

Agenda for a meeting of the Te Kauwhata Community Committee to be held by Audio-Visual Conference on **WEDNESDAY 3 JUNE 2020** commencing at **7.00pm**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Wednesday 4 March 2020 2

**5. REPORTS**

- |     |  |               |
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| 5.1 | Te Kauwhata Works and Issues Report      | 6             |
| 5.2 | Councillor's Report                      | <i>Verbal</i> |
| 5.3 | Discretionary Fund Report to 19 May 2020 | 14            |
| 5.4 | Chairperson's Report                     | <i>Verbal</i> |

GJ Ion  
**CHIEF EXECUTIVE**

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**Open Meeting**

<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	Wednesday 4 March 2020
<b>Prepared by</b>	Grace Brady Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0509
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 4 March 2020.

**2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Te Kauwhata Community Committee held on **Wednesday 4 March 2020** be confirmed as a true and correct record of that meeting.

**3. ATTACHMENTS**

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TKCC Minutes – 4 March 2020

**MINUTES** of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 4 MARCH 2020** commencing at **7.00pm**.

**Present:**

Ms T Grace (Chairperson)  
Mr J Cunningham (Deputy Chairperson)  
Mrs C Berney (Secretary)  
Mr T Hinton (*from 7.30pm*)  
Mr C Howells  
Mr B Weaver  
Ms A Van de Munckhof  
Cr JD Sedgwick

**Attending:**

Mr V Ramduny (Strategic Projects Manager)

**APOLOGIES AND LEAVE OF ABSENCE**

No apologies were received.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Weaver/Mr Howells)**

**THAT** the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday, 4 March 2020** be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.4 [*Chairperson's Report*] being considered after agenda item 5.5.

**CARRIED**

**TKCC2003/01**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES****Resolved: (Mr Weaver/Ms Van de Munckhof)****THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday, 5 February 2020 be confirmed as a true and correct record.****CARRIED****TKCC2003/02****REPORTS****Te Kauwhata Works & Issues Report – March 2020****Agenda Item 5.1**

The report was received [TKCC2003/01 refers] and the following item was discussed:

- Plant options for the community to consider are currently on display at the library for the community to choose their preference. Information will be given by council to share with the local community.

Mr Hinton joined the meeting at 7.30pm during discussion on the above item.

**Councillor's Report****Agenda Item 5.2**

Cr Sedgwick gave a verbal report on the following matters:

- As a committee we need to look at how and when we make submissions.
- Please help provide positive support on Facebook.
- Camera funding had been applied for to put the cameras back in the main street.
- Solid Waste review is happening to improve the system. Ideas shared on how we could support this and reduce waste.

**Discretionary Fund Report – to 17 February 2020****Agenda Item 5.3**

The report was received [TKCC2003/01 refers] and the following items were discussed:

- Still waiting for the amounts that have been entered incorrectly to be fixed. Income amount of \$3,727.75 is correct. Figure at the bottom of \$3,757.75 is incorrect.
- Request was received from Waerenga Church Hall. Unfortunately this is outside our boundary. Ms Grace suggested the organisation find out from council who the right board/committee to apply to is.



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**Open Meeting**

<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	3 June 2020
<b>Prepared by</b>	Sandy Mason PA to General Manager Community Growth
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0509 / 2607256
<b>Report Title</b>	Te Kauwhata Works & Issues Report – June 2020

**1. EXECUTIVE SUMMARY**

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To update the Committee on issues arising from the previous meeting.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Community Growth** be received.

**3. APPENDUM**

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Works & Issues Report – June 2020

**TE KAUWHATA COMMUNITY COMMITTEE  
WORKS & ISSUES REPORT**

**UPDATE FOR 3 JUNE 2020 MEETING**

	<b>Works/Initiative</b>	<b>Responsible Council Team</b>	<b>Issue</b>	<b>Update and Action</b>
I.	Dog exercise area - Seats - Dog agility equipment - Water meter for the dog bowl/fountain	Andrew Brown and Duncan MacDougall	<p>The Community Committee would like some seating to be provided in the dog exercise area in addition to a water tap to hydrate the dogs</p> <p>The water tap will cost \$1509.00 (mains water line will be done under the current programme of works). WaterCare advised (on 4 March 2020) that once credit is applied to charge by WDC, this will be handed over to the network team to install, usually around 20 working days from paid date.</p> <p>Seats to be installed through a community working bee initiative. The dog exercise agility equipment is being upgraded by the College.</p>	<p><b>4 MARCH 2020:</b> Tim Hinton has been liaising with the College regarding the community working bee initiative and will provide an update on this at the meeting together with an update on the installation of the dog agility equipment which has been delivered to the College.</p> <p>Tim Hinton and Mark Jansen (WDC) are catching up on this matter. Equipment to be progressively installed (August 2020 start possibly). It was noted that a member of the community has placed a table (with seats) at the park (out of frustration at the slow pace of delivery). However a concrete pad needs to be installed. Tim advised that Andrew Brown (WDC) has indicated that Council will provide table with seat.</p> <p>New water connection for the dog park has been requested through Watercare. Staff are waiting confirmation and installation date (Duncan McDougal). WaterCare advised (on 4 March 2020) that once credit is applied to charge by WDC, this will be handed over to the network team to install, usually around 20 working days from paid date.</p> <p><b>3 JUNE 2020:</b> Mark and Tim haven't been able to meet due to the lockdown. Tim is to propose a design, where to put the equipment and tables, and to provide a list of what extra materials (ie concrete pads) they would need.</p> <p>Once received, Mark will discuss with the Open Spaces team to see if a budget can be found.</p> <p>Andrew is not aware of the table and chairs issue.</p>

	<b>Works/Initiative</b>	<b>Responsible Council Team</b>	<b>Issue</b>	<b>Update and Action</b>
				<p>Next week, when Mark returns to work following seven weeks seconded to the Emergency Operations Centre (EOC), he will make contact with Tim again.</p> <p>Water connection to mains supply has been installed. Awaiting plumber to run pipe to entrance and install push button tap. This work should take place the week of the 25th May.</p> <p>Staff have spoken with Tim regarding a bench. Council will supply a refurbished second hand bench when available for installation in the park.</p> <p>Tim Hinton to provide a verbal update from his side.</p>



	<b>Works/Initiative</b>	<b>Responsible Council Team</b>	<b>Issue</b>	<b>Update and Action</b>
<b>2.</b>	Te Kauwhata walkway at the end of Blunt Road.	Paul McPherson	A design solution for the walkway is required at the end of Blunt Road adjacent to the Whangamarino Wetlands.	<p><b>5 FEBRUARY 2020:</b></p> <p>Paul McPherson has discussed this with Council's Property team. The best way forward is an Agreement to Easement.</p> <ul style="list-style-type: none"> <li>▪ The legal easement would go in once the construction is complete. If funding was not achieved or construction did not go ahead for any reason the agreement would just lapse without incurring the cost of survey and LINZ fees.</li> <li>▪ Construction would not start until the all funding is in place.</li> <li>▪ Once the construction is complete Council's parks staff would inspect it to ensure it's as per the design/plans (to standard and in correct location for the permitted activity rules, etc) and sign it off to accept.</li> <li>▪ The land would then be surveyed for the easement and processed through LINZ (\$8-12k for survey and fees in the project cost). The easement would be in Council's name. At that point Council would accept it as an asset and would take over maintenance of the track and boardwalk.</li> <li>▪ Any legal work for the agreement and the easement can be done in-house by the WDC legal team.</li> <li>▪ If the property is subdivided in the future the land would become road reserve as per the indicative road shown on the district plan.</li> </ul> <p><b>4 MARCH 2020:</b></p> <p>John Cunningham has met with Mr Hsu (representative for the three owners of property adjacent to the walkway at Blunt Road). Unfortunately Corona virus self-isolation of two of the property owners has affected Mr Hsu's ability to meet with them. John to advise Paul McPherson (WDC) as soon as Mr Hsu has met with the property owners.</p> <p>The Te Kauwhata Community Committee has recommended to John to look into whether the community could still use the completed section of the walkway in the meantime.</p> <p><b>3 JUNE 2020:</b></p> <p>John Cunningham to provide an update on progress at the meeting</p>

	Works/Initiative	Responsible Council Team	Issue	Update and Action
				on 6 May 2020. Paul McPherson has recently provided John with a draft plan showing the boundaries of the proposed easement needed to complete the walkway, and is in discussions with the Property Team about the expected value of compensation for the easement.
3.	Walkway loop via Travers Road, Wayside Road, and Te Kauwhata Road	Gareth Bellamy	<p>The first stage up to Moorefield Road is complete. An assessment of the remaining sections will prioritise the next stage (upgrade old metalled section opposite Green Acres Dr or extend from Moorefield Rd towards Wayside Rd).</p> <p>WDC staff have been advised by the Community Committee that the preference is for an extension from Moorefield Road towards Wayside Road rather than an upgrade to the old metalled section opposite Green Acres Drive</p>	<p><b>4 MARCH 2020:</b> Staff have acknowledge the Committee's preferred path route (<i>an extension from Moorfield Road towards Wayside Road rather than an upgrade to the old metalled section opposite Green Acres Drive</i>) and will continue designing Travers Road shared path up to Wayside Road.</p> <p><b>3 JUNE 2020:</b> Design and consultation will continue to connect the existing path to Wayside Road. Once design issues are resolved sufficiently, the construction works will be bundled with other footpath construction projects to create efficiencies and the contract will be advertised for public tender. Construction will be carried out in summer to avoid winter earthworks.</p>
4.	Te Kauwhata Domain Plan	TKCC/Rugby Club	<p>Lighting at the domain is sub-optimal and poses a safety risk.</p> <p>Tim Hinton and Cr Sedgwick have engaged with Sport Waikato on a lighting master plan for the domain. The Rugby Club has also been engaged to work on the lighting plan.</p>	<p><b>4 MARCH 2020:</b> According to Cr Sedgwick, Mario (from the Rugby Club) has indicated that the development of the lighting plan is progressing and that this will come to the Committee in due course.</p> <p><b>3 JUNE 2020:</b> <b>Mario Vodanovich to attend the Committee meeting and provide the draft plan.</b></p>
5.	Te Kauwhata Domain – Freedom Camping Signs	Nick Johnston	Car park markings have been installed (February 2020). However signage is required to direct freedom campers away from	<b>4 MARCH 2020:</b> Cr Sedgwick has had a meeting with Council's Funding and Partnership Manager, Nick Johnston, who has advised that there is residual funding from the freedom camping fund which can be used

	Works/Initiative	Responsible Council Team	Issue	Update and Action
			using the Rugby Club facilities.	to put up signs directing freedom campers away from using the Rugby Club facilities. <b>6 MAY 2020:</b> Cr Sedgwick to report back on her meeting with Nick Johnston.
<b>6.</b>	Proposed site for an additional Freedom Camping facility (Okaeria Reserve)	Julie Dolan	TKCC has indicated a preliminary interest in an additional site (Okaeria Reserve) for freedom campers. However the Committee has also requested that the existing site at the Domain should not be closed down and that Council staff should seek input from the freedom campers at the Domain on a proposed additional site. There is also a need for an intersection connecting SH2 to Okaeria Road as the existing set-up is a safety risk.	<b>4 MARCH 2020:</b> This matter has been referred to the Economic and Development Team in the first instance to scope and identify issues and opportunities. <b>3 JUNE 2020:</b> Under consideration.
<b>7.</b>	Te Kauwhata Main Street Garden Renewals		The shrub gardens in the main street of Te Kauwhata are due for renewal.	<b>4 March 2020</b> Council staff have set up a display in the Te Kauwhata Library which includes a range of plants that the community can 'vote' for, and a suggestion box which they can put any ideas in. The display will be in place for a month. The Community Committee have requested that this be extended to the end of April 2020 and that it be supported by appropriate communications. <b>3 JUNE 2020:</b> Facebook has been updated extending the date of the display to 30 June 2020.
	Rangiriri Cemetery Expansion (Expected completion April 2020)	Cemetery team	The existing cemetery off Te Wheoro Road is to be expanded and have an access loop constructed. A scheme plan design will be developed to assess costs	<b>3 JUNE 2020:</b> Events have caused a delay to design and it is expected that scheme design will be carried out over the winter months. Once consultation and any resulting changes to the design are completed,

	<b>Works/Initiative</b>	<b>Responsible Council Team</b>	<b>Issue</b>	<b>Update and Action</b>
			and for consultation.	works are expected to get underway next summer.

## **SERVICE DELIVERY**

### **Community Projects**

#### Rangiriri Cemetery Expansion (*Expected completion Nov/Dec 2020*)

Events have caused a delay to design and it is expected that scheme design will be carried out over the winter months. Once consultation and any resulting changes to the design are completed, works are expected to get underway next summer.

### Open Meeting

<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	19 May 2020
<b>Prepared by</b>	Jean de Abreu Support Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0509
<b>Report Title</b>	Discretionary Fund Report to 19 May 2020

## I. EXECUTIVE SUMMARY

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The purpose of this report is to:

- update the Committee on the Discretionary Fund Report to 19 May 2020; and
- ratify a decision made by email by the Te Kauwhata Community Committee members for payment of an invoice during Covid-19 lockdown.

### Cornerstone Securities Invoice

At its meeting held on 04 December 2019, the Committee resolved:

***THAT the Committee agree to commit \$5,000.00 towards the installation of a security camera within the Te Kauwhata village in a location that the local police think is appropriate. (Resolution No. TKCC1912/05).***

An invoice from Cornerstone Security was received on 31 March 2020 for \$5,716.37 for the upgrade of their existing CCTV cameras and to upgrade components of the security system (Attachment 2). As the invoiced amount was higher than the Committee's previous commitment, a further resolution was required to approve the increased amount.

No Committee meetings could take place during Alert Levels 3 and 4 of the COVID-19 pandemic. During this period, the Community Committee members approved, by email, the increased amount reflected in the invoice from Cornerstone Securities to enable the payment to be processed in an appropriate and acceptable timeframe.

The Chair of the Committee requested and received approval from each member of the Committee in order to pass this resolution by email (Attachment 3). The Committee must now ratify this decision to provide a public record.

## 2. RECOMMENDATION

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**THAT** the report from the Chief Operating Officer be received;

**AND THAT** the Committee ratifies the following decision made by Committee members via email during April 2020:

***THAT the Te Kauwhata Community Committee approves additional funding of \$716.37 (including GST) to Cornerstone Security for a CCTV camera to be located in the Te Kauwhata Village, to supplement the Committee's earlier commitment (ref Resolution No. TKCC1912/05).***

## 3. ATTACHMENTS

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- Discretionary Fund Report to 19 May 2020
- Copy Cornerstone Security Limited Invoice dated 31 March 2020
- Copy email correspondence

**TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND 2019/2020 (July 2019 - June 2020)**
**GL 1,207,1704**
**Commitments from Committee Meeting Minutes & Other Information**
**2019/20 Annual Plan 11,506.00**
**Carry forward from 2018/19 34,251.00**
**Income**

06-Sep-19 Donation from ex Te Kauwhata Business Association - to be used for  
playground equipment on the Village Green 3,727.75

**Total Funding 49,484.75**
**Expenditure**

10-Jul-19 Marion Handcock - reimbursement for sheep pallets for town planter  
box TKCC1906/04 36.00

16-Oct-19 Towards the cost of the Christmas Parade TKCC1908/04 2,021.50

04-Dec-19 Renewal of Domain name "Te KauwhataVillage.co.nz" TKCC1912/05 189.31

04-Nov-19 Toni Grace - reimburse two gift baskets for retiring members. (\$90 less  
GST) TKCC1911/13 78.26

31-Mar-20 9999 Cornerstone Security 69 Ina Ville D - Install Camera for view on  
TK Library 4,970.76

**Total Expenditure 7,295.83**
**Net Funding Remaining (excluding commitments) 42,188.92**
**Commitments**

13-Feb-19 Further development of playgrounds TKCC1902/04 5,000.00

04-Sep-19 Playground equipment on the Village Green TKCC1909/04 3,727.75

05-Feb-20 Further development of playgrounds TKCC2002/04 3,000.00

**Total Commitments 11,727.75**
**Net Funding Remaining (Including commitments) as of 19 May 2020 30,461.17**
*Commitments are as at 04 March 2020 meeting - no May meeting held due to Lockdown*





**Cornerstone Security Limited**  
 69 Ina Ville Dr  
 Pukekohe  
 Pukekohe, 2120  
 andrew@cornerstonesecurity.co.nz  
 027 270 8705

**Te Kauwhata Community  
 Committee**  
 Waikato District Council  
 Private Bag 544  
 Ngaruawahia 3742

<b>Site Address</b>	Invoice Number: INV-06066
Te Kauwhata Police Station	Job Number: CSL-2398
5 Scott Road	Invoice Date: 31st Mar 2020
Te Kauwhata, 3710	Due Date: 7th Apr 2020
	GST Number: 105795939

## Tax Invoice | INV-06066

### Work Summary:

To upgrade components of Te Kauwhata's existing CCTV equipment and provide contingency options as per sections below

An assumption of this proposal is to continue to use the existing recording system. This PC seems to be running ok at this time but it is now 5-6 years old so upgrade or replacement of this unit should be budgeted for so funds are available when this becomes necessary. A PC Sum of \$5000.00 + GST should be allowed for to cover replacement of the PC and HDDs

Name	Quantity	Price	Total
<b>Existing System Reinstatement</b>			
The following components require upgrade or replacement to return the existing system to it's original functionality:			
- Replace 3x Fixed view cameras on the library			
IB8377-HT 4MP BULLET NETWORK CAMERA VIVOTEK 2.8 ~ 12 mm, Remote Focus, P-iris Lens	3.00	\$832.40	\$2,497.20
AM-719 OUTDOOR JUNCTION BOX VIVOTEK	3.00	\$55.47	\$166.41
Consumables Clips, Connectors, DC Plugs etc	1.00	\$30.00	\$30.00
LAB85 Snr Tech Labour:	8.00	\$85.00	\$680.00
LABTRAVEL Labour - Travel	2.00	\$45.00	\$90.00
			<b>\$3,463.61</b>

### Contingency: Upgrade POE switch

GS-1008PV2 EDIMAX 8-Port Gigabit PoE+ Switch (150W) 802.3at. Plug and play. PoE auto detect. Fan-less	1.00	\$256.50	\$256.50
			<b>\$256.50</b>

### Variation: Replace Library-Annexa Wireless Link

Andrew Waugh | \$95.00

Rate Chargeable Uncharged Charged Out

Wednesday, 25 Mar 2020

Travel

7:13am - 12:57pm \$95.00 5.75 0.00 \$546.25

Replaced Library to Annexa link. Library AP is off slave port of other radio. Configured Annexa cam to police pc

Travel

Name	Quantity	Price	Total
Saturday, 28 Mar 2020			
10:10am - 10:58am \$95.00 1.00 0.00 \$95.00			
Update site drawing & documentation			
NBE-5AC-19 Ubiquiti NanoBeam NBE-5AC-19	2.00	\$219.70	\$439.40
LABTRAVEL Labour - Travel	2.00	\$55.00	\$110.00
Andrew Waugh 25/03/2020	5.75	\$95.00	\$546.25
<i>Replaced Library to Annexa link. Library AP is off slave port of other radio. Configured Annexa cam to police pc</i>			
Andrew Waugh 28/03/2020	1.00	\$95.00	\$95.00
<i>Update site drawing &amp; documentation</i>			
Consumables Clips, Connectors, DC Plugs etc	2.00	\$30.00	\$60.00
			<b>\$1,250.65</b>

<b>Subtotal</b>	<b>\$4,970.76</b>
<b>GST Amount</b>	<b>\$745.61</b>
<b>Total</b>	<b>\$5,716.37</b>

Cornerstone Security - Thanks for doing business with us, we appreciate it!  
 To discuss any issues please call Andrew on 027 270 8705 or email info@cornerstonesecurity.co.nz. Thanks.  
 Bank Account **12-3031-0377728-00** Invoice Number **INV-06066**

**From:** [Toni Grace](#)  
**To:** [Lynette Wainwright](#)  
**Cc:** [Democracy](#); [Vishal Ramduny](#)  
**Subject:** Re: Cornerstone Security invoice for approval  
**Date:** Tuesday, 7 April 2020 6:58:03 p.m.  
**Attachments:** [Invoice from Cornerstone Security.pdf](#)  
[Cornerstone Security invoice for approval - April 2020.docx](#)

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Hi Lynette

Please see attached word document for the email approvals from all TKCC members for payment of the Cornerstone invoice (also attached) as discussed below and via telephone.

I trust this will be satisfactory to meet audit requirements, feel free to phone me if additional info/detail is required.

Many thanks for your assistance with this 😊

Take care in bubble-land!

Cheers

Toni

Toni Grace

TKCC Chair

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From: Toni Grace  
Sent: Monday, 6 April, 2020 6:21 PM  
To: 'Lynette Wainwright' Subject: RE: Cornerstone

Thanks Lynette.

So far I have received email approval from the following members:  
Myself (obviously LOL), Jan, John, Barry, Angela.

Still awaiting responses from Carolyn, Tim and Courtney.

Cheers

Toni

-----Original Message-----

From: Lynette Wainwright Sent: Monday, 6 April, 2020 2:47 PM  
To: Toni Grace  
Subject: Cornerstone

Hi Toni

?Just confirming that I have received the amended invoice from Cornerstone so once I have all the votes in, I will send to Finance.

Cheers

L

-----Original Message-----

From: Toni Grace  
Sent: Monday, 6 April, 2020 12:47 PM  
To: Angela van de Munckhof ; Barry Weaver  
<; Carolyn Berney <; Courtney Howells  
<; Jan Sedgwick <>; John Cunningham <>; Tim & Nicola Hinton <>; Toni Grace  
Subject: Cornerstone Security invoice for approval  
Importance: High

Hi team

Please see attached and all of the dialogue below for the details of the Cornerstone invoice for the Security Camera upgrade work which we approved at our December meeting and has now been completed.

I require ALL of you (it needs to be 100% of the committee please) to reply via email to me with your approval for this payment to be made ... this is in lieu of the fact that we do not have an official meeting for the foreseeable future.

Thanks in advance team :- ) ... stay safe out there in bubble-land!

Cheers  
Toni

-----Original Message-----

From: Lynette Wainwright  
Sent: Monday, 6 April, 2020 12:39 PM  
To: Toni Grace  
Cc: Democracy ; [Vishal Ramduny](#) ; [Jan Sedgwick](#)  
Subject: Cornerstone Security

Hi Toni

Following our telephone conversation, below is the email that you will need to forward to the Committee members for them to vote on. Once all committee members have approved, forward the responses to me and I will attach with the invoice for audit purposes and payment.

I have also attached the invoice for the members' information. As discussed however, we will need to get the invoice changed into the name of WDC.

Thanks and have an awesome day.

Lynette

Email for TKCC members:?

The purpose of this email is to seek the Te Kauwhata Community Committee's approval for the balance of \$716.37 to be paid to Cornerstone Security for installation of a CCTV camera in the Te Kauwhata Village. The invoice from Cornerstone Security has been received and totals \$5,716.37 (copy attached).

At its meeting held on 4 December 2019, the Committee resolved:

"THAT the committee agree to commit \$5,000.00 towards the installation of a security camera within the Te Kauwhata village in a location that the local police think is appropriate. (Resolution No. TKCC1912/05?)."

?

Additional Recommendation:

THAT the Te Kauwhata Community Committee approves additional funding of \$716.37 (including GST) to Cornerstone Security for a CCTV camera to be located in the Te Kauwhata Village, to supplement the Committee's earlier commitment (ref Resolution No. TKCC1912/05).

#####  
Scanned by the Trustwave Secure Email Gateway - Trustwave's comprehensive email content security solution.  
Download a free evaluation of Trustwave SEG at [www.trustwave.com](http://www.trustwave.com)  
#####

**Cornerstone Security invoice for approval – April 2020**

**From:** Toni Grace

**Sent:** Friday, 3 April, 2020 12:47 PM

**To:** Vishal Ramduny ; 'Democracy' ; Jan Sedgwick

**Subject:** TKCC - Invoice INV-6043 from Cornerstone Security Limited - TK CCTV Upgrades ( CSL-2398)

Hi Vishal & co

I have now received the attached invoice from Cornerstone Security for the recent upgrade work to the Te Kauwhata security cameras.

This work was approved to be done at a TKCC meeting earlier this year (possibly even Dec 2019?), and additional funds from our Discretionary Fund were duly committed for such purpose.

Given that we (TKCC) do not have an April meeting, and at this time it is unlikely we will be meeting in May either, can you therefore please advise the process required for this invoice to be paid (using our previously committed funds) in an appropriate and acceptable timeframe?

Hope you and your families are all staying well in this unusual and somewhat testing period 😊

I look forward to your response ... any questions please feel free to call me on 021 393 073.

Kind regards

Toni

Toni Grace

TKCC Chair

From: Jan Sedgwick Sent: Monday, 6 April, 2020  
12:57 PM

To: 'Toni Grace'

Subject: RE: Cornerstone Security invoice for approval

Agree

From: Jan Sedgwick

Sent: Monday, 6 April, 2020 12:59 PM

To: '

Subject: RE: Cornerstone Security invoice for approval

Just a further clarification....we were advised we could get the last slot before lockdown, so Toni and I agreed to it ( which is why we need you to agree to it!) with a minor amendment which took it slightly over the amount agreed and set aside.

Police report they are really happy with the clarity and coverage

I'm in agreement Toni

From: Barry Weaver  
Sent: Monday, 6 April, 2020 1:24 PM  
To: '  
Subject: RE: Cornerstone Security invoice for approval

I agree to payment of the extended amount on the invoice.

Barry Weaver

From: John Cunningham  
Sent: Monday, 6 April, 2020 1:56 PM  
To:  
Subject: RE: Cornerstone Security invoice for approval

Toni,  
I approve the payment of the Cornerstone invoice.

Regards John  
John Cunningham

**From:** Angela O'Neill  
**Sent:** Monday, 6 April, 2020 2:10 PM  
**To:** John Cunningham  
**Cc:**  
**Subject:** Re: Cornerstone Security invoice for approval

Hi,

I approve the payment to Cornerstone.

Thank you

Angela Van de Munckhof

**From:** Carolyn Berney  
**Sent:** Monday, 6 April, 2020 8:21 PM  
**To:** Angela O'Neill  
**Cc:**  
**Subject:** Re: Cornerstone Security invoice for approval

I also approve.

**From:** ainsleydowns **Sent:** Monday, 6 April, 2020 8:45 PM  
**To:**  
**Subject:** Re: Cornerstone Security invoice for approval  
**Importance:** High

Hi Toni,  
You have my approval.  
Regards,  
Courtney

**From:** **Sent:** Tuesday, 7 April, 2020 10:01 AM  
**To:**  
**Subject:** RE: Cornerstone Security invoice for approval

Hi Toni

I agree with this being paid

Tim  
Tim Hinton