

MINUTES of a meeting of the Waters Governance Board Meeting of the Waikato District Council held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 20 NOVEMBER 2019** commencing at **9.09am**.

Present:

Ms R Schaafhausen (Chair)
Mr D Wright
Mr GJ Ion (Chief Executive, Waikato District Council)
Ms J Colliar (Intern)

Attending:

Mr I Cathcart (General Manager Service Delivery)
Ms C Nutt (Project Manager)
Mrs LM Wainwright (Committee Secretary)

Ms S Danks (Waikato Business Manager, Watercare)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Ion/Ms Schaafhausen)

THAT an apology be received from Mr Dibley.

CARRIED

WGB1911/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Ion/Mr Wright)

THAT the agenda for a meeting of the Waters Governance Board Meeting held on Wednesday 20 November 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded;

AND THAT the Board resolves that the following item be added to the agenda as a matter of urgency as advised by the Chief Executive:

- **Watercare Waikato Financial Results for October 2019.**

CARRIED

WGB1911/02

DISCLOSURES OF INTEREST

It is noted that Mr Dibley is a Board Member of Water New Zealand.

It is noted that Ms Schaafhausen is the Chair of the Freshwater Iwi Leaders Group.

It is noted that Mr Wright is no longer chair of Workbridge Incorporated.

It is noted the Ms Colliar is an employee of Hamilton City Council, Project Lead for the Subregional Three Waters project on behalf of Future Proof and a member of Te Hāroto.

CONFIRMATION OF MINUTES

Resolved: (Mr Wright/Mr Ion)

THAT the minutes of a meeting of the Waters Governance Board Meeting held on Wednesday, 18 September 2019 be confirmed as a true and correct record of that meeting.

CARRIED

WGB1911/03

REPORTS

Roles and Responsibilities

Agenda Item 5.1

The Chief Executive summarised the report and the following matters were discussed:

- Council adopted its Terms of Reference and Delegations for Council, and Committees of Council on Tuesday 12 November. The Waters Governance Board was delegated the following additional powers:
 - a. to determine the approach for resource consent applications for the Waters' business and monitor progress of those applications on behalf of the Council; and
 - b. to review and monitor existing strategic resource consents.
- The purpose of the Board was to have independence from Council, for which the Council agreed.
- Dialogue between Watercare and the Council was key. Reputational risk must be well managed.
- Roles and Responsibilities schedule.
- Annual and half yearly financial statements. The audit process was yet to be determined.
- Staff to consider the implications of new water regulation rules.

Resolved: (Mr Wright/Ms Schaafhausen)

THAT the report from the Chief Executive be received;

AND THAT the Waters Governance Board accept the delegation from Waikato District Council to determine the approach for resource consent applications for the Waters' business, and monitor progress of those applications on behalf of the Council, and review and monitor existing strategic resource consents.

CARRIED

WGBI911/04

Future Meeting Items

Agenda Item 5.2

The following matters were discussed:

- Solar array systems. WEL were increasing their knowledge and experience in this area.
- A strategic workshop session would be held with Watercare in April 2020. Innovations items to discuss would be distributed generation, smart meters and carbon emissions.

Resolved: (Mr Wright/Mr Ion)

THAT the report from the General Manager Service Delivery be received.

CARRIED

WGBI911/05

Raglan Wastewater Treatment Plant short term consent application

Agenda Item 5.3

The following matters were discussed:

- The Chief Executive summarised the history of the consent application.
- The recent lodging of a short term consent application for the Raglan wastewater treatment plant. The 36-month consent would effectively allow Waikato District Council to legally continue to operate the plant while further investigation was undertaken with Watercare and the community to find the best treatment and discharge outcome.
- A report to be presented to the Board on the key milestones for the consent application during the 36-month period.

Resolved: (Mr Wright/Mr Ion)

THAT the report from the General Manager Service Delivery be received.

CARRIED

WGBI911/06

Relationship Manager Waters Contract – recruitment and work update
Agenda Item 5.4

The General Manager Service Delivery advised that 11 candidates had applied for the position and screening was underway. Interviews would be held before the end of 2019.

Resolved: (Ms Schaafhausen/Mr Ion)

THAT the report from the General Manager Service Delivery be received.

CARRIED

WGB1911/07

Waikato District Council Three Waters Monthly Performance Report – October 2019
Agenda Item 5.5

Ms Danks summarised the report and noted the following matters:

- Suppliers were now on board with Watercare
- No Consultant invoices had been received at this time.
- Health & Safety incident at Port Waikato.
- Failed KPI – Attendance for urgent call-outs. The target is annual but Watercare report monthly which results in incorrect rolling averages.
- Meremere abatement notice.
- A draft strategy for Raglan had been prepared and would be submitted to the Board.

Resolved: (Mr Ion/Mr Wright)

THAT the report from the General Manager Service Delivery be received.

CARRIED

WGB1911/08

The meeting adjourned at 11.13am and reconvened at 11.33am.

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Mr Ion/Mr Wright)

THAT the report from the Chief Executive be received;

AND THAT the public be excluded from the meeting during discussion on the following items of business:

Confirmation of Minutes dated Wednesday, 18 September 2019

REPORTS

a. Risk Register Update

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(b)(ii)
Section 7(2)(j)**

Section 48(1)(a)

b. Five High Risks Workshop Update

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(b)(ii)
Section 7 (2)(j)**

Section 48(1)(a)

CARRIED

WGB1911/09

Resolutions WGB1911/10 - WGB1911/14 are contained in the public excluded section of these minutes.

Having resumed open meeting and there being no further business the meeting was declared closed at 12.25pm.

Minutes approved and confirmed this day of December 2019.

Rukumoana Schaafhausen
CHAIRPERSON