

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 27 AUGUST 2019** commencing at **9.00am**.

*Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

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GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	28 June 2019
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Confirmation of Minutes

## **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Infrastructure Committee meeting held on Tuesday 25 June 2019.

## **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Infrastructure Committee held on Tuesday 25 June 2019 be confirmed as a true and correct record of that meeting.

## **3. ATTACHMENTS**

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INF Committee Minutes – 25 June 2019

**MINUTES** for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 25 JUNE 2019** commencing at **9.00am**.

**Present:**

Cr DW Fulton (Chairperson)  
His Worship the Mayor Mr AM Sanson  
Cr A Bech  
Cr JA Church  
Cr JM Gibb  
Cr S Henderson  
Cr RC McGuire  
Cr FM McNally  
Cr BL Main  
Cr EM Patterson  
Cr JD Sedgwick  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr B MacLeod (Raglan Community Board Chairperson)  
  
Mr G Ion (Chief Executive)  
Mr R MacCulloch (Acting General Manager Service Delivery)  
Mr N Wells (Strategic Property Manager)  
Ms J Bishop (Contracts & Partnering Manager)  
Mr P Ellis (Solid Waste Team Leader)  
Mr R Bayer (Roading Team Leader)  
Ms M May (Community Connections Manager)  
Mr P McPherson (Community Projects Manager)  
Mr K Pavlovich (Waters Manager)  
Ms M Smart (Property Officer)  
Mr J Brown (Communications Advisor)  
Mrs LM Wainwright (Committee Secretary)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Fulton/Church)**

**THAT an apology be received from Cr Lynch.**

**CARRIED on the voices**

**INF1906/01**



## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Fulton/Patterson)**

**THAT** the agenda (including the supplementary agenda) for a meeting of the Infrastructure Committee held on Tuesday 25 June 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

**AND THAT** all reports be received;

**AND FURTHER THAT** the Committee resolves that the following item be added to the public excluded agenda as a matter of urgency as advised by the Chief Executive:

- **PEX 2.4 Huntly Land Acquisition;**

**AND FURTHER THAT** Mr MacLeod, Chair of the Raglan Community Board, be given speaking rights for the duration of the open section of this meeting.

**CARRIED on the voices**

**INF1906/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Gibb/Patterson)**

**THAT** the minutes of a meeting of the Infrastructure Committee held on Tuesday 28 May 2019 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**INF1906/03**

## **REPORTS**

### Service Delivery Report for June Agenda Item 5.1

The report was received [*INF1906/02 refers*] and taken as read. Discussion was held on the following points:

- Community Projects – Facilities. Requirements for the Mercer Community Facility.

**ACTION:** Community Connections team would provide the feasibility report to the Mercer community in October identifying requirements for the facility.

- Community Projects – Facilities (Huntly War Memorial Hall). A re-dedication of the Huntly Community Hall was scheduled for Sunday 30 June 2019.
- General Roding. A strategy would be developed to identify and establish the end point for Council's maintenance on all "No Exit" roads across the district.

**ACTION:** Roding team would report to the Infrastructure Committee meeting in August 2019 on maintenance issues with "No Exit" roads in the Waikato District.

## **EXCLUSION OF THE PUBLIC**

### Agenda Item 6

**Resolved: (Crs Patterson/Gibb)**

**THAT** the report of the Chief Executive be received;

**AND THAT** the public be excluded from the meeting to enable the Committee to deliberate and make decisions on the following items of business:

**Confirmation of Minutes dated Tuesday 28 May 2019**

## **REPORTS**

### **a. Contract No. 14/314 Waikato District Council and Downer New Zealand Alliance Agreement (WDA) – Increase to Approved Contract Sum**

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:      Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)

Section 48(1)(a)(i), (ii)  
Section 48(1)(d)

### **b. Proposed Partial Stopping of Waugh Lane, Huntly**

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:      Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)  
Section 7(2)(b)(ii)

Section 48(1)(a)

### **c. Huntly Railway Station Construction Update – June Progress Update**

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:      Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(g)  
Section 7(2)(h)  
Section 7(2)(i)  
Section 7(2)(j)

Section 48(1)(a)

**d. Huntly Land Acquisition**

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:      Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)(ii)  
Section 7(2)(i)  
Section 7(2)(j)

Section 48(1)(a)

**CARRIED on the voices**

**INF1906/04**

*Resolutions INF1906/07 – INF1906/09 are contained in the public excluded section of these minutes.*

Having resumed open meeting and there being no further business the meeting was declared closed at 11.13am

Minutes approved and confirmed this                      day of                      2019.

DW Fulton  
**CHAIRPERSON**

### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	22 July 2019
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes – Infrastructure Hearing Panel – The Point Reserve Management Plan

## **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Infrastructure Hearing Panel meeting held on Monday 29 April and Wednesday 10 July 2019.

## **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Infrastructure Hearing Panel meeting held on Monday 29 April and Wednesday 10 July 2019 be received.

## **3. ATTACHMENTS**

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INF Hearing Committee minutes – 29 April and 10 July 2019

**MINUTES** of the Hearing by the Infrastructure Hearings Panel of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 29 APRIL 2019** commencing at **9.08am** and reconvening on **WEDNESDAY 10 JULY 2019** commencing at **9.00am** to hear and consider submissions and make recommendations on the The Point Reserve Management Plan.

**Present:**

Cr DW Fulton (Chairperson)  
Cr NMD Smith  
Ms L Te Aho (Waikato-Tainui Representative)

**Attending:**

Ms S Solomon (Corporate Planner)  
Mr J Crawshaw (Reserves Planner – Community Assets)  
Mrs LM Wainwright (Committee Secretary)  
Ms IJ Huirama (Engagement Co-ordinator)  
Ms G Raumati (Turangawaewae Trust Board)  
Mr P Nepia (Turangawaewae Trust Board)  
Mrs P Douglas (Huntly & District Kennel Association)  
Ms H West (Huntly & District Kennel Association)  
Mr J Whetu (Ngaaruawahia Community Board)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Fulton/Smith)**

**THAT** an apology be received from Cr Gibb.

**CARRIED on the voices**

**INF1904/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Fulton/Ms Te Aho)**

**THAT** the agenda for a Hearing of the Infrastructure Hearings Panel to hear, consider submissions and make recommendations on the The Point Reserve Management Plan held on Monday 29 April 2019 be confirmed and all items therein be considered in open meeting.

**CARRIED on the voices**

**INF1904/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **REPORT**

Hearing of Submissions to The Point Reserve Management Plan (including Kiingitanga Reserve) draft  
Agenda Item 4

The Chairperson introduced the members of the hearing panel, welcomed all parties and outlined the process of the hearing.

The following submitters presented their evidence in relation to The Point Reserve Management Plan:

1. Turangawaewae Trust Board (submission 6).
2. Huntly & District Kennel Association (submission 7) (doc. 1).
3. Ngaaruawahia Community Board (submission 1) (doc 2).

The meeting adjourned at 10.15am and resumed at 11.35am.

## **DELIBERATIONS**

The subcommittee undertook deliberations on all submissions and amendments presented.

**Resolved: (Cr Fulton/Ms Te Aho)**

**THAT the report from the Acting General Manager Service Delivery be received;**

**AND THAT pursuant to section 41(6)(d) of the Reserves Act 1977 the Infrastructure Hearings Panel hear and consider all submissions received to The Point Reserve Management Plan (including Kiingitanga Reserve) draft.**

**CARRIED on the voices**

**INF1904/03**

The meeting adjourned at 12.46pm to enable staff to amend and make draft changes following the hearing of the submissions, and reconvened on Wednesday 10 July 2019 at 9.00am.

**Present:**

Cr DW Fulton (Chairperson)  
 Cr NMD Smith  
 Ms L Te Aho (Waikato-Tainui Representative)

**Attending:**

Cr J Gibb (Observing only)  
 Ms S Solomon (Corporate Planner)  
 Mr J Crawshaw (Reserves Planner – Community Assets)  
 Mr S Toka Iwi & Community Partnerships Manager)  
 Ms IJ Huirama (Engagement Co-ordinator)  
 Mr D MacDougall (Open Spaces Team Leader)  
 Mrs LM Wainwright (Committee Secretary)

Mr E Hamilton (Contract Reserves Planner)

**APOLOGIES AND LEAVE OF ABSENCE**

Note: Cr Gibb attended the hearing as an observer only.

**Resolved: (Crs Fulton/Smith)**

**THAT an apology be received from Cr Gibb.**

**CARRIED on the voices**

**INF1904/04**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Fulton/Smith)**

**THAT the supplemental agenda report the meeting of the Infrastructure Hearings Panel held on Monday 29 April 2019, and reconvened on Wednesday 10 July 2019, be accepted and all items therein be considered in open meeting.**

**CARRIED on the voices**

**INF1904/05**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.



## REPORT

The Point Reserve Management Plan – Hearing Review of Submissions  
Agenda Item 4

The Reserves Planner – Community Assets and (Contract Reserves Planner) summarised the report and amendments.

Ms Te Aho advised the hearing panel of her appointment on the Executive Board of Waikato-Tainui and confirmed she was able to continue to bring an open mind to the matters before the Panel.

**Resolved: (Ms Te Aho/Cr Smith)**

**THAT the report from the Acting General Manager Service Delivery be received;**

**AND THAT the Hearings Panel recommend to Council that the draft Reserve Management Plan for The Point & Kiingitanga Reserves (Attachment I to the staff report), with any amendments, be adopted;**

**AND FURTHER THAT the Hearings Panel recommend to Council that staff carry out a separate process to ascertain iwi and community support for a change of name of The Point to Te Huinga o Ngaa Wai and then separately report back to Council.**

## CARRIED on the voices

**INF1904/06**

There being no further business the meeting was declared closed at 10.09am.

Minutes approved and confirmed this                      day of                      2019.

DW Fulton  
**CHAIRPERSON**

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**Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	1 August 2019
<b>Prepared by</b>	Jason Marconi North Waikato District Co-ordinator
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019
<b>Report Title</b>	Sport Waikato Report – 1 April 2019 to 30 June 2019

## **1. EXECUTIVE SUMMARY**

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Attached is the Sport Waikato Report for the period 1 April 2019 to 30 June 2019. In this report the Waikato District Sport Co-ordinator presents a summary of activities undertaken throughout the District with a number of schools and a variety of groups of all ages during that quarter.

## **2. RECOMMENDATION**

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**THAT** the report from the Acting General Manager Service Delivery be received.

## **3. ATTACHMENTS**

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- A Sport Waikato Report for period 1 April 2019 to 30 June 2019

# Waikato District Report 1/04/2019 - 30/06/2019

**Jason Marconi**

**[jasonm@sportwaikato.org.nz](mailto:jasonm@sportwaikato.org.nz)**

**021 613 531**



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### 1. FOREWORD – Michelle Hollands, Sport Waikato GM Regional Leadership

**Review of Moving Waikato 2025:** The First Horizon – Sport Waikato is currently building a programme of activities to review the success of the first horizon in the partnered delivery of objectives for Moving Waikato 2025. The first unified strategy to grow participation in sport, recreation and physical activity with the vision of “A healthy, vibrant, physically active and successful sporting region”, Sport Waikato will work with a cross sector leadership advisory, a small group of community grassroot voices, a youth advisory council and it’s own Board/Leadership Team to review and share the outcomes and next steps for this important regional strategy.

**Healthy Active Learning Announcement** – as part of the Governments Wellbeing Budget, announcements were made that Sport New Zealand will be working with the Ministries of Education and Health to deliver Healthy Active Learning. An investment of \$47.6 million over four years will see an increased focus on supporting schools, kura and early learning settings to improve child and youth wellbeing through healthy eating and physical activity. Whilst the Waikato is not one of the regions targeted immediately for this funding and early iteration has been launched by Sport Waikato alongside Sport NZ in 2018 into part of Hamilton. This is known as Taakaro-Ora and through collaboration and partnership within a group of schools is working alongside the Waikato DHB funded and Sport Waikato delivered Energize to improve wellbeing in our young people.

**2019 New Zealand Sport and Recreation Awards** – Sport Waikato was proud to have two finalists in the recent Sport and Recreation Awards Evening. This is ME was a finalist in the Inclusion and Diversity awards for programmes targeting equality in provision of sport and Andrew Corkill, GM People and Communities with Sport Waikato, was a finalist for the Future Leader Award.

## 2. LOCAL DELIVERY





### **My first month as the Waikato District Coordinator**


With a new office to open I hit the ground running in my first week as a district coordinator. First on my agenda was to organise the blessing and official opening of our office- we are so privileged to have such a beautiful space to work in. The office has already become a popular destination for locals with enquiries throughout the day – particularly, we’ve noticed, older residents looking for local classes and activities. These interactions have provided me with a great opportunity to get to know the Huntly community.

Outside the office my focus has been on building relationships with the various sports groups, health practitioners, council staff and other stakeholders across the district. A lot of names to remember!


I’ve also attended several school-based events which has provided good insights into that space with several good connects.

Over the coming months I am planning to meet with local community boards, the councillors I haven’t met with yet and as my understanding grows move into bigger projects such as the Huntly West Sports Hub proposal. Growing my network is my number one priority which will provide me with opportunities to help make the Waikato district a healthy, vibrant, physically active and successful sporting district.


KPI	Activity/Club	Summary of Actions
<b>Our People</b> To grow participation in sport, recreation and physical activity to increase the health outcomes of the community.	<b>Kaahui Ako expo, Huntly</b>	<p>Kaahui Ako Community Partnership hosted an expo at Huntly College in order to collaborate with each other as services to bring positive engagement throughout our communities. The Huntly team exhibited our Active and Well, Whaanau Kori Tamariki Ora and Energise programmes. Live referrals were made available via an I-pad which provided an interactive experience with our Sport Waikato website, and we signed up 1 new client, and generated lots of interest with others too.</p>  <p><i>Locals learning about Sport Waikato</i></p>
	<b>Pokeno Tramping Club Birthday</b>	<p>The tramping club celebrated its first birthday and 13 of us headed out for a walk along the Waikato river on a gloriously fine (if a little chilly) Sunday morning. The club has seen between 6 and 14 trampers each month for their local tramps and have had their first overnighter (2-day tramp) in autumn. I will meet with organiser Marlene Lynam to strategise the coming year.</p>  <p><i>Pokeno trampers enjoying some winter sunshine</i></p>

	<b>Tuakau SKOOB session</b>	<p>Working alongside Sophie Tumata (WDC) we delivered a fitness session at the Tuakau Hall as part of the SKOOB program. 21 kids had fun using agility ladders, practicing ball skills, dancing and a yoga for kid's session, reinforced with messages of the importance good nutrition and healthy lifestyles.</p>  <p><i>Kids in action at the SKOOB session</i></p>
<b>Building Communities</b> – To work with the deliverers of sport, recreation and physical activity to provide sustainable, quality experiences	<b>Tuakau Combined Sports Society/ Lightbody reserve</b>	<p><b><i>“Providing quality facilities and opportunities for our people to participate in sport, recreation and play”</i></b></p> <p>A busy quarter for the Tuakau Combined Sport Society as the new lighting project was given the green light. Chairman Shaun Jackson has implemented new administrative systems, new accounting software and is currently negotiating the lease agreement with council. I have drafted a purpose/mission statement (above) and a 3-year strategic plan (for the Societies consideration) with a firm focus on building the society's capabilities in order to accommodate future growth and expand the user group base. Also a priority is building a deeper culture into the society to reflect both our community and local tikanga.</p>
	<b>Tuakau Cricket Club</b>	<p>\$20,000 funding through Grassroots has been approved and a further \$33,000 has been applied for through NZCT, to fund the new Tuakau cricket nets. Part of the club's mid to long-term plan is to grow its junior player base and to re-introduce a team into the Premier grade but the training facilities were considered inadequate to achieve this. If funding is available, the project is planned to be completed before Christmas. I will also host a cricket taster session at the Pokeno tennis facility preseason and attempt to connect any participants to Tuakau cricket - the only Waikato based club in Counties – and continue working alongside Counties Manukau Cricket to grow the sport and opportunities in the Waikato.</p>



	<b>Te Kauwhata sports lights</b>	Te Kauwhata rugby club would like to upgrade their training lights at Te Kauwhata Memorial Domain. Both the senior and junior club presidents commented that the current lighting is insufficient, to the point where trial games and training sessions have been cancelled due to poor quality of light. I have met with the Te Kauwhata sports club to assess their vision and capabilities for taking on this project. The next step is to host a vision building/planning workshop to get all user groups on the same page. I am working with Nick Johnston (Community Funding Manager, WDC) to guide the group through the funding process and introducing the concept of partnering with council.
	<b>Pokeno Basketball – Franklin Basketball</b>	Community Committee Chair Helen Clotworthy requested investigate basketball delivery at the Pokeno Hall. Meeting with Franklin Basketball, we designed an introductory program with an aim to subsidise through kickstart funding. Franklin would apply for funding for the program which would potentially start term 4. I also approached Tuakau Lions regarding fundraising for mobile goal sets and they are open to discussion. The community will need to provide an adult (or 2) to help with setting up, and to provide a candidate for coach training to ensure sustainability in the future. All administration would be completed by Franklin Basketball keeping volunteer requirements to a minimum. Waiting on confirmation from committee to go ahead.
	<b>Kickstart funding in North Waikato</b>  	Usually conspicuous in their absence, the North Waikato provided 4 kickstart funding applications and all were successful in the latest bimonthly round. I have promoted this funding through community Facebook pages and various committees. Maramarua Squash, Auckland Kettlebell Trust (Tuakau), Waeranga Kids Club and Te Kauwhata Box Fit have all had their projects approved for funding assistance, which focuses on school aged children. I will use these projects as examples to further promote the funding process and illustrate how simple it is to apply for (providing the project matches criteria) in an effort to break down “funding fear”. Kiwisport funding is administered by Sport Waikato throughout the Waikato region.
	<b>Pokeno tennis and recreation club</b>	This quarter the committee implemented administration systems and transitioned the club from the existing (custodian) president and treasurer. A constitution and 3-year strategic plan have been drafted for discussion. A localised poll indicated tennis was still



		<p>a popular option, but by far the most popular option for use was as a social venue. Netball and basketball also scored highly. This certainly reinforces the clubs mission statement:</p> <p><b><i>“To create a friendly, popular community asset that encourages locals and their family and friends to engage in physical activity, events and socializing”</i></b></p> <p>As a thank you to those involved, we hosted a social tennis day on Sunday 23<sup>rd</sup>, and although it was too wet to have a hit, the kids had a good run around. 16 attended.</p>  <p><i>Socialising at the tennis club</i></p> <p>Looking forward we are building towards hosting more events in spring as the weather and day length improves.</p> <p>Initiatives include:</p> <ul style="list-style-type: none"> <li>• Booking a tennis coach (potentially including school sessions)</li> <li>• Holding a cricket taster session to generate interest and provide a pathway to the local cricket club in Tuakau</li> <li>• Social tennis sessions for adults</li> <li>• Outdoor bowls</li> <li>• Publishing a regular newsletter to engage the community (here is the link to our first edition):  <a href="https://mailchi.mp/7d06e72db7ae/our-first-newsletter?e=[UNIQID]">https://mailchi.mp/7d06e72db7ae/our-first-newsletter?e=[UNIQID]</a></li> </ul> <p>The committee’s priority is to test for sustainable community interest in the facility before the next phase, which is facility upgrades such as resurfacing, new lights and equipment which will all require significant funding.</p>
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	<p><b>Volunteers week</b></p>	<div data-bbox="958 193 1512 419" data-label="Image"> </div> <div data-bbox="1482 193 1657 403" data-label="Image"> </div> <p>Celebrations around the region saw Volunteers recognised for their contribution to sport and recreation in their districts. Stories shared through our Facebook Forum saw Marlene from Pokeno Tramping and Epiha Muru Kete from Te Wharekura o Rakaumangamanga acknowledged with presentations. Treska Lee was nominated for our volunteer's prize draw and won a volunteer's umbrella, keep cup and kit bag, reward for her work with the Tuakau U11s rugby team. Aloha Bailey was our winner from Huntly (netball, softball and rugby league)</p> <div data-bbox="999 691 1196 956" data-label="Image"> </div> <div data-bbox="1245 756 1541 956" data-label="Image"> </div> <div data-bbox="1590 684 1769 956" data-label="Image"> </div> <div data-bbox="1814 724 2011 956" data-label="Image"> </div> <p><i>Marlene with DC Jason    Treska and her children    Epiha with DC Mel    Aloha Bailey</i></p> <p><i>Epihas Story</i></p> <p><i>"I'm 11 years old and I've been a volunteer for three years now. I have been running the lines as a touch judge for the Taniwharau Rugby League Club and just recently made my debut in refereeing at the NZ Maoris Rangatahi Tournament in Taupo over Queen's Birthday weekend, were I won the Development Referee award." We love your work Epiha!</i></p>
<p><b>District Leadership –</b></p>	<p><b>Tuakau pool subsidised entrance fees</b></p>	<p>I recently met with Judy Tipping (Belgravia Business manager) to discuss the possibility of subsidised entrance fees for Tuakau swimming pool. The pool is severely underutilised</p>

To develop, maintain and grow quality stakeholder relationships		due to cost, with most locals preferring to go to Pukekohe (free entry). The community board would consider providing the subsidy and Belgravia are open to negotiations. I have forwarded this information to the Board through Shaun Jackson for further actions. If implemented, program deliveries may become more accessible with increased patronage of the pool and I would look to connect swimming programme deliverers from Pukekohe.
	<b>North Waikato Schools Sport Coordinator meeting</b>	Tessa Wilson (Counties college sport) and I met with the coordinators from Tuakau College, Eden Christian School and Onewhero area school for our quarterly meeting. Topics covered included: linking to WILSS and student leadership opportunities, volunteer recognition, connecting with Council for venue booking (Samantha Baker) and good sports culture changes at school.
	<b>Volunteers workshop</b>	Along with Exult presenter Megan Thorn we hosted a “Growing Effective Volunteer Teams” Workshop. Designed to share simple strategies and practical ideas to give clubs and groups the necessary tools to attract volunteers and make their club a place where people want to get involved and help out! The workshop was a two-and-a-half-hour session and our 10 attendees came away with a bank full of ideas to implement in their organisation.  We are currently working on a marketing template to grow these workshops and hope to see even more people at our sustainable funding workshop in September- all part of our role in building capability into our communities.
<b>Healthy Lifestyles</b>	<b>Huntly Pharmacist, nurses and doctors</b>	With a slow local uptake of the Green Prescription programme, we engaged with Huntly doctors and pharmacists to discuss correct referral procedure to ensure we can follow up

To promote  
and advocate for  
healthy lifestyles

on prospective clients. With seven practitioners and nurses present Jodie Fleming discussed why people might need the service, who could be referred, what options were available and an overview of the referral system. Robust discussion around how a conversation with your patient looks and why this service may be what they need, barriers patients had around fitness and ways to assist them. We will contact those practices and pharmacies that were unable to attend to offer another opportunity to participate.

If successful, the aim is to template this process and implement it throughout our district and increase the reach and effectiveness of Green Prescription, which aims to improve a client's overall health through lifestyle changes and choices.



*Jodie in action with local practitioners at our office*



**Raahui Pookeka Office opening**  
74 B Main Street

The new Sport Waikato Huntly Office was officially blessed and opened on June 6th. A fresh, welcoming space we are extremely grateful for and proud of. Our team consists of New Waikato District Coordinator Mel Wilson, Under 5 Energizer Joeanne Hill Moana, New Energiser Lionel Wairau and Active and Well Coordinator Jodie Fleming. Having a large office allows us to happily host North Waikato District Coordinator Jason Marconi as well as other team members who sometimes work out of Huntly, as well as host workshops (we have held 2 already!) and other events.

An amazing turn out of Sport Waikato staff and key stake holders made the day memorable and we would like to extend thanks to our Mayor, Councillors and Council staff who made the time to join us to celebrate and the well wishes from those unable to attend. We have lots of exciting ideas and things happening and look forward to building relationships and working closely with everyone.



*Our new office on Main street*

A busy term 2 with delivery taking place at four North Waikato schools;

Aka Aka (new this term): The seniors have learnt three different sports; soccer (this was in preparation for their soccer tournament), basketball and hockey. The juniors have been focusing on their fundamental large ball skills.

Harrisville: This term the juniors have progressed on from their fundamental small ball skills (term 1) and moved on to large ball skills.

Te Kohanga: The juniors at this school have expressed to me on multiple occasions that dodgeball has been their favourite team game.

Tuakau College: The “Her Move” programme at Tuakau College is into its final few lessons for the year. Caitlin from Groovit Dance Studios joined us again for yet another awesome dance routine and Tamra from Creo Fitness Tuakau taught the girls how to perform a deadlift. This term also welcomed Franklin Gymsports who took the girls through some basic gymnastic activities and then allowed the girls to explore the different apparatuses around their gym.



### 3. GENERAL INTEREST




#### **Opportunities for Councillor / District Coordinator collaboration**

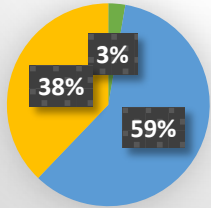

With councillors being leaders in our communities we recognise there will be possibilities for collaboration on projects and we encourage all our councillors to keep us in mind when such opportunities arise. Possible examples include:

- New groups or individuals looking to start up clubs, opportunities and events in the sport and rec space
- Clubs and committees struggling with the demands of the current environment
- Opportunities to connect schools to their communities through sport
- Infrastructure projects which include sport and rec facilities
- Health/ well-being groups that recognise physical activity and nutrition as important components of their goals and outcomes


Thanks to those of you who have already connected us to various opportunities, and we hope to be able to build on these moving forward.

#### 4. REGIONAL SPORT WAIKATO TEAM UPDATES

<p><b>Active &amp; Well</b></p>  	<p><b>Active and well Success Stories:</b></p> <p>Client F, Female, 60yrs, Maaori Although client F was difficult to communicate with, she did mention that she had been able to eliminate all biscuits and icecream from her eating pattern. This is a significant change which we hope she has been able to sustain long term.</p> <p>Whaanau Kori Tamariki Ora, CLIENT T, Female, 12yrs, Maaori Before starting on WKTO programme client T was not eating breakfast in the morning. She would instead have a big lunch followed by constant grazing throughout the afternoon &amp; evening. During the programme we discussed the importance of having a fibrous breakfast to fuel the body for daily task. Client T set a goal to have a healthy breakfast consisting of cereals, toast or even a smoothie. She is now having breakfast every single day and said that she feels more energetic. She is now working on physical activity goals.</p>
<p><b>Project Energize</b></p> 	<p>Project Energize is a Waikato District Health Board funded initiative, whose aim is to increase the quality and quantity of physical activity, and improve the nutritional status of primary and intermediate school aged children in the Waikato.</p> <p>This period has seen a lot of changes in the Waikato district, with longstanding Energizer Simon Beale leaving after 8 years, and Mahia Nightingale-Pene also leaving Sport Waikato after 2 years with the Energize team. This has resulted in two new Energizers coming on board to join the Huntly hub along with new District Coordinator, Melanie Wilson. Lionel Wairau and Angela Karl have spent the term making connections with their assigned schools and attending scheduled planning meetings, and have begun delivering physical activity and nutrition sessions in schools.</p> <p>A major focus over the last few weeks has been Matariki, with many sessions based around traditional Maaori games. This culminated recently in a Ki-o-Rahi tournament held at Horotiu School. With 8 schools involved from around the district, this event was a great opportunity for students to improve their skills in the game, whilst displaying great sportsmanship and fair play.</p>

	<div data-bbox="488 209 1973 555"> <h3>Project Energize Delivery Types</h3>  <table border="1"> <thead> <tr> <th>Delivery Type</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Nutrition</td> <td>3%</td> </tr> <tr> <td>Physical Activity</td> <td>59%</td> </tr> <tr> <td>Planning/Meeting</td> <td>38%</td> </tr> </tbody> </table> </div> <div data-bbox="1429 236 1951 528"> <h3>Project Energize Deliveries and Schools for the District</h3> <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Deliveries</td> <td>74</td> </tr> <tr> <td>Schools</td> <td>36</td> </tr> </tbody> </table> </div>	Delivery Type	Percentage	Nutrition	3%	Physical Activity	59%	Planning/Meeting	38%	Category	Count	Deliveries	74	Schools	36
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<p><b>Under 5s</b></p> 	<p>The Sport Waikato Under Fives team works in the Waikato District in 2 capacities; Under 5 Energize (U5E), &amp; Community Education (Under Fives) including distributing Kiwi Manuals.</p> <p>Under 5 Energize:</p> <p>The U5E 'Energizer' works with 33 Early Childhood Education Centres to improve nutrition, increase physical activity, &amp; improve the oral health of children under 5 years.</p> <p>1 physical activity session was held at 1 ECE centre where 10 children, &amp; 1 educator actively participated in Crossing the Midline activities.</p> <p>3 nutrition interactive displays at 3 centres aim to educate parents about the amount of sugar in snacks often marketed towards children. 28 parents, 5 educators &amp; 22 children engaged in these displays.</p> <p>11 Oral Health sessions were held at 10 centres. Parent-focussed sessions educate parents on how best to care for their children's oral health. These sessions, combined with the previous Sugary Snacks display, impact parents understanding &amp; behaviour. Child-focussed sessions aim to familiarise children with seeing a dental technician as well as identifying healthy food and good oral hygiene habits. These were attended by 132 children, 24 educators, &amp; 28 parents.</p>														



	<p>Community Education (Under Fives):</p> <p>The Under Fives Fundamental Skills Advisor works with community organisations to deliver workshops to parents aiming to equip them with knowledge to improve the physical development of their children.  2 Infant Massage workshops were held at community organisations in Huntly &amp; Raglan with 14 educators, 9 parents, and their children attending.  11 educators at a Crossing the Midline workshop in Pokeno, learned how to easily incorporate activities into the day &amp; the ongoing benefits to children.</p> <p>Also, Under Fives provide a series of 3 e-books called Kiwi Manuals to new parents in the Waikato Region. These contain information and activity ideas to encourage physical activity from birth.  A total of 4 Kiwi Baby, 2 Kiwi Toddler, 2 Kiwi Pre-schooler eBooks were downloaded.</p>
<p><b>This is ME</b></p> 	<p>While This is ME has not yet come to the Waikato District, we are in preparation to bring the initiative to the district in 2020. Key focus areas will include the secondary school space - growing young women's participation in sport, physical activity and recreation through co-design, while simultaneously challenging secondary school sport and activity delivery models – as well as work with the community to identify strategies to grow participation and connection to physical activity opportunities among women and girls. Prior to this, This is ME representatives will work closely with the North Waikato and Waikato District Coordinators to grow connections in the community to enable a successful launch of the initiative in the district. Early conversations have already taken place with the Waikato District Council about the potential in this space, and the possibility of a collaborative focus on waahine of all ages in the community.</p>

### ***Open Meeting***

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Karen Bredesen PA to the General Manager Service Delivery
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019
<b>Report Title</b>	Service Delivery Report for August 2019

## **I. EXECUTIVE SUMMARY**

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This report is to inform the Infrastructure Committee of significant operations/projects commenced, in progress, or completed since the date of the last report.

## **2. RECOMMENDATION**

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**THAT** the report from the **Acting General Manager Service Delivery** be received.

## **3. ATTACHMENTS**

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- A     Service Delivery Report

## SERVICE DELIVERY

### COMMUNITY PROJECTS

#### Categories

- Boat Ramps
- Cemeteries
- Facilities
- Open Spaces
- Playground Renewals
- Skate Parks
- Roading Works
- Toilets
- Walkways
- Water
- Wastewater
- District Wide Minor Improvement Projects

#### BOAT RAMPS

##### Elbow Boat Ramp

The goal is to provide boat access at most or all tide levels. Features to consider will be enlarging the inlet at the ramp, dredging to increase the depth at the approach and inlet areas, replacement of the erosion protection (retaining walls), and installation of pontoons.

Initial design layouts have been completed. Consultation and community engagement, followed by development of further layout options will be carried out.

#### CEMETERIES

##### Whangarata Cemetery Development

Resource consent has been granted. Further consultation is required regarding a possible private crematorium. Planning requirement advice has been received in advance of engagement with interested parties.

The earthworks contract is expected to be bundled with Munro Sportspark earthworks to gain economies of scale.

##### Jackson Street Cemetery (Expected Completion Date – April 2020)

This is for upgrade to the cemetery accessway and parking including stormwater upgrades with new kerb and channel. This project has been surveyed and a preliminary design is being presented to the Ngaruawahia Community Board for review, co-design and finalisation.

#### FACILITIES

##### Meremere Library - Contract 18 031

The new library is weathertight and interior finishing is ongoing. The wheelchair ramp and the deck have been altered. Physical building work is scheduled to be completed in August. The moving of books are scheduled for late August. The library opening is to be held on 30 August from 9.00am to 12.00pm.



*Meremere Library*

#### Ngaruawahia Memorial Hall

Work on this project has been deferred while changes in scope are determined.

#### Ngaruawahia Library

Work on this project has been deferred while changes in scope are determined.

#### Tuakau Library

Estimates received from the Quantity Surveyor are over budget. The Project Team are meeting to review the estimate to see where savings could be made through value engineering or develop alternative options.

#### Mercer Community Facility -Feasibility Study

A feasibility study is needed to identify the requirements for this facility. A consultant is being commissioned to carry out the study, who will engage with the community to understand community requirements and the features and functionality sought, and assess location options.

#### Whatawhata Community Facility (Expected Completion Date – February 2021)

Council's Funding Manager has been working with the Community Committee applying to various funding organisations. CKL Consultants have been engaged to carry out the resource consent application process. The consent and application will take 12 weeks to prepare.

Following receipt of consent, the funding applications with external agencies will get underway. Once sufficient funding is confirmed detailed design will start. The current schedule has construction envisaged to start in June 2020 for a six month period including the wastewater system. Expected construction cost is expected to be around \$1.1m.



*Aerial view showing expected layout.*



*Artist's impression of the proposed facility.*

Huntly War Memorial Hall (Expected Completion Date – June 2019)

First schedule of works has been completed to practical completion stage. There are two items from the schedule of works that are still required to be completed, the Project Team are currently working on these. Re-dedication day was held on 30 June with approximately 80-100 people attending. The hall has been reserved and used numerous times since re-dedication day.

A continuation of the schedule of works has been provided by the Project Team and received by the Community Connections Manager. The schedule of works is requesting further funding to complete the entirety of works. A report will be provided to Council. Any further funding works will be reported as a new project.

Raglan Holiday Park (Expected Completion Date – April 2020)

Raglan Kopua Holiday Park Board agreed to delay any stormwater works until Resource Consent for the discharge is obtained.

During this time, analysis/sizing assessment and procurement documentation of the pump station and project overall is being undertaken, along with progression of the detailed engineering design by an external consultant, Wainui Environmental. Detailed design will be used for Resource Consent application.

Huntly Grandstand Roof Demolition & Replacement (Expected Completion Date – June 2020)

The contract for re-roofing of the grandstand and maintenance of steel work has been completed. In light of the health and safety risks inherent in demolition, and the proximity of overhead high voltage powerlines, the Zero Harm aspects of the planned contract works are being reviewed.

## **OPEN SPACES**

Tamahere Park - Contract 17/120 (Expected Completion Date – July 2019)

Contract works are complete. The fitness trail was removed from the contract and will be advertised for tender in a new contract in September for a summer construction.

Munro Road Sports Park

A Project Management Plan is currently being developed. This will provide a high level schedule of tasks and timeframes required to complete the project. The proposed timeframes will be reported to the Community Committee in September.



### Onewhero Reserve Wastewater Upgrade (Expected Completion Date – March 2020)

The additional 25,000 litre buffer/storage tank was installed in early August. This is now fully connected to a monitoring system which has already raised the need for a non-return valve in the system to ensure backflow prevention which could cause potential overflows.

Data capture can be supplied hourly, however daily records are obtained for design and monitoring purposes.

There is still need for Camex Civil to revisit the site and carry out remedial works on the surrounding ground reinstatement which will be carried out prior to the end of August, weather dependent.



*New 25,000 litre buffer tanks and monitoring system*

The total cost for the system design and Stage 1 construction to install the Wisconsin Mound was \$72,449.83, this includes the \$50,000 MBIE funding grant. The cost for Stage 2 storage and telemetry system was awarded to Camex Civil to the value of \$49,063.10.

Stage 3 to complete the treatment system is currently being developed and is informed by the volumes reported by the new monitoring system. Funding streams are being investigated for this work.

## **PLAYGROUND RENEWALS**

### The Point Reserve Ngaruawahia Playground Renewal (Expected Completion Date – August 2019)

The contract by Playground People is almost complete. There is accessibility matting to be installed over the coming weeks as well as some minor ground reinstatement still required. This will be undertaken when temperatures improve, otherwise the project is complete.

### Naike and Opuatia Playground Renewals (Expected Completion Date – November 2019)

The Naike and Opuatia playground contract has been awarded to Playground Creation Ltd. This is a 16 week contract to be completed in November.

### Warihi Park Raglan (Expected Completion Date – August 2019)

The contract has now been completed.

Fairfield Park Huntly, Basketball Court Upgrade

The Tender and contract documents have been prepared, awaiting for Strategic Property to confirm land status.

Negotiations are progressing with Land Information New Zealand (LINZ) in order to resolve legacy ownership issues (which stem back in time to when the Power Station development commenced) and finalise the cadastral survey of the property boundaries. This is to be completed before the construction tender is let to ensure no encroachment onto Crown owned/crown administered land.

Papahua Pumptrack Edging Upgrade (Expected Completion Date – October 2019)

Existing asphalt edges are wearing away due to encroachment of the kikuyu grass. A contract for a concrete edging to the asphalt track has been awarded to Pipe Scape NZ Ltd.

Works are scheduled to start in August and be completed by the end of September.

Hukanui Reserve, Gordonton (Expected Completion Date – July 2020)

The existing playground is small and offers limited play. This playground will be developed as a neighbourhood playground supporting the adjoining community building (Gordonton Hall).

Hakanoa Domain (adjacent to pool) Huntly (Expected Completion Date – July 2020)

The existing playground is due for renewal including the surrounding landscaping.

**SKATE PARKS**Dr Lightbody Reserve, Tuakau (Expected Completion Date – June 2020)

In addition to the Council's \$378,050 budget, the Tuakau Youth Trust has acquired grants of approximately \$400,000 for the development of the Tuakau Skate Park.

Council will develop a skate park in conjunction with the Tuakau Youth Trust at Dr Lightbody Reserve, Tuakau. The location of the skate park still requires conversation with the local community and other stakeholders.

It is anticipated that alongside/in conjunction with this project a concept plan for the reserve will be prepared. This will guide the Council and community in terms of future developments.

**ROADING WORKS**Gilmour Street, Raglan – Urban Upgrade

Stormwater upgrade, roading upgrade and pavement strengthening, and a new footpath are being designed. Consultation is to be carried out with the street residents prior to developing the detailed design.

Pokeno Road Urban Upgrades

The stormwater design for Pokeno Road (Ford Road to Pokeno School) is being reviewed to confirm necessary easements and application for Resource Consents. Intersection layouts are being reviewed for Ford, Hitchen, and Helenslee Roads.

Great South Road (Main Street) works are being deferred until the supermarket frontage roading works is complete. Upgrading of parking on unformed Wellington Street (west) will be carried out instead, to ease parking issues with the reduced parking (loss of parks outside the future supermarket).

Kopua Holiday Park Access Road & Entranceway Upgrades, Raglan (Expected Completion Date – June 2020)

The design and walkway concept of the walkway/cycleway from the bridge to the shop has been presented to the Raglan Coastal Reserves Committee for review and co-design.

Entrance changes to the Holiday Park have been carried out. Some marking and minor alterations are still to be completed.

Lightbody Reserve Carparks (Expected Completion Date – April 2020)

Design is underway, and consultation and co-design with the Tuakau Sports User Group community will continue until the final design is agreed.

A concept design is to be done, to consider the wider Domain layout and incorporates the proposed skate park.

## TOILETS

Pokeno, and The Point, Ngaruawahia

Contract is to be advertised in August for the toilet refurbishment package.

The Domain, Tuakau

Scoping is continuing and will include a new treatment system as well as building renovations and new fittings and fixtures. Budget will need to be reviewed and prioritised on completion of scoping.

Centennial Park, Ngaruawahia

The toilet supply contract has been evaluated and there is a funding shortfall. Value engineering is underway to extract savings and provide options to fit the works to the budget. Opportunities for external funding are being investigated.

St Stephens Avenue, Tuakau (Expected Completion Date – October 2019)

A contract to build the foundation and relocate the wastewater dump station is being developed and will be advertised in August. The \$140,400 toilet block is fabricated and will be available for delivery as soon as the installation Contractor has installed services and foundations.

The toilet is scheduled for installation in October.



*Exeloo making final touches to the St Stephens Toilet*



Tourism Infrastructure Fund (TIF) (Expected Completion Date – October 2019)

- Ngarunui Beach – Onbeach Facility
- Ngarunui Beach – Main Car Park Toilet Upgrade

The contract has been awarded to Lobell Construction for the main beach toilet facility.

Resource Consent and Building Consent applications have been submitted and are expected to be approved in August. Construction is scheduled to commence 26 August and be completed by the end of October 2019.

This is delayed from the original anticipated TIF scheduled timing, and will see the construction period occur during a time of low public usage of the beach, which is advantageous. A Variation of Agreement was approved by MBIE to extend the completion date to 31 October 2019.

## **WALKWAYS**

Te Kauwhata Walkways (Expected Completion Date – October 2019)

Works underway with Alliance via direct appointment procurement process. Community Projects to work closely with Alliance on the enhanced collaborative contract management.

Raglan – Wainui Road Footbridge Upgrade (Expected Completion Date – June 2020)

The Waikato District Alliance have been engaged to undertake the works and a Resource Consent application has been lodged with Waikato Regional Council (WRC). WRC have requested additional design information.

Work is expected to commence in September.

## **WATER**

District Wide Water Reticulation Renewals - Contract 18/055 (Expected Completion Date – September 2019)

Watermain replacements are completed over eight of the nine project sites. An additional site has been included into the project scope identifying the two remaining sites for completion by September 2019.

Tuakau Bulk Watermain 18 078 (Expected Completion Date – September 2019)

The pipe line is currently undergoing pressure testing and chlorination.

The new chamber and control valve on the corner of Barnaby and Harrisville Roads is complete.

We are now providing a connection direct to WaterCare bulk supply main on the corner of Barnaby Road with a flowmeter and this will enable any future reservoir works to be easily undertaken without disruption to town supply.

Final connections and completion of the additional works will be completed by the end of August.

## WASTEWATER

### Pokeno Wastewater Reticulation Scheme, Phase 3 (Expected Completion Date – March 2020)

The contract is for the completion of the private drainage connections in Pokeno. Thirteen properties have signed the agreement for connection.

### George Drive Wastewater Renewal (Expected Completion Date – TBC)

Contract 15/192 - works will be completed this month, following final commissioning.



*Works completed at the new pump station*

### Raglan and Te Kauwhata WWTP Upgrades (Expected Completion Date – August 2019)

Contract 18/041 for the supply of step screens for Raglan and Te Kauwhata WWTP has been awarded to Sindico. The cost for the step screens supply was \$244,016.15. The screens are ready for delivery.

The tender for contract 18/176 for the installation has been awarded to Camex Civil for \$462,611.36 and is expected to be completed in August.

### WWTP Wetlands Upgrade/Renewal (Expected Completion Date – August 2019)

Includes improvements to the wetlands at Te Kauwhata, Meremere, and Huntly wastewater treatment plants.

The Contract was to undertake renewal activities to improve the wetland wastewater treatment process at each of the wetlands at Te Kauwhata, Meremere, and Huntly wastewater treatment plants (WWTPs).

The wetlands follow the biological processes, and are critical to the removal of solids and pathogens in the effluent treated by the ponds. However, the sites are currently not meeting the conditions of their resource consents, and enhancements are required in order for the WWTPs improve compliance.

Contract 18/114 was awarded to Base Civil for \$248,848.43. With works at the three sites commencing at the start of June 2019, with all improvements completed on 10 July 2019.



*Huntly Wastewater Wetland*



## ROADING

### Capital Projects

#### **Rehabilitation Works**

Planning work for the 2019/20 programme is underway currently. Survey and pavement pit logging has been completed and we are working on the geometric and pavement design.

Enabling work will commence at Storey Road and Whitikahu Road in August.

#### **Resurfacing**

Planning is underway for this year's resealing programme.

#### **Birchwood Lane**

We have made good progress constructing Birchwood Lane which is a WEX Hamilton Expressway commitment. Currently waiting for improved weather to re-establish and complete this project.

Temporary pedestrian access has been provided during construction and this has generated a lot of use.

The job will be completed in September and will include new roadway, guardrails and shared footpath.

#### **Mangawara Bridge**

Enabling works have commenced at Watts Grove including a new entranceway for the adjacent property owner, silt fence installation, and vegetation clearing. Crane pad construction is expected to commence in August/September, pending completion of enabling works by WEL - alternative off-grid/solar installations by WEL are being investigated to ensure program is maintained.

The bridge landing is on Maori land and the project is working cooperatively and collaboratively with Tainui to progress formalisation of arrangements.

A karakia will be held on the Urupa site once Emmetts establish their crane and equipment.



### **Horsham Downs Link**

We are working with New Zealand Transport Agency (NZTA) to progress this project. The priority is to resolve the Multi Party Funding Agreement between ourselves, NZTA and Hamilton City. Timing of the project is dependent on resolution of this agreement and there are a number of issues related to cost that remain outstanding.

The Roding team is reviewing the original design and we expect to make some savings with a value engineering approach.

### **Mercer Ferry Bridge**

We are working through our Health & Safety requirements with the preferred contractor and expect to make an appointment in August. The contractor is planning to establish on site early September. The work will take 12 weeks and during this period the bridge will be restricted to one lane.

### **Low Cost /Low Risk projects**

We have completed a number of footpath renewals this month including sections at Bailey, Paki and Matangi Roads as well as progress on Pokeno Road Travers Road shared footpath.



### **Te Awa Cycleway**

#### *Parties involved*

The Cambridge to Hamilton Section of the Te Awa Cycleway is a complex multi-party project including three local authorities (Waikato, Waipa and Hamilton City) and five funding partners, including the three local authorities, NZTA and Te Awa River Ride Trust.

Each Council and NZTA has been responsible for their sections of the project, but there is no single Project Manager for the project as whole.

### *Funding arrangements*

A Multi-Party Funding Agreement will be put in place once all components are settled; full cost estimates are received, and funding allocations are determined. This agreement will also seek to formalise project delivery responsibilities for the construction phase.

### *Alignment with original business case developed 2015-2017 and route security*

The business case is built on a preferred route, with river-road-river from Hamilton to the Velodrome at St Peters being the objective, and there are significant public benefits in achieving this. However, there are challenges to delivering this.

The business case acknowledged risks relating to property, geotechnical, ecological and cultural issues, but it did not fully anticipate the land requirements in order to provide route security through various private holdings (where previously anticipated landholder support has since been withdrawn or made conditional on terms unacceptable to Council); land acquisition values and associated costs; and costs associated with engineering a construction solution in the complex topography of council reserve land at the Hamilton end.

The project group as a whole continues to strive to achieve the best outcomes for the project in accordance with the business case. But, at the same time, mindful in particular of cost implications for ratepayers, alternative route alignments have been concurrently progressed, and agreed with relevant stakeholders, should it not be possible to deliver it. In general, the alternative alignment would involve a higher proportion of road route (less river) than the business case anticipated.

As at the date of writing this report, resolution with one particular landowner remains at large, impacting the ability of both Waipa and Waikato District Council's ability to proceed with the preferred route. If this cannot be resolved, the alternative route will be pursued. A decision is expected on this one way or the other in September.

There is an additional [public excluded] report to this Committee seeking resolution in regard to the Hamilton end land issues.

### *Detailed design*

With the route (preferred or alternative) largely secured, detailed design has been ramped up with a considerable amount of effort being expended to engineer the Mangaonua Stream gully across Hamilton and Waikato's sections respectively. This includes bridge crossings and path to climb out of the gully. Alongside this the detailed design for the Newell Road section to join SH21 at Wiremu Tamihana Drive continues. NZTA's section from Tamahere Drive to Hooker Road is in the tender evaluation stage and the project group is hopeful of a construction start for this section in October 2019. The crossing at SH21 continues to be investigated by NZTA in close consultation with Council staff and the Tamahere Community Committee.

### *Budget implications*

Funding is a challenge recognised by the project group in light of the above issues, and as final detailed designs are complete and project estimates are confirmed there is some risk that current budgets may not be adequate. Council staff are working closely with Hamilton project staff to seek procurement efficiencies with the Hamilton section and Waikato's Mangaonua Stream gully section. It is likely that a single contract would be let in this case funded by both parties. In addition funding is being sought from the Waikato River Authority for significant planting within the Mangaonua Stream Gully which would significantly add to the existing ecosystem. Tenders for the NZTA section (Tamahere Drive to Hooker Road) closed on 13th August, with a good number of tenders received (prices not known at time of writing this paper). This indicates a hungry market and we expect some competitive pricing.

*Timing*

Best case scenario for the project as a whole is that construction commences in April 2020, which provides 14 months of construction time through to June 2021. The project group have worked through a programme across the various sections and have a busy period ahead with finalisation of design, resource consents, contract documentation and tendering to eventual award.

**Asset Management****General Asset Management Activities**

Our team have been collating data for a response to the draft NZTA Procedural and Technical Audit report. This involved providing RAMM data to Beca who have carried out an independent audit of our data management system and confirmed that our data is accurate and consistent. This is also backed up by a recent 'best in class' national One Network Road Classification (ONRC) data management rating.

**2019/20 High Speed Data Survey (HSD)**

The 2019/20 HSD survey was completed over April. This is the fourth round that has been completed since the start of the Alliance. Each additional round of data collected increases the accuracy and confidence that can be achieved with the pavement deterioration modelling that the Asset Management team carries out. Once the quality checks have been completed on this recent data (including review of 3500 SCRIM candidate lengths), we will start the process over again for the 2020/21 Forward Works Programme which will also form the basis for the next LTP/AMP submission.

**Activity Management Plan (AMP)**

Our team will be updating the AMP over the next few months.

This will ensure the update AMP reflects current practices, allows for growth across the district with realistic levels of service and best practice for the assets.

**Annual Valuation**

Our Consultants are finalising the asset valuation. This is a key part of the puzzle in the allocation of investment and understanding our asset base. The team will be updating the AMP over the next few months in preparation for the LTP. This will ensure the updated AMP reflects current practices, allows for growth across the district with realistic levels of service and best practice for the assets.

**Waikato District Alliance****Zero Harm**

We are delighted to report no significant injuries over the last two months.

There were no Medical Treatment Injuries (MTI) or Loss Time Injuries (LTI) in June or July. We had two minor First Aid Cases (FAC) in July and none in June.

Despite no injuries we have had a high potential Near Miss while installing a road culvert in July. The trench partially collapsed and while there were no injuries this is a high potential situation. An investigation was completed, the excavator operator employed by HEB was terminated and corrective actions have been shared and reinforced at WDA Toolbox meetings.

Safety behaviour conversations and audits continue to be carried out which are supported by weekly toolboxes to review incidents, share learnings and discuss near misses. We also cover wellness and mental health support.

The recipient of our supreme Zero Harm Award this year was Lyndon Dixon our Construction Operations Manager. Lyndon lives our values, works tirelessly every day to allocate resources to our various sites and keeps our staff, crew, sub contractors and temporary support safe. Lyndon champions Zero Harm, leads weekly Monday morning toolboxes, shares his vast knowledge and provides practical advice on site.



## Maintenance

### Unsealed maintenance

We have undertaken both light and heavy grading across the network with three crews on the network throughout June and July including resheeting aggregate on Mangiti Road and heavy resheeting on Uapoto Road. We have also carried out resheeting on selected lengths of the following roads:

- Beverland Rd
- Broughton Rd
- Furniss Rd
- Herbert Rd
- Kitson Road
- Klondyke Rd
- Mangapiko Rd
- Matira Rd
- Native Rd
- Okowhao Rd
- Rakaumangamanga Rd
- Te Akau Coast Rd
- Tikotiko Rd
- Tramway Rd
- Woodleigh Rd



We received a compliment from Councillor Main on the quality of the work done on Te Akau Coast Road and Waimai Valley Road.

At Churchill East Road our grader and roller was vandalised with batteries, lights and fuel stolen.

We have also continued our focus on unsealed drainage utilising a digger crews to clear watertables and culverts on our unsealed network.

#### Slip Repairs

The Hunt Road slip has been completed (photos below) and work has continued on the slip repair at Wakaretu Valley Road. This last repair was added to the list due to cost saving with the original budgeted 15 slips repaired late last financial year.



#### Sealed Road Maintenance

The focus has been on completing drainage repairs on programmed reseal sites, hot mix safety and pre reseal repairs and planning for commencement of pre reseal stabilisation repairs in late August.

#### Cyclic

The cyclic teams continue to service the network filling potholes, collecting large amounts of litter, sweeping spills, attending accidents as well as various other activities.

Unfortunately our after hours on-call team have had to attend two serious accidents this month which kept them busy to 2 and 3 am respectively and have also has 2 major tree falls to deal with.

#### Bridge Maintenance

WDC asset staff are busy prioritising this year's structural bridge maintenance programme. In the meantime we will be progressing the Mangarata Bridge guardrail repair as soon as KiwiRail grant a permit.

The Wallace Street boardwalk will be commenced in late August now that a local rock source has been secured.

#### Vegetation Control

Vegetation control this month has included urban spraying targeting noxious weeds and tree trimming to provide a serviceable envelope for road users.

Street Lighting

Recent policy changes by WEL and Counties Power will have a significant impact on our limited streetlight maintenance budget. Their new call out policy requires us to physically check all individual lights for faults before they will respond to a streetlight outage. Also all new streetlights must have a standalone pole and must be fitted with a fuse separating WEL/Counties Power assets from our street light fittings. This applies to all upgrades as well.

We are currently working through this within WDA and Council as to how we can mitigate the implications of this, and will engage with Counties Power in this regard.

We have a number of street light maintenance issues to repair in August.

Road Safety**Crash Stats 2019**

For the month of July there has been 1 fatal and 2 serious crashes on the District's roads. A feature of crashes noted in Crash Analysis System has been wet weather and speed not appropriate for the conditions

- The fatal crash involved a pedestrian who was lying on the road and was struck by a vehicle. Police are still investigating.
- One serious crash involved a failure to give way, the second a loss of control in wet weather

**Safety Education**

End of year reports for Road safety promotion have been written and submitted to NZTA for the 2018/19 financial year.

Senior Driver Courses

NZTA has issued a national contract to Age Concern to deliver Safe with Age driving courses for seniors throughout the country. These are very similar courses to those that are run by Council within the district. Age Concern Hamilton has expressed an interest in delivering these courses in Ngaruawahia, Huntly and Raglan. After discussion with Age Concern a decision was made that they would take over the delivery in these areas but would report to the Road Safety Co-ordinator on how many courses were held along with numbers of course participants.

Council would continue to offer courses in Tuakau and Te Kauwhata.

Young Drivers

The Waka Trust continues to deliver the Community Driver Mentoring programme. There is expected to be increased demand for the programme as Police will now be referring people to the programme through their Awhi programme.

Rail Safety Week

August 12-18 was rail safety week. Council supported the national campaign with facebook advertising and posts and delivering rail safe resources to the community. These resources were supplied by kiwi rail.

Restraints

Negotiations are now underway with “ Baby on the Move’ to deliver child restraint checks in the district. ‘Baby on the move’ have received a contract from the Waikato Regional Council to deliver checks across the region. They will work directly with Road Safety Co-ordinators.

Cycling

Reports have been completed for Accident Compensation Corporation (ACC) and NZTA on the cycle funding received for cycle education in the previous year. We are awaiting confirmation of further funding for the current year.

Billboards

New road safety billboards have been delayed due to Traffic Management Plan (TMP) changes required. We expect these now up in September. They will focus on judging appropriate speeds for the road travelled on.

Social Marketing

Animated video clips of 'Driving tired' and 'Driving to the conditions' have been developed and placed on council's facebook page. Promotion of the national 'Rail safe' week has also taken place.

Upcoming Projects for September

- Motorcycle training and Police education stops
- Young Driver training Tuakau College
- Social marketing- Wet roads
- Child Restraint Checks

**Safety Projects - Low Cost Low Risk Programme (LCLR)**

Enhanced TEFAR funding has been secured from NZTA for Council's Low Cost Low Risk (LCLR) Programme 2018/21. This has resulted in 76% FAR funding for our safety project programme.

The aggregate Financial Assistance Rate across all LCLR projects (incl non safety projects) has been agreed with NZTA. The confirmed funding and aggregate FAR rate for all LCLR projects is as follows;

2018/19 - **\$2.95m** resulting in a new FAR rate of **63.01%** (originally 52%) across all LCLR projects

2019/20 - **\$3.637m** resulting in a new FAR rate of **70.42%** (originally 52%) across all LCLR projects

2010/21 - **\$3.380m** resulting in a new FAR rate of **66.09%** (originally 52%) across all LCLR projects

This is a great result for Council, as it maximises the full NZTA Long Term Plan share of \$6.63m, but has reduced Council's local share commitment from **\$5.2m** to **\$3.3m**, resulting in a **\$1.9m** saving.

This year's Safety projects that have attracted TEFAR include:

- Guardrail Improvements - District Wide (Underway)
- Improved friction surfacing - reduce loss of control High risk curves
- Lighting Improvements
- High Risk Rural Roads - Implementation/physical works (H22)
- Speed Limit Review - DW
- District Wide Rehab Safety improvements
- School safety - Kea crossings
- Signage and delineation around schools
- Schools Active Warning Signs
- HRRR Port Waikato Tuakau Bridge Road Safety Improvements
- High Risk Rural Roads - Rotowaro Road Huntly to Glen Murray

- Horsham Downs Road Corridor Safety Improvements (Lake Road to Kay Road)
- Lake Road River Road intersection safety improvements (Design complete)
- Raglan cycleway and footpath – Greenslade Road to Lorenzen Bay Road, Riria Kereopa Memorial Drive to Ngarunui Reserve
- Tahuna Road corridor safety improvements
- Te Kauwhata 3m shared cycle way and footpath (Underway)

This year Council has received \$97,000 from ACC to fund safety on the following high risk motorcycle routes.

- Lyons Road - Kaiaua motorcycle route
- H22 Motorcycle safety measures - high risk motorcycle circuit

NZTA have agreed this can be used as our local share and we have secured 76% funding support from NZTA, resulting in a project value of \$395,000. To date Council has received \$250,000 of ACC funding for road safety improvements.

### **Speed Bylaw 2019 Update**

Early engagement phase is underway and closes 16 August. Feedback has been received from NZTA, Automobile Association, Road Transport Association and Police.

Awaiting feedback from the various Community Boards.

#### Speed Bylaw Timetable

<b>SPEED BYLAW 2019 TIMELINE</b>	
<b>Activity</b>	<b>Date</b>
Early Engagement Report to Policy and Regulatory Committee	18th June
Early engagement open (Key Stakeholders)	26th June
Early engagement closes (Key Stakeholders)	16th August
Report to Policy and Regulatory Committee	17th September
Report to Council	9th or 14th October
Consultation opens	17th October
Raglan Community Open Day	12th November
Tuakau Community Open Day	4th November
Consultation closes	14th November
Policy and Regulatory Agenda closes	7th December
Hearing	17th December
Council agenda closes	February
Final Council meeting	February

## **SOLID WASTE**

### **Solid Waste Review Update**

Consultants, Morrison & Low have commenced the business case methodology for the Solid Waste Review (including s17A review). To date this has included:

- Project initiation workshops with Council staff.
- Stakeholder workshop on 30 July (including Council staff, contractors, neighbouring councils) to understand the strategic case for change, issues and opportunities, objectives for the review.
- Scoping and developing the communications and consultation plan for the review

Morrison & Low are currently synthesising outputs in preparation for further workshops, including:

- Council staff to review and test the “longlist” of options for the services, including scope, solution, delivery and implementation, with a view to shortlisting – currently scheduled for 21<sup>st</sup> August.
- Presentation to elected members, with a workshop currently tentatively scheduled for 11 September.
- Development and workshop to review the economic case for each of the shortlisted options, and determine a preferred option – not yet scheduled.
- More detailed commercial, financial and management cases for the preferred option.

Concurrently with the business case approach, KPMG have been engaged to work with Council’s waste contractors to baseline and verify the current cost of solid waste service delivery for Council, as an input to the business case.

### **Other highlights and Updates**

- **Contracts**
  - Continuing to work closely with contractors regarding health and safety obligations and practices under contracts.
  - Focus on service request responsiveness.
  - Continuing to work with Xtreme Zero Waste to resolve some commercial queries.
- **Inorganics collection**
  - Council staff have received a price from Metrowaste to undertake the collection for 2019/20 financial year. Due to resource constraints and timing issues, the next collection has been moved to late April 2020. Collection is expected to occur over a 10 week period.
- **Bag Weights**
  - Following the receipt of NTEs (Notice to Engineer) late in 2018, the issue of maximum bag weights in relation to manual handling was raised. This was raised in the ELT and discussed in a Council Workshop.
  - It was considered that since maximum bag weights were incorporated into the current Long Term Plan, this constituted a contract with ratepayers and could not be changed without public consultation.
  - The decision was made to leave the maximum bag weight at 20kg until the outcome of the solid waste review.
  - Contractors have been approached to ensure they undertake a risk assessment and have a procedure in place to deal with heavy bags.

▪ **Closed Landfills**

- The annual landfill fill report has been received from the consultants (Babbage). Under the conditions of the Resource Consent, Council is required to conduct a meeting with affected residents to present the report. Copies of the full report along with a plain English version will be supplied to affected parties and a meeting is scheduled for 5 September.
- Those parties with notifications attached to the LIM reports (category A&B properties) have been compensated under a confidential settlement agreement.
- While there is still evidence of gas migration, the LIM notices will remain.

### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Elijah Tamati Property Officer
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019
<b>Report Title</b>	Central Districts Reservoir, Ngaruawahia - WEL Easement

## **I. EXECUTIVE SUMMARY**

In late 2018 WEL Networks Limited ('WEL') installed utilities within Council-owned land to supply the newly constructed Central Districts Reservoir ('the Reservoir') with electricity. These utilities now require surveying and protecting with an easement.

This report recommends that Waikato District Council ('Council') grants an easement in gross in favour of WEL to complete outstanding property-actions relating to the Reservoir project.

## **2. RECOMMENDATION**

**THAT** the report from the **Acting General Manager Service Delivery** be received;

**AND THAT** the **Infrastructure Committee** recommends that **Council** approves granting an easement in accordance with its delegated authority under s48 of the **Reserves Act 1977** over the land described in the schedule;

**AND FURTHER THAT** the **Chief Operating Officer** be delegated authority to execute all relevant documentation.

### **SCHEDULE**

First, all the land legally described as **Part Section 1, SO 486783**; shown as **Section 1** on **SO 491535** being part of the land comprised in **Record of Title 700570**; and,

Second, all the land legally described as being **Section 2** as shown on **SO Plan 486783** comprised in **Record of Title 700570**.



***NB: All of the land described in the SCHEDULE is subject to the Reserves Act 1977.***

### **3. BACKGROUND**

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Since at least September 2014, Council has been investigating property solutions to facilitate the construction of a 3 million litre water reservoir to service the central districts.

Following investigations, it was decided that an undeveloped portion of Council-owned Local Purpose (cemetery) Reserve was the preferred site. As part of the project works, Council engaged WEL to extend existing electricity utilities in order to provide a secure power supply to the (then) proposed Reservoir.

WEL's extension of the electricity supply was undertaken in late-May 2018. Prior to the installation of WEL's utilities, Council had agreed to protect any WEL assets installed within Council-owned land by a registered easement in gross in favour of WEL.

### **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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#### **4.1 DISCUSSION**

The notice of requirement for the (then) proposed Reservoir Project establishes that the construction of Reservoir was key in providing security of water supply and pressure to Ngaruawahia and Horotiu and further provided for future growth and demand in those areas. Further benefits included the provision of emergency storage for the Ngaruawahia Township and the availability of water for fire and emergency services.

As part of the Reservoir construction, the existing electricity supply would need to be extended directly to the Reservoir. Council engaged WEL to undertake this work. Wherever possible, WEL's utilities were installed within the adjoining unformed legal (paper) road, however, practical considerations meant that some installation occurred within Council-owned land.

Any utilities installed with Council-owned land will be defined by survey and protected by an easement in gross in favour of WEL, as was agreed in the Easement Agreement entered into between Council and WEL in 2017.

#### **4.2 OPTIONS**

##### **Option 1: Council can approve the recommendations of this report.**

This will enable Council to complete all outstanding property matters in relation to this issue and meet our contractual obligations with WEL.

This option is recommended.

##### **Option 2: Council can decline the recommendations of this report.**

Council will be in breach of its contractual obligations owed to WEL. Council staff will be unable to finalise outstanding property matters.

This option is not recommended

## 5. CONSIDERATION

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### 5.1 FINANCIAL

As Council has initiated this work, Council will pay all costs associated with granting the easement – including the costs required to survey and register an easement instrument.

All costs will be paid from existing projects budgets.

### 5.2 LEGAL

#### *(a) Local Government Act 2002*

In accordance with the Act, granting the easement is consistent with Council's commitment to meet the current and future needs of its communities with good-quality local infrastructure.

#### *(b) Reserves Act 1977*

An easement in gross over land which is subject to Reserves Act 1977 will be done in accordance with section 48 of that Act.

Council is empowered to act under a blanket instrument of delegation made to all territorial authorities as “administering bodies” of public reserves by the Minister of Conservation dated 12 June 2013, pursuant to powers under Section 10 of the Reserves Act 1977.

#### *(c) Land Transfer Act 2017*

An easement will be registered in accordance with the Land Transfer Act 2017.

#### *(d) Contractual Obligations*

Council will satisfy all obligations contained in the Easement Agreement with WEL dated 18 December 2017. Per this agreement, Council is contractually obligated to (amongst other things), “do all things necessary to ensure the Easement is able to be registered without delay”.

## 6. CONCLUSION

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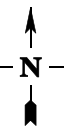
Council has a number of outstanding property matters in relation to the Central Districts Reservoir project. If supported by Council, the proposed resolution will enable staff to complete all outstanding property matters.

## 7. ATTACHMENTS

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- A      Appendix I – An Aerial map showing the approximate location (subject to survey) of the WEL utilities (indicated by a dashed **yellow** line)







### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	5 August 2019
<b>Prepared by</b>	Elijah Tamati Property Officer
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019
<b>Report Title</b>	Easement over Dr John Lightbody Reserve, Tuakau

## **I. EXECUTIVE SUMMARY**

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Waikato District Council ('Council') has received an easement agreement to protect an upgrade of electrical utilities which are proposed to be installed within part of the Doctor John Lightbody Reserve ('Lightbody Reserve').

This report recommends that Council grants an easement in gross in favour of Counties Power to give effect to the development intentions for Lightbody Reserve.

## **2. RECOMMENDATION**

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**THAT** the report from the **Acting General Manager Service Delivery** be received;

**AND THAT** the Infrastructure Committee recommends that Council approves granting an easement in accordance with its delegated authority under section 48 of the Reserves Act 1977 over the land described in the Schedule;

**AND FURTHER THAT** the Chief Operating Officer be delegated authority to execute all relevant documentation.

### **SCHEDULE**

All the land legally described as being Part Allotment 14 Parish of Tuakau being 3.2132 hectares (shown in blue on appendix 2).

**NB:** All of the land described in the SCHEDULE is subject to the Reserves Act 1977.

### 3. BACKGROUND

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In 2015, Council formally adopted the Sports Park Reserve Management Plan ('SPRMP').

The SPRMP identifies that, although Lightbody Reserve was well-established, the need for improved lighting of the sports fields was a key issue. As a result, one of the specific management policies for Lightbody Reserve was to permit the installation and operation of training lights to enable training and play to club competition level.

The installation and operation of these lights will require an upgrade of the electrical infrastructure by Counties Power. Any Counties Power equipment on the Lightbody Reserve will need to be protected by an easement in gross in favour of Counties Power.

### 4. DISCUSSION AND ANALYSIS OF OPTIONS

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#### 4.1 DISCUSSION

The project works being undertaken by Council staff are specifically anticipated by the SPRMP. Upgrading the existing electricity supply provides capacity for any additional future works which may be proposed as part of the overall concept plan being developed to ensure the optimal utilisation and future development of Lightbody Reserve.

Key internal staff have been consulted and confirm their support of granting the proposed easement.

The proposed easement area (which will be subject to survey) will be approximately 8.3m x 3.6m. Operational staff will ensure that the placement of any new utilities do not limit any current, or future, recreational use of Lightbody Reserve.

The upgrade of the electricity supply will have the passive benefit of enabling the removal of visually obtrusive overhead electrical wires from the reserve boundary.

#### 4.2 OPTIONS

##### **Option 1: Council can approve the recommendations of this report.**

This will enable Counties Power to undertake upgrade works on the existing electricity infrastructure which will facilitate the development of Lightbody Reserve in accordance with the SPRMP.

This option is recommended.

##### **Option 2: Council can decline the recommendations of this report.**

Counties Power will be unable to upgrade existing electricity infrastructure which will prohibit the upgrade of the training lights. As a result, the development intentions for Lightbody Reserve will not be given effect to.

This option is not recommended.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

As Council has initiated this work, Council will pay all costs associated with granting the easement including, at the relevant time, surveying and registering an easement instrument.

All costs will be paid from existing projects budgets.

### 5.2 LEGAL

#### *(a) Local Government Act 2002*

In accordance with the Act, granting the easement is consistent with Council's commitment to meet the current and future needs of its communities with good-quality local infrastructure.

#### *(b) Reserves Act 1977*

An easement in gross over land which is subject to Reserves Act 1977 will be done in accordance with section 48 of that Act.

Council is empowered to act under a blanket instrument of delegation made to all territorial authorities as "administering bodies" of public reserves by the Minister of Conservation dated 12 June 2013, pursuant to powers under Section 10 of the Reserves Act 1977.

#### *(c) Land Transfer Act 2017*

An easement will be registered in accordance with the Land Transfer Act 2017.

## 6. CONCLUSION

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Granting an easement in gross in favour of Counties Power over the part of Lightbody Reserve described in the **SCHEDULE** enables the upgrade of current electricity infrastructure to facilitate the future use and development of Lightbody Reserve.

## 7. ATTACHMENTS

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- A Appendix 1 – Extract from the Sports Park Reserves Management Plan
- B Appendix 2 – Mapping extract showing approximate easement location



## 2.0 The reserves

### 2.1 Awaroa ki Tuakau Ward

#### 2.1.1 Dr John Lightbody Reserve



Reserve Classification	Recreation Reserve	Area	10.4963 hectares
Location	Escotts Road, Tuakau	Legal description	Lot 1 DP 164972 and Part Allotment 14 Tuakau Parish
Authority	Vested	Subject to WTTS	No

#### *Current formal occupation*

Occupier	Instrument	Final Expiry
Tuakau Sports Complex Trust	Lease	31/12/2016

#### *Background*

The reserve is named after Dr John Lightbody, a medical practitioner in Tuakau from 1951 – 1984. The reserve is well established and divided in two by Escotts Road.

The northern section of the reserve contains the Council swimming pool and a recently redeveloped playground. Disused netball courts have been retained for casual play and a basic skate plaza has been formed in this area. Public toilets are located adjacent to the playground and at the clubrooms on Escotts Road. A youth centre has been established in the building adjacent to the disused netball courts. Football is played on the northern section of the reserve.

Rugby is played on the southern section of the reserve, while cricket is played over both areas in the summer along with athletics. Active user groups include:

- Tuakau Junior Soccer Club
- Tuakau Senior Soccer Club
- Tuakau Junior Rugby Club
- Tuakau Senior Rugby Club
- Tuakau Junior Cricket Club
- Tuakau Senior Cricket Club
- Tuakau Rugby League Club
- Tuakau Amateur Athletics Club

***Reserve issues***

- Utilisation of the disused netball courts.
- Improved lighting of the sports fields.
- Security of building and facilities.
- Formalising occupation agreements.

***Specific reserve management policy***

1. Permit development/reinstatement of the netball courts for ball sports such as netball and tennis as demand and resources permit.
2. Permit expansion of the existing skate park facilities as demand and resources permit.
3. Permit the development of outdoor gym equipment/fitness trail around the perimeter of the reserve as resources permit.
4. Permit the lease of existing buildings on the reserve to groups using the reserve for recreation purposes.
5. Permit the establishment and operation of training lights to enable training and play to club competition level.
6. Permit the granting of a new lease of the footprint of the sports complex building to the Tuakau Sports Complex Trust subject to general policy 7.2.1.
7. Permit the granting of leases over the footprints of the other existing buildings to clubs and organisations that operate from the reserve subject to General Policy 7.2.1.

***Proposed development***

- Develop an overall concept plan in conjunction with users to ensure the optimal utilisation and development of sporting facilities on the reserve.
- Improve lighting of sports fields to enable increased night time training.
- Improve lighting of car parks associated with facilities used as night.
- Encourage increased tree planting to improve the amenity of the reserve including linkages to surrounding areas of ecological value.



## Reserves

Dr John Lightbody Reserve



SCALE 1:2000

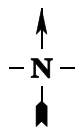
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Projection: New Zealand Transverse Mercator  
Datum: New Zealand Geodetic Datum 2000

Print Date: Wednesday, October 29, 2014

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DR JOHN LIGHTBODY RESERVE – PROPOSED EASEMENT AREA (SUBJECT TO SURVEY) SHOWN IN **BLUE**.

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### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	29 July 2019
<b>Prepared by</b>	Jodi Bell-Wymer Corporate Planner
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318 / 2327603
<b>Report Title</b>	Petition for speed humps - Tuakau

## **I. EXECUTIVE SUMMARY**

---

Council has received a petition from Tuakau residents from Martindale Lane, Jellicoe Avenue, Hua Place and McGowan Rise relating to the installation of speed humps on Martindale Lane, either side of the Martindale playground to reduce speed.

The petition does not meet the criteria of Council's Petitions Policy 2015, however, it is clear that the intention of the document is to present as a petition. Staff therefore suggest, that the document be accepted and given effect to as if it were a valid petition.

The petition, signed by 99 residents of the above mentioned roads requests that Council install speed humps near the Martindale Lane Playground to prevent motorists from speeding.

This report has been written to inform the Infrastructure Committee of the petition, provide an update on the actions taken to date addressing the petition and to make a recommendation on how to proceed.

## **2. RECOMMENDATION**

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**THAT** the report from the General Manager Community Growth be received;

**AND THAT** the Infrastructure Committee accepts the "petition" from the residents of Martindale Lane, Tuakau acknowledging its intent, despite not meeting the criteria for the Petitions Policy 2015;

**AND FURTHER THAT** the Committee requests that the issues raised in the "petition" are addressed as part of the proposed 2019 Speed Limit Bylaw amendments.

### 3. BACKGROUND

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Martindale Lane is a small sealed cul-de sac entered from Jellicoe Avenue and is the access road for McGowan Rise. The area is residential, with a mixture of old and new developments. Martindale Playground was erected in 2018 and services the surrounding neighbourhood. There are three other playgrounds in the vicinity, the closest of which is 1.4 kilometres away (John Lightbody Reserve). The current speed limit in the area is 50km.

A service request was received from a resident of Jellicoe Road (RDG02304/19) and lodged 19 March 2019. The customer advised they had collected over 90 signatures to install speed humps on Jellicoe Avenue and Martindale Lane, for safe use of the playground in Martindale Lane as cars often speed. The petition does not meet the criteria of the Petitions Policy 2015. However, it is clear that the intention of the document was to present as a petition.

The Road Safety Engineer discussed the petition with local Councillor Church, regarding possible traffic calming solutions, such as using engineering methods and reducing the speed of the area to 40km through the 2019 amendments to the Speed Limit Bylaw. Together, they progressed the issue and leaflets were distributed to the local roads by the coordinator.

A public meeting was arranged with the residents 25 March 2019, attended by the Road Safety Engineer and two local Police including the Sergeant. The Onewhero Tuakau Community Board were also invited and had some attendance. The Road Safety Engineer investigated road safety and speed mitigations for this area of Tuakau and proposed a plan going forward about opportunities to slow traffic movements.

At the meeting, residents expressed they were especially concerned about the use of the local park by very young children, who are often accompanied by other relatively young children - the Road Safety Engineer is looking into this. Police requested the local public call police if they are concerned about any speeding or to identify unsafe road behaviours.

The hard copy petition was delivered to the Chief Executive 26 March 2019.

Council has received a petition from the residents relating to:

- Speeding in the area
- Installation of speed humps
- Safety for people using the playground

The petition was signed by 99 residents of the road(s), and was received via Councillor Church.

### 4. DISCUSSION AND ANALYSIS OF OPTIONS

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#### 4.1 DISCUSSION

The proposed petition does not technically meet Council's Petitions Policy for the following reasons:

- The principal petitioner has not signed the front page;

- The petition does not contain the phone number of each person who has signed it; and
- The petition is longer than 50 words.

Notwithstanding these technical non-compliances, it is clear that the intention of the document is to present as a petition.

Council is undertaking the final year of its three year programme to review speed limits throughout the Waikato District. The areas to be primarily reviewed this year are the Newcastle (Ngaruawahia, Te Kowhai and Whatawhata areas) and Raglan wards.

A section of Tuakau's existing residential area is also being reviewed for support as a slow speed area. These roads are in older layout sub-divisions with wide corridors. Engineering works are proposed to be installed in addition to the lower speed limits on those roads to ensure that the roads are considered to be self-explaining. Martindale Lane, Jellicoe Avenue and surrounding streets are included in the proposed speed reduction areas.

Any changes are proposed to be included in the 2019 amendments to the Speed Limit Bylaw, which will be presented to Council for consideration in the coming months. Members of the community and petitioners have been included in early discussions relating to this area to date as has the ward councillor.

## **4.2 OPTIONS**

Option 1 – The Committee does not accept the petition or the inclusion of the petitioned streets in the 2019 proposed speed bylaw amendments.

*This is not the preferred option.*

Option 2 – The Committee accepts the petition and recommend staff continue to engage with petitioners in regards to the issues raised in the Martindale Road petition using the 2019 speed bylaw amendment process. This is the preferred option to identify the most appropriate actions in terms of the petitioners' specific priority which is to reduce speed.

*This is the preferred option.*

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

There are no costs associated with the petition itself. Depending on the feedback of the consultation on the Speed Limit Bylaw, any speed calming engineering installed will be incorporated in the proposed amendments to the Speed Limit Bylaw. These speed calming measures will be funded as part of the speed limit changes under the low cost low risk programme funding.

### **5.2 LEGAL**

Advice from the Legal team has not been sought specifically as previous advice received regarding petitions has been used in this report.



## 5.2 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The Petitions Policy 2015 has been considered, this is attached as Appendix C.

## 5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform <input type="checkbox"/>	Consult <input checked="" type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Discussion has already taken place between the ward Councillor, Road Engineering and the residents and this will continue throughout the speed bylaw amendment process.				

Planned	In Progress	Complete	
		Y	Internal
	Y		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	Y		Other - Petitioners from Martindale Lane and surrounding streets. NZTA, NZ Police

## 6. CONCLUSION

Council has received a petition from the residents of Martindale Lane and surrounding streets. The petition relates to road safety around the playground.

Council's Road Safety Engineer and the Awaroa ki Tuakau Ward Councillor have been in discussions with the residents. The issues addressed in the petition have been included in the early engagement for the 2019 proposed amendments to the Speed Limit Bylaw consultation, which proposes speed calming engineering measures and speed limit lowering.

Council needs to decide whether to accept the petition of Martindale Lane and surrounding streets or not and also decide whether the petition issues are to be addressed in the 2019 proposed amendments to the Speed Limit Bylaw. It is recommended that this happen.

## **7. ATTACHMENTS**

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A1 - Petition notification and signatures - RDG02304/19

- Petition from residents of Martindale Lane, Jellicoe Avenue, Hua Place and McGowan Rise

A2 - Waikato District Council Petitions Policy 2015

A3 - Tuakau-roads-engineering map

- Map of Martindale Lane and surrounding streets proposed speed reductions and proposed speed calming engineering methods

Waikato District Council

15 Galileo St, Ngaruawahia 3720

26 January 2019

To Whom it may Concern



We the residents of Jellicoe Ave  
and Martindale Lane Tuakau  
and surrounding streets ask that  
the Waikato District Council place  
speed humps in Martindale Lane  
on each side of the playground.

Many children in the area  
enjoy using the playground.  
It is very popular. Often children  
play there unsupervised.

Frequently vehicles speed excessively  
down Martindale Lane  
posing a serious threat to children  
crossing the street to and from  
the playground.

Speed humps would force the traffic  
to slow down and therefore make  
it much safer for the children in  
our community.

Yours Sincerely  
Residents of Jellicoe Ave  
and Martindale Lane Tuakau  
and surrounding streets

## Name

## 69 Contact Details

Donna Harper

62 C Jellicoe Ave, Tuakau  
027 260 5030

Kerry Mitchell

62 B Jellicoe Ave Tuakau  
021-164-6266

Nardine Fowler

66B Jellicoe Avenue

Leeanne Brogg.

63 Jellicoe Avenue

Jarey Davis

63 Jellicoe Avenue Tuakau

Rick Torik

61A Jellicoe Av Tuakau

Tammy McMillan

57 Jellicoe Ave Tuakau 021 023 53774

Ange McMillan

57 Jellicoe Ave Tuakau.  
2368385

Evan Alders

566 Jellicoe Ave

CRAIG LEIGH

58 Jellicoe Ave

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68 Jellicoe Ave

0221771309

Diane Tyson-Vaiolati

3 Hua Place Tuakau

0211202028

Bhano Patel

2 Hua Place Tuakau

Ramesh Patel

" " " "

"

Kaw Wai Sunny

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Maree Kirne

8 Hua Place Tuakau

Lauren Matchitt

10 Hua Place Tuakau

0210378860

Nick Matchitt

10 Hua Place Tuakau

0210378860

Tiet Lungenbuecher

12 Hua Place Tuakau

021799277

H. GARRINO

23 HUA PL. TUAKAU

226762059

M. Gossard

5 Hua Pl. Tuakau

✓

Alex Dunsmuir

14 Martindale Lane, Tuakau 0277652916

Samantha Dunsmuir

14 Martindale Lane, Tuakau 0211192679

PETER THCOBACD

62B JELICOE AVE. TUAKAU. 0274897065

Michelle Macdonald

649 Jellicoe Ave Tuakau 021867414.



NAOMI + IVAN HOETE

45 Jellicoe Ave Tuakau

MATT WARREN & Sara Warren

43 Jellicoe Ave Tuakau

Kandi Ngataki

62 Jellicoe Ave, Tuakau

GARY KIH

10 JELlicoe AVE TUAKAU

Nicole Dykstra

6 McGowan Rise, Tuakau..

Steven Parata

9 McGowan Rise Tuakau

Martyn Peck

9 McGowan Rise

Collette Barker

73 McGowan Rise Tuakau

Glen Lawrence

73 McGowan Rise Tuakau

Ashleigh Talakai

55 Jellicoe Ave, Tuakau 02102659221

Haniteli Talakai

55 Jellicoe Ave, Tuakau 0210337023

Tony Holmes

55 Jellicoe Ave Tuakau 0274933054

George Bunker

37 " " "

# Name

# 71 Contact Details

Karen McKenzie

Phill Swaine

MAHENDRA KUMAR

SASHI MANI

LAVENIA. S } SAM McGOWAN RISE  
SIMONE. S } 022 4172057  
022 0146342

Nitin Sahayre

4 Martindale Lane Tuakau

027 383 5961

6 MARTINDALE Tuakau  
0226801946.

2 McGowan Rise

Tuakau

0278790529

17, Martindale Lane

021 534 955.

Jirah Taranaki

23a Martindale lane

0210585415

Justine Arrow

"

"

Narissa Wylie

27 A Martindale lane

02108806996

Tania Te Kaute

23b Martindale Lane

027 5034 340

Dylan Perry

76B Jellicoe Ave

0210792369

Trevor Jones

23b Martindale Lane

021 218170

Cherry Ngamu

23c Martindale lane

02041278385

JOE PAXNE

MURRAYA KELLY

25 Martindale Lane

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Aaron VandeWesterlo  
 Leah VandeWesterlo  
 Archer Pompallier  
 Takukoha Whiu  
 Stephanie Stevenson

Paul Jerome

Margretta Hendry

Shirley Nunez  
 Celso Nunez

Aran Muis.  
~~DAVINDER~~ KUMAR  
 021072 7936

64B JELlicoe TUAkAU

Gurham Singh

64B Jellicoe TUAkAU -

ASHA. RANI

64B JELlicoe AVE

TUAKAU

7a McGowan Rise  
 0211475869 / 0223251291

0277735323  
 5 McGowan Rise  
 3 McGowan Rise  
 021024 27658

11 Martindale Lane  
 0211480254

13 Martindale Lane  
 0279488988.

13 Martindale Lane  
 0278214244

2 Martindale Lane  
 0211628680

2 Martindale Lane  
 02102652636

→ 62C JELlicoe AVE  
 0274 937413.

0211076033

# Name

73

# Contact Details

MALKIAT SINGH

19 Martindale Lane

02102323164

Gay Taham

12 Martindale Lane

02102062797

RAKESH CHAND

— 18 MARTINDALE LANE

0226256526

Peter Broadhurst —

180 Martindale Lane

0274908661

Cashla Strucke

180 Martindale Lane  
Teakau.

Ena Broadhurst

" " " " " " " "  
As above.

Jim Broadhurst

Kathleen Withson

18B Martindale Lane

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SHANNON WILLISON

18B 0204172 4597

Bob Irvine

1 McGowan St.

021 1456 101

Keyur Desai

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Queenie Oaks.

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64 Jellicoe Ave.

022-123-9958.

Tracy Roberts

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Arister Roberts

Teakau

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Zoe Dykstra  
0274509054  
6 McGowan Rise

Erin + Kristian Baldwin  
17A McGowan Rise

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10 McGowan Rise

021 2322211  
Kenneth Zamora  
15 McGowan Rise

Dean Robertson  
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12 McGowan Rise

021 022 98827  
Laura Macrae  
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Minnie Haney  
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12 McGowan Rise

Stacey Botton  
11 McGowan Rise  
021 175 2868

Ben Dork  
021 065 7998  
14 McGowan Rise

Peter J. Jacobsen  
16 McGowan Rise  
Tukau

Mythe 0284203627 - 16 McGowan  
Anneliese 0211052002 - 20 McGowan Rise Tukau.

Chandra Kanta Goundar 021 032 6986

# WDC Petitions Policy

Policy Sponsor:	Chief Executive
Policy Owner	General Manager Strategy & Support
Resolution Number	
Approved By:	Policy & Regulatory Committee
Date Approved:	November 2015
Next Review Date:	November 2018

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## Introduction

New Zealand's Local Government democracy not only provides for community members to elect their representatives, but also allows community members to have a say in shaping the policies that affect the community they live in. This involvement is achieved by Council receiving submissions and petitions from the public.

## Purpose

This policy sets out the process to be followed when community members wish to petition the Waikato District Council (the Council) on a particular subject.

## Application

This policy applies to community members within the boundaries of the Waikato District Council.

## Related Legislation, WDC Policies and Processes

- Local Government Act 2002
- Model Standing Orders for Meetings of Local Authorities and Community Boards (NZS9202:2003)
- Privacy Act 1993.

## Definitions

**Petition** – a document addressed to the Waikato District Council, signed by one person or many people, that requests Council to take action on a matter of Council policy, or to redress a local or private grievance. The Chief Executive will determine whether the correspondence submitted qualifies as a petition under this policy.

**Principal petitioner** – the individual or person representing an organization or group of people whose name appears at the head of the petition. The Principal petitioner is usually the person who:

- has initiated or organised the petition; and
- may be sought by Council to provide further information on the petition.

## Policy Statements

### 1. Who can Petition the Waikato District Council?

Anyone may petition the Council, including business houses, clubs, community organisations or groups.

## 2. **Should you Petition?**

Petitioning the Council is not always the only course of action. Some matters can be investigated by an Ombudsman or other agencies.

The public can obtain advice on whether a matter is within the jurisdiction of the Ombudsman from the offices of the Ombudsman situated in Auckland or Wellington, or by writing to the Office of the Ombudsman, PO Box 10-152, The Terrace, Wellington.

## 3. **What information should the Petition contain?**

The petition must contain, as a minimum:

- The name and address of the principal petitioner; and
- The signature of the Principal petitioner on the front page; or
- In the case of a petition from a business house or club/society, the signature of a duly authorised officer on behalf of that organisation, on the front page; and
- The name, address and phone number for each person who has signed the petition. (This is a requirement under the Standing Orders NZ 9202:2003).

## 4. **Rules for Preparing a Petition**

The following rules must be adhered to when preparing a petition to Council:

- The petition must be no more than 50 words.
- The petition must cover a single issue.
- The petition must not be disrespectful or use offensive language or statements made with malice.
- Each additional page containing signatures must be headed with the petition's request.
- Unless incapacitated, a person must sign the petition personally. A person signing on behalf of an incapacitated person must state this fact beside the signature.
- Signatures must be original (not photocopied, faxed, scanned, pasted or otherwise transferred onto sheets of the petition).
- Signatories must include their full names and addresses.

## 5. **Petitions which are not Acceptable**

A public petition will not be accepted by the Council where –

- The petition is not addressed directly to the Waikato District Council. Petitions addressed to the Governor General, a Minister of the Crown, or any other body or person, are not petitions to Waikato District Council.
- The matter can be investigated by the Ombudsman but the public has not applied to an Ombudsman. The Ombudsman can investigate and review decisions, recommendations or acts relating to matters of administration in local authorities. The public can obtain advice on whether a matter is within the jurisdiction of the Ombudsman from the offices of the Ombudsman, as described above.
- The public have not exhausted their legal remedies and the matter should be dealt with by the Courts or a tribunal. The restriction applies when the public have a statutory right of appeal or have legal action pending.
- The petition contains multiple issues.

- The petition is similar to an earlier petition that has already been fully considered by the Council (within the 3 year term of Council). Such a petition may be received or considered by a Council only if substantial and material new evidence has become available since the consideration of the earlier petition.
- The petition does not meet the requirements of Clause 3 and 4 above.
- The statutory requirements of the petition have not been met.

## **6. Presenting a Petition**

When a petition is ready, the principal petitioner must initially contact the Chief Executive's office of the Waikato District Council and request for it to be presented.

The Chief Executive's office will advise the principal petitioner how the petition can be delivered and/or presented.

## **7. Role of the Chief Executive**

When petitions are delivered to the Chief Executive, they will be checked for compliance with this policy. If the petition complies with the rules and conventions of the Council, it will be accepted. If the petition does not comply, it will be returned by the Chief Executive to the principal petitioner with an explanation as to why the petition cannot be accepted.

## **8. Referral of Petition to Council**

The Chief Executive will consider the petition content and, where appropriate, refer the petition to Council, or the appropriate committee, with recommendations. Council, or the appropriate committee, must report on what decision, if any, it has resolved to implement the recommendations. The Council's report on a petition is contained in the meeting minutes which are available to the public.

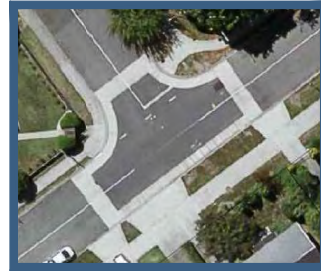
Once the report has been to Council, or the appropriate Committee, the Chief Executive will notify the principal petitioner, within 7 days, of the decision and action taken.

## **Policy Review**

This policy will be reviewed as deemed appropriate by the Chief Executive, at least once every three years.



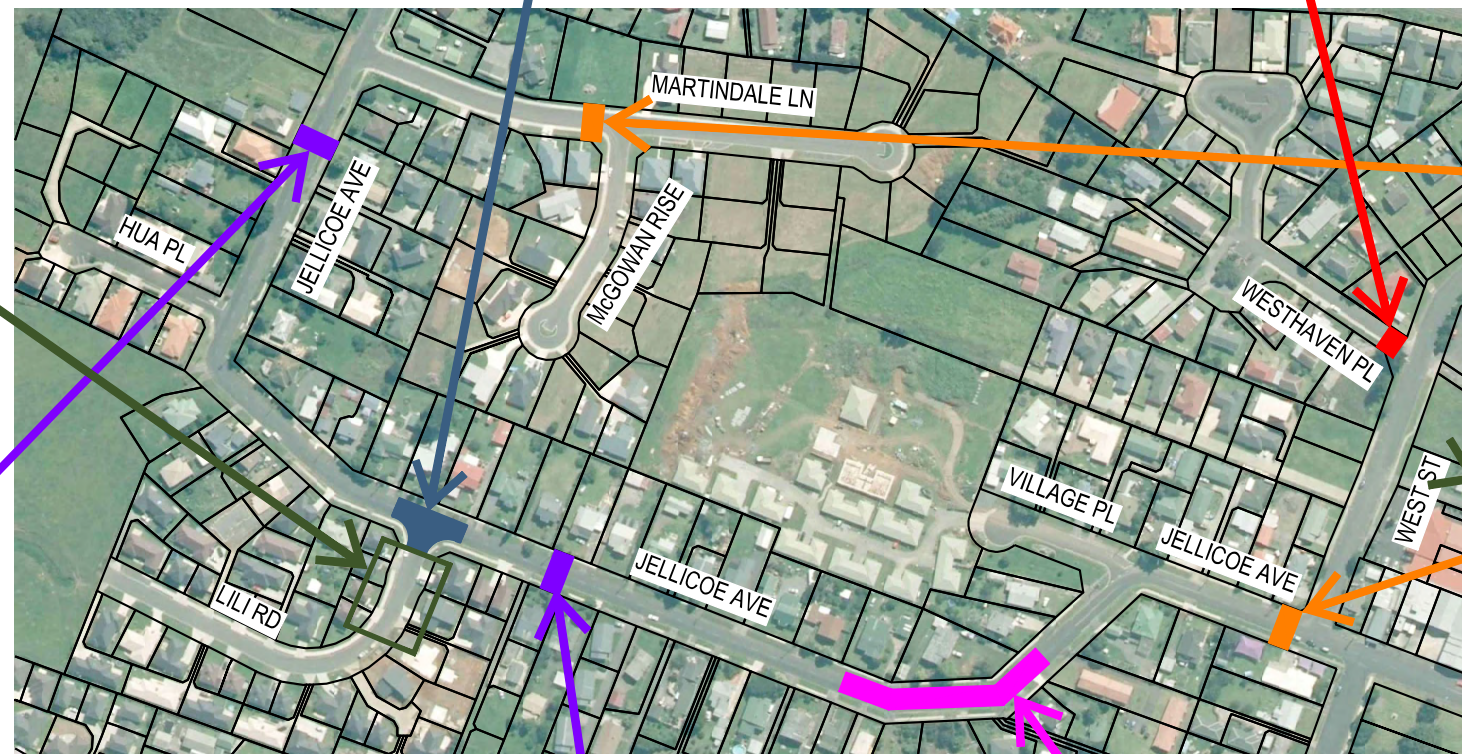
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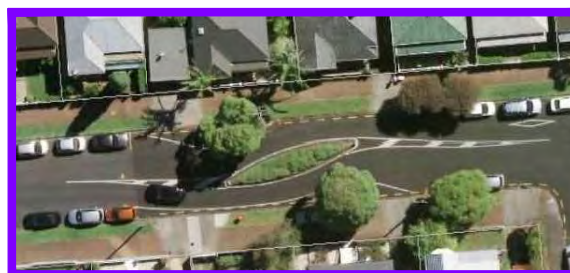
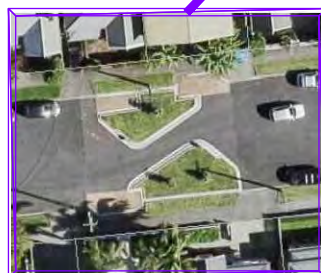
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### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	James Hanright Leasing Officer
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019
<b>Report Title</b>	191 Main Street, Huntly, Commercial Lease Proposal

## **I. EXECUTIVE SUMMARY**

Council has received a request to grant a lease over Council-owned land adjacent to 191 Main Street, Huntly. The land is shown in red on the aerial photograph at the foot of the report, and legally described in the schedule. Staff recommend granting a lease.

## **2. RECOMMENDATION**

**THAT** the report from the Acting General Manager Service Delivery be received;

**AND THAT** the Infrastructure Committee approves that a commercial lease be granted over the land described in the Schedule to Prithvi Investments Limited for an initial term of three years with two further rights of renewal of three years each;

**AND FURTHER THAT** the Chief Operating Officer be delegated authority to execute all documents required to give effect to this resolution.

### **SCHEDULE**

First all the land legally described as being Part allotment 720 of Taupiri Parish comprising 704 metres square and shown bordered in red on the aerial photograph at the foot of this report.

Second all the land legally described as being Stopped road shown on SO plan 508181 comprised in Record of Title 349793 comprising 175 metres square and shown bordered in red on the aerial photograph at the foot of this report.

### **3. BACKGROUND**

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Mohini and Hari Nath (Prithvi Investments Limited “the applicants”) own the property located at 191 Main Street, Huntly, which they intend to develop for use as a childcare facility for up to 50 children. Currently the Old Café building at 191 Main Street is vacant and in need of renovation. The applicants have met with relevant Council staff and supplied professionally drafted plans for converting 191 Main Street into a childcare facility.

The property at 191 Main Street is adjacent to unused Waikato District Council owned land. The applicants require a lease on the Council land for outdoor activities, vehicle manoeuvring and the creation of eight car parks.

### **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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#### **4.1 FINANCIAL**

The Waikato District Council land currently does not generate any income.

A registered valuer has assessed the current market rental at \$1,850 per annum plus outgoings and GST. The lease will generate a minimum of \$5,550 plus GST over the term certain. The lease will generate a minimum of \$16,650 plus GST over a maximum duration of nine years.

The revenue from the lease is expected to increase slightly through rent review mechanisms included in the lease document.

The applicants are responsible for all outgoings related to the land, including maintenance. There are no foreseeable financial risks to Council.

If the lease is granted the applicants intend to fence both the leased land adjoining the railway and their own property to provide site security.

#### **4.2 LEGAL**

The proposed lease structure is three years initially with two rights of renewal for three years each, a total length of nine years from commencement (including renewals).

The lease will be prepared by Council’s solicitors in accordance with the Property Law Act 2007. The lease will provide all necessary protection for Council, and the ability to terminate should the conditions of lease not be met by the lessee.

Currently there is a building encroachment from 191 Main Street onto the proposed lease area, granting this lease would alleviate the encroachment and rationalise the existing use.

The applicants have requested a “first right to buy” option if Council declares the land surplus. This will not form part of the lease agreement, but the applicants would be considered in any future decisions relating to the land.

The applicants are unable to proceed with their development of the childcare facility without the lease. They must comply with all other Council requirements to establish the facility, specifically:

- A current lease
- Hazardous Activities and Industries List (HAIL) report for change of use (s5(6)) and soil disturbance (s5(4))
- Geotech report
- Stormwater Management Plan for the car parking area
- Site Traffic Management Plan (Operative District Plan requires 1 car parking space for every 1 full time staff and 1 car park per 40m<sup>2</sup>)

#### 4.3 OPTIONS

Council can accept or decline the lease proposal. Granting the lease requires a Council resolution because the term exceeds the staff delegation (7 years).

### 5. CONCLUSION

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The proposed lease area has no usage (or demand for usage) at present. Granting the lease will have no adverse impact on Council.

The risks involved in Council granting a lease over the land described are minimal, the higher degree of risk lies with the applicants to maintain compliance and develop 191 Main Street into a commercially viable business.

Staff recommend granting the lease on the terms described in this report.



**6. ATTACHMENTS**

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Nil

### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Megan May Community Connections Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019
<b>Report Title</b>	Vesting of Te Otamanui Walkway, Te Kowhai

## **I. EXECUTIVE SUMMARY**

In 2009, Waikato District Council committed funding over a ten year period, through the Long Term Plan to support the development of Te Otamanui walkway in Te Kowhai. This project has been led by the Te Kowhai Community Group (TKCG) with Graham McBride, a local devoted resident, being the main point of contact. The TKCG proposed that this walkway would be built by members of their group, and other local residents, on private property easements. Once the walkways are formed, the easements are vested to Waikato District Council who provide ongoing maintenance. This agreement has enabled the community to build a well utilised walkway which covers approximately 3.5 kilometres.

Recently, Waikato District Council staff became aware that a portion of the walkway has been built outside of the agreed easements on private property. As a result of this, and in conjunction with a subdivision application received, the property owner, on which the walkway is built, has proposed to vest a significant area of wetland, as well as the walkway, to Waikato District Council. The vesting of this land was not anticipated and budget has not been allocated to provide ongoing maintenance of a reserve area of this size or nature.

To make an informed decision on whether this area of land should be accepted by Council, the Community Connections team have undertaken due diligence to assess the area for ecological significance, ongoing maintenance costs, additional upgrade work required, potential pest weed requirements and implications for both accepting and not accepting the asset.

The purpose of this report is to provide the information detailed above and obtain a decision on the recommendation to accept the vesting of the Reserve.



## 2. RECOMMENDATION

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**THAT** the report from the Acting General Manager Service Delivery be received;

**AND THAT** the Infrastructure Committee recommends to Council that Lot 20 of SUB0083/19 (as shown on the subdivision map, attachment 2 to the staff report) should be vested as Local Purpose Reserve;

**AND FURTHER THAT** the Committee requests staff to give consideration during the next Long Term Plan to the funding required to support this recommendation.

## 3. BACKGROUND

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In 2009, the TKCC had a vision to develop the Te Otamanui Walkway to provide a path from the Waipa River at Bedford Road, to the Te Kowhai War Memorial Hall following the Te Otamanui Stream and lagoon area. The path from the river to the hall was complex as it included a large number of properties with different owners who were in various stages of agreement or discussions regarding easements. Development of the walkway was also difficult due to the terrain and some parts of the waterways being choked by crack willow.

Since that time, a considerable number of volunteer hours have been donated to the project by the community to rejuvenate the area and open it as a public walkway. This has included the planting of 16,600 native plants, removal of willow to open waterways and development of infrastructure such as walkways, drains and culverts. Although this work has been managed by the TKCC, Graham McBride has been responsible for implementing the work and has been heavily involved in working bees, procurement of plants and interactions with stakeholders such as Waikato District Council (WDC) and Waikato Regional Council (WRC).

In early 2019, WDC staff received a subdivision application which proposed the vesting of a planned Local Purpose Reserve, known as Lot 20, which included a portion of walkway which had already been built by the community group. On inspection, staff realised that the walkway had been built on private property, within the area proposed to be vested, but significantly outside of the designated easement. This change effectively landlocked the portion of Te Otamanui Stream and surrounding wetland proposed as Lot 20, with no possible building site. The area of proposed Reserve to vest is approximately 3.08ha in size containing an assortment of swamp area, exotic vegetation including willow, and comprising a section of walkway approximately 650m in length extending along the entire allotment. With these factors considered, the Community Connections team were hesitant to accept the reserve with no additional budget to provide ongoing maintenance.

To enable the subdivision application to progress, consent conditions were issued which allowed for the negotiation of ownership of Lot 20. These consent conditions provided for two scenarios where either, A, the Lot was vested to Council, or B, remained in private ownership. In summary, if it was to be vested to Council ownership, the following conditions apply:

1. Confirm in writing and terms agreed from the applicant - Consent holder shall confirm in writing whether agreement has been reached between the consent holder and the relevant Waikato District Council departments as to whether Lot 20 is to vest as reserve in the Council;

And the terms and conditions upon which the reserve will vest.

2. Written confirmation back from the relevant departments – If agreement has been reached with the relevant WDC departments that Lot 20 is to vest as reserve in the Council, and then written confirmation of that agreement from the relevant WDC departments shall be provided.
3. No compensation will be paid for this reserve – If Lot 20 vests in WDC as local Purpose (Access), no compensation for the reserve shall be paid by the WDC to the Consent holder.
4. Prior to 224c credit to DC's will apply – At time of vesting of Lot 20 (if agreement has been reached), then a credit will apply in regards to development contributions for Lot 20. A new DC notice will be issues upon request made to WDC.
5. Prior to 224c a DC refund - At the time of vesting Lot 20 as reserve if after s224c and development contributions have already been paid for Lot 20, then the consent holder should contact WDC for a refund of the DC as they pertain to Lot 20.
6. Scheme plan to be amended - If Lot 20 is to vest in WDC in accordance with conditions IB1 and IB2 of this consent; then Lot 20 shall be shown on a survey plan as Local Purpose (access) reserve.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

Since the granting of the subdivision consent, members of the Community Connections Team have spoken with, and met Graham McBride on site, to assess the area proposed to be vested. With his assistance, guidance from Waikato Regional Council staff, and the knowledge and expertise of Waikato District Council staff, the following assessments and observations have been made.

#### Ecological and Recreational Significance

Based on the information provided by the community and site visits undertaken by staff, it has been determined that Lot 20, although identified as containing SNA that may offer habitat for some native flora and fauna, is dominated by exotic vegetation including a number of pest species, and is not identified as high priority for ecological enhancement in the Waikato District Natural Reserves Management Plan. The community do not plan to undertake any weed control or other activities in the willow dominated wetland.

Despite this, Councils Trails Strategy 2016 and the Proposed District Plan identify the Te Otamanui walkway as a key pedestrian linkage. Ensuring its facilitation is a significant priority of Council and therefore it is in the best interest of Council to protect the walkway. Initial comments from Council staff recommended the utilisation of an easement to ensure the legal public protection of the walkway and to reduce the acquisition of any additional undesirable land. This recommendation was also based on the numerous easements that the community had already established in the immediate vicinity. However the developer has rejected this proposal and would prefer to vest the reserve.

When considering this proposal, specific matters which should be considered are:

#### Pest weed maintenance

It has been identified that alligator weed is present within the Te Otamanui Lagoon and surrounding areas. Information obtained from the Waikato Regional Councils website labels this as one of the world's worst weeds as it is fast growing and can grow on both land and in water, where it forms floating mats. It clogs waterways and drains, increasing sedimentation and flooding risk and can double in area in less than 2 months.

There is a risk that alligator weed will become or is already present within Lot 20, and it is anticipated that alligator weed could become problematic within this area in the near future.

Currently, the Waikato Regional Council are responsible for controlling alligator weed and this is funded through a targeted rate. In recent times, the notion of reducing this rate and service has been discussed and therefore WDC staff have sought costing of alligator weed management for this area, should the responsibility shift.

An estimated cost of this operation could be approximately \$35,000 per annum but is subject to seasonal variances.

\* Please note: this cost is to provide control at the Te Otamanui Lagoon, not surrounding areas so has no current association with the vesting of Lot 20. It is included as information only to provide perspective of potential costs if control was required by WDC.

In addition to alligator weed, it has been identified that a number of pest species including Japanese honey Suckle and Privet are also present. It is staff and Mr McBride's preference to attempt to manage some of these weeds with biological controls.

#### Walkway maintenance

The Open Spaces team have undertaken site visits to the Lot 20 walkway. To determine actual maintenance costs it is important to obtain as-built information on the structures that Council may be maintaining. However these are not available. Some of the older sections of the walkway, already vested in Council, have suffered slips to such an extent that repairs including the installation of piles and handrails were required this year.

The walkway on Lot 20 may also suffer slippage, and it is noted that significant portions of the walkway is built on earthworks created for the walkway, as opposed to existing land forms. Part of the walkway is on a man-made bund that separates a section of the lagoon

from the main lagoon. It is assumed all earthworks were undertaken with all necessary consents.

Although further detail is required on some of the culverts and drains, presuming they have been built to a structurally sound quality, the life span of them should be ten to fifteen years. There is some evidence of scouring and other issues with storm water flow, indicating a need for remedial works now or in the future.



*Repaired slip outside of Lot 20*



*Drain within Lot 20*

### Willow Management

The area of the Te Otamanui Stream which runs through Lot 20 is currently invaded by Willows. Through discussions with staff and Mr McBride, it has been determined that removal of the willows is not required or recommended.



*Photo of existing willows within Lot 20 (Te Otamanui Stream)*

### Planting

Over 16,000 native plants have already been planted throughout the entire Te Otamanui walkway and stream network by the TKCG through their working bees. This work has been along the riparian strip and no additional plants are required. Further budget may be required in the future to provide maintenance.

Discussion to under plant the wet area below the willows has been debated. It is agreed that this activity is not recommended due to the hazards associated with it and would also not be necessary if the weir progressed.

### Bridge Upgrade

A bridge has been installed by the TKCG on the southern portion of Lot 20 and gives pedestrian access to a walkway linking Bedford Road. Staff have been told that this bridge was structurally altered by an engineer to meet the requirement of the group. Engineering and structural documentation including, but not limited to, the suitability of the bridge for the usage anticipated as well as weight loading capacity will need to be obtained/commissioned.

Initial assessment of the bridge suggest that additional barriers would need to be installed on the exterior panels of the bridge to decrease any chance of slips and comply with NZ Bridge standards but it is expected that this cost would be minimal and could be done in a creative way to emphasis the surrounding environment.

### Potential Weir implications

The Te Kowhai Community Group have been in discussion with the Regional Council for a weir to be installed at the northern end of the lagoon which would flood the lagoon and cause minimal increases to the water level along other parts of the walkway. The following information has been provided to staff by Graham McBride;

*The weir proposal would alter the water levels in the Lot 20 area to a minor degree (the survey, undertaken by McCracken Surveys, using a 1.2 metre lift at the northern end of stage 1, demonstrates the flooding would have no effect at the 'blue bridge'). DoC described the aquatic vegetation in the lagoon in 1996 as 'containing no emergent macrophytes/vegetation) wetland species'. Our own experience at our wetland SNA on Collie Road, where, back in 2011, we indexed some self-sown swamp maire and kahikatea, has shown significant natural growth through dense willow over 8 years (maire at 3.6 metres new growth & kahikatea at 1.6m); in time, Lot 20, left as it is, may demonstrate similar biodiversity gains. I note the 2011 WRC study (Council Technical Report 2011/05, Significant Natural Areas of the Waikato Region – Lake Ecosystems) suggests a weir could be advantageous to the lagoon (this study was done before the initial willow spray by the CG and prior to any thought of a weir):*

#### TE OTAMANUI LAGOON

##### FII 8. IN-LAKE RESTORATION POTENTIAL

*Excellent condition (5), 5-10 years (3), 10-50 years (2),  
Significant barriers (0):*

*2 Restoration would involve restoring water levels in the lagoon, probably by diverting water back into it. This is more likely to happen over a medium-long timeframe with flooding from a weir.*

Waikato District Council staff do not support the installation of a weir as they are concerned that any changes to the water level could have implications on the stability of the bank and walkway. It may also increase the possibility of flooding which would pose additional maintenance costs.

Recent queries with the Regional Council suggest that they are still completing due diligence on this proposal to determine any benefits versus implications.



*Slumping of existing track outside of Lot 20*

### Community utilisation, support and interest

Since the commencement of the walkway project in 2009, the community have shown a high level of support for the project. This has been through a combination of working bees where residents have helped to do manual labour to build tracks, qualified machine operators clearing drains, to school children planting Kowhai Trees and other plants along the walkway.

## **4.2 OPTIONS**

**Option 1:** Accept the vesting of Lot 20 as Local Purpose Reserve.

This option is recommended.

**Option 2:** Do not accept the vesting of Lot 20 as Local Purpose Reserve. This option is not recommended as there is potential that public access through the current walkway could be lost and additional funding would be required to develop the walkway within the designated easement.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

The financial implications of the vesting of Lot 20 are currently unknown. Some budget currently exists to provide basic maintenance but if additional repairs were required due to flooding, slips or structural failure of the assets, an alternative source of funding would be required.

### **5.2 LEGAL**

There are no legal implications to the vesting of Lot 20.

### **5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

Recommended decision aligns with the Waikato District Council Trails Strategy 2016 and Proposed District Plan



## 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform <input checked="" type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).	Type here if applicable				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		√	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
		√	Te kowhai Community Group Members

## 6. CONCLUSION

The Te Kowhai Community Group have created a significant walkway from the Te Kowhai Hall following the Te Otamanui stream to the lagoon. Throughout this process, the proposed alignment of the walkway has diverted and this has resulted in a property owner having a walkway built on their private property. To allow for the continued use of this walkway, a proposal has been made to vest the walkway and remaining Lot as a Local Purpose Reserve. This vesting was not anticipated by staff and therefore due diligence was required to consider the implications of the additional asset.

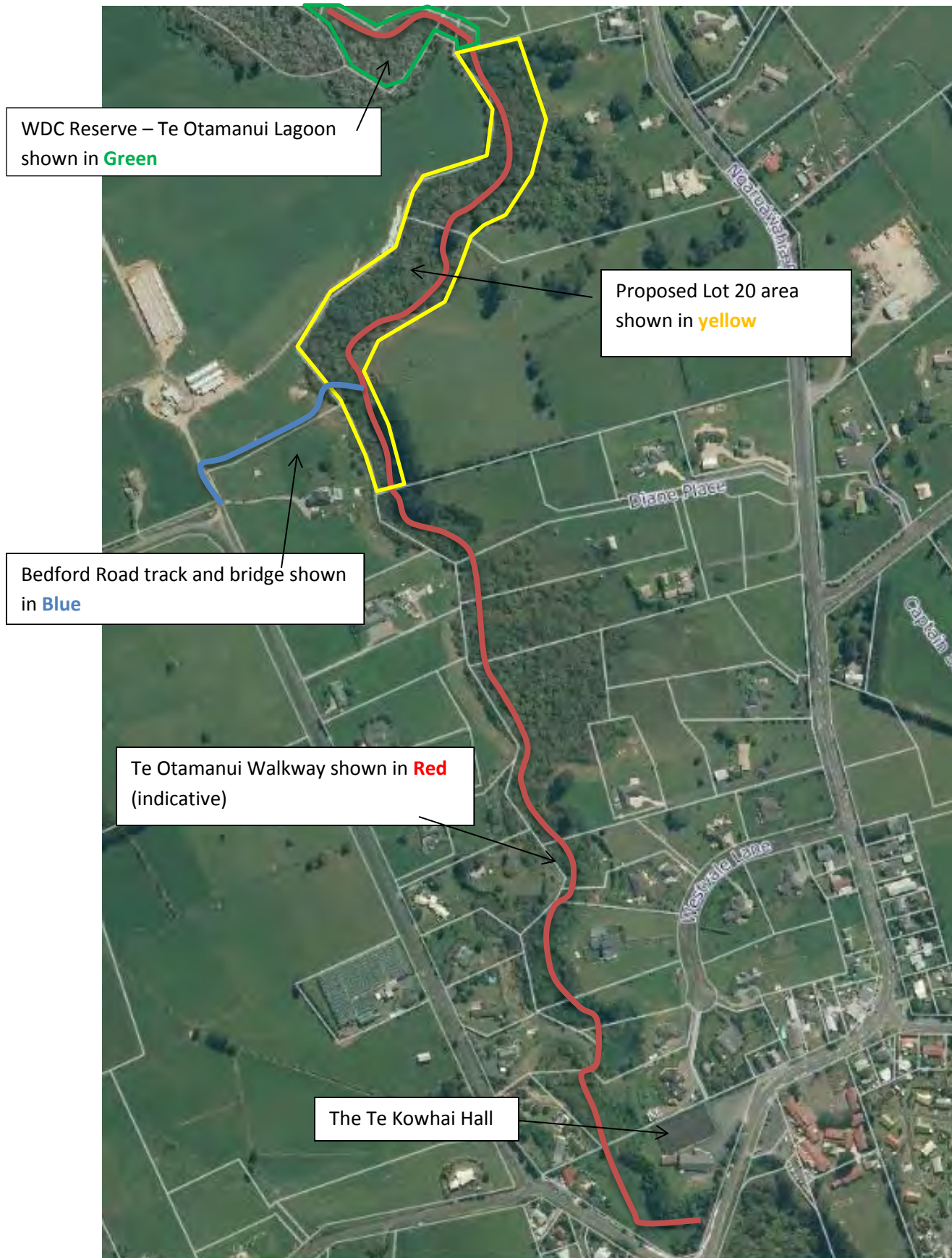
This has now been completed and due to the complexities, staff are unable to provide a detailed costing associated with all ongoing repairs and maintenance. Despite this, some areas which could potentially attract additional costs in the future have been identified.

Staff propose that Lot 20 should be accepted as Local Purpose Reserve but ask that the need for additional funding in the future may be required for maintenance purposes.

## 7. ATTACHMENTS

- A Attachment 1 - Indicative Map of Te Otamanui Walkway including Lot 20
- B Attachment 2 - Subdivision Consent Application Map

## Indicative Map of Te Otamanui Walkway including Lot 20







### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Michelle Smart Senior Property Officer
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019; CPM0405
<b>Report Title</b>	Te Kopua Land Matters

## **I. EXECUTIVE SUMMARY**

A request has been received from Te Kopua Lands Trust at Raglan that all lands in Council ownership or under Council administration derived from a 1941 land take be returned to Iwi. The 1941 acquisition by the Crown was for war time defence purposes for an aerodrome.

## **2. RECOMMENDATION**

**That the report from the Acting General Manager Service Delivery be received;**

**AND THAT the Infrastructure Committee recommends that Council agree in principle to re-vesting in Iwi:**

- i) Riria Kereopa Memorial Drive (and by extension, Wainamu Road);**
- ii) The recreation reserve between Ririria Kereopa Memorial Drive and the sea, and;**
- iii) potentially, Raglan Aerodrome.**

## **3. BACKGROUND**

Riria Kereopa Memorial Drive ("the Drive") was set apart as road by the Crown in 1959. The land under the carriageway from the Wainui Stream to the sea, together with the former Raglan Golf Course and the Raglan Aerodrome, originally comprised land taken by the Crown for defence purposes in 1941.

An extension of the Drive, west to Wainui Reserve, including cul de sac Wainamu Road, arose from a 1966 subdivision of surrounding Maori held Te Kopua 2B2B2B Block.

The roads are vested in Council under the Local Government Act 1974.

The recreation reserve between the Drive and the sea was also created and vested in Council in 1966, as Lot 38 DPS 10201 (“Lot 38”). Lot 38 is subject to the Reserves Act 1977. However, a toilet block, and a now redundant effluent disposal field encroached onto surrounding Iwi owned Te Kopua Block. Iwi now believe the toilet block was constructed over an ancestral urupaa. It is intended the toilet block, which is nearing the end of its serviceable life, be relocated. The request includes Lot 38 because of the significance of that site to Iwi and because it fronts the Drive.

Raglan Aerodrome is a Crown-derived local purpose (aerodrome) reserve vested in Council subject to the Reserves Act 1977. While no specific request has been received for the aerodrome such a request is anticipated and, as with the Drive and Lot 38, is one upon which the Crown must ultimately rule. However, preliminary consideration for the release of all three areas rests with Council.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

The request for the return of the land, if approved by Council, would call for road stopping under the Local Government Act 1974; and reserve revocation under the Reserves Act 1977. Both statutes require public notification. Objections can be anticipated and the Environment Court may be called on to decide the outcome.

#### **Road Stopping**

Riria Kereopa Memorial Drive provides legal frontage to some 35 properties including Iwi owned Te Kopua 2B3 and Te Kopua 3 and 4 Blocks, Iwi leased sections and Council owned and administered reserves - being Lot 38, DPS 10201 and Allotment 245, Parish of Karioi (“the Wainui Reserve”).

Because these properties still require road frontage, or access to a legal road, the Trust proposes the issue of road frontage be addressed via registered rights of way along the route of the existing carriageway. There are public utilities within the road corridor and these would need to be protected by easement.

Through discussion, the Trust has indicated that the road (if stopped) may remain available for public use, with restrictions around access by horses as this is an ongoing concern because of damage to the dunes and fouling of the beach.

The Trust proposes protection of common good rights of access and protection of infrastructure be separately negotiated as a formal agreement between Council and Iwi, but Council would continue to contribute towards the cost of maintenance in exchange for public use of carriageways.

Section 345(3) Local Government Act 1974 provides that where road is stopped adjacent to the sea, river or stream that a 20 metre wide esplanade reserve (which remains in Council ownership) be created, unless there is an exemption to this requirement provided in a Rule under the operative District Plan. Such a rule is included in the proposed District Plan.



### **Lot 38 DPS I0201**

While Council ownership of Lot 38 is not derived from the Crown acquisition for defence purposes, the land does form part of an ancestral urupaa. The Trust has therefore requested Lot 38 to revert to Iwi.

The Trust has also expressed the view that because of ongoing issues with coastal erosion it would be their intention that the dunes at this location be protected, and that access to the coast would be via walkway steps situated to the west of Lot 38 within that part of the adjacent portion of Te Kopua 2B3 Block.

### **Further Reports**

Should the recommendation of this report be approved, further reports will be provided to Council in respect of each aspect of the proposal.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

There is no budget in place. All costs associated with this work are to be met from existing budgets but it will be a time consuming and costly undertaking. No time or resources or cost analyses have been attempted. Because of public consultation rights and the need to involve Crown agencies to determine workable processes that all parties can follow, it is premature to put any figures forward.

### **5.2 LEGAL**

#### **Reserves Act 1977**

For Lot 38 reserve revocation calls for public acceptance and Crown (Department of Conservation) approval. Vesting action is likely to be via an application by Council to the Maori Land Court under the Maori Land Act 1993.

#### **Local Government Act 1974**

Section 342 and the Tenth Schedule of the Local Government Act 1974 provide a publicly notified process for the stopping of roads.

### **5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

On 23 March 2010, Council entered into a Joint Management Agreement with Waikato-Tainui and agreed to work together with Iwi on matters of common interest as they relate to Crown derived, Council owned or administered land.

While Raglan's Tainui Awhiro is a subtribe of Waikato-Tainui with regard to land matters Tainui Awhiro believe Waikato Tainui is not mandated to speak on their behalf. It is understood that overlapping claims have been lodged with the Waitangi Tribunal (including a partially overlapping claim in respect of Te Kopua and Papahua land) but the Tribunal's recommendations have yet to be released. For the land in this report, Te Kopua Lands trustees are regarded as the Mana Whakahaere (mandated people).

#### **5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS**

The Significance and Engagement Policy provides at Schedule 1, a list of Waikato District Council's strategic assets, which identifies reserves listed and managed under the Reserves Act 1977, and the roading network as a whole to be strategic assets.

The Policy requires Council to take into account the degree of importance and determine the appropriate level of engagement of the issue, proposal, decision or matter, in terms of the likely impact or consequence for:

- (a) The district or region;
- (b) Any persons who are likely to be particularly affected by, or interested in the issue, proposal, decision or matter;
- (c) The capacity of Council to perform its role and the financial and other costs of doing so.

While it is presumed that the owners of Te Kopua 2B3 Block at the time of subdivision in 1966 agreed to the location of Lot 38 as reserve (as a condition associated with the creation of the Maori leasehold titles), it is doubtful Iwi were consulted by Council about construction of the toilet block and effluent disposal field. It is likely that through consultation (had it occurred), Council's attention would have been drawn to the existence of an ancestral urupaa.

In recognition of Council's commitment to work together with Iwi on matters of common interest as they relate to Crown derived land, being a commitment that stems from the Joint Management Agreement arising from the separate Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act 2010, and the Nga Wai o Maniapoto (Waipa River) Act 2012 this report makes a recommendation, which may in the ordinary course of events be considered to solely benefit Iwi, and which may be perceived to be detrimental to the greater public good.

However, the history behind the Iwi request is significant.

The land in this report was either taken by the Crown for defence purposes, or, in case of Lot 38 was not intended for development. Consequently, the subsequent actions by central and local government represent for Iwi, an alienation of land.

## **6. CONCLUSION**

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This report makes recommendations that Council agree in principle to re-vesting in Iwi:

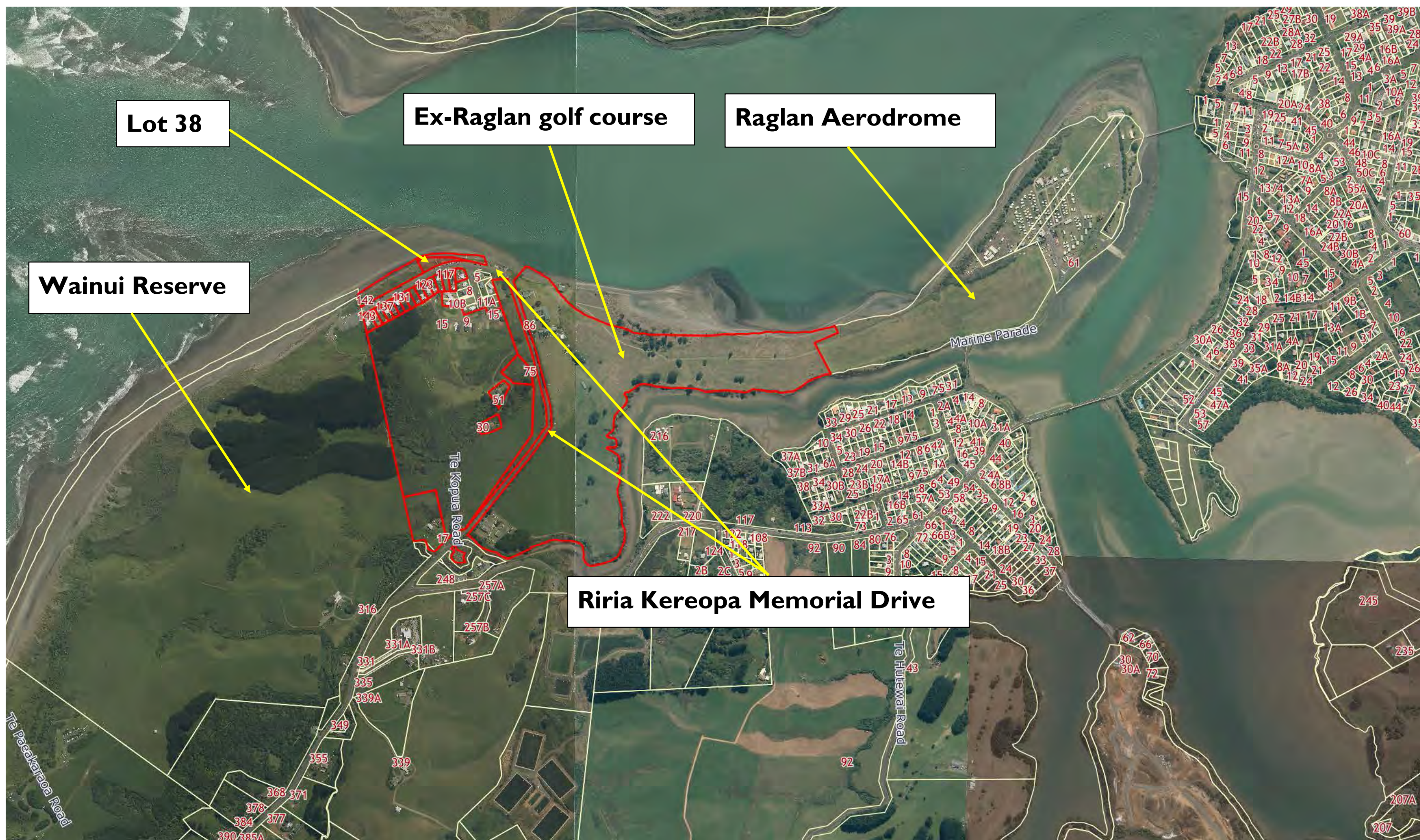
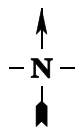
Riria Kereopa Memorial Drive (and by extension, Wainamu Road); the recreation reserve between Riria Kereopa Memorial Drive and the sea, and potentially the Raglan Aerodrome.

## **7. ATTACHMENTS**

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Attachment 1: Location Diagram







<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Michelle Smart Senior Property Officer
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019, 04420/500.00
<b>Report Title</b>	Peehi Houkura Urupaa (at Whatawhata) – Vesting of Land in Local Iwi

## I. EXECUTIVE SUMMARY

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The parcel of land, known as Allotment 285 Pukete Parish, sits alongside the urupaa located off an unformed road, off Rothwell Lane at Whatawhata. This land is identified in Council records as the Whatawhata Township Cemetery. Title is derived from the Crown and the cemetery is vested in Council ownership by virtue of the Burial and Cremations Act 1964.

Allotment 285 is a small portion of the wider area that formerly comprised the Peehi Houkura Papakaainga and urupaa, as it existed prior to the Confiscation following the New Zealand Land Wars. Allotment 285 is considered by local Iwi to be a site of historical significance as the wider area is part of the sacred ancestral burial grounds of some of the tribe's most senior chiefs.

It is known that on at least five occasions in the last ten years that Iwi have approached Council requesting, as a minimum, that the role of Kaitiakitanga (guardianship) return to Iwi, specifically: the Ngaa Uri aa Maahanga Tribal Trust.

The issues of guardianship and ownership have re-emerged as a consequence of discussions regarding a possible road entrance upgrade that may be required at Rothwell Lane, in connection with the proposed community facility.

This report provides detail as to how the land came to be in Council ownership, and makes recommendations that Allotment 285 revert to Crown ownership with a recommendation from Council that the land be vested in local iwi.

## 2. RECOMMENDATION

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**THAT** the report from the Acting General Manager Service Delivery be received;

**AND THAT** the Infrastructure Committee recommends to Council that because Allotment 285 Pukete Parish is no longer required for cemetery purposes the land be disposed of, subject to:

- i) The consent of the Minister of Health first being obtained as required by s.21(5) of the Burial and Cremations Act 1964;
- ii) The Department of Conservation then being consulted as to requirements to cancel the vesting in Council (s.27 Reserves Act 1977) and revoke the reservation (s.24 Reserves Act 1977) with the intention that the jurisdiction for the land revert to the Crown with a recommendation from Council that, because of the historical significance of Allotment 285 to Maaori, the Crown promote the vesting of that land in local Iwi.

**AND FURTHER THAT** the Chief Executive be delegated authority to execute all relevant documentation to give effect to these resolutions.

## 3. BACKGROUND

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### 3.1 Peehi Houkura Papakaainga and Urupaa

Prior to the New Zealand Land Wars (Waikato Campaign of 1863-1864) Peehi Houkura Papakaainga and urupaa were situated on the eastern bank of the Waipa River, and included an area of land at Whatawhata. It was a papakaainga, marae aatea and urupaa of the Ngaati Hourua hapuu of the confederated tribes of the Ngaati Maahanga Iwi of the Waikato, Waipa and Whaingaroa area. Ngaati Maahanga were a tribe under the chieftainship of Te Puna-aa-Toto Tapatai until his death in 1819; then a large portion of the tribe was led by Te Awa i taia (Wiremu Neraa) until his death in 1866.

Following the Land Wars, large tracts of tribal land in the Waikato were confiscated by the Crown which included land in and around Whatawhata. The Crown partitioned the land, and parts were then allocated to soldiers who fought on the side of the Crown, the remainder was sold.

### 3.2 Whatawhata Urupaa

Whatawhata urupaa is located on Allotment 284 Parish of Pukete, and adjoins Allotment 285.

In 1865, Te Awa i taia petitioned the Crown, for the return of land and asked that a reserve be made of the urupaa and its surrounds, as there was deep concern that the Crown's soldiers were desecrating the sacred burial grounds of some of the tribe's most senior chiefs.



The land (held in Record of Title SA 24/283) was reserved as an urupaa, which has since been declared to be Maori Freehold Land (by Order of the Maori Land Court) and which is administered by Trustees. (Refer Attachment 1: Location Diagram - Allotment 284 Parish of Pukete; Refer Attachment 2: Record of Title SA 24/285)

### 3.3 Whatawhata Township Cemetery

Whatawhata Township Cemetery (Allotment 285 Pukete Parish) is situated off an unnamed and unsealed road off Rothwell Lane. It is believed to have been the original site of the graves of soldiers who fought and fell on the side of the Crown in the New Zealand Land Wars (Waikato Campaign of 1863-64). (Refer Attachment 3: Location Diagram – Allotment 285 Pukete Parish).

Some 120 years ago, it is believed that after the graves fell into a state of disrepair (as a consequence of riverbank erosion) the soldier's remains were disinterred and reburied at the nearby Whatawhata Cemetery, on Cemetery Road. A memorial headstone at the Whatawhata Cemetery is included in the Ministry of Culture and Heritage list of Monuments and War Graves.

At around the same time, Te Awa i taia petitioned the Crown for the return of Allotment 284 Parish of Pukete, it is believed that a residence for the local Magistrate was built on Allotment 285 Parish of Pukete.

An extract from “An epitome of official documents relative to Native Affairs and Land Purchases in the North Island of New Zealand – List of Lands to be reconveyed to the Natives under Crown Grant as by Special Agreement” records that:

*“at present the residence of the local Magistrate, but to devolve on the Natives when no longer required by Government for any special purpose. As an old cemetery, it is better under our care than theirs.”*

(Refer Attachment 4).

It is not known when the Allotment 285 ceased to be the site of the Magistrate's residence, but it is known that the land was not transferred to Iwi when ceased to be so used.

By later gazettal actions:

- i) By NZ Gazette 1899 page 1055 Allotment 285 Pukete Parish was permanently reserved by the Crown for a public cemetery.
- ii) By NZ Gazette 1974 page 2585 the Waipa County Council was appointed under s. 23(3) of the Burial and Cremation Act 1964 to control and manage the cemetery as from 31 October 1974.  
However, s. 53(1) of the Burial and Cremations Act 1964 provides that the appointment of a local authority under s. 23(3) of the Act shall have the effect of vesting (*emphasis added*) the land in the local authority for cemetery purposes.
- iii) Allotment 285 Pukete Parish was classified (*emphasis added*) as Local Purpose (cemetery) Reserve by NZ Gazette 1982 page 1451 (registered as instrument H.408365).

- iv) Waipa County Council's interest in the cemetery passed to Waikato District Council by operation of clause 67 of the Local Government (Waikato Region) Reorganisation Order 1989 - 1989 page 2460.

In 2004, Council entered into an “*Agreement with the Trustees of Whatawhata urupa (Lot 284 Pukete Parish)*” granting permission for the Trustees to extend the Urupaa into some 3,300 square metres of the Local Purpose (Cemetery) Reserve. (Refer Attachment 5: Agreement of the Administration of Cemetery [2004]).

This Council holds no records to confirm if/that interments have occurred at this location other than within the area that is the subject of the 2004 Agreement. Enquiries have been made of Waipa District Council to establish if that Council holds any interment records of the former Waipa County Council (from 1974-1989), but no response has been received at the time of writing this report.

### **3.4 Whatawhata Cemetery**

Whatawhata Cemetery is Allotment 190A Parish of Pukete. It is the public cemetery situated on Cemetery Road, approximately 2 kilometres away (by road) from the Whatawhata Township Cemetery.

### **3.5 Proposed Community Facility**

In August 2018, Council's Projects Team Leader sought engagement with representatives of Ngaati Maahanga and Ngaati Hourua, regarding road entrance upgrades at Rothwell Lane. These may occur as part of the proposed development of a community facility to be constructed on the former hall site, on the eastern side of the unformed road. This road also provides legal frontage and physical access to the urupaa located on Allotment 284.

Through that discussion, and at a later meeting held on 9 October 2018 at Oomaero Paa, it emerged that Iwi hold deep concern that the Allotment 285 remains in Council ownership.

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

It is known that on at least five separate occasions in the last ten years Iwi have approached Council requesting as a minimum that the role of Kaitiakitanga (guardianship) return to Iwi, specifically: Ngaa Uri aa Maahanga Tribal Trust.

Iwi would ultimately like to see the land pass back into their ownership.

#### **4.1.1 Joint Management Agreement:**

Council has, through the Joint Management Agreement (“JMA”) arising from the separate Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act 2010, and the Nga Wai o Maniapoto (Waipa River) Act 2012 agreed to work together with Iwi on matters of common interest as they relate to Crown derived, Council-owned or administered land.

#### **4.1.2 Council Ownership:**

What Council holds today by *NZ Gazette* 1899 page 1055 (reservation) and *NZ Gazette* 1982 page 1451 (classification) is a local purpose (cemetery) reserve, which is vested in the Waikato District Council by *NZ Gazette* 1974 page 2585 and *NZ Gazette* 1989 page 2460.

#### **4.1.3 Cemetery to usually remain in perpetuity:**

It is usual that cemeteries remain in place forever. However Council is faced with an unusual situation in that it has a cemetery, from which disinterments have occurred, and the land is no longer required for cemetery purposes.

Council's Open Spaces staff have confirmed that there is sufficient capacity in the Whatawhata Cemetery (on Cemetery Road) to the extent that it is anticipated that Allotment 285 will not be required for cemetery purposes.

#### **4.1.4 Ministry Of Culture and Heritage**

By email dated 31 July 2019, the Ministry for Culture & Heritage's Advisor – War Graves and Memorials, confirmed that:

*"The Ministry for Culture and Heritage has no concern with a proposal to return the management of this cemetery to that of local Iwi.*

*As the cemetery is believed to be the site of the original war graves, we wish to remain a stakeholder. However as the memorial to these war dead is located elsewhere our involvement is expected to be very minimal."*

#### **4.1.5 Process**

S.21 Burial and Cremations Act 1964 provides restrictions on alienation of cemetery land. S.21(5) of that Act further provides that any land held for cemetery purposes (and which is not otherwise subject to any other Act) and which is not required for cemetery purposes, may with the prior approval of the Minister of Health cease to be (all or part) of a cemetery and be disposed of.

This report makes recommendations, which if approved, seek to cancel the vesting of Council's ownership pursuant to s.27 Reserves Act 1977 and revocation of the reservation pursuant to s.24 Reserves Act 1977 with an intention to put jurisdiction back in the hands of the Crown for possible vesting in Iwi.

Should the recommendations of this report be approved, the next process steps are:

- i) to obtain the consent of the Minister of Health; and to:
- ii) brief the Department of Conservation, to seek the Department's view as to process and consultation requirements.

## **4.2 Options:**

### **Option 1: Council can approve the recommendations of this report**

Allotment 285 Pukete Parish is Council-owned, with ownership derived from the Waikato Confiscation.

It was recorded in an Agreement (circa 1865) that when Allotment 285 ceased to be the site of the Magistrate's residence, it was intended the land be transferred back to Iwi ownership. The land instead passed into Council ownership and administration.

Peehi Houkura Papakaainga and urupaa is a site of such historical significance to Maaori, that the recommendations of this report, if approved, will enable processes to commence to put the land back in the hands of the Crown for possible vesting in Iwi.

This option is recommended.

**Option 2: Council can decline the recommendations of this report.**

Given the wider area is known to be part of the sacred burial grounds of some of the tribe's most senior chiefs, it is known that local Iwi hold deep concern that Allotment 285 remains in Council ownership and administration.

Allotment 285, while in Council administration, represents a significant impediment in being able to return land to Iwi ownership.

This option is not recommended.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

There is no budget in place. All costs associated with this work are to be met from within existing budgets.

### **5.2 LEGAL**

Part 3 of the Reserves Act 1977 provides for the classification and management of reserves.

S.27 of the Reserves Act 1977 provides a process for cancelling vesting of reserves.

S.24 of the Reserves Act 1977 provides a process for the revocation of the reservation.

S.21 Burial and Cremations Act 1964 provides restrictions on alienation of cemetery land. S.21(5) of that Act further provides that any land held for cemetery purposes (and which is not otherwise subject to any other Act) and which is not required for cemetery purposes, may with the prior approval of the Minister of Health cease to be (all or part) of a cemetery and be disposed of.

### **5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

As previously detailed in s.4.1.1 of this report, Council has agreed to work together with Iwi on matters of common interest as they relate to Crown derived, Council administered land.

#### **5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS**

The Significance and Engagement Policy provides at Schedule 1 a list of Waikato District Council's strategic assets. This identifies reserves listed and managed under the Reserves Act 1977 to be strategic assets.

The Policy requires Council to take into account the degree of importance and determine the appropriate level of engagement, as assessed by the local authority, of the issue, proposal, decision or matter, in terms of the likely impact on and consequence for:

- (a) The District or region;
- (b) Any persons who are likely to be particularly affected by, or interested in the issue, proposal, decision or matter;
- (c) The capacity of the local authority to perform its role and the financial and other costs of doing so.

Allotment 285 Pukete Parish has become vested in Council ownership by virtue of the Burial and Cremations Act 1964, and has been classified a Local Purpose (cemetery) Reserve subject to the provisions of the Reserves Act 1977.

In recognition of Council's commitment to work with Iwi on matters of common interest as they relate to Crown derived land, stemming from the Joint Management Agreement ("JMA") arising from the separate Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act 2010, and the Nga Wai o Maniapoto (Waipa River) Act 2012, this report recommends that requests be made to the Minister of Health and the Minister of Conservation to enable processes to commence to cancel the vesting in Council, and revoke the reserve status, whereby the land will revert to Crown ownership. However, it is a further recommendation of this report that, because the site of such historical significance to Maaori, a recommendation be made to the Crown that the land should vest in Iwi.

## **6. CONCLUSION**

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Allotment 285 Pukete Parish is a small portion of the wider area that comprised the Peehi Houkura Papakaainga and urupaa, as it existed prior to the Confiscation following the New Zealand Land Wars.

The site is considered to be of such historical significance to Maaori that this report recommends that the Council undertake the necessary administrative steps to enable the land to pass from the Council to the Crown, and that Council make a recommendation to the Crown that the land should vest in Iwi.



## **7. ATTACHMENTS**

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- A Attachment 1: Location Diagram - Allotment 284 Parish of Pukete
- B Attachment 2: Record of Title - SA 24/285
- C Attachment 3: Location Diagram – Allotment 285 Parish of Pukete
- D Attachment 4: Extract from - *“An epitome of Official documents to the Native Affairs and Land Purchases in the North Island of New Zealand – List of Lands to be reconveyed to the Natives under Crown Grant by Special Agreement”*
- E Attachment 5: Agreement of the Administration of Cemetery (2004)





**RECORD OF TITLE  
UNDER LAND TRANSFER ACT 2017  
FREEHOLD  
Search Copy**



R. W. Muir  
Registrar-General  
of Land

**Identifier** SA24/283  
**Land Registration District** South Auckland  
**Date Issued** 20 June 1883

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**Estate** Fee Simple  
**Area** 1.4164 hectares more or less  
**Legal Description** Allotment 284 Parish of Pukete

**Registered Owners**

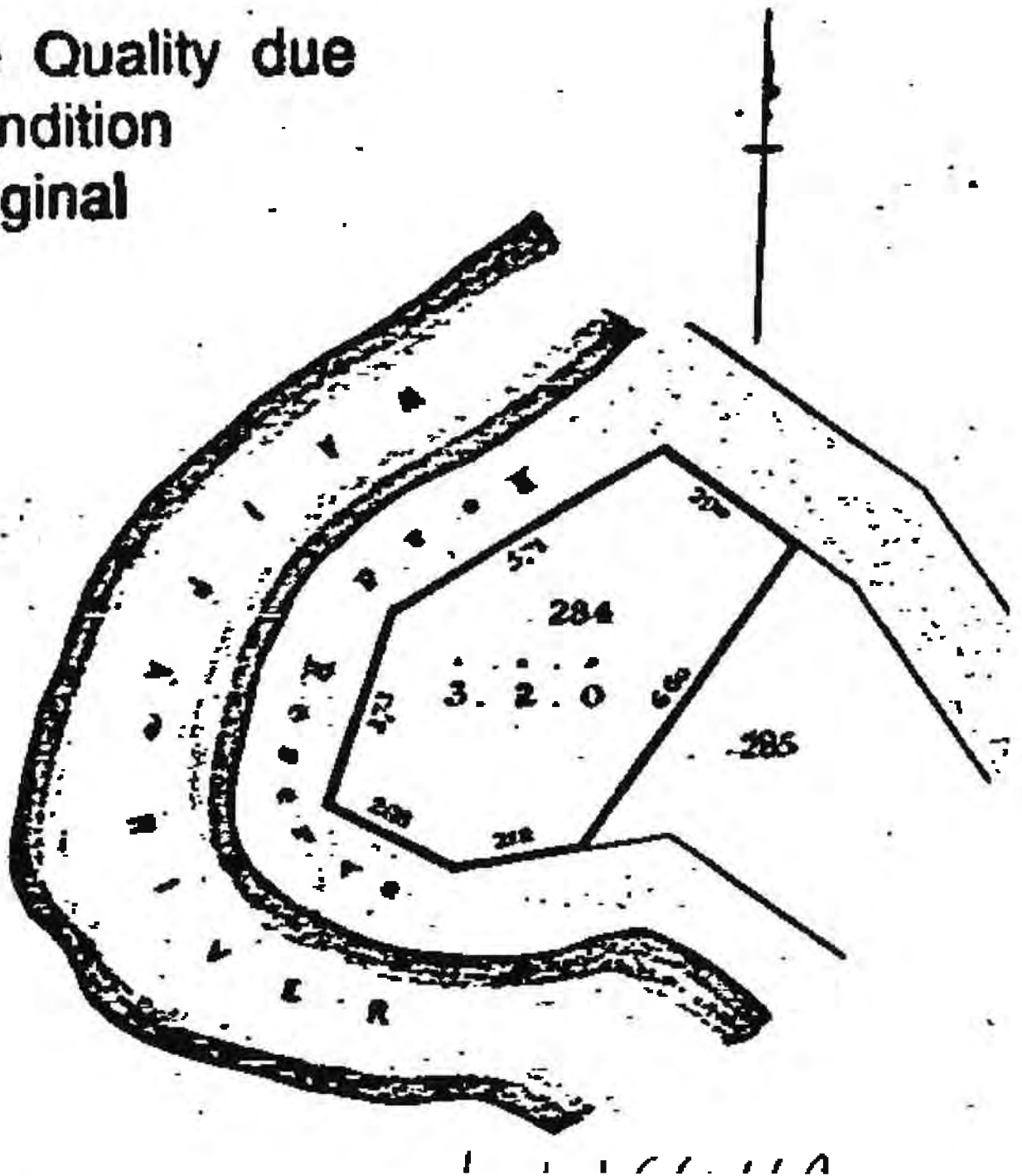
Houkura Kukutai, Matengaro te Rutu, Edward McLean, Charlotte McLean, Sam Tawha, John Wilson, Joyce Timbrell, Robert Paekau, Eliza Bishop, Jack Bishop, Charlie Paekau and Manga Ngaruhe Junior jointly, as Trustees

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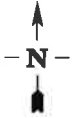
**Interests**

7929375.2 Status Order determining the status of the within land to be Maori Freehold Land - 5.9.2008 at 9:00 am

**Image Quality due  
to Condition  
of Original**









*Boundaries.*—Commencing at the junction of the Kaniwhaniwha with River Waipa, and running up the former stream till it reaches the Totara; thence in a right line to the mouth of the Kohanga-whirinoa Stream, and following the course of the Waipa to its junction with the Kaniwhaniwha.

*Grantees.*—(1) Te Aho, of Aotea; (2) Ribimona Otene; (3) Te Kewhene te Paia; (4) Te Rakena; (5) Hohepa te Poria; (6) Wiremu Nera te Awaitaia, Ngatimahanga.

*Nature of Grant.*—Same as Nos. I. and II.—i.e., unconditional.

#### *Native Reserves No. IV.—(Puketutu.)*

*Extent.*—As surveyed, it is 3,400 acres and 28 perches, but the surveyor was misled by the Natives in the first instance. The names of the boundaries are right, and Major Heaphy will be able to insert the proper area on the Crown grant when it arrives. Plan attached.

*Boundaries.*—Commencing at Maunarima, and keeping the boundary-line to the Otonga Creek; running up the Otonga Creek to its meeting with the Mangaokahu Creek, and following the course of the latter till it falls into the Waitetuna, and so on in that river to the starting-point.

*Grantees.*—Wiremu Nera te Awaitaia, Ngatimahanga; Hakopa te Kotuku, Ngatimahanga; Hapeta Waaka Nukutaurua, Ngatimahanga; Hone Kingi Huriwhenua, Ngatimahanga; Eruini Matetaitua, Ngatimahanga; Te Waapu, Ngatimahanga; Hemi Nera, Ngatimahanga; Hemi te Puru, Ngatimahanga; Hone Pirihī, Ropata Piko, Hoani Ngaiwhi.

*Nature of Grant.*—Same as Reserves Nos. I., II., and III.

#### *Native Reserves No. V.*

*Extent.*—100 acres, situate at Kaiparera, on the left proper bank of the Waipa. Plan attached.

*Boundaries.*—As per plan.

*Grantee.*—A. J. Dickey, Clerk of Native Land Compensation Court, in trust for his wife, Eliza Dickey.

*Nature of Grant.*—As above.

#### *Native Reserves No. VI.*

*Extent.*—50 acres, Lot No. 61, on bank of the Mangaotama Creek, which runs into the Waipa below Te Kore.

*Boundaries.*—See plan attached.

*Grantee.*—Wiremu Nera te Awaitaia, chief of Ngatimahanga, Raglan.

*Nature of Grant.*—To himself unconditionally.

#### *Native Reserves No. VII.*

*Extent.*—22 acres 3 roods, Lot No. I., on proper right bank of Mangaotana Creek.

*Boundaries.*—See plan attached.

*Grantee.*—Wiremu Nera te Awaitaia, chief of Ngatimahanga Tribe, Whaingaroa.

*Nature of Grant.*—Unconditionally to himself.

#### *Native Reserves No. VIII.—(Reserves for the Ngatihourua Tribe, residing at Whatawhata, on the Waipa River.)*

*Reserve 1.*—500 acres of country land at Tuhikaramea, about three miles above Whatawhata, on proper right bank of the River Waipa.

*Boundaries.*—See plan attached.

*Grantees.*—Matutaera te Kaniwhaniwha, Mohi te Rongomau, Waaka te Ruki, and Haria Tatai.

*Nature of Grant.*—Conditional. In trust for the members of the tribe, but without power either to lease or sell.

*Reserve 2.*—13 acres 1 rood 34 perches, situated at Te Taia, Whatawhata. Plan annexed.

*Reserve 3.*—3 acres 2 roods at Pehihoukura, Whatawhata; at present the residence of the local Magistrate, but to devolve on the Natives when no longer required by Government for any special purpose. As an old cemetery, it is better under our care than theirs. Plan annexed.

*Grantees and Nature of Reserve.*—The same as at Tuhikaramea, Reserve No. 1, above.

*Reserve 4.*—5 acres at Whatawhata, timber land: that is, twenty quarter-acre sections. Sections Nos. 150 to 170. See plan.

*Reserve 5.*—6 acres 1 rood at Whatawhata: that is, twenty-five quarter-acre town sections.

*Grantees and Nature of Grant.*—The grant for these two reserves had better remain until I can visit Waipa again, and so fix each claimant on his own proper section. I will then forward the names, numbers, and other particulars.

#### *2. Native Re-purchases No. I.*

*Place.*—At Kaiparera, on the Waipa. See plan.

*Extent.*—338 acres.

*Price paid.*—5s. per acre; £84 10s.

*Grantees.*—Hemi Matini te Puke, Ngatimahanga, 200 acres; Hone Kingi Huriwhenua, Ngatimahanga, 40 acres; Hakopa te Kotuku, Ngatimahanga, 20 acres; Waaka te Ruki, Ngatimahanga, 42 acres; Te Waaka, Ngatimahanga, 36 acres. Total, 338 acres.



**AGREEMENT****For the Administration of Cemetery**

**Made** the day of 2004

**Between** **The Waikato District Council** ("The Council")

**And** **The Trustees of Whatawhata Urupa (Lot 284 Pukete Parish)** ("the Trustees")

**Introduction**

- A. The Council is the owner of Lot 285 Pukete Parish, being a local purpose reserve (cemetery) ("the Council cemetery").
- B. The Trustees are the administrators of Lot 284 Pukete Parish, being an urupa ("the urupa") and adjacent to the Council cemetery.
- C. The Trustees are desirous to extend the urupa into the Council cemetery and the Council has agreed to make part of the Council Cemetery available for use of an urupa.
- D. The Council has appointed the Trustees as administrators of that part of the Council Cemetery set aside for an urupa.

**The Parties agree as follows:**


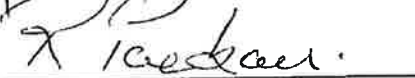
- 1. The Trustees shall have permission to use part of the Council Cemetery for the purposes of extending the adjoining urupa.
- 2. The urupa shall initially extend into the Council cemetery by an approximate area of 3.300m<sup>2</sup>, shown as area "A" on the attached map.
- 3. The Trustees shall use area "A" for the purposes of an urupa only.
- 4. The Trustees shall keep area "A" free of weeds and in a tidy condition.
- 5. The Trustees shall separate area "A" from the remainder of the Council cemetery by way of a fence. The exact location of the fence shall be agreed between the Trustees and the Council.
- 6. The Trustees shall maintain records of the burials carried out in area "A" and a plan which shows the exact location of the any burial plots ("the burial records").

7. The Council shall be entitled to obtain a copy of the burial records on request.
8. The Trustees shall carry out burials on area "A" in accordance with accepted burial practices.
9. The Trustees shall not commence occupying area "A" or erecting a fence in accordance with clause 5. above unless three months written notice is given to the Council that the Trustees wish to occupy area "A". Such notice is required to enable the Council to notify the Licencee currently occupying the Council Cemetery.
10. If the Trustees consider that area "A" is no longer sufficient to accommodate burials and an additional area of the Council Cemetery is required, the Trustees shall have the right to apply for a further area made available for urupa purposes.
11. The Council shall review this agreement if the Trustees do not comply with the conditions set out in this agreement.

**Signed for the Waikato District  
Council**

\_\_\_\_\_  
Chief Executive

**Signed by the Trustees of  
Allotment 284 Pukete Parish**

 (Tony Ormsby)  
  
\_\_\_\_\_  
R. Macdonald.

### Open Meeting

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Paul Harrison Roding Corridor Engineer
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	INF2019
<b>Report Title</b>	Onewhero-Tuakau Community Board Proposed Road Name List

## I. EXECUTIVE SUMMARY

A list of 56 proposed road names was provided to the Roding Assets Team in February 2017. Since that time 29 of the proposed road names have already been used in the Waikato District Council area, and therefore only the remaining 27 names on the original list can be considered for approval by the Infrastructure Committee.

The Infrastructure Committee is requested to consider and approve the following 27 road names recommended by the Onewhero-Tuakau Community Board at its meeting on 8 February 2017, in accordance with the Road Naming Policy:

- |           |             |           |            |
|-----------|-------------|-----------|------------|
| ▪ Aarts   | ▪ Daya      | ▪ Kanga   | ▪ Paua     |
| ▪ Abraham | ▪ Dorricott | ▪ Komata  | ▪ Pipi     |
| ▪ Begrie  | ▪ Feather   | ▪ Kukutai | ▪ Prescott |
| ▪ Bhana   | ▪ Fulton    | ▪ Lindner | ▪ Raupo    |
| ▪ Booker  | ▪ Grant     | ▪ List    | ▪ Vicars   |
| ▪ Burns   | ▪ Hoete     | ▪ McGahan | ▪ Weke     |
| ▪ Cooper  | ▪ Inanga    | ▪ Ngaio   |            |

The list has been checked by staff against the Road Naming Policy. Some names have not been recommended for inclusion on the approved list due to similar sounding and separation distance.

This report recommends that the Infrastructure Committee approve the 27 road names listed above for road naming purposes in the Onewhero-Tuakau Community Board area. Staff confirm that the recommendation complies with the Council's legal and policy requirements.

The road names listed above have all been checked for duplication in Google and Intramaps mapping and the Waikato District Council RAMM list.

## 2. RECOMMENDATION

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**THAT** the report from the Acting General Manager Service Delivery be received;

**AND THAT** the Infrastructure Committee approve the following 27 road names for the Onewhero-Tuakau area in accordance with the Road Naming Policy:

- |           |             |           |            |
|-----------|-------------|-----------|------------|
| ▪ Aarts   | ▪ Daya      | ▪ Kanga   | ▪ Paua     |
| ▪ Abraham | ▪ Dorricott | ▪ Komata  | ▪ Pipi     |
| ▪ Begrie  | ▪ Feather   | ▪ Kukutai | ▪ Prescott |
| ▪ Bhana   | ▪ Fulton    | ▪ Lindner | ▪ Raupo    |
| ▪ Booker  | ▪ Grant     | ▪ List    | ▪ Vicars   |
| ▪ Burns   | ▪ Hoete     | ▪ McGahan | ▪ Weke     |
| ▪ Cooper  | ▪ Inanga    | ▪ Ngaio   |            |

## 3. BACKGROUND

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A list of proposed Road Names suitable for registering within the Onewhero-Tuakau Community Board area has been prepared by the Onewhero-Tuakau Community Board at its meeting on 8 February 2017, in accordance with the Road Naming Policy.

Staff have reviewed the list and excluded duplications and names with sound similarity issues or duplicated street type (eg street, road, avenue, boulevard, junction, crescent, etc).

No duplications of existing Waikato District, Waipa District, or Hamilton City names remain on this updated recommended road name list.

The recommended list has been checked against Google mapping and NZ Post. When potential names are selected from the list for allocation, a further check will be made for new duplications.

This report is submitted in accordance with section 2.1 of the Road Naming Policy.



## 4. DISCUSSION AND ANALYSIS OF OPTIONS

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### 4.1 OPTIONS

The following table lists proposed road names that staff deem to be unsuitable for inclusion on the approved road name list.

	<b>Additional Proposed names to be excluded after Feb 17</b>	<b>Background</b>	<b>Duplicates</b>	<b>Reason for exclusion</b>
1	Hamilton	HCC suggests not using it	Duplicate	Confusion with Hamilton City Exclude from list - Roding
2	McNeil	McNish Place already in Pokeno	Similar sounding	Similar sounding Exclude from list - Roding
3	Rapana	Already used in Pokeno	Duplicate	Already used, exclude from list Roding
4	Lyle-Young	LINZ does not allow double barrel names to be used		LINZ
5	Cook	Already used in Tuakau		Exclude from list - Roding
6	Tauroa	Already used in Tuakau		Exclude from list - Roding

## 5. CONSIDERATION

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### 5.1 FINANCIAL

All costs for new road names are being met by developers.

### 5.2 LEGAL

The recommendation in this report complies with the Council's legal requirements.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Community Board consultation around road naming and private road naming has been undertaken in accordance with Council policy and standard operating procedures.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	This matter is not considered to be significant in terms of Council's significance policy.				

## 6. CONCLUSION

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The Infrastructure Committee is requested to approve the 27 road names listed above from the preferred road name list prepared Onewhero-Tuakau Community Board, which complies with the Council's Road Naming Policy.

## 7. ATTACHMENTS

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- Onewhero-Tuakau Community Board Original List of Road Names

## Suggested Tuakau Street/Place Names

### Names from the WWI Tuakau Honours Board (Tuakau War Memorial Hall)

Begrie	Burns	Clark	Cook	Dorricott	Feather
Gill	Glasgow	Grant	Hamilton	Holland	Johnson
Knight	Lindner	List	McGahan	McNeil	Percy
Pirritt	Prescott	Rogers	Vlars	Lyle-Young	

### Maori peoples' names from Tuakau

Abraham	Cooper	Hlra	Hoete	Kukutai	Rapana
	Tupaea	Weke			

### Prominent people associated with Tuakau/Franklin

- Allen - Franklin MP & Speaker of the House
- Fulton - 1<sup>st</sup> Chairman of Tuakau Town Board & 1<sup>st</sup> Chairman of NZ Dairy Co. (now Fonterra)
- Massey - Franklin MP & NZ Prime Minister
- Tauroa - 1<sup>st</sup> Principal of Tuakau College & retired All Black Coach

### Local names

Aarts	Bhana	Booker	Bovill	Daya	
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### Trees

Kauri	Ngaio	Nikau	Mahoe	Manuka	Rata
Raupo	Rimu	Tawa	Titoki	Totara	

### Food

Komata	Kanga	Inanga	Paua	Pipi
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### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Paul Harrison Roading Corridor Engineer
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	INF2019
<b>Report Title</b>	Pokeno Community Committee Proposed Road Name List

## **I. EXECUTIVE SUMMARY**

The purpose of this report is to request that the Infrastructure Committee approve the attached proposed road name list prepared by the Pokeno Community Committee at its meeting on 11 September 2018, in accordance with the Road Naming Policy.

The list has been checked by staff against the Road Naming Policy. Some names have not been recommended for inclusion on the approved list due to similar sounding and separation distance.

This report recommends that the Infrastructure Committee approve the attached list of names for road naming purposes in the Pokeno area. Staff confirm that the recommendation complies with the Council's legal and policy requirements.

## **2. RECOMMENDATION**

**THAT** the report from the Acting General Manager Service Delivery be received;

**AND THAT** the Infrastructure Committee approve the following road names for the Pokeno area in accordance with the Road Naming Policy:

- Clendon; Otto; De Velega; Titchmarh; Keen.



### **3. BACKGROUND**

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A list of proposed Road Names suitable for registering within the Pokeno area has been prepared by the Pokeno Community Committee at its meeting on 11 September 2018.

Staff have reviewed the list and excluded duplications and names with sound similarity issues or duplicated street type (eg street, road, avenue, boulevard, junction, crescent, etc).

No duplications of existing Waikato District, Waipa District, or Hamilton City names remain on this updated recommended road name list.

The recommended list has been checked against Google mapping and NZ Post. When potential names are selected from the list for allocation, a further check will be made for new duplications.

This report is submitted in accordance with section 2.1 of the Road Naming Policy.

## 4. DISCUSSION AND ANALYSIS OF OPTIONS

### 4.1 DISCUSSION

The table below provides a list of recommended pioneer historical themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and nominates recommended prefix road titles as per Road Naming Policy.

ID	Name and Suffix	Reason	Location of duplicate or similar sounding name in NZ	OFFICE USE ONLY	
				Classification and notes	Approved or Declined
1	Clendon	Came to Pokeno in the 1930's to drive for Dave Gulland Transport.  52km separation >30m consider LINZ	None	Approved Rooding	
2	Keen	Clarry and Betty, lived at the top of Helenslee Road and were sheep and beef farmers. Betty was very community spirited and served on the School Committee for many years.	The end pronunciation is significantly different from Kells in HCC – LINZ and Pokeno Community Committee.	Approved Rooding	
3	Otto	The Otto family, were prominent in Pokeno during 1950-1970. They became the mainstays of the Tuakau Athletic Club in the 1960's. Ev was a soldier during WW2.	None	Approved Rooding	
4	De Velega	Luke and Mary, produced and sold tomatoes from outside their house (located next to the old BP Station) on the Great South Road, for over 30 years, residents and travellers looked forward to the start of another summer season.	None	Approved Rooding	
5	Titchmarh	Barry and Beverly, Dairy farmers on Helenslee Road, they had a large family and were involved in many Community activities.	None	Approved Rooding	

## 4.2 OPTIONS

The following table lists potential road names that staff deem to be unsuitable for inclusion on the approved road name list.

	<b>Proposed names to be excluded</b>	<b>Background</b>	<b>Duplicates/Similar</b>	<b>Reason for exclusion</b>
1	Kelsall	Similar sounding HCC LINZ	Yes	Similar sounding in HCC
2	Crowley	Similar sounding HCC LINZ	Yes	Similar Sounding in HCC - Crowden
3	Mary Brown	Similar sounding HCC LINZ	Yes	Mary Street – Huntly 42km away Mary Street – Hamilton 71km away

## 5. CONSIDERATION

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### 5.1 FINANCIAL

All costs for new road names are being met by developers.

### 5.2 LEGAL

The recommendation in this report complies with the Council's legal requirements.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Community Committee consultation around road naming and private road naming has been undertaken in accordance with Council policy and standard operating procedures.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	This matter is not considered to be significant in terms of Council's significance policy.				

## 6. CONCLUSION

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The Infrastructure Committee is requested to approve the preferred road name list prepared by the Pokeno Community Committee which complies with the Council's Road Naming Policy.

## 7. ATTACHMENTS

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- A Original Road Name List prepared by Pokeno Community Committee.
- B Minutes PCC 11 September 2018

[illegible]



## Pokeno Community Committee

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno on 11<sup>th</sup> September 2018, commencing at 7.10pm.

**Committee Members Present:** Helen Clotworthy, Ric Odom, Todd Miller, Kris Hines, Charles Hackett, Doug Rowe, Janet McRobbie

**WDC Staff In Attendance:** Tony Whittaker, Ian Cathcart

**Councillors in Attendance:** Mayor Alan Sanson, Cr Stephanie Henderson

**Community Members:** Community members attended

1. **APOLOGIES.** Apologies were received from Cr J Church, Wayne Rogers, Tricia Graham, Blair Johnson  
Moved that apologies be accepted.

**Moved:** Helen Clotworthy

**Seconded:** Kris Hines

2. **CONFIRMATION OF STATUS OF AGENDA:**

Moved that the agenda be confirmed.

**Moved:** Helen Clotworthy

**Seconded:** Kris Hines

3. **DISCLOSURE OF INTEREST:** Todd Miller declared potential conflict as an employee of Fire & Emergency NZ in relation to Agenda Item 5.1 and Ric Odom declared a potential conflict as CEO of Franklin Hospice in relation to a matter to be raised in General Business.

4. **CONFIRMATION OF THE MINUTES:**

Moved that the minutes of the meeting held on 14<sup>th</sup> August 2018 be accepted

**Moved:** Helen Clotworthy

**Seconded:** Janet McRobbie

5. **REPORTS:**

**5.1. Civil Defence Update.** Todd gave update on Civil Defence and Emergency. Discussions with St John resulted in them making their first response vehicle (normally based in Pukekohe) available in Pokeno. Initially, this would be staffed by willing off-duty St John staff with a view to engaging and training suitable local volunteers. There was a view expressed that St John are not particularly forthcoming in providing support for communities in the Waikato District. It was noted that while the vehicle is based in Pukekohe, it is used by and funded by the Tuakau community. St John indicated they would be open to opening a volunteer base in Pokeno but that volunteers would need to meet St John criteria.

Talking to the new fire station in Pokeno, Todd advised that Fire & Emergency New Zealand (FENZ) have indicated that planning for this will proceed. FENZ is going through a consultation process. It impacts on Pokeno in that there is discussion on moving current FENZ boundaries. Currently, the Mercer station is managed and supported by the Manukau area but under the new proposal, it is intended this will change to Hamilton which could lead to a degradation of service. The Mercer Chief Fire Officer is challenging this change and Todd requests that the Pokeno Community Committee supports the challenge. Mayor Sanson expressed a view that this area would be best supported from South Auckland. The Committee decided that it does support the Mercer Fire Chief's position and asked Todd to convey that support.

Moved that the report be accepted

**Moved:** Helen Clotworthy

**Seconded:** Doug Rowe

**5.2 Works & Issues.** Ian Cathcart talked to the update contained in the meeting papers. He advised that the cars owned by the real estate agents are entitled to park in the area adjacent to the War Memorial. Kris questioned the time line of the roading update as it seems to clash with the opening of the Hitchens Bridge. Ian advised that all attempts are being made to ensure the work is appropriately scheduled. While final designs have yet to be completed, they are trying to meet the stated deadlines.

No decision has yet been made on the location of the Pokeno Library and community consultation will occur on this in due course.

Helen asked if Council would take up issues with Counties Power on behalf of the community. Mayor Sanson advised that a council staff member has taken this up with Counties Power.

Doug mentioned that a walkway off Muirhill Crescent and Hillpark Drive seems incomplete as it goes nowhere. Ian will follow up.

**5.3 Pokeno Committee Schedule.** Helen indicated that the schedule should be updated and while we have had guests arranged by Council staff, it is now our responsibility. It was agreed to ask Colin Bottica to attend the October Meeting. For the November meeting, the Committee asked if there could be an update on the supermarket in November. Tony suggested that as Council is in regular contact with Progressive, a Council member ask them when a suitable time would be for an update and an indication could probably be made at the October meeting. The Committee did ask Tony to indicate to Progressive that it is keen to continue engagement.

Joel McKinlay is the developer of the proposed ecotourism venture under consideration in Tata Valley and was asked to present on this at the November meeting.

**5.4 Market Square.** Tony Whittaker spoke to this and reminded the committee about the discussion held at the last Committee meeting which Progressive representatives attended. Tony reminded the meeting that the aim was to have an appropriately sized supermarket in Pokeno. Progressive understood this and have adjusted their planning so a larger (Countdown) supermarket is built. This will require a different footprint but Council was adamant it needed to preserve land holdings and the challenge is how this might be achieved. The Progressive senior management is putting pressure on the local management to get a quick resolution so building can commence or the plan may be abandoned. With this in mind, an option is for Council to sell the land currently designated a paper road and invest the money raised from this to protect it for future use in Pokeno. The original concept of a land swap is unlikely to be resolved in time to meet Progressive's time constraints. As Progressive intends submitting a new resource consent application by Christmas, some early decisions need to be made. The resource consent will be a notified consent so that residents have an opportunity to comment. Progressive are keen to retain the southwest corner land area that had previously be considered as a site for the new library. In order to progress,

Progressive have undertaken to build a plaza/public space in this area at their cost. Tony tabled a map but wished to make it clear that this was only to show what a potential new Market Square might look like. This plan was therefore only to give an idea of context relating to a land swap and it should not be regarded as a final concept. Helen wanted to re-iterate her opposition to losing Market Square space to the service station and losing the southwest corner space which had been earmarked for some additional retail and community facilities. There was robust discussion and Ian provided a useful summary.

**5.5 Update on Christmas Parade.** No update.

**5.6 Street Names.** Helen advised that another list of approximately 20 names has been submitted but this will be an ongoing requirement.

**5.7 Chairpersons Report.** Helen spoke to this, covering issues that are not covered under other agenda items. The Committee requests that Council note these issues. Kris advised that a significant amount of wire has been removed from the tennis courts. This should be reported to Police.

**5.8 Councillors Report.** Cr Henderson indicated staff had covered most issued but reminded the meeting that there are drop-in sessions on the District Plan in various areas including in Pokeno on 20<sup>th</sup> September.

**5.9 Committee Reports.** Doug had no update from the Community Patrol but noted that Pokeno will soon lose its community constable. Doug reminded the meeting that there are Meet and Greet sessions every Thursday from 10.00-12.00 in the Pokeno Hall. A trivia quiz is held and morning tea is provided. All are welcome and there are regularly about 16 attendees.

**5.10 Synlait.** John Roberts provided an update. Three days of construction were lost as a result of the original contractor going into receivership but construction appears to now be back on track. In less than a year, Synlait will be processing milk. John is keen to get a canteen provider onsite from now for approximately 9 months servicing up to 250 workers so this is an opportunity for someone local. He is also keen to hold an open day possibly in October. This can't include a tour as it is a construction site but there will be static displays and staff available to answer questions.

Ric made a request to include a sign promoting the Garden Ramble attached to the Blackboard. This wasn't approved but a notice promoting the event could be written on the blackboard.

Doug raised an issue about the amount of dog excrement in the area. It was noted that the committee has previously raised a request for dog excrement bins and signs to be placed in several areas. But no action has been taken and requests that this be included in Works & Issues.

Doug also asked if the dog park could have separated areas for different sized dogs at the dog park. Todd advised that as trees had been planted to provide shelter, there are limitations as to use so there may be insufficient space to create separate areas.

Todd commented that he believes dog agility businesses are running their business at the dog park. Cr Henderson advised that businesses should not be conducting business on council land.

Janet advised that the Hall is being well utilised by various community groups.

**CLOSURE:** There being no further business, the meeting was closed at 9.05pm

### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Paul Harrison Roading Corridor Engineer
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	INF2019
<b>Report Title</b>	Tamahere Community Committee Proposed Road Name List

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to request that the Infrastructure Committee approve the attached proposed road name list prepared by the Tamahere Community Committee at its meeting on 10 June 2019, in accordance with the Road Naming Policy.

The list has been checked by staff against the Road Naming Policy.

This report recommends that the Infrastructure Committee approve the attached list of names for road naming purposes in the Tamahere area. Staff confirm that the recommendation complies with the Council's legal and policy requirements.

## **2. RECOMMENDATION**

---

**THAT** the report from the Acting General Manager Service Delivery be received;

**AND THAT** the Infrastructure Committee approve the following road names for the Tamahere area in accordance with the Road Naming Policy:

- Mahinarangi; Turongo; Edge; Fisher; Comins; Jim Thompson; Pekapeka; Van der Hum.

### **3. BACKGROUND**

---

A list of proposed Road Names suitable for registering within the Tamahere area has been prepared by the Tamahere Community Committee at its meeting on 10 June 2019.

Staff have reviewed the list and excluded duplications and names with sound similarity issues or duplicated street type (eg street, road, avenue, boulevard, junction, crescent, etc).

No duplications of existing Waikato District, Waipa District, or Hamilton City names remain on this updated recommended road name list.

The recommended list has been checked against Intramaps, Google mapping and NZ Post. When potential names are selected from the list for allocation, a further check will be made for new duplications.

This report is submitted in accordance with section 2.1 of the Road Naming Policy.



## 4. DISCUSSION AND ANALYSIS OF OPTIONS

### 4.1 DISCUSSION

The table below provides a list of recommended pioneer historical themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and nominates recommended suffix road titles as per Road Naming Policy.

ID	Name and Suffix	Reason	Location of duplicate or similar sounding name in NZ	OFFICE USE ONLY	
				Classification and notes	Approved or Declined
	Mahinarangi	Family who swam across the river with a child on their back.	None	Approved Roding	
	Turongo	Family who swam across the river with a child on their back.	None	Approved Roding	
	Edge	Long standing family in the Tamahere area.	None	Approved Roding	
	Fisher	Long standing family in the Tamahere area.	Fisher Road in Huntly >30km away LINZ 51km separation but in WDC District	Roding for consideration distance	
	Comins	Long standing family in the Tamahere area.	Comins Road in Huntly >30km away LINZ 51km separation but in same WDC District	Roding for consideration distance separation	
	Jim Thompson	Long standing family in the Tamahere area.	None	Approved Roding	
	Pekapeka	Bats – Commonly found living and roosting in Tamahere area.	None	Approved Roding	
	Van der Hum	Long standing family in the Tamahere area.	None	Approved Roding	

## 4.2 OPTIONS

The following table lists potential road names that staff deem to be unsuitable for inclusion on the approved road name list.

	<b>Proposed names to be excluded</b>	<b>Background</b>	<b>Duplicates</b>	<b>Reason for exclusion</b>
1	Leslie	Already used in Hamilton City area	Yes	Not Approved <30km LINZ
2	Mangaone	Already used in Tamahere area	Yes	Not Approved <30km LINZ

## 5. CONSIDERATION

---

### 5.1 FINANCIAL

All costs for new road names are being met by developers.

### 5.2 LEGAL

The recommendation in this report complies with the Council's legal requirements.

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Tamahere Community Committee consultation around private road naming has been undertaken in accordance with Council policy and standard operating procedures.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	This matter is not considered to be significant in terms of Council's significance policy.				

## 6. CONCLUSION

---

The Infrastructure Committee is requested to approve the preferred road name list prepared by the Tamahere Community Committee which complies with the Council's Road Naming Policy.

## 7. ATTACHMENTS

---

- Attachment - Road Name List prepared by the Tamahere Community Committee



## **Draft AGENDA**

### **Tamahere Community Committee Meeting 10 June 2019 to be held at the Tamahere Community Centre at 7.30pm**

1. Apologies
2. Confirmation of Minutes of Meeting held 6 May 2019
3. Matters Arising
4. Correspondence In/Out
5. Cr Bech Report
6. Service Delivery - Tamahere Community Committee Issues Report
7. Other Business
  - NZTA response to cycleway omissions and SH1 bridge
  - Te Awa bridge update
  - Road naming
  - ANZAC memorial 2020
  - Walkways subcommittee
  - Tamahere Reserve report
  - District Plan Subcommittee report
8. Date of Next Meeting – 1 July 2019

## Road names suggestions from Tamahere Community Committee

To Waikato District Council

May 2019

Mahinarangi

Turongo

Leslie

Mangaone

Edge

Fisher

Comins

Jim Thompson

Pekapeka

Van der Hum



### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Paul Harrison Roothing Corridor Engineer
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019
<b>Report Title</b>	Proposed Road Name for Nigel Beer Subdivision at 1403 Waiuku Road

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to request that the Infrastructure Committee approve the following road name recommended by the developer Nigel Beer, in accordance with the Road Naming Policy:

- Frederica Close (ROW PVT)

Frederica Close is the developer's preferred choice of road name.

The application report submitted to the Roothing Assets Team on 21 June 2019 seeking approval to name a road within the Nigel Beer Subdivision, is attached to provide background information (Attachment I).

The road name above has been checked for duplication in Google and Intramaps mapping and the Waikato District Council RAMM list.

## **2. RECOMMENDATION**

---

**THAT** the report from the Acting General Manager Service Delivery be received;

**AND THAT** the Infrastructure Committee approve the following road name for Nigel Beer Subdivision at 1403 Waiuku Road in accordance with the Road Naming Policy:

- Frederica Close (ROW PVT)

### **3. ATTACHMENTS**

---

Attachment 1 - Copy of the Report to Roading Assets Team on 21 June 2019

Attachment 2 – Reference WDC1607/04/1/2 (11 July 2016)

Attachment 3 - Map

District Office  
15 Galileo Street  
Private Bag 544  
Ngaruawahia 3742

WAIKATO DISTRICT COUNCIL

24 JUN 2019

Time 4:37 Initials [Signature]

TUAKAU

**E-MAILED** to Paul Harrison 25/6/19

Huntly Area: Office 142 Main Street 0800 492 452  
Raglan Area: Office 7 Bow Street 07 825 8129  
Tuakau Area: Office 2 Dominion Road 0800 492 452  
District Office Telephone (all hours) 07 824 8633  
Call Free 0800 492 452  
Fax 07 824 8091

**SCANNED**  
Ref No 2276676 Email: info@waikato.govt.nz  
www.waikatodistrict.govt.nz

## Application for Road Name

03771/386.00  
301068

### APPLICANT

Full name:

Nigel Beer

Property address  
(in application):

1403 Waiuku Road

Postal address:

(return correspondence with post code)

N.L. Beer 206 King St. Pukekohe 2120

Mail: Nigel.Beer@100@gmail.com Phone 092344656 (day) 021 0253 1236 (mob)

### OFFICE USE

Name Number:

87406

Property Number:

301068

### REQUIRED ROAD NAME INFORMATION AND CHECKLIST

Specific road name details to be provided in the table overleaf.

Which of the below applies to this application:

- ☒ Private right of way (ROW) - \$400 per name authorization with instillation of one sign included.  
☒ Developer - \$400 for road name authorization per subdivision section - Developer to provide and install signs.

To be included with application:

- Site plan of Road(s) ☒ YES ☐ NO
- Evidence of the significance of the proposed names ☐ YES ☐ NO

### Confirmation of payment to be included with application

Application will commence once payment is received. For payment options, please visit <https://www.waikatodistrict.govt.nz/pay-it>.

If payment is not received, a letter and invoice will be sent requesting payment within 14 days.

If payment is not made within this timeframe, your application will be returned to you in full.

### APPLICANT'S SIGNATURE

Do you require a Tax Invoice?

☒ YES

☐ NO

Signature:

Nigel Beer

Date:

21/6/2019

### CUSTOMER DELIVERY'S NOTES

- |                            |                               |                                  |
|----------------------------|-------------------------------|----------------------------------|
| How was it received?       | <input type="checkbox"/> Mail | <input type="checkbox"/> Counter |
| Received with payment?     | <input type="checkbox"/> YES  | <input type="checkbox"/> NO      |
| Letter/Invoice Generated?  | <input type="checkbox"/> YES  | <input type="checkbox"/> N/A     |
| Online payment?            | <input type="checkbox"/> YES  | <input type="checkbox"/> N/A     |
| Scanned to ECM?            | <input type="checkbox"/> YES  | <input type="checkbox"/> NO      |
| Building Consent attached? | <input type="checkbox"/> YES  | <input type="checkbox"/> N/A     |
| Assigned to Engineer?      | <input type="checkbox"/> YES  | <input type="checkbox"/> NO      |

Site received: Tuakau  
Date payment received: 24-6-19  
RDG No: \_\_\_\_\_  
Receipt No: 226259  
Document ID No: \_\_\_\_\_  
Building Consent No: \_\_\_\_\_  
Subdivision No: \_\_\_\_\_  
Completed by: \_\_\_\_\_

Preference is given to names which reflect the identity of the Waikato District; historical significance of the area; cultural significance of the area to Tangata Whenua; deceased people who were important to the history of the area and events, people and places of significance to the Waikato District. Appropriate association is also required for surrounding themed or grouped names.

The below table is an example of themed names, background information provided and potential duplication or similar sounding names:

ID	Name and Suffix	Reason	Location of duplicate or similar sounding name in NZ	OFFICE USE ONLY	
				Classification and notes	Approved or Declined
Road 1.	<b>Magner Road</b>	John Magner and wife Brigit arrived from Ireland (via Boston) and settled in Ngāruawāhia about 1876.	None	None	<b>Approved</b>
Road 2.	<u><b>Peter Bently Road</b></u>	Peter was born in 1908. His family were farming at Waitoa.	Bently Rd – Original request 2 x ACC 1 x HCC 1 x CHCH	Councils changed to Peter Bently Road	<b>Declined or use changed name</b>

Complete the below table with your preferences:

ID	Name and Suffix	Reason	Location of duplicate or similar sounding name in NZ	OFFICE USE ONLY	
				Classification and notes	Approved or Declined
ROAD NAME LIST:					
Option 1	<del>Frederick</del> Rise	Fredrick Beer Killed in 1st World War. Buried in	None		
Option 2	<del>Frederick</del> View	Belgium - serving with NZ Army Grandfather	(Frederick street in Avalon)		
Option 3	Lsplendid views over Port Waikato)	of Nigel, (is a long standing resident and			
Option 4		property owner in the District)			
Option 5	<del>Frederick</del> Terrace				
Option 6	<del>Frederick</del> Way				
Option 7	Frederica Rise ROW	LOTS 1-5 PUT			
Option 8					
Option 9					
Option 10					

ID	Name and Suffix	Reason	Location of duplicate or similar sounding name in NZ	OFFICE USE ONLY	
				Classification and notes	Approved or Declined
ROAD NAME LIST:					
Option 11					
Option 12					
Option 13					
Option 14					
Option 15					
Option 16					
Option 17					
Option 18					
Option 19					
Option 20					

## FOR OFFICE USE ONLY

## ENGINEERS NOTE

ROADING SUPPORTED AS FREDERICA RISE ROW PVT

Subject to Ward Councilor approval for Private Roads P/R 1606/07/04 + WDC 1607/4/1/2 on 11 July 2016.

Inspection Date: 8/8/19.

Application approved?

YES ☒ NO ☐

SIGNED: [Signature]

Roading Corridor Engineer





Search Auckland Council



A B C D E F G H I J K L M N O

Franklin Road - map b07

Franklin Road - map c07

Fraser Road - map f14

Fred Woodward Place - map g07

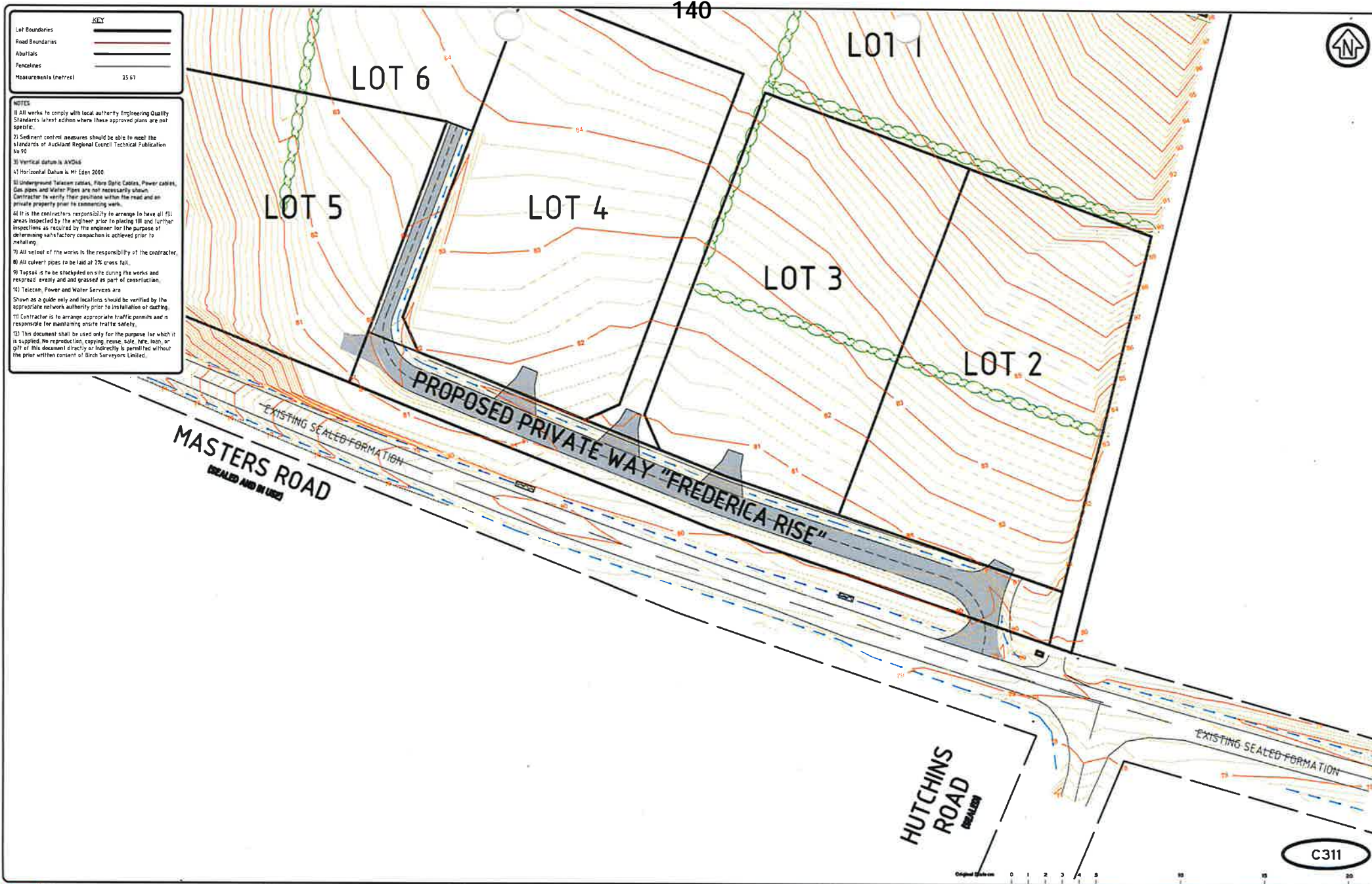
Frederick Street - map h08 *81 km away*

Frederick Green Place - map g05

Freeland Avenue - map g06

Freemont Street - map c10

Freer Street - map g06



Property House  
2A Wesley Street, Pukekohe  
PO Box 475,  
Pukekohe 3240

Ph: 09 237 1111  
Fax: 09 238 0033  
pukekohe@birch.co.nz  
www.birchsveyors.co.nz

LOCAL AUTHORITY	WAIKATO DISTRICT COUNCIL
PLANNING MAP	-
ZONING	RURAL
ACTIVITY	-
COMPILED IN	-
TOTAL AREA	-
REGISTERED OWNERS	-

PROJECT NAME	N L BEER 1403 WAIUKU ROAD WAIUKU
--------------	--

Surveyed	Signed	Date	Project No.
Designed	Signed	Date	3243
Drawn	Signed	Date	Scale
Approved	Signed	Date	H2: 1:750 @ A3

TITLE	Proposed Private Way
Drawing Name	F:\CAD\3243 Dwg\Road Name
Rev.	D



**COUNCIL 11 JULY 2016  
ACTION SHEET**

**OPEN MEETING**

To Chief Executive  
General Manager Customer Support – Sue Duignan  
General Manager Service Delivery – Tim Harty x  
General Manager Strategy & Support – Tony Whittaker x  
Steve Thompson

From RJ Gray – Council Support Manager Date 14 July 2016

**COMMITTEE AND DEPARTMENTAL REPORTS**

Receipt of Policy & Regulatory Committee Minutes held on Tuesday 21 June 2016

Delegation to Approve Future Name Requests for Private Roads - P&R1606/07/4

**Resolved: (Crs Fulton/Gibb)**

**THAT** Waikato District Council delegate approval for future private road name requests to Roading Planning staff in conjunction with the ward councillor;

**AND THAT** the Road Naming Policy be amended accordingly.

**CARRIED on the voices**

**WDC1607/04/1/2**

*HB!!  
Can approve private road names that  
meet the selection criteria in the policy  
To confirm name with ward councillor  
by email.*



**COUNCIL 11 JULY 2016  
ACTION SHEET**

**OPEN MEETING**

**To** Chief Executive  
General Manager Customer Support – Sue Duignan  
General Manager Service Delivery – Tim Harty  
General Manager Strategy & Support – Tony Whittaker  
Steve Thompson

**From** RJ Gray – Council Support Manager

**Date** 14 July 2016

**COMMITTEE AND DEPARTMENTAL REPORTS**

Receipt of Policy & Regulatory Committee Minutes held on Tuesday 21 June 2016

Delegation to Approve Future Name Requests for Private Roads - P&R1606/07/4

**Resolved: (Crs Fulton/Gibb)**

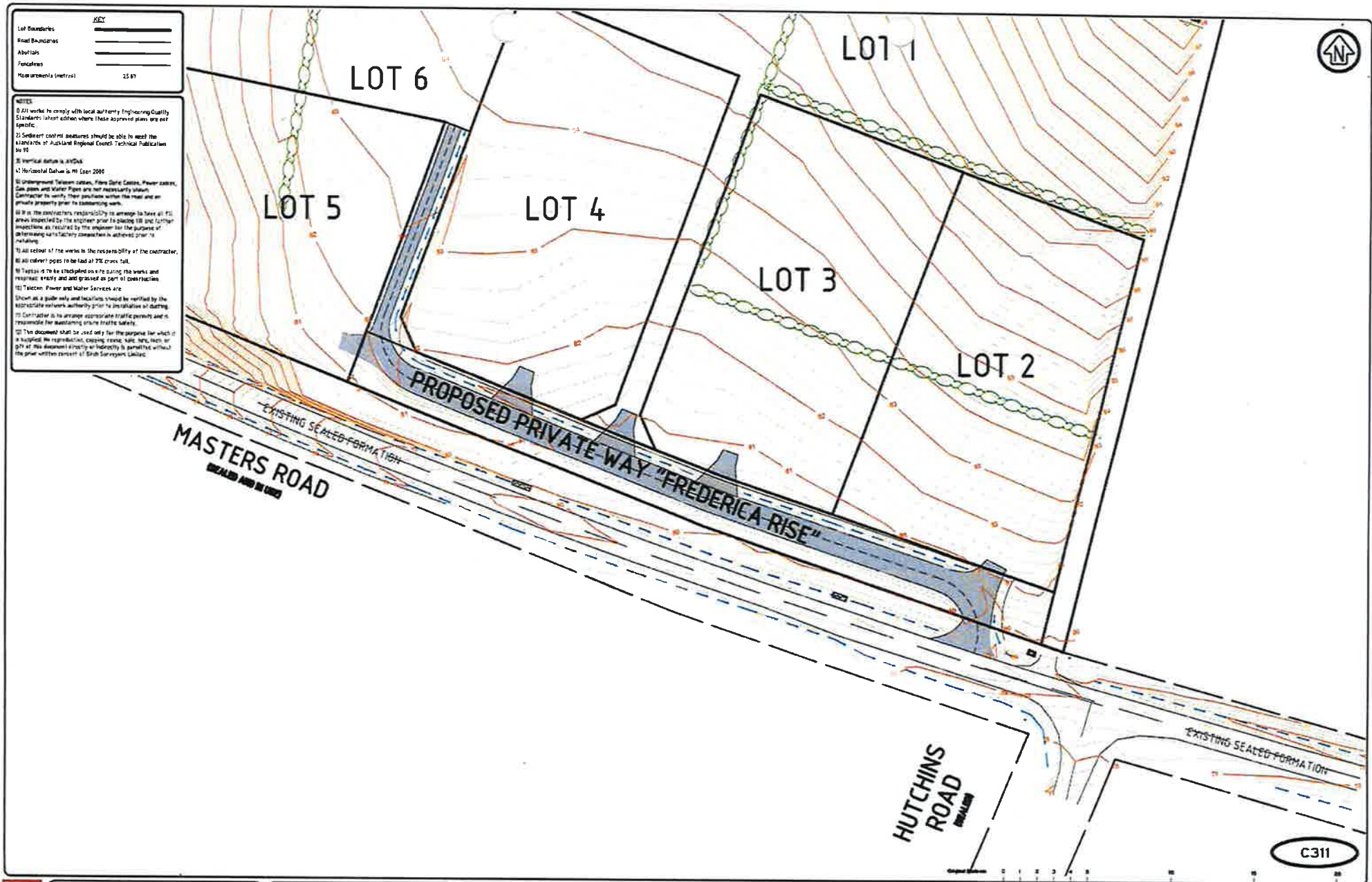
**THAT** Waikato District Council delegate approval for future private road name requests to Roading Planning staff in conjunction with the ward councillor;

**AND THAT** the Road Naming Policy be amended accordingly.

**CARRIED on the voices**

**WDC1607/04/1/2**





Property House  
2A Wesley Street, Pukekohe  
PO Box 475,  
Pukekohe 2340

Ph: 09 237 1111  
Fax: 09 237 0033  
pukekohe@birch.co.nz  
www.birchsurveyors.co.nz

LOCAL AUTHORITY	WAIKATO DISTRICT COUNCIL
PLANNING MAP	
ZONING	RURAL
ACTIVITY	
COMPARED BY	TOTIMARA
REGISTERED OWNERS	

PROJECT NAME

N L BEER  
1403 WAIUKU ROAD  
WAIUKU

Surveyor	Signer	Date	Project No.
Chrispin T25	Signer	Date 11/13	3243
Drawn S.HAM	Signer	Date 09/13	Scale
Approved TOL	Signer	Date	Htz 1:750 @ A3

TITLE
Proposed Private Way
Drawing Name P1, CHANP JRG D.dwg Road Name
Rev. D



### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Paul Harrison Rooding Corridor Engineer
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019
<b>Report Title</b>	Proposed Road Name for Mark Young Subdivision at 987 and 989 Horotiu Road

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to request that the Infrastructure Committee approve the following road name recommended by Mark Young in accordance with the Road Naming Policy:

- Thetford Lane (ROW PVT)

Thetford Lane is the developer's preferred choice of road name.

The application report submitted to the Rooding Assets Team on 14 March 2019 seeking approval to name a road within the Mark Young Subdivision, is attached to provide background information (Attachment I).

The road names above have all been checked for duplication in Google and Intramaps mapping and the Waikato District Council RAMM list.

## **2. RECOMMENDATION**

---

**THAT** the report from the Acting General Manager Service Delivery be received;

**AND THAT** the Infrastructure Committee approve the following road name for Mark Young Subdivision at 987 and 989 Horotiu Road in accordance with the Road Naming Policy:

- Thetford Lane

### **3. ATTACHMENTS**

---

Attachment 1 - Application

Attachment 2 –WDC Resolution

Attachment 3 - Map



RECEIVED

20 MAR 2019

Waikato District Council

David V. McCracken. M.N.Z.I.S., B. Surv.  
Registered Professional Surveyor

A. 67 Norton Road,  
P.O. Box 19 182, Hamilton 3244  
P. (07) 848 1093  
F. (07) 848 1094  
E. hn@mccrackensurveys.co.nz

14 March, 2019

Waikato District Council  
Private Bag 3010  
NGARUAWAHIA 3720

Our Ref: 18213

Your Ref: SUB0012/14.01 &amp; SUB0286/08.03

Attention: Tony Peake

Dear Sir,

**Re: Mark Young –989 & 987 Horotiu Road, Te Kowhai  
Right of Way Naming Application**

Please find attached an application for a private road name pursuant to Council's Road Naming Policy, 14 March 2016.

Information relating to this application is in the report below together with the attached Appendices.

Appendix 1	Approved Subdivision Plans and LT Plans
Appendix 2	Current Subdivision Application Plan – 6 lots
Appendix 3	Waikato Times Article

#### Location

This property is situated at 1007 Horotiu Road, Te Kowhai.

#### Legal Description

The land subject to this proposal is as follows:

RT 874660 Lot 1 DP 530618  
RT 874661 Lot 2 DP 530618  
RT 874662 Lot 6 DP 530618  
RT 874663 Lot 7 DP 530618  
RT 874664 Lot 8 DP 530618  
RT 773675 Lot 3 DP 508460  
RT 773676 Lot 4 DP 508460

At the time of writing these Records of Title had not been issued. Moreover the landowner is preparing one further boundary relocation subdivision application to relocate most of the above Records of Title to be located as shown on application plan 18213 contained in Appendix 2.

#### Background

Council granted the subdivision consent SUB0012/14.01 on 27 February, 2017 that established ROW A. SUB0012/14.1 approved on 23 January 2018 retained ROW A.

The ROW is maintained on the current application plan 18213 serving a maximum of six allotments being Lots 2 - 6 inclusive and Lot 8. Irrespective of whether the current boundary relocation application is approved or declined, approved SUB0012/14.1 will serve 6 allotments upon issuance of Records of Title.



### **Proposed Right of Way Naming**

The existing right of way will have 6 lots gaining access and therefore is required to be named. The right of way name has been chosen with a historic theme of a past Te Kowhai resident James Thetford (Thet) Young.

The ROW is proposed to be named Thetford Lane.

The 2016 Naming Policy defines a Lane as 'a narrow road or way between buildings, hedges, fences, etc', which will suit the use of the title of Lane. As required by Section 3.2 of the Road The policy restricts names to one word, easily pronounced, not a duplicate any existing road names, less than 12 characters long.

The Te Kowhai historic connection was inspired by James Thetford (Thet) Young a former local dairy farmer and jersey breeder (see attached Waikato Times article). Thet had close connection to the Te Kowhai community since 1963 until his death in 2012.

### **Conclusion**

The proposed and preferred name of Thetford Lane is concluded to have associations with the Te Kowhai community and surrounding rural and farming environment. It is also concluded to be consistent with the naming policy historic weighting.

We submit the above road naming proposal for Councils consideration and look forward to Councils agreement regarding this matter in the very near future.

If you have any queries please do not hesitate to contact the writer.

Yours faithfully

**McCRACKEN SURVEYS**



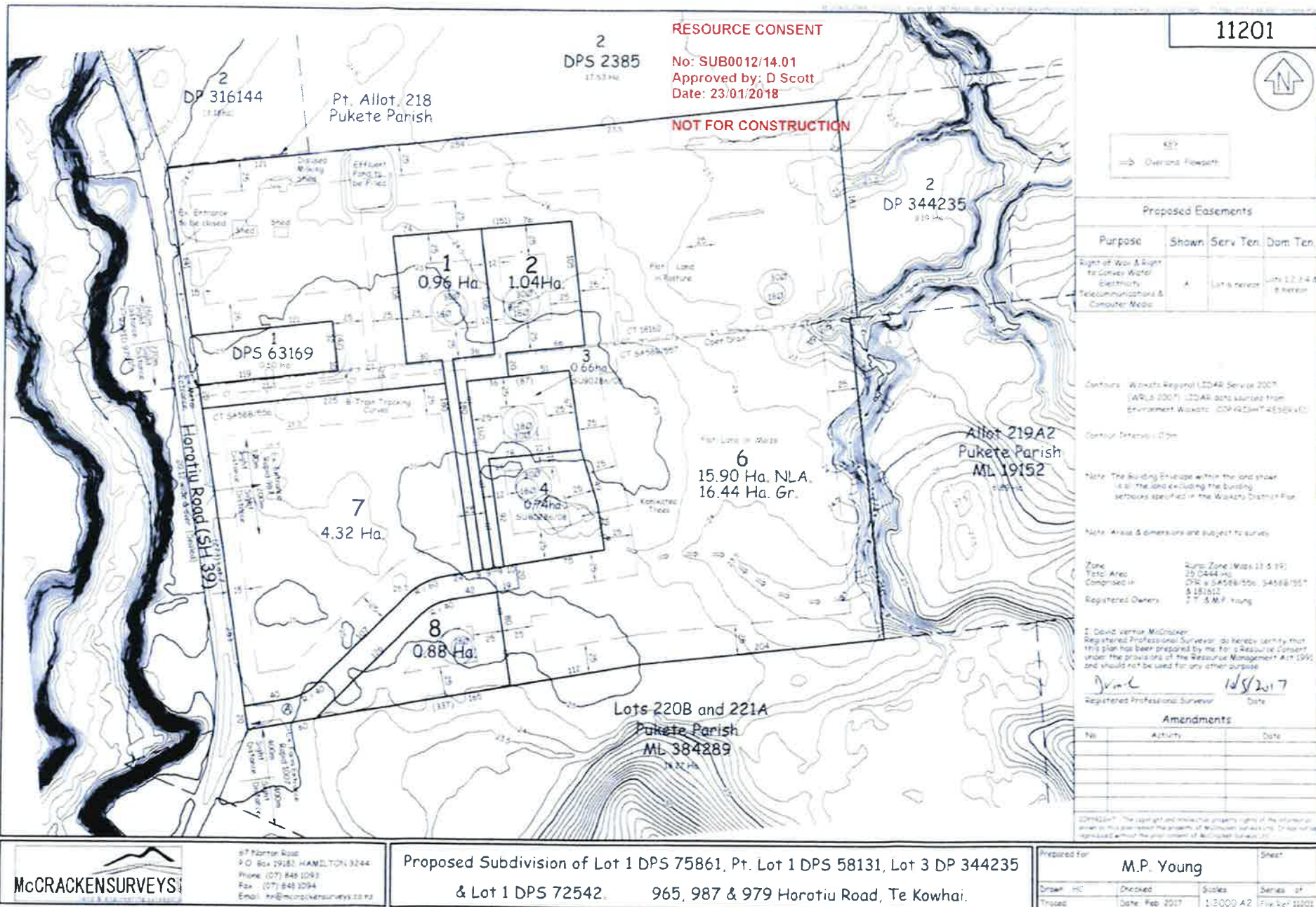
Philip Barrett  
Resource Management Consultant MNPI

Mark Young  
979 & 987 Horotiu Road, Te Kowhai.

## APPENDIX 1

### Approved Subdivision Plans and LT Plans







# Resource Consent

No. 50150286/88.01

Approved By JW

Date 27/2/2017

Not for Construction

06253



KEY  
⇒ Overland Flowpath

Proposed easements			
Purpose	Show	Serv. Ten.	Dom. Ten.
ROW & Right to Convey Water, Electricity, Telecommunications & Computer media	(A)	Lot 1 DPS 72542	Lots 3 & 4 Horseon
	(B)	Lot 5 Horseon	

Contours - Waikato Regional LIDAR Service 2007  
(WRLS 2007); LIDAR data sourced from  
Environment Waikato. COPYRIGHT RESERVED

Contour Interval = 0.5m

Note: The Building Envelope within the line shows is all  
the land excluding the building setbacks  
specified in the Waikato District Plan

Note: Areas & dimensions are subject to survey

Zone: Rural Zone (Maps 13 & 39)  
Tend Area: 90381 Ha  
Comprised in: CT 54588/557 & CT 54588/556  
Registered Owner(s): J.T. & M.P. Young

I, David Warren McCracken,  
Registered Professional Surveyor, do hereby certify that  
this plan has been prepared by me for a  
Resource Consent under the provisions of  
the Resource Management Act 1991 and  
should not be used for any other purpose.

6 11/2/2017  
Registered Professional Surveyor Date:

## Amendments

No.	Activity	Date
1	Issue 2.0.1	13/2/2017

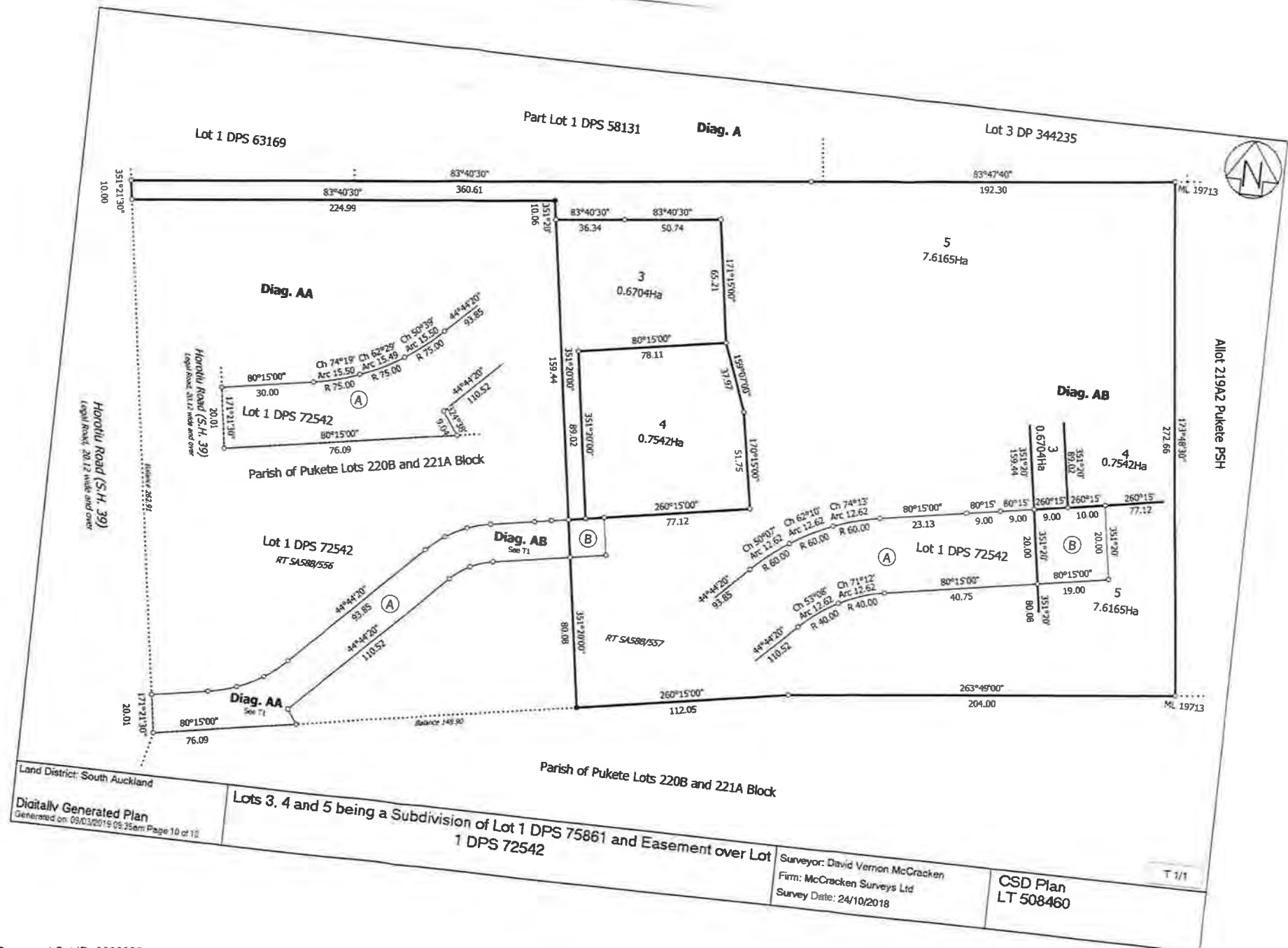
COPYRIGHT: The copyright and intellectual property rights of  
the information shown on this plan remain the property of  
McCracken Surveys Ltd. It may not be reproduced without  
the prior consent of McCracken Surveys Ltd.

Prepared for: <u>M.P. YOUNG</u>		Sheet
Drawn: <u>JT</u>	Checked: <u> </u>	Scale: <u> </u>
Plotted: <u> </u>	Date: <u>Feb 2017</u>	1:2000 A2
		06253

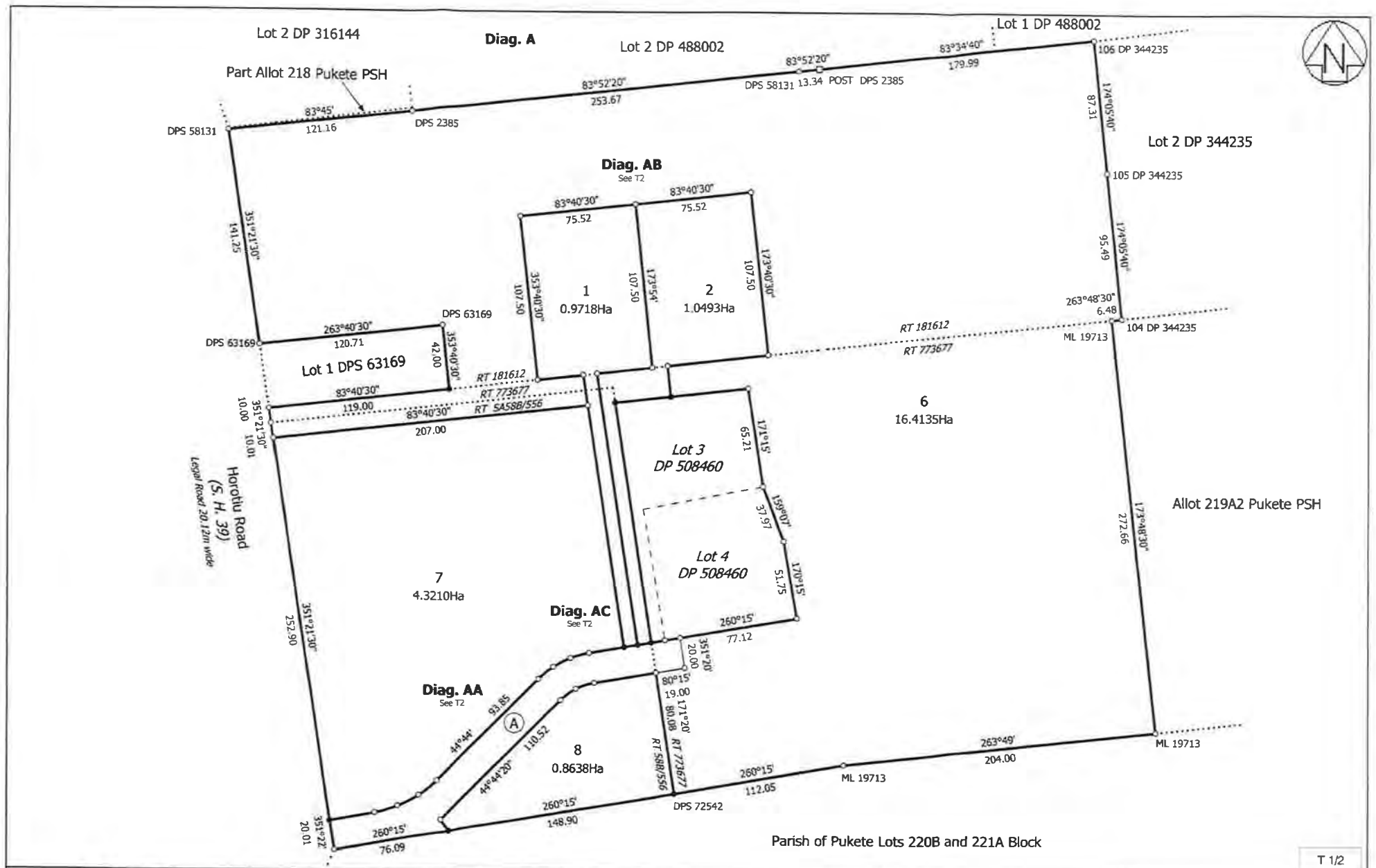


67 Norton Road  
P.O. Box 19162 HAMILTON  
Phone: (07) 848 1093  
Fax: (07) 848 1094  
Email: [hm@mccrackensurveys.co.nz](mailto:hm@mccrackensurveys.co.nz)

Proposed Subdivision of Lot 1 DPS 75861 & Easements  
over Lot 1 DPS 72542  
979 Horotiu Road, Te Kowhai





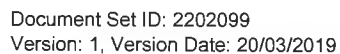


Mark Young  
979 & 987 Horotiu Road, Te Kowhai.

## APPENDIX 2

### Current Subdivision Application Plan





Mark Young  
979 & 987 Horotiu Road, Te Kowhai.

## APPENDIX 3

### Waikato Times Article

James Thetford Young, 1926-2012



Thet Young

JAMES THETFORD (THET) YOUNG, 1926-2012

# Man of the land died with his boots on

Te Kowhai's Thet Young was 64 inches tall when he was born. He died on his 86th birthday, looking for two missing pieces in the puzzle of his life. It was a good death to die to his quirkiness, a stockman, till the end, say three sons and one daughter.

The last few grandchildren, but many youngsters called him "granddad", "Uncle", "Dad", and "Daddy". He was their Club and Jersey Club mentor, always generous with wisdom.

Family community and farming were his focus. He was a dairy farmer and jersey breeder all his life. For a time he assisted LIC with sire assessments. That

was heavily involved with farming organisations, particularly Young Farmers and Federated Farmers at local level. He served long as secretary of the Te Kowhai Hall Society and as chairman of the Parent-Teacher Association. In later years roses became an interest. He was a member of the Rose Society and often a steward at rose shows.

He was a vestryman and vicar's warden of the Ngatirua-Anglican parish. Vicar Ivan Smith sums him up: "His integrity was the essence of spirituality and consulted conscience. That was quietly confident in support of what was right. He was our longest-serving vestry member, 35 or 40 years. He was short in stature, but a giant in many ways."

Thet was born at this site on July 22, 1926, one of six children of Arthur and Ted Young, a builder, later a farm worker. Like many families, the first depression hit them. Secondary schooling was beyond their means, but Thet did some correspondence courses and was largely self-educated, a lifelong learner. At 12 he was running a relative's farm at Kopu, near Maramara.

The Education Department put a bit of luck Thet's way when Barbara, a newly trained teacher, was posted to Mangataviri School, and they met. They married in 1952. It was a notable partnership (not unmarked by occasional bickering). A son recalls: "It's a warm summer evening. That and

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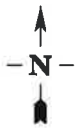
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Ray Burke





**COUNCIL 11 JULY 2016  
ACTION SHEET**

**OPEN MEETING**

---

To Chief Executive  
General Manager Customer Support – Sue Duignan  
General Manager Service Delivery – Tim Harty  
General Manager Strategy & Support – Tony Whittaker  
Steve Thompson

From RJ Gray – Council Support Manager Date 14 July 2016

**COMMITTEE AND DEPARTMENTAL REPORTS**

Receipt of Policy & Regulatory Committee Minutes held on Tuesday 21 June 2016

Delegation to Approve Future Name Requests for Private Roads - P&R1606/07/4

**Resolved: (Crs Fulton/Gibb)**

**THAT** Waikato District Council delegate approval for future private road name requests to Roading Planning staff in conjunction with the ward councillor;

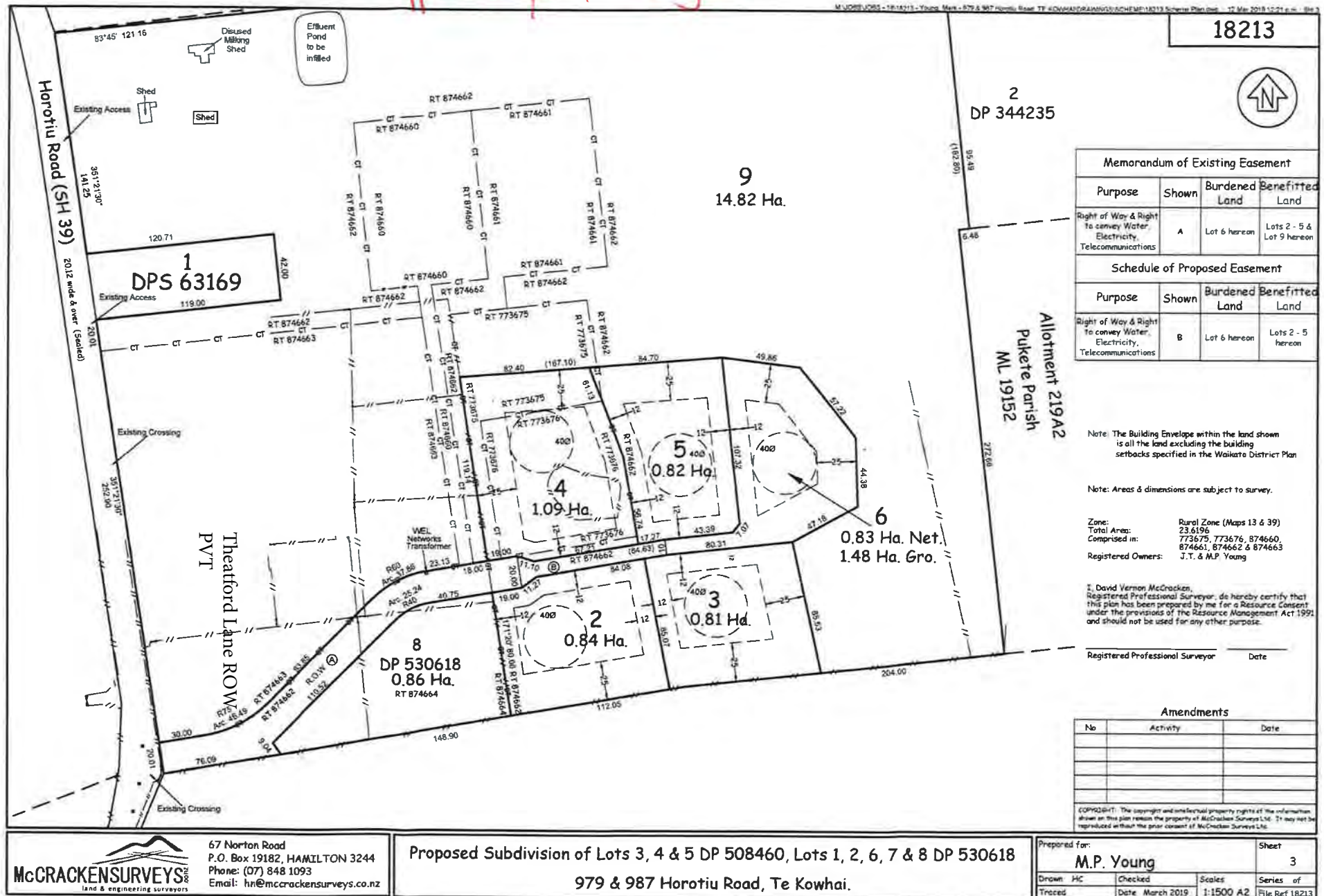
**AND THAT** the Road Naming Policy be amended accordingly.

**CARRIED on the voices**

**WDC1607/04/1/2**



Application yet to be lodged with WaiDC.



### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Paul Harrison Roothing Corridor Engineer
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019
<b>Report Title</b>	Proposed Road Names for Arrick Ltd Subdivision at 246A and 246B Tenfoot Road, Taupiri

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to request that the Infrastructure Committee approve the following road names recommended by the developer Arrick Ltd, in accordance with the Road Naming Policy and Resolution WDC1607/04/1/2 (Attachment 2):

- Seetal Gill Lane (ROW PVT)
- Taran Place
- Arkanda Lane

Seel Gill Lane (ROW PVT) is the developer's preferred choice of road name.

The application report was submitted to the Roothing Assets Team on 23 May 2019 for assessment. The developer is seeking approval to name a road within the Arrick Ltd Subdivision. See Attachment I for background information.

The road names above have all been checked for duplication in Google and Intramaps mapping and the Waikato District Council RAMM list.

## **2. RECOMMENDATION**

---

**THAT** the report from the Acting General Manager Service Delivery be received;

**AND THAT** the Infrastructure Committee approve the following road names for Arrick Ltd Subdivision at 246A and 246B Tenfoot Road ,Taupiri in accordance with the Road Naming Policy:

- |                              |                                  |
|------------------------------|----------------------------------|
| ▪ Seetal Gill Lane (ROW PVT) | Preferred choice for subdivision |
| ▪ Taran Place                | Add to Taupiri road name list    |
| ▪ Arkanda Lane               | Add to Taupiri road name list    |

### **3. ATTACHMENTS**

---

- A Attachment 1 - Copy of the application report to Roding Assets on 23 May 2019
- B Attachment 2 – Reference WDC1607/04/1/2 (11 July 2016)
- C Attachment 3 - Map



RECEIVED

29 MAY 2019

Waikato District Council

162

2253652

SCA 100  
Doc No

Huntly Area: Office 142 Main Street 0800 492 452  
Raglan Area: Office 7 Bow Street 07 825 8129  
Tuakau Area: Office 2 Dominion Road 0800 492 452  
District Office Telephone (all hours) 07 824 8633  
Call Free 0800 492 452  
Fax 07 824 8091

District Office  
15 Galileo Street  
Private Bag 544  
Ngaruawahia 3742

Email: [info@waldc.govt.nz](mailto:info@waldc.govt.nz)  
[www.waikatodistrict.govt.nz](http://www.waikatodistrict.govt.nz)

## Application for Road Name

## APPLICANT

## OFFICE USE

Full name: Arrick Limited Name Number: \_\_\_\_\_  
Property address: 246A and 246B Tenfoot Road, Taupiri  
(in application): 214B Tenfoot Road  
RD 1  
Postal address: TAUPIRI 3791  
(return correspondence with post code)  
Email: [tsingh@extra.co.nz](mailto:tsingh@extra.co.nz) Phone 07 824 4121 (day) 029 888 8188 (mob)

Property Number: 2018244/2017233

## REQUIRED ROAD NAME INFORMATION AND CHECKLIST

Specific road name details to be provided in the table overleaf.

Which of the below applies to this application:

- ☒ Private right of way (ROW) - \$400 per name authorization with instillation of one sign included.  
☐ Developer - \$400 for road name authorization per subdivision section - Developer to provide and install signs.

To be included with application:

- Site plan of Road(s) ☒ YES ☐ NO  
• Evidence of the significance of the proposed names ☒ YES ☐ NO

## Confirmation of payment to be included with application

Application will commence once payment is received. For payment options, please visit <https://www.waikatodistrict.govt.nz/pay-it>.  
If payment is not received, a letter and invoice will be sent requesting payment within 14 days.  
If payment is not made within this timeframe, your application will be returned to you in full.

## APPLICANT'S SIGNATURE

Do you require a Tax Invoice?

☒ YES ☐ NO

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

23/5/19

## CUSTOMER DELIVERY'S NOTES

How was it received?	<input type="checkbox"/> Mail	<input type="checkbox"/> Counter	Site received: _____
Received with payment?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Date payment received: _____
Letter/Invoice Generated?	<input type="checkbox"/> YES	<input type="checkbox"/> N/A	RDG No: _____
Online payment?	<input type="checkbox"/> YES	<input type="checkbox"/> N/A	Receipt No: _____
Scanned to ECM?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Document ID No: _____
Building Consent attached?	<input type="checkbox"/> YES	<input type="checkbox"/> N/A	Building Consent No: _____
Assigned to Engineer?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	Subdivision No: _____
			Completed by: _____



## RESOURCE CONSENT

No: SUB0100/19

Approved By: Karleen Thomson

Date: 16/04/2019

NOT FOR CONSTRUCTION



ID	Name and Suffix	Reason	164 Location of duplicate or similar sounding name in NZ	OFFICE USE ONLY	
				Classification and notes	Approved or Declined
ROAD NAME LIST:					
Option 11					
Option 12					
Option 13					
Option 14					
Option 15					
Option 16					
Option 17					
Option 18					
Option 19					
Option 20					

FOR OFFICE USE ONLY	
<div style="background-color: black; color: white; padding: 2px; font-weight: bold; margin-bottom: 10px;">ENGINEERS NOTE</div> <div style="font-family: cursive; font-size: 1.2em; color: blue; margin-bottom: 10px;">Approved Reading</div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div>	<div style="margin-top: 100px;"> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div> <p>Inspection Date: <u>12/8/19</u></p> <p>SIGNED: <u><i>[Signature]</i></u></p> </div> <div> <p>Application approved?    YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p style="font-size: 0.8em;">Reading Corridor Engineer</p> </div> </div> </div>



**COUNCIL 11 JULY 2016  
ACTION SHEET**

**OPEN MEETING**

---

To Chief Executive  
General Manager Customer Support – Sue Duignan  
General Manager Service Delivery – **Tim Harty** X  
General Manager Strategy & Support – Tony Whittaker X  
Steve Thompson X

From RJ Gray – Council Support Manager Date 14 July 2016

**COMMITTEE AND DEPARTMENTAL REPORTS**

Receipt of Policy & Regulatory Committee Minutes held on Tuesday 21 June 2016

Delegation to Approve Future Name Requests for Private Roads - P&R1606/07/4

**Resolved: (Crs Fulton/Gibb)**

**THAT** Waikato District Council delegate approval for future private road name requests to Roading Planning staff in conjunction with the ward councillor;

**AND THAT** the Road Naming Policy be amended accordingly.

**CARRIED on the voices**

**WDC1607/04/1/2**



**COUNCIL 11 JULY 2016  
ACTION SHEET****OPEN MEETING**

To Chief Executive  
General Manager Customer Support – Sue Duignan  
General Manager Service Delivery – Tim Harty  
General Manager Strategy & Support – Tony Whittaker  
Steve Thompson

From RJ Gray – Council Support Manager Date 14 July 2016

**COMMITTEE AND DEPARTMENTAL REPORTS**

Receipt of Policy & Regulatory Committee Minutes held on Tuesday 21 June 2016

Delegation to Approve Future Name Requests for Private Roads - P&R1606/07/4

**Resolved: (Crs Fulton/Gibb)**

**THAT** Waikato District Council delegate approval for future private road name requests to Road Planning staff in conjunction with the ward councillor;

**AND THAT** the Road Naming Policy be amended accordingly.

**CARRIED on the voices**

**WDC1607/04/1/2**



## RESOURCE CONSENT

No. SUB0100/19

Approved By: Karleen Thomson

Date: 16/04/2019

NOT FOR CONSTRUCTION



<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Vishal Ramduny Strategic Projects Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	INF2019
<b>Report Title</b>	Update on the Hamilton to Auckland Start-up Passenger Rail Service

## I. EXECUTIVE SUMMARY

---

The purpose of this report is to provide the Committee with an update on the Hamilton to Auckland start-up passenger rail project.

The start-up passenger rail project is to establish an alternative mode of transport that regular commuters can use to travel from Hamilton to Auckland in a safe, comfortable and productive way. It will deliver stronger corridor connections that will successfully accommodate future interregional travel growth and improve the current level of service. The latter will help the Waikato region to realise its social, economic, cultural and environmental potential.

Governance oversight and direction for the project is provided by the Project Governance Working Group (PGWG). The PGWG has elected members from Waikato District Council (WDC), Hamilton City Council (HCC), Waikato Regional Council (WRC) and Auckland Council (AC). It also had the support of executive staff members from the NZ Transport Agency (NZTA), Ministry of Transport (MoT), Auckland Transport (AT) and KiwiRail. Crs Dynes Fulton and Eugene Patterson are the Waikato District Council representatives on this group. This group is support by a project team of officials from the partner councils and agencies.

## 2. RECOMMENDATION

---

**THAT** the report from the **Acting General Manager Service Delivery** be received.

### 3. UPDATE

The proposed level of service for the start-up passenger rail is as follows:

<b>Service description (Stops)</b>	<p>A start-up passenger rail service between Hamilton (Frankton Station) and Auckland (Papakura station), where passengers would be able to transfer onto the Auckland Metro rail network. The four proposed train stops are:</p> <ol style="list-style-type: none"> <li>1. Frankton</li> <li>2. Rotokauri</li> <li>3. Huntly</li> <li>4. Papakura</li> </ol>
<b>Service level</b>	<p>Two daily return commuter services on weekdays</p> <p>A single return service on Saturdays (first three years) and Sunday/Public Holidays (late 2023)</p>
<b>Rolling Stock</b>	<ul style="list-style-type: none"> <li>• 3 refurbished Suburban Driving (SD) units</li> <li>• 8 refurbished Suburban Auckland (SA) units               <ul style="list-style-type: none"> <li>• 5 converted into SR - passenger car</li> <li>• 3 converted into SRC – cafeteria car</li> </ul> </li> <li>• 2 non-refurbished SA carriages</li> <li>• 3 DFB locomotives</li> </ul>
<b>Total seating capacity</b>	<p>147 (flip-up seats excluded) seated passengers with a 4-cars service</p> <p>197 (flip-up seats excluded) seated passengers with a 5-cars service</p>
<b>Estimated Journey time</b>	<p>Total journey time of 88 minutes from Frankton to Papakura (same for return trip from Papakura to Frankton)</p> <p>Total journey time of 2 hours and 30 minutes from Frankton to Britomart (2 hrs and 22 mins from The Base).</p>
<b>On-board features</b>	

The Single Stage Business Case (adopted by the Working Party in April 2018) had a total cost for the entire programme of \$78.3m (from 2018/19 to 2023/24). This was made up of \$68.4m funded by the NZTA and \$9.8m by local government. This funding case assumed that some of the rail activities were eligible for an enhanced Financial Assistance Rate (FAR) of between 75.5% and 76%, and some eligible for Transitional Rail funding at 100% from the National Land Transport Fund.

The total costs for this programme have since been updated as the detailed designs and scope of delivery for each project has been completed as part of the pre-implementation phase. The total updated project costs now amount to \$91.37m.

The total project costs now stands at \$91.37m (up from \$78.3m identified in the Single Stage Business Case). This is due to the following variations approved by the PGWG:

Workstream	Scope Change	Net impact
Rolling stock purchase	Reduction in purchase price of 13 carriages.	-\$92,000
Rolling stock refurbishment	Safety and level of service improvements (i.e. safety glass, spares bogie inventory and others)	\$1,771,565
Rotokauri	Inclusion of overbridge and exclusion of half of land to offset the increase in capital costs (deferred for future expansion of P+R)	\$847,000
Huntly	140m instead of 120m platform, sleepers and turnouts required and increase in overall costs after preliminary design completion	\$3,279,495
Frankton	Upgrade of toilets, road marking and general maintenance works	\$30,000
Te Rapa	Shift fuel rail road, decontamination works, new pump out facility and automated wash facility (a share of KR's track costs were included under Rotokauri in the SSBC, this has been amended)	\$5,907,435
WiFi - Capex	Wasn't part of the SSBC but required as part of the Level of Service	\$120,000
Ticketing - Capex	Installation of platform validators instead of relying solely in Mobile Retail Devices	\$287,763
Marketing	This was not part of the SSBC thus a pre-launch marketing plan has been scoped and priced to make this service a success.	\$160,000
WRC Management	Wasn't part of the SSBC but informed to NZTA in Nov 2018. It is required to provide programme management oversight of all the projects.	\$971,000
Operational Expenditure	Decrease in station lease and maintenance costs and in operational months in 2019/2020	-\$447,525
<b>Total Costs Increase</b>		<b>\$12,834,733</b>



## Strategic Risks

The PGWG has retained oversight of the following risks associated with the delivery of this service:

1. The start-up rail service to Papakura is not adequate to meet customer needs (ie Access to Puhinui or further north, The Strand).
2. The services are too slow in comparison to the future car journey after the Waikato Expressway is completed.
3. The station locations do not service all the catchment areas of high population/housing growth on the corridor (ie Pokeno and Tuakau).
4. Poor implementation of the start-up rail service which constrains the future of interregional rail.
5. Electrification completed from Papakura to Pukekohe could bring the final station of the service back to Pukekohe.
6. Peak time Auckland to Hamilton services could be implemented in the future but rolling stock availability is inadequate to make that happen in the start-up.
7. The park and ride facilities may only be fit for purpose for the demand forecasted in the start-up period (2018/19 to 2023/24).

The service is seen as a “start-up” therefore it is critical that there is an agreed plan between stakeholders to grow the service.

The strategic expectations for stage 1B (year 2 to 5) of the start-up service are:

- Extend service through to Puhinui to connect with direct bus routes to the International Airport
- Introduction of inter-peak services when funding is available
- Introduction of Sunday services as soon as possible (post completion of Pukekohe to Papakura electrification).

Some of the strategic expectations for stage 2 (year 5 to 12) are as follows:

- Development of service incrementally to increase inter-peak frequency
- Development of North Waikato railway stations
- Return services from Auckland to Hamilton
- Procurement of new rolling stock for future demand growth
- Expansion of Park and Ride capacity at stations
- Extend service through to the Strand.

## Next Steps

The NZ Transport Agency Board of directors is scheduled to meet on the 23 of August to consider the implementation funding envelope for this project. HCC, WDC, WRC and KiwiRail have been working in the past two months to collate all the documentation and information required to comply with NZTA’s implementation gateway requirements.

In the interim, the investment partners are progressing with procurement for the range of projects to ensure that as soon as a funding decision is made, works can commence.

## 4. CONSIDERATION

---

### 4.1 FINANCIAL

Waikato District Council has budgeted a total of \$975,125 for the development of the park and ride facility associated with the Huntly Railway Station and for installation of on-platform amenities (security cameras, lighting, shelter, safety features) for the 2019/2020 financial year. This amount is predicated on \$741,095 being funded through a 76% Financial Assistance Rate from NZTA and \$234,030 through Council. The total projected project cost estimates (based on pre-implementation and implementation funding requests) for the NZTA share is \$4,312,537.

In addition Council has budgeted the following amounts to maintain the public facilities at the Huntly station.

2019/2020	\$37,500 (local share)
2020/2021	\$150,000 (local share)

Council will be seeking an ongoing funding commitment to fund the maintenance of the Huntly station through the 2021-2031 Long Term Plan process. However, Council will still be reliant on TEFAR being applied for the long term plan period to help supplement funding for operational expenditure associated with the park and ride facility and the on-platform amenities.

Implementation costs for the Huntly station based on latest design is as follows:

WDC (Park & Ride)	(76%)	\$ 576,162
WDC (Above track)	(76%)	\$ 267,333
WDC (Below Track)	(100%)	\$ 38,333
WDC (Platform)	(100%)	\$ 974,333
KiwiRail (Track & signalling)	(100%)	\$2,090,000
Sub-total		\$3,946,162

### 4.2 LEGAL

The National Land Transport Programme (NLTP) is developed every three years and is a key means by which the Transport Agency gives effect to the latest Government Policy Statement on Land Transport (GPS), which is also developed/reviewed on a three year cycle. The NLTP provides contextual information on national and regional issues, priorities and proposed activities. It prioritises the activities proposed for investment from the National Land Transport Fund over a three year period. Legislative requirements for developing the NLTP are set out in of the Land Transport Management Act (LTMA).

### 4.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The Hamilton to Auckland Start-up Passenger rail service is supported by policy under the 2018 update to the 2015-45 Regional Land Transport Plan (RLTP) and the 2018 Regional Public Transport Plan (RPTP).

The start-up passenger rail service is also a key consideration in the Hamilton to Auckland Corridor Plan currently in preparation. The Corridor Plan is in response to the Government's Urban Growth Agenda and is being undertaken with the overall purpose of developing an integrated spatial plan and establishing an ongoing growth management partnership for the transport corridor between Hamilton and Auckland.

### 4.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## 5. CONCLUSION

---

This report serves to update the Committee on progress being made on the Hamilton to Auckland start-up passenger rail project. The NZ Transport Agency Board of directors is scheduled to meet on the 23 of August to consider the implementation funding envelope for this project.

## 6. ATTACHMENTS

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N/A

### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Roger MacCulloch Acting General Manager Service Delivery
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Vishal Ramduny, Strategic Projects Manager and Gareth Bellamy, Roading Safety Engineer
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	INF2019
<b>Report Title</b>	Minutes of the Regional Transport Committee Meeting of 1 July 2019

## **1. EXECUTIVE SUMMARY**

---

The purpose of this report is for the Committee to receive the minutes of the Regional Transport Committee (RTC) meeting held on 1 July 2019.

## **2. RECOMMENDATION**

---

**THAT** the report from the Acting General Manager Service Delivery be received.

## **3. ATTACHMENTS**

---

- Minutes of the Regional Transport Committee held on 1 July 2019



**Waikato Regional Council**  
**Regional Transport Committee**  
**OPEN MINUTES**

**Date:** Monday, 1 July, 2019, 9:30 am

**Location:** Council Chamber  
Waikato Regional Council  
401 Grey Street, Hamilton East

**Members Present:** Cr H Vercoe - Chair (Waikato Regional Council)  
Cr R Rimmington - Deputy Chair (Waikato Regional Council)  
Cr D Macpherson (Hamilton City Council)  
Cr T Adams (Hauraki District Council)  
Mayor Barnes (Matamata-Piako District Council)  
Mayor Baxter (Otorohanga District Council)  
Cr B Machen (South Waikato District Council)  
Cr A Park (Taupo District Council)  
Mayor Goudie (Thames Coromandel District Council)  
Cr D Fulton (Waikato District Council)  
Cr G Webber (Waipa District Council)  
Mayor Hanna (Waitomo District Council)  
R I'Anson (New Zealand Transport Agency)

**In Attendance:** Mayor J Shattock (South Waikato District Council)  
J Stewart (NZTA)  
K Clarke (Hamilton City Council)

**Staff Present:** M Tamura (Manager Integration and Infrastructure)  
N King (Team Leader - Transport and Infrastructure)  
B McMaster (Special Projects Advisor - Integration and Infrastructure)  
R Cook (Senior Policy Advisor)  
I Ageel (Principal Advisor, Community and Services)  
M Poole (Democracy Advisor)

**1. Apologies**

Apologies were received from Cr S Christie (Thames Coromandel District Council) and Inspector M Lynam (Waikato Police)

RTC19/34

**Moved by:** Cr Vercoe

**Seconded by:** Cr Fulton

**RESOLVED (SECTION A)**

**THAT the apologies from Cr S Christie and Inspector M Lynam be accepted.**

**The motion was put and carried**

**2. Confirmation of Agenda**

RTC19/35

**Moved by:** Cr Vercoe

**Seconded by:** Cr Rimmington

**RESOLVED (SECTION A)**

**THAT the agenda of the meeting of the Regional Transport Committee of 1 July 2019 be confirmed as the business for the meeting, with the removal of Item 5 - 2021 Government Policy Statement on Land Transport (Ministry of Transport).**

**The motion was put and carried**

Concern expressed that the item Government Policy Statement (GPS) on Land Transport has now been withdrawn from two consecutive RTC meetings as MoT staff have been unable to attend. Important that this discussion takes place so that RTC input can be provided before the GSP 'updates' are finalised. Requested that Waikato Regional Council write to the Ministry of Transport to request that staff attend the next (September 2019) RTC meeting.

**3. Disclosures of Interest**

There were no disclosures of interest.

**4. Confirmation of Minutes**

The minutes of the 6 May 2019 Regional Transport Committee meeting were confirmed without amendment.

RTC19/36

**Moved by:** Cr Fulton

**Seconded by:** Cr Rimmington

**RESOLVED (SECTION A)**

**THAT the minutes of the meeting of the Regional Transport Committee held 6 May 2019 be confirmed as a true and correct record.**

**The motion was put and carried**

**5. Regional Road Safety Monitor report**

(Agenda Item 6)

Report presented by Senior Policy Advisory (R Cook) to provide an update on road safety issues and trends on regional progress towards the actions outlined in national and regional road safety strategies, noting that:

- the Waikato region is in the top 20 local body areas for overseas driver involvement in fatal and serious injury crashes. With the continuing growth in tourism (international visitors) and the increasing vehicle volumes on the road network, particularly around tourism destinations and touring routes, this situation will continue. From the statistics (Fig 5) for the period 2013-2019 Taupo District had the highest number with Matamata-Piako District second, followed by Thames-Coromandel and Waikato Districts.
- drug impaired driving is increasing throughout NZ and is a growing contributor to the nearly fifty percent rise in road network fatalities since 2013. The Government is currently consulting/seeking feedback on potential changes to drug driving enforcement through the “Enhanced Drug Impaired Driver Testing Discussion Document” (*circulated with the agenda papers*).
- feedback is being sought on a range of issues including better detection and deterrence, how and when drivers should be tested for drugs, deciding which drugs to test for, the evidence requirements and the ‘penalties’ for people caught drug driving. Acknowledged that there are a range of complexities around drug detection methodology and appropriateness. Roadside testing would require new legislation to be enacted.
- a proposed Waikato RTC submission (*Doc #14420463 circulated with the agenda papers*) has been drafted in response to the Discussion Document with the key issues that need to be taken into account in developing policy options to address drug impaired driving set out in Clause 27 (a) to (h).

Arising out of questions, responses and related discussion the following points were noted:

- the “complexities” include the wide range of “drugs” and “medications” that contain different substances and require different tests to detect; detecting the presence of a drug does not necessarily mean there is an impairment; and that the ‘recipes’ for synthetic cannabis (for example) can change quickly.
- statistics show that drug related serious accidents are now ahead of alcohol related serious accidents. The Government needs to act with urgency to address this increasing and under-regulated situation.
- need to look at what has been/is being done overseas and draw on that knowledge and experience of what can be achieved. This approach could significantly ‘speed up’ the processes for policy development/setting and amending legislation/regulations in NZ.
- view expressed that the potential lack of other available transport options for ‘disqualified’ drivers is not valid reason or “out clause”.
- there needs to be an appropriate range of tests available in the ‘toolbox’ for various drugs that are known to, or are most likely to cause driver impairment, including synthetic cannabis/other synthetic drugs.

- need to be consistent nationally, noting that there are trucking companies in NZ already who have regular drug testing regimes for their drivers. Model our responses on what is happening/being achieved overseas.
- driver 'distraction' covers a wide range of things and there is no data to identify the specific activity (for example using a mobile phone) that caused the distraction.

RTC19/37

**Moved by:** R l'Anson

**Seconded by:** Mayor Barnes

**RESOLVED (SECTION A)**

1. **THAT the 'Regional Road Safety Monitor report' (dated 10 June 2019) be received; and**
2. **THAT the Committee approve the draft feedback to the Ministry of Transport Discussion Document 'Enhanced Drug Impaired Driver Testing' (Doc #14420463) with inclusion of reference to drawing on overseas experiences and to convey the need for urgency by Government to put policies in place and amend legislation/regulations accordingly.**

**The motion was put and carried**

**6. Draft Regional Speed Management Plan (Stage 1)**

(Agenda Item 7)

Report presented by Special Projects Advisor (B McMaster) and J Stewart (NZTA) to provide an update on regional speed management and seek endorsement of the draft Regional Speed Management Plan (Stage 1) for circulation to territorial authorities, the New Zealand Transport Agency (NZTA) and key stakeholders in the region as a platform for further discussion to accelerate speed management and implementation.

Staff provided a recap on the process and steps taken to date including:

- the roadshow meetings held in May and June 2019 with each of the territorial authorities in the region and engagement with three key stakeholders - the NZ Automobile Association (AA), the Road Transport Association (RTA) and the National Road Carriers Association (NRCs).
- the territorial authorities' discussions focussed on preferred institutional arrangements for working together better through enhanced service delivery and decision-making/governance.
- an overall summary of the feedback received has identified:
  - o support for working collaboratively to advance a more consistent speed management approach across the region;
  - o retaining in-house service delivery and decision-making; and support for the Regional Asset Technical Accord (RATA) option to provide additional technical support for in-house service delivery;
  - o taking a pragmatic approach to do what we can now under the current framework; and have an 'immediate' focus.



- several Councils commented on the role of speed as a contributor to the Waikato region's unacceptable level of fatality and serious injury crashes.
- support for Vision Zero approach.
- speed limits must be set in line with Megamaps evidence rather than ad hoc requests.
- need to take a One Network approach to speed for both State Highways and local roads.
- concerns raised around a perceived drop in Road Policing enforcement activity.
- limited support for having permanent speed limits and concerns raised about adopting a 'blanket approach' to speed in the region.
- view that key/economically important freight routes should be 'engineered up' and support for a reduction to 90 km/h on key routes, that is all traffic at one speed on those roads, subject to NZTA approval.
- need to have a two stage approach. Stage 1 (2019) a draft Regional Speed Management Plan (RSMP) for circulation to NZTA, the territorial authorities and key stakeholders as a 'blueprint' for speed management in the Waikato region. Stage 2 of the RSMP be undertaken in 2020 following the release of the national speed management policy and regulation review and implementation of the Safe Network programme.

The proposed key changes in the Policy Framework (Section 6.4 - Regional Speed Management Policies) are:

- Policy 9 "an interim 90 km/h speed limit on economically important State Highways and rural arterial roads, where Megamaps recommends a lower safe and appropriate speed, until such time as these roads can be engineered up to appropriate standards." Noted that creating physical separation will require significant investment and time.
- Policy 5 wording reflects the outcomes of the stakeholder discussions around options to enhance the way service delivery speed management work is undertaken.

J Stewart (NZTA) noted that the Safe Network Programme is founded on the technical work being undertaken to assess safe and appropriate speeds on state highways and local roads using the Megamaps tool. The whole state highway network within the Waikato region has been mapped and the Waikato region has been identified as one of three priority regions to advance implementation.

Arising out of questions, responses and related discussion the following points were noted:

- Waikato RC is not a road controlling authority, that is a territorial authority function.
- queried why NZ Police has not been included in the stakeholder engagement, given their role in enforcement of speed limits and the Enforcement Actions listed in Section 8 - Stakeholder actions to advance speed management (*page 118*). If the objective is "safer roads" need to have NZ Police involved. Advised that Inspector N Lynam for the NZ Police is on the Working Group, but that wider consultation with NZ Police has yet to be undertaken.
- several territorial authority members expressed concerns that the consultation and discussions to date have not canvassed the options adequately to draw some of the conclusions/set some of the directions outlined in the draft Regional Speed Management Plan. Given this they are not able to support/endorse the draft as currently written/presented.

- Policy 9 refers to an 80 km/h or 60 km/h speed limit regime on local roads in rural areas. Some local roads speed limits may already be lower than 60 km/h; perhaps the proposed limits should be the maximum not the minimum.
- support for safety cameras to be more widely available, however understood that changes need to be made to legislation/regulations for NZ Police to deal with offences.
- advised that in the Hamilton urban area the most common accident is controlled intersection crashes. With respect to car versus pedestrian crashes, the evidence shows that the survival rate improves significantly at a 30 km/h speed. Victoria Street, CBD was reduced from 50 km/h to 30 km/h at the request of retailers and there have been no crashes in that location since the speed reduction was put in place.
- for the rural roads speed policy if a road is the boundary between two territorial authorities, they need to work together on the appropriate speed limit.
- there needs to be a consistent approach to speed limits associated with stationary school buses, and near schools during the daily two peak times together with improved signage.
- with respect to the Hamilton urban area advised that HCC has been working on a 30 km/h proposal in liaison with MoT. Concern that Policy 9 (*page 108/109*) does not adequately reflect that and that HCC is seeking support from the region to enable that to happen. This could be provided via a letter of support from the RTC to Hamilton CC. View expressed that this approach could or perhaps should apply to other urban environments.
- proposed that Policy 10 (*page 109*) first bullet point be amended to read:  
***“A permanent or variable speed limit of no more than 40 km/h for schools in urban residential areas, noting the preference for alignment with Policy 9 (which recommends a 30 km/h speed limit) for CBD/town centres with high concentrations of pedestrians and/or cyclists)”***
- Taupo DC enquired about progress on the State Highway 1 Bulli Point Business case. Advised that the focus is now on safety, speed and improvement works and given the changed priorities Bulli Point is not high on the list for support/funding.
- South Waikato DC expressed concern about the impacts on trucking companies if speeds on local and rural roads are reduced without good justification. Need to have further discussions with commercial/trucking road users about speed limits and the implications and pros/cons.
- clarification requested on what “engineering up” covers and what is the projected timeframe for that work to be completed. “Engineering up” can range from “paint” to improve road marking/signage through to physical road improvement works and the timeframe may range from three to ten years, difficult to determine at this early stage.

Based on the discussion and feedback, the proposed “where to from here” is for the draft Regional Speed Management Plan (Stage 1) to be referred back to the territorial authorities for further consideration and input, taking account of the matters raised today. The draft RSMP will be circulated to all Councils as soon as practicable with feedback/input to be provided in time for the draft RSMP to be included on the next (2 September 2019) RTC meeting agenda.

RTC19/38

**Moved by:** Cr B Machen

**Seconded by:** Cr D Fulton

**RESOLVED (SECTION A)**

1. **THAT the report ‘*Draft Regional Speed Management Plan (Stage 1)*’ (dated 20 June 2019) be received.**
2. **THAT the Committee receives the RTC strategy for working towards a more collaborative approach for speed management: Draft Regional Speed Management Plan (Stage 1) for circulation to the territorial authorities in the region, the New Zealand Transport Agency and key stakeholders as a blueprint for further engagement on speed management.**
3. **THAT RTC members report back to their Councils to close the feedback loop on the outcomes of the roadshow discussions with Councils around potential institutional arrangements options for speed management.**
4. **THAT the collaborative speed management approach as outlined in the draft Regional Speed Management Plan (Stage 1) be taken to the Regional Chief Executives for consideration, particularly in respect to the institutional arrangements proposed.**

**The motion was put and carried**

**Mayor Goudie recorded her vote against the motion**

**7. Transport Choices report**

(Agenda Item 8)

Report presented by Senior Policy Advisor (R Cook) to provide an update on progress towards a regional cycle network and other regional and sub-regional cycling projects, noting that:

- BikeReady is a national programme delivered at a local level. NZTA, ACC and local government have partnered in the development of BikeReady, in collaboration with other agencies.
- the Waikato Region Cycling Education Plan identifies work streams and investment priorities for cycle safety across the region in two main activity areas, being Bikes in Schools and Cycle Skills Training.
- Sport Waikato is taking the lead role in delivering the Plan and has advertised for an Education Plan Lead Advisor.
- a series of targeted outcomes for the 2019/20 year have been identified.

Arising out of questions, responses and related discussion the following points were noted:

- cycling for school age children works best where there are safe routes from home to school. That is as important as the education/skills training aspects.
- there were a range of questions, clarifications and assurances sought about the funding requirements and funding sources for the delivery of the Plan and the work stream activities identified. Concerns expressed that local authorities will be called on to provide funding, or if already supporting these initiatives, additional funding for the programme.
- if individual Councils are already providing some funding, then this Plan and the work stream priority activities identified will enable the programme to be delivered more

effectively. If Councils wish to commit to additional funding support, then they can choose to do that.

- there are a range of funding partners and supporters for the Bikes in Schools initiative including schools/the community, sponsorship and other partners. The Cycle Skills education project includes funding from Waikato Regional Council, a contribution from NZTA and potentially ACC, depending on the nature of the programme at each school. Queried whether the Ministry of Education and Ministry of Transport are partners and/or provide funding for these work stream activities?
- expected that the dedicated person engaged by Sport Waikato will work with schools and liaise with the respective territorial authorities to identify schools within their district/s that have 'signed-up' to one or both of the Bikes in Schools and Cycle Skills Training programmes.

RTC members requested that:

- (a) Sport Waikato be asked to liaise with territorial authorities about where the Regional Cycling Education Plan programmes will be running/the Schools that they are engaging with; and that
- (b) information about the final funding mechanisms be reported back to the Regional Transport Committee.

RTC19/39

**Moved by:** Mayor Goudie

**Seconded by:** Cr Park

**RESOLVED (SECTION A)**

**THAT the 'Transport Choices report' (dated 13 June 2019) be received for information.**

**The motion was put and carried**

**9. Transport Planning and Projects report**

Report presented by Team Leader, Transport and Infrastructure (N King) to provide an update on current regional transport plans and projects as at 13 June 2019, and noting:

- that the Trafanz Conference November 2019 is being held in Hamilton, with a strong focus on road safety issues; relevant for both staff and elected members.
- with respect to the Targeted Enhanced Financial Assistance Rate (TEFAR) funding the letter from the Waikato RTC dated 15 May 2019 to the Minister of Transport (Hon Phil Twyford) and his reply dated 6 June 2019 (*circulated with the agenda papers*).
- that the most recent meeting of the Start-Up Hamilton to Auckland Passenger Rail Service Project Control Work Group (PCWG) was held on 5 June 2019.

With respect to the Investment Decision Making Framework (IDMF) workshops to engage with local authorities, noted that a number of Councils have expressed interest in being participants in that workstream/project.

RTC19/40



**Moved by:** Mayor Goudie

**Seconded by:** Cr B Machen

**RESOLVED (SECTION A)**

**THAT the report '*Transport Planning and Projects report*' (date 13 June 2019) be received for information.**

**The motion was put and carried**

**10. Waikato Stock Truck Effluent Disposal Programme**

Report presented by Principal Advisor, Community & Services (I Ageel) to provide information on progress towards the implementation of new stock truck effluent facilities in the Waikato Region, noting that:

- a decision has been made that Waikato Regional Council be the owner and operator of the new stock truck effluent (STE) facilities, recognising that there are a number of strategic benefits of taking this approach.
- the STE disposal programme project work with NZTA is on track to have the two highest priority sites at Kaimai (SH29/SH24) and Taupo (SH1/SH5) constructed by 30 June 2020.

Arising out of questions, responses and related discussion the following points were noted:

- acknowledged the efforts of the RTC Chair (Cr H Vercoe) with respect to Waikato Regional Council ownership of STE disposal facilities; a pragmatic decision and solution by Council. Important that the funding/rating regime is understood by elected members into the future to ensure that the money is available to complete all three sites identified in the Detailed Business Case (Kaimai, Taupo and Pio Pio).
- the facilities will be funded via targeted rating (on every property two hectares and greater) and through the general rate. The costs per site (construction, maintenance and operation) have increased significantly over time.
- Mayor Goudie requested a copy of the project sheet rate-take and expenditure information/calculations. Staff to respond.
- Cr Rimmington requested information on the project prioritising that has resulted in the Taupo site proceeding ahead of the Pio Pio site. Staff to respond.

RTC19/41

**Moved by:** Cr Machen

**Seconded by:** Cr Rimmington

**RESOLVED (SECTION A)**

**THAT the report '*Waikato Stock Truck Effluent Disposal Programme*' (dated 7 July 2019) be received for information.**

**The motion was put and carried**

**11. Regional Transport Issues Forum**

Report presented by Team Leader - Transport and Infrastructure (N King) to provide an opportunity to raise and discuss regionally significant transport issues in an open forum, noting that since the Action Table was circulated with the agenda NZTA staff have provided a number of status updates.

Arising out of questions, responses and related discussion the following points were noted:

- requested that staff update the Action Table and circulated to members. Items should remain on the schedule until the Issue Action Plan has been completed.
- Cr Rimmington requested an update on the SH1/SH29 intersection at Piarere for the next RTC meeting.
- Cr Fulton highlighted the abandoned vehicles issue and that depending on the location and circumstances it may be an NZTA, NZ Police or local authority responsibility. These stakeholders need to co-ordinate more effectively and 'streamline' the removal process. Requested that the issue also be referred to MoT as part of any review of relevant legislation.
- Cr Macpherson sought clarification on what controls and conditions NZTA has in place with contractors moving road building material from quarries to sections of Expressway under construction. Concern raised about trucks using/creating problems on River Road. Advised that arrangements are made on a project basis and are reviewed with the relevant local authority. In this case the route to be driven is the old SH1, need to check if 'short-cuts' are being taken. Requested that this issue be added to the Action Table.

RTC19/42

**Moved by:** Cr Park

**Seconded by:** Mayor Hanna

**RESOLVED**

**THAT the report '*Regional Transport Issues Forum*' (dated 12 June 2019) be received for information.**

**The motion was put and carried**

RTC19/43

**Moved by:** Cr Vercoe

**Seconded by:** Cr Macpherson

**RESOLVED**

**THAT the Committee recorded its appreciation and thanks to Bill McMaster for the 40 years of service he has provided to date to Council and the Waikato region.**

**The motion was put and carried**

Meeting closed at 12.03pm

### **Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	20 August 2019
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	Exclusion of the Public

## **I. EXECUTIVE SUMMARY**

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To exclude the public from the whole or part of the proceedings of the meeting to enable to the Infrastructure Committee to deliberate and made decisions in private on public excluded items.

## **2. RECOMMENDATION**

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**THAT** the report from the Chief Executive be received;

**AND THAT** the public be excluded from the meeting to enable the Infrastructure Committee to deliberate and make decisions on the following items of business:

**Confirmation of Minutes dated Tuesday 25 June 2019**

### **REPORTS**

- a. **Hamilton to Auckland (H2A) Passenger Rail Start Up Project: 101-105 Tregoweth Lane, Huntly**

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

<b>Reason for passing this resolution to withhold exists under:</b>	<b>Ground(s) under section 48(1) for the passing of this resolution is:</b>
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**Section 7(2)(a)  
Section 7(2)(i)**

**Section 48(1)(a)**

**Section 7(2)(j)**