

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 18 SEPTEMBER 2018** commencing at **6.00pm**.

Note: A public forum will be held at 5.45pm prior to the commencement of the meeting.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on 21 August 2018

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5. REPORTS

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GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	22 August 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Huntly Community Board meeting held on Tuesday 21 August 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 21 August 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

HCB minutes

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 21 AUGUST 2018** commencing at **6.00pm**.

Present:

Ms K Langlands (Chairperson)
Cr S Lynch
Cr F McNally
Ms K Bredenbeck
Mr R Farrar
Mrs D Lamb
Mrs S Stewart

Attending:

Ms V Jenkins (Human Resources Manager)
Mrs W Wright (Committee Secretary)
Mr G Bellamy (Safety Engineer – Roading)
Ms L van den Bemd (Community Development Advisor)
Mr J Scott (Youth Representative)
Miss P Comins (Youth Representative)
Mr A Carnell (Waikato Regional Council)
Ms S Marinkovich (Waikato Regional Council)
Sgt J Stapleford (NZ Police)
Ms J Beverland (Let's Get Together, Huntly)
Mr R Thurston
Members of the Public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Langlands/Mrs Lamb)

THAT an apology be received from **Mr C Rees**.

CARRIED on the voices

HCBI808/01

It was noted that His Worship the Mayor Mr AM Sanson was unable to attend this meeting.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Langlands/Cr Lynch)

THAT the agenda for a meeting of the Huntly Community Board held on **Tuesday 21 August 2018** be confirmed and all items therein be considered in **open meeting**;

AND THAT all reports be received;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.8 [*Speed Limit Bylaw Changes 2018*] being considered after agenda item 5.4 [*Discretionary Fund Report to 10 August 2018*].

AND FURTHER THAT the youth representatives be given full speaking rights for the duration of the meeting.

CARRIED on the voices

HCBI808/02

DISCLOSURES OF INTEREST

Ms Bredenbeck and Mrs Stewart advised the Board that they will declare a non-financial conflict of interest in Agenda Item 5.5 [*Application for Funding – Let's Get Together*].

CONFIRMATION OF MINUTES

Resolved: (Ms Langlands/Cr Lynch)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 19 June 2018 be confirmed as a true and correct record of that meeting subject to the editing of Resolution No. HCBI806/05 (Huntly Memorial Hall Consultation Update and Next Steps) from:

THAT the Huntly Community Board endorses the outcome of the consultation, being - 74% of the community support the refurbishment of the Huntly Memorial Hall;

AND THAT the Huntly Community Board supports the approach to the project as follows: (outlined in 4.1 below)

Completion of minor works to the Hall – immediate

- ***treatment for mould. This will allow staff and contractors to safely enter the Hall to plan works. Care will still need to be taken when refurbishment work begins.***
- ***tree work. To clear foliage interfering with the roof to prevent further water ingress. Note a number of trees may need to be cleared for scaffold access when works begin.***
- ***fix roof leaks and clean out gutters.***

Planning and consultant work – July - September

- ***review of Seismic Assessment Report completed by Opus. To agree approach and timeframes with Council from a risk perspective, this will need to consider cost and practicalities.***

- **review of the asbestos report carried out in 2015 to ensure it is suitable for any demolition and refurbishment work required.**
- **engagement of a construction project manager/quantity surveyor to group the work required into work packages and prioritise based on safety, getting the Hall open and “future projects”. To provide material, labour and cost estimates for each package, this includes an indication of the specialist sign off required, for example, Licensed Building Practitioner number or Electrical Certificate of Compliance.**

Community project group engagement – July – September

- **to meet with Des Maskell and Tony Perkins (and other community group members to be confirmed by Councillors and the Board) to discuss results, approach and planning. To work with the Board to confirm the “community project group” that will be driving this work and responsible for the outcomes.**
- **to work alongside the construction project manager and the community project group to confirm how the group will contribute (whether this be in sourcing free/discounted materials, providing free/discounted labour and/or specialist skills, providing project management/construction management knowledge, providing an overall building professional to be responsible for the work).**
- **to work through the Zero Harm, Procurement and Legal requirements to allow the work to be completed.**
- **to work with the community project group to confirm how they may be structured and how the work will be delivered to Council. This will depend on the level of contribution that the community project group can provide and will progress as the project plan is developed. This is discussed further below.**

Community engagement and consultation – July - November

- **once the Board has confirmed they are comfortable with the approach some communications will be released to the community confirming the result of the consultation and advising of the high level approach. This will include an update of the planned immediate work so that the community is aware that contractors may be on site.**
- **where an additional targeted rate amount is needed to fund the refurbishment work formal consultation will be required. If this is needed a report will go through Council outlining the work required, priorities and funding required so that the consultation and proposed increase in targeted rate is approved by Council.**

At the end of this tranche of work we should have:

- **an agreed project plan (prioritising work based on cost and resourcing) with the view to get the Hall to a standard where it can be safely re-opened and used.**
- **an agreed structure through which we will work with the community group.**
- **an overall cost and funding plan, including the amount of additional targeted rate required (if any).**
- **an outcome from community consultation around the additional targeted rate (if required).**

to read:

THAT the Huntly Community Board endorses the outcome of the consultation, being - 74% of the submissions received in support the refurbishment of the Huntly Memorial Hall;

AND THAT the Huntly Community Board supports the approach to the project as follows: (outlined in 4.1 below)

Completion of minor works to the Hall – immediate

- **treatment for mould. This will allow staff and contractors to safely enter the Hall to plan works. Care will still need to be taken when refurbishment work begins.**
- **tree work. To clear foliage interfering with the roof to prevent further water ingress. Note a number of trees may need to be cleared for scaffold access when works begin.**
- **fix roof leak/s and clean out gutters.**

Planning and consultant work – July - September

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- **review of the asbestos report carried out in 2015 to ensure it is suitable for any demolition and refurbishment work required.**
- **engagement of a construction project manager/quantity surveyor to group the work required into work packages and prioritise based on safety, getting the Hall open and “future projects”. To provide material, labour and cost estimates for each package, this includes an indication of the specialist sign off required, for example, Licensed Building Practitioner number or Electrical Certificate of Compliance.**

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- **to work alongside the construction project manager and the community project group to confirm how the group will contribute (whether this be in sourcing free/discounted materials, providing free/discounted labour and/or specialist skills, providing project management/construction management knowledge, providing an overall building professional to be responsible for the work).**
- **to work through the Zero Harm, Procurement and Legal requirements to allow the work to be completed.**

- to work with the community project group to confirm how they may be structured and how the work will be delivered to Council. This will depend on the level of contribution that the community project group can provide and will progress as the project plan is developed. This is discussed further below.

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- once the Board has confirmed they are comfortable with the approach some communications will be released to the community confirming the result of the consultation and advising of the high level approach. This will include an update of the planned immediate work so that the community is aware that contractors may be on site.
- where an additional targeted rate amount is needed to fund the refurbishment work formal consultation will be required. If this is needed a report will go through Council outlining the work required, priorities and funding required so that the consultation and proposed increase in targeted rate is approved by Council.

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- an agreed project plan (prioritising work based on cost and resourcing) with the view to get the Hall to a standard where it can be safely re-opened and used.
- an agreed structure through which we will work with the community group.
- an overall cost and funding plan, including the amount of additional targeted rate required (if any).
- an outcome from community consultation around the additional targeted rate (if required).

CARRIED on the voices

HCBI 808/03

REPORTS

NZ Police Report
Agenda Item 5.1

Sergeant Stapleford gave a verbal report on current issues in Huntly and answered questions from the Board.

SHI Revocation Huntly Concept Plan
Agenda Item 5.2

The report was received [*HCBI 808/02 refers*].

Northern Connector Bus Service Update
Agenda Item 5.3

Tabled Items: Handouts

The report was received [*HCB1808/02 refers*] and discussion was held. Ms Marinkovich and Mr Carnell answered questions from the Board.

Discretionary Fund Report to 10 August 2018
Agenda Item 5.4

The report was received [*HCB1808/02 refers*] and discussion was held.

Resolved: (Cr Lynch/Ms Stewart)

THAT the Huntly Community Board approves the amount of \$500 for catering expenses to be spent from the discretionary fund towards the cost of hosting afternoon tea meetings with local sporting groups on 22 and 29 August;

AND THAT the Chair be reimbursed \$150 spent on a thank-you gift for Robin Thurston;

AND FURTHER THAT a commitment be approved for a Secret Garden Project in the amount of \$1,000;

AND FURTHER that a commitment be approved for community flags in the amount of \$2,700;

AND FURTHER THAT a commitment be approved for plastic organiser bins in the amount of \$75.

CARRIED on the voices

HCBI808/04

Speed Limit Bylaw Changes 2018
Agenda Item 5.8

The report was received [*HCB1808/02 refers*] and discussion was held. The Road Safety Engineer highlighted key issues and answered questions from the Board.

Application for Funding – Let's Get Together
Agenda Item 5.5

The report was received [*HCB1808/02 refers*]. The Community Development Advisor answered questions from the Board.

Resolved: (Mr Farrar/Cr McNally)

THAT an allocation of \$1,625.00 made to Let's Get Together towards the cost of the Huntly Wearable Arts Show 2018.

CARRIED on the voices**HCBI808/05**Revised Discretionary Grants Policy
Agenda Item 5.6

The report was received [*HCBI808/02 refers*] and discussion was held.

Resolved: (Mrs Lamb/Ms Bredenbeck)

THAT the Huntly Community Board applies the revised Discretionary Grants Policy with immediate effect.

CARRIED on the voices**HCBI808/06**Removal and Control of Graffiti in Huntly
Agenda Item 5.7

The report was received [*HCBI808/02 refers*] and discussion was held.

Resolved: (Ms Langlands/Mrs Lamb)

THAT staff will contact CityCare to look at removing graffiti from Huntly in the high profile areas;

AND THAT the Huntly Community Board consider its options for the removal and control of graffiti in Huntly.

CARRIED on the voices**HCBI808/07**Elected Representatives for the North Waikato Care of the Aged Trust Board Inc
Agenda Item 5.9

The report was received [*HCBI808/02 refers*] and discussion was held.

Resolved: (Cr Lynch/Ms Bredenbeck)

THAT Ms Langlands will replace Mrs Lamb as representative (who is stepping down) and that Mrs Stewart will remain as representative of the Huntly Community Board on the North Waikato Care of the Aged Trust Board Inc for a term of two (2) years commencing 01 December 2018.

CARRIED on the voices**HCBI808/08**Huntly Community Plan Update
Agenda Item 5.10

The report was received [*HCBI808/02 refers*] and discussion was held.

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	5 September 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	NZ Police Update

1. EXECUTIVE SUMMARY

To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Date	04 September 2018
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Discretionary Fund Report to 04 September 2018

1. EXECUTIVE SUMMARY

This report is to update the Huntly Community Board on the Discretionary Fund Report to 04 September 2018.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 04 September 2018

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HUNTLY COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

	GL	
2018/19 Annual Plan		GL 1.204.1704
		24,026.00
Carry forward from 2017/18		24,523.00
Total Budget		<u><u>48,549.00</u></u>
Income		
28/08/2018 Remaining funds of Huntly Events Committee transferred to HCB		1,757.95
Total Funding Available		<u><u>50,306.95</u></u>
Expenditure	Resolution No.	
1/07/2018 Robin Thurston - removal of graffiti	HCBI806/06	400.00
1/07/2018 North Waikato Transport Trust - Waka Tautoko - volunteer uniforms	HCBI805/05	850.31
1/08/2018 Robin Thurston - removal of graffiti	HCBI806/06	400.00
16/08/2018 Reimbursement to K Langlands - equipment hire for Business Breakfast meetings		274.50
Total Expenditure		<u>1,924.81</u>
Net Funding Remaining (Excluding commitments)		<u><u>48,382.14</u></u>
Commitments		
21/06/2016 Commitment for placemaking projects (HCBI606/03/1)	15,000.00	
Less: Expenses	<u>2,874.61</u>	12,125.39
21/02/2017 Huntly Christmas related activities (HCBI702/04) - recurring		3,800.00
21/08/2018 Catering expenses - hosting afternoon tea meetings with local sporting groups on 22 and 29 August 2018 (HCBI808/04)		500.00
21/08/2018 Thank you gift for R Thurston (HCBI808/04)		150.00
21/08/2018 Secret Garden Project (HCBI808/04)		1,000.00
21/08/2018 Commitment for community flags (HCBI808/04)		2,700.00
21/08/2018 Plastic organiser bins (HCBI808/04)		75.00
21/08/2018 Let's Get Together - Huntly Wearable Arts Show 2018 (HCBI808/05)		1,625.00
Total Commitments		<u><u>21,975.39</u></u>
Net Funding Remaining (Including commitments) as of 04 September 2018		<u><u>26,406.75</u></u>

Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Date	05 September 2018
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Huntly Community Plan Update

1. EXECUTIVE SUMMARY

The purpose of this report is for the Huntly Community Board to provide an update on progress with regards to the Huntly Community Plan refresh.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Huntly Community Board
From	Katrina Langlands Chairperson
Date	5 September 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Lions Club of Huntly

1. EXECUTIVE SUMMARY

The Chair has received the attached letter from the Lions Club of Huntly for discussion at the meeting.

2. RECOMMENDATION

THAT the report from the Chairperson be received.

3. ATTACHMENTS

Lions Club of Huntly Letter



*The Lions Club of Huntly
P O Box 181
HUNTLY 3740*

23 August 2018

*Katrina Langlands
Chairperson
Huntly Community Board
HUNTLY*

Dear Katrina

RE; SKIPS IN GARDEN PLACE

Approximately 18 months ago, the Lions made an approach to the community board about the possibility of removing the skips from Garden Place, and siting one of each, at the Northern and Southern end of the town. The idea was to re-brand the town as " HUNTLY, THE FORMER COAL CAPITAL OF NEW ZEALAND".

The reason was to compliment the "Poppet Head" in the centre of the town.

We have not had any official comment from the Community Board, but there was a rumour, the Board was contemplating moving the skips over to the Poppet Head site.

We would appreciate a formal reply.

Yours faithfully

*William Walker
Secretary*

Huntly Lions Club Inc.

Open Meeting

To	Huntly Community Board
From	Katrina Langlands Chairperson
Date	5 September 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Kimihia Lakes Project

1. EXECUTIVE SUMMARY

Kim Bredenbeck will update the board on the Kimihia Lakes Project being done by a local family that have purchased the old East Mine.

2. RECOMMENDATION

THAT the report from the Chairperson be received.

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	7 September 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Change of Public Forum Commencement Time

I. EXECUTIVE SUMMARY

Due to the non attendance of the public at some Board meetings, it is recommended that the Public Forum item be placed as the first item on the agenda to enable an improved flow to the meeting.

The Board is required to pass a resolution to this effect.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the Public Forum item be considered first on the Huntly Community Board's agenda.

Open Meeting

To	Huntly Community Board
From	Vanessa Jenkins Human Resources Manager
Date	07 September 2018
Prepared by	Sharlene Jenkins PA to General Manager Strategy & Support
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505 / 2063521
Report Title	Huntly Works & Issues Report: Status of Items September 2018

1. EXECUTIVE SUMMARY

To update the Huntly Community Board (“the Board”) on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Huntly Works & Issues Report: Status of Items September 2018

HUNTLY COMMUNITY BOARD WORKS & ISSUES REGISTER – 2018

Issue	Area	Action	Comments
Service Requests to be raised by Huntly Community Board	Huntly Community Board / Service Delivery	<p>JUNE: The Board to raise the following service requests:</p> <ul style="list-style-type: none"> ▪ Fisher Road pot holes ▪ Tainui Bridge - Trees 	<p>AUGUST:</p> <ul style="list-style-type: none"> ▪ RDG00110/19: Fisher Road Pot Holes: Failures in road more substantial than potholes. Waikato District Alliance (“WDA”) are following up with the New Zealand Transport Authority around repairs of these areas as WDA believe they are the responsibility of the bypass contractor. WDA will repair one small area near the railway tracks with a temporary repair to ensure this area is safe. Other failures are in low speed environments. ▪ Tainui Bridge – Trees: The District Arborist has inspected the trees in this area and identified that the oaks on both sides of the bridge are encroaching on the carriageway and need to be pruned to clear the carriage ways. He also identified some cherry trees at one of the road signs which had been removed historically, but are re-growing, and that there is a gum which requires deadwood to be removed. In addition to this, it was identified that a tidy up along the path way is required. This work will require a traffic management plan and should be completed during September. <p>SEPTEMBER: Repairs on Fisher Road are Waikato District Alliance’s responsibility and will be programmed for repair so that they coincide with other general maintenance in the area.</p>
Town Clock, Main Street Huntly	Service Delivery	<p>JUNE: The Town Clock is not working. Can this be fixed please.</p> <p>AUGUST: The Board would like staff to follow this issue up with WEL Networks, as it is a priority for Huntly.</p>	<p>AUGUST: There is no power to the clock due to cable connection. WEL Networks will run a new cable as soon as they can but this is not high priority work.</p> <p>SEPTEMBER: No update.</p>

Issue	Area	Action	Comments
Broken pavers, Main Street Huntly	Service Delivery	JUNE: There are several broken and cracked pavers along on Main Street. Need a solution to replacing these i.e. pavers could be swapped out with pavers from a low traffic area.	<p>AUGUST: Fraser Nicholls, WDA Maintenance Operations Manager met with Katrina on 01 August 2018.</p> <p>There is some discussion to be had with WDA / Waikato District Council around the damaged pavers. The existing pavers cannot be supplied anymore hence replacing like for like cannot be done so other options will have to be looked at.</p> <p>Fraser is going to have discussions with WDA staff with practical solutions to this issue.</p> <p>SEPTEMBER: Current footpath repair maintenance funding is allocated to repair existing trip hazards and unsafe sections of footpath.</p> <p>Staff will review funding availability once unsafe footpath work has been completed.</p>



EXAMPLES of broken pavers outside of Fruit King (55 Main Street)

Issue	Area	Action	Comments
<p>Old mobility park markings, 72 Main Street, Huntly</p>	<p>Service Delivery</p>	<p>JULY: A mobility park was moved from outside Barry Roberts Chemist (72 Main Street) to outside McGintys (55 Main Street) in 2016.</p> <p>The signs have been removed from the old mobility park – but the paint markings on the road have not. This was first raised as an issue in September 2016. In February 2017 it was advised that this was completed. The road markings are still there (see pics below).</p> <p>This issue has been raised again as an altercation almost broke out between two members of the public arguing whether it was a mobility park or not (one had a mobility park permit).</p>	<p>AUGUST: WDA have received a plan of all marking requirements within Huntly Main street and will mark as soon a resource is available and the weather is fine.</p> <p>SEPTEMBER: Work programmed to be undertaken on the night of Sunday, 09 September 2018.</p>



OLD Mobility Park (72 Main Street)



NEW Mobility Park (55 Main Street)

Issue	Area	Action	Comments
Old Parking Lines, 110 Main Street, Huntly	Service Delivery	AUGUST: New parking lines in the BNZ carpark were painted some time ago, but the old lines were not painted out / removed (see pic below). This is causing confusion for motorist's wanting to park. Service Request raised last year (RDGI542/17).	AUGUST: Original lines were marked over by WDA cyclic crew as a temporary measure. Lines have obviously not been re-marked by WDA road marking team. WDA to investigate further and organise for this to be completed. SEPTEMBER: Work programmed to be undertaken on the night of Sunday, 09 September 2018.



110 Main Street, Huntly

Issue	Area	Action	Comments
Removal and Control of Graffiti from private properties in Huntly	Huntly Community Board	AUGUST: The Board are investigating options for the removal and control of graffiti from private properties in Huntly.	
140 Main Street, Huntly	Service Delivery	<p>AUGUST: The Council owned building at 140 Main Street, Huntly is in a terrible state. Can this please be addressed.</p> 	SEPTEMBER: Staff are investigating the matter and will provide an update for next meeting.
Huntly War Memorial Hall	Service Delivery		SEPTEMBER: Mould testing has come back with an all clear for the Memorial Hall except for the kitchen area, so planning is ongoing around how to address the issue. A report will go through to Council outlining the works plan (roofing, make safe, general tidy up, etc.) and requesting existing Long Term Plan budgets be moved forward to allow work to be completed in the short term.

Service Delivery Programme Delivery – Updates

Huntly to Hopuhopu Pipeline

The Stage 2 contractor (Te Aratika Drilling) has been re-established to finish the remaining contract works, finish quality assurance testing, and remediate defects.

The remedial works include berm tidy up and culvert upgrades to disturbed areas along Hakarimata Road.

Pressure Testing underway with Huntly to Hopuhopy Pipeline.



Huntly to Hopuhopu Pipeline (Stage 3)

A report is going to the September Council meeting to request additional funding to complete the main river crossing south of Huntly and branch line river crossing and connection works at Taupiri.

These works were delayed due to ongoing property access and unforeseen physical ground conditions in the Stage 2 contract, and were later removed.



Figure 1 Plan of Scheme Pipeline

George Drive Wastewater Renewal

Our contractor (Smythe Contractors) will be recommencing work onsite in October to install a new gravity main and wastewater pump station to allow the abandonment of a blockage prone main under the Z service centre.

Open Meeting

To	Huntly Community Board
From	Katrina Langlands Chairperson
Date	5 September 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
DWS Document Set #	GOV0505
Report Title	Chairperson's Report

I. EXECUTIVE SUMMARY

Hosted the two sports club recreational groups' meetings with Sport Waikato with the help of Cr Lynch, Phoebe Commins and Jack Scott our Youth Members. We had a really good attendance, over 20 clubs were represented with some very good outcomes. A lot of these groups did not realise how much funding there is available to them, and all left the meetings very pleased to have been invited to share their stories and glad they had taken the time to attend.

Visited the Men's Shed to talk about the planters they are building for HCB for our Alleyway project.

Was the guest speaker for the St John cadets to help them achieve their Civic Duty badges. They are very keen to help out with any community projects we have coming up.

Attended our monthly clinic at the Huntly Library which coincided with the Huntly District Plan day at the Library.

Attended a presentation by Jennifer Mounsey on Huntly Past and Present.

Helped the residents of Harlock Place who wanted to plant Cherry Blossom trees in the street to encourage the Tui's back with a planting plan for next year. With the help of Council and Kevin Gordon, this will be done April May next year.

2. RECOMMENDATION

THAT the report from the Chairperson be received.