNZ spoke about the alignment between the living standards framework and the four wellbeings.

LGNZ are strongly focused on the strategic themes of funding and infrastructure, risk and resilience, social issues, economic development and climate change.

LGNZ believes that local communities need to be empowered through localism.

### **First Speaker**

Sam Johnson, Social Entrepreneur, spoke about building resilience for a vibrant and prosperous future. We use technology to connect with people rather than to people. Technology is a tool only.

He spoke about the volunteer army in Christchurch and the desire of students to help. Initially this was about the Christchurch earthquake but has been extended now to connecting people.

Examples were provided of students helping the elderly. Sam spoke about engaging youth and reminding them of the roots of volunteering.

He talked about how we engage people in undertaking work to connect the community. He also spoke about the role of local government to point the community in the direction of what needs to be done and emphasised that we need to grow movements for impact, not empires for ego.

### **Second Day**

The second day commenced with a key note address in relation to placemaking.

The address was provided by Kylie Legge. She spoke about the need to understand the “why” – the purpose that aligns or brings people together. She talked about the why for communities being to deliver resilient, sustainable and liveable places.

The presenter explained that she wanted to ensure placemaking projects were about local projects to solve global problems. Several examples were provided of creating “local currency” which meant people could earn rewards in exchange for volunteer work.

A panel discussion was then held regarding building a strong community – a tale of a new region. The Chief Executive of Christchurch NZ spoke about the opportunities and exploration that the city offers. Ngai Tahu saw post earthquake as an opportunity to bring back the culture and heritage of the city. Christchurch is the gateway to the South Island with 10,000 flights on an annual basis. The airport is a key to realising the opportunities which exist for the Canterbury region.

The focus needs to be on designing with and for the community not on what your own organisation wants. The emphasis of this talk was again about placemaking and sharing and co-designing the city. The panel also talked about youth as the future of the city and how to empower them.



## **Economic Development**

Economic Development was an important part of the discussion in a presentation regarding Building Strong Local Economic Prosperity.

The presenters focused on the ability of local government to influence and drive community change. Only 10% of public spending is by local government which helps to explain one reason why there is limited influence. The presenters contrasted this with Switzerland where local government and local communities control what happens resulting in greater economic success than New Zealand.

The Swiss example included the development of a hotel complex overlooking Lake Lausanne. This involved local government and the developer without any central government involvement. Switzerland operate a school to apprentice transition process. Young people value the system and there is high uptake from schools. Local government facilitate and support the programme.

The conference considered an Iwi perspective on growing thriving and prosperous communities. The focus was on collaboration to improve the regional economy. The key points were about Iwi having fiscal responsibility and conveying local government powers on Runanga. In essence this meant the ability to tax and the ability to operate as a local authority over lands owned by the Runanga.

Ngai Tahu are seeking all the rates collected being returned to the tribe for investment in infrastructure. This was illustrated through several building projects which returned large numbers of jobs and direct economic growth to districts.

## **Interactive Workshops**

The Minister for Climate Change, James Shaw and the President of LGNZ, Dave Cull answered questions about climate change.

The challenges were stated to be about adaptation and the opportunities are about mitigation. The government is working on risk assessment and an adaptation plan. The need to significantly invest in infrastructure was highlighted.

LGNZ introduced a session on working together to tackle three waters infrastructure challenges facing New Zealand. This was preceded by a presentation about the water regulatory framework in the United Kingdom. There have been significant improvements in water management and quality since privatisation in 1989 in the United Kingdom.

Regulation is enforced and managed by a regulatory framework with the emphasis on efficiency and effectiveness. There is a move from a regulator led to a customer wants culture for the water companies. This is being driven by the regulator.

The workshop on water was attended by the Minister of Local Government, Nanaia Mahuta.

The workshop featured a few presentations to set the scene for waters. Department of Internal Affairs explained the backdrop to the government's review of the state of the three waters.

We also heard from a water quality and allocation perspective. In terms of water quality and with a focus on wastewater, it was interesting to note that point source discharges (for example, from a wastewater treatment plant) are not the main source of water quality problems.

The Climate Change workshop was chaired by Pippa Coom, chair of Waitemata Local Board. Mike Meehan (CEO West Coast Regional Council) , TCDC Mayor Sandra Goudie provided real examples of how climate change was affecting coastal areas, and the subsequent cost of improving/retreat or future proofing. Discussions include how these changes could be driven, with community input and buy in being amongst the most critical aspects.

### **Minister of Local Government**

The Minister of Local Government, Nanaia Mahuta, spoke about bring local decision making back to the community. She spoke about achieving national goals with local benefits. The question for the government is how localism will deliver better results for the community. The water sector requires government to lift up the standard to deliver a safer and better result for communities.

The Havelock North report has highlighted that many water supplies fail to meet drinking water standards. The Minister spoke of the need for a joined up economic development approach across the country to the water supply challenges. A report prepared for the government by Beca highlights current failings at a high level. The Minister stressed that affordability is no longer an excuse. The government is considering larger water organisations as a possible solution. Public ownership must be maintained. The government also wants local government to continue to be involved in the delivery of services.

The Minister stressed that change was inevitable and that local government needed to play a key part in that change.

### **Conclusion**

The conference overall was disappointing. The programme appeared promising but did not provide the content that will assist with the council vision of Liveable, Thriving and Connected Communities (noting that some of the thinking was stimulated by last year's conference).

The networking opportunities and private discussions with Minister Mahuta, NZTA, Auckland Council and others were useful and hopefully productive in the future.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

The costs of attendance at the conference were funded out of existing training budgets.

### 5.2 LEGAL

Nil.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

It is important that Councillors and staff stay up to date with local government trends and national initiatives.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	This report is for information only.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

## 6. CONCLUSION

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This report provides an update on the Local Government Conference 2018.

## 7. ATTACHMENTS

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N/A

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### **Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	Sue O’Gorman General Manager
<b>Date</b>	8 August 2018
<b>Prepared by</b>	K Newell – CDEM Coordinator
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	CDEM Joint Committee Minutes & Update on Waikato District Emergency Management Activities.

## **I. EXECUTIVE SUMMARY**

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This report provides the minutes of the Civil Defence Emergency Management (CDEM) Group Joint Committee meetings of March, May and June 2018 and Waikato District Emergency Management activities update.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Customer Support** be received.

## **3. ATTACHMENTS**

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Minutes of the Waikato Civil Defence Emergency Management Joint Committee March 2018

Minutes of an extraordinary meeting of the Waikato Civil Defence Emergency Management Joint Committee May 2018

Minutes of the Waikato Civil Defence Emergency Management Joint Committee June 2018

## Joint Committee Minutes – March 2018

1. The Joint Committee was provided with an overview of the notification process and submissions received to the proposed Waikato CDEM Group Plan including recommended changes.
2. A report recommending the appointment of four new Local and Group Controllers for Taupo, Waitomo and the Group Emergency Management Office was provided by the Waikato CDEM Group Controller.
3. The relocation of the Group Emergency Management Office (GEMO) to new facilities at the Genesis building at Bryce Street is now complete. The Group Emergency Coordination Centre (GECC) and the Hamilton City Council Emergency Operations Centre (EOC) are co-located in the new location.
4. The Joint Committee were provided the findings of the Technical Advisory Group (TAG) review and planned actions. By way of background information it was reported that following a number of significant events occurring in New Zealand, the Acting Minister of Civil Defence at the time, Gerry Brownlee, initiated a review of the response to disasters. The findings of the review were released in a report titled better responses to natural disasters and other emergencies in New Zealand.
5. A Controller's policy was provided to the Joint Committee for approval. The policy sought to establish the appointment, structure and financial arrangements for the Waikato Region Civil Defence & Emergency Management Group with regard to Local and Group Controllers.
6. Group Recovery Manager (G Talbot) presented the report which provided an overview of the recovery activity undertaken to date by Hauraki, Thames Coromandel and Waikato District Councils following the emergency which occurred as a result of the storm surge event that affected coastal communities on the Firth of Thames on Friday 5 January, 2018.
7. An update was provided on activities relating to the Waikato CDEM Group Warning Systems at both the Group and Local level.

**Joint Committee Minutes – May 2018 Minutes of an extraordinary meeting of the Waikato Civil Defence Emergency Management Joint Committee**

1. An opportunity was provided to the Joint Committee to consider the recommended changes to the Waikato Civil Defence Emergency Management Group Plan.
2. Approval was sought for amendments to the Waikato Civil Defence Emergency Management Group Controllers Policy.

**Joint Committee Minutes – June 2018**

1. The Group Controllers report presented by L Hazlewood provided an overview of the presence of M. Bovis in the Waikato Region and a recent visit to Australia to observe their emergency management structure. It was noted to be similar to New Zealand's current structure.
2. A presentation and workshop aimed at exploring the opportunities to strengthen risk reduction at a local level was presented by G. Talbot and D. Kruger.
3. EQC staff from the Hamilton office of the Earthquake Commission provided a presentation.

## Waikato District Emergency Management Activities Update

### Exercise Te Awha

Waikato District Council is required to undertake an audited exercise annually to test our response systems and processes for our emergency operations centre (EOC) and how we respond to our community in an emergency. Exercises assist in consolidating knowledge for our trained staff, building confidence and ensuring familiarity with plans and processes required to operate the EOC.

As part of our annual exercise programme, we have planned an exercise the week 4 – 7 September. This exercise will test several themes and include a competency assessment of our Local Controllers by the Waikato CDEM Group Controller.

This exercise will be delivered over a week to create an environment for staff to participate in a learning activity that will provide better understanding and confidence in working in the EOC. The exercise is designed to be assessed with respect to progression and improvement of our organisations response capability and to ensure continuation from training.

After the successful recruitment of our function team leaders in March, the teams have commenced work on building processes and systems to increase the efficiency of how their teams operate in an incident or emergency. The focus for this exercise is to allow the teams to test the processes they have been working on.

Any gaps identified during this exercise will assist the informed forward planning for future work programmes and will assist in shaping future exercises and training plans.

### Staff Training

We are continuing to deliver training for new and developing CDEM staff members using the Integrated Training Framework and Coordinated Incident Management System Courses. The current number of trained staff is as follows:

Level of Training	Completion
Foundational (4 hours)	145
Intermediate (16 hours)	69
Advanced Function (Varies) (Logistics, Public Information Management, Welfare)	13

### EOC Activations

In January this year our Emergency Operations Centre was used to manage the impacts of a severe weather event affecting Miranda. Residents at Miranda in the Waikato District were inundated due to a storm surge and sea flooding and the residents were forced to leave their homes.

The flooding was the result of a very low pressure system that raised sea levels by approximately 25cm, very high king tides and strong northerly winds. Combined this caused a 1m storm surge that overtopped stop banks and inundated the affected properties.

At the time of the event staff members worked from the EOC to provide support to the affected residents. It was identified that there was some confusion in the community regarding the different Councils involvement in the response and subsequently a request was made to the Thames Valley Emergency Operating Area (TVEOA) Controller that the Waikato District residents be included in the TVEOA response to provide consistency to all affected residents regardless of Council boundaries.

The agreement was made that Hauraki District Council would provide immediate response and Waikato District Council would provide support and reimbursement of any funds spent in supporting our affected residents. Waikato District Council would also take responsibility for any recovery requirements.

There has since been a proposal to formalise this arrangement so that should an event of this magnitude affect the coast again we have response arrangements in place that achieves the best outcome for our residents.

It is proposed that an MOU is established between Hauraki District and Waikato District Councils that will request Hauraki District Council to include identified Miranda residents in an emergency response on the coast. Waikato District would reimburse costs associated with our residents and provide support by trained Waikato District Council staff.



### Open Meeting

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	9 August 2018
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	2018 Meeting Calendar

## 1. EXECUTIVE SUMMARY

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A monthly report is provided on the meeting calendar. Recent changes are incorporated so that Councillors are kept up to date.

## 2. RECOMMENDATION

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**THAT the report from the Chief Executive be received.**

## 3. BACKGROUND

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Council has already approved a meeting timetable for 2018. It was agreed that I would provide a monthly update on the meeting calendar including as much relevant information as possible.

## 4. DISCUSSION AND ANALYSIS OF OPTIONS

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### 4.1 DISCUSSION

As discussed, Councillors should rely on the latest calendar and dispense with previous copies.

The workshop schedule for the next two months is as follows:

### AUGUST 2018

Monday 13 August	Tuesday 21 August
<ul style="list-style-type: none"> <li>▪ 9am – 12pm: Discretionary &amp; Funding Committee</li> <li>▪ 12pm – 1.15pm: Councillor only time (including lunch)</li> </ul>	<ul style="list-style-type: none"> <li>▪ 9am – 12.30pm: Policy &amp; Regulatory Committee</li> <li>▪ 12.30pm – 1pm: P&amp;R Hearing – Dangerous,</li> </ul>

<ul style="list-style-type: none"> <li>▪ 1.15pm – 3.15pm: Council Meeting</li> </ul>	<p>Affected and Sanitary Building</p> <ul style="list-style-type: none"> <li>▪ 1pm – 2pm: Councillor Workshop – Research findings into Sub-regional Growth and Localised Demographic trends</li> </ul>
<b>Wednesday 22 August</b>	<b>Monday 27 August</b>
<ul style="list-style-type: none"> <li>▪ 9am – 12.30pm: Strategy &amp; Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>▪ 9am – 4pm: P&amp;R Hearing - Gambling Policy 2018</li> </ul>
<b>Tuesday 28 August</b>	<b>Wednesday 29 August</b>
<ul style="list-style-type: none"> <li>▪ 9am – 12.30pm: Infrastructure Committee</li> <li>▪ 1pm – 3pm: Councillor Workshop – PDP Submissions</li> </ul>	<ul style="list-style-type: none"> <li>▪ 9am – 4pm: Council Hearing - Representation Review</li> </ul>

## SEPTEMBER 2018

<b>Monday 3 September</b>	<b>Monday 10 September</b>
<ul style="list-style-type: none"> <li>▪ 11am – 1pm: Councillor workshop – PDP Submissions</li> <li>▪ 1.30pm – 3.30pm: Councillor workshop – Single Stage Business Case for Start-up Passenger Rail Service</li> </ul>	<ul style="list-style-type: none"> <li>▪ 9am – 10.30am: Councillor workshop: PDP Submissions</li> <li>▪ 10.30am – 12noon: Councillor workshop: Emergency Management</li> <li>▪ 12.30pm – 1.15pm: Councillor only time (including lunch)</li> <li>▪ 1.15pm – 3.15pm: Council Meeting</li> </ul>
<b>Monday 17 September</b>	<b>Tuesday 18 September</b>
<ul style="list-style-type: none"> <li>▪ 9am – 11.30am: Audit &amp; Risk Committee meeting</li> </ul>	<ul style="list-style-type: none"> <li>▪ 9am – 12.30pm: Policy &amp; Regulatory Committee</li> </ul>
<b>Tuesday 25 September</b>	<b>Wednesday 26 September</b>
<ul style="list-style-type: none"> <li>▪ 9am – 12.30pm: Infrastructure Committee meeting</li> </ul>	<ul style="list-style-type: none"> <li>▪ 9am – 12.30pm: Strategy &amp; Finance Committee</li> </ul>

Council could choose to approve the calendar or not. The idea of providing a monthly update is beneficial because there are a number of changes that arise on a regular basis. The calendars provide the most up to date information that we have but will not take account of short notice events.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

Nil.

### 5.2 LEGAL

Nil.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The report is about keeping Councillors informed and up to date with regards to forthcoming meetings and workshops. Items discussed will cover a range of community outcomes and one or more of the four well beings.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This report is for information only and to keep Council informed.					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

## 6. CONCLUSION

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Council is being asked to receive and review a monthly update on the meeting calendar for the remainder of 2018.

## 7. ATTACHMENTS

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Nil.

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### **Open Meeting**

<b>To</b>	Policy & Regulatory Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	13 August 2018
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	Chief Executive's Business Plan

## **1. EXECUTIVE SUMMARY**

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The Chief Executive's Business Plan is a summary of progress on the Chief Executive's Performance Agreement. This report covers 2018/2019 items.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Executive be received.**

## **3. BACKGROUND**

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The Chief Executive's Business Plan is a summary of progress on a number of issues targeted by Councillors.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

The Plan is a summary of progress on specific issues. It enables staff and Councillors to focus on the big issues and ensures that attention is given to those things that really matter. The Plan is in line with the Chief Executive's Performance Agreement for 2018/2019.

### **4.2 OPTIONS**

The list of projects has been agreed by Council.

The Plan is consistent with the Chief Executive's Performance Agreement approved by Council.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

Nil at this stage.

### 5.2 LEGAL

As part of undertaking the work detailed in this plan, Council needs to ensure that the approach taken is consistent with the Purpose of Local Government.

In other words, to meet the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost-effective for households and businesses.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

This report contains the strategic issues that Council is focused on. The Chief Executive's Business Plan has been updated to align to the Chief Executive's Performance Agreement.

Iwi and Tangata Whenua have been, or will be consulted on at least some of the key projects or initiatives referred to in the report. Iwi will be involved as a strategic partner of Council.

Iwi have also been engaging in the waters management project and with Council and government on the Hamilton to Auckland Corridor.

The projects in the list link to at least one community outcome or wellbeing. They also link to at least one LTP key goal.

The list has been updated in line with the Chief Executive's Performance Agreement for 2018/2019.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The report does not trigger any concerns about significance of the projects being discussed.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The report provides a summary of what progress is being made on the various issues. It is for information at this stage of the year.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
	✓		Community Boards/Community Committees
	✓		Waikato-Tainui/Local iwi

	✓		Households
	✓		Business
			Other Please Specify

The assessment depends on the issues involved.

## **6. CONCLUSION**

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The schedule summarises progress on the key issues agreed with Council.

## **7. ATTACHMENTS**

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Chief Executive's KPI worksheet.

## Chief Executive's KPIs – 2018/2019

Key project/priority	Key deliverables/KPIs		Progress	Final Achievement Met/Not Met
I. Delivery and achievement of LTP year I (covers normal business activities and the delivery of the annual work programme)	1.1	LTP financial year 2018/2019 work programmes are completed on time, cancelled, agreed for deferral or carried forward as agreed with Council.	Work is underway, predominantly with the letting of contracts for carry forward works. A resource allocation assessment is being undertaken to determine whether there are sufficient resources available to complete the work budgeted and carried forward.	
	1.2	The LTP year I is completed within agreed budget and variations approved by Council.	At this early stage of the year budgets and tenders are being worked through to identify any concerns.	
	1.3	80% of the 2018/2019 year LTP non-financial KPIs are achieved.	A quarterly report on this will be provided to the November Strategy & Finance Committee meeting.	
	1.4	a) A comprehensive review of the Economic Development Implementation Plan is to be completed by the end of May 2019. b) The agreed 2018/2019 projects in the Implementation Plan are delivered by 30 June 2019.	a) This work has not commenced at present.  b) Once the review of the Implementation Plan is completed, this goal will be triggered.	
	1.5	Provide evidence that services are being delivered in an efficient, innovative (where possible, taking into account available Council resources) and cost effective manner e.g. Regional Library Service.	Work is underway on the feasibility of a Regional Library Service.  The Alliance with Downer delivered a gain share for 2017/18 which is an indication of cost effectiveness.  The Waikato Building Cluster is seeking efficiencies through reducing auditing from eight audits (one per council) to one audit (for all eight councils). Approval is south from government on this idea.	
	1.6	Demonstrate progress with delivering or completing action	Progress has been made in reducing outstanding items on the work programme. A more detailed	

Key project/priority	Key deliverables/KPIs		Progress	Final Achievement Met/Not Met
		points on the Audit & Risk Committee's work programme at each meeting.	comment will be made to the next Committee round.	
2. Continued improvements in customer service	2.1	Completion of more than 90% of service requests within set timeframes for the year.	At the end of July 89.3% of service requests have been completed within the set timeframes.	
	2.2	Overdue service requests are less than 110 on average for the year.	Overdue service requests at the end of July were 131.	
	2.3	The agreed programme items in the Council agreed customer strategy are implemented by 30 June 2019.	The Customer Experience Strategy work plan is being developed. A number of projects will be required.	
3. Partnerships, relationships, regional initiatives and engagement with external stakeholders	3.1	<p>a) Engage with key stakeholders, including developers, community organisations, Community Boards/Committees, Iwi, key regional contacts and other council contacts about how relationships with the Chief Executive and Council can be strengthened and made more productive.</p> <p>b) Provide evidence of progress against the current action plan and update the action plan to incorporate new feedback at each sub-committee meeting.</p>	<p>(a) The Chief Executive has met with Iwi, neighbouring councils and developers on strategic issues. Work will commence soon on exploring the options of strengthening the relationships.</p> <p>(b) <u>Leadership</u> The Chief Executive has been working with developers and Waikato Regional Council about water allocation. The Chief Executive is leading the regional conversation about the transformation of WLASS.</p> <p><u>Interpersonal Ability</u> A key focus has been engagement with Iwi. Two hui have been held to advance</p>	



Key project/priority	Key deliverables/KPIs		Progress	Final Achievement Met/Not Met
			<p>engagement.</p> <p><u>Visibility</u> More time is being allocated for key regional meetings. This is evident in the Hamilton to Auckland Corridor work and the Waikato Economic Development Forum at the end of August.</p>	
	3.2	Provide evidence of collaboration with NZTA to deliver key outcomes.	Discussions were held at the Local Government Conference and through a recent meeting. This engagement is the basis for further collaboration.	
	3.3	Provide evidence of collaboration and engagement with Iwi including the key outcomes achieved.	The Chief Executive has attended several Waikato-Tainui events. The Mayor and Chief Executive have a scheduled meeting with the Waikato-Tainui Te Arataura Chair and Chief Executive later this month.	
	3.4	Agreed milestones are met in implementing the Strategic Plan for the Waikato Building Cluster Group.	<p>Work is progressing on the Strategic Plan:</p> <ul style="list-style-type: none"> <li>▪ Additional customer research is being undertaken.</li> <li>▪ Contact has been made with Government in relation to audit fees for the Cluster.</li> <li>▪ A plan is being put in place for staff development.</li> </ul>	
	3.5	<ul style="list-style-type: none"> <li>▪ An implementation plan for the Waters Governance Board is agreed by 31 October 2018.</li> <li>▪ The agreed action items for 2018/2019 are completed on time and to budget.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Work is underway on the implementation plan. This will be heavily influenced by feedback from Watercare.</li> <li>▪ This will follow development from the implementation plan.</li> </ul>	
	3.6	Provide evidence of community engagement on key initiatives.	<p>Early engagement has commenced on a review of the Speed Limit Bylaw.</p> <p>The Blueprints project has also been progressing</p>	

Key project/priority	Key deliverables/KPIs		Progress	Final Achievement Met/Not Met
			master planning in the District.	
4. Staff and Culture (including leadership, engagement, retention, zero harm)	4.1	Leadership – The Staff Survey indicates a positive movement of 2% or more in relation to the leadership provided by senior management.	The survey will be undertaken later in the year.	
	4.2	The Engagement Index shows a positive movement of 2% or more in the Annual Staff Survey.	The survey will be undertaken later in the year.	
	4.3	<p>Performance on key HR measures is as follows:</p> <ul style="list-style-type: none"> <li>a) Staff movement due to general turnover is less than 16%.</li> <li>b) Outstanding leave balances reduce by 5% or more by 30 June.</li> <li>c) Sick leave taken reduces by 5% or more by 30 June (noting this is an indication only of staff welfare and wellbeing).</li> <li>d) The score on the survey question “This organisation cares about the well-being of its people” increases by 2% or more.</li> <li>e) Provide a quarterly update summary and associated actions based on feedback from exit interviews.</li> </ul>	<ul style="list-style-type: none"> <li>a) Annual staff turnover is 14.75% at 30 June.</li> <li>b) This information will be provided at the meeting.</li> <li>c) This information will be provided at the meeting.</li> <li>d) The survey will be undertaken later in the year.</li> <li>e) An update will be provided at the meeting.</li> </ul>	

Key project/priority	Key deliverables/KPIs		Progress	Final Achievement Met/Not Met
	4.4	Provide quarterly updates to Council on progress with implementing the 100 day plan.	<p>The Executive Leadership Team are working through feedback on Gearing for Growth &amp; Greatness (100 day plan).</p> <p>The Chief Operating Officer and General Manager Community Growth appointments have been made.</p>	
	4.5	The Zero Harm Strategic Plan actions for 2018/19 are completed by 30 June.	<p>An update on the Zero Harm Strategic Plan was discussed with Council at the August meeting.</p> <p>Work has begun on monitoring the actions required to deliver the plan.</p>	