



Agenda for a meeting of the Pokeno Community Committee to be held in the Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno on **TUESDAY 13 NOVEMBER 2018** commencing at **7.00PM**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

I. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 9 October 2018 3

5. REPORTS

- | | | |
|------|--|--------|
| 5.1 | Dines Group Update (<i>Colin Botica to present</i>) | Verbal |
| 5.2 | Pokeno Eco Park Presentation (<i>Joel McKinlay to present</i>) | Verbal |
| 5.3 | Food Truck League Presentation (<i>Tania Simpson to present</i>) | Verbal |
| 5.4 | Pokeno Works & Issues: Status of Items November 2018 | 9 |
| 5.5 | Pokeno Community Committee Schedule | 28 |
| 5.6 | Year to Date Service Request Report | 30 |
| 5.7 | Byline for "Pokeno" Logo | Verbal |
| 5.8 | Civil Defence Update | Verbal |
| 5.9 | Counties Power – Thank you letter | Verbal |
| 5.10 | Historic Signage for Pokeno – Queen's Redoubt | Verbal |
| 5.11 | Tracks and Trails Report | Verbal |
| 5.12 | Update on Christmas Parade (<i>Alan Johnstone</i>) | Verbal |
| 5.13 | Councillor's Report | Verbal |

5.14 Committee Reports

Verbal

5.15 Next Meeting's Agenda Items

5.16 General Business

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	17 October 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Pokeno Community Committee meeting held on Tuesday 9 October 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 9 October 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

PCC Minutes 9 October 2018



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 9th October 2018

Committee Members Present: Ric Odom, Doug Rowe, Kris Hines, Janet McRobbie, Lance Straker

WDC Staff in Attendance: Kevin Stokes

Councillors in Attendance: Cr J Church, Cr S. Henderson

Sport Waikato: Jason Marconi

Community Members: Community members attended

Kris Hines chaired the meeting and opened with a welcome at 7.00pm

1. **APOLOGIES:** Apologies were received from Wayne Rodgers, Helen Clotworthy and Todd Miller

Moved that apologies be accepted: Kris Hines

Seconded: Lance Straker

2. CONFIRMATION OF THE STATUS OF THE AGENDA

Jason Marconi to present after item 5.3

Moved: Kris Hines

Seconded: Doug Rowe

3. DISCLOSURE OF INTEREST

There was no disclosure of interest

4. CONFIRMATION OF THE MINUTES

The minutes of the meeting on 11 September 2018 were confirmed subject to one correction. Doug indicated that Item 5.9 of the minutes should have stated that the meeting is held every second Thursday with the next meeting on 18 October.

Moved: Kris Hines

Seconded: Ric Odom

5. REPORTS

5.1. **Works and Issues.** Kevin spoke to this. Regarding the parking of real estate cars, it was found that where they park is designated a road reserve so the agents are entitled to park there.

The only way this could change is if the area is designated as a stop road and changing the status is a lengthy process. It is thought that this is the agents only access to the rear of the building. Kris suggested that monitoring should also include ensuring the trees are not adversely affected. Cr Church indicated that as this is close to the Memorial and therefore of public interest, it is up to the Committee to ask Council to consider changing its status - not just as a road reserve but perhaps it be designated as a reserve. It should be a part of the village plan.

Cr Church raised the issue of the Whangarata cemetery and felt that as this is a public space close to Pokeno, the Committee and community has an interest in this and requests that information be provided and the Committee is consulted.

Actions:

- Council staff to consider re-designating the space both to protect the trees and to fit within the Pokeno plan and meanwhile to monitor the parking.
- Council consult with the Committee and provide information relating to the Whangarata Cemetery.

Counties Power. Kevin asked the Committee to consider the Counties Power plan to install additional lines which will be placed underground from Helenslee to McDonald Roads and on to the industrial area so there is the opportunity for Council to remove up to 11 of the current power lines from Helenslee Road to Market Street and put the lines underground. This would ensure that only light poles remain. It was noted that this work would need to be done anyway when the road work around the Hitchens Bridge area is undertaken. The request was for the Committee to consider diverting some funds from the proposed future development to pay for this. Kris felt this ought to be responsibility of the Council and/or developer and that the community would not react favourably to losing funds designated for the Market Square development. Doug pointed out that if the poles are to be replaced, consideration should be given to installing sturdier light poles that will support banners being installed.

The Committee agreed that it makes sense to have the work done now which may come from the existing Blueprint budget allocated for this year as it would cost significantly more to do the work later. However, while the Committee supports in principle that the lines be placed underground while Counties Power is undertaking planned work, it is on the proviso that funds already designated for future development of Market Square should not be reduced. If this work is done, the new light poles being installed should be sturdy enough to support hanging banners.

While this is an additional cost for the current years budget, it would be more economical to do the work now rather than later so Council is requested to review the current budget and if necessary, increase it to allow this work to be done now. It was again noted that Pokeno residents have waited for a significant period to have the Village upgraded. One suggestion was to lay the power lines when the trenches for the wastewater development is undertaken to further reduce costs.

The Committee also understands that Council is unable make future budget commitments. However, the Committee would like to receive from Council confirmation of the intent that the Blueprint budget and planned work will not be adversely affected in future as it is expected that over a short period of time, there will be considerable cost savings. This does not preclude Council seeking alternative funding for this from other sources - such as development contributions from local industrial development and businesses.

Action:

- Council consider taking the opportunity to underground existing power lines between Helenslee Road and Market Street if this is likely to result in medium term cost savings.
- When the light poles are installed to replace existing power lines, these poles be sturdy enough and configured to support banners.

- Council confirms to the Committee Councils intent that while there may be timing issues associated with re-allocating elements of the Market Square budget in order to fund the cost of moving power lines underground (as a result of the work being done earlier than planned), this will not ultimately affect the Market Square budget.

Toilet upgrade. The toilet block will be painted in colours that meet the design guide. From the discussion that followed, it was suggested Council consider re-locating the toilet block, to include bus and car parking as the current location will not fit well with the intentions of the Blueprint plans. For example, Council could purchase the land in Market Street upon which the burnt out building opposite the Pokeno Hall sits. This would be a suitable location for new toilet block and would allow entry and exit from both Market Street and Marlborough Street and incorporate parking for cars and buses. Taking a more encompassing view, this would fit with the longer term plans for a transport hub/metro loop and possible rail station at the end of Market Street. Consideration should also be given to constructing a multi-level car park at this hub as it is felt that as transport services increase, Pokeno grows and infrastructure develops further, the Pokeno transport hub is likely to be an attractive option for commuters.

It was suggested Council apply to Tourism NZ for funding to upgrade and increase the size of the toilet block given that these are used by a large number of visitors to Pokeno.

Action:

- While painting the existing toilet block is a short-term solution, Council consider acquiring land in Market Street and build a new facility there which will incorporate off-street parking for cars and buses and that this appears on the Works & Issues agenda.
- Council consider:
 - Long term planning for the Market Street transport hub to include sufficient parking.
 - Applying to Tourism NZ for funding for a new toilet block facility.

New shops at 39 Great South Road. In answer to questions as to whether or not the design of the roof complies, according to the plans it does. Once the fire station is built, that will obscure much of the large blank concrete wall.

Footpath. This should have been completed by the developer and Council will follow up. There may be technical issues with concreting this section.

An invoice to Council for funds for Committee use has not yet been submitted.

Action: This should be added to Works & Issues and actioned as soon as the Committee bank account is opened.

5.2. Pokeno Community Committee Schedule. Helen to ask Colin Bottica to attend the November meeting to provide an update. Also that Joel McKinlay of their Tata Valley venture provide an update at the November meeting. Regarding the Archaeological Assessment of Pokeno's Wastewater Network, this is likely to be a Council only document and the Committee should have received a summary only. As this is part of the agenda and already published, Council should consider removing this.

Actions:

- For a meeting early in 2019, the Committee to schedule a workshop to provide more street names.
- Council is requested to provide an updated district dictionary of current street names (in alphabetical order).
- The Committee requests that Council provide a spreadsheet listing the infrastructure projects being undertaken in this northern area and the budget for each. This could be added to the bottom of the meeting agenda. The Committee will then ensure that Pokeno

projects (current and proposed) are on the list, are prioritised and are subject to updates from Council.

- The Committee needs to action opening a Committee bank account and until it is completed, it should be an item on future agendas.

Moved that the report from Kevin Stokes be accepted.

Moved: Doug Rowe

Second: Ric Odom

5.3. Update on Christmas Parade. Allen Grainger spoke to this with a meeting next week to consider putting in an application for road closure and to apply for funding. The cost of this is an issue. There will be something but currently unclear exactly what.

5.4. Update from Sport Waikato. Jason provided an update and advised that his employment hours have increased. Topics addressed were:

- Pokeno yoga will soon commence.
- Kiwisport funding will now be distributed by Sport Waikato. Up to \$5,000 can be applied for but capital funding cannot be provided.
- Had discussions with Megan May of Waikato District Council.
- Has been working with Mercer & Tuakau both of which have facilities and would welcome Pokeno residents using these and having more interaction. Mercer in particular is keen to discuss joint opportunities. Jason does advertise sports opportunities via the various community Facebook pages.
- Blair Johnson, Principal of Pokeno School, advised that the school does advise families of existing sports club and provided feedback that parents are usually wanting to enroll their children in existing clubs that are already in structured sports competition. There is little interest in starting a club at facilities outside of Pokeno. It is suggested that a community consultation meeting be held to determine the level of interest and options.
- There was again considerable discussion of the future of sport and recreation in Pokeno, also noting the likely future development west of Helenslee Road. The Committee was advised that a report on sport & recreation for northern Waikato is currently with Council and the Committee will receive a copy of this in due course.
- Considering the short term requirement, Blair will meet with Jason to discuss how the school might play a larger role in working with local sports clubs.
- Once the vision is finalised, local businesses could and should be approached to ascertain if they would support development of sport and recreation facilities.

Actions:

- Pokeno sports facilities should be placed on the Works and Issues agenda and the Committee should receive regular updates from Council on this. It is our understanding that Council has spoken to Dines about them undertaking some work to progress this.
- The Committee consider organizing a community meeting to consider and prioritise options for future sport and recreation needs.
- Council is requested to provide the Committee with a copy of the report on sport & recreation in northern Waikato once complete.
- Blair Johnson and Jason Marconi to meet to discuss the role Pokeno School may have in working with local sports clubs.

5.5 Councillors Report. Cr Church advised:

- That there will be a meeting on 17 October on inter and intra community connectivity including walkways, cycle ways etc. Helen will be attending on behalf of the Pokeno Community Committee.
- Some local paper roads have been stopped in order that other roads can be formed.
- Maintenance of Mercer and Tuakau boat ramps will be undertaken.
- Work on the Whangarata Road will be occurring this roading season.
- Individuals have until 12 October to make a submission on the change of Ward boundaries.
- That a speed bylaw review is being undertaken with public meetings being held.

5.6. Committee Reports.

Doug spoke to the Community Patrol and reminded that we now have no community constable. He also reminded us that Christmas season is looming and this is a time when thieves and burglars are active - and in some cases may be violent. The patrol is submitting reports to Pukekohe Police but receive no feedback and no indication that the reports are being read. It was requested that the Committee invite the local MP to a Community meeting.

Action: That the Committee consider inviting the local Member of Parliament to a future Committee meeting.

5.7. Next Meetings Agenda Items.

5.8. **General Business.** The Hall committee suggested there is a gathering at the hall on Armistice Day. This will happen at 10.45 followed by a cup of tea.

Remind Pokeno residents of the Pokeno website. One suggestion is that an information pamphlet is given to builders to leave in new homes and include on the FB page. It was also suggested that the web address be included in all future Pokeno signage.

Meeting closed at 9.40pm.

Next meeting to be held on 13 November 2018 at the Pokeno Hall.

Open Meeting

To	Pokeno Community Committee
From	Ian Cathcart General Manager Service Delivery
Date	2 November 2018
Prepared by	Karen Bredesen PA to the General Manager Service Delivery
Chief Executive Approved	Y
Reference/Doc Set #	PCC2018; GOV0516
Report Title	Pokeno Works & Issues: Status of Items November 2018

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received.

3. ATTACHMENTS

- Pokeno Works & Issues: Status of Items November 2018
- Market Square Options Report

REPORT:

Issue	Area	Action	Comments
Footpath	Roading Parks & Reserves/Megan May	<p>Need to investigate footpath 30 metres between Zig Zag Hillpark Drive (?) and Mill Hill Crescent (?) behind the wetlands.</p>  <p>As per last month Zig Zag Hillpark Drive and Mill Hill Crescent Behind Wetlands.</p> <p>There is no footpath linking the Zig Zag path to the other concrete path, is this to be formed by the developer? Could this be a boardwalk?</p>	<p>This walkway was created by the developer. Investigations are needed to determine if it should have been concrete but due to the terrain it is on, concreting it may not have been feasible.</p> <p>Further investigation will occur.</p> <p>NOVEMBER: Staff have looked into the area between the zigzag hill path and the walkway detailed on the map.</p> <p>Due to the terrain and access issues, the cost to install and maintain a walkway in this area will likely be very expensive. Staff will have this job quoted and once received will determine if this path is the best use of ratepayers money or if there are other walkways that would be more beneficial to the community and therefore will have a higher priority.</p>
Trees on Road Reserve	Policy Planning/Susan Chibnall	<p>Are the trees by the Real Estate and War Memorial protected under the Proposed District Plan. If the trees are protected does this limit the access around them?</p>	<p>These trees are included in the Operative and Proposed plan and are afforded the following rule in regard to access around them:</p> <ul style="list-style-type: none"> (a) Any activity within the dripline of a notable tree identified in Schedule 30.2 (Notable Trees) must not: <ul style="list-style-type: none"> (i) Involve excavation, compaction, sealing or soil disturbance and placement of fill material, except for the sealing of an existing road or footpath; (ii) Involve parking or storage of materials, vehicles or machinery; (iii) Discharge of an eco-toxic substance; and (iv) Involve construction of structures.

Issue	Area	Action	Comments
Cemetery Design of Whangarata Road Pekone	Parks & Reserves/Donna	Pokeno Community Committee wants to be part of the consultation regarding design of the new cemetery.	<p>Stage One of the works is the initial development of the site to provide access and burial plots as indicated in the attached design. The design has been completed in line with the New Zealand Cemetery Planning Manual. The Resource Consent process has begun to allow the construction work to begin.</p> <p>Work on the road access will also be completed as part of the Waikato District Alliance rehabilitation programme (design included in the attached).</p> <p>Stage Two will be designed and constructed as capacity in Stage One is utilised.</p>
Banners for Main Street	Roading/Gary D	Existing lights are unable to take banners due to their construction. Is there an alternative?	Roading is to investigate alternatives and the possibility of strengthening the existing poles.
Road Naming	Roading/Paul Harrison	Need to supply a copy of the road names that have been used in the district or within the required distance of Pokeno.	Paul Harrison, Roading Corridor Engineer has sent a revised list of road names to Helen Clotworthy to finalise with the Pokeno Community Committee.
Wastewater Report	Projects/Paul White	Committee would like the two reports pulled for public viewing as they have personal details in them and have a summary put up instead.	Reports have been removed from the website.
Community Committee Funding for 2019-2020	Finance/Julienne/Lianne	Community Committee want to be considered for funding for the 2019-2020 \$1,000.00.	<p>The policy for the funding supports only \$300. Anything else above that amount will require a report to Council. Community Funding Advisor, Lianne Van Den Bemd, has been in contact with the Committee and has sent the application and guide for the grant request.</p> <p>Lianne has asked Helen Clotworthy to send the invoice for \$300 for administration fees to her to be processed.</p>
Double Yellow Line painted on Helenslee Road sharp bend	Roading	Update requested	Council staff require further details on this please.

SERVICE DELIVERY**Projects Update**

Toilet Upgrade	Refurbishment plan ready to be incorporated into contract documents to go to tender.
Market Square	Will form part of Blueprint process.
Sports/ Recreation, Open Fields	(Munro Block) Council is currently waiting for the flood analyses work to be completed, which will give Council a better understanding of where the pressure points will be for current and future developments.
Emergency Services	Council doesn't have control over emergency services, however, New Zealand Fire Service has a resource consent in for a new station in Pokeno.
Bus Service, Public Transport	Consideration is being given to enhance bus services to meet growth as part of the Hamilton to Auckland corridor work.
New Footpaths, Cycleways	A concrete footpath linking the development either side of the old cemetery on the corner of Helenslee Rd and Munro Rd has been constructed.
I Site	Consideration can be given under the blueprint process to whether an i-site would add value to the community at this stage. This also could be considered as part of the Council facilities once they have been established. An interim solution could take the form of a Visitors Information Board placed in a central location.
Ford Street Closure/ Creation of Open Space	In discussion with local transport operators, it appears Ford Street will need to remain open to over-dimension vehicles until the Pokeno Rd/Great South Rd intersection is designed and built (with provision for the large vehicles).
Main Road "Big Truck" Issue	The property owner is currently sealing the surface of the truck stop which will reduce the dust. Any truck bypass will need to be consider as part of the blueprint work.
Develop a Theme for Pokeno	Will form part of the Blueprint process.
Supermarket	Woolworths is currently in discussions with Council over what is required for the lodging of a resource consent due to the changes made after initial public consultation. Woolworths are likely to have an open day prior to the lodging of the resource consent.
North Waikato Sport and Recreation Strategy	Gavin Donald (GMD) presented his finalised report to the Councillors last week at a workshop. Moving forward, Gavin will be heading out to the community committees (Te Kauwhata, Pokeno and Tuakau/Onewhero) early next year where he will make the same presentation. A Council staff member will also present with Gavin to explain what action we intend to do to accommodate his recommendations.

Pokeno Village

Market Square Options

(DRAFT MAY 2014)

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1. Introduction and Overview

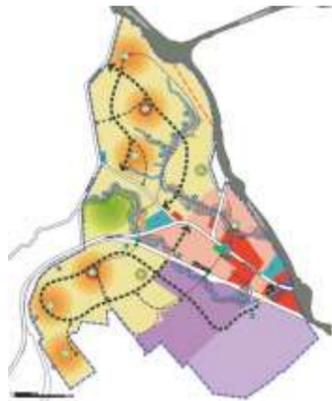


Figure 1: Pokeno Masterplan

Following a previous masterplanning exercise and study of the village centre, Pokeno is experiencing significant growth with the Franklin District Growth Strategy (2007) anticipating a 9-fold population increase by 2050. New business developments are proceeding and recent subdivisions have all sold as the village being seen as an affordable place to live for Auckland commuters. There remains demand for further sections due to be released in

later 2014.

The current village centre will undergo change to meet the demands of the new increased population. Investment is needed to provide improved community facilities and various improvements to meet the needs of this increased population. This includes potential upgrades to the main street area. At the centre of the village is the Council owned land at the Market Square, located at the intersection of Great South Road with Market Road. It is anticipated that Great South Road will remain as a significant traffic route; it has been determined that a bypass is not a viable option.

There is strong community sentiment to protect the 'village feel' of the main street area.

The existing square is currently formed by four areas of land separated by the roads with no common use or theme extending across them. Visitors to the village do not read them as a single space.

Boffa Miskell prepared a high level concept for the land as part of the Pokeno Town Centre Strategy (2008).

This report studies the context of the Market Square within the wider village, identifies opportunities for its upgrade and provides an assessment of the Boffa Miskell option and a newly developed option for consideration and comparison.

It is intended that the report and options be presented to Councillors prior to public consultation taking place.



Figure 2: Market Square is located in the centre of the village

2. Council Workshop 28 May 2013

At the Council Workshop on the 28th May 2013 a number of 'Drawcards' were identified. For the Market Square these were:

Reinstate Market Square as the civic focus:

- ✓ *Potential to reclaim part of the wide road for the square*
- ✓ *Consider whether feasible to create concourse by excluding traffic from that part of Great South Road which presently dissects this public asset*
- ✓ *Accentuate historic significance of cenotaph*
- ✓ *Create recreation space and amenity in town heart with playground/rest area/trees*
- ✓ *Make available for community events/farmers' markets*
- ✓ *Consider relocation/refurbishment of existing public conveniences*

An earlier option for the redevelopment of the Market Square which had been produced as part of the Pokeno Town Centre Strategy had received significant local support.

This study seeks to identify the most appropriate means to achieve these aspirations.



Figure 3: Illustration of earlier option for redevelopment of Market Square

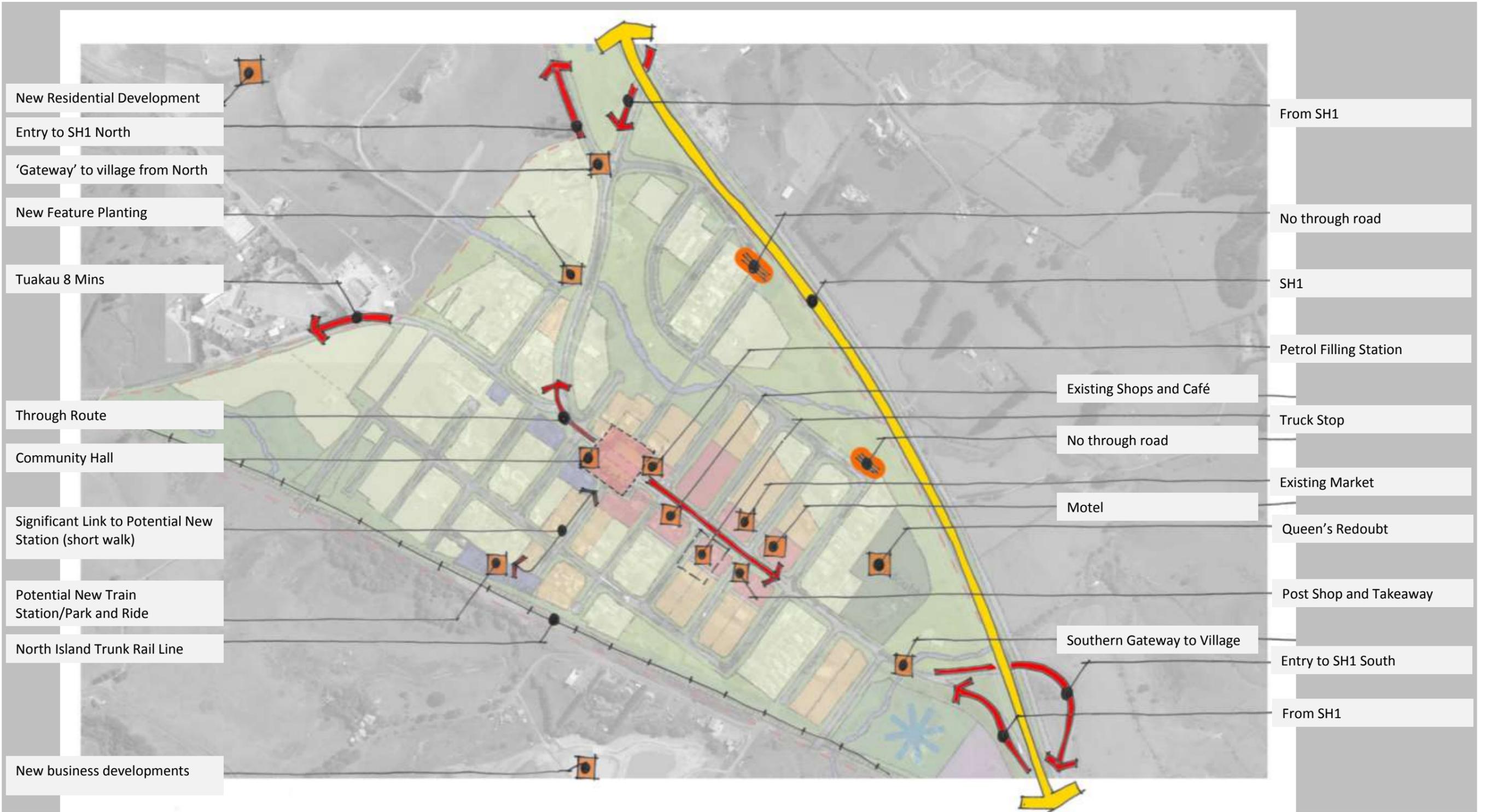
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Landscape Architects

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3. Context Appraisal



Top Left: Heavy vehicles use Great South Road. Many use existing facilities including the truck stop, motel, shops and cafes.

Top Right: Significant additional commercial development is taking place in the village. This is likely may lead to additional traffic using Great South Road. It is also likely to increase the number of workers and residents wishing to use the facilities in the village centre.

Bottom Left: Entrance to village from the South; wide streets with spaced out development.



Top Left: The Market Square (centre of top photograph) has direct road linkage to the site of the potential passenger train station and park/ride site. This is a short walk.

Top Right: There are a number of existing businesses on the Great South Road, including the Truck Stop, Motel, Liquor Store and Country Cafe (as shown). There is also a superette, petrol filling station and takeaways.

Bottom: The existing market (each Sunday) is held on open land adjacent to the Motel. This potentially has development value and the market may be forced to relocate.



Context Appraisal, Key Matters:

- The village is undergoing significant change
- New business developments are taking place in the south of the railway line
- The village adjoins the main North Island Trunk Line; the potential train station would provide easy access to Auckland for Commuters
- Users of SH1 can easily use village facilities as there are entrance ramps at the northern and southern extent of the village; the route along Great South Road between these is only 1500m
- There is a significant network of Paper Roads; these must be retained
- The formed roads and paper roads together form a very well connected and legible grid network
- Great South Road passes through the centre of the village. It is of significant heritage interest being the key route from Auckland to the Waikato. Construction began in 1861 during the New Zealand Wars to secure the flow of supplies to troops. Following the war it became the main social and commercial link to Auckland.
- Existing Commercial uses are centred around Great South Road and form the heart of the village. These are very close to Market Square.
- The existing commercial uses shape residents/visitors image of the area; Pokeno Bacon and Pokeno Ice Cream Shops. It is important that these uses are maintained.
- The existing Market site has potential development value; the market may therefore need to relocate
- Market Street, which joins Great South Road in the Square is a key access to the potential train station

4. Site Appraisal



Top: View northwards along Great South Road to Market Square

Middle: Panoramic view of Market Square from North-East.

Bottom: View southwards along Great South Road to Market Square; note heritage cottage alongside square



Top: View north west towards hall and car park (car park and hall extension both within Market Square). Note sloping land.

Bottom: Residential building sited along south western boundary of Market Square



Top Left: Historic Cottage and Scheduled Trees



Top Right: War Memorial in island between Great South Road and left-turn lane



Bottom Left: War Memorial against backdrop of scheduled trees



Bottom Right: Septic tank adjoining public toilets in southern quadrant of Square



Site Appraisal Key Matters:

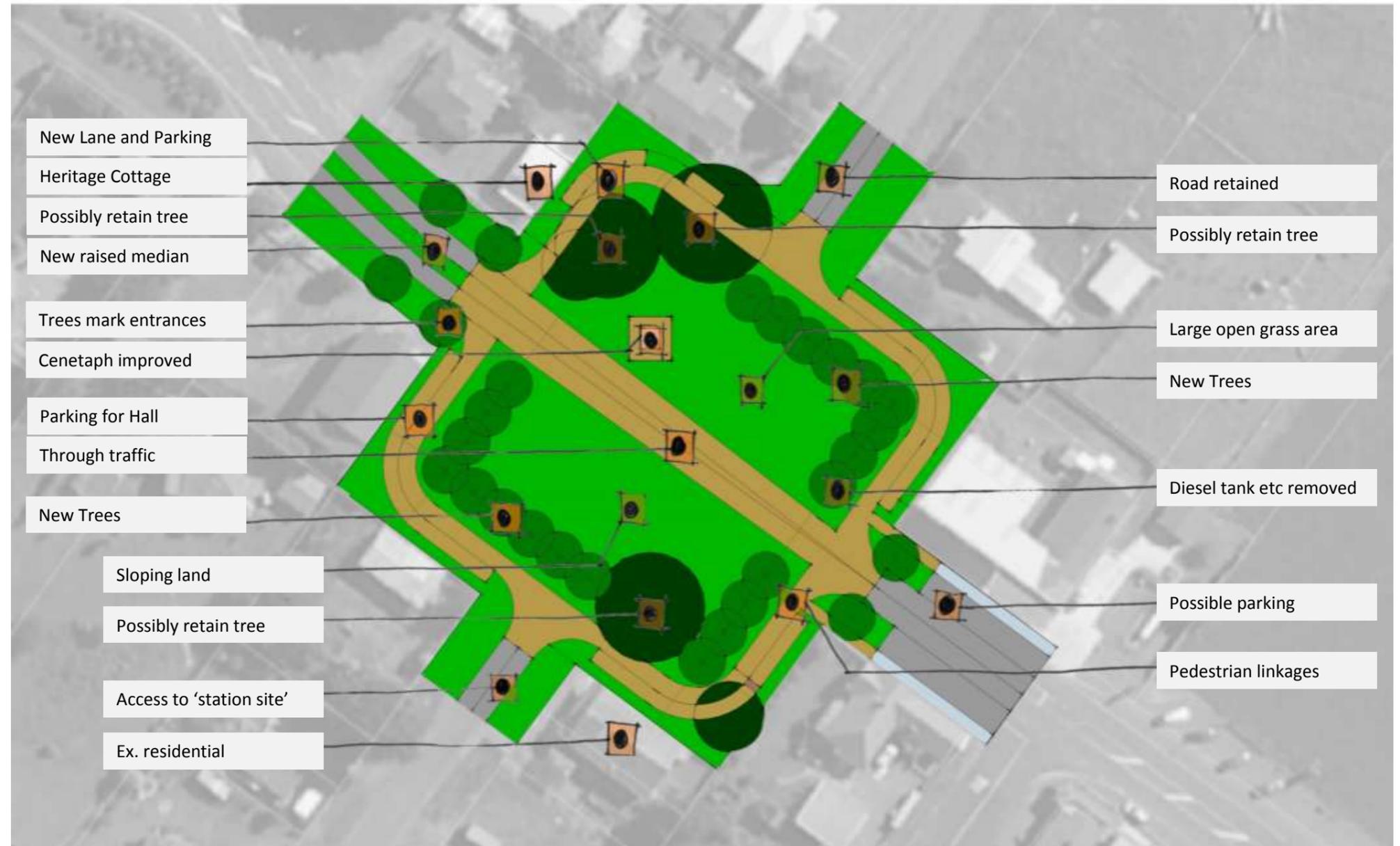
- Site is subdivided into four quadrants by roads
- Great South Road is well used by vehicles; use may increase with additional development
- Scheduled trees in northern quadrant are very important local landmark. Appear to require some husbandry.
- Cenotaph is an important local landmark; currently on island between roads. Setting could be improved.
- Potential for reuse of adjacent historic cottage to extend onto space under trees; eg outside seating etc if it was used as a cafe
- Slope of land to the west creates opportunities and constraints that design must consider
- Good existing pedestrian links from Square to shops
- Existing diesel pump and tank is a significant constraint with potential costs to remove and reinstate (although cost may be responsibility of leaseholder)
- Installation of reticulated sewage in the village will allow the removal of the septic tanks

6. Options

Option 1; 'Village Green'

Key Matters:

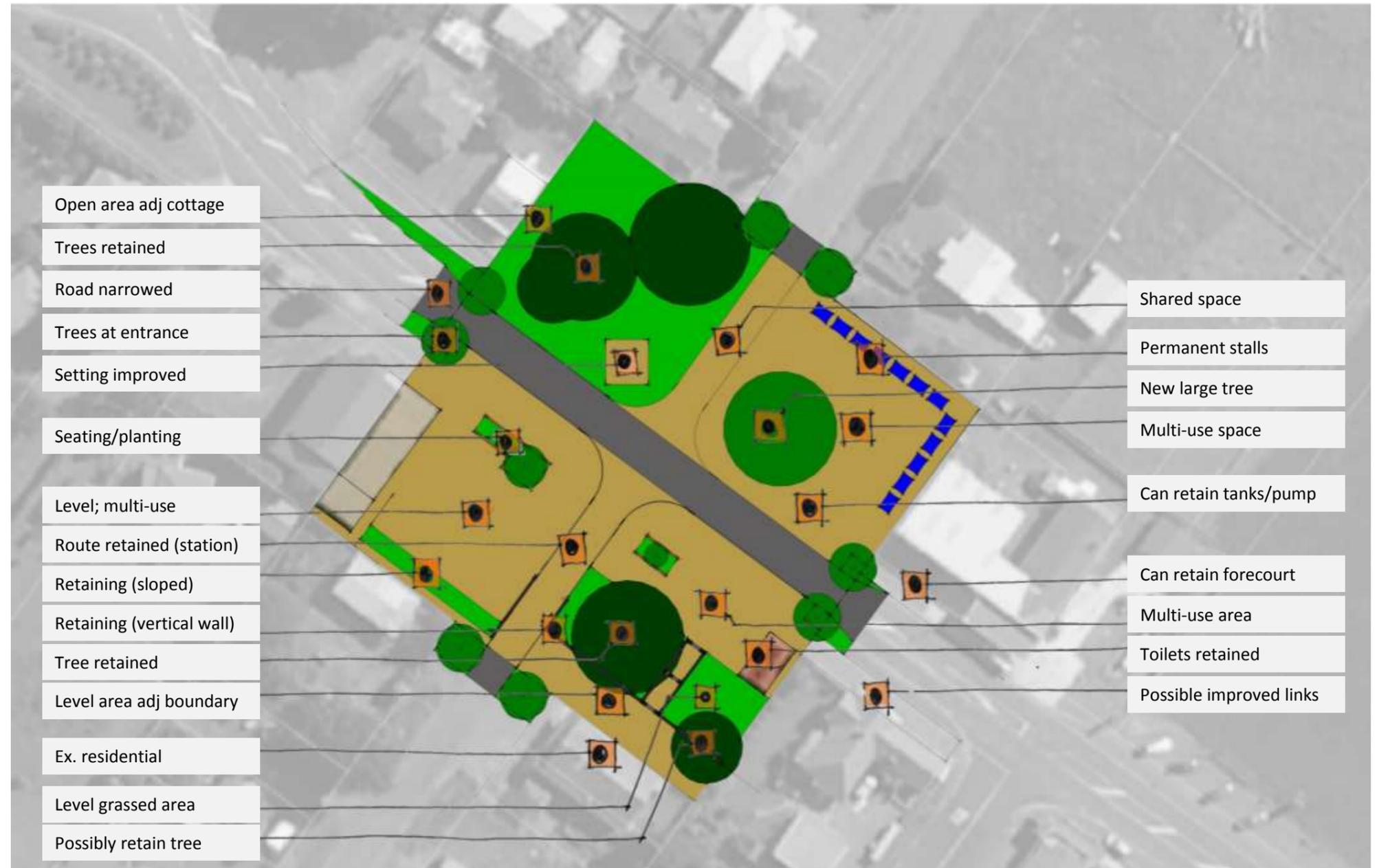
- New lane around outside of square impacts on potential ability to retain existing trees
- Improves setting of Cenotaph
- Still necessary to retain Great South Road access/through route for traffic; however this respects historic alignment of the road
- Must remove diesel tank and pump
- Reduces parking available for hall
- Creates good focus for village
- Could relocate market to the space however would not be an ideal all year venue that could compete with other markets sited in permanent structures on hard surfaced land (eg Clevedon)
- Does not address current sloping land
- Unless modified would require removal of hall extension; modified design could have greater impact on existing trees
- Does not create area that could be used in conjunction with historic cottage if this changes use.
- Does not create area that could be used in conjunction with residential building adjoining south eastern boundary if this changes use
- Could be taken ahead of other main street improvements (but does require alterations to toilets, hall and diesel tanks/pump)
- Maintains north and south routes out of square; however route to potential train station not as clear/easy as existing



Option 2; Preferred Staged Development 'Multi-Use Square'

Key Matters:

- Can be brought forward in stages; opportunity to upgrade setting of Cenotaph prior to 2015 100th Anniversary of ANZAC Day.
- Provides all year venue for the market should this relocate by providing hard surfaced area and some permanent stalls (which shield views of boundaries of the square)
- Addresses sloping land by introducing retaining slopes and walls and creates lower level areas
- Creates an area that could be used in conjunction with historic cottage should this undergo a change of use
- Creates an area that could be used in conjunction with residential building adjoining south eastern boundary if this undergoes change of use
- Allows retention of existing toilets and open up views of these (CPTED benefits)
- Improves setting of Cenotaph
- Community Hall does not require modification
- Area adjacent to community hall can still be used for parking, but is also capable of other uses, including temporary market stalls
- Area adjoining toilets could also be used for market stalls
- Historic alignment of Great South Road and original Pokeno grid street network still clear to see
- Could be taken forward independent of other 'main street' improvements
- Maintains easy access to potential train station with dedicated route through the square.
- Recognises lower traffic flows to north and allows this to be part of shared space
- Can utilise affordable materials



7. Recommendations

- That 3D images be produced of the preferred option
- That local stakeholders and the public be given the opportunity to comment on the preferred option
- Responses be reported back to Councillors before the concept is finalised
- Consideration be given to allocating staged funding in the 2015-2025 LTP

**POKENO COMMUNITY COMMITTEE
SCHEDULE**

January 2018	February 2018	March 2018
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ Pokeno Community Plan (Sue O’Gorman) ▪ Animal Control Engagement (Megan May/Helen Williams) ▪ LTP Update (Sue O’Gorman) 	<ul style="list-style-type: none"> ▪ Lions Club ▪ LTP Update (Sue O’Gorman)
April 2018	May 2018	June 2018
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪
July 2018	August 2018	September 2018
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪
October 2018	November 2018	December 2018
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ Colin Bottica to attend the November meeting to provide an update. ▪ Joel McKinlay of their Tata Valley venture to provide an update at the November meeting. 	<ul style="list-style-type: none"> ▪

January 2019	February 2019	March 2019
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ Early in 2019, the Committee to schedule a workshop to provide more street names. 	<ul style="list-style-type: none"> ▪
April 2019	May 2019	June 2019
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪
July 2019	August 2019	September 2019
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪
October 2019	November 2019	December 2019
<ul style="list-style-type: none"> ▪ NO MEETING 	<ul style="list-style-type: none"> ▪ 	<ul style="list-style-type: none"> ▪

Open Meeting

To	Pokeno Community Committee
From	Tony Whittaker Chief Operating Officer
Date	19 October 2018
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Committee on the Year to Date Service Request Report to 30 September 2018.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Pokeno Community Committee

Service Request Time Frames for POKENO Community Board

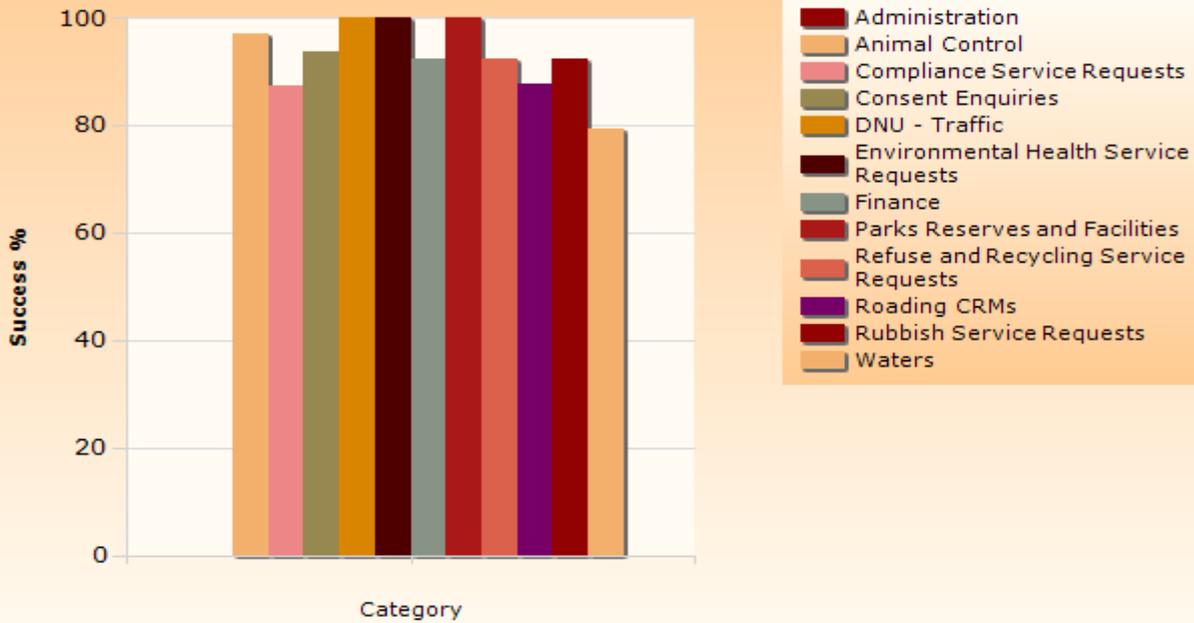
Date Range: 01/07/2018 to 30/09/2018



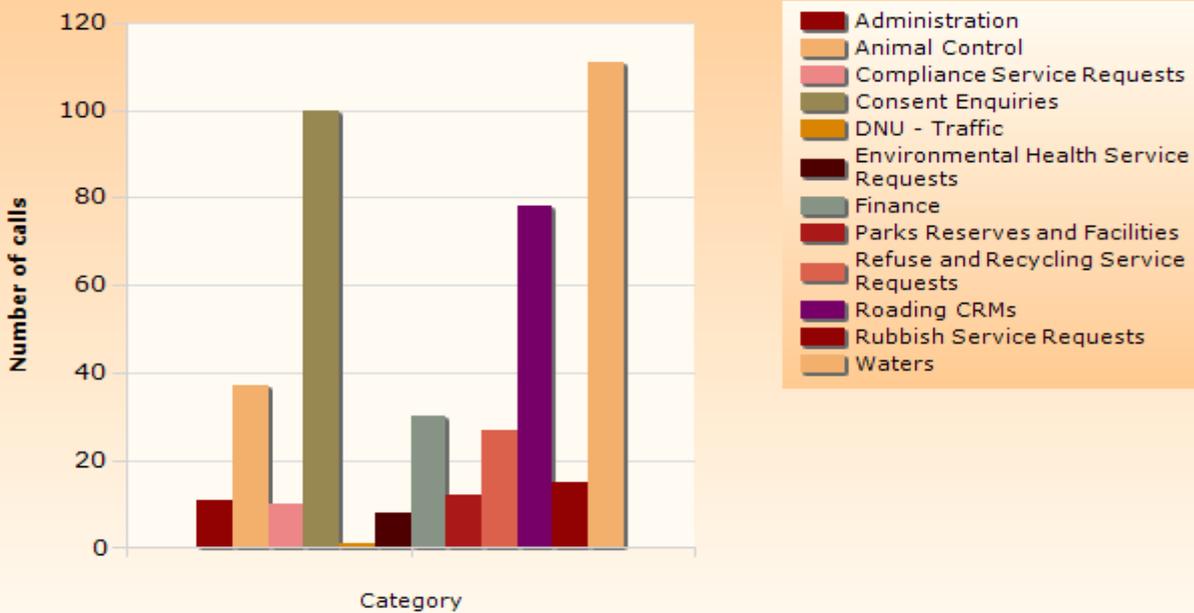
The success rate excludes Open Calls as outcome is not yet known.

10/19/2018 11:31:02 AM

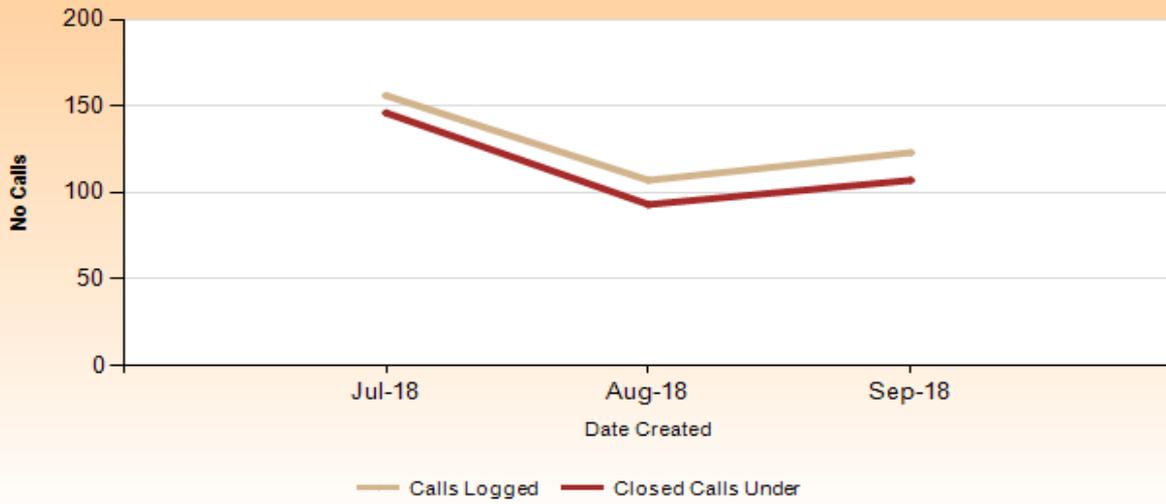
Call Completion % Success by Type



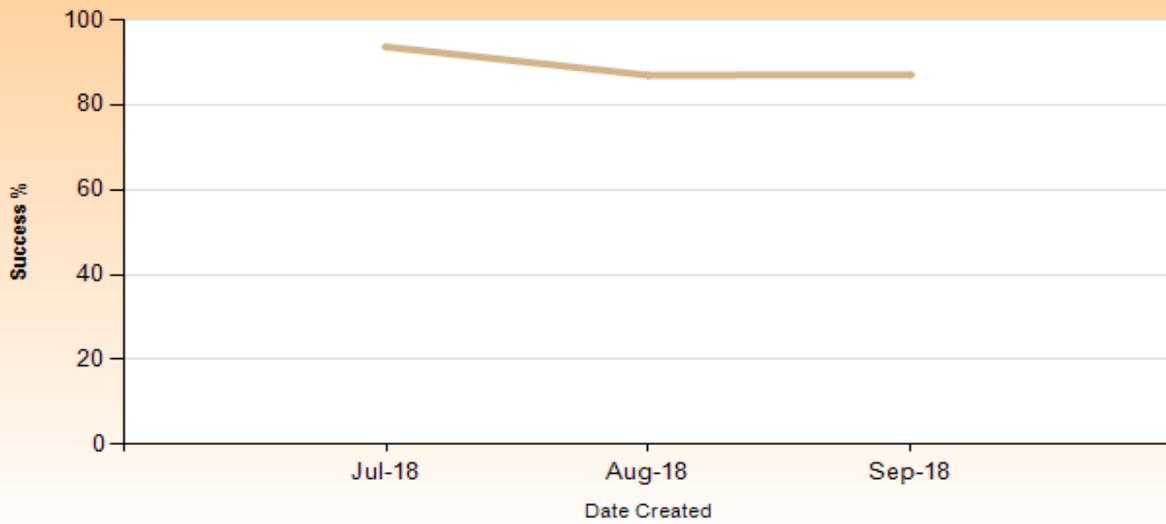
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	11	11				NaN
	Pro rated rates for the period xx to xx	11	11				NaN
Animal Control							
	Summary	37		1	1	35	97.22%
	Animal Charges	3				3	100.00%
	Dog Property Visit	15			1	14	93.33%
	Dog Straying - Current	9				9	100.00%
	Dog Straying - Historic	3		1		2	100.00%
	Dog/Animal Missing	1				1	100.00%
	Dogs Aggression - Current	1				1	100.00%
	Dogs Barking Nuisance	4				4	100.00%
	Livestock Trespassing - Current	1				1	100.00%
Compliance Service Requests							
	Summary	10		2	1	7	87.50%
	Compliance - Animal By Law	1		1			NaN
	Compliance - Unauthorised Activity	8		1		7	100.00%
	DNU - Illegal parking	1			1		0.00%
Consent Enquiries							
	Summary	100		4	6	90	93.75%
	Land Hazard Notifications	1				1	100.00%
	Onsite Services	3			2	1	33.33%
	Planning Process	7		1		6	100.00%
	Property Information Request	37		1		36	100.00%
	Rural Rapid Number assignment & purchase of plates	1				1	100.00%
	Zoning and District Plan Enquiries	51		2	4	45	91.84%
DNU - Traffic							
	Summary	1				1	100.00%
	DNU - Illegal parking	1				1	100.00%
Environmental Health Service Requests							
	Summary	8				8	100.00%
	Noise complaints straight to contractor	8				8	100.00%
Finance							
	Summary	30	2	1	2	25	92.59%
	Rates query	30	2	1	2	25	92.59%
Parks Reserves and Facilities							
	Summary	12		2		10	100.00%
	Parks & Reserves - Council owned land	4		1		3	100.00%
	Parks & Reserves - Reserve Issues	8		1		7	100.00%

Refuse and Recycling Service Requests	Summary	27		1	2	24	92.31%	
	Inorganic Non-Collection	3			1	2	66.67%	
	New collections	2				2	100.00%	
	Recycling Not Collected	6				6	100.00%	
	Refuse - Non-Collection	13		1		12	100.00%	
	Refuse & Recycling Contractor Complaints	1				1	100.00%	
	Refuse & Recycling Enquiries	2			1	1	50.00%	
Roading CRMs	Summary	78		4	9	65	87.84%	
	Footpath Maintenance - Non_Urgent	1				1	100.00%	
	New Vehicle Entrance Request	50		1		49	100.00%	
	Request 4 new street light path sign etc	1				1	100.00%	
	Road Culvert Maintenance	7			3	4	57.14%	
	Road Safety Issue Enquiries	1		1			NaN	
	Roading Work Assessment Required - OnSite 5WD	8		1	3	4	57.14%	
	Routine Roding Work Direct to Contractor 5WD Comp	2				2	100.00%	
	Street Light Maintenance	5			2	3	60.00%	
	Urgent Roding Work 4Hr Response	1				1	100.00%	
	Vegetation Maintenance	2		1	1		0.00%	
	Rubbish Service Requests	Summary	15	2		1	12	92.31%
		Abandoned Vehicle	2				2	100.00%
Illegal Rubbish Dumping		5	1		1	3	75.00%	
Inorganic Non-Collection		8	1			7	100.00%	
Waters	Summary	111	2	22	18	69	79.31%	
	3 Waters Enquiry	9	2	1	2	4	66.67%	
	3 Waters Safety Complaint - Urgent	1			1		0.00%	
	Drinking water billing	21		9		12	100.00%	
	Drinking Water Final Meter Read	50		9		41	100.00%	
	Drinking Water Major Leak	1				1	100.00%	
	Drinking Water minor leak	9		1	4	4	50.00%	
	Drinking Water Quantity/Pressure	3		1	1	1	50.00%	
	Fix Water Toby	7			6	1	14.29%	
	New Drinking Storm Waste water connections	3				3	100.00%	
	No Drinking Water	4			2	2	50.00%	
	Stormwater Blocked pipe	1			1		0.00%	
	Stormwater Property Flooding	1		1			NaN	
	Wastewater Overflow or Blocked Pipe	1			1		0.00%	
	Total	440	17	37	40	346	89.64%	