

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **TUESDAY 10 SEPTEMBER 2019** commencing at **1.30pm**.

*Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Tuesday 13 August 2019

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**5. PUBLIC FORUM**

**6. SPEAKER**

Joe Wilson will be in attendance to introduce himself and discuss his role as Youth Engagement Advisor for the Waikato district.

**7. REPORTS**

7.1 Discretionary Fund Report to 27 August 2019

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7.2 Raglan Works and Issues Report

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7.3 Raglan Town Hall Minutes - 30 May 2019

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7.4 Chairperson's Report

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7.5 Raglan Naturally – Update

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7.6 Councillor's Report

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7.7 Board Members' Reports

Verbal

Gj Ion  
**CHIEF EXECUTIVE**

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**Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	21 August 2019
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Raglan Community Board meeting held on Tuesday 13 August 2019.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Raglan Community Board held on Tuesday 13 August 2019 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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RCB Minutes – 13 August 2019

**MINUTES** of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 13 AUGUST 2019** commencing at **1.33pm**.

**Present:**

Mr RJ MacLeod (Chairperson)  
Cr LR Thomson  
Mr PJ Haworth  
Mrs GA Parson

**Attending:**

Mr TG Whittaker (General Manager Strategy & Support)  
Mr K Pavlovich (Waters Manager)  
Ms N Marvin (BECA)  
Mrs RJ Gray (Committee Secretary)

Mr N Peart (Surfside Christian Life Centre)  
Ms Willoughby and Ms K Woolf (Waikato Junior Boardriders)  
12 Members of the Public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr MacLeod/Cr Thomson)**

**THAT** an apology be received from Mrs Kereopa, Mr Oosten and Mr Vink.

**CARRIED on the voices**

**RCBI908/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT** the agenda for a meeting of the Raglan Community Board held on Tuesday 13 August 2019 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**RCBI908/02**

**DISCLOSURES OF INTEREST**

Mr Haworth advised members of the Board that he would declare a non-financial conflict of interest in item 5.4 [*Surfside Christian Life Centre – Raglan’s Christmas in the Park*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 11 June 2019 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**RCBI908/03**

## **REPORTS**

Public Forum

Agenda Item 5.1

The following matters were discussed during the Public Forum:

- Questions raised regarding design and consultation on reserves, in particular Whale Bay, freedom camping and parking. It was noted that the Enforcement Officer had full time employment across the Waikato district. Concerns to be raised through a service request either at the Raglan Office or online on the Council website.
- Concern from the Soccer Club with the proposed footpath through the Domain – requested consultation where the path would be installed. Noted that a Working Group had been set up.
- A service request would be completed to address the question of the removal of the bike rack outside the Raglan Roast.
- Pump Track – concern with some slumping on the side of the track and work would be carried out for the longevity of the track.

**ACTION:** Cr Thomson agreed to contact the contractor regarding concerns with the Pump Track.

Raglan Community Board Workshop – Proposed Allocation to XZW Fundraising Food Waste Collection

Agenda Item 5.2

The report was received [RCBI908/02 refers] and discussion was held.

**Resolved: (Mr MacLeod/Cr Thomson)**

**THAT Raglan Community Board allocates an amount of \$4,000 from the Discretionary Fund in support of Xtreme Zero Waste Fundraising Food waste collection.**

**CARRIED on the voices**

**RCBI908/04**

Discretionary Fund Report to 31 July 2019  
Agenda Item 5.3

The report was received [RCB1908/02 refers] and discussion was held.

The Chief Operating Officer clarified, to a member of the public, how the Discretionary Fund operated and the allocation of funds.

Surfside Christian Life Centre – Raglan’s Christmas in the Park  
Agenda Item 5.4

The report was received [RCB1908/02 refers] and discussion was held.

Mr Haworth declared a conflict of interest and did not speak to, or vote on this item.

Mr Peart provided an overview in support of the application.

**Resolved: (Mrs Parson/Mr MacLeod)**

**THAT an allocation of \$4,000.00 is made to the Surfside Christian Life Centre towards the cost of the Raglan’s Christmas in the Park.**

**CARRIED on the voices**

**RCB1908/05**

Waikato Junior Boardriders – NZ’s National Scholastic Surfing Championships (held in Raglan)  
Agenda Item 5.5

The report was received [RCB1908/02 refers] and discussion was held.

Ms Willoughby and Ms Woolf provided an overview in support of the application.

**Resolved: (Cr Thomson/Mr Haworth)**

**THAT an allocation of \$1,109.00 is made to the Waikato Junior Boardriders towards the cost of the event.**

**CARRIED on the voices**

**RCB1908/06**

Raglan Works & Issues Report: Status of Items August 2019  
Agenda Item 5.6

The report was received [RCBI908/02 refers] and discussion was held.

Issues discussed from Register:

- Action Plan – Manu Bay Breakwater – work in progress, following agreed process. To revisit how the detailed monitoring statistics had gone with Ecoast, noting that the Fishing Club was also carrying out a process of monitoring.

**ACTION:** A request was made for the Acting General Manager Service Delivery to provide an updated report on the Manu Bay Breakwater to the Board meeting in September 2019.

- Gilmore Street Upgrade and Stormwater Upgrade – some consultation held with residents this month.
- Raglan Wastewater Treatment Plant – refer to Agenda Item 5.7.

Update on Raglan Wastewater Consenting Process  
Agenda Item 5.7

The report was received [RCBI908/02 refers] and discussion was held.

The Waters Manager provided an overview and answered questions from the Board Members. Ms Mavin, BECA, spoke of the technical work being carried out since the last Board meeting.

**Resolved: (Mr MacLeod/Cr Thomson)**

**THAT the report, as detailed in the 13 August 2019 agenda of the Raglan Community Board, be used as a reference to understand progress underway with the discharge consent application project.**

**CARRIED on the voices**

**RCBI908/07**

Year to Date Service Request Report  
Agenda Item 5.8

The report was received [RCBI908/02 refers].

Chairperson's Report  
Agenda Item 5.9

The report was received [RCBI908/02 refers].



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**Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Juliene Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0507
<b>Report Title</b>	Discretionary Fund Report to 27 August 2019

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 27 August 2019.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received.

**3. ATTACHMENTS**

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Discretionary Fund Report to 27 August 2019



**RAGLAN COMMUNITY BOARD DISCRETIONARY FUND 2019/2020**

			<b>1.206.1704</b>
<b>2019/20 Annual Plan</b>			14,271.00
<b>Carry forward from 2018/19</b>			2,840.00
<b>Total Funding</b>			<u><b>17,111.00</b></u>
<b>Expenditure</b>			
<b>Total Expenditure</b>			<u>-</u>
<b>Net Funding Remaining (Before commitments)</b>			<u><b>17,111.00</b></u>
<b>Commitments</b>			
13-Aug-2019 In support of Xtreme Zero Waste Fundraising Food waste collection	RCB1908/04	4,000.00	
13-Aug-2019 Surfside Christian Life Centre - towards the cost of Christmas in the Park	RCB1908/05	4,000.00	
13-Aug-2019 Waikato Junior Boardriders - towards the cost of National Scholastic Surfing Championships	RCB1908/06	1,109.00	
<b>Total Commitments</b>			<u><b>(9,109.00)</b></u>
<b>Net Funding Remaining (Including commitments) as of 27 August 2019</b>			<u><b>8,002.00</b></u>

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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	27 August 2019
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0507 / 2328487
<b>Report Title</b>	Raglan Works & Issues Report: Status of Items September 2019

## **1. EXECUTIVE SUMMARY**

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To update the Raglan Community Board on issues arising from the previous meeting and works underway in Raglan.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Operating Officer be received.**

## **3. ATTACHMENTS**

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1. Raglan Works & Issues Report: Status of Items September 2019
2. Minutes Raglan Coastal Reserves Advisory Committee meeting 12 August 2019
3. Project Completed – Papahua Domain, Raglan – Playground Safety Surfacing Renewal
4. Project Completed – Wastewater Pumpstation Renewals
5. Project Completed – Warihi Park Playground, Raglan

## RAGLAN COMMUNITY BOARD WORKS & ISSUES REGISTER – 2019

ISSUE	Area	Action	Comments
Action Plan – Manu Bay Breakwater	Service Delivery – Community Projects	<p>Action plan next month re: Breakwater.</p> <p>The Community Board has requested that Council staff:</p> <ul style="list-style-type: none"> <li>▪ Review the original design of the breakwall compared to the works carried out to ensure the like for like has been built.</li> <li>▪ Provide a copy of Ken Barry letter and attachments for their information.</li> </ul> <p>Work in progress, following agreed process. To revisit how the detailed monitoring statistics had gone with eCoast, noting that the Fishing Club was also carrying out a process of monitoring.</p> <p><b>ACTION:</b> Request for Acting General Manager Service Delivery to provide an updated report on the Manu Bay Breakwater to the Community Board meeting in September 2019.</p>	<p><b>JUNE 2019:</b> A community update on the Manu Bay boat ramp is attached, as is a report on the Manu Bay Breakwater Monitoring from eCoast, to provide a video record as a baseline for comparison for future changes or works.</p> <p><b>AUGUST 2019:</b> The Manu Bay Breakwater Repair As-Built Comparison drawings, are consistent with the design. The design and construction issues around the Manu Bay Boatramp, are being considered through a number of workshops with participating stakeholders. To ensure the integrity of the engagement process Council are moving forward in accordance with the agreed workshop outcomes. Copy of letter sent to the Chair of the Board.</p> <p><b>SEPTEMBER 2019:</b> As per the Manu Bay Breakwater Workshop agreement, work is underway to develop signage around the removal of rocks washing up on the ramp (hand removal of smaller rocks and phoning in for the WDC contractor for rocks that cannot be safely moved by hand). Also investigating the removal of the rocks placed on the seaward side of the breakwater. The last survey indicated material volume just over 100m<sup>3</sup> (threshold for requiring a new consent). Winter storms appear to have reduced that volume. Will re-survey during king tides in late September/early October to confirm. Once the survey is complete, a proposed methodology will be developed to remove the rock. WDC will consult with the workshop group in October, and make any amendments before proceeding.</p> <p>Another Manu Bay Update will be issued to the Workshop Group in October.</p>

ISSUE	Area	Action	Comments
Gilmour Street update and Stormwater upgrade	Service Delivery – Community Projects	<p>JUNE 2019: The team committed to engagement with affected landowners and stakeholder groups prior to agreeing final design.</p> <p>JUNE 2019: The Community Board has requested specific consultation with residents occurs.</p>	<p>JUNE 2019: Due to the lateness in the season it has been decided not to commence significant drainage works on the sloping site at this time. Instead, it has been decided to check for any existing drainage issues that can be resolved before winter. Consultation and final design work will be completed before any works next construction season.</p> <p>AUGUST 2019: The residents will be consulted this month so that we can make any amendments to the proposed design for the final design layout and function to be constructed in the summer.</p> <p>SEPTEMBER 2019: A letter drop will be delivered to residents in late September/early October with the proposed layout to seek feedback on the preliminary design.</p>

## Service Delivery

### Community Projects – Update

#### Facilities

##### Raglan Holiday Park Stormwater (Expected Completion Date – April 2020)

Raglan Papahua Holiday Park Board agreed to delay any stormwater works until Resource Consent for the discharge is obtained.

During this time, analysis/sizing assessment and procurement documentation of the pump station and project overall is being undertaken, along with progression of the detailed engineering design by an external consultant, Wainui Environmental. Detailed design will be used for Resource Consent application.

##### Raglan Holiday Park Access Road & Entranceway Upgrades, Raglan

The design and walkway concept of the walkway/cycleway from the bridge to the shop has been presented to the Raglan Coastal Reserves Committee for review and co-design.

Entrance changes to the Holiday Park have been carried out. Some marking and minor alterations are still to be completed.

#### Playground Renewals

##### Warihi Park Raglan

The contract has now been completed.



*Warihi Park Upgrade*



*Warihi Park entrance upgrade to allow maintenance vehicle access*

### Papahua Pump Track Edging Upgrade

Existing asphalt edges are wearing away due to encroachment of the kikuyu grass. A contract for a concrete edging to the asphalt track has been awarded to Pipe Scape NZ Ltd.

Works are scheduled to start in September and be completed in November 2019.



*Papahua Pumptrack*

## **Car Parks / Toilets**

*Tourism Infrastructure Fund (TIF)*

*Joyce Petchell Park and Cliff Street Toilets*

The installation at these sites is complete and ready for exterior painting by local artist(s). Budget for paint is available for this.



*Exterior finish is primed and ready for painting by Community engaged Artist*



*Examples of other painted toilet blocks*

A framework for artist selection is needed. This could be in the format of a competition, or other locally organised and judged event. Discussions are underway on the options to advance this.

*Ngarunui Beach – Last site for TIF Project*

The contract has been awarded for the Ngarunui Beach Toilet Facility to Lobell Construction.

Construction is scheduled to commence late August and be completed by the end of October 2019.

## **Roading Works**

### **Gilmour Street, Raglan – Urban Upgrade**

Stormwater upgrade, roading upgrade and pavement strengthening, and a new footpath are being designed. Consultation is to be carried out with the street residents prior to developing the detailed design.

## **Wastewater**

### **Raglan and Te Kauwhata Wastewater Treatment Upgrades**

Contract 18/041 for the supply of step screens for Raglan and Te Kauwhata WWTP was awarded to Sindico. The cost for the step screens supply was \$244,016.15.

The tender for contract 18/176 for installation was awarded to Camex Civil for \$462,611.36 and is expected to be completed by the end of August 2019.



*Raglan Step Screen*



## MINUTES

### Raglan Coastal Reserves Advisory Committee Meeting

Raglan Town Hall  
5.30pm, Monday, 12 August 2019

**Present:** Angeline Greensill and Shayne Gold (Joint Chair), Sheryl Hart, Frank Turner, Bob MacLeod, Lisa Thompson, Anne Snowden, Duncan MacDougall (Council Representative)

**Apologies:** Heather Thomson

**Visitors:** John Lawson, Anita Sneddon, Michelle O'Byrne, Cathy

	Item	To Action
1	<b>Apologies</b>	
2	<b>Approve Previous Minutes</b>	
	Last minutes approved as a true and correct record.	
	Bob/Cathy	
3	<b>Matters Arising from Previous Minutes</b>	
	<p><b>Sound Splash</b></p> <ul style="list-style-type: none"> <li>- Brian will present management plan in the future.</li> <li>- Dean feels that everything comes in late and we end up with no input into this event. Once again the tickets are being sold and we have no information.</li> <li>- Duncan has asked our questions and we get information that trickles in.</li> <li>- We need all parties who own Soundsplash to face up to the Advisory for a question session at the next meeting.</li> <li>- In the beginning it looked like the Reserve may have got some funding from this to support the Reserve.</li> <li>- Just to confirm Soundsplash have a five year Resource consent.</li> </ul>	
	<p><b>Oi Project</b></p> <ul style="list-style-type: none"> <li>- It has been realised that the project leaders were unaware that the Council had no idea of the planting plan as it had got lost in the cracks of the WDC.</li> <li>- The project would like to see the fencing happen so that the planting that has already been done can be protected. They would also like to continue a planting programme to support the Oi landing but this is not a quick fix where maybe it will be about 15 years or so before this habitat is best for landing.</li> <li>- The birds are currently located to the south and we are trying to make the environment appropriate for the birds to move up the coast.</li> <li>- None of the project items were put in for any council funding as the information was not part of a handing over process.</li> <li>- Fiona shared a map of the area with the proposed fence line in place that had also been discussed with Noel and Duncan on site.</li> <li>- John suggested that these groups should be on this committee. Angelina felt that the size of the committee is appropriate for the work that is done on the Advisory.</li> </ul>	

	Item	To Action
	<ul style="list-style-type: none"> <li>- The recommendation of the Advisory is that the appropriate fencing be completed to protect the planting for the Oi project.</li> <li>- Question for the Oi project from Sheryl is “Is the Oi project going to be a visitor paid event”. Crystal shared that twice a year that take people out on walking tracks to see and hear the Oi but it is definitely not a tourist venture and share the information about not go to site and how to keep the Oi as safe as we can.</li> </ul> <p><b>Te Kopua Walkway</b></p> <ul style="list-style-type: none"> <li>- We have funding for the first stage from the airfield bridge to the entrance to the Raglan camp. The fence will be re-aligned and the road will redone at the same time. The walkway will be completed first then the road will be redone when the weather is drier.</li> <li>- There will be a working group that will consist of Sheryl, Heather and Bob.</li> <li>- The second stage will be funded at a later date.</li> </ul>	
4	<b>Events/Calendar</b>	
	<p><b>Raglan Football Club</b> The Saturday games are approved.</p> <p><b>Extravaganza Fair</b> Recommendation that this event does not happen at Papahua on this date and Council liaise with the applicants re: dates and where it should be held.</p> <p><b>Waikato Rocks Trust</b> We need to ask whether he is aware that this is Waitangi Weekend and suggest he goes to the next month.</p> <p>Is having this on this weekend the best utilisation of this space on this weekend.</p> <p><b>Big Food Adventure</b> Approved</p> <p><b>Darbyshire/Dickinson</b> Approved</p> <p><b>Kilgour/Piesse</b> Approved. Remind about parking and toileting, advise shuttling.</p> <p><b>Classic Car</b> Approved</p> <p><b>Whaingaroa Youth Movement</b> Approved. Making sure that as in previous years parking is also across the road.</p> <p><b>Bacino and Anaru Wedding</b> Approved. Just need to clarify where they are getting married so it does not interfere with surfers competition going on. They need to be informed that the competition is taking place.</p>	

	Item	To Action
5	<p><b>General Business</b></p> <p><b>Jumping off the changing sheds at Papahua</b> Is there a way we can share it in School. Dean suggested that it would be better to talk to the children who are doing the climbing. Goldie was concerned that we would be responsible when/if an accident happened.</p> <p><b>CRM for two lights</b></p> <p><b>New bark in the playground</b> Mulch in the playground is a great idea but it needs to be a bit stronger as its just going to mulch and cars are getting stuck.</p> <p><b>Pump Track</b> As it is slumping the remedial work will take about 5 weeks.</p> <p><b>Lawn moving crew</b></p> <ul style="list-style-type: none"> <li>- Are doing a great job even in this weather. Freddie should be getting all the money for this and not have City Care involved.</li> <li>- Further discussion that a CRM should be put in for cleaning the toilets.</li> </ul> <p><b>Reserves Management Plan</b></p> <ul style="list-style-type: none"> <li>- Estimated finish time is May next year. The WDC are preparing the draft as they talk to stakeholders.</li> <li>- We will all have a turn to talk to them.</li> </ul> <p><b>Raglan Surf School letter –</b> Continue the lease with the Surf School through this summer until the management plan comes out next year that will provide a process for this.</p> <p><b>Padlock for horse gate</b></p> <ul style="list-style-type: none"> <li>- Noel has a padlock that will be put on shortly.</li> <li>- Anita concerned about the river track which has 4x4 going down there.</li> <li>- Cathy said police are aware that this is a hiding area.</li> <li>- Anita suggests maybe bollard that Freddie can take away to mow the lawns.</li> <li>- There is also huge clumps of wild ginger, is this a WDC issue to remove this. CRM to the Council for the removal of this.</li> </ul> <p><b>Surf Competitions.</b> 7 and 11 October</p> <p><b>Surfside will be applying for Christmas in the Park for this year.</b></p> <p><b>Meeting Closed: 7.00 pm</b></p>	

**Sharlene Jenkins**

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**From:** Paul McPherson  
**Sent:** Friday, 16 August 2019 4:41 p.m.  
**To:** All Staff  
**Subject:** Job Done!

**Categories:** Agenda Item



WDC - Community Projects Team  
**Project:** Playground Safety Surfacing Renewal  
**Problem:** The existing woodchip safety surfacing in playgrounds decomposes to a state where it is no longer an effective safety surface.  
**Funder:** WDC  
**Value:** \$120,000  
**Result:** Four playgrounds have had their safety surfacing renewed.

- Papahua Domain, Raglan
- Te Wiata Reserve, Ngaruawahia
- Patterson Park, Ngaruawahia
- Centennial Park, Ngaruawahia

**DONE!**



**Sharlene Jenkins**

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**From:** Paul McPherson  
**Sent:** Wednesday, 28 August 2019 1:27 p.m.  
**To:** All Staff  
**Subject:** Job Done!  
  
**Categories:** Agenda Item



**WDC - Community Projects Team**

**Project:** Wastewater Pumpstation Renewals.

**Problem:** Renewal of twenty-six (26) wastewater pump stations within Raglan, Horotiu, Ngaruawahia, Huntly, Te Kauwhata and Meremere.

**Value:** \$450,000

**Result:** By replacing and upgrading existing pumpstations in the network identified as undersized or in poor condition, maintenance costs decrease, reliability and efficiency increase, and pump life expectancy is renewed.

July 2019

**DONE!**



**Sharlene Jenkins**

**From:** Paul McPherson  
**Sent:** Thursday, 29 August 2019 9:54 a.m.  
**To:** All Staff  
**Subject:** Job Done!

**Categories:** Agenda Item



WDC - Community Projects Team

**Project:** Warihi Park Playground, Raglan

**Problem:** The Warihi Park playground safety surfacing required replacement. The machinery needed to undertake maintenance and mowing is unable to access the park through the existing narrow entranceway.

**Value:** \$65,551

**Result:** The existing 1941 entrance with historic commemorative plaque was carefully deconstructed and re-built wider to accommodate future mowing and maintenance equipment. Machinery now able to access the park, old woodchips dug out and replaced to form a complying safety surface.

July 2019

**DO NOT**



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**Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Bob MacLeod Chairperson
<b>Date</b>	02 September 2019
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Receipt of Raglan Town Hall Committee Minutes

**1. EXECUTIVE SUMMARY**

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Minutes of the Raglan Town Hall Committee meeting on 30 May 2019 are attached for the Raglan Community Board's information.

**2. RECOMMENDATION**

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**THAT the minutes of the Raglan Town Hall Committee for a meeting held on 30 May 2019 be received.**

**3. ATTACHMENTS**

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Raglan Town Hall Committee Meeting 30 May 2019

**MINUTES OF THE MEETING OF THE  
RAGLAN TOWN HALL COMMITTEE**

**HELD ON 30 May 2019 at 8.00 am**

**PRESENT:** P.Mitchley, K Warren, G.Parsons, S.Soanes

**APOLOGIES:** P.Rickard

**CONFIRMATION OF STATUS OF AGENDA ITEMS:** Moved Mr Soanes /Mrs Warren **That all agenda items be considered in open meeting.**  
Carried on the voices

**CONFIRMATION OF MINUTES:** Moved Ms Parsons/ Mrs Mitchley **That the minutes of a meeting held on 18 February 2019 be confirmed as true and correct.** Carried on the voices

**MATTERS ARISING FROM MINUTES:**

- Steve reported that he and Gavin have searched for the power meters to no avail. Tony Craven is to meet with him when next in Raglan to identify the meter installations.

**CORRESPONDENCE:**

- Bank Statements
- Power accounts

**6.1 Financial report**

The Financial Statements were tabled attached to the agenda. The current working account balance is \$30450.85. The term investment balance stands at \$64980-03.

- Steve raised the matter of changing the Hall bank accounts to electronic banking as of the start of the new financial year. The committee agreed that this should be done prior to 30 June 2019 to enable a smooth transition into the next financial year which commences on 1 July 2019.

Moved Mr Soanes / Mrs Mitchley **That the Financial Statements ending 18 April 2019 be received; and that effective from 1 July 2019 the Westpac bank accounts be operated electronically and that the signatories be any two of the following officers namely -Patti Mitchley, Stephen Soanes, Gabrielle Parsons; and that Wayne Morris be removed as a signatory.**  
Carried on the voices.



## **GENERAL BUSINESS**

- Kay Warren reported on the Hall bookings. Karate have extended into the Supper room for their activities. The agreement is to use the hall only, not the carpeted area. Steve to talk to Pablo Rickard about this. Johnny Rickard and Glen Rangitonga use the hall weekly for activities. They have no bookings. Steve to talk to Pablo about this also.
- Community Creative space soup night are using the supper room. Kay is correctly charging them the community rate for hall hire.

## **Maintenance for 2019/20 Financial year**

- Upgrade of the ladies toilets – new vinyl floor, investigate extra toilets, maybe change location.
- Carpet the cloak room with carpet tiles and install storage unit for cleaner and maintenance officer
- Remove the old stainless urinal and replace with porcelain units.
- Investigate extra storage space under the stage area.

There being no further business the meeting was declared closed at 9.00am.

Confirmed as a true and correct record of the meeting of the Raglan Town Hall Committee.

P.Mitchley  
Chairperson

S.Soanes  
Secretary / Treasurer

**RAGLAN TOWN HALL COMMITTEE****STATEMENT OF ACCOUNTS****17 February 2019 to 18 April 2019****INCOME****EXPENDITURE**

Opening Balance WestpacTrust A/C's	24454.48		
Grants	8939.19		
Hall Hire	180.00	Power Accts	687.21
Rental WEC	540.00	Cleaning	960.00
Rental Radio Stn	433.34	Maintenance	2448.95
Total Income	10092.53	Total Expenditure	4096.06
		Bal Westpac A/C	30450.85

**BANK ACCOUNT**

WestpacTrust Chq Acct	\$30450.85
No I Investment Acct	\$64980.03

**ACCOUNTS OWING** Nil

This financial statement reflects the true position of the Raglan Town Hall Committee as at 16 April 2019.

S.J.Soanes  
Treasurer  
29 May 2019

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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Bob MacLeod Chair, Raglan Community Board
<b>Date</b>	2 September 2019
<b>Prepared by</b>	Brendan Stringer Democracy Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Chairperson's Report

## **I. EXECUTIVE SUMMARY**

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With this being my last report for this term, I would like to thank my fellow Board members for their support and work in the community.

As we were challenged by His Worship the Mayor to “pick one or two things your community wants to achieve in our term”. Well we did Raglan Naturally community review and update completed as well as participation and influence in the Council Blueprint Plan.

- 1.1 **Onsite Meetings** – Waters and Roading issues.
- 1.2 **Informal Meetings**- Community Patrol, and WRAP, Raglan Business Chambers AGM, Arts Council AGM.
- 1.3 **Council delegated role** – Raglan Holiday Park Board, Raglan Coastal Reserves Advisory Committee.
- 1.4 **Council Committee** – attended
  - 1.4.1 Infrastructure Committee, Speed Bylaw 2019 update we have a Raglan Community Open Day planned for the 12<sup>th</sup> November. Te Kopua Land re-vesting in Iwi.
  - 1.4.2 Strategy & Finance Committee, District Plan review up date with the submissions hearings taking over 63days.
- 1.5 **Community engagement** –WRAP, RN, Water treatment.

## **2. RECOMMENDATION**

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**THAT the report from the Chair, Raglan Community Board be received.**

## **3. ATTACHMENTS**

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Nil

### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Gabrielle Parsons Deputy Chairperson
<b>Date</b>	2 September 2019
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Raglan Naturally - Update

## **I. EXECUTIVE SUMMARY**

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### **Overview of what has been achieved by Raglan Naturally Committee during the 2016-19 Raglan Community Board (“Board”) term:**

- Raglan Naturally has been revitalised through an inclusive, community process led by the Raglan Naturally Committee, resulting in an updated Raglan Naturally Plan (“Plan”). See [www.raglannaturally.co.nz](http://www.raglannaturally.co.nz) for Version 1 of the Plan.
- Submissions have been received from Raglan Rugby Club, Raglan Business Chamber, Fred Litchwark/Whaingaroa Harbour Care, John Lawson and Malibu Hamilton. Inclusion of submissions, the first stage of an action plan and some general editing will result in version 2 of the Plan by 31<sup>st</sup> October 2019.
- Inclusion in the Waikato District Council’s Raglan Blueprint plan.
- Acceptance into Department of Internal Affairs (DIA) Community Led Development Programme.

## **2. RECOMMENDATION**

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**THAT** the report from the Deputy Chairperson be received;

**AND THAT** the Raglan Community Board approve Version 1 of the Raglan Naturally Plan (as referenced on [www.raglannaturally.co.nz](http://www.raglannaturally.co.nz));

**AND FURTHER THAT** the Raglan Community Board recommends that the new Raglan Community Board for the 2019-22 triennium:

- Meet with the Raglan Naturally Committee (“RN committee”) in 2019, learn about the project and how the Raglan Community Board and RN Committee will continue to work together and, to this end, develop a Memorandum of Understanding together.**

- b. **Work with the RN Committee to develop version 2 of the Plan, which will be presented to the Raglan Community Board for adoption as Raglan's community plan.**
- c. **Work with the RN Committee in 2019 and early 2020 on prioritisation of the community projects in the Plan, especially those which will be considered for inclusion in the Council's Long Term Plan 2021-2031.**
- d. **Work with the Waikato District Council in 2020 to ensure the Blueprint top priority initiatives and the proposed initiatives in relation to Raglan are upheld, including working with the RN Committee in respect to planning processes.**

**AND FURTHER THAT the Raglan Community Board requests that the Waikato District Council:**

- e. **Acknowledge Version 1 of the Plan (as referred to on [www.raglannaturally.co.nz](http://www.raglannaturally.co.nz)) as Raglan's community plan.**
- f. **Work with the new Raglan Community Board and RN Committee, after the October 2019 local authority elections, on Raglan's priorities under the Plan and the Raglan Local Area Blueprint, and include them for consideration in the Long Term Plan 2021-31.**
- g. **Work with the new Raglan Community Board and RN Committee to support continued community-led development.**

### **3. ATTACHMENTS**

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Nil

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**Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Cr Lisa Thomson Raglan Ward Councillor
<b>Date</b>	30 August 2019
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Councillor Report

**1. EXECUTIVE SUMMARY**

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Attached is a report from Cr Thomson for the Raglan Community Board's information.

**2. RECOMMENDATION**

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**THAT** the report from Cr Thomson be received.

**3. ATTACHMENTS**

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Councillor Report September 2019

## Councillor Report to Raglan Community Board

Kia ora koutou

It has been a quieter month over August, however Council work has continued and we have made some significant decisions, this has included:

- Recommendation to return two parcels of land to hapu in both Raglan and Whatawhata.
- Supporting in principal 'Mangai Maori' positions on each Council Committee, it will be the decision of the newly elected council to support this recommendation.
- Official signing off of the contract between Waikato District Council and Watercare.
- Continued work on the Hamilton to Auckland rail services.
- Staff have also commenced our much needed solid waste review.

### **Council Meetings**

Infrastructure  
 Strategy & Finance  
 Policy & Regulatory  
 Discretionary & Funding  
 Council  
 Waikato District Council and Waikato Tainui JMA  
 Raglan Reserves Committee  
 Papahua Camp Board meeting

### **Council Workshops**

District Plan Review  
 Strategic Land Acquisition and Disposal Policy  
 Bill Cashmore Deputy Mayor Auckland City Council  
 Library Strategy  
 Te Waka - Presentation of Annual Report

### **Other**

Seed Waikato "Give a S%#T about Politics  
 Raglan Horticultural Society spring flower show  
 AGM Raglan Arts Society  
 Raglan Naturally  
 Attended Department of Internal Affairs hui in Wellington for Raglan Naturally

### **Locally**

The Wharf boardwalk is finally underway after a far too long wait.

### **Te Uku roading challenges**

Gareth Bellamy is working with NZTA around the ongoing safety issues at Te Uku. NZTA will be reducing the permanent speed limit in that area to 60km/h, the school active speed signs can be further reduced to 40km/h which will reduce risk significantly.

## Footpaths

Gareth our Road Safety Engineer has secured enhanced NZTA funding for the following cycle/footpaths for this financial year:

- Greenslade Road to Lorrenzen Bay 2.5m shared cycle/footpath (following existing dirt path), also tying into Moonlight Bay sub-division reserve.
- Wainui Road - Riria Kereopa Memorial Drive to reserve shared footpath/cycle path.

The following footpaths are programmed this year under subsidised footpath budget:

- Cliff Street to Puriri Street footpath.
- Main Road – Manukau Road to the existing end of the current footpath.
- Lorrenzen Bay Road footpath (west side running down hill).

The Speed Limit bylaw review for Raglan is coming up very soon.

## Climate Change

After the Council decision not to support a targeted rate for Raglan's kerbside food waste collection, and the leadership shown by Xtreme Zero Waste on the issue to continue with the service, I reflected on what action the Raglan community could advance on Climate Change.

A call to action for Climate resulted and a hui was held at Poihakena Marae on Sunday, 18<sup>th</sup> August which was well attended.

Speakers:

- Timi Barbaras Year 13 Student from Rototuna High School and Strike4Climate organiser Hamilton
- Nikau Hansen Year 13 Student from Raglan Area School and Strike4Climate organiser Raglan
- Taruke Thomson hapu perspective on Climate Change
- Dallas Butler Xtreme Zero Waste
- Dr Mike Joy Freshwater Ecologist
- Lauren McLean Kirikiriroa/Hamilton 'Rebellion Extinction'

Those in attendance all agreed that action needs to be taken and at the end of the day there was a call for a climate emergency to be declared.

**Cr Lisa Thomson**