

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 12 NOVEMBER 2019** commencing at **9.30am**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

1. DECLARATION OF COUNCILLOR MCINALLY

Councillor McNally will read and sign the declaration required under clause 14, Schedule 7 of the Local Government Act 2002.

2. APOLOGIES AND LEAVE OF ABSENCE

3. CONFIRMATION OF STATUS OF AGENDA

4. DISCLOSURES OF INTEREST

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Inaugural Council meeting held on Wednesday, 30 October 2019 2

6. REPORTS

6.1	Zero Harm	6
6.2	Governance Structure 2019-22	11
6.3	Establishment of Maangai Maori Representation on Council Committees	17
6.4	Schedule of Meetings 2019/20	29
6.5	Elected Member Remuneration 2019/20	34
6.6	Draft Waikato 2070 - Waikato District Council Growth and Economic Development Strategy	41
6.7	Items Approved using Transition Delegation	94

7. EXCLUSION OF THE PUBLIC 97

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	5 November 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Confirmation of Minutes

I. EXECUTIVE SUMMARY

To confirm the minutes of the Inaugural Council meeting held on Wednesday 30 October 2019.

2. RECOMMENDATION

THAT the minutes of the Inaugural meeting of Waikato District Council held on Wednesday 30 October 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Open Minutes – 30 October 2019

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 30 OCTOBER 2019** commencing at **11.00am**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
Cr AD Bech
Cr JA Church
Cr CA Eyre
Cr JM Gibb
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson
Cr CT Woolerton

Attending:

Mr GJ Ion (Chief Executive)
Mr TG Whittaker (Chief Operating Officer)
Mr R MacCulloch (Acting General Manager Service Delivery)
Mr C Morgan (General Manager Community Growth)
Mr B Cathro (Acting General Customer Support)
Mrs V Jenkins (People & Capability Manager)
Mr S Toka (Pouhono Iwi ki te Haapori / Iwi and Community Partnership Manager)
Mr B Stringer (Democracy Manager)

The Mayor-elect and Councillors-elect were welcomed into the Council Chamber by a powhiri and waiata. The Iwi and Community Partnership Manager addressed the elected members and guests.

The Chief Executive opened the meeting in accordance with clause 21, Schedule 7 of the Local Government Act 2002, and welcomed the elected members, Waikato-Tainui representatives, other guests and staff.

The Chief Executive chaired the meeting until the completion of the declarations.

DECLARATION BY HIS WORSHIP THE MAYOR ALLAN SANSON

His Worship the Mayor read and signed the declaration required under clause 14, Schedule 7 of the Local Government Act 2002, in the presence of the Chief Executive.

DECLARATION BY COUNCILLORS

Each Councillor present read and signed the declaration required under clause 14, Schedule 7 of the Local Government Act 2002, in the presence of His Worship the Mayor.

APOLOGIES

Resolved: (Crs Church/Lynch)

THAT an apology be received from Councillor-elect McInally.

CARRIED

WDC1910/01

CONFIRMATION OF AGENDA

Resolved: (Crs Bech/Lynch)

THAT the agenda for a meeting of the Waikato District Council held on Wednesday 30 October 2019 be confirmed and all items therein be considered in open meeting.

CARRIED

WDC1910/02

DECLARATIONS OF INTEREST

There were no disclosures of interest.

APPOINTMENT OF DEPUTY MAYOR

Agenda Item 6

Resolved: (Crs Sedgwick/Gibb)

THAT the report from His Worship the Mayor be received;

AND THAT Council notes His Worship the Mayor has appointed Councillor Bech as Waikato District Council's Deputy Mayor in accordance with section 41A (3)(a) of the Local Government Act 2002.

CARRIED

WDC1910/03

REPORTS**Explanation of Statutory Matters affecting Elected Members**
Agenda Item 7

The Democracy Manager introduced the report.

Resolved: (Crs Sedgwick/Patterson)

THAT the report from the Chief Executive be received.

CARRIED**WDC1910/04****Council Meeting Schedule for 2019**
Agenda Item 8

His Worship the Mayor introduced the report.

Resolved: (Crs Church/Gibb)

THAT the report from the Chief Executive be received;

AND THAT the Council approve the following Council meeting dates and times for the balance of the 2019 year:

- **Tuesday, 12 November 2019 commencing at 9:30am; and**
- **Monday, 9 December 2019 commencing at 1:00pm;**

AND FURTHER THAT the Council notes that a schedule of meetings for 2020 will be presented for approval at the meeting on 12 November 2019.

CARRIED**WDC1910/05**

There being no further business the meeting was declared closed at 12:10.

Minutes approved and confirmed 30th day of October 2019.

AM Sanson
CHAIRPERSON

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	4 November 2019
Prepared by	Lynn Shirley Zero Harm Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Zero Harm Update

1. EXECUTIVE SUMMARY

The purpose of this report and its attachment is to provide an update on current health and safety performance. Council recognises that compliance is essential but it aspires to achieve a sustainable zero harm culture, where everyone works safely and goes home safe every day.

Councils' zero harm culture shall be supported by a health and safety management system of policies, standards and procedures that eliminate or effectively manage risk and enable best practice.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. BACKGROUND

Capable and Believable Leadership (People)

Safety and Wellness Engagement Conversations

The Chief Executive, Executive Leadership Team (ELT) and People Leaders continue to undertake Safety Engagement Conversations. The Zero Harm team has provided coaching to a number of individuals and teams to support this activity.

A total of 200 Safety Engagement Conversations were recorded in BWare Safety Manager in October.

Health and Wellbeing

A number of wellbeing activities have occurred over the past month including yoga, mindfulness sessions, promotion and fundraising for breast cancer awareness. A workshop is planned for early November with the Wellbeing Collective to identify activities, events and promotions for the next 12 months.

Safety Action Team

The Safety Action Team (SAT) continues to meet on a monthly basis with good attendance from across the organisation. A two day Health and Safety Representative Stage I training has been organised for November.

Work Safe, Home Safe 2020

A project team has formed and planning has commenced for our Work Safe, Home Safe 2020 event.

Disciplined Management Systems

Auditing and Verification

In early October, KPMG undertook a high-level independent review of Council's health and safety governance framework. The focus of the review was to understand how Council has identified and responded to the obligations of officers to exercise due diligence as outlined in Section 44 of the Health and Safety at Work Act 2015. The process included analysis of Council's health and safety documentation and discussions with key stakeholders. KPMG are currently preparing their report for Council.

Event Management

Council had three First Aid (Severity 6) injury events were recorded in October; summarised in the following table.

Team	Task being undertaken	Event Description	Comments
Finance	Walking around office	Hit wrist on edge of whiteboard metal pen tray	
Raglan Holiday Par	Picking up BBQ	Got fright and dropped gas bottle on another staff members foot	
Huntly Library	Creating a display	Bent down to pick up item and hit head on book stand	

14 Minor Near Miss (Severity 7) events were also reported.

There were two Property Damage events were reported in October.

The attached Zero Harm Dashboard illustrates safety performance for October.

Contractor Management

A new contracted work health and safety plan audit tool was developed and used on two projects over the last month:

1. Naike playground refurbishment
2. Raglan Main Beach Toilet Replacement

The audit tool is designed to assess the implementation and operation of a contractor's health and safety plan following the commencement of work.

It consists of questions that require the contractor's documentation to be checked and interview questions for workers and sub-contractors to evaluate dissemination of

information and involvement in health and safety management. Positive feedback of the process was received from both the audited contracted organisations.

Managed Risks

On Road Driving – Light Vehicles

There were five over speed events recorded in October. All of the events were less than 110km per hour and required a Safety Engagement Conversation to be undertaken by the relevant Team Leader/Manager. A Driver Skills Workshop has been organised in conjunction with the Road Safety Coordinator, as a pilot for our higher risk drivers. Higher risk drivers are defined by our Safe Use of Council Vehicles Policy as someone:

- Who drives more than 35,000 kms year on Council business
- Who drives a vehicle on Council business more than 100 days in a year
- Who is under 25 years of age
- Who holds a restricted license

Workplace Violence

Further progress has occurred over the last month on implementing controls for managing the risk of Workplace Violence, including:

- Identification of a new technology solution for monitoring lone workers
- Identification and determination of training needs for workers exposed to the risk of workplace violence

Recommendation papers for both of these controls have been prepared and presented to the Executive Leadership Team (ELT) for approval.

Asbestos

A risk management review of the Asbestos Critical Risk Bow Tie was completed in October. A number of controls have been implemented in the last few months. The number of controls now in place is 23 out of 28 or 82%.

Hazardous Substances

A Hazardous Substances Critical Risk Bow Tie Control audit was completed at Raglan Camp. A number of control implementation actions were identified and the Zero Harm team have been working with the Camp to complete these.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress.

4.2 OPTIONS

Council could choose to accept the report or not. Council could ask for additional information if needed.

5. CONSIDERATION

5.1 FINANCIAL

There are no direct financial requirements identified in this report.

5.2 LEGAL

This report is prepared as part of assisting Council with compliance with the Health & Safety at Work Act 2015 and associated Regulations.

Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertake due diligence to ensure appropriate health and safety systems are in place and operating.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

This report details linkages to policies, standards and applicable strategy documents.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	✓		Other Please Specify

Council engages with our Community Boards and Community Committees to ensure they are clear on their obligations. Council also undertakes audits and safety engagement conversations in relation to our contractors.

6. CONCLUSION

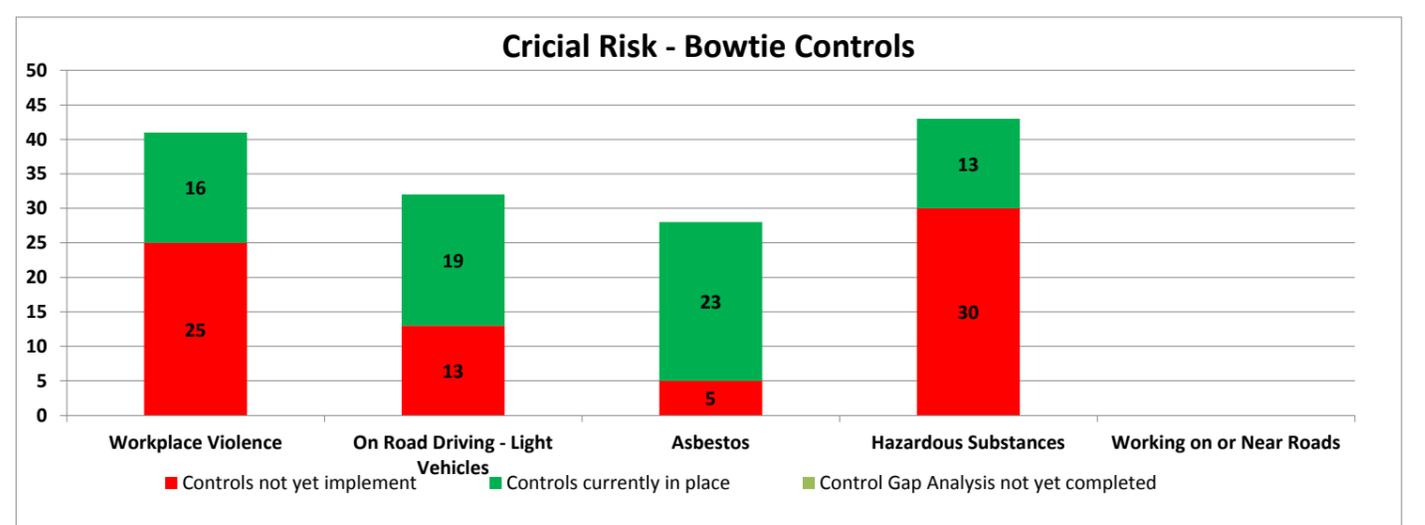
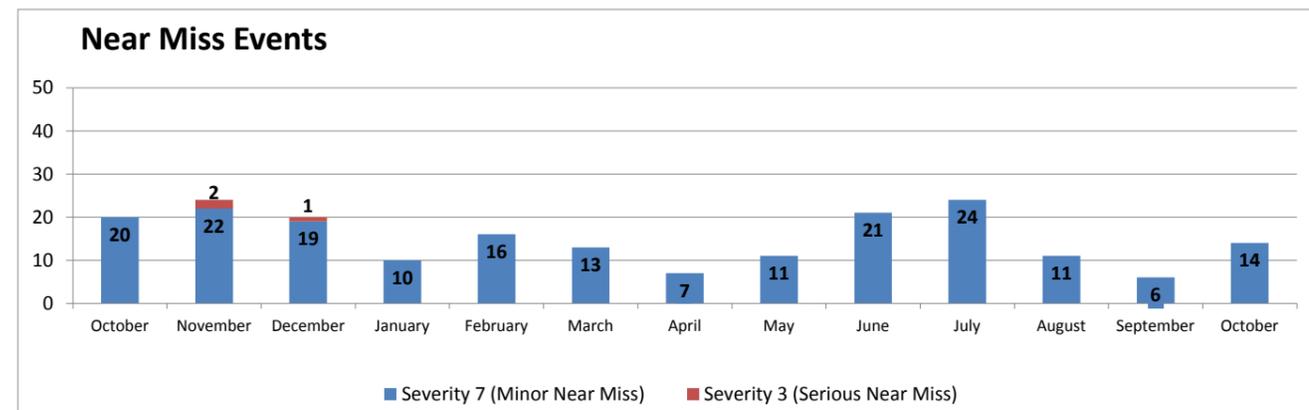
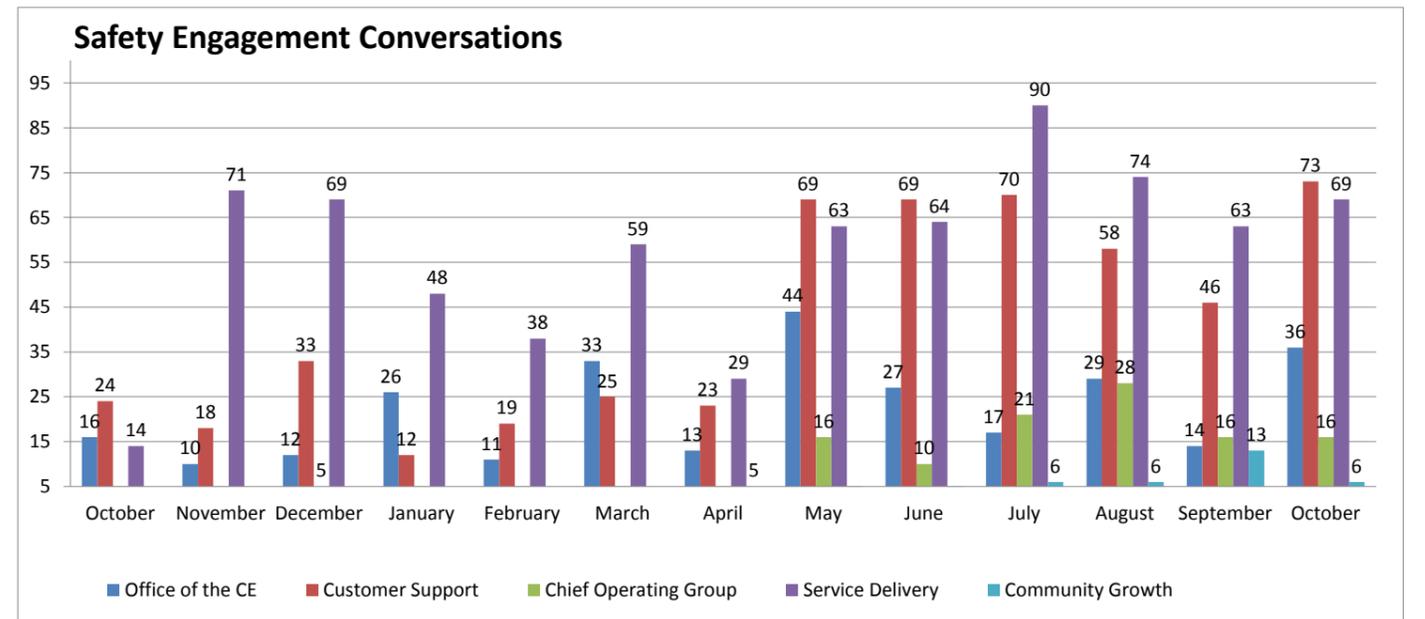
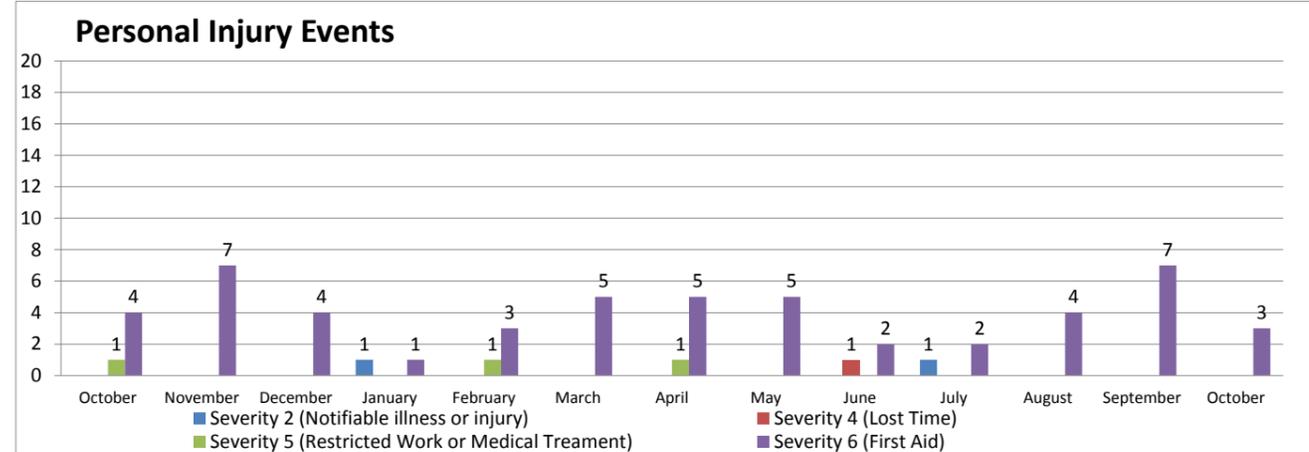
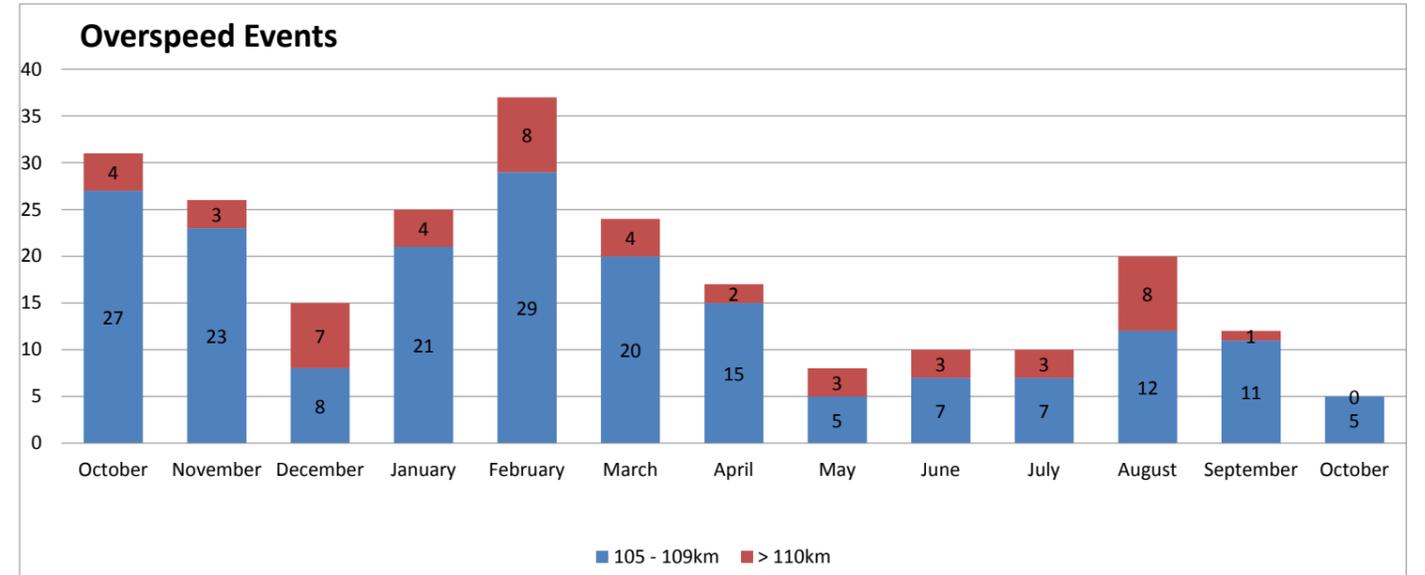
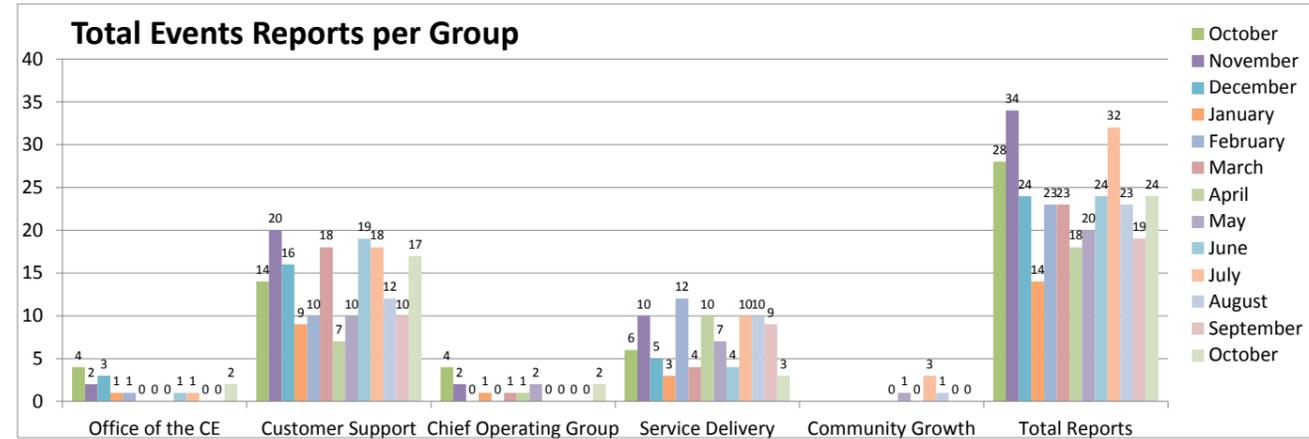
This report provides an update on progress with our Zero Harm systems and processes, and monthly health and safety performance.

7. ATTACHMENTS

Zero Harm Dashboard October 2019

Zero Harm Dashboard - October 2019

As at 31 October 2019



“Work safe, home safe”

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	5 November 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Governance Structure 2019-22

I. EXECUTIVE SUMMARY

The purpose of this report is to:

- a. present the Mayor's committee structure as established under section 41A Local Government Act 2002; and
- b. seek the Council's approval to the draft Governance Structure for the 2019-22 triennium.

His Worship the Mayor will present his committee structure and appointments of committee chairpersons to this meeting.

It is the responsibility of Council to approve the delegations and terms of reference that enables effective decision-making under the committee structure, as well as the membership of the committees, subcommittees and other decision-making bodies.

This report sets out draft delegations and terms of reference for Council and the committees, based on the Mayor's committee structure, which will be recorded in a new governance structure document ('the Governance Structure'). The intention is that this document, if approved, will replace the relevant sections from the current Delegations Register.

The report also addresses changes that will be required to a number of current policies should the Governance Structure be approved. This is to ensure the necessary alignment between these strategic documents.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT in accordance with section 41A Local Government Act 2002, the Council notes that the Mayor has established the committee structure and appointed the chairpersons to those committees as set out in the Governance Structure attached to this report (Attachment I)

AND FURTHER the Council approves the Governance Structure attached to this report (Attachment I), including:

- a. the appointment of elected members to:
 - i. specified committees, subcommittees and other decision-making bodies in accordance with clause 31, Schedule 7 Local Government Act 2002; and
 - ii. positions on community boards and external organisations, including joint committees with other local authorities;
- b. the terms of reference and delegations to the specified committees, subcommittees and other decision-making bodies in accordance with clause 32, Schedule 7 Local Government Act 2002.
- c. the appointment of the following elected members to the Council's District Licensing Committee in accordance with section 189 of the Sale and Supply of Alcohol Act 2012:
 - i. Cr Noel Smith – Chairperson;
 - ii. Cr J Church – Deputy Chairperson,

noting that the proposed appointment of Maangai Maaori to the Strategy & Finance, Infrastructure and Policy & Regulatory committees is subject to the approval by the Council, which will be considered under a separate report.

AND FURTHER THAT the Council approves:

- a. the updating of Council policies that is necessary to reflect the approved Governance Structure, such updates to be undertaken by staff in consultation with the Chairperson of the Policy & Regulatory Committee; and
- b. the revocation of the Committee Structure & Membership Policy;

AND FURTHER THAT the Council notes that the attached Governance Structure is to replace those sections of the Delegations Register that relate to committees, subcommittees and other subordinate decision-making bodies, appointment of elected members, and the delegations and terms of reference of committees, subcommittees and other subordinate decision-making bodies.

3. DISCUSSION AND ANALYSIS OF OPTIONS

3.1 DISCUSSION

Committee Structure

Under section 41A of the Local Government Act 2002, the Mayor has the discretionary powers to appoint the deputy mayor, design a committee structure and appoint chairs to those committees ('the Mayor's committee structure'). The Deputy Mayor's appointment was presented at the Council's inaugural meeting on 30 October 2019. His Worship the Mayor has discussed the Mayor's committee structure, and appointment of chairpersons to committees, informally with Councillors.

It is for the Council to:

- determine the terms of reference of, and delegations of Council to, committees, subcommittees, and other decision-making bodies at the same time that they are established; and
- appoint elected members as its representatives on various external committees and organisations.

At the 7 October 2019 Council meeting, the Council resolved to retain the District Licensing Committee and Waters Governance Board. As such, these bodies were not disestablished at the end of the previous term. The Council can amend the membership and its delegations to those bodies (subject to the provisions of the Sale and Supply of Alcohol Act 2012 in relation to the DLC).

A draft Governance Structure recording these matters for the 2019-22 triennium is attached for Council's consideration and approval.

The delegations made by the Council to each committee are a matter for the full Council to decide under clause 32, Schedule 7 of the LGA. Further, the LGA allows the Council to:

- Discharge or amend the membership of a committee established by the Mayor;
- Establish additional committees; and
- Replace any chairpersons appointed by the Mayor.

Such changes require a Council resolution.

Summary of the proposed Governance Structure

The key considerations included in the proposed Governance Structure are:

- To provide a stand-alone document to record the Council's committee structure, membership and quorum of committees, committee terms of reference and delegations, and appointments to external organisations.
- Council's terms of reference are now focussed on matters that must be retained by the Council under relevant legislation.
- A corollary of the above point is increased decision-making delegations provided to the Council committees, particularly the 'whole of Council' committees.

- Introduction of common delegations that will apply across all three 'whole of Council' committees, as and when these delegations relate to each committee's respective terms of reference.
- The proposed appointment of Maangai Maaori to the Council's 'whole of Council' committees is the subject of a separate report at this Council meeting. The Governance Structure will be updated if those appointments are approved.
- Providing certainty on the quorum of Council committees, subcommittees and other decision-making bodies.
- Amendments to the Waters Governance Board delegations to reflect the next stage of the relationship with Watercare Services Limited (as highlighted in the attached Governance Structure).

Consequential changes following approval of the Governance Structure

There are a number of minor, operational consequences if the new Governance Structure is approved:

- Minor reference and name changes will be required to some Council policies to reflect the updated decision-making body and/or appointments to external organisations. It is suggested these updates are made by staff, in consultation with the Chairperson of the Policy & Regulatory Committee. For clarity, any significant changes to Council policies must be presented to the Policy & Regulatory Committee for consideration.
- The [Committee Structure & Membership Policy](#) is redundant and it is recommended that it be revoked.
- The Delegations Register can be updated to remove those sections covered within the Governance Structure document. In future, any changes to the Governance Structure would be presented to Council for approval.

Other Delegations

A comprehensive review of delegations for other parts of Council (including Community Boards, Community Committees, other external organisations, and staff) is required but will take considerable time to complete. Part of this process will include a proposal to increase delegations to the Chief Executive for effectiveness and efficiency reasons. Current delegations are in some cases at very low financial levels (for example, the write off of outstanding debts) relative to the size of the operation.

3.2 OPTIONS

The Council can approve the draft Governance Structure attached, or establish such other committees, make appointments and delegate decision to those committees that it consider would achieve the Council's vision and strategy. For clarity, any delegations to committees or other decision-making bodies must comply with relevant legislation.

4. CONSIDERATION

4.1 FINANCIAL

Not applicable.

4.2 LEGAL

To ensure the Council operates effectively and efficiently, it is best practice for a committee structure to be established so that decisions are made at the appropriate level. Certain decisions, however, must be exercised by the full Council and cannot be delegated – these are set out under the Council’s terms of reference in the proposed Governance Structure.

Committees or other bodies with delegated decision-making powers have the full authority of the Council for such delegated powers. The Council cannot usually rescind or amend a decision made by a committee to which the council has delegated the decision-making power (clause 30(6), Schedule 7, LGA).

The Council retains ultimate responsibility for any decision-making powers delegated to committees, other bodies and officers.

4.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The establishment and approval of a committee structure at the start of each triennium reflects best practice to ensure the effective and efficient operation of Council business.

4.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The matters in this report are considered to be of low significance under the Council’s Significance & Engagement Policy:

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	His Worship the Mayor has discussed his committee structure informally with elected members. The proposed committee structure will assist the Council to meet its legislative obligations and achieve its vision and strategy.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
			Community Boards/Community Committees

			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
			Other Please Specify

Comment (if any): Discussions have been undertaken with Councillors in drafting the Governance Structure.

5. CONCLUSION

The report present's the Mayor's committee structure for the 2019-22 triennium. It is recommended that the Council approve the attached draft Governance Structure document, which reflects the committee structure, membership and terms of reference/delegations to the committees, and Council's appointments to community boards, external organisations and joint committees.

6. ATTACHMENTS

Attachment I – Draft Governance Structure 2019-22 (*to be circulated under separate cover*)

Open Meeting

To	Waikato District Council
From	Jacob Quinn Communications, Engagement & Marketing Manager
Date	12 Nov 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Establishment of Maangai Maaori (Maaori Representation) on Council Committees

I. EXECUTIVE SUMMARY

The purpose of this report is to approve the establishment of Maangai Maaori positions on Council's principal committees: the Strategy & Finance Committee; the Infrastructure Committee; and the Policy & Regulatory Committee.

This paper is being presented to Council at this meeting to coincide with the consideration and adoption of Council's proposed governance structure (2019-22), as per the following Council resolution of 17 July 2019:

THAT Council strongly supports, in principle, the appointment of Maaori representation on the Council's principal committees, with full voting rights;

AND FURTHER THAT the Council recommends that the proposed appointment of Maaori representatives be included as part of the governance structure presented to the new Council after the October 2019 elections for its approval.

At a Council workshop on 27 March 2019, staff were asked to engage with Maaori stakeholders to discuss the appointment of external Maaori representatives to the Council's principal committees. The feedback from Maaori stakeholders supported the introduction of Maaori representation on the Council's committees with full voting rights. The clear preference was for there to be a total of three individual representatives on the committees, rather than one individual covering all three committees. It was also suggested that the representatives be called 'Maangai Maaori', which means 'voice of Maaori', to reflect that the individuals appointed may not be Waikato-Tainui nominated and will represent all Maaori interests in the District. These recommendations have been incorporated into the proposals contained within this report and its attachment.

Staff recommend the Council approves the introduction of Maangai Maaori (Maaori representatives) on its three principal committees: Strategy & Finance Committee;

Infrastructure Committee and Policy & Regulatory Committee, with full voting rights (Option 2 of this report).

Option 2 is recommended as the most practicable and meaningful option as it:

- provides a real opportunity for direct engagement and korero with Maaori so that Council can make more fully informed decisions for creating liveable, thriving and connected communities;
- enhances the partnership the Council has with Maaori, including delivering against the Strategic Work Programme of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Joint Committee;
- significantly contributes to the Council's legislative obligations to provide opportunities for Maaori to contribute to local decision-making processes, and to foster Maaori capacity for this purpose.

While only Elected Members can be members of the Council, clause 31(3), Schedule 7 of the Local Government Act 2002 ("LGA") empowers the Council to appoint external (i.e. non-elected) members to a committee if the Council believes that person has the skills, attributes or knowledge that will assist the work of the committee.

The Council retains ultimate authority regarding the appointment and discharge of any committee member. It is proposed (see section 4.3) that a four person Appointments Panel be responsible for the recommendation of candidates to Council (for Council's approval) based on criteria set by the Council (a copy of which is set out in Attachment 1 of this report).

Following the conclusion of that recruitment and short-listing process, a report would be brought back to Council, for the decision on confirming the specific Maangai Maaori appointments.

Our Maaori stakeholders hold the strong view that the Council and the communities in our District will benefit from Maaori participation in decision-making at a governance level. This view is supported by the experiences of other local authorities with appointed Maaori representatives on their committees.

2. RECOMMENDATION

THAT the report from the Communications, Engagement & Marketing Manager be received;

AND THAT the Council approves the appointment of Maangai Maori representatives to each of its principal committees:

- a. the Strategy and Finance Committee;**
 - b. the Infrastructure Committee; and**
 - c. the Policy and Regulatory Committee,**
- each with full voting rights (Option 2 in the report);**

AND FURTHER THAT the Council approves that an appointments panel be established and delegated to commence and oversee the recruitment process for the Maangai Maaori positions, such panel to comprise:

- a. His Worship the Mayor;**
- b. the Deputy Mayor;**
- c. a representative from Waikato-Tainui's appointments panel;**
- d. an independent representative appointed by the Chief Executive;**

AND FURTHER THAT Council approves the Maangai Maaori role description that is attached to the staff report for the purpose of the recruitment process;

AND FURTHER THAT the Council notes that the Appointments Panel's recommendations will be brought back to Council for approval in early 2020;

AND FURTHER THAT the Council notes that a media release will be issued by staff outlining Council's decision to appoint Maangai Maaori and drawing attention to the recruitment process.

3. BACKGROUND

In November 2017, the Council considered a report on establishing Maaori wards as the first stage of the Representation Review that all councils are required to undertake at least every six years. The Council resolved not to establish Maaori wards.

In 2018, the Waikato Raupatu River Trust and Waikato District Council Co-Governance Joint Committee's set as an objective, in its Strategic Work Programme (2018-21), to build a framework to enable mana whenua to contribute to, and participate in, Council's decision-making processes.

At a Council workshop on 27 March 2019, staff were requested to engage with Maaori stakeholders in the District to discuss the appointment of external Maaori representatives to the Council's principal committees, what representation might 'look like' and how this could be given effect.

Council staff, led by Council's Pouhono Iwi ki te Haapori / Iwi and Community Partnership Manager, Sam Toka, undertook consultation with a number of Maaori stakeholder groups, the details of which were set out in the Council report of [17 July 2019](#).

On 17 July 2019 Council resolved to strongly support, in principle, the appointment of Maaori representation on the Council's principal committees, with full voting rights, and that the proposed appointment of Maangai Maaori representatives be included as part of the governance structure to be presented to the new Council after the October 2019 elections for its approval.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Staff have investigated Maaori representation on Council committees. A key principle informing the investigations and consultation undertaken with Maaori stakeholders is the need for any representation model to be both:

- feasible – i.e. it can work with the current governance structure and is adaptable for future governance structures; and
- meaningful – i.e. it extends the relationship between the Council and our Maaori stakeholders beyond the status quo, enabling Maaori to contribute to the Council’s decision-making processes and, consequently, its vision of creating liveable, thriving and connected communities.

The Council has statutory obligations to support Maaori participation in its decision-making processes as detailed in key legislation, including the LGA and the Resource Management Act 1991 (“RMA”), reflecting the principles of Te Tiriti o Waitangi (the Treaty). The Council’s obligations under the LGA include a responsibility to foster the development of Maaori capacity to contribute to local decision-making.

A number of local authorities across New Zealand have successfully implemented external Maaori representation on Council committees, including:

- Hamilton City Council – Maangai Maaori representatives on four Council Committees with full voting rights;
- Waipa District Council – Iwi representatives on two Council Committees with full voting rights;
- Gisborne District Council – Maaori representative on Wastewater Management Committee with full voting rights;
- Rotorua District Council – Maaori representatives on two Council Committees with full voting rights (established under the Te Arawa Partnership Model);
- Marlborough District Council – Maaori representative on each standing committee with full voting rights;
- Hastings District Council – Members of the Council’s Maaori Joint Committee appointed to the Council’s four standing committees, with full voting rights;
- Otago Regional Council – Two iwi representatives on the Council’s Policy Committee, with full voting rights;
- Hawkes Bay Regional Council – Two Maaori representatives on some of the Council’s committees with full voting rights.

To ascertain Maaori perspectives on representation on Council committees, staff worked closely with our key Maaori stakeholders representing Iwi and Hapuu. These stakeholders were, in general, supportive of the recommended option put forward in this and previous reports (i.e. appointment to existing committees).

Maaori form a significant community comprising 24.8% of the District’s population (based on 2018 population statistics from Statistics New Zealand). Iwi and Mana Whenua note their

historic and future kaitiakitanga and connection to Waikato District. They feel that a key attribute their representatives would bring to Council committees is a long-term focus on the District's future. They believe that what is good for Maaori is good for all peoples of the District and that their contribution via representatives on Council committees will reflect the needs of non-Maaori as well as Maaori.

4.2 OPTIONS

Option 1 – Status Quo

The Council has a legislative co-governance relationship with the Waikato Rauapatu River Trust, via a Joint Management Agreement:

- This co-governance relationship is not representative of all Maaori in the District and does not cover the full responsibilities and services of the Council.
- The Co-Governance Joint Committee does not currently have any decision-making delegations.

As such, this option does not provide direct participation in the Council's decision-making processes, and is therefore not recommended for the purpose of this report.

Option 2 – Representation on Council Committees with voting rights

Appointment of Maangai Maaori representatives on the Council's three principal committees (the Strategy & Finance Committee, the Infrastructure Committee, and the Policy & Regulatory Committee) would enable:

- A Maaori perspective to be considered on a broad range of Council issues, contributing to the creation of liveable, thriving, connected communities in our district;
- Maaori representatives to actively participate in local decision-making;
- Council to foster the development of Maaori capacity to contribute to Council's decision-making processes, as required under the LGA.

A robust selection process will be established under this option, which is detailed in section 4.3 below. The Council has the legislative authority to either approve or decline any recommended appointments, and retains the power to discharge any appointment to a Council committee (Schedule 7, LGA).

It is proposed that the appointed representatives have the title Maangai Maaori, which means 'the voice of Maaori'. This reflects that the individuals represent all Maaori in the district and may not be Iwi-specific appointments. The same title is used by Hamilton City Council, and is supported by Waikato Tainui.

Staff recommend Option 2 as both feasible and meaningful. It effectively contributes to the Council's legislative obligations to Maaori, is relatively easy to implement and, generally, meets the expectations of Maaori stakeholders consulted.

Option 3 – Representation on Council Committees without voting rights

While similar to Option 2, significantly this option does not create the meaningful, active participation for Maaori in the Council's decision-making processes. It creates costs for the Council (e.g. remuneration payment to representatives) without all of the counter-balancing benefits of having a fully-empowered representative on the committees.

This option is not supported by the Maaori stakeholders consulted and is not recommended by staff.

4.3 PROPOSAL – MAANGAI MAAORI ON COUNCIL COMMITTEES

Appointment Process

If the Council approves Option 2, the project team will advertise the appointments and then convene an Appointments Panel to short list and recommend to Council the most suitable candidates. An estimated timeframe (subject to change) is as follows:

Month	Activity
December 2019	Confirm Appointments Panel membership.
January 2019	Publically advertise Maangai Maaori vacancies.
February/March 2020	Appointments Panel convened to short-list and interview candidates.
March 2020	Recommended individual Maangai Maaori to each principal committee presented to the Council for approval, together with a template agreement (kawenata).
April 2020	If appointments confirmed, the kawenata with the new Maangai Maaori are signed, an induction process begins, and the Maangai Maaori commence their duties.

Staff recommend that the Appointments Panel should comprise four members:

- The Mayor and Deputy Mayor of Waikato District;
- A representative from Waikato-Tainui's Appointments Panel (this is an existing Waikato Tainui panel used by the Iwi to make appointments);
- A representative nominated by the Chief Executive. This representative would likely be an independent expert with a high level understanding of Tikanga and Te Ao Maaori.

The project team will facilitate the appointments process, with support from Council's People & Capability Team (Human Resources), and provide advice to the Appointments Panel, if required.

A role description and expectations of an external representative of a Council Committee will accompany advertising for the positions. Attachment I sets out a proposed role description for Council's approval.

The Appointment Panel's recommendations for Maangai Maaori would be presented in a staff report, with the intention that the approved appointments are in place in the first quarter of 2020.

Number of Maangai Maaori

Through the project team's consultation with Maaori stakeholders, the clear preference was that there be one Maangai Maaori appointed to each committee – i.e. three individuals appointed in total. This is to ensure the best 'fit' between the appointee and each Committee, taking into account other time commitments and the skills and experience each appointee would bring.

Term of Appointment

It is proposed that the term for each Maangai Maaori is aligned with the Council's triennium, as each new Council would need to review and approve the continuation of external representatives on Council committees.

5. CONSIDERATION

The project team have assessed the following considerations in making their recommendation:

5.1 FINANCIAL

Remuneration Costs

An appropriate remuneration model for Maangai Maaori will be considered through a subsequent report to Council in December 2019.

5.2 LEGAL

The Council has statutory obligations to provide opportunities for Maaori to contribute to local government decision-making processes. This is embedded in key legislation such as the LGA and the RMA (including the recent introduction of Mana Whakahono a Rohe arrangements between local authorities and Iwi).

Option 2 strengthens and extends our existing relationships with Maaori stakeholders, facilitates greater co-operation, and provides the opportunity to participate in decision-making in a meaningful way. Whilst our Council and Maaori are able to work successfully together, other councils have found that including Maaori representatives in local decision-making has reduced the incident and potential for disputes, particularly legal disputes relating to consent issue arising between a council and Maaori.

The Council has the statutory authority to appoint Maaori representatives to its committees. Under clauses 31(1) and 31(2), Schedule 7 of the LGA, a local authority may appoint or discharge any member of a committee or subcommittee. Clause 31(3) addresses appointment of external members to Council committees:

The members of a committee or subcommittee may, but need not be, elected members of the local authority, and a local authority or committee may appoint to a committee or subcommittee a person who is not a member of the local

authority or committee if, in the opinion of the local authority, that person has the skills, attributes, or knowledge that will assist the work of the committee or subcommittee.

It is proposed that a draft agreement (kawenata) for individual Maaori representatives appointed to committees, outlining their roles and responsibilities, will be completed. Staff would present a template kawenata to the Council for its review at the time appointees are nominated for approval. It is suggested that, once finalised, the Chief Executive is delegated authority to complete and sign these documents.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The project team consider that there are many benefits to appointing Maaori representatives to Council committees, with full voting rights. These include:

- Provides real and meaningful opportunities for direct engagement and korero with a significant community of interest in the district, allowing informed and robust decisions that actively contribute to the Council's vision of creating liveable, thriving and connected communities.
- Enhances the Council's legal and partnership obligations to Maaori, acknowledging that Maaori interests are intricately intertwined with the myriad issues on which Council is required to make decisions.
- Delivers against the Strategic Work Programme of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Joint Committee.

5.4 RISKS

There could be negative public feedback regarding a Council decision to appoint Maangai Maaori. However, as noted in this report, such a decision is lawful and there is precedence to support this approach, and recent experiences by neighbouring local authorities have proved to be positive in terms of reputation and stakeholder relationships.

The selection/appointment process may fail to yield suitable candidates who contribute constructively to committee decision making. Our Maaori stakeholders, however, are confident suitable candidates can be identified and recommended to the Council at the appropriate time.

If the recommended option is not approved, Maaori stakeholders believe a significant opportunity to make a meaningful contribution to Council decision-making will be lost together with the benefits that this involvement would bring for the long-term sustainability of Waikato district.

5.5 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matters in this report have a low to medium level of significance.

Highest levels of engagement	Inform <input type="checkbox"/>	Consult <input checked="" type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
	Consultation has been undertaken with Iwi and Haapu by staff. This includes iwi representatives at the Pokeno and Meremere Community Committees.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
			Community Boards/Community Committees
	✓		Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

Staff have undertaken a consultation/engagement process with key Maaori stakeholders on the matters in this report, which was detailed in the July 17 Council report.

There has been a positive response to the proposal (Option 2) from a range of individuals and groups. A summary of the general themes of feedback received is as follows:

- It would be better for there to be individual Maaori representatives appointed to each committee, rather than one representative sitting on all Council committees. Some stakeholders thought more Maaori representatives were required.
- Queries raised on who should lead the appointments process and input from iwi members to this process. The proposed process is set out in section 4.3 of this report.
- Clarification required on the roles and responsibilities of the Maangai Maaori representatives. A draft role profile is included as Attachment I to this report.

6. CONCLUSION

The recommended proposal of appointing Maangai Maaori to Council's principal committees is a significant step for the Council's partnership with Iwi and Maaori within the district. If approved, staff will commence a process of advertising and, through a WDC-convened Appointments Panel, nominating suitable persons for appointment of Maangai Maaori to principal committees, for final approval by Council in 2020.

7. ATTACHMENTS

Attachment I: Role description and expectations of Maangai Maaori representatives on Council committees.

PART I – ESSENTIAL CRITERIA FOR CANDIDATES

1. The essential criteria for candidates to be nominated are set out below.
2. The candidate must:
 - (a) Have relevant experience and acumen for the appointment to the relevant Council committee (e.g. financial, local government planning, transport and infrastructure, policy, regulatory etc) and the ability to apply this technical capability to the role required by the Council;
 - (a) Have the ability to engage in effective relationships with elected members, the Council staff, and the Council's stakeholders (including members of the public) on an ongoing basis;
 - (b) Have proven experience in participating in governance-level decision making at organisations with public accountability requirements;
 - (c) Not be in a position, or be directly related to someone in a position, whether financially or otherwise, that will create an ongoing conflict with the interests of the Council and/or the relevant Council committee to which the individual is nominated to be appointed. For example, a person who is a member of the senior management team at Tainui Group Holdings would be likely to have ongoing conflicts if appointed to the Infrastructure Committee or the Strategy & Finance Committee;
 - (d) Not be an elected member, or appointed committee member, of another Waikato local authority;
 - (e) Understand good decision-making requirements for a local authority, the relevant Committees' delegations and terms of reference, as well as the roles and responsibilities of the mayor, elected members, chief executive and staff;
 - (f) Recognise that the governance role does not extend to operational matters or to the management of any implementation;
 - (g) Have a good understanding of the Council processes set out in the Standing Orders that determine how council meetings are run. Further training will be provided to successful candidates;
 - (h) Be willing and able to develop and maintain a working knowledge of Council services, management processes, powers, duties and constraints;
 - (i) Have strong and effective communication skills; and
 - (j) Have competence and understanding of Council's needs relating to committee requirements, and of the significant issues and risks facing the Council.

PART 2 – ROLE DESCRIPTION FOR MAANGAI MAAORI TO COUNCIL COMMITTEES

Representation and Advocacy

- I. In terms of representation and advocacy, the role of the Maangai Maaori will be:
 - (a) To bring the views of Maaori residing in the District into council decision-making processes;
 - (b) To maintain contact with the Maaori stakeholder groups on a regular basis; and
 - (c) To participate in any relevant Council consultative processes with the local community and/or other organisations as a member of the relevant committee(s).

Governance

2. In terms of governance, the role of the Maangai Maaori will be:
 - (a) To participate constructively and effectively in the good governance of the Council as a whole and, specifically, for the committee(s) to which the Maangai Maaori is appointed, acting in the best interests of the District at all time;
 - (b) To understand and respect the differing roles of Mayor, Deputy Mayor, Committee Chairs and Councillors;
 - (c) To recognise that the governance role does not extend to operational matters or to the management of any implementation of Committee decisions;
 - (d) To be familiar and comply with:
 - (i) The Council processes set out in the Standing Orders that determine how the Council meetings are run;
 - (ii) The Council's Code of Conduct; and
 - (iii) The statutory and policy requirements that apply to members of a Council committee (including in relation to pecuniary interests and official information);
 - (e) To be familiar with and maintain awareness of the Council's statutory functions, powers and responsibilities, particularly as they relate to the terms of reference for the committee(s) to which the Maangai Maaori has been appointed;
 - (f) To develop and maintain a working knowledge of council services, management processes, powers, duties and constraints;
 - (g) To participate in the setting and monitoring of council policies, budgets, strategies and service delivery in accordance with the delegations and terms of

reference of the committee(s) to which the Maangai Maaori has been appointed; and

- (h) To identify, be aware of and declare any potential personal conflicts of interest, whether of a pecuniary or non-pecuniary nature, in accordance with legislation and the Council's Code of Conduct and Standing Orders. The Maangai Maaori must complete a declaration of interest on appointment, and update the declaration in accordance with the Council's Code of Conduct.

Committee and other meetings

- 3. In terms of committee and other meetings, the role of the Maangai Maaori will be:
 - (a) To attend an induction programme within an agreed timeframe following the appointment of the Maangai Maaori;
 - (b) To attend all committee meetings (except where an absence has been noted with written agreement from the Chair of the committee);
 - (c) To attend all Council workshops or briefings where there are items discussed which fall within the terms of reference of the committee(s) to which the Maangai Maaori has been appointed (except where an apology has been provided in accordance with Standing Orders);
 - (d) To attend meetings of any working group to which the Maangai Maaori has volunteered to be a member of, as a member of the relevant committee(s); and
 - (e) To read, and be familiar with, the agendas and other documentation circulated to Committee members prior to any of the meetings or workshops to which the Maangai Maaori is required to attend.

Other

- 4. The Maangai Maaori will comply with the Council's health and safety and network security policies and processes (copies of which are to be provided to the Maangai Maaori on appointment).

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	4 November 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Schedule of Meetings 2019/20

I. EXECUTIVE SUMMARY

The purpose of this report is to seek the Council's approval to a proposed schedule of meetings for the Council, Council committees and subordinate decision-making bodies for the 2020 calendar year.

It is good practice for Council to adopt a schedule of meetings for the following calendar year so that the business of the Council can be conducted in an orderly and transparent manner, and to allow public notification of meetings to be given in compliance with the Local Government Official Information and Meetings Act 1987.

A six-weekly meeting cycle is recommended for the Council and its three principal committees (Strategy and Finance, Infrastructure and Policy and Regulatory). This is preferred over a monthly meeting cycle as it enables more time between meetings for actions to be adequately addressed and staff to prepare complete reports for the next meeting (if required). This will result in better informed decision-making by the Council or respective committees and, as a result, better decisions for the Council's communities.

The proposed 2020 meeting schedule is attached (Attachment 1), which is based on the committee structure presented earlier in the meeting.

This report also highlights the committee meetings that are proposed to take place in the remainder of 2019.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the Council adopts the 2020 meeting schedule, as attached to the staff report (Attachment 1).

AND FURTHER THAT the Council notes the following committee meetings that are scheduled to take place in 2019:

Committee	Date and Time
Extraordinary Discretionary & Funding Committee	1:30pm, Monday 18 November 2019
Policy and Regulatory Committee	9:00am, Wednesday 27 November 2019
Regulatory Subcommittee	9:00am, Thursday 28 November 2019*
Strategy and Finance Committee	9:00am, Monday 2 December 2019
Audit and Risk Committee	1:00pm, Monday 2 December 2019
Infrastructure Committee	9:00am, Thursday 5 December 2019

* subject to confirmation with objector.

3. BACKGROUND

At the inaugural Council meeting on 30 October 2019, the Council confirmed its first meeting as required under clause 21, Schedule 7 of the Local Government Act 2002.

As noted at the inaugural meeting, a proposed schedule of meetings for 2020 is presented to the Council for adoption.

4. DISCUSSION AND ANALYSIS OF OPTIONS

For the 2019-22 triennium, a six-weekly meeting cycle is proposed for all Council and 'whole of Council' committee meetings. For clarity, this includes the Policy and Regulatory, Infrastructure and Strategy and Finance committees. Staff recommend that this leads to better, informed decision-making by enabling staff to have adequate time and resource to plan and draft reports between meetings, and for elected members, particularly Chairs, to address any actions arising from meetings (if required). This will ultimately result in better decisions for our communities, aligned with the Council's vision of creating liveable, thriving and connected communities.

Meetings for other Council committees and subordinate decision making bodies are scheduled in accordance with their specific meeting cycles (e.g. quarterly).

In the event that the Council or one of the principal committees need to meet on an urgent matter outside the proposed six-weekly cycle, this can be achieved by way of an extraordinary or emergency meeting in accordance with the requirements under the Local Government Act 2002 and Local Government Official Information and Meetings Act 1987.

There will also be workshops for elected members to consider issues where no decisions are required.

Staff are also recommending a six-weekly meeting cycle to the Community Boards at their inaugural meetings.

4.1 OPTIONS

An alternative to the recommended option above, is for the Council and principal committees to meet on a monthly basis (as was in place for the 2016-19 triennium). While this may provide a more regular date for meetings, it is not the recommended option for the following reasons:

- Based on recent Council terms, there is a definite risk of insufficient time and resource being available to address actions and present considered, informed reports back to the next meeting. This may adversely impact the quality of decision-making and the ability for staff to provide meaningful updates on action points, which may result in the decision having to be altered at a later date.
- As a result, poor or incomplete decisions may have negative consequences for our communities, or lead to public frustration as to delays in giving effect to decisions.

Further, for the Council committees, monthly meetings would not necessarily result in more meetings than a six-weekly cycle should those committees not meet during four months each year, as was the approach taken in the previous triennium.

For the above reasons, the six-weekly cycle is the recommended option.

5. CONSIDERATION

5.1 FINANCIAL

Nil.

5.2 LEGAL

The Council has already confirmed its first meeting as required under the Local Government Act 2002. Clause 19, Schedule 7 of the LGA contemplates that a local authority can adopt a schedule of meetings for any future period it considers appropriate. Once adopted, the schedule of meetings can be amended and notified to elected members.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The proposed six-weekly meeting cycle aligns with the Council's vision of creating liveable, thriving and connected communities.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	An informal discussion with elected members took place to discuss the proposed six-weekly cycle.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal – Elected Members
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

Comment: The Council will decide this matter as part of the meeting.

6. CONCLUSION

A meeting schedule for 2020 is attached for the Council's consideration and approval. A six-weekly meeting cycle for the Council and its principal committees is proposed for the 2019-22 triennium.

7. ATTACHMENTS

Attachment I – Proposed 2020 Schedule of Meetings – Council, Committees and Subordinate-Decision making bodies

Waikato District Council - Proposed Schedule of Meetings 2020 (Option - 6 weekly)

	January	February	March	April	May	June	July	August	September	October	November	December
Mon												
Tues												
Wed	1 New Years Day			1					1 S&F & Workshop			1
Thur	2 Day after New Years			2 CCS					2	1 CCS		2 D&F
Fri	3			3	1				3	2		3
Sat	4	1		4	2			1	4	3		4
Sun	5	2	1	5	3			2	5	4	1	5
Mon	6	3 P&R, & Workshop	2 CEPR	6 Council & Workshop	4 Infrastructure & Workshop	1 Queens Birthday	Mon 6	3	7 Infrastructure & Workshop	5	2 Council & Workshop	7
Tues	7	4	3	7	5	2 D&F	Tues 7		8	6		8
Wed	8	5 S&F & Workshop	4 D&F	8	6	3 A&R	Wed 8	5	9 D&F	7	4	9 A&R
Thur	9	6 Waitangi Day	5	9	7	4	Thur 9	6	10	8	5	10
Fri	10	7	6	10 Good Friday	8 Hearings	5	Fri 10	7	11 Hearings	9 Hearings	6	11 Hearings
Sat	11	8	7	11	9	6	Sat 11	8	12	10	7	12
Sun	12	9	8	12	10	7	Sun 12	9	13	11	8	13
Mon	13	10 Infrastructure & Workshop	9	13 Easter Monday	11	8 P&R, & Workshop	Mon 13	10 Council & Workshop	14	12 P&R, & Workshop	9	14 Council & Workshop
Tues	14	11	10	14	12	9	Tues 14	11	15	13	10	15
Wed	15	12 WGB	11	15	13	10 S&F & Workshop	Wed 15	12	16	14 S&F & Workshop	11	16
Thur	16	13	12	16	14	11	Thur 16	13	17	15	12	17
Fri	17	14 Hearings	13 Hearings	17 Hearings	15	12 Hearings	Fri 17	14 Hearings	18	16	13 Hearings	18 Hearings
Sat	18	15	14	18	16	13	Sat 18	15	19	17	14	19
Sun	19	16	15	19	17	14	Sun 19	16	20	18	15	20
Mon	20	17	16 P&R, & Workshop	20	18 Council & Workshop	15 Infrastructure & Workshop	Mon 20	17 P&R, & Workshop	21 Council & Workshop	19 Infrastructure & Workshop	16	21
Tues	21	18	17	21	19	16 CEPR	Tues 21	18	22	20	17	22
Wed	22	19	18 S&F & Workshop	22 Workshop - LTP	20	17	Wed 22	19 S&F & Workshop	23 A&R	21	18	23
Thur	23	20	19	23	21 WGB	18	Thur 23	20	24	22	19	24
Fri	24	21	20	24	22 Hearings	19	Fri 24	21 Hearings	25 Hearings	23 Hearings	20	25 Xmas day
Sat	25	22	21	25 Anzac Day	23	20	Sat 25	22	26	24	21	26 Boxing Day
Sun	26	23	22	26	24	21	Sun 26	23	27	25	22	27
Mon	27 Auckland Aniversary	24 Council & Workshop	23 Infrastructure & Workshop	27 Anzac day observed	25 Workshop - LTP	22	Mon 27	24 Infrastructure & Workshop	28 Workshop - LTP	26 Labour Day	23 P&R, & Workshop	28 Boxing day observed
Tues	28	25 Workshop - LTP	24	28 P&R, & Workshop	26	23 WGB	Tues 28	25 Workshop - LTP	29 CEPR	27	24 Workshop - LTP	29
Wed	29 Workshop - LTP	26	25 * A&R	29 S&F & Workshop	27	24 Council - AP	Wed 29	26	30	28 Workshop - LTP	25 S&F & Workshop	30
Thur	30	27	26 WGB	30 WGB	28	25	Thur 30	27		29	26	31
Fri	31	28 Hearings	27 Hearings		29	26 Hearings	Fri 31	28 Hearings		30	27 Hearings	
Sat		29	28		30	27	Sat	29		31	28	
Sun			29		31	28	Sun	30			29	
Mon			30 Workshop - LTP			29 Workshop - LTP	Mon	31 P&R, & Workshop			30 Infrastructure & Workshop	
Tues			31			6 Council	Tues					

KEY	Committees	6 weekly (approx)
Public Holiday	S&F	Mon
No Meetings	Infrastructure	Wed
Council - Every 6th Monday	P&R	Mon - Nxt wk
Workshops	D&F	Quarterly
	A&R	Quarterly
	CEPR	3/year
	WGB	Monthly
	CCS	2/year
	Hearings DLC/Dogs	Holding! meetings - as required

Jan & July free of formal meetings other than council mtgs late Jan & Jul
 *A&R 25 Mar- meeting to start after 9.30am

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	5 November 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV 1301
Report Title	Elected Members Remuneration 2019/20

I. EXECUTIVE SUMMARY

The purpose of this report is to seek the Council's approval of the allocation of the fund available to remunerate Councillors based on approval of the proposed 2019-22 Governance Structure.

The Remuneration Authority ('the Authority') is the independent body set up by Parliament to approve the remuneration of key office holders, including local government representatives.

The Authority set the remuneration for the Mayor and Community Board members, as detailed in its 2019/20 Determination. With effect from 22 October 2019, all Councillors have received the base Councillor remuneration of \$42,010 (as required under the Determination).

Following the elections in October 2019, a new Governance Structure is being presented at this meeting, requiring Council to review the allocation of the governance remuneration pool set out in the 2019/20 Determination. This includes recommending the remuneration payable to a base Councillor position as well as Councillors undertaking additional responsibilities. The entire remuneration pool of \$729,480 must be allocated.

Once approved by the Authority, the recommended allocation is gazetted and takes effect from:

- 22 October 2019 – base Councillor position; and
- 13 November 2019 – Councillors undertaking additional responsibilities.

The proposed allocation of the remuneration pool is set out in the attachment to this report, and reflects the new proposed Governance Structure and responsibilities expected to be undertaken by the Deputy Mayor and specified Chairpersons. It is recommended that all positions receive an increased remuneration level.

RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the Council approves the remuneration for Councillors, including positions of additional responsibility, as follows:

Position	Number of members	Remuneration per member
Deputy Mayor	1	\$78,375
Chairperson – Infrastructure, Strategy & Finance, Policy & Regulatory Committees	3	\$68,400
Chairperson – Discretionary & Funding Committee	1	\$54,625
Chairperson – PDP Review Subcommittee	1	\$58,780
Councillor – base remuneration	7	\$47,500

as further detailed in the worksheet attached to this report.

AND FURTHER THAT the Council delegates to the Chief Executive, or his nominee, to complete the documentation to be submitted to the Remuneration Authority to give effect to this resolution;

AND FURTHER THAT the Council notes that the recommended remuneration for Councillors will take effect once approved by the Remuneration Authority and gazetted, which is expected to be towards the end of December 2019.

2. BACKGROUND

Remuneration for elected members is determined by an independent governmental body – the Remuneration Authority (“the Authority”). Elected members’ current remuneration is detailed in [the Authority’s 2019/20 determination](#) (“the 2019/20 Determination”).

Schedule 2 of the 2019/20 Determination sets out elected members’ remuneration for the period after the 2019 local authority elections until 30 June 2020. In accordance with the Local Electoral Act 2001, Councillors took office with effect from (and including) 22 October 2019 – the day after the date of the public declaration of election results. All Councillors currently receive the determined base remuneration of \$42,010.

The 2019/20 Determination includes a governance remuneration pool of \$729,480 to be allocated between all Councillors, including setting a base councillor position and the

councillors who hold positions of additional responsibility. The entire pool must be allocated. The base councillor remuneration cannot be lower than the amount noted in the previous paragraph. Remuneration for the Mayor and elected Community Board members is set by the Remuneration Authority and sits outside the remuneration pool.

Each elected member is only entitled to one payment for additional responsibilities. Consequently, in the event that a Councillor is undertaking two roles, he/she will get paid the additional remuneration for the higher-paying role only.

3. DISCUSSION AND ANALYSIS OF OPTIONS

3.1 DISCUSSION

The Council is required to decide on the allocation of the governance remuneration pool for the remainder of the 2019/20 financial year. In practice, this pool is to be allocated amongst the Councillors as the remuneration for the Mayor and Community Board members is already set in the 2019/20 determination. The remuneration pool cannot be used for payment of any external appointees to Council committees or subordinate decision-making bodies.

The purpose of the allocation is to reflect the roles and responsibilities undertaken by the Councillors, including those Councillors who undertake additional responsibilities. The Council has previously recognised the additional work undertaken by the Deputy Mayor, chairpersons of the principal Council committees and the chairperson of the Discretionary & Funding committee.

The new Governance Structure for the 2019-22 triennium is being presented to the Council for approval at this meeting. The allocation of the remuneration pool should reflect the new structure and the responsibilities of Councillors arising from that structure.

A proposed allocation of the remuneration pool is set out in the worksheet attached to this report. The Council is required to use this worksheet for approving the proposed allocation and submitting to the Remuneration Authority. For ease of reference, the following table provides a comparison from the remuneration that was in place prior to the local authority elections:

Position	1 July 2019 – Elections	13 November 2020 – 30 June 2021 (Proposed allocation)
Deputy Mayor	\$61,909	\$78,375
Chairperson (Infrastructure, Policy & Regulatory and Strategy & Finance)	\$55,276	\$68,400
Chairperson (Discretionary & Funding)	\$53,066	\$54,625
Chairperson (PDP Review Subcommittee)	-	\$58,780
Councillor	\$44,221	\$47,500
TOTAL POOL	\$623,516 (\$663,315)	\$729,480

The following key points explain the rationale for the proposed allocation:

- Significant workload for the Deputy Mayor, including new responsibilities and projects on behalf of the Mayor and governance body.
- Chairpersons of three ‘whole of Council’ committees responsible for increased delegations and overseeing wider portfolio of work.
- New PDP Review Subcommittee, for which the Chairperson will be expected to undertake significant work with the Chief Executive and staff as and when direction is sought from the PDP Hearings Panel and to consider the resolution of any appeals to the Council’s Proposed District Plan.

3.2 OPTIONS

It is for Council to determine how best to allocate the governance remuneration pool amongst the different positions undertaken by the Councillors. Provided the entire pool is allocated *and* the allocation can be explained and justified to the Remuneration Authority, there are a vast range of options that the Council could consider.

The recommended option, set out in Attachment I of this report, aligns with the rationale adopted by the Council in previous terms as well as reflecting the new Governance Structure (as noted above).

3.3 NEXT STEPS

The Council’s resolved recommended allocation of the governance pool, together with supporting documentation, will be submitted to the Remuneration Authority before 20 November 2019 – the Authority’s first ‘cut-off’ point. It is suggested this process is completed by the Chief Executive or Democracy Manager.

The Authority will consider the Council’s proposed allocation and, if approved, present this with other local authorities’ proposals, in a revised 2019/20 Determination. A revised 2019/20 Determination is expected to be gazetted on or about 19 December 2019, at which point the proposed allocation is ‘in force’. The updated remuneration will be paid on the next payroll date (i.e. 15 January 2020), including the following back-pay:

- Base Councillor remuneration – from 22 October 2019;
- Additional responsibilities’ remuneration – from 13 November 2019 (i.e. the day after the date of the Council resolution of the proposed allocation).

Should the Council wish to amend the allocation of the governance remuneration pool during the 2019-22 triennium, it will need to complete the process as set out in this report.

4. CONSIDERATION

4.1 FINANCIAL

The increased remuneration for elected members, as required by the 2019/20 Determination, falls within the operational budget for the current financial year. As noted, the Council is required to allocate the entire governance remuneration pool detailed in the Determination.

4.2 LEGAL

The remuneration for elected members is governed by Schedule 7 of the Local Government Act 2002 and the Remuneration Authority Act 1977. The recommendation in this report is in accordance with the Council’s legal obligations.

4.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The matters in this report are consistent with Council policy.

4.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The matters in this report are considered to be of low significance under the Council’s Significance & Engagement Policy.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Elected Members have been consulted in relation to the options available and the process for determining remuneration.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
			Other Please Specify

5. CONCLUSION

The Council is required to allocate the entire governance remuneration pool for the remainder of the 2019/20 financial year, as determined by the Authority. If the Council's recommended allocation is approved by the Authority, it is expected to be gazetted before Christmas and will take effect from 22 October 2019 (for base Councillor remuneration) and 13 November 2019 (for positions of additional responsibility).

6. ATTACHMENTS

Attachment 1 – Worksheet of proposed allocation of the 2019/20 governance remuneration pool.

Proposed Remuneration for Councillors⁴⁰

Use this worksheet to calculate the proposed remuneration for the positions with additional responsibilities using dollar amounts.

Local authority:

Number of elected members (excluding the mayor or regional chair):

Councillor remuneration pool (\$):

Councillor minimum remuneration (\$):

1) Enter proposed base remuneration for a councillor (\$):

2) Enter name/title of proposed position with additional responsibilities	3) Enter number of members per position	Proposed councillor base remuneration (\$)	4) Enter proposed additional remuneration (\$)	Proposed annual total remuneration per member (\$)	Total (\$)
Deputy Mayor	1	47,500	30,875	78,375	78,375
Chairperson (Infrastructure + Strategy & Finance + Policy & Regulatory)	3	47,500	20,900	68,400	205,200
Chairperson (Discretionary & Funding)	1	47,500	7,125	54,625	54,625
Chairperson (PDP Review Sub-committee)	1	47,500	11,280	58,780	58,780
Councillor (with no additional responsibilities)	7	47,500	0	47,500	332,500
Councillor (with no additional responsibilities)	0	47,500	n/a	47,500	0

Grand total (\$):

Balance of pool (\$):

Open Meeting

To	Waikato District Council
From	Clive Morgan General Manager Community Growth
Date	12 November 2019
Prepared by	Mark Davey Strategic Planner
Chief Executive Approved	Y
Reference #	GOV1301 / 2388409
Report Title	Draft Waikato 2070 - Waikato District Council Growth and Economic Development Strategy

1. EXECUTIVE SUMMARY

The purpose of this report is to seek approval to consult on the Waikato District Council Growth & Economic Development Strategy (Waikato 2070) in accordance with section 83 (Special Consultative Procedure) of the Local Government Act 2002 (Act).

The purpose of Waikato 2070 is to guide the growth in the district over the next 50 years

Waikato 2070 combines both the District Growth Strategy and the Economic Development Strategy and, if adopted following a period of consultation, will replace these two strategies.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth, Draft Growth and Economic Development Strategy, be received;

AND THAT under section 83 of the Local Government Act 2002, Council adopts the Statement of Proposal (attachment 1) and approves public consultation on the Waikato District Council Draft Growth and Economic Development Strategy to occur by way of special consultative procedure between 13 November 2019 and 10 January 2020.

3. BACKGROUND

Council currently has a District Development Strategy (2015) and a District Economic Development Strategy (2015). A review of both documents commenced, and in doing so

council made the decision to combine the two strategies into a new Growth and Economic Development Strategy called Waikato 2070.

The purpose of combining the two strategies is to align land-use, employment, transport and investment decisions across our organisation, including key stakeholders, to better respond to growth-related pressures and deliver improved community outcomes.

Waikato 2070 will help to identify suitable and cost-effective areas for future growth serviced by infrastructure. It will help enable and support job creation in sectors aligned to the district's strengths and will outline a growth pattern that will help preserve the natural environment and resources.

Additionally Waikato 2070 will help inform our communities about the likely settlement pattern within our district over the next 50 years, supported by a cost benefit analysis, and will outline the steps Council will take to manage growth. Waikato 2070 will also inform agencies and infrastructure providers of the future location and scale of growth to assist with their planning.

It is important that Waikato 2070 recognises, protects, and enhances the features that make the Waikato district a special place whilst accommodating future residential and business growth. It is critical that we integrate land-use development with infrastructure provision to achieve more cost effective development patterns. A review period is likely to be every three years once adopted, to keep up with the changing development environment.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Waikato 2070 will replace the Waikato District Development Strategy (2015) and the Economic Development Strategy (2015).

Waikato 2070 has a key role to play for Council by:

- Setting a clear vision for the district given the new growth environment;
- Supporting and informing the Proposed Waikato District Plan;
- Helping inform the Long Term Plan;
- Helping inform the 30 Year Infrastructure Strategy;
- Adopting of regional and sub-regional strategies and priorities into the districts strategy; and
- Assisting in enabling Blueprint priorities into Council's long term vision.

4.2 OPTIONS

Alternative option

The alternative option is to not consult under section 83 of the LGA.

Benefit: Time and costs will be reduced by not having to hold a hearing.

Cost: If Waikato 2070 is not consulted on under the LGA there will be only limited opportunity for the community to have their say. Waikato 2070 will not be as robust as if

community were able to provide their feedback. Waikato 2070 will not be likely to have as much weight when giving regard to Waikato 2070 under the RMA (clause 74(2)(b)(i)) in resource consent decision-making.

5. CONSIDERATION

5.1 FINANCIAL

The development of Waikato 2070 is an un-funded project. To date costs have been met by existing operational budgets. Where possible technical reports to support the strategy will be shared across this project and the Proposed District Plan project to reduce costs.

The cost to undertake consultation on Waikato 2070 will be funded through existing budgets.

5.2 LEGAL

Council is not required by legislation to produce a strategy to manage either growth or economic development, however Waikato 2070 will be afforded weight under the RMA (clause 74(2)(b)(i)) and will be required to be given regard to in resource consent decision-making.

As Waikato 2070 is not required by legislation, there are no requirements to undertake public consultation on the document however staff recommend that consultation be undertaken under section 83 of the LGA so that weight can be given when referencing the document under other legislation.

Consultation under section 82 of the LGA requires Council to adopt a Statement of Proposal and states that the consultation period must be no less than one month. In addition to this, Council must provide an opportunity for submitters to present their submission in a manner than enables spoken or sign language (typically a hearing).

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The District Growth Strategy and Economic Development Strategy are two of Council's district guiding strategies, which Waikato 2070 will replace, if adopted following public consultation.

Waikato 2070 will guide all planning by providing guidance for land use and infrastructure related planning within the district for the next 30 years. It will inform the Proposed District Plan hearings, Long Term Plan 2021-31, activity and asset management plans, the 30 Year Infrastructure Strategy, the Hamilton to Auckland Spatial Plan and projects, and Future Proof updates.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The preparation of Waikato 2070 triggers the following thresholds contained in the council's Significance and Engagement Policy.

3. The Council will take into account the following matters when assessing the degree of significance of proposals and decisions, and the appropriate level of engagement:

- Whether the proposal or decision will affect a large portion of the community
- The likely impact on present and future interests of the community, recognising Maori culture values and their relationship to land and water

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Public Notice Public Open Days Letters/Emails to key stakeholders Meetings with some key stakeholders Hearing Online and hard copy submissions				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	Yes		Internal
Yes			Community Boards/Community Committees
	Yes		Waikato-Tainui/Local iwi
Yes			Households
Yes			Business
	Yes		Other <ul style="list-style-type: none"> - Future Proof Partners (Waikato Regional Council, Hamilton City Council, Waipa District Council, New Zealand Transport Agency, Taangata Whenua) - Ministry of Housing and Urban Development

6. CONCLUSION

Waikato 2070 has been developed to bring together the out of date District Development Strategy and the Economic Development Strategy.

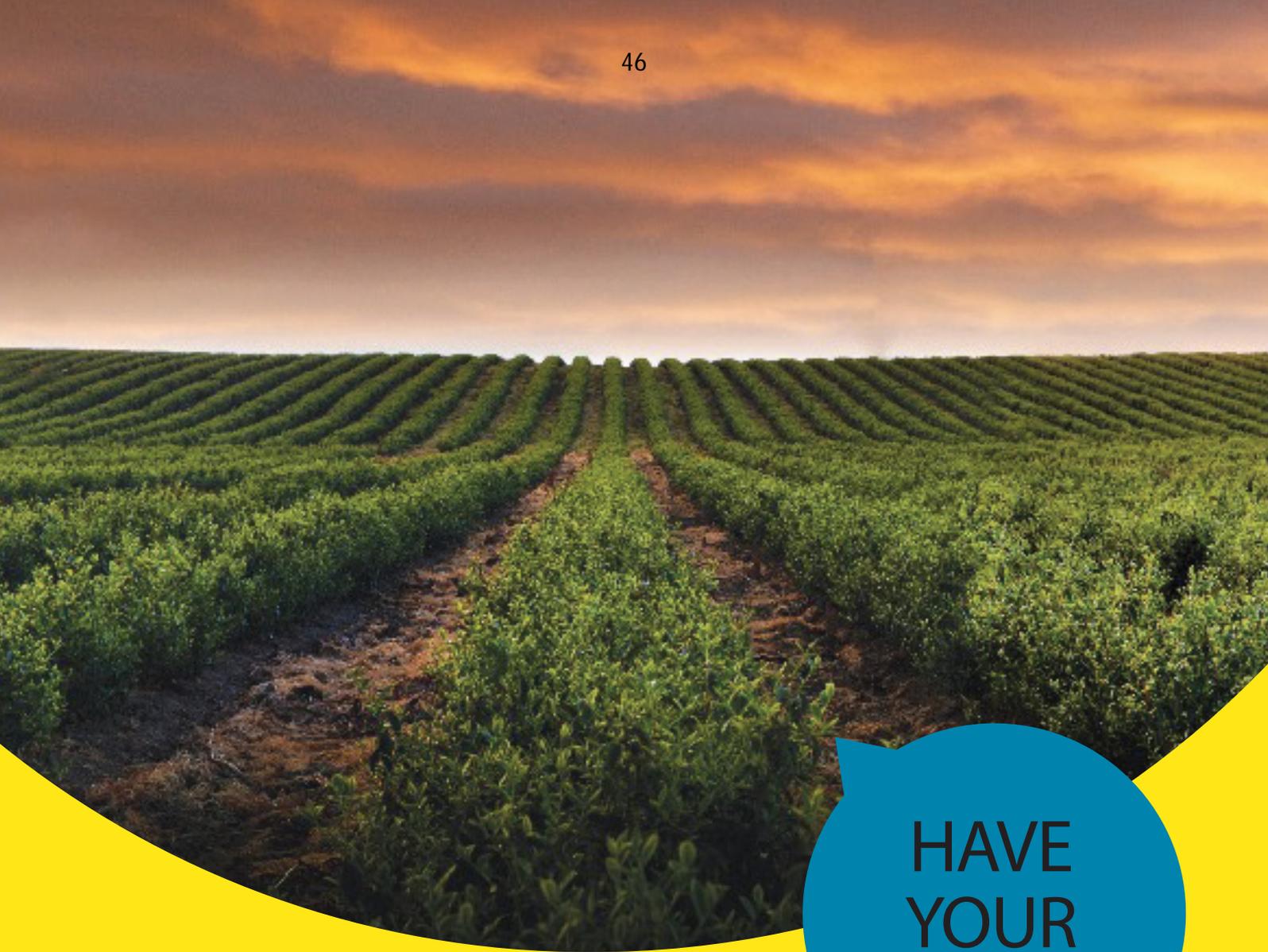
Waikato 2070 will provide guidance for land use and infrastructure related planning within the district for the next 30 years as well as inform the Long Term Plan 2021-31, activity and asset management plans, the 30 Year Infrastructure Strategy, the Hamilton to Auckland Spatial Plans and projects, and Future Proof updates.

Consultation on Waikato 2070 will take place between 13 November 2019 and 10 January 2020. If required a hearing will be held in late February or as soon thereafter as possible.

The Waikato 2070 document is expected to be adopted by council in March or April 2020.

7. ATTACHMENT

AI - Statement of Proposal



HAVE
YOUR
SAY

STATEMENT OF PROPOSAL

WAIKATO 2070
DRAFT GROWTH AND ECONOMIC
DEVELOPMENT STRATEGY

waikatodistrict.govt.nz

0800 492 452

This Statement of Proposal is made
for the purposes of Sections 83
of the Local Government Act 2002.

IT INCLUDES:

- Background to the proposal
- Reasons for the proposal
- 'have your say' details

BACKGROUND

The Waikato District Council growth and economic development strategy, *Waikato 2070*, provides a long-term plan to achieve the Council's vision of creating and nurturing liveable, thriving and connected communities.

The Waikato 2070 strategy is unique as it takes an integrated approach to future growth in the Waikato District. It combines economic and community development focus areas with future land use and infrastructure planning and growth patterns. This document will inform communities, businesses, investors, iwi, governments and neighbouring local authorities and the Council itself, to help deliver and achieve the communities' vision.

The planning, design and management of our urban and rural areas, and the supporting of economic and community development activities will have long term impacts on the quality of life, social amenity, economic prosperity and wellbeing

of our communities. The overall wellbeing of individuals is strongly influenced by the quality of the environments where we live, work, learn and play.

At a local level this strategy helps give life to and implement the relevant initiatives identified by the district's various communities through Blueprints. At a sub-regional level this strategy helps deliver on the Future Proof Growth Strategy and spatial plans* developed through the Hamilton to Auckland Corridor Initiative.

Regionally, the strategy is informed by documents such as the Regional Policy Statement, and the Regional Land Transport Strategy.

At a national level, the strategy sits under the Local Government Act (2002) and is in accordance with Resource Management Act (1991) and relevant national policy statements.

* Pokeno & Surrounds Spatial Plan, Huntly & Surrounds Spatial Plan and the Hamilton-Waikato Metropolitan Area Spatial Plan currently underway.

STRATEGIC REASONS FOR THE PROPOSAL



- To translate the Council's vision for liveable, thriving and connected communities into an economic, community and land use strategy.
- To ensure that Waikato District Council has a clear strategy for the district's future growth and development, to help with planning and infrastructure provision, and when engaging with its partners.
- Lead development by directing and encouraging good economic, community and planning outcomes and avoiding costly development patterns.

IF WE DO NOTHING



In the short term:

- Not capitalising on economic and community development opportunities
- Council either can't deliver infrastructure in time to enable development or it costs significantly more to do so
- Ad-hoc investment and piecemeal development patterns that do not achieve cohesive communities
- Poor and inefficient use of natural and physical resources

In the medium to long term:

- Disconnected communities
 - Poor economic, social and environmental outcomes
 - High servicing costs
 - Not adequately providing for bulk infrastructure and key transport linkages at the right time to enable growth
-

SUBMISSIONS CAN BE:

ONLINE:

www.waikatodistrict.govt.nz/sayit



POSTED:

Waikato District Council
Private Bag 544
Ngaruawahia 3742



DELIVERED:

Waikato District Council
Attn: Corporate Planner
15 Galileo Street, Ngaruawahia 3742



EMAILED:

consult@waidc.govt.nz
Subject heading should read:
"Waikato 2070 – Submission"



Huntly Office
142 Main Street, Huntly 3700

Raglan Office
7 Bow Street, Raglan 3225

Tuakau Office
2 Dominion Rd, Tuakau 2121

Te Kauwhata Office
1 Main Road, Te Kauwhata 3710

WHAT HAPPENS NEXT?

Council will acknowledge each submission received in writing, either by letter or email.

Following the closing of submissions on 10 January 2020, all submissions will be reviewed. Verbal submissions will be heard and all submissions formally considered at a Council meeting in March 2020 (or as soon thereafter as possible).

This meeting is open to both submitters and the public to attend.

IMPORTANT DATES TO REMEMBER:

SUBMISSIONS OPEN – 13 November 2019

SUBMISSIONS CLOSE – 10 January 2020

HEARING OF SUBMISSIONS – date to be confirmed

If you have any further queries or would like further copies of the draft District Growth and Economic Development Strategy, please contact Donna Tracey on 0800 492 452.





WAIKATO 2070

WAIKATO DISTRICT COUNCIL
Draft Growth & Economic Development Strategy



WELCOME TO THE WAIKATO DISTRICT

This draft strategy has been prepared to seek public feedback and input for the Waikato District Council Growth & Economic Development Strategy, Waikato 2070.

WHAT IS THE GROWTH STRATEGY?

A guiding document that the Waikato District Council uses to inform how, where and when growth occurs in the District over the next 50-years.

HOW DO I PROVIDE FEEDBACK?

You can submit your feedback online via www.waikatodistrict.govt.nz/sayit, via email to consult@waidc.govt.nz, post to any one of our offices or come along to one of our public open days in your local community and let us know what you think.

WHAT DOES IT COVER?

The strategy takes a broad and inclusive approach to growth which takes into account its economic, social, environmental, cultural and physical dimensions.

WHEN WE'D LIKE TO HEAR FROM YOU?

Submissions close on the 10th of January 2020 and hearings will be held in February/March 2020.

HOW DOES THIS STRATEGY FIT WITH BLUEPRINTS?

This strategy draws on the initiatives and ambitions which were identified through the Blueprint exercises and informs future planning, investment and decision-making by the Council for the district.

CONTENTS

01.0 Introduction	4
02.0 Our Opportunities	13
03.0 Focus Areas	19
04.0 Our Towns	23
05.0 Glossary	40

01.0

INTRODUCTION.

01.1 ABOUT THIS STRATEGY

The Waikato District Council growth and economic development strategy, Waikato 2070, provides a long-term plan to achieve the Council's vision of creating and nurturing liveable, thriving and connected communities built on four Focus Areas.

The Waikato 2070 strategy is unique as it takes an integrated approach to future growth in the Waikato District. It combines economic and community development aims with future land use and infrastructure planning and growth patterns. This document will inform communities, businesses, investors, iwi, governments and neighbouring local authorities and the Council itself, to help deliver and achieve the communities' vision.

The planning, design and management of our urban and rural areas, and the supporting economic and community development activities will have long term impacts on the quality of life, social amenity, economic prosperity and wellbeing of our communities. The overall wellbeing of individuals is strongly influenced by the quality of the environments where we live, work, learn and play.

01.2 HOW IT FITS

At a local level this strategy helps give life to and implement the relevant initiatives identified by the district's various communities through Blueprints. At a sub-regional level this strategy helps deliver on the Future Proof Growth Strategy and spatial plans* developed through the Hamilton to Auckland Corridor Initiative.

Regionally, the strategy is informed by documents such as the Regional Policy Statement, and the Regional Land Transport Strategy.

At a national level, the strategy sits under the Local Government Act (2002) and is in accordance with Resource Management Act (1991) and relevant national policy statements.

* Pokeno & Surrounds Spatial Plan, Huntly & Surrounds Spatial Plan and the Hamilton-Waikato Metropolitan Area Spatial Plan are currently under development, have helped inform this strategy and intend to be included in this strategy once complete.

WHERE THE DISTRICT IS SITUATED



01.3 COMMUNITY WELL-BEING

We recognize that the well-being of our people, the health of our economy and the shape and function of our communities are intrinsically linked. In order to achieve the best outcomes from growth we must nurture the four pillars of a strong and resilient society; Our Communities, Our Identity, Our People and Our Businesses (Waikato District's four Focus Areas). Through evidence based land use and infrastructure planning, and the active support of community and business led initiatives we can shape our communities of the future.

Economic development means working with others to leverage effort and ensure the right conditions exist for all businesses to grow and benefit from the many competitive and comparative advantages offered across the district.

Community-led development is about working in partnership with our people and local, regional and national agencies to support and develop initiatives that achieve the aspirations of our communities.



OUR VISION

LIVEABLE, THRIVING, AND CONNECTED COMMUNITIES

LIVEABLE

Livable communities are well-planned and people friendly providing for a range of quality residential options, social infrastructure and amenity. They reflect what's important to people and support a shared sense of belonging both at the local community and the wider district.

THRIVING

Thriving communities participating in council decision making and community-led projects, having the capacity and capability to provide input into the management of their local assets and sustain the local business sectors providing local employment.

CONNECTED

Connected communities have fit-for-purpose physical and social infrastructure to create livable thriving communities. Connectivity through roads, cycle ways, walkways and digital capabilities enable rapid information sharing and engagement in activities together. By these means, people in communities access services and amenities that meet their social, health, education, employment and wellbeing needs.

01.3

OUR DISTRICT

The Waikato District covers 418,893ha, a strategically significant land area between two of the fastest growing metropolitan centres in New Zealand, Hamilton and Auckland. It is also located in the heart of the 'golden triangle' the economic zone encompassing Auckland-Hamilton-Tauranga, which generates over 50% of NZ GDP and is home to over 50% of NZ's population. The Waikato River (NZ's longest river) flows through the district and is a critical water body contributing to the biodiversity of the region, provides potable water for the area and neighbouring population centers and has significant cultural value. Additionally, the Waikato District boundary extends along the western coast of New Zealand and touches the eastern coastline at the settlement of Miranda on the Hauraki Gulf. The District is also home to large areas of significant indigenous vegetation.

The Waikato District contains some of the country's most highly-productive soils which are key contributors to the country's agricultural and horticultural sectors. The district therefore makes a vital contribution to the country's economy in terms of contribution to revenue generation and gross domestic product.

The varied nature of the district's environment supports a diverse range of communities, each with unique identities. The district has a median age of 35.3 years with a disproportionately high number of people aged under 15 (25.5%) and yet only 10% over 65 (however is expected to change over time). The make-up of the district is 69% European, 25.9% Maaori, 2.8% Asian, and 2.4% Pacific Islanders. The district's urban wards have much higher percentages of Maaori than its rural wards.

01.4

OUR GROWTH

The Waikato District has been experiencing 3% population growth year-on-year over the past decade. This is higher than both the Auckland and national average growth rates. This is significant in the context of the district, as historically the district has experienced static, and in some cases declining growth.

Following the restructuring of local government in Auckland, the Waikato District boundary shifted north to encompass the towns of Tuakau and Pokeno. The expansion of the jurisdictional area has presented new challenges for the District. The challenges are compounded by the rural-urban nature of the district, diverse natural environment, mixed socio-economic and population demographics, geographic scale, and its proximity to Auckland and Hamilton metropolitan areas.

01.5

OUR GROWTH

**THE WAIKATO DISTRICT AND ITS COM
A NUMBER OF DEFINING STAGES IN T
PATTERNS OF FLOWS OF PEOPLE, GO
WILL CONTINUE TO SHAPE ITS FUTUR**

**Pre - 1840****MAAORI SETTLEMENT**

Waikato Tainui have a long lineage back to the Tainui Waka and beyond. The Waikato Region was a thriving area with highly productive lands with the Waikato River as a source of food and resources for the early Polynesian settlers and was recognised as an area of prime real estate. Maaori settlements and pa sites formed along the river and in-land trade routes at key strategic locations (Pookeno, Tuakau, Rangiriri, Meremere, Taupiri, Ngaaruawahia). The Waikato Tainui experienced a time known as the Golden Years prior to the 1840s.

**1840 - 1900****EUROPEAN ARRIVAL**

European settlement further developed key transport trade corridors established by Maori leading to the creation of many small out-posts and settlements along these corridors (Great South Road, the Waikato River and the North Island Main Trunk Rail Line) some of which followed those established by Maori. This was then led by the conversion of forest, scrub and wetlands into farms.

1900-1930**THE RISE OF AGRICULTURE AND THE GROWTH OF RURAL COMMUNITIES**

The growth of farming and agricultural industries required large supporting rural populations which led to the growth of settlements to service the rural economy and connect produce to local and international markets and trading centers, in Hamilton and Auckland, predominantly by river and rail.

**1930 - 1980****MECHANISATION AND THE GROWTH OF INDUSTRY**

The rise of mechanised machinery for rural and industrial purposes and the widespread use of private vehicle led to: the development of a significant roading network to service the rural economy favouring road over rail; the conversion of dry-stock farms to dairying; and the establishment of large mining and power generation operations in the district. These changes prompted the start of de-population of our rural areas and the urbanisation of the main centres.

COMMUNITIES HAVE EXPERIENCED THEIR EVOLUTION. THESE MODS AND WEALTH HAVE AND RE.

1980-2000

URBANISATION

Economic reforms of the 1980s removed government subsidies from farming and changed international trade dynamics which created a more competitive environment for farming to operate. This led to further de-population of rural towns and settlements, necessitated increased farm sizes in order to remain competitive and saw the consolidation of populations in the main centres such as Hamilton and Auckland where more employment opportunities existed. By the mid-1990s the motorway network began to be constructed south from Auckland which started to by-pass many of the small service-towns on the route.



2000-2010

RURAL REVIVAL

During the early 2000s a re-orientation to rural areas occurred, peri-urban development started which began to revive some rural settlements as people chose to live in the country and to commute to the main centres for work. This led to ad-hoc growth patterns and the fragmentation of productive farms. By the late 1990s and early 2000s the farming sector had largely re-adjusted to the new economic environment bolstered by strong demand internationally for its dairy products.

2010-2020

THE GROWTH OF OUR TOWNS

High-immigration coupled with internal migration patterns and overseas investment led to significant growth in Auckland and rising property prices. Whilst initially causing a two-speed economy, Auckland and the rest of the country, an overflow effect on Hamilton and the Waikato District began to be experienced. Over a decade this eventually led to rapid growth in Pookeno and Te Kauwhata as well as development pressures elsewhere in the district which has rarely been seen in recent decades.



02.0

OUR OPPORTUNITIES AND WHAT WE MUST TREASURE.

Country
fun
hearted
market

02.1

OUR NATURAL ENVIRONMENT

The district's natural features and constraints create Waikato's identity and make it a special place to live, work and play. Natural features include the Waikato River and its tributaries; the Waipa River, numerous lakes and wetlands; coast lines; steep hill country and inland range landscapes; and distinctive gully systems. Areas of particular landscape value are identified as outstanding natural features and outstanding natural landscapes which include significant amenity landscapes. Those with particular terrestrial ecological value are identified as significant natural areas.

There is an opportunity to promote, protect and enhance these ahead of and during the course of development, through targeted restoration efforts. Ecological enhancement such as restoration planting can enhance amenity values.

02.2

OUR RICH SOILS

The Waikato District contains large areas of high-class soils which have been the cornerstone of the rural economy. Large sites with high-class soils, that have not been significantly fragmented, should be protected from further subdivision and development to ensure economic viability for the horticultural and agricultural sectors and their supporting industries along with our food supply into the future.

02.3

OUR PEOPLE

The district has a diverse socio-economic demographic comprising some of the lowest socio-economic communities in New Zealand contrasted with some of the most affluent. This diversity is reflected in the unique identity of our settlements.

Some parts of the district have had static population growth and historically declining economic and social indicators and high-deprivation whereas others have experienced the opposite.

Future growth, development and investment choices must respond to these trends and be facilitated in a way which promotes the advancement of the more disadvantaged through housing, employment and education choices and opportunities. Land-use planning, infrastructure provision and services have a key role to play in helping promote increased well-being in the district.

02.4

OUR CLIMATE

Our climate is changing and we are experiencing more extreme weather events. These weather events pose a hazard to communities and property in the district. It is critical that we take steps to ensure our people and property are more resilient to changes in climate and that we adapt how we live to help reduce the effects of climate change. This means using our natural and physical resources more sustainably and considering our impact on the environment as we grow and develop.

02.5

**OUR
LANDSCAPES**

Areas around the Waikato River and other water bodies, including coastlines, are flood-prone and subject to inundation hazards. Topographic issues also affect the district significantly with steep hill country and ranges in many parts. These constraints restrict developable land in the district and generally confine areas for future growth in and around existing settlements and means that we need to consider a more compact growth pattern in the future .

02.6

**OUR
CULTURE**

The Waikato is rich in Maaori history, the home of Kiingitanga and ties to many iwi. Tangata Whenua hold a significant physical and cultural relationship with the Waikato District. Tangata Whenua recognise the need to protect and provide for land, water, waahi tapu and other taonga. Therefore, it is important to acknowledge tangata whenua as kaitiaki within the Waikato District, who endeavour to sustainably utilise resources and actively practice tikanga to ensure future generations are not deprived.

02.7

**OUR
TRANSPORT**

The Waikato express-way (SH1), SH2 and the North Island Main Truck Line (NIMTR) runs through the district. These critical transport corridors have shaped the district and dissect many of the districts towns and settlements along the route. Future development of these corridors and the provision of improved public transport (road and rail) can leverage off these assets to help connect the district regionally, nationally and internationally.

However, future development needs to occur in a way that takes account of the constraints caused by these transport corridors to avoid disconnected and separated communities being created.

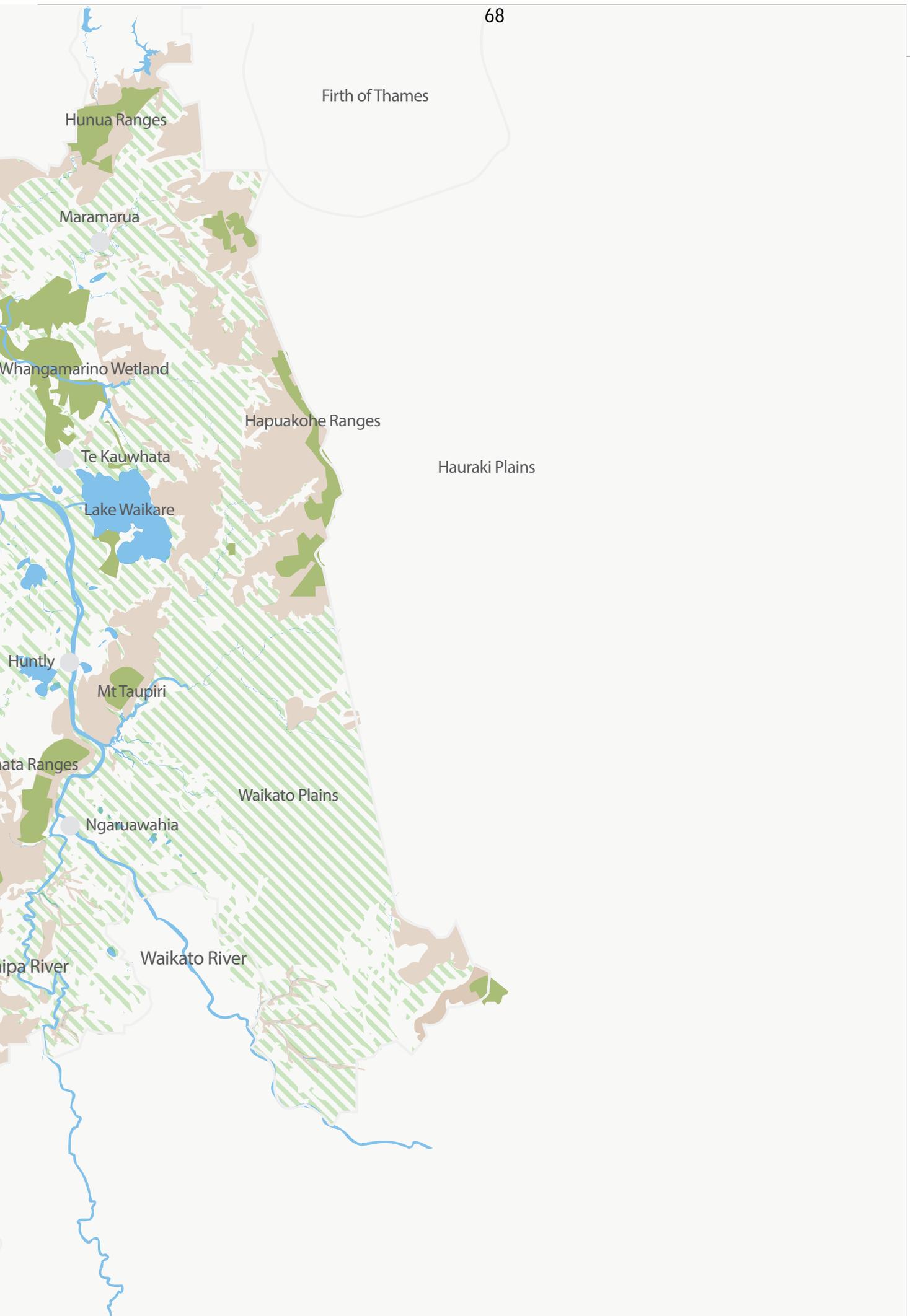
02.8

**OUR
ECONOMY**

The district has some key industry sectors that provide ongoing employment opportunities and wealth creation. These need to be protected, built on and promoted including the rural sector. New industrial areas and activities need to be identified and promoted in our towns to help diversify the district's economy and provide employment opportunities for our communities. Without new employment opportunities to match our growing population the district risks becoming a dormitory commuter district with people travelling to Auckland, Hamilton and Tauranga for work and services, which will have negative long term impact on our communities.

NATURAL ENVIRONMENT







03.0

FOCUS AREAS.

03.1

GROW OUR COMMUNITIES

Blueprint initiative: 4, 5, 7, 8

03.2

BUILD OUR BUSINESSES

Blueprint initiative: 6

03.3

EMBRACE OUR IDENTITY

Blueprint initiative: 1, 2, 3,

03.4

EMPOWER OUR PEOPLE

Blueprint initiative: 9

03.1

GROW OUR COMMUNITIES

DIRECTION	IMPLEMENTATION
Deliver well-planned and people-friendly communities	<ol style="list-style-type: none"> 1. Develop a quality urban form with high amenity villages and urban environments 2. Support regeneration of our town centres and encourage quality in-fill developments around our future mass transit stations 3. Support rural communities by maintaining services 4. Invest in place-making activities across communities including multi-use trails, greenways, cycle ways and walkways and open spaces and streetscape/public space improvements 5. Enable higher density development (up to 4 storeys) in town centres 6. Ensure our towns offer employment and housing choice 7. Avoid development that leads to social isolation 8. Ensure our communities have easy access to infrastructure and services 9. Well situated and appropriately designed passive and active recreation areas
Promote sustainable and cost-effective land-use patterns	<ol style="list-style-type: none"> 1. Take leadership and build our district to respond to climate change and help mitigate its effects 2. Stage development and be adaptable to future growth scenarios 3. Integrate land-use and transport to make better use of infrastructure and our transport connections 4. Leverage existing transport networks, including walking and cycling infrastructure 5. Protect strategic sites, corridors and areas for future development 6. Locate future development to capitalize on existing serviced network infrastructure and facilities of towns 7. Ensure connectivity and integration of greenfield development to existing built-form (street-block design)

03.2

BUILD OUR BUSINESSES

DIRECTION	IMPLEMENTATION
Support existing businesses to grow and attract new businesses to the district	<ol style="list-style-type: none"> 1. Build on existing industrial clusters and promote the clustering of complimentary businesses 2. Identify and develop new strategically located industrial clusters for secondary industries 3. Create ease of access pathways and incentives for investors to locate in the district 4. Strengthen collaboration and engagement with businesses 5. Identify new areas for service industries to locate and expand 6. Support primary industries which underpin the Waikato economy 7. Ensure businesses have access to social and physical infrastructure and services 8. Create regional and local skills training development for our people (build people capital)
Help deliver inclusive growth	<ol style="list-style-type: none"> 1. Lead, support and co-ordinate initiatives focused on growing economic development activities for businesses within the district. 2. Adapt and respond promptly to changing business needs 3. Link central and regional government initiatives to businesses 4. Create economic and social opportunities that ensure our young people have access to employment and social activities that build a future in the district 5. Grow and develop the social and economic potential of social enterprise 6. Facilitate stronger community and business partnerships 7. Promote the development of a diversified economy and increase employment opportunities in knowledge based sectors

03.3

EMBRACE OUR IDENTITY

DIRECTION	IMPLEMENTATION
Promote our culture	<ol style="list-style-type: none"> 1. Continue to partner with local Iwi to help realise their, social, cultural, economic and environmental aspirations. 2. Build on the Open Waikato initiative to promote the district 3. Support tourism development and work with tourism agencies to promote the district's diverse culture
Celebrate our history	<ol style="list-style-type: none"> 1. Protect our natural, cultural and built heritage 2. Ensure new developments and redevelopment retains and reflects the history of the area and site 3. Support tourism development and work with tourism agencies to promote the district's history
Protect our environment	<ol style="list-style-type: none"> 1. Encourage sustainable and resilient land use patterns that focus development in our key towns which are well connected and serviced by amenities 2. Promote ecological and environmental protection and restoration 3. Restrict residential development in areas at risk from natural hazards 4. Encourage land uses that utilise our highly productive land and restrict those uses that reduce them and diminish their quality 5. Restrict multi-lot residential subdivision in rural areas outside of identified growth areas 6. Cluster industrial activities in industrial zones and restrict them in rural areas

03.4

EMPOWER OUR PEOPLE

DIRECTION	IMPLEMENTATION
Increase capability and capacity	<ol style="list-style-type: none"> 1. Develop capability programmes to support community leaders to grow their ability to deliver community initiatives. 2. Create opportunities for communities to determine and lead improvement initiatives for their local areas in accordance with their local area blueprints and community plans. 3. Collaborate with health, social and education agencies to ensure opportunities are not missed for our growing communities. 4. Connect communities with agencies to help improve opportunities and outcomes 5. Invest time and resources in community leaders to ensure sustainable programmes for youth engagement
Build a resilient local workforce	<ol style="list-style-type: none"> 1. Identify skill requirements for future workforce and champion training programmes to support this 2. Create pipelines of opportunity for all sectors of society to access training and employment opportunities 3. Ensure there are pathways for training and employment opportunities within new and existing businesses within the district 4. Promote our young people as a future workforce 5. Assist Industry to build stronger relationships with education and training providers



04.0

IDENTIFYING WHERE AND WHEN GROWTH CAN OCCUR.

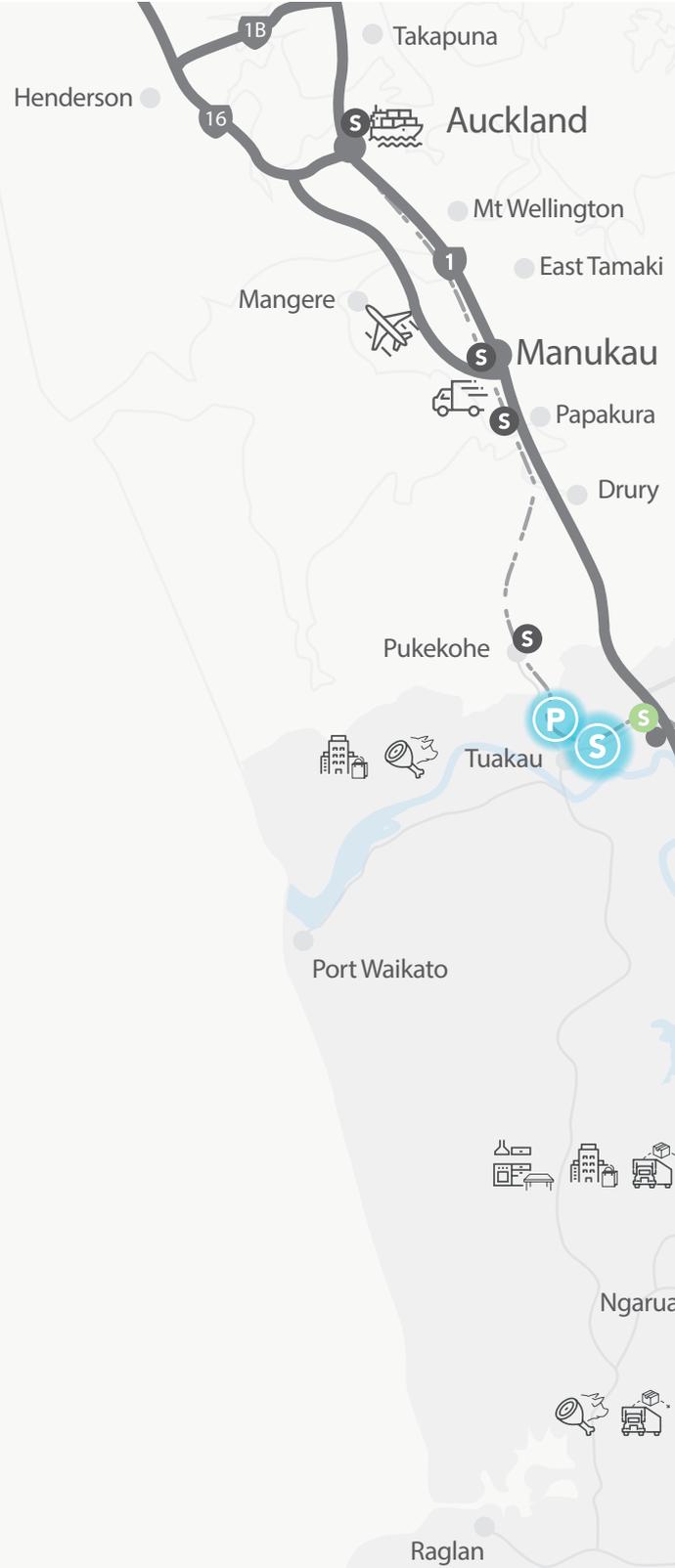
The following section details spatially where and when development can occur (residential and employment) in the district, aligned to our four Focus Areas*.

Some areas in the district have strong capacity to support future growth due to their location, environment and infrastructure. Other areas of the district have significant constraints to growth and are therefore not suitable for further growth and development (and have not been identified in this strategy).

Areas identified for future growth, in some cases, include areas already zoned under the Operative District Plan (2013) or are proposed for re-zoning under the Proposed District Plan (2018).

*Refer section 03.0

75



SUB-REGIONAL GROWTH

Transport connections	side/collector	main/arterial	motorway/expressway	rail
Mass-transit stations (existing and proposed)	rail and station	short-term	medium/long-term	(timing dependent on growth and funds)
Existing Business Clusters	S Services	P Industry		
Existing airports/ports/inland ports	airport	seaport	landport	
Current towns and settlements	● ●			



-  'Freight and Logistics' Clusters
-  'High Powered Vehicle' Clusters
-  'Food Processing' Clusters
-  'Furniture and Architectural Products' Clusters
-  'Clean Production' Clusters
-  Future Specialised Business / Industrial areas

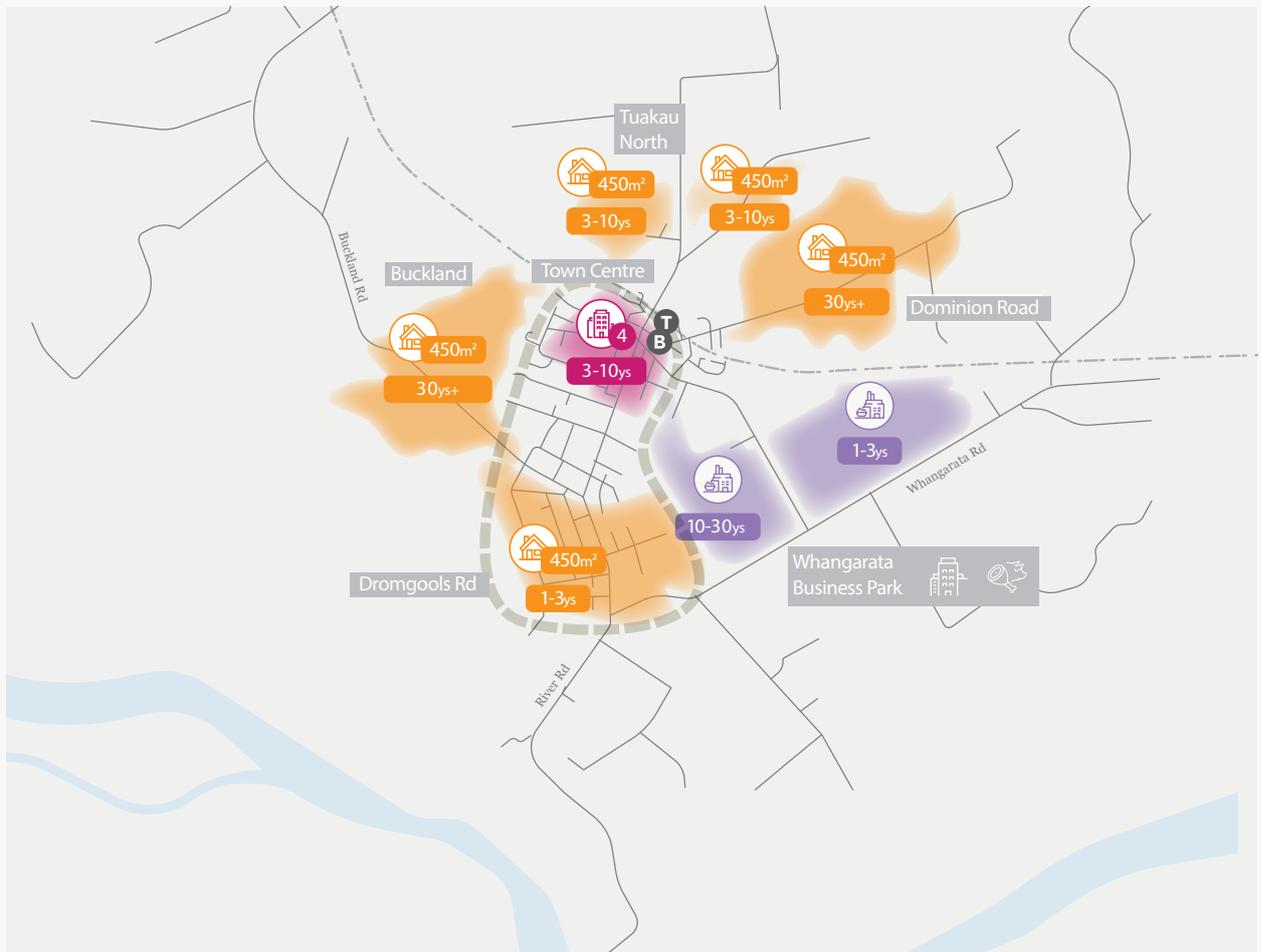
04.1

TUAKAU DEVELOPMENT PLAN 50-YEARS



LOCATION: TUAKAU IS LOCATED CLOSE TO THE BANKS OF THE WAIKATO RIVER, NEAR THE NORTHERN BOUNDARY OF THE WAIKATO DISTRICT, A 10-MINUTE DRIVE FROM THE POKENO INTERCHANGE OF SH1, AND ON THE RAIL LINE BETWEEN PUKEKOHE AND POKENO.

Roads & Rail	side/collector	main/arterial	highway	laneway	rail			
Activity Zones	Residential	Commercial & Industrial	Town Centre (business & residential)	Special Activity Precinct				
Development time-frame	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+
Building type	Industrial	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)				
Possible future mass-transit	train station	bus station						
Priority growth & investment zone	[Shaded area]							



04.2

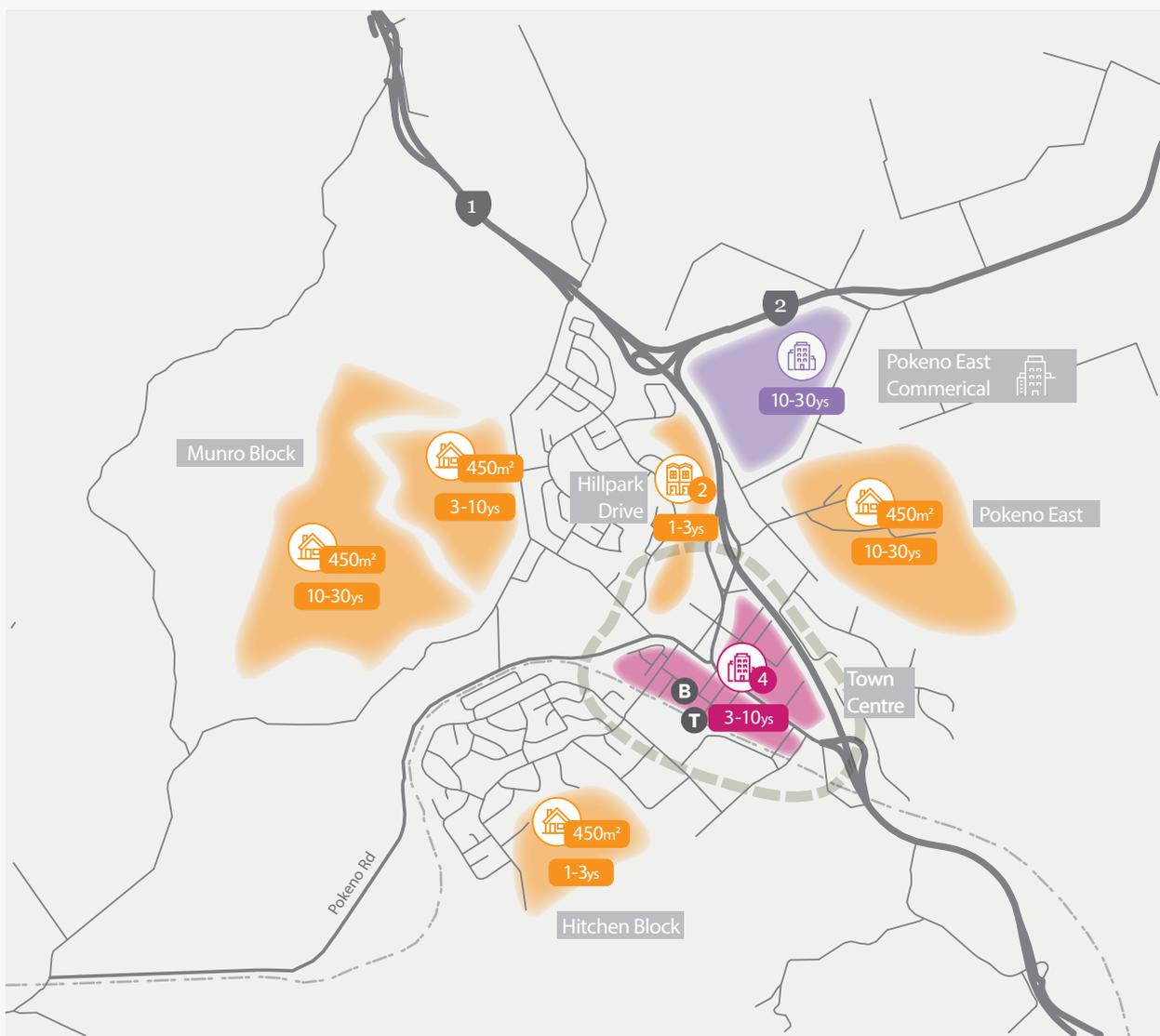
POOKENO DEVELOPMENT PLAN 50-YEARS



Current population and possible future population

LOCATION: POOKENO IS LOCATED NORTH OF THE WAIKATO RIVER, NEAR THE NORTHERN BOUNDARY OF THE WAIKATO DISTRICT, AT A SH₁ INTERCHANGE, NEAR THE JUNCTION WITH SH₂, AND ON THE RAIL LINE BETWEEN TUAKAU AND MERCER.

Roads & Rail	side/collector	main/arterial	highway	laneway	rail							
Activity Zones	Residential	Commercial & Industrial	Town Centre (business & residential)	Special Activity Precinct								
Development time-frame	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+
Building type	Industrial	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)								
Possible future mass-transit	train station	bus station										
Priority growth & investment zone												

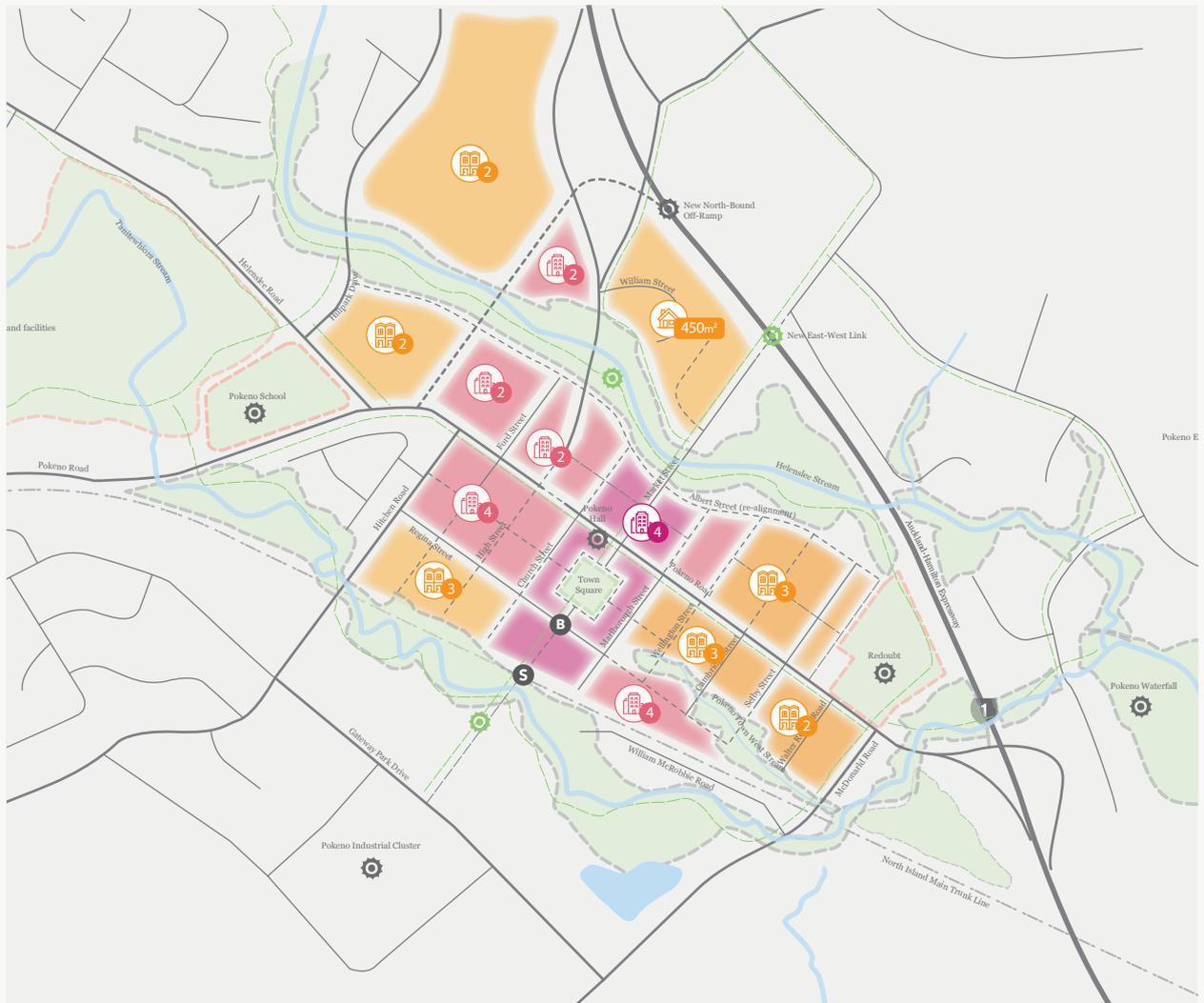


04.3

POOKENO TOWN CENTRE PLAN 50-YEARS

POOKENO COMMUNITY HAS IDENTIFIED A RANGE OF OUTCOMES AND INITIATIVES WHICH THEY WOULD LIKE TO SEE DELIVERED THROUGH THE REDEVELOPMENT OF POOKENO TOWN CENTRE. AN INITIAL CONCEPT FOR THE FUTURE POSSIBLE LAYOUT OF POOKENO TOWN CENTRE HAS BEEN DESIGNED REFLECTING ASPIRATIONS OF THE COMMUNITY.

Roads/proposed roads/laneways	side/collector	main/arterial	highway	laneway	rail
Open Spaces (incl. different types)	Utility (sports/neighbourhood)	Civic Park	Ecological	Multi use (institutional)	
Walking/cycling links	walking/cycling				
Activity zones (business/residential etc)	existing urban	residential	commercial	town centre/mixed use	
Building heights and residential lot size	Commercial (levels)	Town Centre (levels)	Town house (levels)	450m ²	Residential lot size (standalone)
Rivers/streams/lakes					
Future possible mass-transit	S train station	B bus station			
Key sites	Mixed-use redevelopment	New walking/cycling connections	Existing key sites		

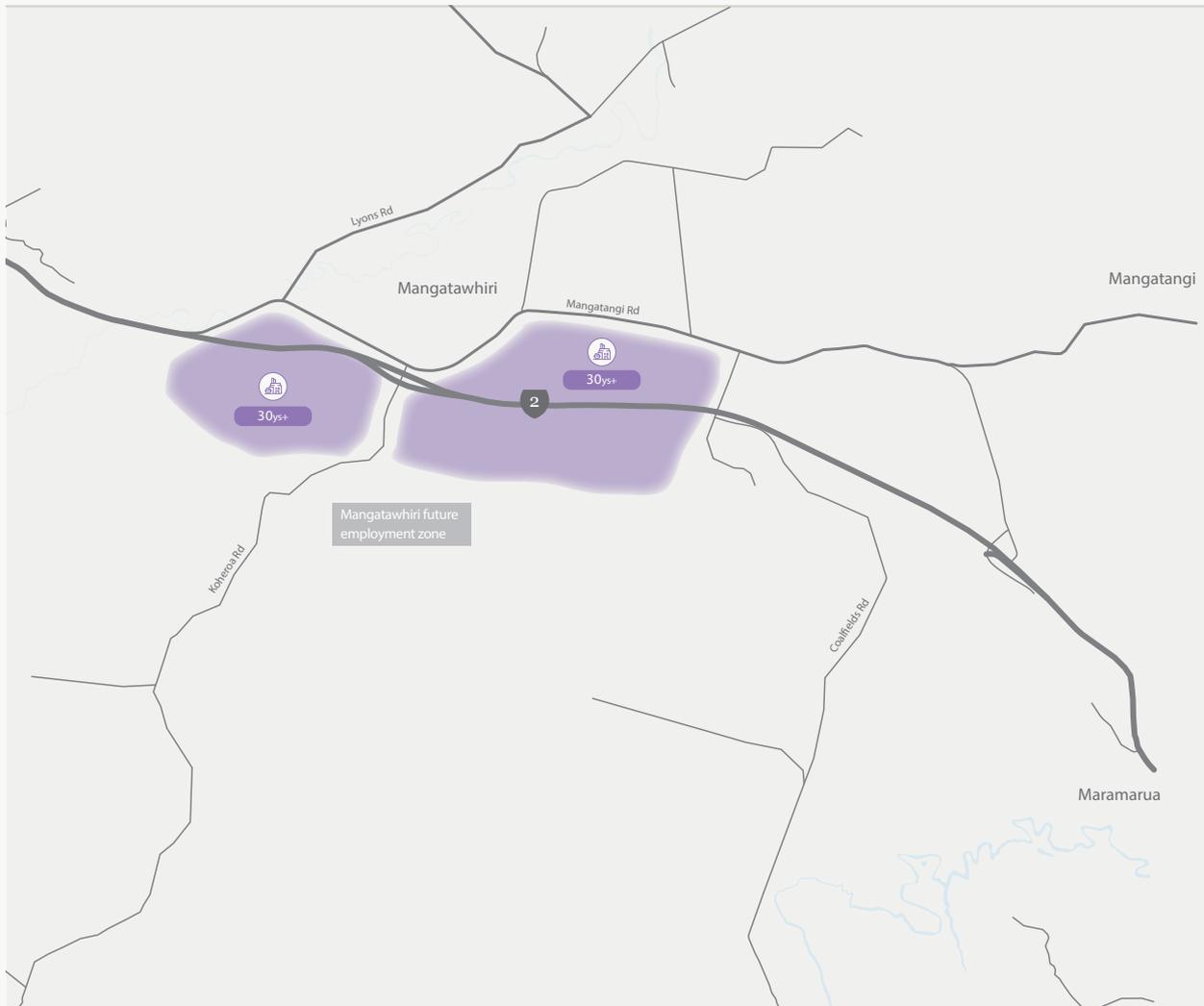


04.4

MANGATAAWHIRI & MANGATANGI DEVELOPMENT PLAN 50-YEARS

MANGATAAWHIRI AND MANGATANGI ARE SITUATED ON SH₂ AND WITHIN CLOSE PROXIMITY TO SH₁, POOKENO AND THE WAIKATO EXPRESSWAY. THEY HAVE BEEN IDENTIFIED AS POSSIBLE FUTURE STRATEGIC SITES FOR INDUSTRIAL DEVELOPMENT AND SHOULD BE SAFEGUARDED FOR FUTURE USE.

Roads & Rail	side/collector	main/arterial	highway	laneway	rail			
Activity Zones	Residential	Commercial & Industrial	Town Centre (business & residential)	Special Activity Precinct				
Development time-frame	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+
Building type	Industrial	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)				
Possible future mass-transit	--- S --- train station		--- B --- bus station					



04.5

MEREMERE, MERCER DEVELOPMENT PLAN 50-YEARS

Roads & Rail	side/collector	main/arterial	highway	laneway	rail			
Activity Zones	Residential	Commercial & Industrial	Town Centre (business & residential)	Special Activity Precinct				
Development time-frame	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+
Building type	Industrial	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)				
Possible future mass-transit	train station	bus station						



04.6

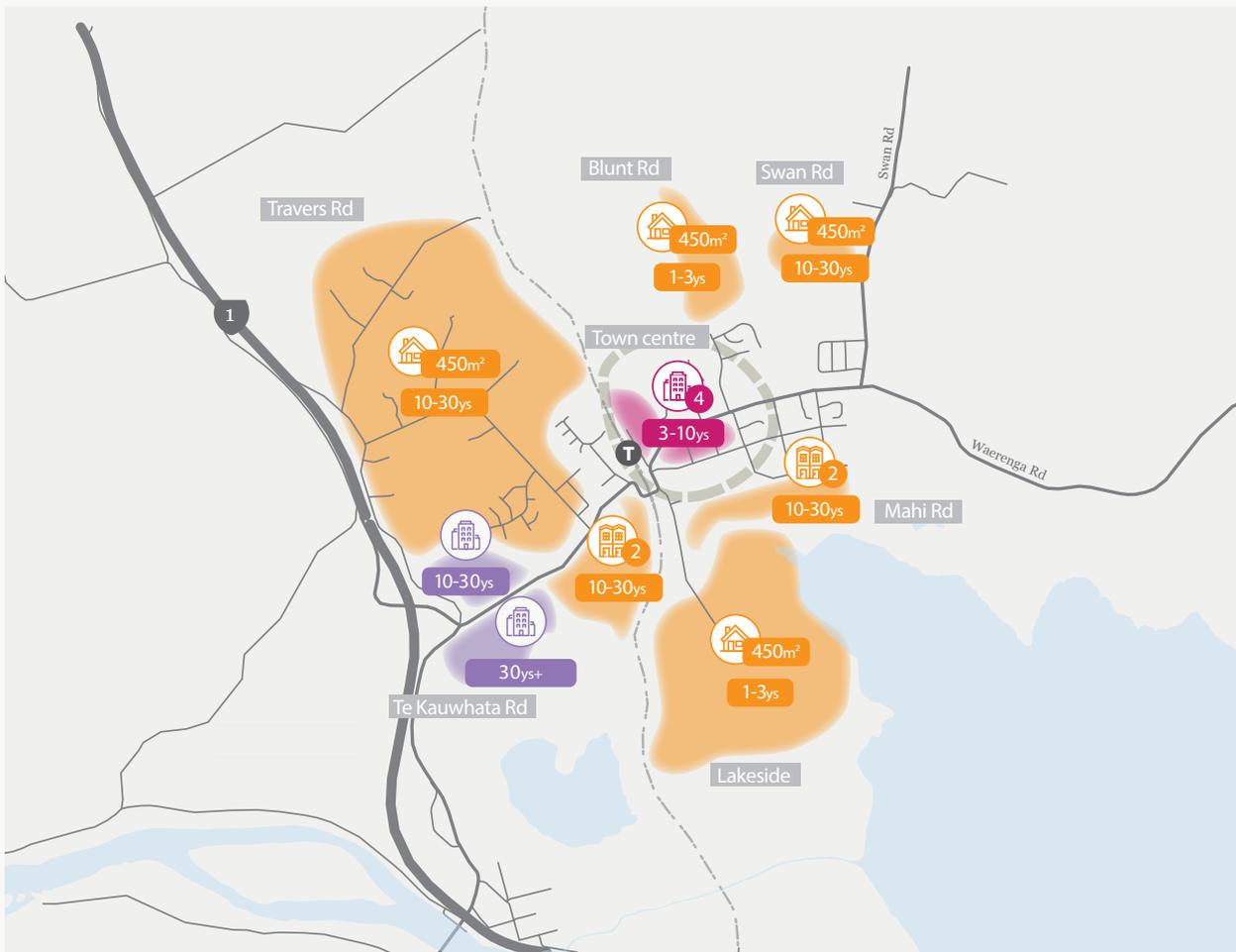
TE KAUWHATA DEVELOPMENT PLAN 50-YEARS



Future potential population growth capacity

LOCATION: TE KAUWHATA IS SITUATED AT THE NORTHERN END OF LAKE WAIKARE, AND SOUTH OF THE WHANGAMARINO WETLAND. THE TOWN IS LOCATED TO THE EAST OF SH₁ AND ACCESSED BY AN INTERCHANGE. IT IS LOCATED ON THE RAIL LINE BETWEEN MEREMERE AND OHINEWAI.

Roads & Rail	side/collector	main/arterial	highway	laneway	rail			
Activity Zones	Residential	Commercial & Industrial	Town Centre (business & residential)	Special Activity Precinct				
Development time-frame	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+
Building type	Industrial	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)				
Possible future mass-transit	train station		bus station					
Priority growth & investment zone	[Shaded area]							



04.7

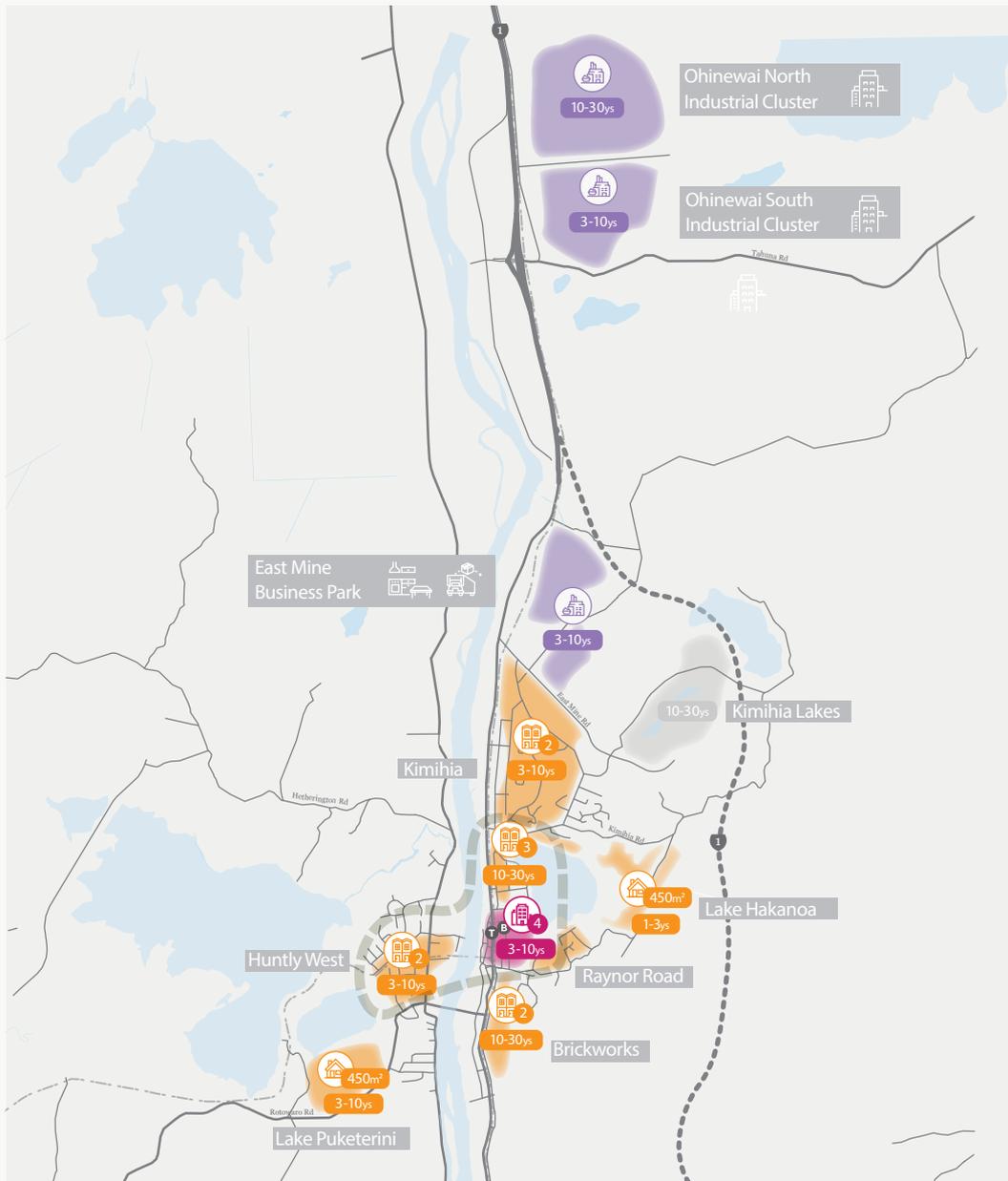
HUNTLY & OHINEWAI DEVELOPMENT PLAN 50-YEARS



Current population and possible future population

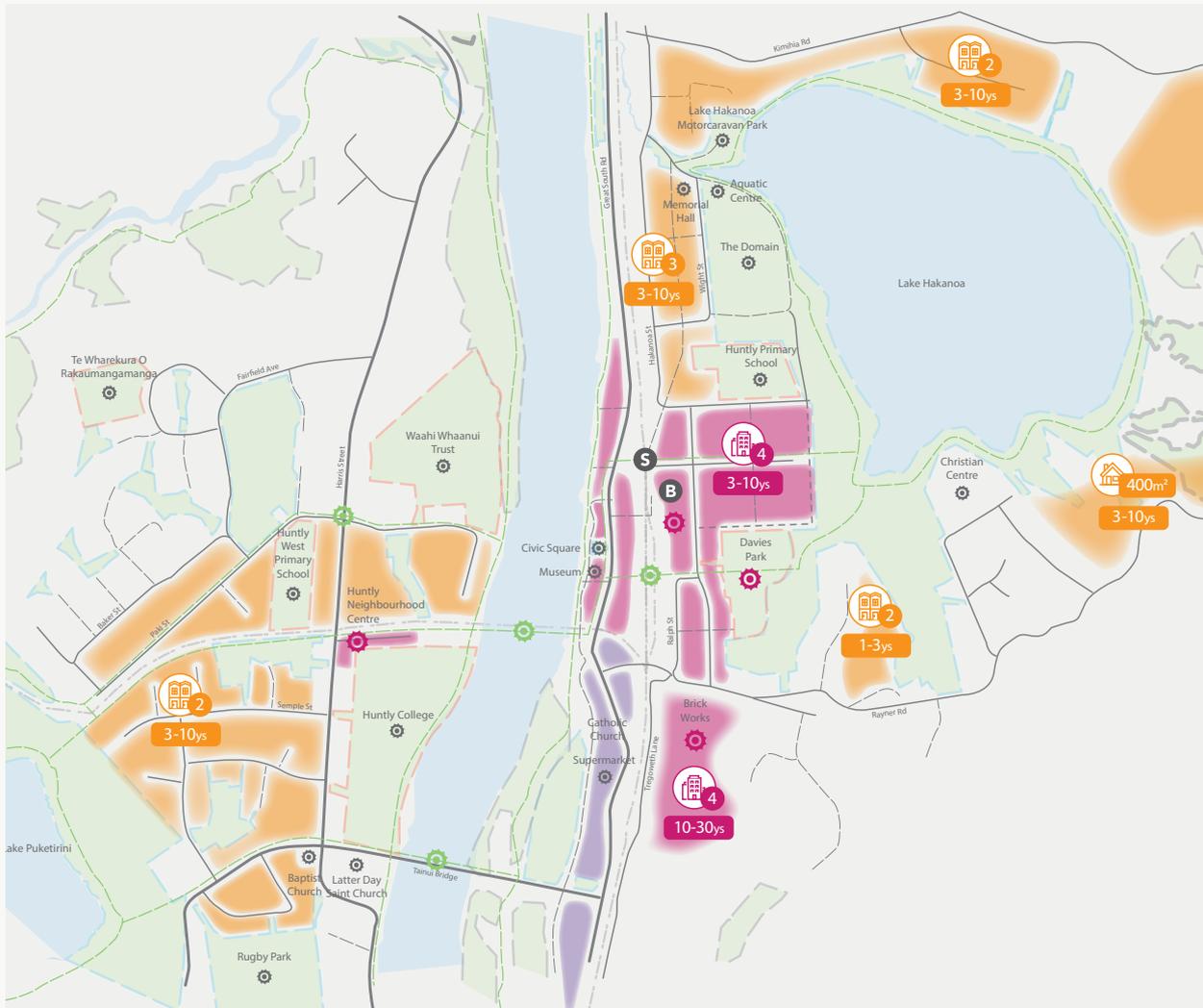
LOCATION: HUNTLY IS LOCATED ON THE BANKS OF THE WAIKATO RIVER, AT AN INTERCHANGE OF SH1, AND ON THE RAIL LINE BETWEEN OHINEWAI AND TAUPIRI. THE COMMERCIAL, INDUSTRIAL AND RESIDENTIAL AREAS OF THE TOWN ARE SEVERED BY THE RIVER, SH1, AND THE RAILWAY.

Roads & Rail	side/collector	main/arterial	highway	laneway	rail
Activity Zones	Residential	Commercial & Industrial	Town Centre (business & residential)	Special Activity Precinct	
Development time-frame	1-3ys, 3-10ys, 10-30ys, 30ys+	1-3ys, 3-10ys, 10-30ys, 30ys+	1-3ys, 3-10ys, 10-30ys, 30ys+	1-3ys, 3-10ys, 10-30ys, 30ys+	
Building type	Industrial	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)	
Possible future mass-transit	train station	bus station			
Priority growth & investment zone	[Shaded area]				



04.8 HUNTLY TOWN CENTRE PLAN 50-YEARS

Roads/proposed roads/laneways	side/collector	main/arterial	highway	laneway	rail
Open Spaces (incl. different types)	Utility (sports/neighbourhood)	Civic Park	Ecological	Multi use (institutional)	
Walking/cycling links	walking/cycling				
Activity zones (business/residential etc)	existing urban	residential	commercial	town centre/mixed use	
Building heights and residential lot size	Commercial (levels)	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)	
Rivers/streams/lakes					
Future possible mass-transit	train station	bus station			
Key sites	Mixed-use redevelopment	New walking/cycling connections	Existing key sites		



04.9

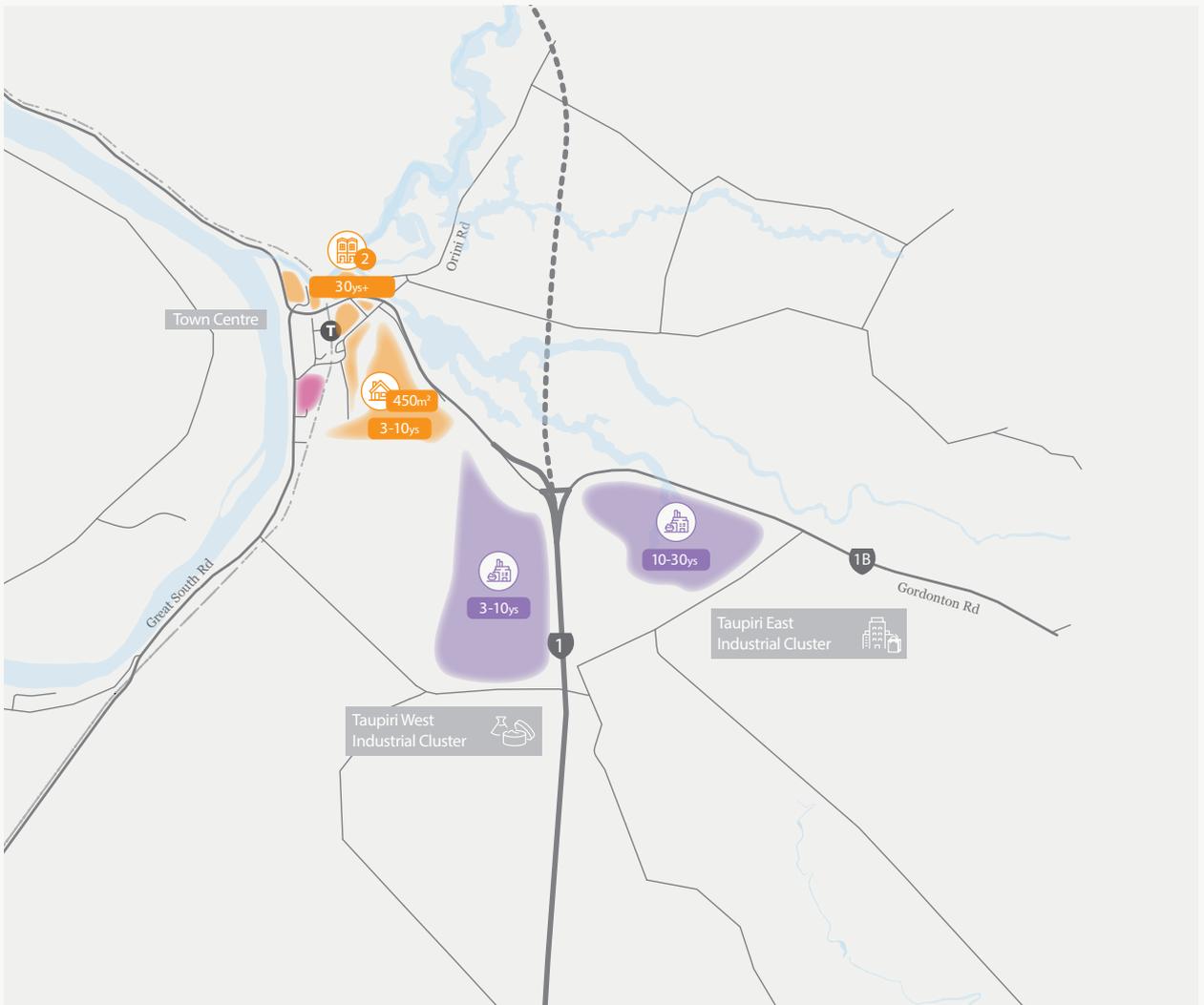
TAUPIRI DEVELOPMENT PLAN 50-YEARS



Current population and possible future population

LOCATION: TAUPIRI IS LOCATED EAST OF THE WAIKATO RIVER AND HAAKARIMATA RANGES, IS INTERSECTED BY THE CURRENT LOCATION OF SH₁ AND SH₁B, AND IS POSITIONED ON THE RAIL LINE BETWEEN HUNTLY AND NGAARUAWAAHIA.

Roads & Rail	side/collector	main/arterial	highway	laneway	rail							
Activity Zones	● Residential	● Commercial & Industrial	● Town Centre (business & residential)	● Special Activity Precinct								
Development time-frame	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+
Building type	Industrial	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)								
Possible future mass-transit	--- S --- train station		--- B --- bus station									



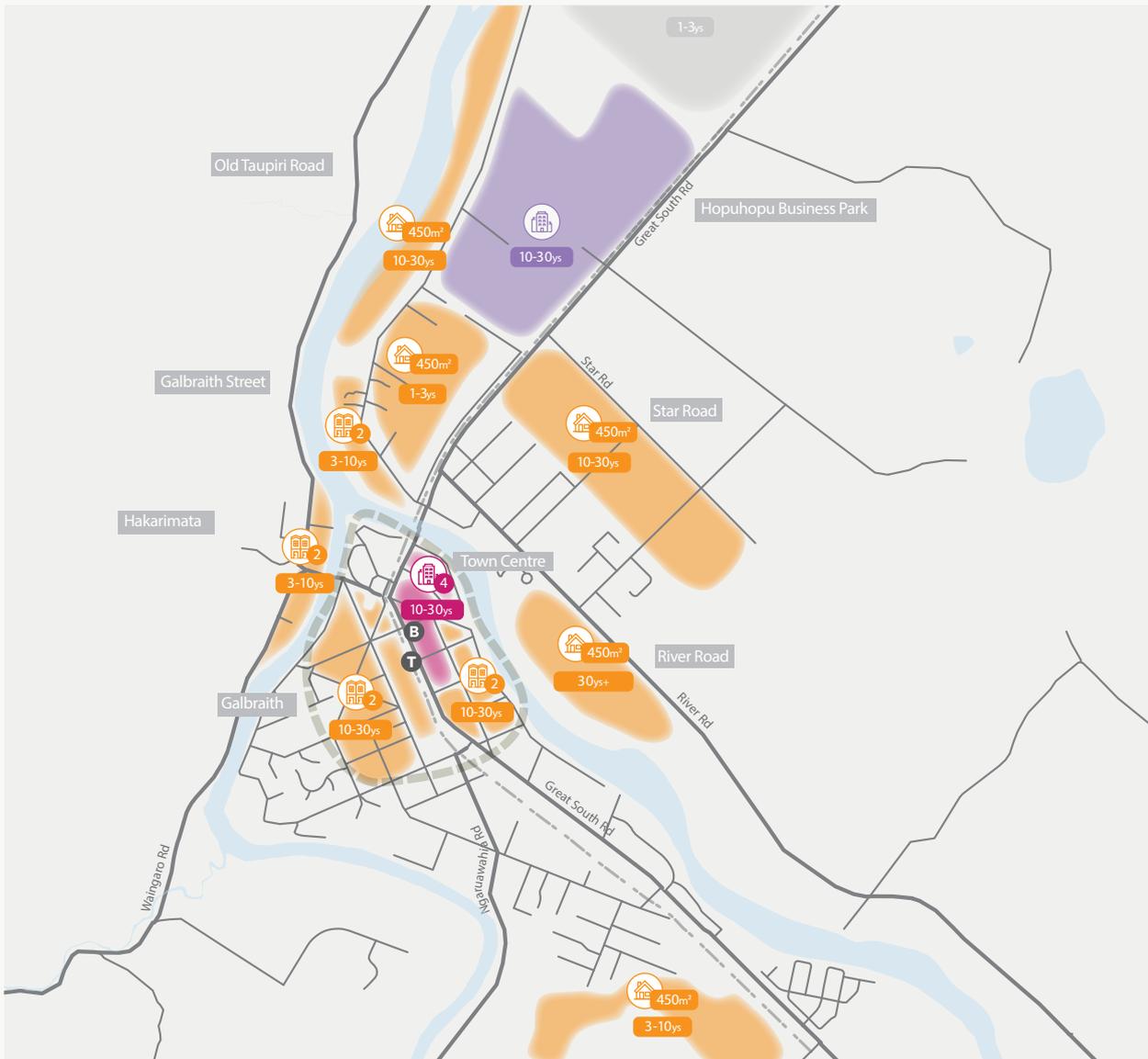
04.10

NGAARUAWAAHIA DEVELOPMENT PLAN 50-YEARS



LOCATION: NGAARUAWAAHIA IS LOCATED AT THE CONFLUENCE OF THE WAIKATO AND WAIPA RIVERS AND THE FOOT OF THE HAAKARIMATA RANGES. NGAARUAWAAHIA CAN BE ACCESSED FROM SH1 VIA THE ROUNDABOUT AT TAUPIRI OR THE INTERCHANGE AT HOROTIU, AND IS LOCATED ON THE RAIL LINE BETWEEN TAUPIRI AND HOROTIU.

Roads & Rail	side/collector	main/arterial	highway	laneway	rail			
Activity Zones	Residential	Commercial & Industrial	Town Centre (business & residential)	Special Activity Precinct				
Development time-frame	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+
Building type	Industrial	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)				
Possible future mass-transit	train station		bus station					
Priority growth & investment zone	[Shaded Area]							



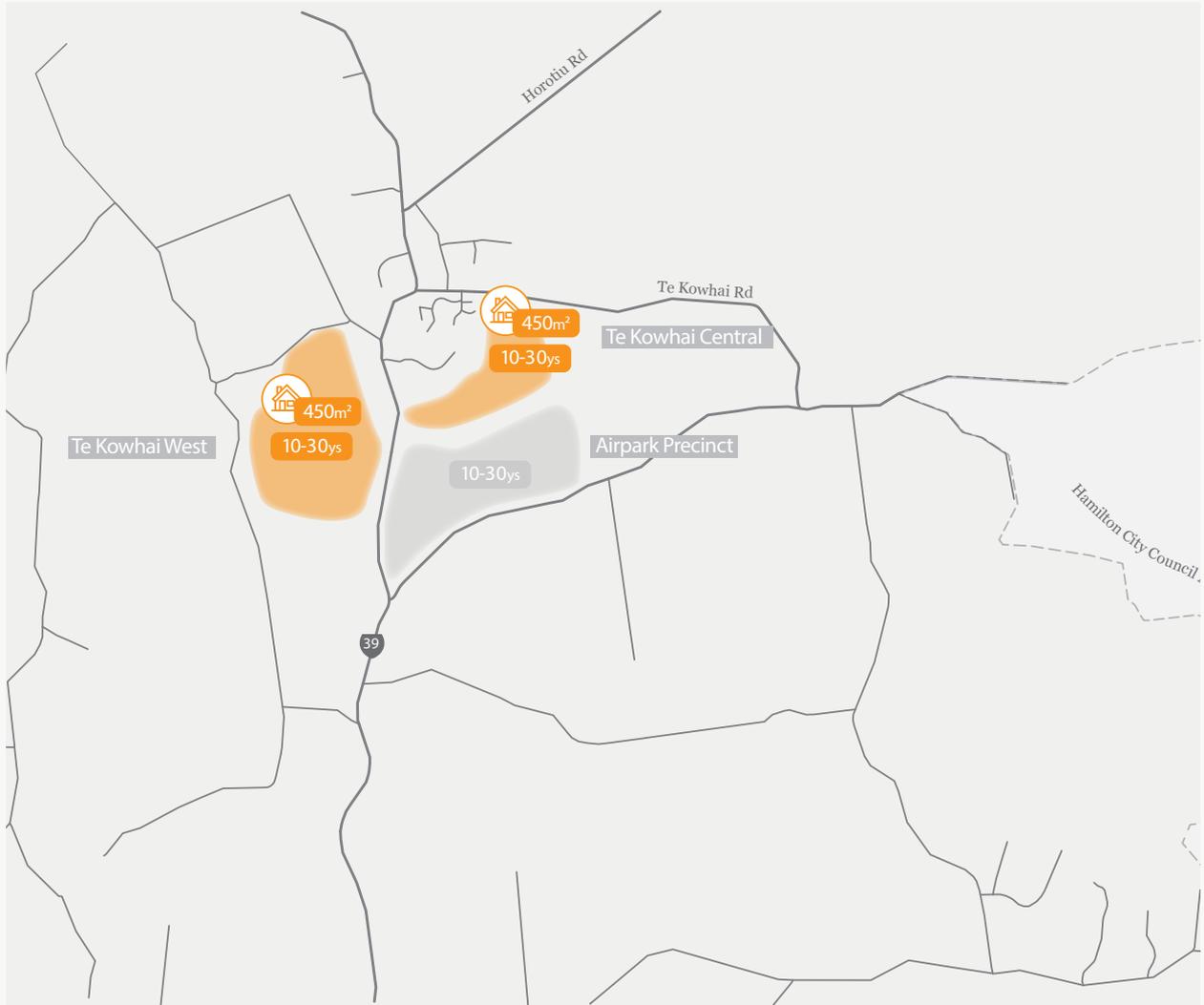
04.11

TE KOWHAI DEVELOPMENT PLAN 50-YEARS



LOCATION: TE KOWHAI IS LOCATED OFF SH39 ON HOROTIU ROAD, ABOUT 6KM SOUTHWEST OF HOROTIU, AND EAST OF THE WAIPA RIVER.

Roads & Rail	side/collector	main/arterial	highway	laneway	rail			
Activity Zones	Residential	Commercial & Industrial	Town Centre (business & residential)	Special Activity Precinct				
Development time-frame	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+
Building type	Industrial	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)				
Possible future mass-transit	--- S --- train station		--- B --- bus station					

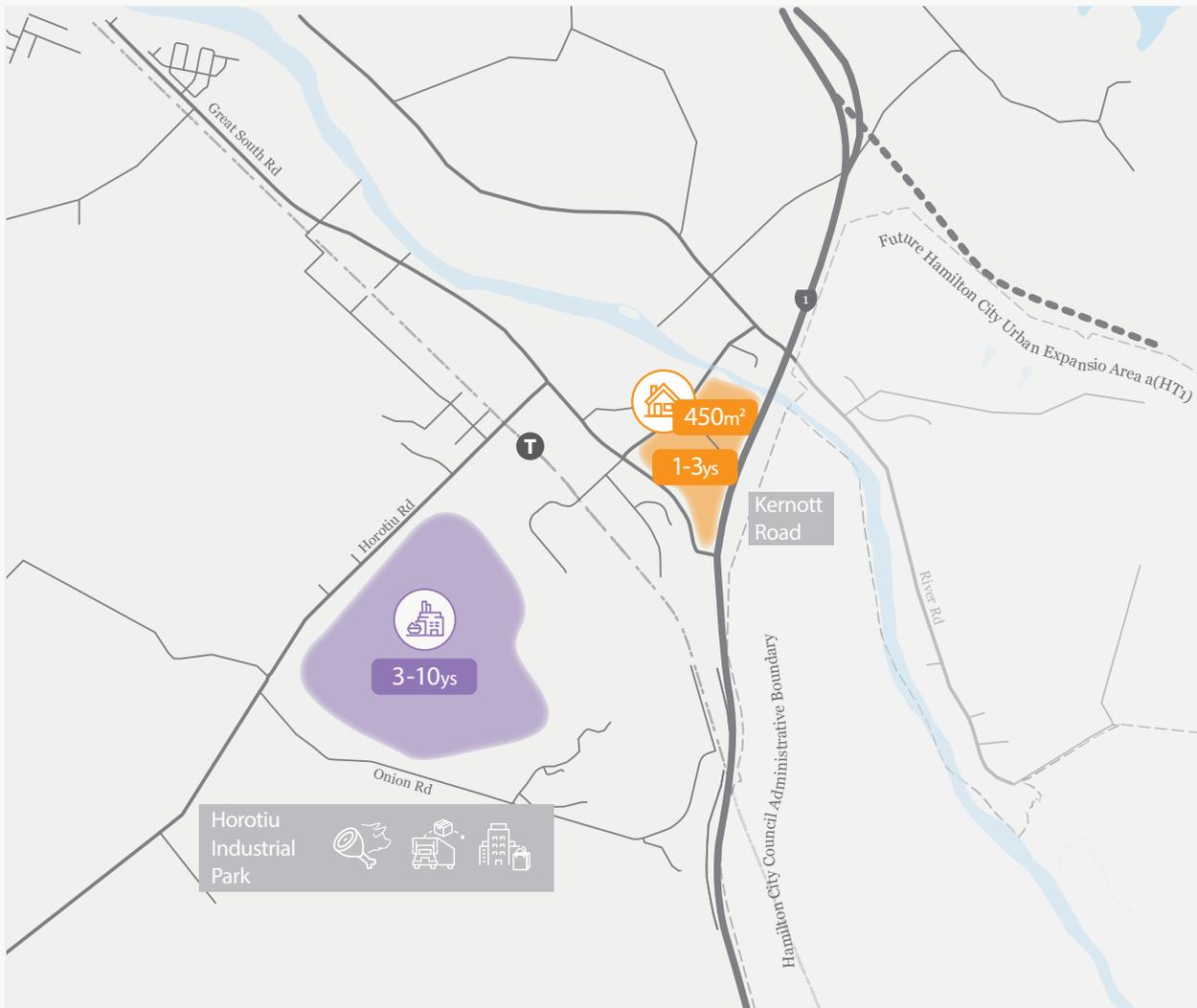


04.12

HOROTIU DEVELOPMENT PLAN 50-YEARS

LOCATION: HOROTIU IS LOCATED ADJACENT TO THE WAIKATO RIVER ON THE WESTERN BANK, IS ACCESSED BY SH1 INTERCHANGE, AND IS LOCATED ON THE RAIL LINE BETWEEN NGAARUAWAAHIA AND HAMILTON.

Roads & Rail	side/collector	main/arterial	highway	laneway	rail			
Activity Zones	Residential	Commercial & Industrial	Town Centre (business & residential)	Special Activity Precinct				
Development time-frame	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+
Building type	Industrial	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)				
Possible future mass-transit	train station		bus station					



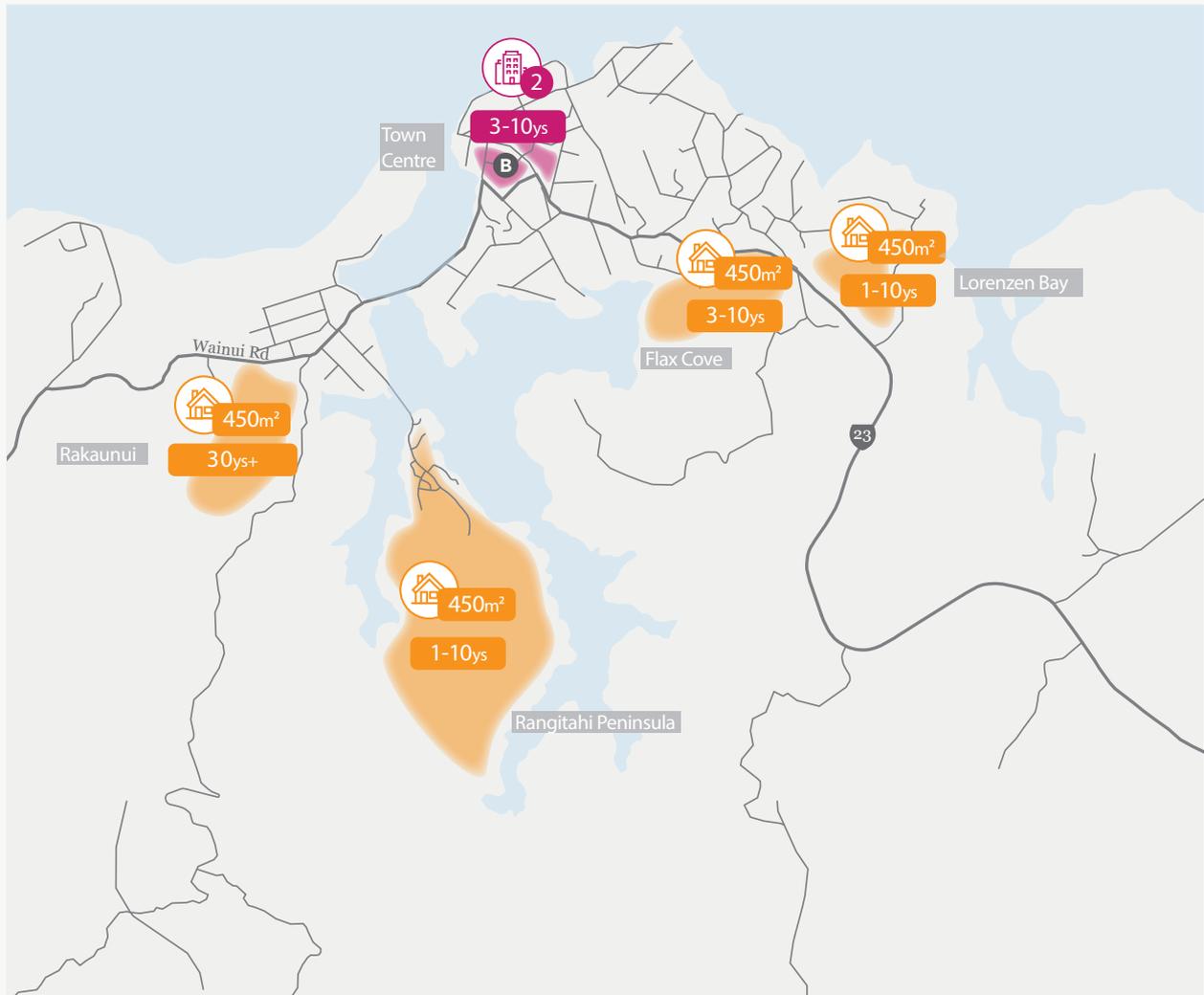
04.13

RAGLAN DEVELOPMENT PLAN 50-YEARS



LOCATION: RAGLAN IS LOCATED ON THE WEST COAST OF THE WAIKATO DISTRICT AT THE WHAINGAROA HARBOUR, AND IS ACCESSED BY SH23.

Roads & Rail	side/collector	main/arterial	highway	laneway	rail			
Activity Zones	Residential	Commercial & Industrial	Town Centre (business & residential)	Special Activity Precinct				
Development time-frame	1-3ys	3-10ys	10-30ys	30ys+	1-3ys	3-10ys	10-30ys	30ys+
Building type	Industrial	Town Centre (levels)	Town house (levels)	Residential lot size (standalone)				
Possible future mass-transit	S train station		B bus station					





05.0

GLOSSARY.

COMMUNITY-LED LOCAL DEVELOPMENT

When we talk about Community-led local development we refer to identifying a way to involve local partners from all parts of our community, business people, educators, residents of all ages to help with the designing and implementing of local and integrated strategies that help their areas sustainable for the future.

COMMUNITY CAPACITY AND CAPABILITY BUILDING

Community capacity and capability building is about providing support, training, mentoring etc to build up the 'capacity' and "capability" of local communities to develop, implement and sustain their own solutions to problems in a way that helps them have a voice and a level of control over their physical, social, economic and cultural environments.

SOCIAL INFRASTRUCTURE

Social infrastructure is construction and maintenance of facilities that support social services. Types of social infrastructure include healthcare (hospitals), education (schools and universities), public facilities (community housing and prisons) and transportation (railways and roads).

WELL-BEING

Individuals and communities with a higher state of wellbeing are generally happier and feel more connected. The Local Government (Community Well-being) Amendment Act encourages local government to promote the social, economic, environmental and cultural well-being of communities in the present and for the future.

ECONOMIC DEVELOPMENT

Economic Development is our process for driving economic well-being for our communities. It may be about promoting our district to new business or working with our existing businesses to support them to grow, at all times promoting opportunities for our communities to benefit from business growth opportunities.

BLUEPRINTS

Blueprints were developed in consultation with communities through local area workshops to provide a picture of how the district could progress over the next 30 years with a focus on addressing the communities' social, economic and environmental needs.

OPEN WAIKATO

Open Waikato is a Waikato District Council initiative to promote the district as a place to invest, visit and live.

PEOPLE CAPITAL

People Capital is the collective skills, knowledge or other intangible assets of individuals that can be used to create economic value for the individuals, their employers or their community.

COMMERCIAL

Any activity trading in goods, equipment or services. It includes any ancillary activity (for example, administrative or head offices) (National Planning Standards).

GREENFIELD DEVELOPMENT

Describes areas that are to be developed for residential and commercial purposes which are currently in rural use.

BROWN-FIELD DEVELOPMENT

Describes the redevelopment of sites and areas that are currently developed (for commercial and/or residential purposes). The re-development of brown-field sites might include modernizing what is there, increasing the intensity of development on the site or changing the use (for example from commercial to residential).

DEVELOPMENT HAZARDS

Means any atmospheric or earth or water related occurrence (including earthquake, tsunami, erosion, volcanic and geothermal activity, landslip, subsidence, sedimentation, wind, drought, fire, or flooding) the action of which adversely affects or may adversely affect human life, property, or other aspects of the environment (National Planning Standards).

HIGH-CLASS SOILS

Soils with an LUC classification of Class 1, 2 and 3 (Draft National Policy Statement - Highly Productive Land).

INDUSTRIAL

Any activity that manufactures, fabricates, processes, packages, distributes, repairs, stores, or disposes of materials (including raw, processed or partly processed materials) or goods. It includes any ancillary activity to the industrial activity. (National Planning Standards).

LONG TERM

Between 10 and 30 years (Draft National Policy Statement - Urban Development) (NPS-UD).

MEDIUM TERM

Between 3 and 10 years (NPS-UD).

SHORT TERM

Within the next 3 years (NPS-UD).

INCLUSIVE GROWTH

The Organisation for Economic Co-operation and Development (OECD) Framework for Policy Action on Inclusive Growth and the United Nations' (UN) Sustainable Development Goals put people at the heart of policy making with a deliberate focus on equity, people and well-being.

In 2015 New Zealand and 192 countries of the United Nations committed to 17 Sustainable Development Goals that will improve the wellbeing of current and future generations. They bring together the economic, social and environmental dimensions of sustainable development. Inclusive Growth

Inclusive growth is economic growth that is distributed fairly across society and creates opportunities for all. The OECD Policy Framework for Inclusive Growth outlines how Governments and Businesses can shape inclusive growth, recognizing that more equal societies benefit business through a larger middle class and growing consumer purchasing power; enhanced government capacity to invest in education, health and infrastructure; and improved economic productivity.

CLUSTERS

Clusters are a group of connected businesses, suppliers, customers and firms in related industries that are located near each other. Cluster development is the promotion

and facilitation of groups of businesses in related sectors to benefit from the synergies that develop when businesses come together to collaborate making the whole greater than the sum of its parts.

SOCIAL ENTERPRISE

A social enterprise is a commercial organization that has specific social objectives that serve its primary purpose. Social enterprises seek to maximize profits while maximizing benefits to society and the environment. Their profits are principally used to fund social, cultural or environmental programs.



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Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	5 November 2019
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Items Approved using Transition Delegation

1. EXECUTIVE SUMMARY

Prior to the triennial election, the previous council approved a transition delegation to the Chief Executive to ensure that the business of council could continue. The Chief Executive was empowered to make decisions in consultation with the incoming Mayor and Councillors Sedgwick and Bech who were elected unopposed. This report details where this delegation has been used.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. BACKGROUND

At the council meeting on 7 October 2019, Council approved a delegation to the Chief Executive for use during the transition period until the first formal meeting following the election. This delegation was subject to consultation with the incoming Mayor and Councillors Sedgwick and Bech who were both elected unopposed.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The specific delegation is as follows:

AND THAT, except as otherwise recorded in this resolution, the Council extends the Chief Executive's current delegations (detailed in the Council's Delegations Register) to include all of the Council's responsibilities, duties, and power currently retained by the Council or delegated to the Council's standing Committees (except the District Licensing Committee), subject to the following conditions:

- a. **The extended delegations will have effect only for the period from 12 October 2019 until the swearing in of the new Council, which is proposed to be 30 October 2019;**

- b. **The extended delegations do not include a delegation of any Council responsibilities, duties or powers which are prohibited by law from delegation – including, without limitation, these set out in clause 32(1) of schedule 7 to the Local Government Act;**
- c. **The Chief Executive may only exercise the extended delegations for those matters that cannot reasonably wait until the first meeting of the new Council;**
- d. **Where reasonably practicable, the Chief Executive must, before exercising an extended delegation responsibility, duty of power, first consult with the Mayor-elect and Councillors Bech and Sedgwick (being the two current Councillors with will be re-elected unopposed in the 2019 local authority elections); and**
- e. **the Chief Executive must report all matters relating to the exercise of an extended delegation to the incoming Council at the first meeting following the local authority elections.**

4.2 OPTIONS

The delegation was used sparingly. Only three instances were outside the existing delegations to the Chief Executive. The specific cases are:

- Submission on the proposed District Plan required due to closure of submissions
- Gordonton Woodlands Trust Appointments Panel – Discussed at the council induction and required due to formation of the new trust
- Huntly Railway Station Project – required to facilitate the Hamilton to Auckland train service due to start next year.

In addition to the above and in line with the Council resolution on 7 October, the Chief Executive has given effect to the resolution about the District Licensing Committee by confirming that Councillor Smith can act as an Independent Commissioner to chair the committee until this is confirmed at the Council meeting on 12 November.

This report is for information only. The Council is only required to note this information and the use of the delegation.

5. CONSIDERATION

5.1 FINANCIAL

The only financial impact of the changes is to increase the contract sum for the Waikato District Alliance. This money has been budgeted so this does not increase the size of the overall funding required to undertake this work.

5.2 LEGAL

This report is providing information about a delegation which was established in accordance with correct legal practice.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The decisions made have been because of time constraints, the demands of council programmes and alignment with delivery of the Council vision.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform <input checked="" type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	Internal with the incoming Mayor and the two councillors elected unopposed.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
			Other Please Specify

6. CONCLUSION

This report details four matters resolved under the delegation given to the Chief Executive to conduct business in the transition period between councils.

ATTACHMENTS

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	5 November 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Exclusion of the Public

I. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

REPORTS

a. Chief Executive's Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(g),(h),(i),(j)

Section 48(1)(a)

b. Mayoral Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(g),(h),(i),(j)

Section 48(1)(a)

3. ATTACHMENTS

Nil