

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 4 MARCH 2020** commencing at **7.00pm.**

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

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5.4 Blueprint *Verbal*

5.5 Chairperson's Report *Verbal*

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Te Kauwhata Community Committee
From	Gavin Ion Chief Executive
Date	25 February 2020
Prepared by	Grace Brady Democracy Support Contractor
Chief Executive Approved	Y
Reference #	GOV0509
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 5 February 2020.

2. RECOMMENDATION

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on **Wednesday 5 February 2020** be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

TKCC Minutes - 5 February 2020

MINUTES of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 5 FEBRUARY 2020** commencing at **7.00pm**.

Present:

Ms T Grace (Chairperson)
Cr JD Sedgwick
Mrs C Berney (Secretary)
Mr J Cunningham
Mr C Howells
Mr B Weaver
Mrs A van de Munckhof

Attending:

Mr V Ramduny (Strategic Projects Manager)
Mr D Whyte (Chairperson of Huntly Community Board)
Mr K Dawson

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Cunningham/Mr Weaver)

THAT an apology be received from Mr Hinton.

CARRIED

TKCC2002/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Grace/Mr Cunningham)

THAT the agenda for a meeting of the Te Kauwhata Community Committee held on Wednesday, 5 February 2020 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

TKCC2002/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

Open Meeting

To	Te Kauwhata Community Committee
From	Clive Morgan General Manager Community Growth
Date	4 March 2020
Prepared by	Sandy Mason PA to General Manager Community Growth
Chief Executive Approved	Y
Reference/Doc Set #	TKCC2020
Report Title	Te Kauwhata Works & Issues Report – March 2020

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENT



- Works & Issues Report – March 2020

**TE KAUWHATA COMMUNITY COMMITTEE
WORKS & ISSUES REPORT**

UPDATE FOR 4 MARCH 2020 MEETING

	Works/Initiative	Responsible Council Team	Issue	Update and Action
I.	Dog exercise area - Seats - Dog agility equipment - Water meter for the dog bowl/fountain	Service Delivery/Duncan MacDougall	The Community Committee would like some seating to be provided in the dog exercise area in addition to a water tap to hydrate the dogs.	<p>4 SEPTEMBER 2019: A site plan has been developed by Tim Hinton together with Council staff. Watching brief for the installation of seats and slab as this is weather dependant. Dog agility equipment being sourced from Horotiu. Tim Hinton indicated that work is being done with the Te Kauwhata College with regards to developing a programme for students to help developing the dog park.</p> <p>4 DECEMBER 2019: A new water meter is required for the dog bowl/fountain. This will cost \$1509,00 (mains water line will be done under the current programme of works). Estimated installation date will be January/February 2020.</p> <p>Seats to be installed through a community working bee initiative. The dog exercise agility equipment is being upgraded by the College. It is expected that one will be installed when schools go back (February 2020).</p> <p>5 FEBRUARY 2020: Staff are awaiting response from Watercare as to the date of installation.</p> <p>4 MARCH 2020: Tim Hinton has been liaising with the College regarding the community working bee initiative and will provide an update on this at the meeting together with an update on the installation of the dog agility equipment which has been delivered to the College.</p> <p>4 MARCH 2020: New water connection for the dog park has been requested through Watercare. Staff are waiting confirmation and installation date.</p>

	Works/Initiative	Responsible Council Team	Issue	Update and Action
2.	Te Kauwhata walkway at the end of Blunt Road.	Service Delivery	A design solution for the walkway is required at the end of Blunt Road adjacent to the Whangamarino Wetlands..	<p>4 SEPTEMBER 2019: John Cunningham has had discussions with Paul McPherson (Council's Community Projects Manager) regarding amendments to the design. John will be meeting with Mr Su (landowner) together with Paul and Nick Johnston (Council's Funding & Partnerships Manager).</p> <p>4 DECEMBER 2019: John Cunningham has managed to contact the owner and agent for the Blunt Rd property. They want to meet on 10 February in Auckland. Paul McPherson to advise on what legal form is needed for the walkway to cross their land.</p> <p>If funding is applied for in January/February the walkway could potentially be completed in the first half of 2020.</p> <p>5 FEBRUARY 2020: Paul McPherson has discussed this with Council's Property team. The best way forward is an Agreement to Easement.</p> <ul style="list-style-type: none"> ▪ The legal easement would go in once the construction is complete. If funding was not achieved or construction did not go ahead for any reason the agreement would just lapse without incurring the cost of survey and LINZ fees. ▪ Construction would not start until the all funding is in place. ▪ Once the construction is complete Council's parks staff would inspect it to ensure its as per the design/plans (to standard and in correct location for the permitted activity rules, etc) and sign it off to accept. ▪ The land would then be surveyed for the easement and processed through LINZ (\$8-12k for survey and fees in the project cost). The easement would be in Council's name. At that point Council would accept it as an asset and would take over maintenance of the track and boardwalk. ▪ Any legal work for the agreement and the easement can be done in-house by the WDC legal team. <p>▪ If the property is subdivided in the future the land would become road reserve as per the indicative road shown on the</p>

	Works/Initiative	Responsible Council Team	Issue	Update and Action
				district plan.
				<p>4 MARCH 2020: John Cunningham to provide a debrief from his meeting with Mr Su/Mr Su's representative.</p>
3.	Walkway loop via Travers Road, Wayside Road, and Te Kauwhata Road	Service Delivery/Reuben Rink	Planning works continue for the upcoming construction of the loop walkway via Travers Road, Wayside Road, and Te Kauwhata Road. The Waikato District Alliance have been engaged to undertake these works.	<p>4 DECEMBER 2019: Travers Road Shared Path – initial stage (600m long) to just past Moorfield Road is now completed.</p>  <p><i>Completion photo – 15 November 2019</i></p>  <p><i>Completion photo – 15 November 2019</i></p>

	Works/Initiative	Responsible Council Team	Issue	Update and Action
				<p>5 FEBRUARY 2020: The first stage up to Morefield Road is complete. An assessment of the remaining sections will prioritise the next stage (upgrade old metalled section opposite Green Acres Dr or extend from Morefield Rd towards Wayside Rd).</p> <p>4 MARCH 2020: Staff acknowledge the Committee's preferred path route (<i>an extension from Morefield Road towards Wayside Road rather than an upgrade to the old metalled section opposite Green Acres Drive</i>) and will continue designing Travers Road shared path up to Wayside Road.</p>
4.	Te Kauwhata Domain Plan	TKCC	Lighting at the domain is sub-optimal and poses a safety risk.	<p>4 SEPTEMBER 2019: Tim Hinton and Cr Sedgwick convened a meeting with Sport Waikato on a lighting master plan for the domain. The Rugby Club has engaged to work on the lighting plan.</p> <p>4 DECEMBER 2019: Status quo.</p> <p>5 FEBRUARY 2020: Tim Hinton/Cr Sedgwick to provide an update.</p> <p>4 MARCH 2020: Tim Hinton/Cr Sedgwick to provide an update.</p>
5.	Te Kauwhata Domain – car parking markings required	Service Delivery- Andrew Brown	Car parking is often overflowing with freedom campers; no parking available for rugby club or spectators.	<p>4 SEPTEMBER 2019: The Rugby Club has requested a few changes to be made to the car park marking design so that access to the field is not impeded. Jason Marconi (Sport Waikato) is also providing advice. The final plan to be endorsed by Council's Parks & Reserves team (Andrew Brown).</p> <p>6 NOVEMBER 2019: The Design Team is currently making changes as requested by the community and then the Waikato District Alliance team will complete the works.</p> <p>5 FEBRUARY 2020: The car park layout has been amended following community</p>

	Works/Initiative	Responsible Council Team	Issue	Update and Action
				<p>feedback and a final design review undertaken. The Community Connections team will liaise with the Alliance to programme and undertake the works.</p> <p>4 MARCH 2020: It was reported at the last meeting that this work is now completed and that any additional signage regarding the use of the Rugby Club facilities will need to be put up by the Club.</p>
6.	Broken concrete between Blunt Road and Aparangi	Service Delivery WDA/Todd	The broken concrete presents a safety risk.	<p>4 DECEMBER 2019: Currently unsealed, removed by property owner when they installed new entranceway. WDA will re-metal and ensure safe until we undertake concrete repair in the New Year.</p> <p>5 FEBRUARY 2020: Awaiting confirmation that the entrance was metalled for safety by the Alliance and that the concrete repair is scheduled.</p> <p>4 MARCH 2020: The entranceway has been metalled and the concrete repair is scheduled for repair in February/March.</p>
7.	Proposed site for an additional Freedom Camping facility (Okaeria Reserve)	Michelle Smart	TKCC has indicated a preliminary interest in an additional site (Okaeria Reserve) for freedom campers. However the Committee has also requested that the existing site at the Domain should not be closed down and that Council staff should seek input from the freedom campers at the Domain on a proposed additional site. There is also a need for an intersection connecting SH2 to Okaeria Road as the existing set-up is a safety risk.	<p>4 MARCH 2020: This matter has been referred to the Economic and Development Team in the first instance to scope and identify issues and opportunities.</p>

SERVICE DELIVERY

Community Projects

Rangiriri Cemetery Expansion (*Expected completion April 2020*)

The existing cemetery off Te Wheoro Road is to be expanded and have an access loop constructed. A scheme plan design will be developed to assess costs and for consultation.

Open Meeting

To	Te Kauwhata Community Committee
From	Tony Whittaker Chief Operating Officer
Date	17 February 2020
Prepared by	Sam Sun Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0509
Report Title	Discretionary Fund Report to 17 February 2020

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 17 February 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 17 February 2020

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND 2019/2020

			GL	1,207,170.4
Commitments from Committee Meeting Minutes & Other Information				
2019/20 Annual Plan				
11,506.00				
Carry forward from 2018/19				
34,251.00				
Income				
06-Sep-19	Donation from ex Te Kauwhata Business Association - to be used for playground equipment on the Village Green			3,727.75
	Total Funding			49,484.75
Expenditure				
10-Jul-19	Marion Handcock - reimbursement for sheep pallets for town planter box	TKCC1906/04		36.00
16-Oct-19	Towards the cost of the Christmas Parade	TKCC1908/04		2,021.50
04-Dec-19	Renewal of Domain name "Te Kauwhata village.co.nz"	TKCC1912/05		189.31
04-Nov-19	Toni Grace - reimburse two gift baskets for retiring members. (\$90 less GST)	TKCC1911/13		78.26
	Total Expenditure			2,325.07
	Net Funding Remaining (excluding commitments)			47,159.68
Commitments				
13-Feb-19	Further development of playgrounds	TKCC1902/04		5,000.00
04-Sep-19	Playground equipment on the Village Green	TKCC1909/04		3,757.75
04-Dec-19	Installation of a security camera	TKCC1912/05		5,000.00
05-Feb-20	Further development of playgrounds	TKCC2002/04		3,000.00
	Total Commitments			16,757.75
	Net Funding Remaining (Including commitments) as of 17 February 2020			30,401.93