



Agenda for a meeting of the Pokeno Community Committee to be held in the Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno on **TUESDAY 12 NOVEMBER 2019** commencing at **7.00PM**.

1. NOMINATION AND ELECTION OF MEMBERS

Nominations for membership of the Community Committee will be called by a representative of the Council's Chief Executive. All nominations must be supported by another person ('a seconder').

The Committee must comprise between 5 and 12 elected members in accordance with the Committee Charter.

2. APOLOGIES

3. CONFIRMATION OF AGENDA

4. DECLARATIONS OF INTEREST

5. APPOINTMENT OF CHAIR, DEPUTY CHAIR AND SECRETARY 2

6. CONFIRMATION OF MINUTES

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7. SCHEDULE OF MEETINGS

It is recommended that the Committee set the date for its next meeting, at which a proposed schedule of meetings will be presented for the Committee's approval.

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	23 October 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0509
Report Title	Appointment of Chairperson, Deputy Chairperson and Secretary

I. EXECUTIVE SUMMARY

At the inaugural meeting the Community Committee is required to appoint a Chairperson, a Deputy Chairperson and Secretary.

Community Committee members and Councillors are eligible to stand for the role of Chairperson and a member can vote for themselves provided there is a seconder.

The Committee must comprise between 5 and 12 elected members in accordance with the Committee Charter. Therefore, if there are 13 people for the 12 positions, people will be asked to vote for the 12 positions by writing down the names of the nominee they are voting for. These will be collected and counted.

The Community Committee also appoints a secretary for taking of minutes and attending to other administrative matters on behalf of the Committee.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

If needed:

AND THAT the Pokeno Community Committee resolves to use System B for the election of Chairperson, Deputy Chairperson and Secretary as detailed in clause 25, Schedule 7 of the Local Government Act 2002;

AND THAT is appointed Chairperson of the Pokeno Community Committee;

AND FURTHER THAT is appointed Deputy Chairperson of the Pokeno Community Committee;

AND FURTHER THAT is appointed Secretary of the Pokeno Community Committee.

3. ATTACHMENTS

Nil

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	1 November 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Pokeno Community Committee meeting held on Tuesday 8 October 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 8 October 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

PCC Minutes – 8 October 2019



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 8th October 2019, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Tricia Graham, Doug Rowe, Janet McRobbie, Morris Roberts, Ric Odom, Todd Miller

WDC Staff in Attendance: Clive Morgan, Paul Mc Pherson

Councillors in Attendance: Mayor Alan Samson, Cr S Henderson

Community Members Community Members attended.

1 APOLOGIES: Apologies received from Charles Hackett, Kris Hines, Wayne Rodgers

Moved that the apologies be accepted: Helen Clotworthy
Seconded: Todd Miller

2 CONFIRMATION OF THE STATUS OF THE AGENDA

This was confirmed.

3 DISCLOSURE OF INTEREST

There was no disclosure of interest.

4. CONFIRMATION OF THE MINUTES

Moved Helen Clotworthy
Seconded Janet McRobbie

5. REPORTS

5.1 Pokeno Works and Issues

Munroe Road Sports Park – presented by Paul McPherson on behalf of Richard Clark (Community Project management)

A detailed report was presented

- This summer a new stream would be formed which would need to be planted over next winter
- The next summer the old stream would be diverted
- Clean fill would be brought in to bring sports fields up to required level
- When this is all done the actual layout of the facilities will need to be determined – it is envisaged that a group of people in the community will be involved in this with Council. We need to identify these people.

Funding is in place from the LTP with \$1,000,000 the first year, \$500,000 the second and \$1,500,000 the third

The report was extremely well received

Todd Miller pointed out than in our original vision it was hoped that this facility could also be used for civil defence – this is to be investigated

Rubbish Bins at the Waterfall

Report received

Doug Rowe to work with Allan Granger to investigate the possibility of providing a bridge and BBQ table

Trucks Parking on Hillpark Drive

Report Received

Investigation shows they have a legal right to do this. It was requested that members take photos to show the extent of this considerable problem

Flooding Under Expressway

The contact is Waikato District Alliance: Todd Mylchreest – Maintenance Manager

todd.mylchreest@waikatoalliance.co.nz ph 027 836 7901

Park and Ride

Report received

Urban Development Plan

This needs to be signed off in April 2020 – it is an important document that can be challenged

By submitters. Council to hold workshops etc to which they will bring the previous work that has been done

Community Charter

Report Received the two changes are

- 4c Membership ‘A person ceases to be an elected member of the committee if that person is absent without leave of the Committee from 3 consecutive meetings (other than workshops) of the committee.’
- *5f Election ‘This section 5 applies to any vacancies of an elected member arising at any time’

5.2 LTP Update

There was no further update

5.3 Pokeno Community Schedule

November – Donna and Mark Davy to attend to talk about the Urban Development Plan Elections to be held on 12th November

February – update on the Munroe block and the skate park

5.4 Pokeno Community Charter

See works and issues

5.4 Civil Defence Update

There was no update at this time

5.5 Christmas Parade

Allan Granger reported that applications were in progress. They are looking for cultural groups to participate. A stage is to be setup for the choir. There are to be no stalls

5.5 Councillors Reports

Cr S Henderson

Tenders for the toilets have closed. Waste Water Stage 3 to be advised in Oct. Inorganic Collection April 2020

5.6 Committee Reports

Community Patrol - Has been fairly quite

Meet and Greet - Going well usually around 25 to 30 attend

5.7 General Business

A member of the community expressed concern about finding out about meetings. It was suggested that they should be advertised in the School Newsletter

Another member was dissatisfied with the rubbish collection and the fact that wheelie bins are not provided and the recycling containers were small and open. Mayor Samson reported that rubbish was under review and there should be a decision by February.

ACTION LIST

A small group to be formed to work on the lay out of the sports park

Doug and Allan to consult about the Waterfall park

Cultural groups to be sought for the Christmas parade

There being no further business Helen thanked our visitors declared the meeting closed at 8.40pm. The next meeting to be held on November 12th at 7.00pm

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	1 November 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Confirmation of Minutes - Extraordinary

1. EXECUTIVE SUMMARY

To confirm the extraordinary minutes of the Pokeno Community Committee meeting held on Tuesday 29 October 2019.

2. RECOMMENDATION

THAT the extraordinary minutes of the meeting of the Pokeno Community Committee held on Tuesday 29 October 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

PCC Extraordinary Minutes – 29 October 2019



POKENO COMMUNITY COMMITTEE

MINUTES Extraordinary Meeting held 29th October at 374 Razorback Rd commencing at 7pm.

Committee Members Present: Tricia Graham, Doug Rowe, Kris Hines, Lance Straker, Janet McRobbie, Ric Odom, Todd Miller, Wayne Rodgers

APOLOGIES: Apologies received from Charles Hackett
Helen Clotworthy recused herself

Moved P Graham

Seconded: Todd Miller

Accepted

AGENDA

The sole purpose of this meeting was to discuss whether or not to make a submission in response to the appeal of H and J Clotworthy under s 120 regarding the decision of the Waikato District Council regarding the granting of a resource consent to Woolworths to build a supermarket in Pokeno

DISCLOSURE OF INTEREST

There was no disclosure of interest from those present
Helen Clotworthy had recused herself from this meeting and its subsequent discussion

RESPONSE TO THE APPEAL OF H AND J CLOTWORTHY

The committee reaffirmed its support for the development of a Supermarket at Pokeno. The concern that was expressed in the original submission made by the committee was the lack of public parking available in the development stage would lead to safety issues and impact on the commercial businesses already established

The motion was that a response to the appeal should be made reflecting this view

Moved Kris Hines (Deputy Chairpersn)

Seconded Ric Odom

This motion was unanimously carried

GENERAL BUSINESS

As the November meeting coincides with the election of the new committee it was discussed as to whether or not we should have anything else on the agenda. The feeling was that it was important that those nominated should be given sufficient time to introduce themselves and explain how they can best reflect the needs of the community

The motion was that the Agenda of the November meeting should be only the election of the new Pokeno Community Committee

Moved Kris Hines

Seconded Patricia Graham

The motion was passed unanimously

There being no further business Kris Hines declared the meeting closed at 7.30pm