

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY 12 SEPTEMBER 2019** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

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Meeting held on Thursday 8 August 2019

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Verbal

6. GENERAL BUSINESS

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Meremere Community Committee
From	GJ Ion Chief Executive
Date	29 August 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	GOV0510
Report Title	Confirmation of Minutes – 8 August 2019

1. EXECUTIVE SUMMARY

To confirm the minutes of the Meremere Community Committee held on Thursday, 8 August 2019.

2. RECOMMENDATION

THAT the minutes of the Meremere Community Committee held on Thursday 8 August 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Meremere Community Committee Minutes - 8 August 2019.

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 08 AUGUST 2019** commencing at **7.00pm**.

Present:

Mr J Katu (Chairperson)
 Ms M Tararo (Secretary)
 Mr B Brown
 Mr J Harman
 Ms C Heta

Attending:

His Worship the Mayor, AM Sanson
 Cr J Sedgwick

Mr M Balloch (Building Quality Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Harman/Ms Heta)

THAT an apology be received from Mr D Creed.

CARRIED on the voices

MMCCI906/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Harman/Ms Heta)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 13 June 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

MMCCI906/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Mr J Harman/Ms C Heta)****THAT the minutes of a meeting of Meremere Community Committee held on Thursday 8 August 2019 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****MMCCI906/03****REPORTS****Works & Issues Report**

Agenda Item 5.1

The report was received [*MMCCI906/02 refers*] and discussion was held on the following items.

- A meeting took place today (Thursday August 8th) regarding the provision of current health services from its existing venue (Te Paea Ave) to the Meremere Community Centre. In attendance were members of the Meremere Community Committee and Te Kauwhata Health Services.
- **Outcome of meeting:** An agreement was reached by both parties that upon notification to vacate the current space they occupy, Te Kauwhata Health Centre will provide these services from the Meremere Community Centre building at an agreed rental price of \$70.00 per day.
- **Questions raised that require further investigation and/or action:**
 - (a) Wheelchair access ramp will need to be installed at the centre.
 - (b) Will WIFI be available?
 - (c) Will the provision of power continue to be a Council expense?

Niall will find out the answers to questions (b) and (c) and confirm with Merv.
- The new library building will be under CCTV surveillance and alarmed.

Councillor's Report

Agenda Item 5.2

Cr Sedgwick gave an overview on the following items:

- Funding to acquire security cameras is currently available for communities such as Meremere.
- New library will be completed by late August to early September. Project team will contact the Committee within the next fortnight.

- A full time Police Officer is now based in Te Kauwhata with the possibility that he will be joined by at least 2 additional staff.

His Worship the Mayor gave an overview on the following items:

- Growth of Waikato district – particularly Pokeno, Tuakau and Ohinewai.
- Update on Sleepyhead factory set to be built in Ohinewai: Building of this site has already commenced with the consents process currently underway. An application to bring the hearing forward has been received and will no doubt be approved. To facilitate the building of this factory and future opportunities for growth, the owners have purchased 176 ha of farmland in Ohinewai which is situated on the corner of Lumsden and Tahuna Roads.
- Supermarket planned for Te Kauwhata and Pokeno.
- Hi-speed rail currently in the works with central government working on a business case to see this rail network come to fruition.
- Meremere re: Central corridor project. Discussions are currently underway with Waikato-Tainui regarding the development of land for the purposes of contributing to growth in the district.
- Pokeno Market: A discussion about relocating the Pokeno Sunday market to Mercer. His Worship the Mayor and Mr Brown will make further enquiries.

Discretionary Fund Report to 30 May 2019

Agenda Item 5.4

The report was received [MMCC1906/02 refers] and discussions were held on the following items:

- Mr Brown has made an offer to the Committee to purchase from him, a commercial grade water blaster. It is in excellent condition with receipts available upon request.

Resolved: (Mr Katu/Mr Harman)

THAT the Meremere Community Committee purchase the waterblaster from Mr Brown at an agreed cost of \$1,900.00.

CARRIED on the voices

MMCC1906/03

<p>ACTION: Mr Brown to forward an invoice for payment to the Meremere Community Committee.</p>

GENERAL BUSINESS

The following items were discussed:

- Resignation of Mr Creed: Brief discussion on Mr Creed's resignation and appointment of Ms Horsfall as a new Committee member.

Resolved: (Mr Katu/Mr Harman)

THAT the Meremere Community Committee formally accepts the resignation from Mr Creed as a member of the Committee;

AND THAT Ms Lauren Horsfall be appointed as a member of the Meremere Community Committee.

CARRIED on the voices

MMCCI906/03

- Irene Mtakawa (Church Pastor and Meremere Youth group facilitator) has advised the Committee that the toilet in the Church is leaking and has made a request for it to be repaired as soon as possible.
- Ms C Heta - Meremere community holiday programme.
- Gift for Mr D Creed: Noted that Mr Creed had been an invaluable asset to this team and the community as a whole. Ms Tararo suggested a gift for 'Peplers' in Te Kauwhata. If she is able to do so, she will purchase a gift to the value of \$200.00 and seek reimbursement from the Committee.

Resolved: (Mr Harman/Ms Heta)

THAT the Meremere Community Committee approve the purchase of a gift for Mr Creed, to the value of \$200.00, in acknowledgment of his services to the community.

CARRIED on the voices

MMCCI906/04

There being no further business the meeting was declared closed at 8:55pm

Minutes approved and confirmed this day of 2019.

J Katu
CHAIRPERSON

Open Meeting

To	Meremere Community Committee
From	Sue O’Gorman General Manager Customer Support
Prepared by:	Mervyn Balloch Building Quality Manager
Date	30 August 2019
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Meremere Works & Issues Report – September 2019

1. EXECUTIVE SUMMARY

To update the Committee and provide information on works and issues raised at previous meetings.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received.

3. ATTACHMENTS

- Works and Issues Report

Works and Issues Report

	Issue	Area	Action
1.	Existing library building, what will happen once moved to new library	Service Delivery/Property	<p>FEBRUARY 2019: With regard to the Amenities (Library) Building, it is intended that Council's Property Team will undertake a public notification process calling for Expressions of Interest for the community use of this space</p> <p>JUNE 2019: The Leasing Officer vacancy within Council has recently been filled, which will enable this matter to progress.</p> <p>AUGUST update: Expressions of interest are being sought to lease current library. A press release was issued on 9 July:</p> <p><i>No longer needing to house the town's book collection, Meremere library is looking for a new occupier. Waikato District Council is seeking expressions of interest from those keen to lease the 222m² current library building on Te Puea Ave in Meremere. Expressions of interest can come from community groups and organisations that are either an incorporated society or charitable trust. "Ideally, the new occupier will be based and working in the Meremere community and will offer services or programmes that have a positive effect on the Meremere community," Waikato District Council Leasing Officer James Hanright says. Construction of a new library in Meremere is underway and will be located next to the community hall, which will create a community hub.</i></p> <p><i>Those interested in finding out more about the lease can phone Council on 0800 492 452 or email info@waidc.govt.nz.</i></p> <p>Meremere library has an applicant waiting to lease this facility (community church group). The Leasing Officer has confirmed that they are still interested, and Council's public notification process yielded no further applicant.</p>

	Issue	Area	Action
			<p>The Leasing Officer is waiting on confirmation that the library is vacant and the condition of the building.</p> <p>Once staff have confirmation of the availability and staff know that they are not going to be waiting for repairs or upgrades, staff will start working with the applicant to work through a lease proposal.</p>
2.	What's happening with the moving of the doctor	Service Delivery	<p>A meeting was held between the doctor and the hall committee and the sum of \$70 +gst was agreed on, this would include cleaning which was to be organised by the hall committee.</p> <p><u>Niall's Email:</u> One of the action points I had from the meeting between the Hall Committee and TK Health Centre was for internet.</p> <p>I have checked with our Facilities and IT staff and WDC do not offer managed internet services to any other hall, what I can offer you and the committee is some advice on what to buy and how it could be used.</p> <p>Traditionally internet connections are by a cable from the roadside that would come into the cupboard where the PC for the CCTV camera is. Then it would be either wired or wireless from there for the Doctors to be able to use it, in Meremere's case this could have a large up front connection cost and ongoing maintenance. What I am proposing is that the Hall Committee purchase a Wireless Router that has the ability to have a sim card, making it a portable solution for connection to the internet:</p> <p>https://www.pbtech.co.nz/product/NETDLK4921/D-Link-DWR-921-C3-4G-LTE-Router-Wireless-N300300Mb</p> <p>and purchase a Sim Card with one of the Plans below, I would suggest the 12gb plan at \$69 a month.</p>

	Issue	Area	Action
			<p>https://www.spark.co.nz/shop/mobile-plans/mobilebroadband/plansandpricing/</p> <p>For the days the Doctor is at the hall, simply plug into the wall for power, turn on and the sim card will connect to the internet the same way your cell phone does via the cell towers. We have one of these units at Council which I tested onsite the other day. Setup in the Dr's Rooms I still had signal down by the back door so will do the job.</p> <p>If you do purchase this Wireless Router and Sim Card you will need someone to configure the security and put a WiFi password on it. This is something a tech savvy friend / relative or computer shop will be able to assist with .</p> <p>Kind Regards Niall</p>
3.	Are the cameras to the new library recorded or monitored?	Service Delivery/Paul M	The cameras record but are not monitored.
4.	Power at the old gym is off again, can someone investigate?	Service Delivery/Gavin B	The power cannot be re-connected to the building (old gym) until the building has been electrically checked. An inspection will be carried out by an electrician during September.
5.	There is new housing going in down Naho Place, when will the street lighting and footpath be reinstated?	Service Delivery/Contracts & Partnering	No provision has been made in the Long Term Plan for this work. The next opportunity to secure funding is in the LTP of 2021.
6.	When will the footpaths to Te Puea Ave reinstated, where power station houses removed?	Service Delivery/Contracts & Partnering	No provision has been made in the Long Term Plan for this work. The next opportunity to secure funding is in the LTP of 2021.
7.	Still flooding at the bottom of Te Puea Ave, at the base of the hill, by the gate that leads to the back of the old power station. Can	Service Delivery/Contracts & Partnering	Staff will assess and report by the 15 th of September 2019.

	Issue	Area	Action
	someone investigated and report?		

COMMUNITY PROJECT UPDATES

Meremere Library – Contract I8/055

The library is complete with just some minor works required to finish off.

The formal opening was held on Friday 30 August at 9:00am.





Open Meeting

To	Meremere Community Committee
From	Tony Whittaker Chief Operating Officer
Date	28 August 2019
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0502
Report Title	Discretionary Fund Report to 28 August 2019

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 28 August 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 28 August 2019

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND 2019/2020

	GL	1.209.1704
Commitments from Committee Meeting Minutes & Other Information		
2019/20 Annual Plan (including Salaries)		6,578.00
Carry forward from 2018/19		15,257.00
Total Funding		<u>21,835.00</u>
Expenditure		
Total Expenditure		<u>-</u>
Net Funding Remaining (Excluding commitments)		<u>21,835.00</u>
Commitments		
09-Mar-17 Reconnection of power for the Tennis Pavillion	MMCC1703/04/2	to be confirmed
08-Aug-19 Purchase of a gift for Mr Creed in acknowledgment of his services to the community	MMCC1906/04	200.00
08-Aug-19 Purchase waterbalster from Mr Brown	MMCC1906/03	1,900.00
Total Commitments		<u>2,100.00</u>
Net Funding Remaining (Including commitments) as of 28 August 2019		<u>19,735.00</u>