

Agenda for a meeting of the Creative Communities Scheme Assessment Committee to be held in the Committee Rooms I & 2, District Office, I5 Galileo Street, Ngaruawahia on **THURSDAY 18 JUNE 2020** commencing at **10.00am**.

I. <u>APPOINTMENT OF CHAIRPERSON</u>

2. APOLOGIES AND LEAVE OF ABSENCE

3. CONFIRMATION OF STATUS OF AGENDA

4. **DISCLOSURES OF INTEREST**

5. CONFIRMATION OF MINUTES

Minutes of a meeting held on Thursday 11 June 2020 (To be circulated under separate cover)

6. CREATIVE COMMUNITIES SCHEME ASSESSMENTS

b. I	Animal Antics	5
6.2	Jane Stevens - Twin Rivers - Te Whare Toi o Ngaruawahia Inc - Ngaruawahia Performing Arts School Stars are Born	19
6.3	Jane Stevens -Twin Rivers Community Art Centre - Term Three Holiday Programme Sizzling Summer	31
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6.5	Anne Ramsey - Ngaruawahia Community House Inc - Craft Classes	66
6.6	Jean Carbon - Raglan Community Arts Council - Raglan Art to Wear	100
6.7	Mary Marshall - Raranga Workshop - Whatu Korowai and Kete	138
6.8	I-Jay Huirama - Ngaruawahia Squash Racquet Club - Stage 2 of Mural Project with Mr G	157
6.9	Jae Margaret Parker - Tuakau Youth Centre - Matariki Wearable Arts	168
6.10	Jacqueline Anderson & Rodger Gallagher - Raglan Community Arts Council 2020 - H2	182

6.11	Jo Mako & Lauren Hughes - Te Kauwhata Community House - Toi Ako Te Kauwhata - Community Arts Programme T2 and T3	218
6.12	Victoria Kemp - Friendship House (HCCT) - Creative Huntly	276
6.13	Aaron Mooar - Raglan Community Radio Inc - Raglan Youth Band Wars	291
6.14	Margherita Allan - Cutting Edge Textiles - Not Your Mothers Polymer Clay - 2 Day Workshop	300
7.	REPORTS	
7. I	Creative Communities Scheme Assessments – Update May 2020	320

8. <u>DECISIONS OF ASSESSMENTS</u>

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Creative Communities SchenWAIKATO DISTRICT COUNCIL

2 7 FEB 2020

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāin da

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the Creative Communities Scheme Application Guide. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

IMPORTANT - DO NOT edit any text outside of these boxes

Other (please provide detail) long standing applicant

- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Name and contact details

Full name of applicant:	Te Whare To	Te Whare Toi O Ngaruawahia - Twin Rivers Community Art Centre					
Contact person	Jane Steven	Jane Stevens 18 Herschel Street					
Street address/PO Box:	18 Herschel						
Suburb:			Town/City		Ngaruawahia		
Postcode:	3720		Country:	New Zealand			
Telephone (day):	07 8247591	07 8247591 admin@ngaart.org.nz					
Email (must provide)	admin@ngaa						
The Committee advises the to attend please advise the				at the CCS	meeting? If you are unable		
How did you hear about	the Creative (Communities S	Scheme? (se	elect ONE a	and mark with an X)		
Council website					Social media		
Council mail-out		Local paper		1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	Radio		
Council staff member		Poster/flyer/brochure			Word of mouth		

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PROJECT DETAILS

	Term 2 Holiday I				
Project name:					
Brief description of	of project:				
of 7-13 years. under t projects and a collab	the guidance of tut	tor Monique He	ward they will participa	ool Holiday programme, in ate in a range of creative p	projects, including to
	•	umbers	18 Hershel St, Nga	ruawahia	
Venue and suburl	•	umbers	18 Hershel St, Nga 7 July 2020	ruawahia Finish date:	8 July 2020
Project location, Venue and suburl Start date: Number of active	b or town:	umbers			8 July 2020
Venue and suburl	b or town:		7 July 2020		8 July 2020
Venue and suburb Start date: Number of active Number of viewer Funding criteria: Which of the sche criterion, choose to Access and participate in	participants: rs/audience me : (select ONE a emes three func the one that is to d participation in local arts active	embers: and mark with ding criteria the project's a: Create opp ivities erse artistic	7 July 2020 10 h an X) are you applying use main focus. cortunities for local cultural traditions of		meets more tha
Venue and suburing Start date: Number of active Number of viewer Funding criteria: Which of the sche criterion, choose to participate in Diversity: Signature of the scheduler	participants: rs/audience me : (select ONE a emes three function one that is to d participation in local arts action Support the dive	embers: and mark wit ding criteria the project's a: Create opp ivities erse artistic ung people (7 July 2020 10 h an X) are you applying use main focus. cortunities for local cultural traditions of	Finish date: nder? If your project if communities to engage with, age) to engage with,	meets more tha

Literature	Music		✓ Ngā toi Māori
Pacific arts	Multi-artforr	n (including	g film) Theatre
✓ Visual arts	annana d		Landing
Activity best describes your proje	ct? (select ON	IE and mari	rk with an X)
Creation only		Pres	sentation only (performance or concert)
✓ Creation and presentation			sentation only (exhibition)
Workshop/wānanga			, (,
Cultural tradition of your project (mark with an X	vou can s	select multiple options)
3	,		Scient maniple options;
European:	V	Detail:	
Māori:	V	Detail:	
Pacific Island:		Detail:	
Asian:		Detail:	
Middle Eastern/Latin American/Afric	an:	Detail	
Other:	Name and the second sec	Detail:	
 The idea/Te kaupapa: The process/Te whaka 	What do you v	vant to do?	? and
With your help, we would like to rubetween the ages of 7-13 years. there will be an 'Animal Antic' then			ginning at 9 am -3pm for up to 10 children ranging s they will be as follows
Activity 1. Shadow Tracing children will work with and gain ski to collage and composition tools, t			an African themed art work, they will also be exposed k.
Activity 2. pet portrait ornaments children will have the opportunity to our centre has a focus on our envi	o link home with o ronment this proje	ur centre by p	producing an ornament of their pet or chosen animal. e a lot of natural resources. eg shells rocks.
Activity 3. Community art work Our Tamariki will learn about and Maori themed works and animal st Ngaruawahia community.	focus on New Zea yle to inspire and	aland artist Ta produce an ar	anja Jade McMillan, they will use her New Zealand/ art work with Tutor Monique Heward to donate to the

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2.	The people/No	jā tāngata:	Tell us about th	ne key people and	or the groups involved
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Our focus is on providing creative opportunity's for as many children as possible in our community. This programme will provide for up to 10 children.

Monique Heward will be directing both days with the side of 2-3 other centre volunteers.

Monique Heward will be directing both days with the aide of 2-3 other centre volunteers children will also connect with the wider community by donating their completed art work.

3. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

There is a saying that goes "don't work with children or Animals", we at Twin rivers say "work with Children and Animals, and look what you can create" our Rangatahi are such an important part of the work that we do. We believe that this project will be one that children will relate to and enjoy, they will connect home to community, they will interact with both children and adults, individually and collaboratively, they will grow confidence in a range of artistic skills, painting, drawing, sculpting, collage etc..... activities that will see them well in their every day lives, they will gain a sense of community and self worth contributing their talents, time and efforts to a community art work. A focus on an artist in our own backyard will provide a role model for our children to be inspired by.

4. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?

1

Do NOT include GST in your budget

No

Yes

Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.				
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300			
Tutor fees	12 hours @ \$40	480.00			
Venue Hire	2 days @30.00	52.20			
test pots x10	10x 25ml pots @ 8.95 each	77.82			
Hot Glue sticks	x2 50 packs @ 8.25	14.34			
Paper	A3 paper x 1 @ 24.99	21.73			
PVA Glue	white PVA glue 2L	17.40			
Canvas	x1 36 x 48in white Canvas	73.86			
Rocks	Garden rocks x 1	6.07			
paint brushes	5.00 x 3	15.00			
Total Costs		758.42			

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Project Income Write down all the income you will get for your project from ticket sales, artwork, other grants, donations, your own funds, other fundraising. Do the amount you will be requesting from CCS.				
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount <i>eg</i> \$3,750		
Participant fees	15 @ 20.00 x 2 days	521.75		
Total Income		\$521.75		
Costs less income	This is the maximum amount you can request from CCS	\$920.20		
Amount you are req	uesting from the Creative Communities Scheme	\$398.45		

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
	NIL		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
Sept 2019	Community Classes & Tutor Fees - Still in progress	3268.83	No
28.3.19	Community Capacity Building Phase 2	9233.75	Yes
28.3.19	Classes & Community Art Piece	3595.34	No
May 2018	Tutor Fees	4000.00	Yes
2017	Capacity Building	8900.00	Yes

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Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

	must read and sign the following. Please place an X in each box to show that you have read the information and ee to each section.
√	I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
/	I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.
If thi	s application is successful, I/we agree to:
/	complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
1	complete the project within a year of the funding being approved
√	complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
1	return any unspent funds
√	keep receipts and a record of all expenditure for seven years
1	participate in any funding audit of my organisation or project conducted by the local council
✓	contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
1	acknowledge CCS funding at event openings, presentations or performances
/	use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos
✓	I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
✓	I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
✓	I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
✓	I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993
	Laws Otaliana

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	(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)
Signed:	Jane Stevens	Signed:	
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:	27.02.2020	Date:	

Before submitting your application, complete this checklist: (mark with an X)

√	My project has an arts or creative cultural focus
√	My project takes place in the local authority district that I am applying to
1	I have answered all of the questions in this form
1	I have provided quotes that match the amount being requested and other financial details
1	I have provided other supporting documentation
1	I have read and signed the declaration
1	I have made a copy of this application for my records
1	I have looked at the Creative Waikato ARTillery workshops

Please send application to: funding@waidc.govt.nz
Alternatively your application can be delivered to one of our Council offices found here.www.waikatodistrictcouncil.govt.nz or to:
Lianne van den Bemd, Community Development Advisor, Private Bag 544
Ngaruawahia 3742.

If you have any further questions please contact funding@waidc.govt.nz

0800 492 452- Lianne van den Bemd or I-Jay Huirama.

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★ Wishlist (/wishlist)

(0) (/cart)

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EXCLUSIVE

Valspar

Colour Sampler 250ml Red

SKU: 294778 MODEL: 516114.250

Write a review

\$8.49 each

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More info





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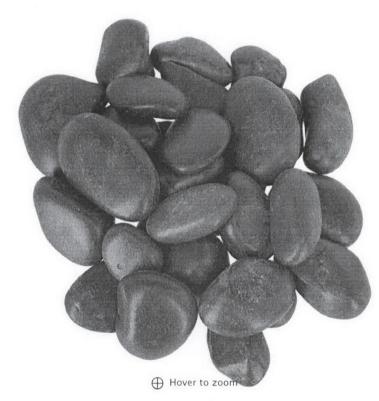
(0) (/cart)

I'm looking for

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♠ (/) → Shop (/shop) → Garden Centre (/shop/garden-centre) → Landscaping & Garden Supplies (/shop/garden-centre/landscaping-garden-supplies/c/RS2173) → Garden Stones & Paving (/shop/garden-centre/landscaping-garden-supplies/garden-stones-paving/c/RF5655)

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EXCLUSIVE

Nouveau

Polished Garden Stones 1kg 10-30mm Black

SKU: 322225 MODEL: WMPP007-1

Write a review

\$6.99 each

afterpay Available on orders \$50 to \$1500. (Afterpay currently available online only) More info

M Available at Mitre 10 MEGA stores.

Home / Art, Craft & Party / Art Supplies / Canvas & Panels / Stretched Canvas

DAS 1.5 Exhibition Canvas 36 x 48in White **\$84.95**



Be the first to write a review

or 4 interest free payments of **\$21.24**<u>Learn more</u>



Product Description

DAS 1.5 Exhibition Canvas 36x48

Item No: 9416413752565



Features & Benefits

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Home / Art, Craft & Party / Craft Supplies / Craft Adhesives / Glue & Glue Guns

Impact PVA Glue White 2L \$19.99



Be the first to write a review

Colour: White

Size:

or 4 interest free payments of 25% on orders over \$50 Learn more



Product Description

Impact PVA glue is a versatile adhesive, use it to bond paper, fabric, card, wood and other materials

Item No: 2437386



Features & Benefits

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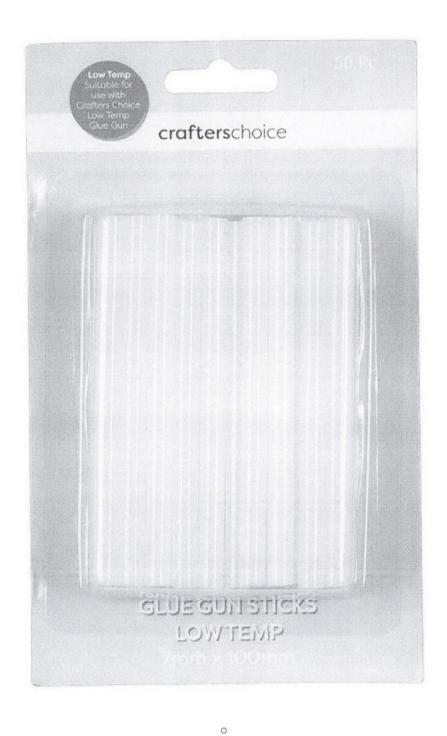


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Crafters Choice 50 Pieces Low Temperature Glue Sticks Clear 7 x 100 mm

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Reg: \$11

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Impact Copy Paper 80gsm 500 Pack White A3 \$24.99



IMPACT COPY PAPER 80GSM 500 PACK WHITE A3 3 FOR \$69.90

Read 3 Reviews or Write a Review

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Product Description

Impact A3 Copy Paper White 80gsm 500 Pack

Item No: 9418362009370



Features & Benefits

Customer Reviews

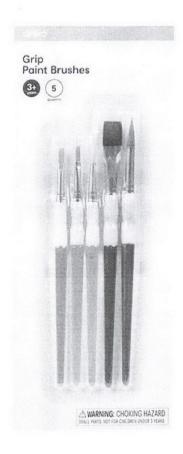
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5 Pack Grip Paint Brushes

4.5 star rating2 Reviews

5.00





Add to wishlist





Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

27 FEB 2020

NGARUAWAHIA

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the Creative Communities Scheme Application Guide. This guide tells you:

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- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Name and contact details

Contact person Jane St		whare Toi o Ngaruawahia Inc ne Stevens					
		Suburb:		Town/City			
Postcode: 3720 Telephone (day): 07 824			Country:				
		7 824 7591					
Email (must provide)	admin(Imin@ngaart.org.nz					
The Committee advises the to attend please advise the How did you hear about	e funding	team at funding@w	aidc.govt.nz		meeting? If you are unable and mark with an X)		
Council website				year-range arranged many	Social media		
Council mail-out Council staff member Other (please provide detail)		Local paper		F	Radio		
		Poster/flyer	Poster/flyer/brochure		Word of mouth		
		Long standing applicant					

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PROJECT DETAILS

Project name:				
Brief description	of project:			
		n with The Ngaruawahia Perfo Ir Matariki Festival celebration:		e to create a 2 hour
Saturday 4 July 6.30	to 6.50pm as part of ou	ır ivlatarıki restival celebration:	5.	
Project location,	, timing and numb	pers		
Project location, Venue and subur	-	Ders Waipa School Ha	all	
	-		all Finish date:	4 July
Venue and subur	b or town:	Waipa School Ha		4 July
Venue and subur Start date: Number of active	b or town:	Waipa School Ha 28 April		4 July
Venue and subur Start date: Number of active Number of viewer Funding criteria:	b or town: participants: rs/audience membe : (select ONE and r	Waipa School Ha 28 April 130 ers: 300 mark with an X)	Finish date:	
Venue and suburing Start date: Number of active Number of viewer Funding criteria: Which of the sche	b or town: participants: rs/audience member : (select ONE and remes three funding	Waipa School Ha 28 April 130 ers: 300	Finish date:	
Venue and suburt Start date: Number of active Number of viewer Funding criteria: Which of the sche criterion, choose	b or town: participants: rs/audience member : (select ONE and remes three funding the one that is the participation: Creater of the control of the contro	Waipa School Ha 28 April 130 ers: 300 mark with an X) criteria are you applying project's main focus. reate opportunities for local	Finish date: under? If your project	meets more than
Venue and suburing Start date: Number of active Number of viewer Funding criteria: Which of the schedictierion, choose to participate in the suburing start of the scheding criterion.	participants: rs/audience member : (select ONE and remes three funding the one that is the participation: Crain local arts activities	Waipa School Ha 28 April 130 ers: 300 mark with an X) criteria are you applying project's main focus. reate opportunities for locals	Finish date: under? If your project cal communities to engage	meets more than
Venue and suburing Start date: Number of active Number of viewer Funding criteria: Which of the scheduling criterion, choose of Access and participate in Diversity: Start date:	participants: rs/audience members: (select ONE and remes three funding the one that is the participation: Crain local arts activities	Waipa School Ha 28 April 130 ers: 300 mark with an X) criteria are you applying project's main focus. reate opportunities for local	Finish date: under? If your project cal communities to engages s of local communities	meets more than
Venue and suburing Start date: Number of active Number of viewer Funding criteria: Which of the sched criterion, choose if the participate in the participate in the participate in the parts.	participants: rs/audience members: (select ONE and remes three funding the one that is the participation: Crain local arts activities Support the diverse sple: Enable young	Waipa School Ha 28 April 130 ers: 300 mark with an X) criteria are you applying project's main focus. reate opportunities for locus. reate artistic cultural traditions	Finish date: under? If your project cal communities to engage of local communities of age) to engage with,	meets more than
Venue and suburing Start date: Number of active Number of viewer Funding criteria: Which of the sched criterion, choose if the participate in the participate in the participate in the parts.	participants: rs/audience member: (select ONE and remes three funding the one that is the participation: Crain local arts activities Support the diverse ple: Enable young that arts practice: (see the content of the c	Waipa School Ha 28 April 130 ers: 300 mark with an X) criteria are you applying project's main focus. reate opportunities for local artistic cultural traditions people (under 18 years of the second se	Finish date: under? If your project cal communities to engage s of local communities of age) to engage with, th an X.)	meets more than

Literature	sic			Ngā toi Māori				
Pacific arts	✓ Multi-artform (including film) Theatre							
Visual arts								
Activity best describes your project? (S	elect ON	E and mari	k with an X)					
Creation only		Pres	entation onl	ly (performance or concert)				
✓ Creation and presentation		Pres	entation onl	y (exhibition)				
Workshop/wānanga		New productions are not accounted						
Cultural tradition of your project (mark v	vith an X	, you can s	elect multip	le options)				
European:	1	Detail:						
Māori:	1	Detail:		A CANADA				
Pacific Island:		Detail:						
Asian:	√	Detail:						
Middle Eastern/Latin American/African:		Detail						
Other:		Detail:						
The boxes below will expand as you typ need to expand these boxes before you clearly label these additional sheets using the company of the process/Te whakatutu	print this ng the he do you w	form and/eadings below fant to do?	or add addit	ional sheets. If you do, please				
The Ngaruawahia Performing Arts School annual show at the end of the school year		operating in N	Igaruawahia n	ow for 5 years and performing an				
We would like to have a mid term concert which aligns with our Matariki Fesitival. We are looking for funding support for an additional tutor, Sound and light hire, costume making, marketing and promotion, backdrops and staging.								

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2.	The	people/Ngā	tāngata:	Tel	lus	about	the ke	y people	and/or the	groups	involved
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There are approx. 100 children enrolled in the Ngaruawahia Performing Arts School ranging in age from 3 to 15 years old.

6 Dance groups

2 Guitar Groups

3 Singing Groups

We are expecting to fill the hall to capacity with Whanau and the community, around 250 - 300.

The teacher for the school is talented Ngaruawahia performing artist Pianika Duncan with the support of her whanau.

3. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The kids who will be perforning are predominantly fro	m Ngaruawahia but also	include kids from	Huntly and
Te Kauwhata.			

They will benefit from participating in the celebration of our cultural festival, which is focussed on access and participation of our local tamariki and rangatahi.

4. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes

1

Do NOT include GST in your budget

No

Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.					
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300				
Sound Hire	Sound System Hire and set up	521.75				
Lighting	Lighting Hire Set up & Technician Operator	465.20				
Videographer	Recording of Production on night	515.00				
On Stage & Kids Manage	8 hours @ 43.75	350.00				
Additional Tutor	2 hours per week @ \$50 x 10	1000.00				
Seamstress	Costume making	800.00				
Music Downloads	Approx 20 songs @ 2.50 downloaded from I Tunes	50.00				
Backdrops & Props	Stage Backdrop Fabric ,20Metres @10.19 per metre	177.20				
Posters and Marketing	15 Size AO Posters	384.75				
Total Costs		4263.90				

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Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.					
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount <i>eg</i> \$3,750				
Door Sales	250 tickets @ \$5	1250.00				
Total Income		\$1250.00				
Costs less income	This is the maximum amount you can request from CCS	\$3013.90				
Amount you are req	uesting from the Creative Communities Scheme	\$3013.90				

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
NII	Nil		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
Sept 2019	Community Classes & Tutor fees ** In Progress	3268.83	No
28.3.19	Community Capacity Building Phase 2	9233.75	Yes
28.3.19	Classes & Community Art Piece * In Progress	3595.34	No
May 2018	Tutor Fees	4000.00	Yes
2017	Capacity Building	8900.00	Yes

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Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

	must read and sign the following. Please place an X in each box to show that you have read the information and se to each section.
1	I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
✓	I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.
If thi	is application is successful, I/we agree to:
/	complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
1	complete the project within a year of the funding being approved
/	complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
1	return any unspent funds
1	keep receipts and a record of all expenditure for seven years
1	participate in any funding audit of my organisation or project conducted by the local council
V	contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
1	acknowledge CCS funding at event openings, presentations or performances
/	use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos
√	I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
✓	I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
1	I/we understand that my/our name and brief details about the project may be released to the media or appear in

I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we

understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Jane Stevens

Document Set ID: 2520658 Version: 1, Version Date: 27/08/2020

publicity material.

	(Print name of contact person/applicant)	1	(Print name of parent/guardian for applicants under 16 years of age)
Signed:	Jane stevens	Signed:	
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:	27/02/20.	Date:	

Before submitting your application, complete this checklist: (mark with an X)

1	My project has an arts or creative cultural focus
1	My project takes place in the local authority district that I am applying to
✓	I have answered all of the questions in this form
1	I have provided quotes that match the amount being requested and other financial details
√	I have provided other supporting documentation
1	I have read and signed the declaration
1	I have made a copy of this application for my records
1	I have looked at the Creative Waikato ARTillery workshops

Please send application to: funding@waidc.govt.nz
Alternatively your application can be delivered to one of our Council offices found here.www.waikatodistrictcouncil.govt.nz or to:
Lianne van den Bemd, Community Development Advisor, Private Bag 544
Ngaruawahia 3742.

If you have any further questions please contact funding@waidc.govt.nz

0800 492 452- Lianne van den Bemd or I-Jay Huirama.

Document Set ID: 2320638 Version: 1, Version Date: 27/08/2020

Leonard Walker 28 Chiefs Court Hamilton East

G.S.T. 58-830-801

Quote for Dance show audio -

Kia Ora Polly,

Here is the quote for audio as requested for your dance show at Ngaruawahia.

<u>Audio</u>

*18" Mackie Subs	- \$90 each x 2	= \$180
12" Mackie Tops	- \$60 each x 2	= \$120
12 Ch Mackie Mixer	- \$30	= \$30
Power Cables short	- \$1 each x 5	= \$5
Power Cables long	- \$2 each x 5	= \$10
XLR Cables short	- \$2 each x 4	= \$8
XLR Cables long	- \$4 each x 3	= \$12
		= \$365

Microphones

Sennheiser wireless	- \$40 each x 4	= \$160
NT5 condenser microphone	- \$30 pair	= \$30
Microphone Stand	- \$5 each x 6	= \$30
XLR Cables short	- \$2 each x 4	= \$8
XLR Cables long	- \$4 each x 2	= \$8
		= \$236

Labour

Hourly Rate	- \$40/hr x 4	= \$160
		= \$160

Travel

To: Ngaruawahia	- \$1/km x 40	= \$40
		= \$40

Total = \$801 incl G.S.T

Discount - \$201

Total = \$600 incl G.S.T

Document Set ID: 2520658 Version: 1, Version Date: 27/02/2020 Leonard Walker 28 Chiefs Court Hamilton East

G.S.T. 58-830-801 26-2-2020

Quote for Dance show lighting -

Kia Ora Polly,

Here is the quote for lighting as requested for your dance show at Ngaruawahia.

Lighting

Battery LED uplight	- \$20 each x 12	= \$240
Jem smoke machine	- \$130	= \$130
Followspot light	- \$50	= \$50
Followspot stand	- \$25	= \$25
Dmx leads	- \$5 each x 2	= \$10
Jester 24 ch desk	- \$50	= \$50
Effects Light (scanner)	- \$20 each x 2	= \$40
Effects Light (derby)	- \$20	= \$20
		<u>= \$565</u>

Labour

Hourly Rate (followspot operator)

-\$40/hr x 2 = \$80

= \$80

Travel

To : Ngaruawahia - \$1/km x 40 = \$40

= \$40

Total = \$685 incl G.S.T

Discount of \$150

Total = \$535 incl G.S.T

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Tanksfilms

Phone: 02041078169 E-Mail: Teina.anderson123@gmail.com

Invoice

Wednesday 26 Feb 2020

Quantity	Item	Description	Discount	Taxable	Unit Price	Total
		Full length video of the mid term show				
		Unlimited hours				
		Filmed in full HD video quality				
		Included speeches and audio work				\$515.00

Subtotal: \$515.00

Tax:
Shipping:
Miscellaneous:
Balance Due:

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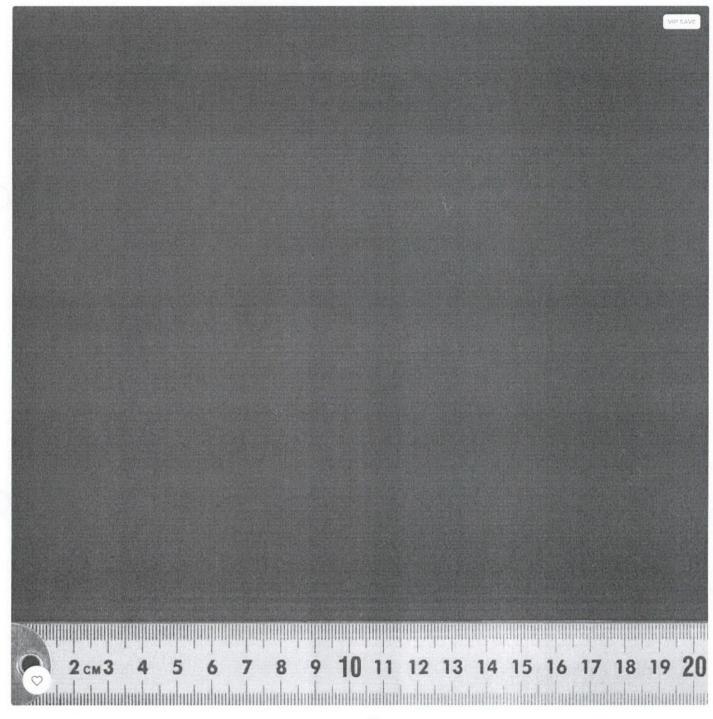


< Back to By The Metre

Plain Calico Fabric Black 280 cm

食食食食食

16 Ratings - Login to rate



0

Reg: \$16.99 per metre

VIP \$10.19 per metre

GIFT CARD

VISA



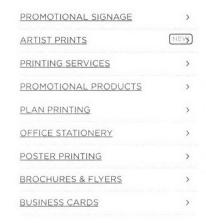
PayPal

WS

The Print Hub

I'm looking for ... Q

PRODUCT CATEGORY



Please Note: The log in name and password used for this site are different to your warehouse stationery log in and password



New User ? Register

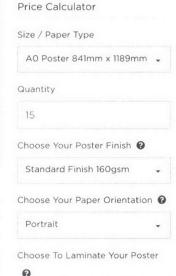
AO Poster Printing (Poster Printing)



Our AO (841mm x 1189mm) Posters are our largest offering and great to catch attention in movie theaters, entranceways etc.

Paper Types:

- · 160gsm Standard Finish
- · 200gsm Satin Finish
- DuraPrint Water and Tear Resistant Material.



Total (Ex. GST): \$ 384.75

No Lamination

What would you like to do?



<u>Upload Design</u> Upload your print ready design from a file



Custom Design Create your design from a blank canvas













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Creative Communities Scheme

APPLICATI WAIKATO DISTRICT COUNCIL

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

2.7 FFB 2020

Word of mouth

Radio

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the Creative Communities Scheme Application Guide. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

Type your answer here

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Council mail-out

Council staff member

Name and contact detail	S			
Full name of applicant: Twin Rivers Community Art Centre				
Contact person Jane Stevens				
Street address/PO Box:	18 Herschel st			
Suburb:		Town/City	Ngaruawahia	
Postcode:	3720	Country:	New Zealand	
Telephone (day):	07-8247591			
Email (must provide)	admin@ngaart.org.n	Z		
The Committee advises that to attend please advise the			at the CCS meeting? If you are unable)
How did you hear about	the Creative Commu	unities Scheme? (se	lect ONE and mark with an X)	
Council website			Social media	

Local paper

Other (please provide detail) Long term Creative Communities applicant

Poster/flyer/brochure

Document Set ID: 2320638

Version: 1, Version Date: 27/08/2020

PROJECT DETAILS

Version: 1, Version Date: 27/08/2020

Project name:				
Brief description o	of project:			
would love to offer up	uawahia are finding an increas o to 15 participants age 8-14 ar er 2020. Activities in this 2 day	n opportunity to participate in a	a Two day school hol	iday programme on t
Project location,	, timing and numbers			
		18 Herschel Street, Nga	aruawahia	
Project location, Venue and suburt		18 Herschel Street, Nga 29 September 2020	aruawahia Finish date:	30 September 2
Venue and suburl	b or town:			30 September 2
Venue and suburt Start date: Number of active	b or town:	29 September 2020		30 September 2
Venue and suburt Start date: Number of active Number of viewer	b or town: participants: rs/audience members:	29 September 2020 15 Community		30 September 2
Venue and suburb Start date: Number of active Number of viewer Funding criteria:	b or town: participants: rs/audience members: : (select ONE and mark v	29 September 2020 15 Community with an X)	Finish date:	
Venue and suburb Start date: Number of active Number of viewer Funding criteria: Which of the sche	b or town: participants: rs/audience members: : (select ONE and mark vermes three funding criteri	29 September 2020 15 Community with an X) ia are you applying unde	Finish date:	
Venue and suburb Start date: Number of active Number of viewer Funding criteria: Which of the sche	b or town: participants: rs/audience members: : (select ONE and mark v	29 September 2020 15 Community with an X) ia are you applying unde	Finish date:	
Venue and suburb Start date: Number of active Number of viewer Funding criteria: Which of the sche criterion, choose to	b or town: participants: rs/audience members: : (select ONE and mark vermes three funding criteri	29 September 2020 15 Community with an X) ia are you applying unde t's main focus.	Finish date:	meets more than
Venue and suburb Start date: Number of active Number of viewer Funding criteria: Which of the sche criterion, choose to participate in	b or town: participants: rs/audience members: c (select ONE and mark vermes three funding critering the one that is the project departicipation: Create of	29 September 2020 15 Community with an X) ia are you applying undert's main focus. opportunities for local corrections	Finish date: r? If your project mmunities to eng	meets more than
Venue and suburb Start date: Number of active Number of viewer Funding criteria: Which of the sche criterion, choose to Access and participate in Diversity: S	b or town: participants: rs/audience members: c (select ONE and mark vermes three funding criterithe one that is the project participation: Create of local arts activities	29 September 2020 15 Community with an X) ia are you applying unde t's main focus. opportunities for local cordic cultural traditions of local	Finish date: r? If your project mmunities to engular cal communities	meets more than
Venue and suburb Start date: Number of active Number of viewer Funding criteria: Which of the sche criterion, choose to Access and participate in Diversity: S Young peoparts	b or town: participants: rs/audience members: c (select ONE and mark vermes three funding criterion the one that is the project diparticipation: Create of n local arts activities Support the diverse artistical	29 September 2020 15 Community with an X) ia are you applying under t's main focus. opportunities for local contic cultural traditions of local conties (under 18 years of age)	Finish date: r? If your project mmunities to engineal communities e) to engage with,	meets more than
Venue and suburb Start date: Number of active Number of viewer Funding criteria: Which of the sche criterion, choose to Access and participate in Diversity: S Young peoparts	participants: rs/audience members: rs/audience memb	29 September 2020 15 Community with an X) ia are you applying under t's main focus. opportunities for local contic cultural traditions of local conties (under 18 years of age)	Finish date: r? If your project mmunities to engineal communities e) to engage with, X.)	meets more than

Literature	Music		✓ Ngā toi Māori	
✓ Pacific arts	Multi-artform	n (including film)	Theatre	
✓ Visual arts				
Activity best describes your pro	oject? (select ON	E and mark with an	X)	
Creation only		Presentation	only (performance or concert)	
✓ Creation and presentation		Presentation	only (exhibition)	
Workshop/wānanga		Name and a second second		
Cultural tradition of your project	ct (mark with an X	, you can select mul	tiple options)	
European:		Detail:		
Māori:	/	Detail:		
Pacific Island:		Detail:		
Asian:	/	Detail:		
Middle Eastern/Latin American/Af	rican:	Detail		
Other:	The state of the s	Detail:		
1. The idea/Te kaupapa The process/Te wha			en?	
During the two day work shop, participate in three activities. W			and centre volunteers children will	oloculario managina de la companio
Activity 1: Tie-Dye fabric, we we techniques and learn the whole			ey will taught about its origins, different be a take home item.	
carver, painter. Aaron Kereopa	. They will then use vurf Board. This will ins	arious materials includin pire and connect childrer	uced to the work of Tainui artist, sculptor, g hot glue, card, and paint to create their n to Artists in our own area and country. it	
			s our Rangatahi are creating and taking give them ownership to a space within	
				-
				-
				-

Document Set ID: 2520658 Version: 1, Version Date: 27/08/2020 2. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Our rangatahi play an integral role in our center, we are trying to provide creative experiences to cater to our regular attendees and encourage new rangatahi to give it a go. This programme will allow up to 15 children to participate. Tutor Monique Heward will oversee the project with the assistance of community volunteers.

3. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

We believe this programme will cater to a wide variety of interests and abilities for both girls and boys, Children and youth will work both individually and collaboratively in our centre's safe, warm environment. They will connect with Te ao Maori, and traditional practices. It will be advertised to our community and the cost to participate will mean it will be accessible to all.

4. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes

1

Do NOT include GST in your budget

No

Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.			
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300		
tutor fees	12 hours @ 40.00	480.00		
white T Shirts	15 @ 4.00 each	52.20		
Paint x10 test pots	10x 250ml pots @ 8.95 each	77.80		
Tie Dye	x3 @ 17.99	46.95		
Hot Glue	2 packs @8.25 each	14.35		
Wooden Surf boards x20	20 @ 6.00 each (allowing 5 for spares or breakages)	104.35		
Canvas x1	x1 36 x 48in white Canvas	84.95		
Rubber bands	1 pack @ 8.49	7.40		
Venue Hire	2 days @ 30.00	52.20		
Total Costs		920.20		

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Project Income Write down all the income you will get for your project from to artwork, other grants, donations, your own funds, other fund the amount you will be requesting from CCS.			
ncome eg ticket sales Detail eg 250 tickets at \$15 per ticket		Amount <i>eg</i> \$3,750	
Participant fees	15 @ 20.00 x 2 days	521.75	
Total Income		\$521.75	
Costs less income Amount you are req	This is the maximum amount you can request from CCS uesting from the Creative Communities Scheme	\$920.20 \$398.45	

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Who to	How much	Confirmed/ unconfirmed
NIL		
7		
][

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
Sept 2019	Community Classes & Tutor Fees - Still in progress	3268.83	No
28.3.19	Community Capacity Building Phase 2	9233.75	Yes
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2017	Capacity Building	8900.00	Yes

Document Set ID: 2320638 Version: 1, Version Date: 27/08/2020

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

	must read and sign the following. Please place an X in each box to show that you have read the information and see to each section.			
/	I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.			
/	I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.			
If thi	is application is successful, I/we agree to:			
√	complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)			
1	complete the project within a year of the funding being approved			
√	complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed			
1	return any unspent funds			
1	keep receipts and a record of all expenditure for seven years			
1	participate in any funding audit of my organisation or project conducted by the local council			
/	contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme			
1	acknowledge CCS funding at event openings, presentations or performances			
/	use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos			
✓	I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987			
/	I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.			
1	I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.			
/	I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993			
	Jana Stoyons			

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	(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)
Signed:	De	Signed:	
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:	27/2/20.	Date:	
Before su	ubmitting your application, complete	this chec	:klist: (mark with an X)
	project has an arts or creative cultural foc		

✓ My project has an arts or creative cultural focus
 ✓ My project takes place in the local authority district that I am applying to
 ✓ I have answered all of the questions in this form
 ✓ I have provided quotes that match the amount being requested and other financial details
 ✓ I have provided other supporting documentation
 ✓ I have read and signed the declaration
 ✓ I have made a copy of this application for my records
 ✓ I have looked at the Creative Waikato ARTillery workshops

Please send application to: funding@waidc.govt.nz
Alternatively your application can be delivered to one of our Council offices found here.www.waikatodistrictcouncil.govt.nz or to:

Lianne van den Bemd, Community Development Advisor, Private Bag 544

Ngaruawahia 3742.

If you have any further questions please contact funding@waidc.govt.nz

0800 492 452- Lianne van den Bemd or I-Jay Huirama.

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Store finder (/store-locator)

★ Wishlist (/wishlist)

(0) (/cart)

I'm looking for

Q Search

♠ (/) → Shop (/shop) → Paint & Decorating (/shop/paint-decorating) → Interior Paint (/shop/paint-decorating/interior-paint/c/RS2099) → Other Paints (/shop/paint-decorating/interior-paint/other-paints/c/RF5261)

afterpay Afterpay available now on purchases \$50 - \$1500. Online Only. Terms & conditions apply, find out more. (https://www.mitre10.co.nz/afterpay)



Hover to zoom

EXCLUSIVE

Valspar

Colour Sampler 250ml Red

SKU: 294778 MODEL: 516114.250

Write a review

\$8.49 each

ofterpay Available on orders \$50 to \$1500. (Afterpay currently available online only)

More info

Home / Office Products / Basic Office Supplies / Rubber Bands

Marbig Rubber Bands 100g Pocket #14 Brown \$8.49



Be the first to write a review

or 4 interest free payments of 25% on orders over \$50 Learn more



Product Description

Premium quality rubber bands produced to strict specifications with no ins for extra strength.

Item No: 9312311169279

Features & Benefits

Customer Reviews

There are no reviews for this item. Write Review

Your Order

Version: 1, Version Date: 27/02/2020

Home / Art, Craft & Party / Art Supplies / Canvas & Panels / Stretched Canvas

DAS 1.5 Exhibition Canvas 36 x 48in White \$84.95



Be the first to write a review

or 4 interest free payments of **\$21.24**<u>Learn more</u>



Product Description

DAS 1.5 Exhibition Canvas 36x48

Item No: 9416413752565



Features & Benefits

Home / Art, Craft & Party / Craft Supplies / Craft Adhesives / Glue & Glue Guns

Impact PVA Glue White 2L \$19.99



Be the first to write a review

Colour: White

Size:

or 4 interest free payments of 25% on orders over \$50 Learn more



Product Description

Impact PVA glue is a versatile adhesive, use it to bond paper, fabric, card, wood and other materials

Item No: 9400994915624



Features & Benefits

Document Set ID: 2320638 Version: 1, Version Date: 27/02/2020 SPOTLIGHT

< Back to Home

Crafters Choice 50 Pieces Low Temperature Glue Sticks Clear 7 x 100 mm

Login to rate



Reg: \$11

VIP \$8.25

I'm looking for...





Artist:

Kookie Tie Dye Kit Bright Multi-Coloured 5 Pack

\$17.99

Read 9 Reviews or Write A Review

Colour: Multi-Coloured

Size: 5 Pack

Check In-Store Availability

Download our App to see which stores have stock

or 4 interest free payments of 25% on orders over \$50 Learn more



Product Description

Get crafty with this Tie Dye Kit Item No: 9401056114979

Features & Benefits

5 Pack Tie Dye

T-shirts not included

CUSTOMER REVIEWS

2.3 / 5.0

9 Reviews

WRITE REVIEW

WRITE REVIEW

10/10 would reccomend

3 packs Worked great on a set of super king sheets and 7 tshirts heaps left over once we dyed them we wrapped them in glad wrap and left overnight 13 hours total then rinsed the dye out and hot gentle washed

Document Set ID: 2320638

Version: 1, Version Date: 27/02/2020

Faith Pocock Craft Studio Ltd

400x150mm Wooden Surf Board







Short Sleeve Plain Tee

4.8 star rating4 Reviews



4.00







Colour selected Salsa











Size

78910121416

Add to wishlistSize guide

Select a size

afterpay 17

Available on orders \$70 to \$1000

Learn More

Document Set ID: 2320632

Version: 1, Version Date: 27/08/2020





Creative Communities Schi Walkato District Council

27 FEB 2020

Funding for local arts projects

Ngā pūtea mō ngā toi te haukā mga

S 2-30 Initials Jess NGARUAWAHIA

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
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Example: Type your answer here

IMPORTANT - DO NOT edit any text outside of these boxes

Other (please provide detail) long standing applicant

- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Name and contact details

Full name of applicant:	Te Whare Toi O N	Ngaruawahia - Twin Rivers	Community Art Centre				
Contact person Street address/PO Box:	Jane Stevens 18 Herschel Street						
Postcode:	3720	Country:					
Telephone (day):	07 8247591 admin@ngaart.org.nz						
Email (must provide)							
to attend please advise the	funding team at fu	nding@waidc.govt.nz	at the CCS meeting? If you are unal				
Council website			Social media				
Council website Council mail-out	Lo	ocal paper	Social media Radio				

Document Set ID: 2520658 Version: 1, Version Date: 27/02/2020

PROJECT DETAILS

Twin Rivers Tamariki Art Club

Brief description of project:			
	e run over previous years it has been sl tamariki. Holiday programme activities h to provide continuation for tamariki.		
	olf hour workshops through out term 2 a 9th December for up to 10 youth betwe		
out, 2020 and nom 12 october to the	an Describer for up to 10 yourn better	on and agos on o moyes	
			A TABLE SANS
Project location, timing and r	numbers		4.00
Project location, timing and r	numbers 18 Herschel street		AH - 24 h y
		Finish date:	9 December 20
Venue and suburb or town:	18 Herschel street	Finish date:	9 December 20
Venue and suburb or town: Start date:	18 Herschel street 6 May 2020 10	Finish date:	9 December 20
Venue and suburb or town: Start date: Number of active participants:	18 Herschel street 6 May 2020 10 Community	Finish date:	9 December 20
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Venue and suburb or town: Start date: Number of active participants: Number of viewers/audience m Funding criteria: (select ONE	18 Herschel street 6 May 2020 10 1embers: Community and mark with an X) nding criteria are you applying un		9 December 20 meets more than
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Literature	Music		✓ Ngā toi Māori		
✓ Pacific arts	Multi-artform (including film) Theatre				
✓ Visual arts					
Activity best describes your project?	(select ON	E and mark with	an X)		
Creation only Presentation only (performance or concert)					
Creation and presentation Presentation only (exhibition)					
Workshop/wānanga					
Cultural tradition of your project (mail	rk with an X	, you can select	multiple options)		
European:	1	Detail:			
Māori:	✓	Detail:			
Pacific Island:	1	Detail:			
Asian:	Act value of the control of the cont	Detail:			
Middle Eastern/Latin American/African:		Detail			
Other:	1	Detail:			
1. The idea/Te kaupapa: Wh The process/Te whakatu					
hour classes, across Term 2 and 3. The	nis would be fo o do one proje	or children with a cu ect that is worked or	be able to participate in 18 one and a half rent interest in art and creativity, and for those individually by each youth, throughout the york.		
They will then week by week, use a rar drawing, modelling and design taught be	nge of material by tutor Moniqu	ls(mostly recycledue Heward, and cer	o who they are, and where they come from.) and techniques, eg pastels, paint, sculpting, tre volunteers to create their Totem. In term 3 ey enjoyed using in the previous term to work		
At the end of Term 3 we would love to	celebrate by e	xhibiting their works	for their families, friends and community.		

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2.	The people/Ngā	tāngata:	Tell u	s about	the ke	y people	and/or the	groups	involve	ed
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This class would provide 10 children with the opportunity to explore creativity and art across the duration of 18 weeks it would involve the talents and skill of art centre tutor Monique Heward, and other centre volunteers it would be celebrated by friends and family of the participants.

3. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

We would advertise this program through social media and school news letters.
Because our project focus is on 'Self' we feel it will cater to all participants with varying abilities. we believe it will help
them have a sense of belonging and connection to their heritage, family, community and our centre. they will also
leave having learnt new techniques, knowledge of tools and materials, giving each of them confidence in their own
individual creative journeys.
They will also be able to build relationships with other rangatahi within our club.

4. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?	Yes	1	Do NOT include GST in your budge		
	No		Include GST in your budget		

Itam og hall hira	Detail on 3 days' hire at \$100 per day	Amount eg
Project costs	Write down all the costs of your project and include the hire, promotion, equipment hire, artist fees and person	e details, eg materials, venue nnel costs.

Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
Tutor Fees	36 hours @ 35.00	1260.00
Pastels	1 x Faber Castell Pastels & 1 x Mungyo 24 pack	37.34
duct tape	2 @ 9.00	15.65
Varnish Fixative	2 @ 24.95	43.45
test pots	12 x 250ml test pots @ 8.95	93.05
Hot Glue & Sponges	3 x50 Glue Sticks@ 8.25 Art Sponge 4 @ 2.99	31.95
Colouring Pencils	Faber Castell 36 pencils @ 19.99	17.35
Sharpies	Sharpie fine colour 24 mixed pack 1 @ 24.99	21.74
Canvas	1 x 16 x 20" - pack of 20 @ 80.00	69.57
Gesso Primer	1 Ltr white x2 42.95\$	74.70
Total Costs		1664.80

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Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.					
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount <i>eg</i> \$3,750				
Participant fees	9 weeks @ \$30 per student x 2	469.56				
Total Income		\$469.56				
Costs less income	This is the maximum amount you can request from CCS	\$1195.24				
Amount you are req	uesting from the Creative Communities Scheme	\$1195.24				

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
NIL			
			111111111111111111111111111111111111111

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
Sept 2019	Community Classes & tutor Fees -*** In progress	3268.83	No
28.3.19	Community Capacity Building Phase 2	9233.75	Yes
28.3.19	Classes & Community Art Piece *** In Progress	3595.34	No
May 2018	Tutor Fees	4000.00	Yes
2017	Capacity Building	8900.00	Yes

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

	must read and sign the following. Please place an X in each box to show that you have read the information and ee to each section.
/	I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
/	I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.
If th	is application is successful, I/we agree to:
/	complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
1	complete the project within a year of the funding being approved
/	complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
1	return any unspent funds
1	keep receipts and a record of all expenditure for seven years
/	participate in any funding audit of my organisation or project conducted by the local council
/	contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
1	acknowledge CCS funding at event openings, presentations or performances
/	use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos
/	I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
/	I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
/	I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
√	I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

Jane Stevens
Document Set 10: 2520658
Version: 1, Version Date: 27/08/2020

	(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)
Signed:	Jane stevens	Signed:	
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:	27/02/26.	Date:	

Before submitting your application, complete this checklist: (mark with an X)

✓ My project has an arts or creative cultural focus

✓ My project takes place in the local authority district that I am applying to

✓ I have answered all of the questions in this form

✓ I have provided quotes that match the amount being requested and other financial details

✓ I have provided other supporting documentation

✓ I have read and signed the declaration

✓ I have made a copy of this application for my records

I have looked at the Creative Waikato ARTillery workshops

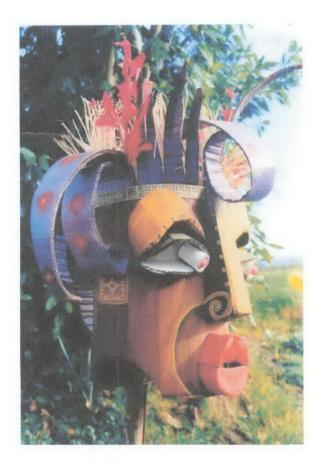
Please send application to: funding@waidc.govt.nz
Alternatively your application can be delivered to one of our Council offices found here.www.waikatodistrictcouncil.govt.nz or to:
Lianne van den Bemd, Community Development Advisor, Private Bag 544
Ngaruawahia 3742.

If you have any further questions please contact funding@waidc.govt.nz

0800 492 452- Lianne van den Bemd or I-Jay Huirama.















Home / Art, Craft & Party / Craft Supplies / Craft Adhesives / Glue & Glue Guns

Fivestar School Cellulose Paste 500 grams \$29.99



Be the first to write a review

or 4 interest free payments of 25% on orders over \$50 Learn more



Product Description

Item No: 9417819008133

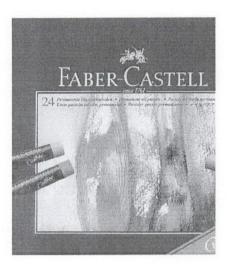


Customer Reviews

There are no reviews for this item. Write Review

Home / Art, Craft & Party / Art Supplies / Drawing / Pastels

Faber-Castell Goldfaber Pastels 24 Pack **\$17.99**



Be the first to write a review

or 4 interest free payments of 25% on orders over \$50 Learn more



Product Description

I nese pastels offer brilliant colours. Different effects can be achieved by blending colours, using different techniques & mediums.

Item No: 4005401270249



Features & Benefits

Customer Reviews

Document Set ID: 25/20658 There are no reviews for this item. Write Review Version: 1, Version Date: 27/08/2020

SPOTLIGHT

< Back to Canvases & Boards

Semco Mega Canvas 20 Pack - HOT BUY White 16 x 20 in

会会会会会

12 Ratings - <u>Login to rate</u>





\$80

GIFT CARD

VISA



PayPal

afterpay (1)

Home / Art, Craft & Party / Art Supplies / Drawing / Pastels

Mungyo Pastels 24 Pack **\$24.95**



Be the first to write a review

or 4 interest free payments of 25% on orders over \$50 Learn more



Product Description

Mungyo Pastels 24 Pack

Item No: 8804819007036



Features & Benefits

Customer Reviews

There are no reviews for this item. Write Review

Document Set ID: 2320638 Version: 1, Version Date: 27/02/2020 Home / Office Products / Writing / Permanent Markers

Sharpie Fine Colour Burst 24 Pack Mixed Assortment \$29.99



Be the first to write a review

or 4 interest free payments of 25% on orders over \$50 Learn more



Product Description

Complete your kids' stationery sets for school, for less. Sharpie Fine Colour Burst 24 Pack.

Item No: 71641098664

Features & Benefits

Customer Reviews

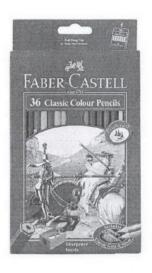
There are no reviews for this item. Write Review

Your Order

Document Set ID: 2320638 Version: 1, Version Date: 27/08/2020 Home / Art, Craft & Party / Art Supplies / Drawing / Coloured Pencils

Faber-Castell Classic Colour Pencils Multi-Coloured 36 Pack

\$19.99



Be the first to write a review

Colour: Multi-Coloured

Size:

or 4 interest free payments of 25% on orders over \$50 Learn more



Product Description

High quality coloured pencils with rich, smooth colours.

Item No: 4005401158561



Features & Benefits



< Back to Home

Crafters Choice 50 Pieces Low Temperature Glue Sticks Clear 7 x 100 mm

Login to rate

0



Reg: \$11

VIP \$8.25



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★ Wishlist (/wishlist)

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afterpay Afterpay available now on purchases \$50 - \$1500. Online Only. Terms & conditions apply, find out more. (https://www.mitre10.co.nz/afterpay)



Hover to zoom

EXCLUSIVE

Valspar

Colour Sampler 250ml Magenta

SKU: 294777 MODEL: 516112.250

Write a review

\$8.49 each

ofterpay Available on orders \$50 to \$1500. (Afterpay currently available online only)

More info

Home / Art, Craft & Party / Art Supplies / Varnishes & Mediums

Helmar Varnish Crystal Kote Fixative Clear \$24.95



Be the first to write a review

or 4 interest free payments of 25% on orders over \$50 Learn more



Product Description

Helmar Varnish Crystal Kote Fixative

Item No: 747311000083



Features & Benefits

Customer Reviews

There are no reviews for this item. Write Review

Document Set ID: 2320638 Version: 1, Version Date: 27/02/2020 Home / Office Products / Office Tape & Dispensers / Masking Tape

Scotch General Purpose Duct Tape 48mm x 30m Black

\$9.00



Be the first to write a review

or 4 interest free payments of 25% on orders over \$50 Learn more



Product Description

Duct tape for all-around maintenance Tears easily, applies smoothly and holds well Recommended applications: seal, mask, bundle, hold, patch, reinforce, repair and more.

Item No: 9415442101283

Features & Benefits

Customer Reviews

There are no reviews for this item. Write Review

Document Set ID: 2520658 Version: 1, Version Date: 27/08/2020





Creative Communities Scheme

APPLICATION FOR MIKATO DISTRICT COUN

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

28 FEB 2020

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the *Creative Communities Scheme application*Guide. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Name and contact details

Full name of applicant:	Ngaruawahia Community House Incorporated					
Contact person	Anne Ramsay					
Street address/PO Box:	PO Box 96					
Suburb:	Town/City Ngaruawahia					
Postcode:	3721 Country: New Zealand					
Telephone (day):	(07) 8248340					
Email (must provide)	anner@ngacomhou	use.org.nz				

The Committee advises that you speak in support of your application at the CCS meeting? If you are unable to attend please advise the funding team at funding@waidc.govt.nz

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

	Council website		Social media
	Council mail-out	Local paper	Radio
V	Council staff member	Poster/flyer/brochure	Word of mouth
	Other (please provide detail)		

PROJECT DETAILS

	The state of the s	Classes		
roject name:				
rief description of	of project:			
	nteractive classes that aim hobbies and leisure time a			
roups of children a tributes, such as	social activity, which can be and adults together to craft creativity, patience, helpfu	t. This is great for deve lness, respect, indepe	eloping many useful life s indence, and perseverand	kills and personal ce.
	e with no expectation of an expand these skills.	tistic skill is a vaulable	place to nuture these ski	lls and build confidence
roject location	, timing and numbers			
roject location	, timing and numbers			
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Document Set ID: 2529679 Version: 2, Version Date: 26/08/2020

Literature	IC			Ngā toi Māori
Pacific arts Mult	i-artform	(including	film)	Theatre
Visual arts				
ctivity best describes your project? (se	lect ON	E and mark	(with an X)	
Creation only		Pres	entation only (performance or concert)
Creation and presentation		Pres	entation only (exhibition)
Workshop/wānanga				
ultural tradition of your project (mark w	ith an X,	you can s	elect multiple o	options)
uropean:	V	Detail:		
āori:	V	Detail:		
acific Island:	V	Detail:		
sian:	V	Detail:		
iddle Eastern/Latin American/African:		Detail		
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2.	The	people/N	lgā	tāngata:	Tel	lus	about	the I	кеу	people	and/o	r the	groups	involved.
----	-----	----------	-----	----------	-----	-----	-------	-------	-----	--------	-------	-------	--------	-----------

We have run craft classes before and these have been well attended by a range of people. Our main target audience is women on their own, women with small children, women with limited ability to be socially active, women with mental health

Our tutor is a local woman who has previously worked in schools who has a passion for arts and craft using object around the house that can be repurposed

3. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Access and participation - by providing classes that are affordable and accessable we advertise early so that people can pay off the \$30 class fee for the term.

Being able to socialise is pivotal for general wellbeing and in Ngaruawahia we are seeing an increase in new people moving into the community, many with social and welfare needs and no support from having friends and whanau living in the community so it is important to find ways for them to participate and gain support.

4. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?	Yes	V	Do NOT include GST in your budget
	No		Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.				
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300			
Materials	Material for 3 terms (attached)	421.57			
Tutor fees	\$25 per hour 30 hours per term x 3 terms	2250			
Total Costs					

Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.						
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750					
Class fee	\$30 per term per person x 3 terms	900					
Total Income		\$900					
Costs less income	This is the maximum amount you can request from CCS	\$1771.57					
Amount you are req	uesting from the Creative Communities Scheme	\$1771.57					

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
february 2018	Arts and Crafts at the Community House	1837.50	yes

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

	must read and sign the following. Please place an X in each box to show that you have read the information and se to each section.			
~	I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.			
1	I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.			
If thi	s application is successful, I/we agree to:			
V	complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)			
V	complete the project within a year of the funding being approved			
~	complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed			
V	return any unspent funds			
~	keep receipts and a record of all expenditure for seven years			
V	participate in any funding audit of my organisation or project conducted by the local council			
V	contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme			
V	acknowledge CCS funding at event openings, presentations or performances			
~	use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos			
~	I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987			
~	I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.			
~	I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.			
~	I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993			
Na	me Anne Ramsay			

	(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)
Signed:		Signed:	
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:	28th February 2020	Date:	

Before submitting your application, complete this checklist: (mark with an X)

~	My project has an arts or creative cultural focus
~	My project takes place in the local authority district that I am applying to
~	I have answered all of the questions in this form
~	I have provided quotes that match the amount being requested and other financial details
V	I have provided other supporting documentation
~	I have read and signed the declaration
V	I have made a copy of this application for my records
V	I have looked at the Creative Waikato ARTillery workshops

Please send application to: funding@waidc.govt.nz
Alternatively your application can be delivered to one of our Council offices found here.www.waikatodistrictcouncil.govt.nz or to:
Lianne van den Bemd, Community Development Advisor, Private Bag 544
Ngaruawahia 3742.

If you have any further questions please contact funding@waidc.govt.nz

0800 492 452- Lianne van den Bemd or I-Jay Huirama.

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CRAFT	Store	Price
CLOCK		
Clock Face	Donated	N/A
Clock Hands x10	Lazy Living	\$52.50
Spray Paint x4	Bunnings	\$15.60
Numbers	Donated	N/A
Doille Art		
Doilles	Donated	N/A
Plaster of Paris	Donated	N/A
Glue 2litre	The Warehouse	\$20.00
Soap		
Soap x24	Pak n Save	\$13.77
Essential Oils x6	Piping Rock	\$31.56
Moulds+A3A2:A17AA7:B17	Donated	N/A
Cement Pots		
Quick set x3	Mitre 10	\$32.94
Moulds	Donated	N/A
iviouius	Donated	IN/A
Parafin Flowers		
Parafin 5kg	The Sourcery	\$28.00
Wicks	Spotlight	\$22.00
Toilet Paper	Donated	N/A
Mirror		
Mirrors	Bunnings	\$50.00
Paper	Donated	N/A
Plastic Spoons	Donated	N/A
Tie Dye		
Dyes	Donated	N/A
Fabric	Participent Supplied	N/A
String Garland		
String x 9	The Warehouse	\$27.00
Balloons x 90	The Warehouse	\$8.00
Xmas Angel		
Lace	Donated	N/A
Porcelain Head x10	Etsy	\$37.00
Polystyrene Cones	Look Sharp	\$15.00
24 gauge wire	Donated	N/A
Xmas Coasters		- C
Cork Coasters	K Mart	\$20.00
Paint	Donated	N/A
Clear Sealer	The Warehouse	\$20.00

Noodle Candy Canes			
Noodles x 10	The Warehouse		\$20.00
Tape x10	The Warehouse		\$25.00
Xmas Bells			
Plastic Pots x36	The Warehouse		\$36.00
Ribbon x3	Spotlight		\$21.60
			495.97
		Minus GST	421.57

COMMUNITY HOUSE CRAFT CLASSES

Term 2:

28th April - 29th June

- Clocks
- Soap
- Doille bowl/ Platter
- Cement pots
- Exhibition



20th July - 21st September

- Paraffin Flowers / Candles
- Mirrors
- Tie Dye
- String Garland
- Exhibition

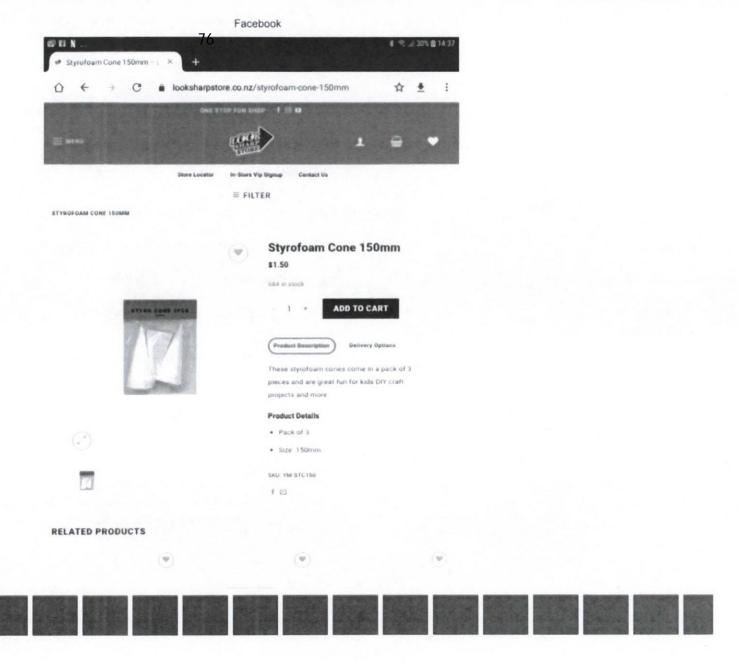
Term 4:

October 12th - December 13th

- Angels
- Clay Work
- Glitter Foam Decorations
- Place mats/ Coasters
- Christmas Bells
- Outside Candy Canes
- Exhibition







77

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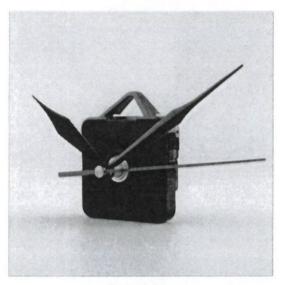
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! English

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Hi, Sign in My DHgate 0

Home > Home & Garden > Home Décor > Clocks > Floor Clocks > Product detail



See larger image



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36% OFF, 3 days left! Mega Sale US \$20.96 - 23.83 / Lot (US \$1.31 - 1.49 / Piece) Discount Price: Reference Currency (NZ\$ 33.81 ~ 38.44 / Lot) US \$32.75 - 37.24 / Lot 16 Pieces / Lot APP-only US \$20.63-23.46 Wholesale 31 + Price (Lot): US \$23.83 US \$21.72 US \$20.96 US \$37.24 US \$33.94 US \$32.75 Quantity: Lot Free Shipping to New Zealand Via ePacket Shipping Cost: Estimated delivery time: Mar 14 and 31, ships out within 5 business days US \$23.83 (NZ\$38.44) Total Cost:

US \$23.83 (NZ\$30.44)

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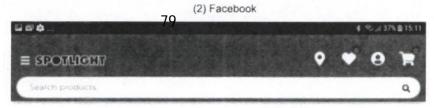
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Reg: \$12

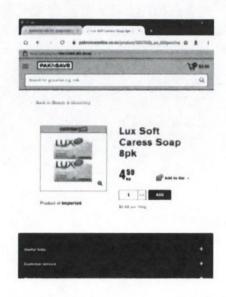
GIFT CARD

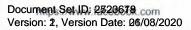
VISA

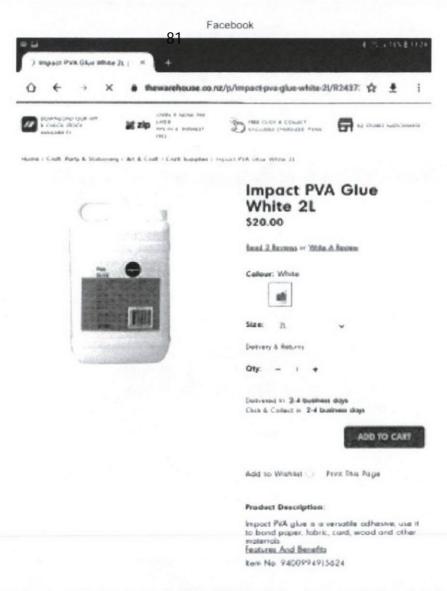


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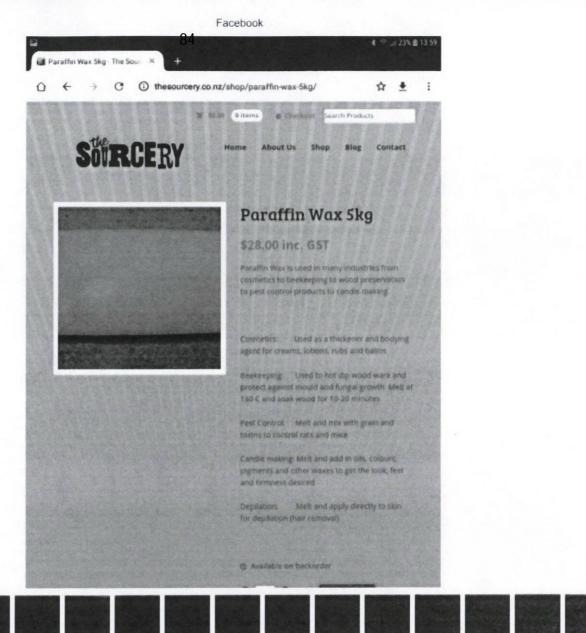


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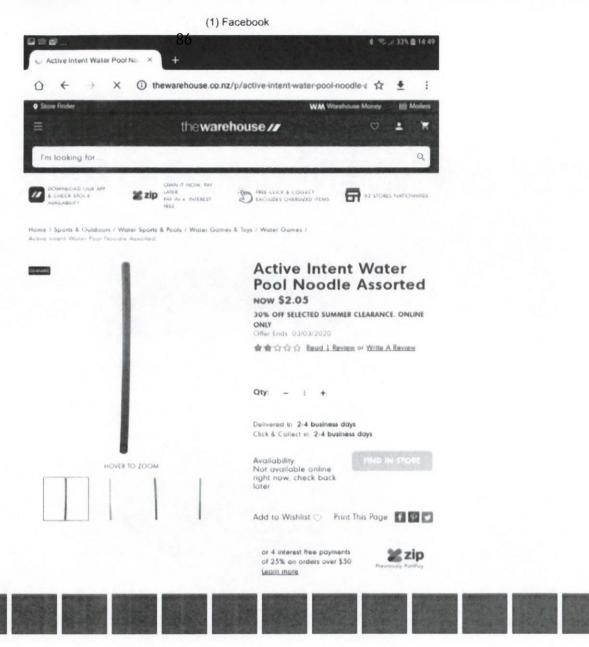
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Local taxes included (where applicable)

Quantity/Price

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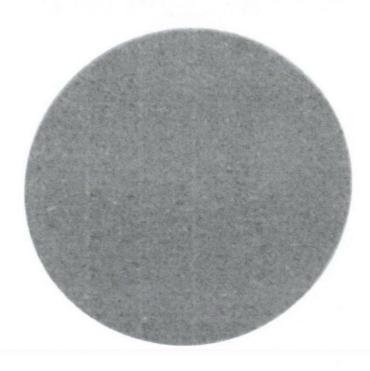
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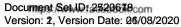
Product Description:

PVC Insulation Tape

18mm x 20m Features And Benefits Item No: 9421026540355

FEATURES & BENEFITS

PVC Insulation Tape 18mm x 20m White







Financial Statements For the Year Ended 31 March 2019

Schedule of Contents

Statement of Financial Performance

Statement of Financial Position

Fixed Asset and Depreciation Schedule

Notes to the Accounts

Audit Report

Statement of Financial Performance For the Year Ended 31 March 2019

Community House	2019	2018
Income		
Umbrella Programme	1,400	1,759
Fruit & Vege - Receipts	11,769	12,594
Fundraising Income	5,485	2,785
Grants - COGS	10,000	10,000
Grants - NZ Lotteries Commission	130,000	C
Grants - Trust Waikato	30,000	25,000
Grants - WEL Energy Trust	22,500	25,000
Grants - Trillion Trust	3,565	0
Grants - Waikato District Council	6,397	5,000
Grants - Ministry of Social Development	56,791	56,762
Grants Skycity	0	5,000
Te Puni Kokiri	0	1,000
Z Ngaruawahia	0	1,009
Page Trust	0	1,500
Harcourts Foundation	0	982
Gallagher Group	0	2,000
Gallagher Charitable Trust	0	3,000
Glenice & John Gallagher Trust	0	5,000
Interest Received	1	84
Rent Received	32,460	32,334
Koha Donations	5,998	4,633
Grants - Norah Howell Trust	0	3,750
Grants - Lion Foundation	20,000	20,000
Grants - DV Bryant Trust	5,000	(
Grants - Tindall Foundation	1,500	(
Miscellaneous	504	1,739
Class Fees	1,135	(
Events & Functions	1,907	4,315
Information/Document Centre	250	(
Supervised Access Income	11,675	7,049
WDFF Karamu Trust	0	1,000
Interest Received	67	(
For Frocks Sake	3,899	2,708
Volunteer Driver - Donations	325	550
Operational Income	0	100
News Letter	1,245	1,599
Income Received for Next Year	(40,000)	(
Income Received from Last Year	0	40,000
	323,873	278,252



Statement of Financial Performance For the Year Ended 31 March 2019

Community House	2019	2018
Expenses		
ACC Levies	565	700
Advertising	26	2,200
Audit Fees	675	650
Programme Expenses	2,551	89
Bank Charges	322	450
Cleaning/Hygiene	2,964	3,783
Computer Expenses	6,128	2,809
Event Expenses	10,593	8,326
Fruit & Vege Co-op Payments	9,590	12,778
Consumables	494	1,417
Community Support	672	1,985
Community Newsletter	1,470	2,406
Fundraising Expenses	1,028	754
Grounds Maintenance	218	450
For Frocks Sake expenses	878	15,145
General Expenses	392	376
Umbrella Programme Expenses	0	1,614
Lease - Photocopier	2,420	2,125
Legal Expenses	776	C
Light, Heat & Power	3,104	2,893
Operational Expenses	604	2,851
Printing, Stamps & Stationery	920	2,082
Repairs & Maintenance	3,774	0
Security	235	235
Telephone, Tolls & Fax	1,948	2,025
Volunteer & Staff Expenses	2,871	3,344
Wages/Salaries	212,800	172,766
Insurance & Rates	8,447	5,841
Interest	467	462
Depreciation	6,702	6,783
	283,634	257,339
Net Surplus/(Deficit) For Community House	40,239	20,913



Statement of Financial Performance For the Year Ended 31 March 2019

Post Shop Plus	2019	2018
Income		
Post Shop Plus - Income	63,494	0
Expenses		
Post Shop Plus - Expenses	18,156	0
Post Shop Wages	63,053	0
	81,209	0
Net Surplus/(Deficit) on Post Shop Plus	(17,715)	0
Total Net Surplus/(Deficit) For Community House and Post Shop Plus	22,524	20,913



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Statement of Financial Position As at 31 March 2019

	2019	2018
Current Assets		
ANZ -05	1,277	3,800
ANZ -08	8,660	(52,519)
ANZ -09	117	329
ANZ -07	1,955	808
ANZ - 10	522	1,509
ANZ -11	808	2,680
ANZ -12	1,632	1,477
Sundry Debtors	16,316	12,374
Stock on Hand Post Shop	8,248	
Taxation Refund Due	20	20
	39,555	(29,522)
Current Liabilities		
Sundry Creditors/Accruals	4,890	3,086
ANZ -01	14,683	(
Grants In Advance	40,000	(
GST Payable	9,889	(981
	69,462	2,105
Working Capital	(29,907)	(31,627
Non Current Assets		
Fixed Assets - as per schedule	527,467	526,663
NZ Post Centre Plus Fee	20,000	
	547,467	526,663
Net Assets	517,560	495,036
Represented By:		
Equity		
Opening Balance Equity	495,036	474,123
Net Surplus/(Deficit)	22,524	20,913
Closing Balance Equity	517,560	495,036

Chairperson Date



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Fixed Asset and Depreciation Schedule For the Year Ended 31 March 2019

	Cost	Book	Additions			reciatio	n	Accum	Book
	Price	Value	Disposals	Month	Rate		\$	Deprec	Value
		1/04/18		No. 15				31/03/19	31/03/19
Community House									
Building - 13 Galileo Street	105,556	77,370		12	0.0%	DV		28,186	77,370
Land - 13 Galileo Street	50,000	50,000		12	0.0%	DV		-	50,000
House Extensions/Renovations 2010	175,600	168,203		12	0.0%	DV		7,397	168,203
House Improvement 2010	63,441	53,539		12	0.0%	DV	-	9,902	53,539
Renovations 2011	22,137	20,875		12	0.0%	DV	_	1,262	20,875
Building 2014	89,969	89,969		12	0.0%	DV	* 1		89,969
Building 2017	11,436	11,436		12	0.0%	DV	-		11,436
	518,139	471,392						46,747	471,392
Security System									
Security System	2,143	68		12	21.6%	DV	15	2,090	53
Security System			3,569	8	21.6%	DV	514	514	3,055
	2,143	68	3,569				529	2,604	3,108
Renovations									
House Renovations	7,202	1,323		12	11.4%	DV	151	6,030	1,172
Fencing	10,178	1,870		12	11.4%	DV	213	8,521	1,657
Paintings	3,750	778		12	11.4%	DV	89	3,060	690
Ramp	10,205	6,002		12	4.0%	DV	240	4,443	5,762
House Renovations	1,775	415		12	11.4%	DV	47	1,407	368
Garage Renovations	4,817	1,127		12	11.4%	DV	128	3,819	998
Ideal Garage	10,978	2,900		12	11.4%	DV	331	8,408	2,570
Carpet	660	175		12	11.4%	DV	20	505	155
Blinds	713	188			11.4%				
				12		DV	21	546	167
Fences 2012	2,060	992		12	11.4%	DV	113	1,181	879
Carpet 2012	3,275	413		12	10.0%	DV	41	2,904	371
Windows/Doors 2013	1,566	275		12	40.0%	DV	110	1,401	165
Renovations 2015	22,728	16,014		12	8.0%	DV	1,281	7,995	14,733
Diana B Faulance	79,907	32,472					2,786	50,221	29,686
Plant & Equipment		8 202		10.00		52000	1000000		
Communication System	7,712	1,789		12	11.4%	DV	204	6,127	1,585
Office Equipment	520	95		12	11.4%	DV	11	436	84
Software	440	81		12	11.4%	DV	9	369	71
Whiteboard	400	87		12	11.4%	DV	10	323	77
Boardroom Table	533	115		12	11.4%	DV	13	431	102
Signage	1,262	295		12	11.4%	DV	34	1,001	261
Trestle Table	276	65		12	11.4%	DV	7	219	57
Fridge	877	205		12	11.4%	DV	23	695	182
Security Lights	277	65		12	11.4%	DV	7	219	58
Entrance Plaque	671	157		12	11.4%	DV	18	532	139
Office Furniture	2,262	529		12	11.4%	DV	60	1,793	469
Garden Shed & Tools	461	108		12	11.4%	DV	12	365	96
Cupboards	1,161	307		12	11.4%	DV	35	889	272
Signage & Banner	700	184		12	11.4%	DV	21	537	163
Heat Pumps	8,538	2,255		12	11.4%	DV	257	6,540	1,998
Computers	2,297	606		12	11.4%	DV	69	1,760	537
Office Furniture	948	250		12	11.4%		29	726	222
Conference Room Tables	1,766	527		12	11.4%	DV	60	1,299	467
Office Equipment 2010	3,251	1,175		12	11.4%		134	2,210	1,041
Sever 2011	7,255	43		12	50.0%		21	7,234	21
Computers 2012	3,525	41		12	50.0%		21	3,504	21



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Total	676,865	526,663	7,506				6,702	156,904	527,467
	76,676	22,731	3,937				3,388	57,333	23,280
R Barnes			1,304	6	25.0%	DV	163	163	1,141
Laptop			1,217	8	25.0%	DV	203	203	1,014
Notebook			1,416	8	25.0%	DV	236	236	1,180
Heat Pumps	1,565	954		12	25.0%	DV	239	850	716
Computer	3,017	440		12	50.0%	DV	220	2,797	220
Tables 2015	2,400	1,495		12	13.0%	DV	194	1,100	1,300
Chaffing Dishes 2015	376	13		12	60.0%	DV	8	371	5
Fridge/Freezer 2015	363	124		12	25.0%	DV	31	270	93
Matariki Flags 2015	1,882	271		12	40.0%	DV	108	1,719	163
Panel Heaters 2015	215	29		12	40.0%	DV	12	197	18
Laptops Computer Classes 2015	4,783	299		12	50.0%	DV	149	4,634	149
Flag Markers 2013	6,446	4,079		12	8.0%	DV	326	2,694	3,752
Eye catcher Signs 2013	2,600	371		12	30.0%	DV	111	2,340	260
Garden Shed 2013	1,287	971		12	5.0%	DV	49	365	922
Gates 2013	6,610	4,704		12	6.0%	DV	282	2,188	4,422



Notes to the Financial Statements
For the Year Ended 31st March 2019

1 STATEMENT OF ACCOUNTING POLICIES

These financial statements are for Ngaruawahia Community House Inc. Ngaruawahia Community House is an incorporated Society and was registered as a charity entity under the Charities Act 2005 on 18 March 2008. The financial statements of Ngaruawahia Community House are general purpose financial statements which have been prepared according to generally accepted accounting practices.

Ngaruawahia Community House Inc qualifies for differential reporting exemptions based on the following criteria;

- It is not publicly accountable and
- It is not large as defined by the New Zealand Institute of Chartered Accountants.

Ngaruawahia Community House Inc has adopted all available differential reporting exemptions.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis have been used with the exception of certain items for which specific accounting policies have been identified.

Changes in Accounting Policies

There has been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

Specific Accounting Policies.

In the preparation of theses financial statements, the specific accounting policies are as follows:

(a) Property, Plant & Equipment

The entity has the following classes of Property, Plant & Equipment:
Plant & Equipment 0-60% DV, CP or SL

All property, plant & equipment are stated at cost less depreciation.

Depreciation has been calculated in accordance with rates permitted under the Income Tax Act 2007

(b) Goods and Services Tax

The financial statements have been prepared on a GST exclusive basis—with the exception of accounts receivable and accounts payable which are shown inclusive of GST. The 2016 financial statements have also been prepared on a GST exclusive basis.

© Receivables

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.



Notes to the Financial Statements For the Year Ended 31st March 2019

2 AUDIT

These financial statements have been audited.

3 CONTINGENT LIABILITIES

At balance date there are no known contingent liabilities (Last Year: \$0). Ngaruawahia Community House Inc has not granted any securities in respect of liabilities payable by any other party whatsoever.

4 RELATED PARTIES

There were no related party transactions during the year under review.

5 SUBSEQUENT EVENTS

As at balance date there were no known subsequent events.



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AUDITORS REPORT

NGARUAWAHIA COMMUNITY HOUSE INC FOR THE YEAR ENDED 31 March 2019

I have audited the attached financial statements for Ngaruawahia Community House Inc. The financial statements provide information about the past financial performance of the Society and its financial position as at 30 June 2019. This information is stated in accordance with the accounting policies set out with these statements.

Auditor's responsibilities

It is my responsibility to express an independent opinion for the financial statements presented by the Society and report my opinion.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial statements. It also includes assessing:

- The significant estimates and judgement made by the Society in the preparation of the financial statements; and
- Whether the accounting policies are appropriate to the circumstances, consistently applied and adequately disclosed.

I conducted an audit in accordance with generally accepted auditing standards in New Zealand, except that my work was limited as explained below. I planned and performed my audit so as to obtain all the information and explanations which I considered necessary. I obtained sufficient evidence to give a reasonable assurance that the financial statements are free from material mis-statements, whether caused by fraud or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of information in the financial statements.

Other than in my capacity as Auditor, I have no relationship with or interest in the Society.

In my opinion, except for the limited control over income, the financial statements fairly reflect the results of the activities and the financial position of the Society as at 31 March 2019.

My audit report was completed on 15 August 2019 and my unqualified opinion is expressed as at that date.

Graham Haines ACCM, DipMgtSt





Creative Communities Scheme

APPLICATION FORM

Funding for local arts projects Ngā pūtea mō ngā toi te haukāinga

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Name and contact details

	rtame and contact actang							
	Full name of applicant:	RAGLAN	COM	MUNITY ARTS	COUNCIL			
	Contact person	JEAN CA	I CARBON					
	Street address/PO Box:	5 STEWART STREET						
	Suburb:				Town/City	RAGLAN		
	Postcode:	3225			Country:	New Zea	ıland	
	Telephone (day):	0272046	820					
	Email (must provide) jean@cbarn.co.nz							
-	The Committee advises that to attend please advise the fo					nt the CCS	meeting? If you are unable	
	How did you hear about th	ne Creati	ve Co	ommunities So	cheme? (se	lect ONE	and mark with an X)	
	Council website						Social media	
	Council mail-out			Local paper			Radio	
	Council staff member			Poster/flyer/br	ochure		Word of mouth	
Document S	Other (please provide	detail)	Prior f	under				

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PROJECT DETAILS

Project name:	RAGLAN ART TO WEAR				
Brief description of	f project:				
all ages and skill levas community groudepends heavily on youth and children. Lost at Sea (childrelt's in the Bag - Mys Art to Life (Open); Spice of Life - Colou Carbon Neutral (80%)	vels. Entrants are from the ps. The event is run by a the talent and skills of loca This year's sections are a n < 13); stery Bag (Adults); ar (Adult); % minimum recycled - Open		and the wider Wail is supported by I	kato. Individuals as well ocal business, but also	
•	timing and numbers			1	
Venue and suburb	or town:	Raglan	1		
Start date:		30/05/2020	Finish date:	31/05/2020	
Number of active p	participants:	60-100			
Number of viewers	s/audience members:	450			
Funding criteria: (select ONE and mark with an X) Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus. Access and participation: Create opportunities for local communities to engage with, and					
participate in	local arts activities				
Diversity: S	support the diverse artistic	cultural traditions of loca	l communities		
Young peop arts	ole: Enable young people	(under 18 years of age)	to engage with, a	and participate in the	
Artform or cultur	al arts practice: (select	ONE and mark with an X.)		
Craft/object	art Dar	nce	Inte	r-arts	

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	Literature	Music			Ngā toi Māori				
	Pacific arts	Multi-a	artform	(including	film) Theatre				
/	Visual arts								
Activity best describes your project? (select ONE and mark with an X)									
	Creation only			Prese	entation only (performance or concert)				
/	Creation and presentation Presentation only (exhibition)								
	Workshop/wānanga								
Cult	ural tradition of your project	(mark with	an X,	you can se	elect multiple options)				
Euro	pean:		'	Detail:					
Māo	ri:		'	Detail:					
Paci	fic Island:		/	Detail:					
Asia	n:		/	Detail:					
Midd	lle Eastern/Latin American/Afric	can:	/	Detail					
Othe	er:		/	Detail:	All cultures welcome				

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do? and The process/Te whakatutuki how will the project happen?

The continuing aim of the Raglan Art To Wear show is to allow all local people and the wider community an opportunity to create and display their artistic talents as well as express themselves via performance art. The show brings the community together via entrants and an audience of whanau and friends providing entertainment to locals and visitors over the Queen's Birthday weekend. All ages and skill levels are encouraged and supported to come together at the heart of the community in the Raglan Town Hall, showcasing their art and other talents. Sections are broad to allow maximum participation and interpretation. Entrants have an opportunity to explore their individual creativity and develop an art piece from concept to practical form. Entrants are also offered an experience that not only showcases their artistry but also encurages showmanship. In keeping with Raglan being a national leader in zero waste and sustainability, all entries are encouraged via judging criteria to develop their art pieces from recycled, found and foraged and/or second hand materials. The Raglan Art to Wear show provides a positive social experience for both entrants and their whanau and friends.

Many pre-production and production costs are covered by income generated from ticket sales and entry fees. The show does benefit from the goodwill of many locals prepared to support the show by giving of time at reduced rates or voluntarily. The funding requested is to cover the shorfall between projected income and expenses. The latter include larger professional expenses of staging and lighting. These elements are not available at the venue. We need to bring these from Hamilton at standard business rates. To ensure the quality of the production, there is need for technical equipment and expertise which is not available within the community. For the last show, these costs were reduced to \$4,426,50 due to the Choregrapher having personal contacts within the provider. This year, that reduction is no longer available and we therefore have to meet market rates of \$9,600.13 (GST inclusive).

The process is outlined on a separate page accompanying this document.

2. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Jean Carbon as Event Coordinator has overseen the Raglan Art to Wear show since its conception. A fabric artist, Jean heads a committee of volunteers from various backgrounds, allowing a pool of exertise to create an event that is not only visually stunning, but well organised behind the scenes. Committee members include graphic designers, performance artist, clothing designers and those with various business/consulting backgrounds. Many local talents contribute their time and skillsets to the event. The choreographer, event DJ and MCs, photographer and judges all work at reduced rates to support the production. Locals are hands-on in assisting the committee membersvolunteering as ushers, ticket collectors, models and backstage helpers. Entrants to the show are from local schools and pre-schools, community groups & individuals not only from Raglan but from further afield due to the event's reputation.

3. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Raglan Art To Wear operates under the umbrella of the Raglan Community Arts Council and complies with the core values of the Raglan Arts Council Mission Statement: to provide an all-inclusive, accessible and safe creative environment to the Raglan community. The categories are carefully chosen to maximise participation. We keep the sections broad so that as many people as possible find inspiration to join in. We keep the entry fee low as not to be a barrier. We give each entrant a free ticket so that a friend or family member can attend in support. Likewise, the cost to attend is kept low to allow people on lower incomes to attend. Tangaga Whenua have been avid attendants and participants in previous shows and to keep this collaboration going, we introduce tikanga-inclusive themes such as Kaitiakitanga. Younger children are accommodated by allowing them to go on stage early in the show. The committee gives support to local students by visiting schools to inspire and encourage them, their teachers and parents.

In 2018, we introduced a 3rd show (Sunday matinee) due to popular demand. This was so successful, we have decided to continue the format.

4. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section			
Are you GST registered?	Yes	/	Do NOT include GST in your budget
	No		Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.			
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300		
	See full budget on separate sheet			
Total Costs				

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Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount <i>eg</i> \$3,750	
Total Income		\$ 8,347.83	
Costs less income	This is the maximum amount you can request from CCS	\$14,156.97	
Amount you are reque	\$ 5,809.14		

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
	No other applications		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
	See separate sheet		

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

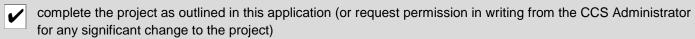
If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

You	must read and sign the following. Please place an X in each box to show that you have read the information and
agre	e to each section.
/	I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative
	New Zealand's other funding programmes.

I/We declare that the details contained in this application are correct and that I/we have authority to commit to the

If this application is successful, I/we agree to:



- complete the project within a year of the funding being approved
- complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- return any unspent funds

following conditions.

- keep receipts and a record of all expenditure for seven years
- participate in any funding audit of my organisation or project conducted by the local council
- contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- acknowledge CCS funding at event openings, presentations or performances
- use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:

 http://www.creativenz.govt.nz/about-creative-new-zealand/logos
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

 This consent is given in accordance with the Privacy Act 1993

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	(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)
Signed:	Chr	Signed:	
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:	31 January 2020	Date:	

Before submitting your application, complete this checklist: (mark with an X)

/	My project has an arts or creative cultural focus
/	My project takes place in the local authority district that I am applying to
/	I have answered all of the questions in this form
/	I have provided quotes that match the amount being requested and other financial details
/	I have provided other supporting documentation
/	I have read and signed the declaration
/	I have made a copy of this application for my records
/	I have looked at the Creative Waikato ARTillery workshops

Please send application to: funding@waidc.govt.nz
Alternatively your application can be delivered to one of our Council offices found here.www.waikatodistrictcouncil.govt.nz or to:

Lianne van den Bemd, Community Development Advisor, Private Bag 544

Ngaruawahia 3742.

If you have any further questions please contact funding@waidc.govt.nz

0800 492 452- Lianne van den Bemd or I-Jay Huirama.

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QUESTION 1 (cont'd): The Idea/Te kaupapa, The Process/Te whakatutuki

The process of bringing the Raglan Art to Wear Show to life begins in the previous year (2019) with the gathering of the voluntary committee. September-December is when the Committee chooses the sections and overall theme or look of the show. Poster and entry form design is completed.

Previous entrants are contacted with information regarding section themes and entry details. Social media advertising and inspirtational posts begins. Contacting locals to judge, assist in production elements begins. Quotes are sought for production costs. December - February: budget is completed and funding sought. Local businesses are approached for prize sponsorship. February-May: the finer elements of the show are refined to provide a seamless, enjoyable experience for entrants, audience and judges. Local schools are given presentations to encourage previous entrants and potential new entrants. Poster and entry forms are delivered to high schools and design schools in Hamilton. Posters are displayed in Hamilton and Raglan. Registration for entry opens. Ticket sales begin.

Queen's Birthday Weekend (30-31 May 2020):

The Friday prior to the shows: entrants deliver their wearable art pieces to the Raglan Town Hall for prejudging. Entrants are given an opportunity to rehearse and receive guidance from the Choreographer. The event is performed with a Saturday matinee and evening show. As introduced in 2018, there is also a Sunday matinee.

Judging and prizegiving is done throughout the weekend.

Following on from the show, winning and other hand selected entries of note are displayed at the Old School Arts Centre in exhibition format. This is a wonderful opportunity for the community and visitors to Raglan to view close up the creativity and work put into the wearable art pieces.

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Question 4: BUDGET - RAGLAN ART TO WEAR 2020

28/01/20	20 THREE SHOWS	Excl GST	Incl GST		
EXPENSES					
Pre Production Expenses					
Val	Design Poster	225.00	258.7		
Maki	Design Entry Form	225.00	258.7		
NZ Post	Postage - entry forms, posters	34.78	40.0		
Raglan Ink	Printing 30 entry forms/20 posters	250.00	287.0		
Raglan Ink	Advertorial x2	240.00	276.0		
Raglan Ink	Printing flyers/souvenir postcards	250.00	287.0		
Raglan Ink	Printing tickets/certificates	215.65	248.0		
Jean	Hospitality	250.00	250.0		
D-Signs	Coreflute advertising sign x 2	360.00	414.0		
	•	2050.43	2319.		
Contractors Stronglite staging	Seating and catwalk hire	1,446.00	1,662.90		
ACLX Lighting	Sound and lighting equipment	6,901.95	7,937.23		
Irene	Stage Management	630.00	7,337.25		
Steven Reid	DJ and equipment hire	195.65	225.0		
Donald	Assist set up/pack out	182.61	210.0		
Marek	Photographer	675.00	776.2		
ivialek	Filotographer	10,031.21	11,535.88		
Production Expenses		10,031.21	11,333.00		
WDC	Town Hall Hire	130.43	150.0		
Hall decoration	Including shirts	347.83	400.0		
lan and Simon	MC	300.00	300.0		
Raglan Community House	Koha for use of Rooms	130.43	150.0		
Raglan Community House	Venue Hire for judges and helpers	130.43	150.0		
Rock-it Ltd	Catering for judges and helpers	260.87	300.0		
Judges Platter	Wayne	80.00	92.0		
Judges Wine	Wayne	80.00	92.0		
Emblems NZ Ltd	Sand Etch trophy	100.00	115.0		
Anke	Judges paperwork	20.00	23.0		
Cleaning Venue	3 hours	69.00	79.3		
Raglan Ink	Thank you advertorial	120.00	138.0		
		1768.99	1989.3		
Post production and misc Jean	Phone calls	100.00	100.0		
	Stationery	47.39	54.5		
Jean NZ Post	Envelopes for certificates	18.09	20.8		
Admin	Misc. forms, printing etc	80.00	92.0		
	External Hard drive - photos	60.86			
Jean	External Hard drive - priotos	306.34	70.0 337.3		
TOTAL EXPENSES		14,156.97	16,182.03		
Volunteers/Helpers - 18 ne	ople (if paid minimum wages @ \$18.90 p.hr):				
On average 8 people/10 2hr		3,024.00			
	! -day show (6 hrs per day) plus	4,082.40			
• • •		2,041.20			
pic show afternoon, eve to	ow afternoon/eve 18 people - 1 day (6 hrs) plus				

\$ 302.40

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evening for judges prior to show to view artwork (2 hrs - 8 people)

Total costs if Volunteers were to be paid

9,450.00

9,450.00

Total expenses

25,632.03

INCOME

Town Hall

Entry Fees - Participants	60 X \$30.00	1,565.22	1,800.00
Ticket Sales	450 (minus 60) X \$20.00	6,782.61	7,800.00
			9,600.00

Grants

Creative Communities	Requesting	5,594.73	6,582.03
----------------------	------------	----------	----------

Sponsors for Prizes - amounts are currently being finalised

LJ Hooker		
Xtreme Zero Waste		
Raglan Lions		
Kiwi Designer Homes		
The Institute of Awesome		
Zinnia		

QUESTION 5. OTHER FINANCIAL INFORMATION – OTHER GRANTS RECEIVED

Date	Project title	Amount	Project report
		received	completed
14/10/2019	Pre-school - Youth workshops T1 + T2 2020	\$3,157	No
02/02/2019	Raglan Film Festival 2019	\$3,150	Yes
02/02/2019	Whaingaroa Busker Festival 2019	\$1,840	No
02/02/2019	Raglan Arts Weekend 2019	\$2,500	Yes
2019	Clay art workshops T1 + T2 2019	\$2,220	Yes
2019	Clay art workshops T3 + T4 2019	\$2,000	Yes
01/05/2018	Raglan Art to Wear 2018	\$3,662	Yes
01/05/2018	Raglan Film Festival 2018	\$2,752	Yes
2018	Clay art workshops T1/T2/T3/T4	\$6,000	Yes

/volumes/googledrive/my drive/raglan art to wear/ccsnz grants 2018 2019 summary-1.docx

PUBLIC BENEFIT ENTITY SIMPLE FORMAT REPORTING - ACCRUAL (NOT-FOR-PROFIT)

STEP ONE - BASIC INFORMATION

Please complete the following information for your entity, this will then flow into the Performance Report.

Full name of organisation Raglan Community Arts Council

For the year ended 31 March 2019

This workbook contains a number of formulae and other features designed to make it's completion as easy as possible. To avoid inadvertent overwriting of this functionality, the workbooks have been password protected. The password is noted below, so that entities that wish to modify the workbook can do so. However, it is recommended that extreme care be taken if any modification is undertaken.

PASSWORD: xrb (Note password is case-sensitive)

Performance Report

For the year ended 31 March 2019

Contents

Non-Financial Information:	Page
Entity Information	1
Statement of Service Performance	4
Financial Information:	
Statement of Financial Performance	5
Statement of Financial Position	6
Statement of Cash Flows	7
Statement of Accounting Policies	8
Notes to the Performance Report	9

[If the entity has an Independent Auditors Report or Independent Review Report - add this to your contents and attach to the Performance Report]

Entity Information

"Who are we?", "Why do we exist?"

For the year ended

31 March 2019

Legal Name of Entity:*	Raglan Community Arts Council
Other Name of Entitudificants	Deales Old Calcad Arts Courter
Other Name of Entity (if any):	Raglan Old School Arts Centre
Type of Entity and Legal Basis (if any):*	Community Arts Council operating under the Arts Council of NZ Act
Registration Number:	CC24379
Entity's Purpose or Mission:	
Our aim is to nurture and encourage development	of the arts in Whaingaroa. Operating the Raglan
Old School Arts Centre, Providing a financial umbre	
projects, Supporting & prompting arts activities & 6	
Entity Structure: *	
RCAC has a management committee with a Chairpe	erson Denuty Chairnerson Secretary and
Treasurer. The committee meets monthly. All paym	
committee who have been authorised by a commit	
committee who have been during by a committee	itee meeting.

Entity Information

"Who are we?", "Why do we exist?"

For the year ended

31 March 2019

Main Sources of the Entity's Cash and Resources:*
Main funding sources are self funding, grants and donations from community funders, government
agencies, individuals and businesses.
agencies, individuals and businesses.
Main Mothods Used by the Entity to Paice Funds:*
Main Methods Used by the Entity to Raise Funds:*
RCAC holds a monthly creative market to raise funds. It also raises funds from facility and equipment
hire.
Entity's Reliance on Volunteers and Donated Goods or Services: *
Volunteers run most activities including movie screenings, event coordination and management.

Entity Information

"Who are we?", "Why do we exist?"

For the year ended

31 March 2019

Additional Information:*	
Contact details	
Physical Address:	E Chausant Ct. Doglan 2225
	5 Stewart St, Raglan 3225
Postal Address:	
1 Ostal Address.	5 Stewart St, Raglan 3225
Phone/Fax:	07 825 0023
	07 823 0023
Email:	
	info@raglanartscentre.co.nz
Website:	htttps://raglanschoolartscentre.co.nz
f	
	https://www.facebook.com/raglanoldschoolartscentre/

Statement of Service Performance

"What did we do?", When did we do it?"

For the year ended 31 March 2019

Description of the Entity's Outcomes*:

RCAC aims to achieve a high level of community involvement and participation in the wider arts and culture at the Old School Arts Centre.

Actual*	Budget	Actual*
This Year	This Year	Last Year
13		7
1300		1750
270		200
114		50
100		0
600		0
500		544
		1286 1100
10000		9,000
110		90
	13 1300 270 114 100 600 500	This Year 13 1300 270 114 100 600 500 10000

Additional Output Measures:

What's On newsletter published each month with 250 print and 653 electronic copies.

Additional Information:

Clayshed members' nights and ClayShedPlus sessions held throughout the year along with other groups such as children's ballet, children's art based holiday programmes and Karioi Quilting. Arts Centre used by a large number of community groups throughout the year, including parenting sessions and Plunket messay play groups.

Statement of Financial Performance

"How was it funded?" and "What did it cost?"

For the year ended

31 March 2019

	Note	Actual*	Budget	Actual*
		This Year	This Year	Last Year
		\$	\$	\$
	1			
Revenue	1			
Rents received and income from equipment hire		34670		34,539
Classes, participation fees, stallholders fees, ticket sales		69196		47,530
Subscriptions	1 -	1887		1,579
Items sold on behalf of Artists	1	27181		27,035
Interest	1	3330		2,823
Sponsorship and advertising	1 [9113		5,107
Grants, donations and subsidies	1	228490		46,127
Other revenue	1 [66733		78,708
	1			
	1 [
Total Revenue*	1 [440,600	-	243,448
	1 [
Expenses				
Workshops and Events		52094		27,468
Volunteer and employee related costs*		79925		76,261
Overheads and consumables		33137		31,999
Payments to Artists for items sold		27181		27,035
Repairs and maintenance		12285		13,830
Other expenses		29031		33,875
Depreciation expense		3467		3,886
Total Expenses*		237,120	-	214,354
Surplus/(Deficit) for the Year*	1	203,480	-	29,094

Statement of Financial Position

"What the entity owns?" and "What the entity owes?"

As at 31 March 2019

	Note	Actual* This Year	Budget This Year	Actual* Last Year
		\$	\$	\$
Assets				
Current Assets				
Bank accounts and cash*		172,119		93,095
GST Accrued		5,768		
Inventory*				
Other current assets				149
Total Current Assets		177,887	-	93,244
Non-Current Assets				
Property, plant and equipment*		410,021		230,670
KiwiBank Notice Saver account		1,225		151,176
KiwiBank Term deposit		1,223		23,848
Total Non-Current Assets		411,246	_	405,694
Total Non-Current Assets		411,240		403,034
Total Assets*		589,133	-	498,938
Liabilities				
Current Liabilities				
Refundable key deposits		908		740
Creditors and accrued expenses*		4,465		
GST owing		,		
Unused donations and grants with conditions*		112,842		207,260
Other current liabilities				
Total Current Liabilities		118,215	-	208,000
Non-Current Liabilities				
Loans*				
Other non-current liabilities		-		-
Total Non-Current liabilities		-	-	-
Total Liabilities*		118,215	-	208,000
Total Assets less Total Liabilities (Net Assets)*		470,918	-	290,938
Accumulated Funds				
Capital contributed by owners or members*		213,271		236,771
Accumulated surpluses or (deficits)*		257,647		30,667
Reserves*		-		23,500
Total Accumulated Funds*		470,918	-	290,938

Statement of Cash Flows

"How the entity has received and used cash"

For the year ended 31 March 2019

	Actual*	Budget	Actual*
	This Year	This Year	Last Year
	\$	\$	\$
	,	,	
Cash Flows from Operating Activities*			
Cash was received from:			
Donations, fundraising and other similar receipts*	228,490		140,689
Fees, subscriptions and other receipts from members*	1,887		1,787
Receipts from providing goods or services*	117,109		132,135
Interest, dividends and other investment receipts*	3,330		2,404
Cash was applied to:			
Payments to suppliers and employees*	233,293		191,584
Donations or grants paid*	360		600
Net GST	5,619		137
Net Cash Flows from Operating Activities*	111,544		84,694
			, ,
Cash flows from Investing and Financing Activities*			
Cash was received from:			
Receipts from the sale of property, plant and equipment*			
Receipts from the sale of investments*	150,298		
Proceeds from loans borrowed from other parties*			
Capital contributed from owners or members*			
Cash was applied to:			
Payments to acquire property, plant and equipment*	182,818		14,728
Payments to purchase investments*			
Repayments of loans borrowed from other parties*			
Capital repaid to owners or members*			
Net Cash Flows from Investing and Financing Activities*	(32,520)	-	(14,728)
Net Increase / (Decrease) in Cash*	79,024	_	69,966
Opening Cash*	93,095		23,129
Closing Cash*	172,119	-	93,095
This is represented by:			
Bank Accounts and Cash*	172,119	-	93,095
	-		_

Statement of Accounting Policies
"How did we do our accounting?"
For the year ended
31 March 2019

Basis of Preparation*

Raglan Community Arts Council has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)*

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Income Tax

Raglan Community Arts Council is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

[Name of Specific Accounting Policy]*

RCAC Financial Procedures were reviewed on 14th November 2017. Petty Cash amounts were increased.

Changes in Accounting Policies*

There have been no changes in accounting policies during the financial year.

Notes to the Performance Report

For the year ended 31 March 2019

Note 1 : Analysis of Revenue	Note 1	: Anal	ysis of I	Revenue
------------------------------	--------	--------	-----------	---------

		This Year	Last Year
Revenue Item	Analysis	\$	\$
Rents received and income from equipment	Old School	21691	ب 23,247
hire	St Lazarus Kitchen	11030	9,535
	Movie equipment hire	1949	
	Movie equipment fine	1345	1,737
	Total	34,670	34,539
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Classes and course fees, participation fees,	Classes and course fees	7995	10,500
ticket sales and entry fees, Market	Participation fees	4177	4,260
stallholders fees	Ticket sales and entry fees	33647	18,467
	Market Stallholders fees	23377	14,303
	Total	69,196	47,530
	Total	09,190	47,530
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Fees, subscriptions and other revenue from	Subscriptions received	1,887	1,579
members	Total	1,887	1,579
	Total	1,007	1,373
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Items sold on behalf of customers	RCAC events	22464	24,673
	Non RCAC events	4717	2,362
	Total	27,181	27,035
	- Otta	27,101	27,033
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Interest, dividends and other investment	Interest		2,823
revenue		3,330	
	Total	3,330	2,823
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Sponsorship and Advertising		9113	5,107
	Total	9,113	5,107
	Total	3,113	3,107
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Grants, donations and subsidies		228490	46,127
L	Total	228,490	46,127
Devenue Herr	Amahaia	This Year	Last Year
Revenue Item	Analysis	\$ 15000	\$
Other revenue	Sundry income	15806	31,145
	Koha and donations received	40947	41,137
	Refreshment sales	5774	4,958
	Commission on Artists' sales	4206	1,468
	Total	66,733	78,708

Notes to the Performance Report

For the year ended 31 March 2019

Note 1a: Detailed Analysis of Revenue for Grants, Donations and Subsidies

		This Year
Revenue Item	Analysis	\$
Grants, Donations and Subsidies - Details of	Unspent grants forward from last year	207260
Note 1	MSD OSCAR Grants	0
	Creative Communities NZ - Waikato	4439
	Waikato District Council - Events fund	12079
	Raglan Community Board	0
	Raglan Town Hall Committee	4054
	COGS	10000
	Trust Waikato	50000
	NZ Lottery Grants Board	0
	Southern Trust	10000
	Raglan Lions Club	8000
	WEL Energy Trust	5000
	Sir john Logan Campbell Residuary Trust	20000
	SuperValue Raglan	200
	St Lazarus Trust	10000
	Anonymous donor	300
	Less Unspent grants forward to next year	-112842
	Total	228,490

Last Year
\$
6566
365
26171
0
5000
2735
9800
8000
150000
9750
0
35000
-207260
46,127

Notes to the Performance Report

For the year ended 31 March 2019

Note 2 : Analy	sis of Expenses
----------------	-----------------

	Note 2 : Analysis of Expenses		
		This Veer	Look Voor
Fynanca Ham	Amalusia	This Year	Last Year
Expense Item	Analysis Workshops and Events	\$	\$ 27.469
Workshop and events	workshops and Events	52,094	27,468
	Total	52,094	27,468
	Total	32,034	27,400
		This Year	Last Year
Expense Item	Analysis	\$	\$
Volunteer and employee related costs	Wages and salaries	75011	68,985
volunteer and employee related costs	Kiwi Saver - employer contribution	1494	1,510
	ACC Premiums	363	481
	Social events, gifts	127	699
	Staff training and expenses	2930	4,586
	Starr training and expenses	2550	4,500
	Total	79,925	76,263
		This Year	Last Year
Expense Item	Analysis	\$	\$
Overheads and consumables	Venue hire	12203	7,605
	Power	2306	3,97
	Rent and rates	1404	2,48!
	Telephone and internet	2660	2,49:
	Printing and stationery	6825	7,37
	Freight and postage	668	878
	Bank fees	290	334
	Charities Services fee and Legal expenses	44	18
	Accounting and audit fees	2830	3,045
	Insurance	3907	3,625
	insurance	3907	3,02.
	Total	33,137	31,999
		This Year	Last Year
Expense Item	Analysis	\$	\$
Payment to Artists for items sold	Customers reimbursed for items sold RCAC events	22464	24,673
r dyment to Artists for items sold	Customers reimbursed for items sold Non RCAC events	4717	2,362
	Customers reimbursed for items sold Norricac events	4717	2,302
	Total	27,181	27,035
		This Year	Last Year
Expense Item	Analysis	\$	\$
Repairs and maintenance	Equipment Repairs and Maintenance	2511	1,351
	Buildings Repairs and Maintenance	3888	3,255
	Grounds Repairs and Maintenance	1397	166
	Cleaning Buildings - Labour and Supplies	2278	5,759
	Replacements	2211	3,299
	Total	12,285	13,830
		This Year	Last Year
Expense Item	Analysis	\$	\$
Other expenses	Advertising and Marketing	6530	7,141
	Refreshment purchases	4057	4,172
	Xero Cloud Accounting Services	45	
	General expenses	680	-
	Koha/Donations paid	360	600
	Subscriptions paid	81	25
	Kitchen expenses	5847	18,887
	Equipment lease and hire	1761	1,600
	Event Prizes - Art2Wear biennial event	9670	1,450
	Grants and Scholarships paid	3070	1,430
	Total	29,031	33,875
	L		
Expense Item	Analysis	This Year \$	Last Year \$
Depreciation expenses	Depreciation expense	3467	3,886
	Total	3,467	3,886

Raglan Community Arts Council Notes to the Performance Report For the year ended 31 March 2019

Note 3 : Analysis of Assets and Liabilities

	Note 3 : Analysis of Assets and Liabili	ties	
		This Year	Last Year
Asset Item	Analysis	\$	\$
Bank accounts and cash	Cheque account	7759	10,84
Bank accounts and cash	Business On Call Account	163761	81,65
	Petty Cash	600	600
	Accounts receivable	5768	-
	Total	177,888	93,095
		This Year	Last Year
Asset Item	Analysis	\$	\$
Debtors and prepayments	Total	-	
Asset Item	Analysis	This Year \$	Last Year \$
Inventory	Allalysis	,	Ψ
	Total	-	-
		This Year	Last Year
Asset Item	Analysis	\$	\$
Other current assets	Total	-	
	1		
Asset Item	Analysis	This Year	Last Year
	Analysis	\$	\$
Investments	KiwiBank Term Deposit KiwiBank Notice Saver account	1 226	2384
	Total	1,226 1,226	151,170 175,023
Asset Item	Analysis	This Year \$	Last Year
	·	\$	\$
Other non-current assets	Term Deposit Total	-	-
11-1-110		This Year	Last Year
Liability Item	Analysis	\$ 070	\$
Creditors and accrued expenses	Refundable key deposits	870	74
	Income received in advance	4305	-
	Accounts payable	160	-
	Total	5,335	74
		This Year	Last Year
Liability Item	Analysis	\$	\$
Employee costs payable			
	Total	-	-
		This Year	Last Year
Liability Item	Analysis	\$	\$
Unspent donations and grants with	Total	112842 112,842	207,26 207,26
Liability Have	Amalusia	This Year	Last Year
Liability Item Other current liabilities	Analysis	\$	\$
	Total	-	-
			Last Year
		This Year	Last Year
Liability Item	Analysis	This Year \$	\$
	Analysis Total		
Liability Item Loans	Total	\$ - This Year	\$ - Last Year
Liability Item	Total	\$	\$
Loans	Total	\$ - This Year	\$ - Last Year

Notes to the Performance Report

For the year ended 31 March 2019

Note 4: Property, Plant and Equipment

This Year					
Asset Class*	Opening Carrying Amount*	Purchases	Sales/Disposals	Current Year Depreciation and Impairment*	Closing Carrying Amount*
Land*	-			-	-
Buildings*	216,954	177,385			394,339
Motor Vehicles*	-				-
Furniture and fixtures*	865			396	469
Kitchen Equipment	-	4,315		81	4,234
Computers (including software)*	1,395	1,118		571	1,942
Arts Equipment	11,456			2,419	9,037
Heritage assets	-				-
Total	230,670	182,818	-	3,467	410,021

PPE7 - PPE8	
Current Valuation*	Source and Date of Valuation*

Last Year					
Asset Class*	Opening Carrying Amount*	Purchases	Sales/Disposals	Current Year Depreciation and Impairment*	Closing Carrying Amount*
Land*				-	-
Buildings*	200,262	16,692			216,954
Motor Vehicles*					-
Furniture and fixtures*	9,938		8,387	686	865
Office equipment*	10,328		10,328		-
Computers (including software)*	51	1,665		321	1,395
Arts Equipment		14,335		2,879	11,456
Heritage assets					-
Total	220,579	32,692	18,715	3,886	230,670

Significant Donated Assets Recorded - Source and Date of Valuation*		
Significant Donated Assets - Not Recorded*		

Notes to the Performance Report

For the year ended 31 March 2019

Note 5: Accumulated Funds

This Year				
	Capital			
	Contributed by	Accumulated		
	Owners or	Surpluses or		
Description*	Members*	Deficits*	Reserves*	Total*
Opening Balance	236,771	30,667	23,500	290,938
Capital contributed by owners or members*				-
Capital returned to owners or members*	(23,500)			(23,500)
Surplus/(Deficit)*		203,480		203,480
Distributions paid to owners or members*		-		-
Transfer to Reserves*				
Transfer from Reserves*		23,500	(23,500)	
Closing Balance	213,271	257,647	-	470,918

Last Year				
Description*	Capital Contributed by Owners or Members*	Accumulated Surpluses or Deficits*	Reserves*	Total*
Opening Balance	226,771	11,573	13,500	251,844
Capital contributed by owners or members*	10,000			10,000
Capital returned to owners or members*				-
Surplus/(Deficit)*		29,094		29,094
Distributions paid to owners or members*		-		-
Transfer to Reserves*		(10,000)	10,000	
Transfer from Reserves*		-	-	
Closing Balance	236,771	30,667	23,500	290,938

Breakdown of Reserves		Actual*	Actual*
		This Year	Last Year
Name*	Nature and Purpose*	\$	\$
Creative Space/ Clay Shed Plus	New building		
		-	23,500
	Total	-	23,500

Notes to the Performance Report

For the year ended 31 March 2019

Note 6 : Commitments and Contingencies

Commitments

There are no commitments as at balance date (Last Year - nil)

Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (Last Year - nil)

Notes 7-7

INDEPENDENT AUDITOR'S REPORT

To the Trustees of Raglan Community Arts Council

Report on the Financial Statements

I have audited the financial statements of Raglan Community Arts Council on pages 5 to 16, which comprise the balance sheet as at 31 March 2019, the income statement, and statement of changes in equity for the year then ended, and a summary of significant accounting policies and other explanatory information.

Trustees' Responsibility for the Financial Statements

The Trustees are responsible for the preparation of financial statements in accordance with generally accepted accounting practice in New Zealand and that give a true and fair view of the matters to which they relate, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards on Auditing (New Zealand). Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view of the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the presentation of the financial statements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion. Other than in my capacity as auditor I have no relationship with, or interests in, Raglan Community Arts Council.

Opinion

In my opinion, the financial statements on pages 5 to 16 comply with generally accepted accounting practice in New Zealand; give a true and fair view of the financial position of Raglan Community Arts Council as at 31 March 2019 and its financial performance for the year ended on that date.

Derland Thomas

Richard Thomson 19 July 2019

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STRONGLITE STAGING® Ltd. WWW.STRONGLITE.CO.NZ

Address: 196 Finlayson Road, RD10, Hamilton GST No: 87-396-673

 SALES Ph:
 0800 78 78 99
 Mobile: 027 473 4443
 Email:
 stages@stronglite.co.nz

 HIRES Ph:
 0800 12 12 33
 Mobile: 027 237 1211
 Email:
 hires@stronglite.co.nz

Hire Quote Date: 20/11/2019

Raglan Artowear 2020

C/- Raglan Community Arts Council Your Ref: Phn call 20/11/19

Raglan **Phone**: 07 825 5185

Mobile:

Attention: Irene Goed

E-mail: <u>irene.g@gmx.at</u>

Dear Irene

Thank you for the opportunity to supply our quote for stage hire.

To supply for hire: Staging

Location: Raglan Town Hall, 7 Bow Street, Raglan

Event:Raglan Artowear 2020, Friday 29th - Sunday 31st May 2020Set up:To be confirmedTime: To be confirmedRemoval:To be confirmedTime: To be confirmed

Qty	Description - Hire Equipment including Installation and Dismantle	Unit Price excl GST	Price excl GST
4	2m x 1m Stage Sections @ 600mm high		\$1,446.00
40	Padded Grey Chairs		
1	Ramp (4m long to 600mm)		
15	Safety Straps		
3	Wool Skirts to 600mm high		
	Includes Delivery & Collection	TOTAL (ex GST)	\$1,446.00
		GST	\$216.90
		TOTAL (inc GST)	\$1,662,90

Client to provide full security for all equipment, for entire time on site. Hours worked after 10pm or on public holidays, will incur additional charges. Any changes to dates may affect pricing. All Local Authority regulations are the sole responsibility of the client. Items not quoted herein e.g. additional equipment, alterations made onsite or after set up, extended hire period, etc. will incur additional costs. Terms & conditions of hire are attached.

Quote is valid for 30 days, or up until 7 days before event (whichever occurs first).

Yours sincerely Stronglite Staging® Ltd Lloyd Sutton

Managing Director File Ref: H19-0101



Raglan 3265

ACLX Limited 79 Killarney Road Frankton Hamilton 3204 07 847 6150 aclx.co.nz

Quotation: Raglan Art to Wear 2020

Order Date 22/11/2019

Our Reference 4500

Your Reference

GST Number 122 309 657

Rental Period 29/05/2020 09:00 to 31/05/2020 17:00

Delivery Date 29/05/2020 09:30 **Collection Date** 31/05/2020 17:00

Delivery Address

Raglan Town Hall

7 Bow St, Raglan 3225

ltem	Туре	Qty	Price	D	iscounted Price	Days	Total
Lighting							
Martin M-2PC Console	Rental	1	\$150.00	20%	\$120.00	3	\$200.00
Windows Laptops for presentation	Rental	1	\$50.00	20%	\$40.00	3	\$120.00
Dimmer 12 ch dmx	Rental	1	\$40.00	20%	\$32.00	3	\$48.00
Pacific profile	Rental	2	\$17.50	20%	\$14.00	3	\$36.42
3 to 5 pin xlr	Rental	6	\$1.00	20%	\$0.80	3	\$14.40
5 to 3 pin xlr	Rental	6	\$1.00	20%	\$0.80	3	\$14.40
Fusion Bar Q15 RGBW IP65	Rental	12	\$30.00	20%	\$24.00	3	\$374.40
LED FusionPAR Q XII	Rental	25	\$25.00	20%	\$20.00	3	\$700.00
					Total for Li	ghting:	\$1,507.62
Power							
32A Cable 25m	Rental	1	\$25.00	20%	\$20.00	3	\$32.00

Page 1 of 6



Raglan 3265

ACLX Limited 79 Killarney Road Frankton Hamilton 3204 07 847 6150 aclx.co.nz

Quotation: Raglan Art to Wear 2020

Item	Туре	Qty	Price	Di	scounted Price	Days	Total
32A Cable 30m	Rental	1	\$25.00	20%	\$20.00	3	\$32.00
Power cable 10m	Rental	10	\$2.50	20%	\$2.00	3	\$36.00
Power cable 15m	Rental	4	\$2.50	20%	\$2.00	3	\$14.40
Power cable 20m	Rental	4	\$2.50	20%	\$2.00	3	\$14.40
Power cable 3M	Rental	20	\$2.50	20%	\$2.00	3	\$72.00
Power cable 5m	Rental	20	\$2.50	20%	\$2.00	3	\$72.00
16A Ceeform Adaptor Male	Rental	8	\$2.50	20%	\$2.00	3	\$28.80
16amp Ceeform Cable 10m	Rental	2	\$3.50	20%	\$2.80	3	\$8.80
					Total for	Power:	\$310.40
Crew							
Pickup within 50km	Service	1 Crew x 1	\$20.00			1	\$20.00
AV Technician	Service	3 Crew x 9 Hours	\$50.00			9	\$1350.00
Setup and dress rehearsal							
AV Technician	Service	2 Crew x 13 Hours	\$50.00			13	\$1300.00
two shows							
AV Technician	Service	2 Crew x 7 Hours	\$50.00			7	\$700.00
Third show and Stike							
					Total for	Crew:	\$3,370.00

Page 2 of 6



Raglan 3265

ACLX Limited 79 Killarney Road Frankton Hamilton 3204 07 847 6150 aclx.co.nz

Quotation: Raglan Art to Wear 2020

				D	iscounted		
Item	Туре	Qty	Price		Price	Days	Total
Vision							
Deluxe Complete Fast-Fold Portable Rear Projection Screen - 3 x 1.75	Rental	1	\$150.00	20%	\$120.00	3	\$184.00
DisplayPort to HDMI adapter	Rental	1	\$0.00	20%	\$0.00	3	\$0.00
30m SDI Cable	Rental	1	\$2.50	20%	\$2.00	3	\$3.60
SDlconverter hdmi-sdi	Rental	1	\$25.00	20%	\$20.00	3	\$28.00
HDMI Cable 1m (accessory)	Rental	1	\$0.00	20%	\$0.00	3	\$0.00
SDIconverter sdi-hdmi	Rental	1	\$25.00	20%	\$20.00	3	\$28.00
HDMI Cable 1m (accessory)	Rental	1	\$0.00	20%	\$0.00	3	\$0.00
Projector Epson 4800 WUXGA	Rental	1	\$200.00	10%	\$180.00	3	\$280.01
IEC Cable (accessory)	Rental	1	\$0.00			3	\$0.00
HDMI Cable 1m (accessory)	Rental	1	\$2.00			3	\$3.60
HDMI Cable 2m	Rental	2	\$0.00	20%	\$0.00	3	\$0.00
Windows Laptops for presentation	Rental	1	\$50.00	20%	\$40.00	3	\$120.00
					Total for	Vision:	\$647.21
Audio							
Wireless mic, Sennheiser G3 (B band)	Rental	2	\$50.00	20%	\$40.00	3	\$112.00
Sennheiser wireless hand held mic (B band) (accessory)	Rental	2	\$0.00	20%	\$0.00	3	\$0.00
K&M mic stand tall (accessory)	Rental	2	\$10.00	20%	\$8.00	3	\$25.60

Page 3 of 6



Raglan 3265

ACLX Limited 79 Killarney Road Frankton Hamilton 3204 07 847 6150 aclx.co.nz

Quotation: Raglan Art to Wear 2020

ltem	Туре	Qty	Price	Di	scounted Price	Days	Total
AA NiMh Battery hire	Rental	10	\$0.20	20%	\$0.16	3	\$4.80
Senneheiser Antenna Splitter ASA	Rental	1	\$0.00	100%	\$0.00	3	\$0.00
Martin-Audio CDD-LIVE 15	Rental	2	\$75.00			3	\$250.00
K&M Winch Up Speaker Stand (accessory)	Rental	2	\$12.50			3	\$40.00
X32 Compact, sound console	Rental	1	\$150.00			3	\$300.00
Behringer S16 DIGITAL SNAKE (accessory)	Rental	1	\$50.00			3	\$80.00
80m shielded cat5e cable (accessory)	Rental	1	\$0.00			3	\$0.00
Wireless Router (accessory)	Rental	1	\$0.00			3	\$0.00
Wireless Mic receiver	Rental	2	\$60.00			3	\$168.00
Wireless hand held mic (accessory)	Rental	2	\$0.00			3	\$0.00
K&M mic stand tall (accessory)	Rental	2	\$12.50			3	\$40.00
					Total for	Audio:	\$1,020.40
Stage							
cable cover 2ch	Rental	3	\$5.00	20%	\$4.00	3	\$16.80
					Total for	Stage:	\$16.80
Data cable							
Dmx 10m	Rental	4	\$2.50	100%	\$0.00	3	\$0.00
Dmx 15m	Rental	4	\$2.50	100%	\$0.00	3	\$0.00

Page 4 of 6



Raglan 3265

ACLX Limited 79 Killarney Road Frankton Hamilton 3204 07 847 6150 aclx.co.nz

Quotation: Raglan Art to Wear 2020

	0							
Item		Туре	Qty	Price	Di	scounted Price	Days	Tota
Dmx 1m		Rental	4	\$2.50	100%	\$0.00	3	\$0.00
Dmx 20m		Rental	1	\$2.50	100%	\$0.00	3	\$0.00
Dmx 2m		Rental	14	\$2.50	100%	\$0.00	3	\$0.00
Dmx 3m		Rental	14	\$2.50	100%	\$0.00	3	\$0.00
Dmx 5m		Rental	14	\$2.50	100%	\$0.00	3	\$0.00
Dmx 7m		Rental	4	\$2.50	100%	\$0.00	3	\$0.00
					То	tal for Data	cable:	\$0.00
Signal								
Mic cable 2m		Rental	1	\$2.50	20%	\$2.00	3	\$3.60
Mic cable 1m		Rental	2	\$3.00	20%	\$2.40	3	\$8.64
Mic cable 25m		Rental	2	\$3.00	20%	\$2.40	3	\$8.64
Mic cable 5m		Rental	2	\$3.00	20%	\$2.40	3	\$8.64
						Total for	Signal:	\$29.52
Including a discount of	of	\$889.19	Charg	e total				\$6,901.95
Rental charges	:	\$3,531.95	GST to	otal				\$1,035.28
Sale charges		\$0.00	Charg	e and GST	total			\$7,937.23
Service charges		\$3,370.00						

Terms and Conditions

Page 5 of 6



Raglan 3265

ACLX Limited 79 Killarney Road Frankton Hamilton 3204 07 847 6150 aclx.co.nz

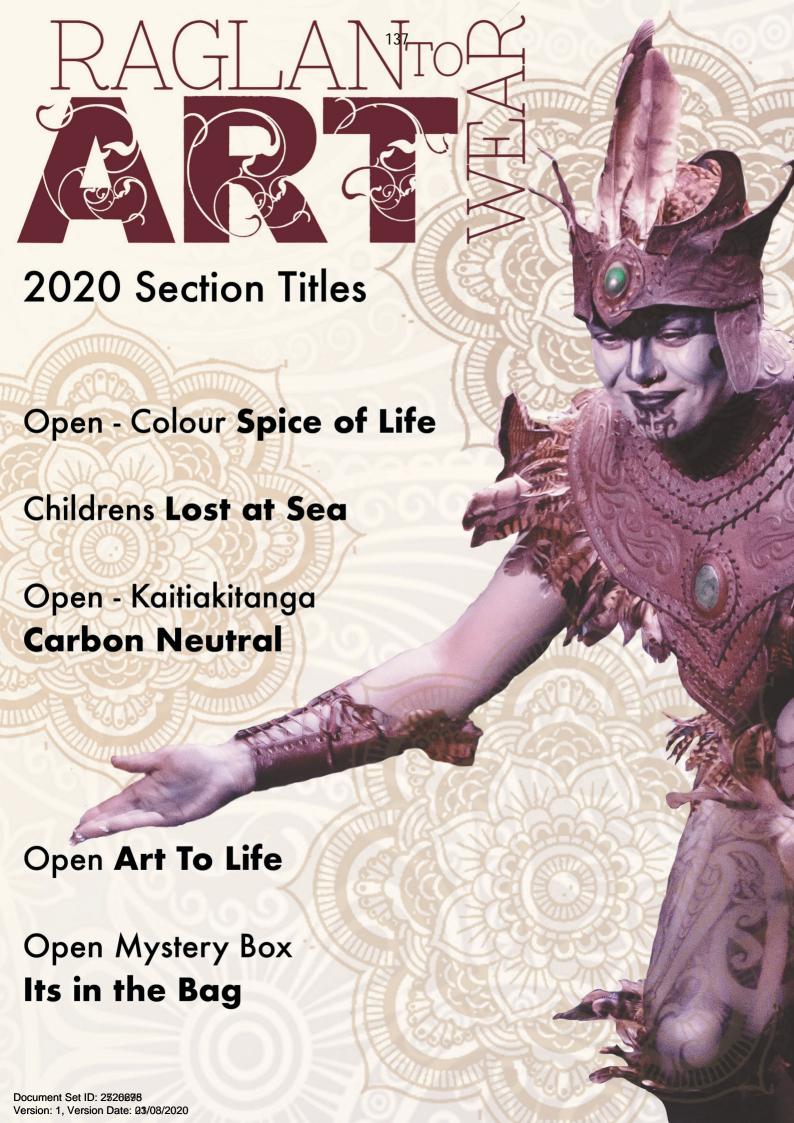
Quotation: Raglan Art to Wear 2020

ACLX's standard terms and conditions apply https://www.aclx.co.nz/terms-and-conditions.html Invoices not paid by the due date will automatically have any discounts removed, and will incur penalty 2.5% interest per month

For more information:

https://www.facebook.com/raglanarttowear/

https://www.raglanartscentre.co.nz/raglan-art-to-wear-biennial/?fbclid=IwAR2hkXHj23dfFXBOCJaQ-LV_stoMZ0-Kv0eC2ExtIJOxZCFhhfV2tyi1I4k







Creative Communities Scheme

APPLICATION FOR MEATO DISTRICT COUNCIL

Funding for local arts projects Ngā pūtea mō ngā toi te haukāinga

2 8 FEB 2020

HUNTLY

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Name and contact details

Full name of applicant: Contact person Mary Blar Marshall Street address/PO Box: Suburb: Mary Blar Marshall Hutty

Postcode:
Telephone (day):

New Zealand

Email (must provide)

The Committee advises that you speak in support of your application at the CCS meeting? If you are unable to attend please advise the funding team at funding@waidc.govt.nz

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

Council website		Social media
Council mail-out	Local paper	Radio
Council staff member	Poster/flyer/brochure	Word of mouth

X Other (please provide detail) Hunty community

mmunity House /sta

PROJECT DETAILS

Project name:	anga Workshop
-Whatu	Korowai and Kete.
Brief description of project:	
Where: Te Washi	Whanui - C Block Ruilding.
When say beca	mber.
The out Work WEL	bemade in 3 x 6 weeks
Discommes / Wahano	90.
1 11/	- De Dak Volli III Co
a sittle desses &	er neek.
(night) classes p	er neek. Ic home to work on until
They will class	each wananga participants to display their fhished plobrary and a local shop Expressions.
The maketon of	each wananga part aparts
will have an optio	to display their mista
will hear the Hantle	y lobrary and a locus
Window . Creative	Expressions.
W. Clean	
Project location, timing and numbers	
Venue and suburb or town:	Waahi Whanvii Block C, Huntly
Start date:	July Finish date: Dec
Number of active participants:	45
Number of viewers/audience members:	100
Funding criteria: (select ONE and mark	
Which of the schemes three funding crite criterion, choose the one that is the proje	eria are you applying under? If your project meets more than one
V a	
participate in local arts activities	opportunities for local communities to engage with, and
Diversity: Support the diverse artis	stic cultural traditions of local communities
Young people: Enable young people arts	ple (under 18 years of age) to engage with, and participate in the
Artform or cultural arts practice: (sele	ct ONE and mark with an X.)
Craft/object art	Dance Inter-arts

1) The idea / Tel Kaupapa: What do you want to do? The process/Te Whakatutuki's
How will the project happen? I want to work with and teach local people to create and make majori art work. My continued passion for teaching mani lavanga has lead me to create a programme, available to anyone, wanting to karn, taught proffessinally at affordable and realistic prices. other weavers I have taught, support me and make this project very Hunty has a large population of moori, young mothers, retired, day-time workers, and beneficiaries. This funding will help me to continue these many types of pragrammes locally in Huntly. This out work will combine traditional Moon' techniques and contemporary European materials.

The finished authoris will be displayed in the Huntly Library and in a local shop, Greative Expressions where I am an artist and supplier. Tunding is required to pay artist funding is required to pay artist fees, rental of building and some resources.

There will be 15 people involved in the project.

Project leaders: Two supportive local weavers: There role is to assist, help, and guide leakers.

Help to abovify any questions asked.

I Artist - Main role to teach

- practical demonstrations

- observe progress

- continued guidance

- one on one support.

3) The criteria /12/ga paeru:

This project was created to provide opportunities for local to provide opportunities for local people in huntry and surrounding communities, to engage in majori vavanga wananga.

- · 2 days per week, in the evenings 6-9 pm. For a period of 6 weeks,
- e to learn traditional maori customs, to reo, and wailata/songs associated with varanga.
- o provide apportunities for local people, people, young mothers, retired people, people, young mothers, retired people, day time workers, and beneficiaries
- e to other people or groups learning and creating similar work.
- · learn in a fun open, friendly arty, stress free environment.

2	The people/Nga	tāngata:	Tell us about the key	people and/or the group	s involved
~ .	THE DEODIE/114ga	tanyata.	I cli us about the key	people and/or the group	S IIIVOIVEU.

Extra Paper Attached.

3. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Extra	paper attached	٠ الد
EA 1101		

4. The budget/Ngā pūtea

See the CCS Ap	oplication Guide	for more detail	on how to	complete this s	section.
----------------	------------------	-----------------	-----------	-----------------	----------

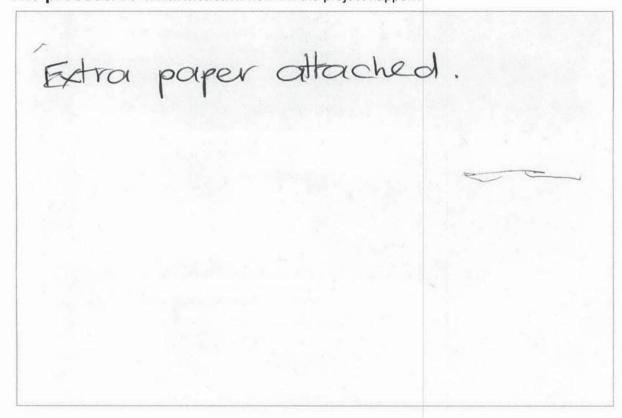
Are you GST registered?	Yes	,	Do NOT include GST in your budget
	No	X	Include GST in your budget

Project costs	Write down all the costs of your project and include the hire, promotion, equipment hire, artist fees and person	
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
		· · · · · · · · · · · · · · · · · · ·
	Extra paiper Attach	ra-
	VI	
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		5
	راد	
Total Costs		

Literature	sic Ngā toi Māori
Pacific arts Mu	Ilti-artform (including film) Theatre
Visual arts	
ctivity best describes your project? (s	elect ONE and mark with an X)
Creation only	Presentation only (performance or concert)
Creation and presentation	Presentation only (exhibition)
- i	
✓ Workshop/wānanga	
	with an X, you can select multiple options)
	with an X, you can select multiple options) Detail:
ultural tradition of your project (mark v	
ultural tradition of your project (mark t	Detail:
ultural tradition of your project (mark vuropean:	Detail: Mahi to i maori
ultural tradition of your project (mark vuropean: āori: acific Island:	Detail: Detail: Detail: Detail:

1. The idea/Te kaupapa: What do you want to do? and The process/Te whakatutuki how will the project happen?

clearly label these additional sheets using the headings below.





The Warehouse
Te Rapa, The Base Shopping Centre
Te Rapa Road, Te Rapa
Phone: (07)850-6243
thewarehouse.co.nz
Till: 185XI

QUOTE ONLY

DK: 77860 SP:Silvana 26-Feb-20 11:51am Mary Marshall

Product	Unit	Qty	Total
3359000139324 Fiskars Safety	\$9.99	1	\$9.99
9401056308897 Petzone Comb	\$5.00	1	\$5.00
9401056158256 Mako Rope 6mm x	\$5.00	1	\$5.00
71641301740 Sharpie Permane	\$7.99	1	\$7.99
9416255188225 Marbig Receipt	\$10.99	1	\$10.99
76308732073 Scotch Craft Sc	\$10.99	1	\$10.99
8901069801831 WS Whiteboard M	\$8.99	1	\$8.99
9400994835809 Uniti Yarn Tone	\$6.00	1	\$6.00
4006381316132 Stabilo Point 8	\$15.99	1	\$15.99
9400988937168 Uniti Sewing Ne	\$3.00	1	\$3.00
9400988937137 Uniti Embroider	\$3.00	1	\$3.00
9788883707261 Moleskine Class	\$39.99	1	\$39.99
9400070197050 Mako Tarpaulin	\$9.00	1	\$9.00

Quote Total \$135.93



000BFFB78A5F1BD66000

This quote is not a sales receipt and is not acceptable as proof of purchase. The prices stated are valid for 7 days and the products are subject to availability at the time of your return.

CUSTOMER

\$ 240.00 us per quote. |\$135.93 Amount Regulated to keep hubbish (flow) and theoris clean it squar 1 45.00 to scotch craft | Required to cut, and remove unwanted pieces \$10.99 | \$ 20.99 11/4/10-00 146.0E y 00.95 145,016.47 \$5.4.55 x4 H week programme finding Total \$9.99 \$5.00 \$480 3 wonanga July Sept Nov 5 Uniti Yain tone coloured was for taniko (finger weaving) Detail

See Neek - \$20 per week | \$120 - 4 weeks x 5 wananga = \$240 00 \$60 nights per week. \$20 per Inc. - 5 hrs per right to Petzone comb Required to shread Flox 81440 5 Ristans Safety | Required to cut Hax Resources (replied) | Qude attached. Document Costs Artist Rees Document Set ID: 2526238 Version: 2, Version Date: 12/05/2020 Tarpaulin SCS SSONS 5 mako

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

	must read and sign the following. Please place an X in each box to show that you have read the information and e to each section.						
X	I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.						
X	I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.						
If thi	s application is successful, I/we agree to:						
X	complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)						
X	complete the project within a year of the funding being approved						
X	complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed						
X	return any unspent funds						
X	keep receipts and a record of all expenditure for seven years						
X	participate in any funding audit of my organisation or project conducted by the local council						
X	contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme						
X	acknowledge CCS funding at event openings, presentations or performances						
X	use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos						
(X)	I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987						
N	I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.						
X	I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.						
K	I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993						
Na	me Mary Blav Marshall May & MARTA						

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Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not includ the amount you will be requesting from CCS.				
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750			
NIC					
Total Income		\$			
Costs less income	This is the maximum amount you can request from CCS	\$			
Amount you are req	SNIL				

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
NIL			
4-4			
Tell us about three years.	other grants you have received thro	ough the Creative Communities So	cheme in the past
Date	Project title	Amount received	Project completion report submitted (yes/no)
NIL			

Document Set ID: 2526238 Version: 3, Version Date: 28/08/2020

	(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)
Signed:	Mary Blav Marshall	Signed:	May D. MARIA
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:	27.02.0020	Date:	27.02.2020.

Before submitting your application, complete this checklist: (mark with an X)

X	My project has an arts or creative cultural focus
X	My project takes place in the local authority district that I am applying to
X	I have answered all of the questions in this form
X	I have provided quotes that match the amount being requested and other financial details
X	I have provided other supporting documentation
×	I have read and signed the declaration
×	I have made a copy of this application for my records
X	I have looked at the Creative Waikato ARTillery workshops

Please send application to: funding@waidc.govt.nz
Alternatively your application can be delivered to one of our Council offices found here.www.waikatodistrictcouncil.govt.nz or to:
Lianne van den Bemd, Community Development Advisor, Private Bag 544
Ngaruawahia 3742.

If you have any further questions please contact funding@waidc.govt.nz

0800 492 452- Lianne van den Bemd or I-Jay Huirama.

Document Set ID: 2526038 Version: 3, Version Date: 03/06/2020



Mary Blar Marshall



Result Notice

Mary Blar Marshall

ID: 109000417

Programme: Bachelor of Māori Art – Maunga Kura Toi

MKRA601

(Level 6) Raranga

From: 07/03/2016 To: 27/11/2016

Complete: Yes

Unit

Code	Title	Outcome	Grade	Credit	Level	Date
WMKRA601.1	Kura: Te Kare I Whakaara Creative Advancement (Individual Project) (Raranga)	Achieved with Merit	A-	15	6	15/07/2016
WMKRA602.1	Kura: Te Kare I Rauroha Tools of Analysis (Advanced) (Individual or Collective Project) (Raranga)	Achieved with Merit	A-	15	6	14/08/2016
WMKRA603.1	Kura: Te Kare I Ārohi Toi Appreciation & Practice Advancement (Wānanga Project) (Raranga)	Achieved with Excellence	Α	15	6	14/08/2016
WMKRA604.1	Kura: Te Kare I Rokohina Extended Traditional knowledge & Practice Advancement (Collective Project) (Raranga)	Achieved with Merit	A-	15	6	11/09/2016
WMKRA605.1	Kura: Te Kare I Ngakia Toi Advancement (Individual Project) (Raranga)	Achieved	B-	30	6	13/11/2016
WMKRA606.1	Kaupapa Wānanga 2 (Te Horopaki Wānanga)	Achieved with Merit	A-	15	6	20/05/2016
WMKRA607.1	Kaupapa Rangahau 2 (Te Kawenga Arotahi)	Achieved with Merit	A-	15	6	03/06/2016
	Available Credits: 120	Credits Achi	eved:	120 A		I: 100.00%

Signatory: More

Designation: Student

adviso/

Magalushluhlun

https://101.twoa.ac.nz/sClasAchiForStudResultNoticePrint.aspx

HAMILTON TAINUI STUDENT SUPPORT

TE WANANGA O AOTEAROA

GLENVIEW - 0800 355553

254 OHAUPO ROAD

30/05/2017



1 Grantham Street Private Bag 3010 Hamilton New Zealand

> Phone 07 838 6606 Fax 07 838 6571

Email museum@hcc.govt.nz www.waikatomuseum.co.nz

Te Wananga O Aotearoa P O Box 237 Huntly

16 June 2003

Ms Cala Eriepa (Museum Host) Waikato Museum of Art and History 1 Grantham Street Hamilton

To Whom It May Concern -

Between the dates of 12 - 16 May 2003, Mary Marshall, a Kaiako of Te Wananga O Aotearoa, Toi Paematua group, was involved in weaving at The Waikato Museum of Art and History.

During this time Mary completed the work experience component expected of her tauira.

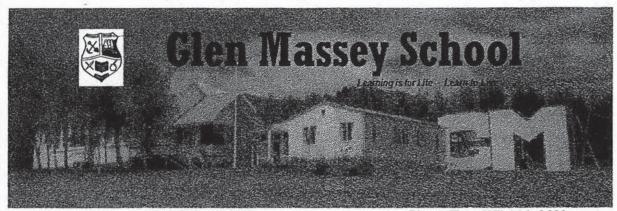
We all appreciate the tremendous efforts made by Mary Marshall and Toi Paematua.

Achievements

Workshop and Work Experience Instructing and Inter- acting with Museum Patrons Demonstration in Processing Flax Completing workshop artworks

Co. R. Eiche

Cala Eriepa Education Advisor



Waingaro Road

RD 1 Ngaruawahia

Phone/Fax (07) 824 8423

3 February 2000

To whom it may concern

In 1998 Mary Marshall organized, for our school, a group of weavers with suitable models and the skills necessary to instruct groups of children ranging in age from new entrants to Form 2.

This proved to be enjoyable and educational experience for the students and the teachers were impressed by how well the programming was managed.

Mary catered well for the range of skills displayed by the students and used positive behaviour management. Resources were readily available and prepared ready for use.

Mary filled the role of facilitator for the group in a quietly capable manner and we would recommend her for future positions of this type.

Yours sincerely

Warren Brown

Principal



Raahui Pookeka Campus 77 Rotowaro Rd Huntly

Tēnā koe,

Reference - AST application; M. Marshall

Mary Marshall was one of the longest serving kaimahi at Raahui Pookeka. Mary was a Raranga kaiako for our Kaawai Raupapa and Toi Paematua programmes for over 15 years.

Mary made a significant contribution to the campus. Her supportive manner, her promptness and focus on mahi, made her was a positive role model for kaimahi and tauira.

A passionate advocate for ngā mahi Toi, in particular, Raranga, I wholeheartedly support any AST application that Mary has made.

Naaku noa iti,

menth

Ngarongoa Lentfer Kaiwhakahaere Ako Raahui Pōokeka Te Waenga Let's Get Together Huntly

presents the

Huntly Wearable Arts Show 2018

Winner

It is with great pleasure that we award Kaitiaki

This certificate to the winner of Best First Time Entrant

Proudly sponsored by



ef Judge

Waikato District

Screative

COMMUNITIES

Harcourts





My name is Mary Marshall. I am Maori, and teach raranga (weaving) I have been teaching for 30 + years. Recently made redundant I have continued my passion of teaching korowai kete and potae. I especially like teaching children little toanga like fish, flowers and tipare (headbands.) I want to teach and pass down my knowledge to others to revive Maori weaving to local people.

David Kenny ©

Ukhamba.NZ, Pottery with an Engineer

I started pottery at high school and have done it since. I love the Raku process with the flames, heat and crackle in the glaze. I bring a practical approach to pottery that helps people make things that don't crack or break. I bring examples to inspire people that don't know where to start. For those with lofty ideas I discuss ways to implement them while avoiding problems later in the process. For over three years I've teaching pottery and Raku firing, including at Waikato Society of potters, Twin Rivers community centre, Te Kauwhata community centre and Studio two Te Awamutu. All the tools and equipment is brought to site.

I trained in Mechanical engineering. I've been research and development engineer for a rock crusher. Recently I have been analysing the vibration of power station generators to determine their health and pick up problems early. If people are interested I can discuss the technical side of pottery and some of the science in the firing process.

Belinda King

I fell in love with Art as a child and never looked back. I have now tried a range of mediums and thoroughly enjoyed them all. I am keen to try my hand at new things.

I am particularly drawn to geometric patterns which is perfect for string art. It fascinates me how a series of straight lines can produce curved lines and wonderful patterns. The more complicated the pattern the more I enjoy it.

I also discovered that I love to teach, having taught Sunday school for 30 years in my local church.

So at Friendship House I get to combine my two favourite loves -Art and Teaching. It does not matter to me whether the student is a pre-school child or pensioner, I think everyone is a secret artist and they just needed a point in the right direction and encouragement to draw the artist and those hidden talents out of them.

I am currently in full time employment but I can't wait to retire. Then I can do art all day every day and expand my art classes to teach more students the different mediums I have learned to enjoy.

Document Set ID: 2526238 Version: 3, Version Date: 28/06/2020

Marilyn (Mal) Cleaver-Watkins

I am an ex teacher, NZ Primary trained with 30+years teaching experience and with special skills in literacy, the arts and behaviour management. My particular success and interest has been working with youth at risk and children with disabilities (autism, Asperger, ADHD, Cerebral Palsy and other.)

I have a wide range of abilities in the visual arts; large murals, painting, print making, paper Mache, model making, macramé, wire sculpture, weaving, patchwork and quilting.

I am an established mosaic artist and tutor adult and children's classes as well as teaching macramé. At the moment I am teaching paper Mache modelling for the Kids Art Clubs in Huntly.

My class in wire sculpture is planned to create animal bird, insect models using wire with bead embellishments.

Apart from the arts I am a keen gardener with about 1 acre of plants including natives and cottage flowers, and I incorporate my mosaics in the garden. I also love to cook and I am an accomplished seamstress, I make wedding dresses.

Document Set ID: 2526238 Version: 3, Version Date: 28/05/2020



Creative Communities Scheme

APPLICATION FORM

Funding for local arts projects Ngā pūtea mō ngā toi te haukāinga

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Name and contact details

rame and contact actain	•		
Full name of applicant:	Ngaruawahia Squash Racqu	et Club	
Contact person	IJay Huirama		
Street address/PO Box:			
Suburb:		Town/City	
Postcode:		Country:	New Zealand
Telephone (day):			
Email (must provide)			
	t you speak in support of you funding team at funding@wa		at the CCS meeting? If you are unable
How did you hear about	the Creative Communities	Scheme? (se	elect ONE and mark with an X)
Council website			Social media
Council mail-out	Local paper		Radio
✓ Council staff member	Poster/flyer/l	brochure	Word of mouth
Other (please provid	e detail)		

Document Set ID: 2527658 Version: 3, Version Date: 23/08/2020

PROJECT DETAILS

I ROULDI BETAILO						
Project name:	Stage 2 of Mural Project with Mr.G					
Brief description o	f project:					
We are wanting to COMPLETE the story of how Ngaruawahia was named. The first wall has Ngaere as the main feature who was a Rangatira/warrior of the 1700s.Completing the mural on the remaining 3 walls of the club is the clubs goal, the first wall of Ngaere was well received by the community and Mr.G was a hit with everyone.						
We had an amazing apart of the process	g community turnout during the	ne mural being created and	cyclists on the tra	ck stopping and being		
This wall has had a lot of media attention and the social media around the mural has been outstanding. Mr.G has agreed to help us complete the project and the next wall he is going to mentor local emerging artist to help with the project, he connected with them during his time in Ngaruawahia. He already has concepts planned for the next walls which his inspiration has come from the Wahia Ngarua book which was created by a local author and direct descendant of Ngaere. We have had regular visits already to wall from local schools, teachers have said that this is a perfect story to display as the students can relate and connect to it as they have performed the production of Ngaere and Hekeiterangi. You can often see people visiting the mural and taking photos in front of it, so its really become a destination and also beautified the reserve. The club is hoping we can get the funds to complete the walls so the reserve can look beautiful from all sides as this is a well used significant site and how amazing if we accomplished this by adding ART. Your help and funds were much appreciated for the first stage and we thank you.						
Venue and suburk	o or town:	Ngaruawahia				
Start date:		TBA	Finish date:			
Number of active	participants:	20				
Number of viewers	s/audience members:	100 plus(community)				
Funding criteria: (select ONE and mark with an X) Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus. Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities						
✓ Diversity: Support the diverse artistic cultural traditions of local communities						
Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts						
Artform or cultur	al arts practice: (select C	DNE and mark with an X.)			
✓ Craft/object	art Dano	ce	✓ Inter	r-arts		

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	137					
	Literature	Music				Ngā toi Māori
	Pacific arts	Multi-a	rtform	(including	film)	Theatre
✓	Visual arts					
Acti	vity best describes your pro	ject? (seled	ct ONE	and mark	(with an X)	
√	Creation only			Pres	entation only	(performance or concert)
	Creation and presentation			Pres	entation only	(exhibition)
	Workshop/wānanga					
Cult	ural tradition of your project	t (mark with	an X,	you can s	elect multiple	e options)
Euro	ppean:	I		Detail:		
Māo	ri:	İ	✓	Detail:		
Paci	fic Island:	İ		Detail:		
Asia	n:	İ		Detail:		
Midd	lle Eastern/Latin American/Afr	ican:		Detail		
Othe	er:	İ		Detail:		
The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below. 1. The idea/Te kaupapa: What do you want to do? and The process/Te whakatutuki how will the project happen?						
	The club would like to finish the walls to make the Point reserve a destination and to beautify the area. This is a significant site and the club is very lucky to be where we are, being on the river at the most					

busiest reserve in our community.

We would like our emerging artist that will help Mr.G to learn what they can from him and hopefully feel inspired even more from this project. Mr G is a very busy artist so this opportunity for these artist is

Ngaruawahia has a lot of culture and history so sharing a historical story in art form on this beautiful site will give our community something to be proud of and something they can relate to.

Mr.G has agreed to carrry out the project despite his very busy schedule but he really enjoyed his time in Ngaruawahia and loves to share his gift with small towns in Aotearoa.

We will continue to apply for the funds and then work on a start date with Mr.G. We already have the safety plans drafted(from previous wall) and all paperwork is good to go.

This stage we would definitely like to promote our funders as the walls are being worked on, so any flagsbanners we could use at the reserve is most welcome.

Document Set ID: 2520655 Version: 3, Version Date: 93/08/2020

2.	The	people/Ngā	tāngata:	Tell us about the key	people and/or the	groups involved.
----	-----	------------	----------	-----------------------	-------------------	------------------

Mr.G and his assistant Milly Hoete(wife) Ngaruawahia Squash Club Committee Emerging young local artist Mana whenua /local hapu Ngati Tamainupo

Community come and picnic on the bank and watch, cars also pulling up to watch take photos etc. Its very buys and a lot of the community would come and gift Mr.G with toanga and food, it was very cool.

3. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Our young artist will be and have been mentored by Mr.G since his last visit, he keeps in regular contact with them and they will be helping him with the next wall.

Sharing a historical maori story from the 1700s and the story behind how Ngaruawahia was named and our community can relate to it, this story is often told in our local schools and the production of Ngaere and Hekeiterangi has been performed by most of our local schools. Our rangatahi can connect to the art as they are familiar with it.

4. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.						
Are you GST registered?	Yes		Do NOT include GST in your budget			
	No	✓	Include GST in your budget			

Project costs	Write down all the costs of your project and include the details, eg materials, ver hire, promotion, equipment hire, artist fees and personnel costs.			
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount <i>eg</i> \$300		
artist fee/equipment	large wall facing the Waikato river	25,000.00		
Total Costs				

Document Set ID: 2520655 Version: 3, Version Date: 23/08/2020

Amount you are reque	\$5,000.00		
Costs less income	This is the maximum amount you can request from CCS	\$5,000.00	
Total Income		\$	
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount <i>eg</i> \$3,750	
Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
pending	Trust Waikato		unconfirmed
pending	Tainui		unconfirmed
	Brian Perry foundation	10,000.00	
	Grass roots foundation	5,000.00	
	WEL energy Trust	5,000.00	
	Ngaruawahia Community board	5,000.00	

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
2019	First stage of mural-Wall one(Ngaere)	\$5,000.00	yes

Document Set ID: 2520655 Version: 3, Version Date: 93/08/2020

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.
I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.
If this application is successful, I/we agree to:
complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
complete the project within a year of the funding being approved
complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
return any unspent funds
keep receipts and a record of all expenditure for seven years
participate in any funding audit of my organisation or project conducted by the local council
contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
acknowledge CCS funding at event openings, presentations or performances
use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos
I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993
Name Name ID: 2520658

Version: 3, Version Date: 28/08/2020

	(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)
Signed:	IJay Huirama	Signed:	
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:	28/02/20	Date:	28/02/20

Before submitting your application, complete this checklist: (mark with an X)

1	My project has an arts or creative cultural focus
\checkmark	My project takes place in the local authority district that I am applying to
1	I have answered all of the questions in this form
\checkmark	I have provided quotes that match the amount being requested and other financial details
1	I have provided other supporting documentation
\checkmark	I have read and signed the declaration
\checkmark	I have made a copy of this application for my records
\checkmark	I have looked at the Creative Waikato ARTillery workshops

Please send application to: funding@waidc.govt.nz
Alternatively your application can be delivered to one of our Council offices found here.www.waikatodistrictcouncil.govt.nz or to:
Lianne van den Bemd, Community Development Advisor, Private Bag 544
Ngaruawahia 3742.

If you have any further questions please contact funding@waidc.govt.nz

0800 492 452- Lianne van den Bemd or I-Jay Huirama.

Document Set ID: 2520655 Version: 3, Version Date: 93/08/2020

GM Creatives Limited

1166A Papamoa Beach Road Papamoa Beach PAPAMOA BOP 3118 New Zealand Phone: +64272931981

GST No.: 121-111-012

Quote: 46 Quote

Quote date: 03/02/2020

Bill to:Ngaruawahia Squash Racquet Club

Lower Waikato Esplanade

Ngaruawahia

Hamilton

New Zealand

Expiry: 08/05/2020

ITEM	DESCRIPTION		UNITS	UNIT PRICE (ex GST)	TAX TYPE	AMOUNT (ex GST)
	Mr G Mural 2 - Large Wall facing Reserve	Qty	1	25,000.00	GST	25,000.00
	Mr G Mural 3 - Smaller wall facing Jetty	Qty	1	15,000.00	GST	15,000.00
	Mr G Mural 4- Large Wall facing Waikato River	Qty	1	25,000.00	GST	25,000.00
	All Quotes - include Paint/supplies, scissor lift hire, Travel & Accommodation, Artist Fee.					
		Qty	1	0.00	GST	0.00

Sub-Total (ex GST): \$65,000.00

GST: \$9,750.00

TOTAL (inc GST): \$74,750.00

Notes

PAYMENT TERMS:

A 50% deposit MUST be paid UPFRONT. This is used to secure the job into Mr G's Schedule.

The remaining 50% balance MUST be paid on the DAY OF COMPLETION of the job into the account below:

ASB BANK

GM Creatives Limited

12-3407-0066953-00

Page 1 of 1 QUOTE NUMBER: 46 TOTAL: \$74,750.00

The Mr G Mural with the Ngaruawahia Squash Club on the Point Reserve

stuff ≡

New mural in Ngāruawāhia paints local chief Ngaere









Great write up in the Waikato Times, great for our community and town and sharing our history





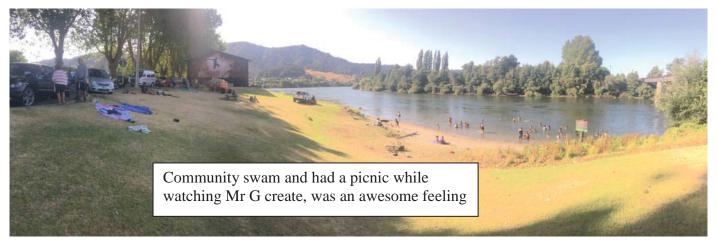




The community brought gifts for Mr G and his wife, this is a young local emerging artist gifting her work to them, the gifts were amazing and you could see how many people looked up to Mr G and followed his work.







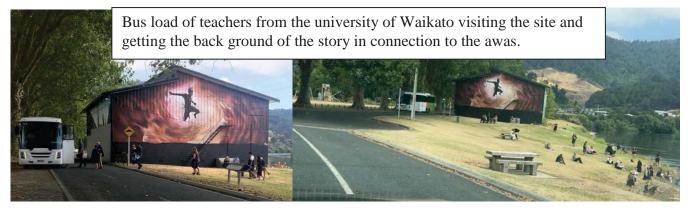




People came in group for group photos, and the comments from the community were we need to have this more in our town!















The finished mural of a 1700's Maori warrior Ngaere, acknowledging the story of how Ngaruawahia was named. Its absolutely stunning in person and when you drive over the bridge and look at the art with the river nearby it just makes our town look beautiful. We need your help to finish the story and get rid of the tagged remaining walls.

The Link newsletter front page sent to 40,000 residents in our district CCS acknowledged in this article



Creative Communities Scheme

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APPLICATION FORM

Funding for local arts projects Ngā pūtea mō ngā toi te haukāinga

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the Creative Communities Scheme Application Guide. This guide tells you:

- * whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- * what information you will need to include in your application

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- * IMPORTANT DO NOT edit any text outside of these boxes
- * If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Full name of applicant: 10	12 Maragell	Parler
Contact name	at it	
Street address/PO Box:		
Suburb:	Town	vn/City
	10	
Telephone (day):	Cou	untry: New Zealand
Email (must provide)	akay youth	1,000
The Committee advises that you speto attend please advise the funding	team at funding@waidc.gov	(-Ln-)rL(2) Gm A11. (0) ication at the CCS meeting? If you are unait vt.nz
The Committee advises that you spetto attend please advise the funding. How did you hear about the Creater	team at funding@waidc.gov	(-Ln-)rL(2) Gm A11. (0) ication at the CCS meeting? If you are unate vt.nz ne? (select ONE and mark with an X)
The Committee advises that you spetto attend please advise the funding. How did you hear about the Creater Council website	team at funding@waidc.gov	vt.nz
The Committee advises that you spetto attend please advise the funding. How did you hear about the Creater	team at funding@waidc.gov	ne? (select ONE and mark with an X) Social media Radio

PROJECT DETAILS

Project name:

Matariki Wearable Arts

Brief description of project:

Youth design outfits using recycled tems and showcase their creations being 'Matariki Month' The Maore

Document Set ID: 2320608 Version: 1. Version Date: Q4/08/2020

Project location, timing and numbers			
Venue and suburb or town:	Tuakan Ta	own hal	
Start date:	13 July	Finish date:	16 July
Number of active participants:	30		
Number of viewers/audience members:	100		
Which of the schemes three funding criteria is criterion, choose the one that is the project's participate in local arts activities	main focus.		
Diversity: Support the diverse artistic of	cultural traditions of loca	al communities	
Young people: Enable young people (under 18 years of age)	to engage with, a	and participate in the
Artform or cultural arts practice: (select Of X Dance		() Inter	r-arts
Ordivoojoo			

	Literature	/ Music		X Ngā toi Māori
	Pacific arts	Multi-artf	orm (including film)	X Theatre
	Visual arts			
Acti	vity best describes your proje	ect? (select o	ONE and mark with at	n X)
	Creation only		Presentation	only (performance or concert)
X	Creation and presentation		Presentation	n only (exhibition)
	Workshop/wānanga			
Cult	ural tradition of your project	(mark with a	n X, you can select m	ultiple options)
	pean:	(mark with a	n X, you can select m	ultiple options)
	pean:	(mark with a		ultiple options)
Euro	pean:	(mark with a	X Detail:	ultiple options)
Euro	pean: ri: fic Island:	(mark with a	X Detail:	ultiple options)
Māo Paci Asia	pean: ri: fic Island:		X Detail: X Detail: X Detail:	nultiple options)

need to expand these boxes before you print this form and/or add additional sheets. If you do, please

1. The idea/Te kaupapa: What do you want to do? and The process/Te whakatutuki how will the project happen?

clearly label these additional sheets using the headings below.

Showcase our youths talents through designing their own rearable airts. Matariking the theme. Youth will chose how they showcase their outfits whether it be through dance, role play, spoken word, poetry; rap etc.

Nill put a 2 hour show together to showcast to our community to the Tuakau Townhall

2. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Targeting all cultures eall ages to gain more understanding of what Matariki means to our youth in a more creature, entertaining way.

3. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

It will show how all individuals can express themselves through and creativity And that Art can be expressed in any shape or form! Encouraging a empowering others of all ages a cultures to partake in future events

4. The budget/Ngā pūtea

Document Set ID: 2320608

Version: 1. Version Date: Q4/08/2020

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes Do NOT include GST in your budget

No Include GST in your budget

Project costs	Write down all the costs of your project and include tive defails, or hire, promotion, equipment hire, artist fees and personnel costs.	materials, venu
Item og hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
band town	Hall 2 days (\$200 per day).	4400
CONTRACTOR OF THE PARTY OF THE	THE PARTY OF PARTY OF THE PARTY	4150
exmenen	Posters delats, resources	\$200
Personnel to	Glue, servings, paints, ves purce's Posteis , digital design sk Servers, sound tech, Voial hitrors Mentors April Land	\$100
	mentors, Artist lee's	\$ 200

Project Income	Write down all the income you will get for your project from tickle artwork, other grants, donations, your own funds, other fundrais the amount you will be requesting from CCS.	
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
Presold tickels	100 hokets @ \$2	4200
Total Income		\$ 200
Costs less income	This is the maximum amount you can request from CCS	\$
Amount you are reque	sting from the Casaline Communities Scheme	\$ 1080

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
/			
	other grants you have received through	ugh the Creative Communities So	cheme in the past
three years.	other grants you have received through	ugh the Creative Communities So Amount received	Project completion report submitted (yes/no)
hree years.		Amount	Project completion report submitted
three years.		Amount	Project completion report submitted
Tell us about of three years.		Amount	Project completion report submitted
three years.		Amount	Project completion report submitted

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

You must read and sign	the following. Please	place an X in ear	ch box to show that	t you have read	the information and
agree to each section.					

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.

X I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)

complete the project within a year of the funding being approved

complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed

X return any unspent funds

keep receipts and a record of all expenditure for seven years

participate in any funding audit of my organisation or project conducted by the local council

contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme

acknowledge CCS funding at event openings, presentations or performances

use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website:

http://www.creativenz.govt.nz/about-creative-new-zealand/logos

I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987

X I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.

I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.

I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Name

Jae Parker

M. O. Pen. 22/2/2

Project Income	Write down all the income you will get for your project from ticked artwork, other grants, donations, your own funds, other fundraise the amount you will be requesting from CCS.	
Innama on ticket cales	Detail eg 250 tickets at \$15 per ticket	\$3,750
fresold hokels	100 hokets @ \$2	1200
		\$ 200
Total Income	This is the maximum amount you can request from CCS	\$
Costs less income	esting from the Creative Communities Scheme	\$ 1080

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed

three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

	(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)
Signed:	Jae Parker	Signed	M. O. Pet
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:	22/2/2000	Date:	

Before submitting your application, complete this checklist: (mark with an X)

X	My project has an arts or creative cultural focus
X	My project takes place in the local authority district that I am applying to
X	I have answered all of the questions in this form
X	I have provided quotes that match the amount being requested and other financial details
X	I have provided other supporting documentation
X	I have read and signed the declaration
X	I have made a copy of this application for my records
X	I have looked at the Creative Walkato ARTillery workshops

Please send application to: funding@waidc.govt.nz
Alternatively your application can be delivered to one of our Council offices found here.www.waikatodistrictcouncil.govt.nz or to:

Lianne van den Bemd, Community Development Advisor, Private Bag 544

Ngaruawahia 3742.

If you have any further questions please contact <u>funding@venide.govt.nz</u> 0800 492 452- Lianne van den Bemd or I-Jay Huirama.

Document Set ID: 2320608

Tuakau Youth Centre Charitable Trust FINANCIAL STATEMENTS for the year ended 30 June 2019

Enclosures:

Directory

Statement of Financial Performance

Statement of Financial Position

Notes to the Accounts

DIRECTORY

Nature of Society:

Community Activity Centre For Children 1-15 Years

Address:

Escotts Road

Tuakau

Telephone:

027 703 4946

Chairperson

Awhina Epere-Kapa

Secretary:

Miki McGonagle

Treasurer:

Shane Groom

Bankers:

ANZ

George St

Tuakau

STATEMENT	OF	FINANCIAL	PERFORMANCE
-----------	----	-----------	-------------

for the year ended 30 June 2019		<u>2019</u> §	2018
INCOME		3	\$
Donations		2,650.00	600.00
Fundraiser		700.00	0.00
Grants		0.00	24,900.00
Interest Recd		14.08	9.83
		3,364.08	25,509.83
EXPENDITURE			
Holiday Programme			
Nutrition		1,520.24	0.00
Resources & Materials		2,846.19	0.00
Youth Leadership			
Venue Hire		5,861.30	0.00
Event Resources		905.33	0.00
Nutrition		4,082.53	0.00
Youth Training & Adventures			
Nutrition		1,035.87	0.00
Petrol		765.00	0.00
Bus Hire		460.00	0.00
Venue Hire		2,238.00	0.00
Activity Costs		526.26	0.00
Other Costs			
Activities & Events Expenses		0.00	8,904.35
Arts & Crafts		0.00	134.98
Bank Fees		0.00	15.00
Groceries		0.00	1,127.60
Hei Tiaki		50.00	0.00
Repairs & Maintenance - Carpet		2,072.01	0.00
Sundry Equipment		190.00	149.99
Sundry Expenses		1,067.05	55.86
T-shirts		810.70	0.00
Unspent Grant Money Returned	2018 COGS Grant	2,500.00	0.00
Waka Ama		760.00	0.00
Youth Leaders		0.00	2,200.00
Depreciation		1,897.50	1,551.75
•		29,587.98	14,139.53
	NET DEFICIT	(\$26,223.90)	\$11,370.30
	HET DELICIT	(\$20,223.90)	φ11,5/0.30

The notes and policies on pages 4 to 5 form part of, and should be read in conjunction with these accounts.

STATEMENT OF FINANCIAL POSITION

as at 30 June 2019

MEMBERG HUNDS		<u>2019</u>	2018
MEMBERS FUNDS Accumulated Funds		31,628.56	20,258.26
Net Deficit		(26,223.90)	11,370.30
Net Delicit		(20,223.90)	11,570.50
		\$ 5,404.66	\$ 31,628.56
This is represented by:			
CURRENT ASSETS			
Bank	note2	3,615.57	28,287.98
Prepayments		0.00	0.00
		3,615.57	28,287.98
Less			V
CURRENT LIABILITIES		0.00	0.00
Sundry Creditors		0.00	0.00
		0.00	0.00
			*
Plus			
FIXED ASSETS			
As per schedule	note3	1,789.09	3,340.59
		\$5,404.66	\$31,628.56

Chairperson

Treasurer

The notes and policies on pages 4 to 5 form part of, and should be read in conjunction with these accounts.

STATEMENT OF ACCOUNTING POLICIES

for the year ended 30 June 2019

REPORTING ENTITY

During the year the entity registered as a charitable trust and now operates under the name: *Tuakau Youth Centre Charitable Trust* and the financial statements represented here are for that entity.

MEASUREMENT BASE

The financial statements have been prepared on the basis of historical cost with the exception of certain items for which specific accounting policies are identified.

TRADING PERIOD

The trading period is 1st July to 30th June.

SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies which materially effect the measurement of financial performance and financial position have been applied:

Fixed Assets

All fixed assets are recorded at cost. Assets are depreciated at rates permitted under the Income Tax Act 2004.

Income

Income represents income earned from members subscriptions, donations, general fundraising and interest on bank deposits. Income is recognised only when received.

Goods and Services Tax (GST)

The financial statements have been prepared on a GST inclusive basis, as the Centre

CHANGES IN ACCOUNTING POLICIES

There have been no changes to the accounting policies. All policies have been applied on a consistent basis.

Page 4

Tuakau Youth Centre Charitable Trust

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2019

	<u>2019</u>	<u>2018</u>
NOTE 1 INCOME	\$	\$
Donations	2,650.00	600.00
Fundraiser	700.00	0.00
Grants	0.00	24,900.00
Interest Recd	14.08	9.83
	\$3,364.08	\$25,509.83
Grants		
Huakina Development Trust	0.00	2,400.00
Community Organisation Grants Scheme	0.00	2,500.00
NZ Lotteries Board	0.00	20,000.00
	\$ -	\$24,900.00
Donations		
Tuakau Lions Club	500.00	500.00
Tuakau Learning Centre	0.00	100.00
Tuakau Rotary	2,000.00	0.00
Halo Hair Tuakau	150.00	0.00
	\$ 2,650.00	\$ 600.00

The Trust greatfully acknowlege the support of the following organisations; Huakina Development Trust, Community Organisation Grants Scheme, NZ Lotteries Board, the Tuakau Lions Club, Tuakau Learning Centre, Tuakau Rotary and Halo Hair Tuakau.

	The same of the sa			Andrew Control of the				
12	NOTE 2 BANK BALANCE							
	ANZ - 00 a/c					1,883.70		26,557.27
	ANZ - 01 a/c					1,731.87		1,730.71
	•							
					_	\$3,615.57	-	\$28,287.98
					=		=	
	NOTE 3 FIXED ASSET SCI	HEDULE						
DATE	ASSET	DEPN%	COST	BOOK	ADDITIONS	DEPN	ACCUM	BOOK
		RATE	PRICE	VALUE	DISPOSALS	EXPENSE	DEPN	VALUE
				2018		2019	2019	2019
2003	Pool Table	CP	1,000.00	0.00		0.00	1,000.00	0.00
2003	BBQ	CP	200.00	0.00		0.00	200.00	0.00
Jul-16	Sony MHCV44D Home Audio	30% CP	500.00	200.00		150.00	450.00	50.00
Jul-16	F&P Fridge Freezer	30% CP	1,056.18	422.33		317.00	950.85	105.33
Oct-16	Musical Instruments	30% CP	3,000.00	1,425.00		900.00	2,475.00	525.00
Feb-18	Gazebo	30% CP	1,099.00	961.63		330.00	467.37	631.63
Feb-18	Spacies Machine	30% CP	379.00	331.63		114.00	161.37	217.63
Sep-18	Everis Laptop	30% CP	346.00		346.00	86.50	86.50	259.50
	*	\ <u>-</u>	\$7,580.18	\$3,340.59	\$346.00	\$1,897.50	\$5,791.09	\$1,789.09



Creative Communities Scheme

APPLICATION FORM

Funding for local arts projects Ngā pūtea mō ngā toi te haukāinga

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Name and contact details Full name of applicant: Contact person Street address/PO Box: Suburb: Postcode: Country: New Zealand Telephone (day): Email (must provide) The Committee advises that you speak in support of your application at the CCS meeting? If you are unable to attend please advise the funding team at funding@waidc.govt.nz

Council website

Council mail-out

Local paper

Radio

Council staff member

Poster/flyer/brochure

Word of mouth

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

Other (please provide detail)

Version: 1, Version Date: 26/08/2020

PROJECT DETAILS

Project name:	
Brief description of project:	
Project location, timing and numbers	
Venue and suburb or town:	
Start date:	Finish date:
Number of active participants:	
Number of viewers/audience members:	
Funding criteria: (select ONE and mark we Which of the schemes three funding criteria criterion, choose the one that is the project	a are you applying under? If your project meets more than one
Access and participation: Create of participate in local arts activities	pportunities for local communities to engage with, and
Diversity: Support the diverse artistic	c cultural traditions of local communities
Young people: Enable young people arts	e (under 18 years of age) to engage with, and participate in the
Artform or cultural arts practice: (select	ONE and mark with an X.)
Craft/object art Dar	nce Inter-arts

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Literature	Music					Ngā toi Māori			
Pacific arts	Pacific arts Multi-artform (including film) Theatre								
Visual arts	Visual arts								
Activity best describes your pr	oject? (select	ONE and	l mark	with an X))				
Creation only Presentation only (performance or concert)									
Creation and presentation			Prese	ntation on	ly (exhi	bition)			
Workshop/wānanga	Workshop/wānanga								
Cultural tradition of your project	ct (mark with a	an X, you	can se	lect multip	ole optic	ons)			
European:		Det	ail:						
Māori:		Det	ail:						
Pacific Island:		Det	ail:						
Asian:		Det	ail:						
Middle Eastern/Latin American/A	frican:	Det	ail						
Other:	Middle Eastern/Latin American/African: Other: Detail Detail:								
1. The idea/Te kaupapThe process/Te what	a: What do yo	ou want to	do? a	ınd	?				

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2. The people/N	Igā tāngata: Tell us about the key people an	d/or the groups involved.
	Ngā paearu: Tell us how this project will deli	ver to your selected criterion:
4 71 1 1 1 14	J. = . =4	
4. The budget/I See the CCS Ap	Nga putea plication Guide for more detail on how to comple	te this section.
Are you GST regi		
	No Include GST in your b	
Project costs	Write down all the costs of your project and include hire, promotion, equipment hire, artist fees and pe	
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
Total Costs		

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Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.					
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount <i>eg</i> \$3,750				
Total Income		\$				
Costs less income	This is the maximum amount you can request from CCS	\$				
Amount you are reque	esting from the Creative Communities Scheme	\$				

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

	must read and sign the following. Please place an X in each box to show that you have read the information and the to each section.
	I/We understand that if this application is successful I/we cannot receive funds for the same project from Creat New Zealand's other funding programmes.
	I/We declare that the details contained in this application are correct and that I/we have authority to commit to following conditions.
If thi	s application is successful, I/we agree to:
	complete the project as outlined in this application (or request permission in writing from the CCS Administrate for any significant change to the project)
	complete the project within a year of the funding being approved
	complete and return a project report form (this will be sent with the grant approval letter) within two months aft the project is completed
	return any unspent funds
	keep receipts and a record of all expenditure for seven years
	participate in any funding audit of my organisation or project conducted by the local council
	contact the CCS administrator to let them know of any public event or presentation that is funded by the scher
	acknowledge CCS funding at event openings, presentations or performances
	use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos
	I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
	I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating to Creative Communities Scheme.
	I/we understand that my/our name and brief details about the project may be released to the media or appear publicity material.
	I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
	This consent is given in accordance with the Privacy Act 1993

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	(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)			
Signed:	Radger Gollagher	Signed:				
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)			
Date:		Date:				
Before sub	mitting your application, complete	this chec	klist: (mark with an X)			
Мур	roject has an arts or creative cultural foc	us				
Мур	roject takes place in the local authority d	istrict that	I am applying to			
I hav	e answered all of the questions in this fo	rm				
I hav	e provided quotes that match the amour	t being rec	uested and other financial details			
I hav	e provided other supporting documentat	ion				
I hav	e read and signed the declaration					
I hav	I have made a copy of this application for my records					
I hav	e looked at the Creative Waikato ARTille	ery worksho	ops			
Alterna here.w Lianne Ngarua	e send application to: funding@waidc atively your application can be deliver www.waikatodistrictcouncil.govt.nz or e van den Bemd, Community Develop awahia 3742.	ed to one to: ment Adv	isor, Private Bag 544			
If you I	nave any further questions please co	ntact <u>fund</u>	ing@waidc.govt.nz			

0800 492 452- Lianne van den Bemd or I-Jay Huirama.

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The process/Te whakatutuki

Wobbly bowls and crazy cups. Term 3

Next level: Over the 8 weeks the students will create a cup and a bowl with quirky legs, claws, flippers or maybe hoofs. The legs can be sat, standing, crossed or running.

They will complete various designs by creating a finished picture of a family of cups and bowls with colour to represent the glazes they will use.

The cups and bowls will be constructed using the pinch method, where they will learn how to manipulate the clay between their fingers and thumbs to their desired thickness, no tools. Legs will be attached by scoring and slipping the joins together using a fork to score grooves into the clay and spread slip over the scored areas using a brush.

They will learn how to balance the weight of the clay cup and bowl on two or maybe four legs using supports if needed.

After the bisque firing coloured glazes will be applied using their original drawings before the final glaze firing.

Kid's clay: over the 8 weeks the students will create cups and bowls with solid legs and large feet. The large feet will help with the balance of the cup and bowl.

They will complete design with colour to represent the glazes they will use.

The cups and bowls will be constructed using the pinch method, where they will learn how to manipulate the clay between their fingers and thumbs to their desired thickness, no tools. They will learn how to attach the legs by scoring and slipping the joins together using a fork to score grooves into the clay and spread slip over the scored areas using a brush.

After the bisque firing coloured glazes will be applied working from their original drawings before the final glaze firing.

Cups for eggs and plates for soldiers. Term 4

Next level: Over the 8 weeks the students will create a plate with an egg cup and toast rack attached.

They will complete a design with a chosen theme creating a finished picture with colour to represent the glazes they will use.

Construction method will be coils using a press mould for the plate shape. Coiled pots are constructed by gradually stacking and joining coils of clay one on top of the other. It is important that the coils join well during construction to avoid cracking or separation during the drying and firing process and the coils will be smoothed

away. Press moulding refers to the process in which once the mould is removed and the piece produced is a uniform replication of the inside of the mould. The eggcup will be constructed by using the pinch method and the toast rack with slabs.

After the bisque firing, coloured glazes will be applied working from their original drawings before the final glaze firing.



Kids clay: Over the 8 weeks the students will create a plate with an egg cup attached.

They will complete a design of Humpty dumpty and tin soldiers with colour to represent the glazes they will use.

Construction method will be coils using a press mould for the plate shape and a pinch pot for the eggcup, leaving room to glaze tin or toast soldiers

After the bisque firing, coloured glazes will be painted on the plate to create tin soldiers and legs on the cup for



Humpty Dumpty, working from their original drawings.

They will learn that glazing is one of the most common forms of decoration and that a glaze is a mixture of powdered minerals or glass and water applied to the surface and fired until the glaze becomes hard, glassy, and colourful with a smooth surface

Jodi Prinz



Jodi Prinz

The Auckland-born artist studied media arts for six years in her hometown and Hamilton, and graduated BMA with honours before moving to Raglan in 2007.

The medium Jodi feels most at home in is painting, depicting femininity and playing with the contrasts of sexuality and innocence. She feels influenced by the pop art of the 1930s and many of her pictures contain decorative elements.

Jodi expresses her playful side by recycling children's toys into new artworks. Her latest project is a series of brooches.

Jodi has exhibited in Auckland, Hamilton and Raglan and is a member of the Ahoy Collective.

Karron Campbell Raglan Clay Tutor



Born in West Yorkshire, UK. Educated in the fine arts. Teacher/Lecturer/ facilitator

Karron works from her Gallery/studio 'The Creative Workshop' on Cogswell Road, which Karron and her daughter Rickie have developed in what was once, a pig shed on their bush clad property.

She came to live in New Zealand in 2008.

Her inspiration comes from all things living in the bush.

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DRAFT QUOTE

Rodger Gallagher Raglan Community Arts Council 5 Stewart Street 3225 Raglan NEW ZEALAND **Date** 14 Feb 2020

Expiry 15 Mar 2020

Quote Number QU-0004

Reference Shona - room hire

GST Number 55-079-161

Raglan Community Arts Council 5 Stewart Street Raglan 3225 Waikato NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Hire of Clay Shed Mondays 3pm - 6pm Next Level Youth clay class Term 3 2020	8.00	30.00	240.00
Hire of Clay Shed Tuesdays 3pm - 6pm Kids clay class Term 3 2020	8.00	30.00	240.00
Hire of Clay Shed Thursdays 3pm - 6pm Kids clay class Term 3 2020	8.00	30.00	240.00
Hire of Clay Shed Mondays 9.30am - 12pm Whaanau Preschool clay class Term 3 2020	6.00	30.00	180.00
Hire of Clay Shed Mondays 3pm - 6pm Next Level Youth clay class Term 4 2020	8.00	30.00	240.00
Hire of Clay Shed Tuesdays 3pm - 6pm Kids clay class Term 4 2020	8.00	30.00	240.00
Hire of Clay Shed Thursdays 3pm - 6pm Kids clay class Term 4 2020	8.00	30.00	240.00
Hire of Clay Shed Mondays 9.30am - 12pm Whaanau Preschool clay class Term 4 2020	6.00	30.00	180.00
	INC	LUDES GST 15%	234.76
		TOTAL NZD	1,800.00

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Raglan Old School Arts Centre

5 Stewart Street

Ragland 3225

New Zealand

Deliver To:

ARTS CENTRE CLAY SHED

RAGLAN OLD SCHOOL Attn: Suzanne Prinz STEWART STREET

RAGLAN

RING AHEAD 027 429 0480 Centre open

10.00am-2pm daily

ORDER

Decopot NZ Ltd 126 Summerhill Drive

Tax Number: Aokautere

063-976-407 Palmerston North

Manawatu

Order #: 4410 SO-0008186 New

New Zealand

Order Date: 14/02/2020

Completed Date:

Reference:

Quote for 6 14 Feb

Warehouse:

Summerhill

Delivery Method:

Code	Description	Comments	Units	Pack	Qty	Price	Total	Tax %
AUM-1000	Universal Medium 1 Litre		EA		6.00	15.65	93.90	15
AGS-N50829 -100g	Glaze Stain, Bright Red (Zr-SiO4-Cd) 100g		EA		1.00	22.00	22.00	15
AGS-FU3001 -100g	Glaze Stain Bright Yellow(Zr-Si-Pr) FU 3001- 100gr		EA		1.00	10.44	10.44	15
AGS-FU5701 -100g	Glaze Stain, Turquoise (Zr-Si-V) 100g		EA		1.00	10.44	10.44	15
AGS-N60104 -100g	Glaze Stain, Mandarin Orange (Zr-Si-Cd-Se) 100g		EA		1.00	26.09	26.09	15
AGS-RT123- 100g	Glaze Stain Cobalt Blue (CoSi) 100gr		EA		1.00	30.43	30.43	15
AGS-Z511- 100g	Glaze Stain, Cobalt Black Z511 (Co-Ni-Cr-Fe) 100g		EA		1.00	25.30	25.30	15
AGS-ZL525- 100g	Glaze Stain, Dark Brown ZL525 (Cr-Fe-Zn-) 100gr		KG		1.00	10.44	10.44	15
AGS-MD411- 100g	Glaze Stain, Victoria Green (Zr-V-Si-Pr) 100g		EA		1.00	10.44	10.44	15
ABB-CL2	ABBOTS CLEAR (cone 3-6) GLAZE 2kg		EA		3.00	33.04	99.12	15
BodyW2502- Tonne	White Stoneware with Grog W2502 Tonne		EA		0.18	1,700.00	306.00	15
zzRAILMIMN TH	RAIL MINIMUM NORTH ISLAND		EA		1.00	60.00	60.00	15
					SHELL	OTAL (NZD)	704 60	

SUBTOTAL (NZD) 704.60
CHARGE SUBTOTAL (NZD) 0.00
TAX (NZD) 105.71

INVOICE TOTAL INCL. TAX (NZD) 810.31



Comments: Sent with SO00008187 as alternate quotes

Payment Terms: Cleared funds before

20th Month following

Due Date: 20/03/2020

Payment Details:

PLEASE PAY ON INVOICE - NO STATEMENT WILL BE ISSUED Internet banking Decopot Ltd 06 0287 0362980 00 Please use this invoice number as your reference

Buy again at sales@decopot.co.nz account enquiries at accounts@decopot.co.nz thank you for your business Join our newsletter at www.decopot.co.nz

happy bones art



Jodi Collins ahoy Creative Crew

©happybonesart misspopinjaycreations@gmail.com FB misspopinjay

From Jodi Collins 0274247277

To: The Raglan Old School Arts Centre

Quote Date: 27/1/20

Description	Qty	Rate	Amount
'Whaanau' Clay classes	2.5 hrs per	\$25 per hr	\$750
- Preschool and carers clay	workshop, 6		
classes	weeks per		
Term 3 & 4	term x 2		
	Terms		
Preparation for classes and	Maximum of 2		\$100
firings	hrs per		
	Term		
	Total		\$850

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Date...14/02/2020

\$400

\$400

\$100

Tutor		Karron Campbell			
Address:		251a Cogswell road, RD1 Raglan, 3295			
TO:	Raglan Comm	unity Arts Co	ouncil		
Address:	5 Stewart St, F	Raglan			
Description	n of goods or ser	vices	Qty	Rate	Amount
Kids and Y	Youth clay class	ses term 3			
Mondays I	ntermediate You	th class			
•	e: 8 classes 3pm		16hrs	\$25	\$400
Tuesday B	eginner Kids cla	SS			
Class Time	e: 8 classes 3pm	till 5pm	16hrs	\$25	\$400
Kids and	Youth clay class	ses term 4			
Mondays I	ntermediate You	ith class			

16hrs

16hrs

4hr

Total \$1700

\$25

\$25

\$25

HELPING HAND:

Preparation Time:

Byron Delves: 32 classes = \$640

Class Time: 8 classes 3pm till 5pm

Class Time: 8 classes 3pm till 5pm

Tuesday Beginner Kids class

Reserves Policy:

Most money held is tagged. It is either held for a specific purpose (Creative Communities Scheme, Southern Trust, COGS, Trust Waikato, Blue Sky Trust and WEL Energy Trust) or held on an umbrella basis for groups such as Art to Wear, Raglan Film Festival, Raglan Arts Weekend, or the Youth Arts Fund. Currently we are holding funds for completion of Creative Space building project. The operational funding grant from COGS will be used in the coming months. Some money isheld for operational purposes such as income/expenditure fluctuations and for PAYE/ GST.

12th February 2020

Document Set ID: 2529609 Version: 1, Version Date: 26/08/2020

PUBLIC BENEFIT ENTITY SIMPLE FORMAT REPORTING - ACCRUAL (NOT-FOR-PROFIT)

STEP ONE - BASIC INFORMATION

Please complete the following information for your entity, this will then flow into the Performance Report.

Full name of organisation Raglan Community Arts Council

For the year ended 31 March 2019

This workbook contains a number of formulae and other features designed to make it's completion as easy as possible. To avoid inadvertent overwriting of this functionality, the workbooks have been password protected. The password is noted below, so that entities that wish to modify the workbook can do so. However, it is recommended that extreme care be taken if any modification is undertaken.

PASSWORD: xrb (Note password is case-sensitive)

Document Set ID: 2329609 Version: 1, Version Date: 26/08/2020

Performance Report

For the year ended 31 March 2019

Contents

Non-Financial Information:	Page
Entity Information	1
Statement of Service Performance	4
Financial Information:	
Statement of Financial Performance	5
Statement of Financial Position	6
Statement of Cash Flows	7
Statement of Accounting Policies	8
Notes to the Performance Report	9

[If the entity has an Independent Auditors Report or Independent Review Report - add this to your contents and attach to the Performance Report]

Entity Information

"Who are we?", "Why do we exist?"

For the year ended

31 March 2019

Legal Name of Entity:*	Raglan Community Arts Council
Other Name of Entity (if any):	Raglan Old School Arts Centre
Type of Entity and Legal Basis (if any):*	Community Arts Council operating under the Arts Council of NZ Act
Registration Number:	CC24379
Entity's Purpose or Mission:	
Our aim is to nurture and encourage development	of the arts in Whaingaroa. Operating the Raglan
Old School Arts Centre, Providing a financial umbre projects, Supporting & prompting arts activities & 6	ella for arts projects, Fund rasing for operations &
Entity Structure: *	
RCAC has a management committee with a Chairpe	
Treasurer. The committee meets monthly. All paym	
committee who have been authorised by a commit	tee meeting.

Entity Information

"Who are we?", "Why do we exist?"

For the year ended

31 March 2019

Main Sources of the Entity's Cash and Resources:*
Main funding sources are self funding, grants and donations from community funders, government
agencies, individuals and businesses.
Main Methods Used by the Entity to Raise Funds:*
RCAC holds a monthly creative market to raise funds. It also raises funds from facility and equipment
hire.
Entity's Reliance on Volunteers and Donated Goods or Services: *
Volunteers run most activities including movie screenings, event coordination and management.

Entity Information

"Who are we?", "Why do we exist?"

For the year ended

31 March 2019

Additional Information:*	
Contact details	
Physical Address:	E Chausant Ct. Doglan 2225
	5 Stewart St, Raglan 3225
Postal Address:	
T OSTAL Address.	5 Stewart St, Raglan 3225
Phone/Fax:	07 825 0023
	07 823 0023
Email:	
	info@raglanartscentre.co.nz
Website:	htttps://raglanschoolartscentre.co.nz
f	
	https://www.facebook.com/raglanoldschoolartscentre/

Statement of Service Performance

"What did we do?", When did we do it?"

For the year ended 31 March 2019

Description of the Entity's Outcomes*:

RCAC aims to achieve a high level of community involvement and participation in the wider arts and culture at the Old School Arts Centre.

Actual*	Budget	Actual*
This Year	This Year	Last Year
13		7
1300		1750
270		200
114		50
100		0
600		0
500		544
-		1286 1100
10000		9,000
110		90
	13 1300 270 114 100 600 500	This Year 13 1300 270 114 100 600 500 10000

Additional Output Measures:

What's On newsletter published each month with 250 print and 653 electronic copies.

Additional Information:

Clayshed members' nights and ClayShedPlus sessions held throughout the year along with other groups such as children's ballet, children's art based holiday programmes and Karioi Quilting. Arts Centre used by a large number of community groups throughout the year, including parenting sessions and Plunket messay play groups.

Statement of Financial Performance

"How was it funded?" and "What did it cost?"

For the year ended

31 March 2019

	Note	Actual*	Budget	Actual*
		This Year	This Year	Last Year
		\$	\$	\$
			-	
Revenue				
Rents received and income from equipment hire		34670		34,539
Classes, participation fees, stallholders fees, ticket sales		69196		47,530
Subscriptions		1887		1,579
Items sold on behalf of Artists		27181		27,035
Interest		3330		2,823
Sponsorship and advertising		9113		5,107
Grants, donations and subsidies		228490		46,127
Other revenue		66733		78,708
Total Revenue*		440,600	-	243,448
Expenses				
Workshops and Events		52094		27,468
Volunteer and employee related costs*		79925		76,261
Overheads and consumables		33137		31,999
Payments to Artists for items sold		27181		27,035
Repairs and maintenance		12285		13,830
Other expenses		29031		33,875
Depreciation expense		3467		3,886
Total Expenses*		237,120	-	214,354
Surplus/(Deficit) for the Year*		203,480	-	29,094

Statement of Financial Position

"What the entity owns?" and "What the entity owes?"

As at 31 March 2019

Note

Actual*

Actual*

Budget

	Note	7100001	Daaget	, (6644)
		This Year	This Year	Last Year
		\$	\$	\$
Assets				
Current Assets				
Bank accounts and cash*		172,119		93,095
GST Accrued		5,768		
Inventory*				
Other current assets				149
Total Current Assets		177,887	-	93,244
Non-Current Assets				
Property, plant and equipment*		410,021		230,670
KiwiBank Notice Saver account		1,225		151,176
KiwiBank Term deposit				23,848
Total Non-Current Assets		411,246	-	405,694
		122,210		100,001
Total Assets*		589,133	_	498,938
		303,133		430,330
Liabilities				
Liabilities				
Current Liabilities				
Refundable key deposits		908		740
Creditors and accrued expenses*		4,465		740
GST owing		4,403		
Unused donations and grants with conditions*		112,842		207,260
Other current liabilities	—	112,842		207,200
Total Current Liabilities		118,215		208,000
Total current Liabilities	— —	110,215	-	208,000
Non-Current Liabilities	——			
Loans*	—			
Other non-current liabilities				
		-		-
Total Non-Current liabilities		-	-	-
T-4-11:-b:!!4:*		440.245		200 000
Total Liabilities*		118,215	-	208,000
T-4-1 A4-1 T-4-11'-L'!'4' (A)-4 A4-*		470.040		200.000
Total Assets less Total Liabilities (Net Assets)*		470,918	-	290,938
Accumulated Funds		2:2 2=1		
Capital contributed by owners or members*		213,271		236,771
Accumulated surpluses or (deficits)*		257,647		30,667
Reserves*		-		23,500
Total Accumulated Funds*		470,918	-	290,938
Iotal Accumulated Funds*		470,918	-	290,938

Statement of Cash Flows

"How the entity has received and used cash"

For the year ended 31 March 2019

This Year S S This Year S This Year S S This Year S S This Year S This Year S S This Year S S This Year S This Year S This Year S S This Year S This New Year S This Year S This New Year S This New Year S This Year S This New Year S This Year S This New Year S This S represented by: Bank Accounts and Cash* This S represented by: Bank Accounts and Cash* This S represented by: Bank Accounts and Cash* This S represented by: Bank Accounts and Cash* This S represented by: Bank Accounts and Cash*		Actual*	Budget	Actual*
Cash Flows from Operating Activities* Cash was received from: Donations, fundraising and other similar receipts * Payments to suppliers and employees* Dosations from Operating Activities* Cash was applied to: Payments to supplier sand employees* Dosations or grants paid* Net Cash Flows from Operating Activities* Cash was applied to: Payments of property, plant and equipment* Receipts from the sale of property, plant and equipment* Receipts from the sale of investments* Repayments to acquire property, plant and equipment* Receipts from the sale of property, plant and equipment* Receipts from the sale of property, plant and equipment to grants to grants to grants to grants to grants and Flows from Operating Activities to grants from the sale of property, plant and equipment to grants from the sale of property, plant and equipment to grants from the sale of property, plant and equipment to grants from the sale of property, plant and equipment to grants to acquire property, plant and equipment to grants to acquire property, plant and equipment to grants to acquire property, plant and equipment to grants to acquire property, plant and equipment to grants to acquire property, plant and equipment to grants to acquire property, plant and equipment to grants to acquire property, plant and equipment to grants to acquire property, plant and equipment to grants to acquire property, plant and equipment to grants t		This Year	This Year	Last Year
Cash was received from: Donations, fundraising and other similar receipts * Receipts from providing goods or services* Interest, dividends and other investment receipts * Interest, dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest, dividends and other investment receipts * Interest, dividends and other receipts * Interest dividends and other receipts * Interest, dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest d		\$	\$	\$
Cash was received from: Donations, fundraising and other similar receipts * Receipts from providing goods or services* Interest, dividends and other investment receipts * Interest, dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest, dividends and other investment receipts * Interest, dividends and other receipts * Interest dividends and other receipts * Interest, dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest dividends and other receipts * Interest d				
Donations, fundraising and other similar receipts* Fees, subscriptions and other receipts from members* 1,887 Receipts from providing goods or services* 117,109 132,135 Interest, dividends and other investment receipts* 3,330 Cash was applied to: Payments to suppliers and employees* Donations or grants paid* Net GST Net Cash Flows from Operating Activities* Cash was received from: Receipts from the sale of property, plant and equipment* Receipts from the sale of property, plant and equipments* Capital contributed from owners or members* Cash was applied to: Payments to acquire property, plant and equipment* Receipts from the sale of investments* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Payopents to acquire property, plant and equipment* Payments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Payopents to acquire property, plant and equipment* Payments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Payopents to purchase investments* Repayments of loans borrowed from other parties* Capital repaid to owners or members* 14,728 Payopents to purchase investments* Repayments of loans borrowed from other parties* Capital repaid to owners or members* 14,728 Payopents to purchase investments* Repayments of loans borrowed from other parties* Capital repaid to owners or members* 223,290 - (14,728)	Cash Flows from Operating Activities*			
Fees, subscriptions and other receipts from members* Receipts from providing goods or services* Interest, dividends and other investment receipts* Cash was applied to: Payments to suppliers and employees* Donations or grants paid* Net Cash Flows from Operating Activities* Cash was received from: Receipts from the sale of property, plant and equipment* Receipts from loans borrowed from other parties* Capital contributed from owners or members* Cash was applied to: Payments to suppliers and employees* 111,544 - 84,694 111,544 - 84,694 111,544 - 84,694 112,549 Proceeds from loans borrowed from other parties* Capital contributed from owners or members* Capital contributed from owners or members* Repayments to acquire property, plant and equipment* Payments to acquire property, plant and equipment* Repayments of ourchase investments* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* 12,520) - (14,728) Payments or parties of the parties of the payment of the parties of the payment of the parties of the payment of the parties of the payment of the payment of the parties of the payment of the pay				
Receipts from providing goods or services* Interest, dividends and other investment receipts* 3,330 Cash was applied to: Payments to suppliers and employees* Donations or grants paid* Net GST Net Cash Flows from Operating Activities* Cash was received from: Receipts from the sale of property, plant and equipment* Receipts from the sale of investments* Proceeds from loans borrowed from other parties* Capital contributed from owners or members* Cash was replied to: Payments to acquire property, plant and equipment* Receipts from the sale of investments* Capital contributed from owners or members* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* 182,818 14,728 Payments to purchase investments* Repayments to purchase investments* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* 182,818 14,728 182,818 14,728 182,818 14,728 182,818 14,728 182,818 19,905 172,119 19,904 10,905 11,119 10,906 11,11,100 11,11,100 11,11,100 11,11,111 11,11,111 11,11,111 11,111 11,11,	Donations, fundraising and other similar receipts*	228,490		140,689
Interest, dividends and other investment receipts* 3,330 2,404 Cash was applied to: Payments to suppliers and employees* Donations or grants paid* Net GST Net Cash Flows from Operating Activities* Cash was received from: Receipts from the sale of property, plant and equipment* Receipts from the sale of property, plant and equipment* Receipts from the sale of investments* Proceeds from loans borrowed from other parties* Capital contributed from owners or members* Capital contributed from owners or members* Repayments to acquire property, plant and equipment* Repayments of ours borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* 182,818 14,728 Net Cash Flows from Investing and Financing Activities* 182,818 14,728 Repayments of loans borrowed from other parties* Capital repaid to owners or members* Repayments of loans borrowed from other parties and financing Activities* 182,818 14,728 Repayments of loans borrowed from other parties and financing Activities and	Fees, subscriptions and other receipts from members*	1,887		1,787
Cash was applied to: Payments to suppliers and employees* 233,293 191,584 Donations or grants paid* 360 Net GST 5,619 137 Net Cash Flows from Operating Activities* 111,544 - 84,694 Cash flows from Investing and Financing Activities* Cash was received from: Receipts from the sale of property, plant and equipment* Receipts from the sale of investments* Capital contributed from owners or members* Capital contributed from owners or members* Capital contributed from owners or members* Capital repaid to owners or members* Capit	Receipts from providing goods or services*	117,109		132,135
Payments to suppliers and employees* Donations or grants paid* Solo Net GST Net Cash Flows from Operating Activities* Cash flows from Investing and Financing Activities* Cash was received from: Receipts from the sale of property, plant and equipment* Receipts from the sale of investments* Capital contributed from owners or members* Cash was applied to: Payments to acquire property, plant and equipment* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* (32,520) (14,728) Net Increase / (Decrease) in Cash* Opening Cash* This is represented by:	Interest, dividends and other investment receipts*	3,330		2,404
Payments to suppliers and employees* Donations or grants paid* Solo Net GST Net Cash Flows from Operating Activities* Cash flows from Investing and Financing Activities* Cash was received from: Receipts from the sale of property, plant and equipment* Receipts from the sale of investments* Capital contributed from owners or members* Cash was applied to: Payments to acquire property, plant and equipment* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* (32,520) (14,728) Net Increase / (Decrease) in Cash* Opening Cash* This is represented by:	Cash was applied to:			
Donations or grants paid* Net GST Set GST Set GST Set Cash Flows from Operating Activities* Cash flows from Investing and Financing Activities* Cash was received from: Receipts from the sale of property, plant and equipment* Receipts from loans borrowed from other parties* Capital contributed from owners or members* Cash was applied to: Payments to acquire property, plant and equipment* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Cash Flows from Investing and Financing Activities* Net Cash Flows from Investing and Financing Activities* Teaping Cash* Net Increase / (Decrease) in Cash* Opening Cash* Tibis is represented by:		233.293		191,584
Net Cash Flows from Operating Activities* Cash was received from: Receipts from the sale of property, plant and equipment* Receipts from the sale of investments* Proceeds from loans borrowed from other parties* Capital contributed from owners or members* Cash was applied to: Payments to acquire property, plant and equipment* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* This is represented by:				
Cash flows from Investing and Financing Activities* Cash was received from: Receipts from the sale of property, plant and equipment* Receipts from loans borrowed from other parties* Capital contributed from owners or members* Cash was applied to: Payments to acquire property, plant and equipment* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* This is represented by:		5,619		137
Cash was received from: Receipts from the sale of property, plant and equipment* Receipts from the sale of investments* Proceeds from loans borrowed from other parties* Capital contributed from owners or members* Cash was applied to: Payments to acquire property, plant and equipment* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* This is represented by:	Net Cash Flows from Operating Activities*	111,544	-	84,694
Receipts from the sale of property, plant and equipment* Receipts from the sale of investments* Proceeds from loans borrowed from other parties* Capital contributed from owners or members* Cash was applied to: Payments to acquire property, plant and equipment* Repayments to purchase investments* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* This is represented by: 150,298 182,818 14,728 182,818 14,728 (32,520) - (14,728) - (14,728) 172,119 - 93,095	Cash flows from Investing and Financing Activities*			
Receipts from the sale of investments* Proceeds from loans borrowed from other parties* Capital contributed from owners or members* Cash was applied to: Payments to acquire property, plant and equipment* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* This is represented by: 150,298 150,298 182,818 14,728 182,818 14,728 (32,520) - (14,728) 69,966 79,024 - 69,966 79,024 - 93,095 172,119 - 93,095	Cash was received from:			
Proceeds from loans borrowed from other parties* Capital contributed from owners or members* Cash was applied to: Payments to acquire property, plant and equipment* Repayments to purchase investments* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* Tight and in the parties of loans borrowed from the parties of loans borrowed from other parties of loans l				
Cash was applied to: Payments to acquire property, plant and equipment* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* This is represented by: Cash was applied to: 182,818 14,728 182,818	· · · · · · · · · · · · · · · · · · ·	150,298		
Cash was applied to: Payments to acquire property, plant and equipment* Payments to purchase investments* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* This is represented by: 182,818 14,728 182,818 14,728 182,818 14,728 182,818 14,728 182,818 14,728 182,818 14,728 172,119 - 93,095	Proceeds from loans borrowed from other parties*			
Payments to acquire property, plant and equipment* Payments to purchase investments* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* This is represented by: 182,818 14,728 182,818 14,728 182,818 14,728 182,818 14,728 182,818 14,728 182,818 14,728 182,818 172,119 - (14,728) 172,119	Capital contributed from owners or members*			
Payments to purchase investments* Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* This is represented by: Comparison of loans borrowed from other parties* Capital repaid to owners or members* Capital repaid t				
Repayments of loans borrowed from other parties* Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* This is represented by: (32,520) - (14,728) - 69,966 93,095 172,119 - 93,095		182,818		14,728
Capital repaid to owners or members* Net Cash Flows from Investing and Financing Activities* (32,520) Net Increase / (Decrease) in Cash* Opening Cash* Closing Cash* This is represented by: (32,520) - (14,728) - 69,966 23,129 172,119 - 93,095	· · · · · · · · · · · · · · · · · · ·			
Net Cash Flows from Investing and Financing Activities* Net Increase / (Decrease) in Cash* Opening Cash* Closing Cash* This is represented by: (32,520) - (14,728) - 69,966 93,095 172,119 - 93,095	_ · ·			
Net Increase / (Decrease) in Cash* Opening Cash* Closing Cash* This is represented by:	Capital repaid to owners or members*			
Opening Cash* 93,095 Closing Cash* 172,119 This is represented by: 93,095	Net Cash Flows from Investing and Financing Activities*	(32,520)	-	(14,728)
Opening Cash* 93,095 Closing Cash* 172,119 This is represented by: 93,095	Net Increase / (Decrease) in Cash*	79.024	-	69.966
Closing Cash* This is represented by:				
			-	
Bank Accounts and Cash* - 93,095				
	Bank Accounts and Cash*	172,119	-	93,095

Statement of Accounting Policies
"How did we do our accounting?"
For the year ended
31 March 2019

Basis of Preparation*

Raglan Community Arts Council has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)*

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Income Tax

Raglan Community Arts Council is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

[Name of Specific Accounting Policy]*

RCAC Financial Procedures were reviewed on 14th November 2017. Petty Cash amounts were increased.

Changes in Accounting Policies*

There have been no changes in accounting policies during the financial year.

Notes to the Performance Report

For the year ended 31 March 2019

Note 1 : Analy	sis of Revenue
INDIC T . Allal	you of ite verifie

		This Man	LastWass
Revenue Item	Analysis	This Year	Last Year
	Analysis Old School	\$ 21691	\$ 22.247
Rents received and income from equipment	St Lazarus Kitchen	11030	23,247
hire	Movie equipment hire	1949	9,535 1,757
	Movie equipment fille	1949	1,/5/
	Total	34,670	34,539
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Classes and course fees, participation fees,	Classes and course fees	7995	10,500
ticket sales and entry fees, Market	Participation fees	4177	4,260
stallholders fees	Ticket sales and entry fees	33647	18,467
	Market Stallholders fees	23377	14,303
	Total	60 106	47 520
	Total	69,196	47,530
	1	This Year	Last Year
Revenue Item	Analysis	\$	\$
Fees, subscriptions and other revenue from members	Subscriptions received	1,887	1,579
members	Total	1,887	1,579
		2,001	1,373
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Items sold on behalf of customers	RCAC events	22464	24,673
	Non RCAC events	4717	2,362
	Total	27,181	27,035
	Total	27,101	27,033
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Interest, dividends and other investment	Interest		2,823
revenue		3,330	
	Total	3,330	2,823
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Sponsorship and Advertising		9113	5,107
	Total	9,113	5,107
Devenue Item	Analysis	This Year	Last Year
Revenue Item	Analysis	\$	\$
Grants, donations and subsidies		228490	46,127
<u> </u>	Total	228,490	46,127
		This Year	Last Year
Revenue Item	Analysis	\$	Last Year \$
Other revenue	Sundry income	15806	ج 31,145
omer revenue	Koha and donations received	40947	41,137
	Refreshment sales	5774	41,137
	Commission on Artists' sales	4206	1,468
	Total	66,733	78,708

Notes to the Performance Report

For the year ended 31 March 2019

Note 1a: Detailed Analysis of Revenue for Grants, Donations and Subsidies

		This Year
Revenue Item	Analysis	\$
Grants, Donations and Subsidies - Details of	Unspent grants forward from last year	207260
Note 1	MSD OSCAR Grants	0
	Creative Communities NZ - Waikato	4439
	Waikato District Council - Events fund	12079
	Raglan Community Board	0
	Raglan Town Hall Committee	4054
	COGS	10000
	Trust Waikato	50000
	NZ Lottery Grants Board	0
	Southern Trust	10000
	Raglan Lions Club	8000
	WEL Energy Trust	5000
	Sir john Logan Campbell Residuary Trust	20000
	SuperValue Raglan	200
	St Lazarus Trust	10000
	Anonymous donor	300
	Less Unspent grants forward to next year	-112842
	Total	228,490

Last Year
\$
6566
365
26171
0
5000
2735
9800
8000
150000
9750
0
35000
-207260
46,127

Notes to the Performance Report

For the year ended 31 March 2019

Note 2 : Analy	sis of Expenses
----------------	-----------------

	Note 2 : Analysis of Expenses		
		-1	
E	D I t.	This Year	Last Year
Expense Item	Analysis	\$ 52,004	\$ 27.469
Workshop and events	Workshops and Events	52,094	27,468
	Total	52,094	27.469
	Total	52,094	27,468
		This Year	Last Year
Expense Item	Analysis	\$	\$
Volunteer and employee related costs	Wages and salaries	75011	68,985
	Kiwi Saver - employer contribution	1494	1,510
	ACC Premiums	363	481
	Social events, gifts	127	699
	Staff training and expenses	2930	4,586
			,
	Total	79,925	76,261
		This Year	Last Year
Expense Item	Analysis	\$	\$
Overheads and consumables	Venue hire	12203	7,605
	Power	2306	3,977
	Rent and rates	1404	2,485
	Telephone and internet	2660	2,491
	Printing and stationery	6825	7,375
	Freight and postage	668	878
	Bank fees	290	334
	Charities Services fee and Legal expenses	2020	184
	Accounting and audit fees	2830	3,045
	Insurance	3907	3,625
	Total	33,137	31,999
	Total	33,137	31,333
		This Year	Last Year
Expense Item	Analysis	\$	\$
Payment to Artists for items sold	Customers reimbursed for items sold RCAC events	22464	24,673
, ·	Customers reimbursed for items sold Non RCAC events	4717	2,362
	Total	27,181	27,035
		This Year	Last Year
Expense Item	Analysis	\$	\$
Repairs and maintenance	Equipment Repairs and Maintenance	2511	1,351
	Buildings Repairs and Maintenance	3888	3,255
	Grounds Repairs and Maintenance	1397	166
	Cleaning Buildings - Labour and Supplies	2278	5,759
	Replacements Total	2211 12,285	3,299 13,830
	· Otal	12,203	15,630
		This Year	Last Year
Expense Item	Analysis	\$	\$
Other expenses	Advertising and Marketing	6530	7,141
·	Refreshment purchases	4057	4,172
	Xero Cloud Accounting Services	45	-
	General expenses	680	-
	Koha/Donations paid	360	600
	Subscriptions paid	81	25
	Kitchen expenses	5847	18,887
	Equipment lease and hire	1761	1,600
	Event Prizes - Art2Wear biennial event	9670	1,450
	Grants and Scholarships paid		
	Total	29,031	33,875
		-1	
E manage Name	[Aug.Lut.	This Year	Last Year
Expense Item	Analysis Depresentian expense	\$	\$
Depreciation expenses	Depreciation expense	3467	3,886
	Total	3,467	3,886
	IVLAI	5,407	3,860

Raglan Community Arts Council Notes to the Performance Report For the year ended 31 March 2019

	Note 3 : Analysis of Assets and Liability		
		This Year	Last Year
Asset Item	Analysis	\$	\$
Bank accounts and cash	Cheque account	7759	10,84
	Business On Call Account	163761	81,65
	Petty Cash	600	60
	Accounts receivable	5768	-
	Total	177,888	93,09
Asset Item	Analysis	This Year \$	Last Year \$
Debtors and prepayments	Analysis	-	
Septors and prepayments	Total	-	-
	1014		
		This Year	Last Year
Asset Item	Analysis	\$	\$
nventory			
	Total	-	-
		This Year	Last Year
Asset Item	Analysis	\$	\$
Other current assets	Total		
	Total		
		This Year	Last Year
Asset Item	Analysis	\$	\$
Investments	KiwiBank Term Deposit	0	238
	KiwiBank Notice Saver account	1,226	151,17
	Total	1,226	175,02
		This Year	Last Year
Asset Item	Analysis	\$	\$
Other non-current assets	Term Deposit		
	Total	-	-
		This Year	Last Year
Liability Item	Analysis	\$	\$
Creditors and accrued expenses	Refundable key deposits	870	. 74
creditors and accrued expenses	Income received in advance	4305	-
	Accounts payable	160	
	payante		
	Total	5,335	74
		This Year	Last Year
Liability Item	Analysis	\$	\$
Employee costs payable			
	Total	-	-
		This Year	Last Vaar
Liability Item	Analysis	This Year \$	Last Year \$
Unspent donations and grants with	Allalysis	112842	207,26
onspent donations and grants with	Total	112,842	207,26
		111,011	207,20
		This Year	Last Year
Liability Item	Analysis	\$	\$
Other current liabilities			
	Total	-	-
	1	This Year	Last Year
	Analysis	\$	\$
·		1	
·	Total		
·	Total	-	-
·	Total	This Voor	Last Voor
Loans		This Year	Last Year S
Liability Item Liability Item Other non-current liabilities	Total Analysis Kitchen Bench top	This Year	Last Year

Total

Notes to the Performance Report

For the year ended 31 March 2019

Note 4: Property, Plant and Equipment

This Year					
Asset Class*	Opening Carrying Amount*	Purchases	Sales/Disposals	Current Year Depreciation and Impairment*	Closing Carrying Amount*
Land*	-			-	-
Buildings*	216,954	177,385			394,339
Motor Vehicles*	-				-
Furniture and fixtures*	865			396	469
Kitchen Equipment	-	4,315		81	4,234
Computers (including software)*	1,395	1,118		571	1,942
Arts Equipment	11,456			2,419	9,037
Heritage assets	-				-
Total	230,670	182,818	-	3,467	410,021

PPE7 - PPE8	
Current Valuation*	Source and Date of Valuation*

Last Year					
Asset Class*	Opening Carrying Amount*	Purchases	Sales/Disposals	Current Year Depreciation and Impairment*	Closing Carrying Amount*
Land*				-	-
Buildings*	200,262	16,692			216,954
Motor Vehicles*					-
Furniture and fixtures*	9,938		8,387	686	865
Office equipment*	10,328		10,328		-
Computers (including software)*	51	1,665		321	1,395
Arts Equipment		14,335		2,879	11,456
Heritage assets					-
Total	220,579	32,692	18,715	3,886	230,670

Significant Donated Assets Recorded - Source and Date of Valuation*				
ignificant Donated Assets - Not Recorded*				

Notes to the Performance Report

For the year ended 31 March 2019

Note 5: Accumulated Funds

This Year				
	Capital			
	Contributed by	Accumulated		
	Owners or	Surpluses or		
Description*	Members*	Deficits*	Reserves*	Total*
Opening Balance	236,771	30,667	23,500	290,938
Capital contributed by owners or members*				-
Capital returned to owners or members*	(23,500)			(23,500)
Surplus/(Deficit)*		203,480		203,480
Distributions paid to owners or members*		-		-
Transfer to Reserves*				
Transfer from Reserves*		23,500	(23,500)	
Closing Balance	213,271	257,647	-	470,918

Last Year				
Description*	Capital Contributed by Owners or Members*	Accumulated Surpluses or Deficits*	Reserves*	Total*
Opening Balance	226,771	11,573	13,500	251,844
Capital contributed by owners or members*	10,000			10,000
Capital returned to owners or members*				-
Surplus/(Deficit)*		29,094		29,094
Distributions paid to owners or members*		-		-
Transfer to Reserves*		(10,000)	10,000	
Transfer from Reserves*		-	-	
Closing Balance	236,771	30,667	23,500	290,938

Breakdown of Reserves		Actual*	Actual*
		This Year	Last Year
Name*	Nature and Purpose*	\$	\$
Creative Space/ Clay Shed Plus	New building		
		-	23,500
	Total	-	23,500

Notes to the Performance Report

For the year ended 31 March 2019

Note 6 : Commitments and Contingencies

Commitments

There are no commitments as at balance date (Last Year - nil)

Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (Last Year - nil)

Notes 7-7

INDEPENDENT AUDITOR'S REPORT

To the Trustees of Raglan Community Arts Council

Report on the Financial Statements

I have audited the financial statements of Raglan Community Arts Council on pages 5 to 16, which comprise the balance sheet as at 31 March 2019, the income statement, and statement of changes in equity for the year then ended, and a summary of significant accounting policies and other explanatory information.

Trustees' Responsibility for the Financial Statements

The Trustees are responsible for the preparation of financial statements in accordance with generally accepted accounting practice in New Zealand and that give a true and fair view of the matters to which they relate, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards on Auditing (New Zealand). Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view of the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the presentation of the financial statements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion. Other than in my capacity as auditor I have no relationship with, or interests in, Raglan Community Arts Council.

Opinion

In my opinion, the financial statements on pages 5 to 16 comply with generally accepted accounting practice in New Zealand; give a true and fair view of the financial position of Raglan Community Arts Council as at 31 March 2019 and its financial performance for the year ended on that date.

Derland Thomas

Richard Thomson 19 July 2019

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PART 1: APPLICANT DETAILS

Name ar	nd contact details						
Are you a	applying as an individual or gr	oup?	Individual		Group	x	
Full name	e of applicant:	Kauwh	ata & District	ts Inform	ation & Su	pport Centre	
Contact p	person (for a Lauren	cson (for a Lauren Hughes/Jo Mako					
Street ac	ldress/PO Box: 1a Wae	renga l	Road				
Suburb:			Tow	n/City:	Te Kauwi	nata	
Postcode	3710		Cou	ntry:	New Zeal	and	
Email:							
Telephor	ne (day):						
All correspo	ondence will be sent to the above	email or	postal address				
Name on	bank account: TK DIS	C Incor	porated	GS	Γ number:		
Bank acc	ount number: 03-1574	1-00075	572-00				
If you are s	uccessful your grant will be depos	ited into	this account				
Ethnicity	of applicant/group (mark	with an	X. vou can s	select m	ultiple optio	ons)	
						710)	
	land European/Pākehā:	X	Detail:				
Māori:		X	Detail:				
Pacific Pe	eoples:		Detail:				
Asian:			Detail:				
Middle Ea	astern/Latin American/Africa	n:	Detail				
Other:			Detail:				
	ou like to speak in supportee meeting?	t of you	ır applicatio	n at the	CCS asse	ssment	
	x No:						
If you mark for how long	yes, talk to your local CCS admin	istrator b	efore you go so	you know	who you will	be speaking to and	
How did an X)	you hear about the Creati	ve Con	nmunities So	cheme?	(select ON	IE and mark with	
Cou	ncil website	Crea	tive NZ webs	site	Social	media	
Cou	ncil mail-out	Loca	paper		Radio		
X Cou	ncil staff member	Poste	er/flyer/broch	ure	Word	of mouth	
Othe	er (please provide		- × - 1 mil				

PART 2: PROJECT DETAILS

Project name:

Toi Ako Te Kauwhata - Community Arts Programme Term 2 and Term 3

Brief description of project:

Toi Ako is a community arts initiative driven by Te Kauwhata Community House to bring people together through creativity. We operate the newly opened Toi Ako Art Space and deliver programmes and events for all ages and abilities.

In this application we are seeking \$6,500 towards six months of activity in Term 2 & 3 2020 (ending 11 October). While we are proposing an expanded programme our request is actually \$1,000 less than our last grant as we acknowledge the additional foot up the fund gave us to get in to our new premises this year. We are endeavouring to diversify our funding base but Creative Communities remains our principal partner. Toi Ako is an annual programme and we apply to Creative Communities twice a year.

Full details of our proposed programme are attached in our supporting documentation. It includes:

Management of the Toi Ako Art Space including development of new artist and community relationships and the research and trial of new initiatives for specific client groups

Our Creative Kids after school programme

Our ongoing club activity such as Knit & Natter and our potential Clay Play start up

A minimum of two workshops with guest tutors per term

The introduction of a performance based event each term

Our termly Art in the Community events

Toi Ako is governed by the Te Kauwhata Community House Board, It is delivered by Programme Manager Lauren Hughes, with support from other staff as needed.

Lauren's role is to develop and advertise programmes, manage registrations, liaise with guest tutors, facilitate inhouse workshops, source materials and generally manage all other aspects of the programme.

Project location, timing and numbers

Venue and suburb or town:Toi Ako Art Space, 3 Waerenga Road, TeStart date:10 April 2020Finish date:11 October 2020Number of active participants:250Number of viewers/audience members:150

Funding criteria: (select ONE and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

- Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities
- x Diversity: Support the diverse artistic cultural traditions of local communities
- x Young people: Enable young people (under 18 years of age) to engage with, and

PART 2: PROJECT DETAILS

Art	form or cultural arts prac	ctice:	(select ONE and mark with an X.)
	Craft/object art		Dance	Inter-arts
	Literature		Music	Ngā toi Māori
	Pacific arts	X	Multi-artform (including film)	Theatre
	Visual arts			
Act	tivity best describes you	r proj	ect? (select ONE and mark with a	an X)
	Creation only		Presentation only (p	erformance or concert)
X	Creation and presentation	n	Presentation only (e	xhibition)
	Workshop/wānanga			

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

Toi Ako Art Space

We are proud of the partnership we have in place with St Margaret's Church who fitted out the basement of their hall for free of charge and have leased the space to us with a 50% subsidy. This new space was opened on Saturday 8th February and we are running our Term 1 programmes out of the space. Over the coming months we will be working to increase the usage of the space so that it is a true community asset.

In Term 2 we will open 3 additional hours each week greater community access. In this time we will also research and, where appropriate, trial programmes for target groups. Interest has already been expressed for a creative programme for those living with dementia and their carers. We would also like to engage with youth in the community.

Club Activity

Our Knit and Natter group meet regularly on Wednesday mornings. A community member has pledged to donate a pottery wheel and once it arrives we will be gauging interest in a regular Clay Play group. We welcome and encourage other creative groups in the community to also use the space. Children's Programme

In our Monday afterschool Creative Kids class we have a focus on process rather than product and provide opportunities for the children to engage with a wide range of media. Creative Kids is facilitated by our Programme Manager Lauren Hughes, who at times will also draw on guests from the community with specific expertise. The programme is currently full with a waiting list. Performance

To date our programme has had a visual arts and craft focus. We would like to embrace the performing arts as well and have identified some local performance artists with teaching skills. Unfortunately their current schedules do not allow them to run a programme for us at this time. Instead and have planned two stepping stones events whet the communities interest in performance.

1) Kitchen Chaos by Rollicking Entertainment

This two hander work of physical theatre is aimed at families with children 3yrs and above. The show is followed by a workshop in circus skills enabling people to be both audience and performer. We have pencilled in a performance in TK on Saturday 11 July during the school holidays which is possible due to Arts On Tour NZ.

We will promote this event through schools, ECE and usual town and social media.

2) Playreading for NZ Theatre Month

At the request of a community member we will work with Playmarket NZ to secure three plays for public readings during September's NZ Theatre Month. This is an activity that we hope will engage those interested in drama and literature. We will gather a group of community readers earlier in the year so they can select the plays themselves. We will aim to read one aimed at families and two aimed at adults.

Guest Facilitated Workshops

We will deliver a minimum of two workshops per term facilitated by guest artists. We will confirm exactly which classes are offered depending on community interest, tutor availability and budget. If there is not sufficient interest to run an advertised class we will cancel/postpone it and schedule a different option. We have been speaking with a number of artists and have shaped up these possibilities. For budgeting purposes we have included 2-3 workshops per term.

2. The process/Te whakatutuki: How will the project happen?

Page 4

PROJECT DETAILS

1) Copper Jewellery with Rohan Wahrlich

Rohan is a TK local who has trained for 12 years at the Peter Minturn School of Goldsmithing. Rohan is now experienced in working with all precious metals and would like to share his skills with the community demonstrating how you can use recycled and every day metals such as copper wiring, pipe, coins, along with embellishments such as bone, beads and old costume jewellery to create something entirely new, original and personal to you.

In two introductory workshops Rohan will teach how to hammer, shape and polish copper to create a simple bracelet and ring. Rohan's work is pictured above.

2) Stu Duvall - Story Teller, Writer, Cartoonist

Stu is an artist and author with a universal appeal, and a clever knack for engaging young boys through his fast paced and super silly adventures. His live illustration brings the story off the page. We are working with local schools to bring Stu to Te Kauwhata in Term 2. The schools will self fund Stu's visual storytelling and creative writing work in school and Toi Ako will offer Stu's Cartooning and Storytelling to the community outside of school hours. We hope this activity will appeal to families and to youth. We have a commitment from Te Kauwhata Primary at this time and once their dates are confirmed we will approach other schools in the area.

3) Give it a Go Mixed Media with Wendy Walls

Wendy is currently based on the Coromandel but frequently travels to family in Franklin. As such she is willing to teach a workshop en route for us in TK on Sunday 7 June. Wendy is generously offering her Give It A Go class for just \$70 pp (normally \$115) including all materials. In the class she students will explore acrylic paint, gels, hard bodied paints, metallic and reflective paints and collage.

4) 3d Portrait Painting with Claire du Bosky

Claire is a local artist and teacher offering a six week night class for adults who would like to explore portraiture on a 3d canvas. Claire uses naturally found objects such as nikau fronts and mussel shells. Students will have the opportunity to make two works and learn a myriad of skills from Claire. This programme has the potential to lead on to another course in 2d canvas based portraiture in the future. 5) Raranga - Dying and weaving flax with Wendy Katipo

Wendy is a local with a degree in raranga from Te Wananga O Aotearoa. Wendy ran a successful term of raranga for us last winter but did not get sufficient numbers to run her weekend workshop in Term 4. We will re-offer this in the winter months this year subject to demand. Wendy will teach the tikanga around harvesting and working with flax, how to prepare flax including a hands on dying process, how to weave a basic kete.

6) Clay Hand Building with David Kenny

Raku master and WSP member David Kenny has taught two Raku pottery modules for us in Te Kauwhata. He is always happy to come back with his kiln or to mentor a hand build class, as needed.

Art in the Community

Once a term we aim to deliver a free creative workshop within another well established community event. This is designed to encourage people who might not otherwise attend one of our events to give it a go. As the majority of Te Kauwhata's major events are held over summer we are challenged to create opportunities for Art in the Community in Terms 2 & 3. We commit to delivering a free all access event to celebrate Matariki in Term 2 and to begin our Collaborative Mosaic Project in Term 3.

The Mosaic project is the brainchild of local mosaic artist Mal Cleaver. Mal is currently designing the project and additional funding will be sought to deliver it. Consultation and permissions are yet to be secured but we are considering the installation of a mosaic sofa OR an open air stage with mosaic bench seating in the Village Green.

We anticipate that the whole town will have an opportunity to contribute to this work. We will hold open afternoons at Toi Ako where people can come and have a go. We will also work with local schools, ECEs and the Aparangi Retirement Village to enable their student/residents to mosaic at their home sites.

NB Creative Kids will also contribute artwork to Te Kauwhata's ANZAC service and we will continue to exhibit work in the Te Kauwhata Library at regular intervals throughout the year.

The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

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We are proud of the partnership we have in place with St Margaret's Church who fitted out the basement of their hall for free of charge and have leased the space to us with a 50% subsidy.

Our programme is governed by the Te Kauwhata Community House (TK DISC)Board and co-ordinated by Lauren Hughes. Lauren has been a resident of Te Kauwhata for 15 years and is passionate about the role the arts play in strengthening communities through social connection, development of skills and pathways, enlivening and celebrating place and people, and delivering holistic health outcomes for all.

Lauren has a background in Arts Management and has worked in programming, venue management, touring and funding. Past roles include Creative Programmes Manager at the Aotea Centre and founding Producer and General Manager for Red Leap Theatre. Today Lauren is a Trustee of Creative Waikato and studying a Post Graduate Diploma in Art Therapy. Lauren also has deeps roots in the Te Kauwhata Community. She is a mum to three school aged sons, a Life Member of Te Kauwhata Playcentre and current Chair of Te Kauwhata Primary School Board of Trustees.

Local tutors we work with include:

Margherita Allan - Print and Textile Art
Amy Budd - Macrame

Mal Cleaver - Mosaics / Fibre Art
Claire du Bosky - Painting
Judy Garrick - Acrylic Pouring
Wendy Katipo - Raranga
Rosalie Klaus - Knitting / Crochet
Melysa Tapiata - Maori Contemporary Arts
Elena Tolochko - Beading
Rohan Warhlich - Jewellery making

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

We meet the criteria of participation as our programme is designed to serve the whole community:

- · Children, Adults and Seniors
- · Inexperienced and experienced artists
- Those will financial means to enrol in some of our guest facilitated workshops and those who will engage in our free programmes
- We also strive to be a connector and an enabler of creative experiences in the community, responding to individual queries and requests. Directing people to where they can find additional guidance and support.

In our first year we over 500 people actively participated in our programmes.

While we do not excel at Diversity we aim to be responsive to our community. We attract a wide diversity of participants. We have included kowhaiwhai and raranga in our programme already and hope to expand opportunities for Toi Maori and other cultural arts practices as we grow. This term we will incorporate Toi Maori into our Matariki celebration and our Creative Kids programme.

In terms of Young People we have a programme specifically for children 5-12yrs and also make our workshop programmes child friendly wherever possible. We have also had some 12-14 year olds attend workshops with their parents but we are yet to fully engage with youth 14-18 years. Building relationships with this target group will be a focus of these coming terms.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

	lication Guide for more detail on h		
Are you GST regis	tered? Yes x Do NOT	include GST in your budge	et
	No Include G	SST in your budget	
Project costs	Write down all the costs of your promaterials, venue hire, promotion, personnel costs.		
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	,	Amount eg \$300
Term 2 & 3 Budget	Please see attached for breakdown		\$15997
Total Costs			\$15997
Project Income	Write down all the income you wil sale of artwork, other grants, dona Do not include the amount you wi	ations, your own funds, other	
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket		Amount eg \$3,750
Term 2 & 3 Budget	Please see attached for breakdown		\$9497
Total Income			\$9497
Costs less income	This is the maximum amount ye	ou can request from CCS	\$6,503.18
Amount you are req	uesting from the Creative Comr	nunities Scheme	\$6,500.0 0

PROJECT DETAILS (budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed	
01/09/2019	St Margarets Church	2600	Confirmed	

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
02/10/2018	Toi Ako Te Kauwhata	\$5,500.00	Yes
14/10/2019	Toi Ako Te Kauwhata	\$7,500.00	No

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

Please send application to: funding@waidc.govt.nz

Alternatively your application can be delivered to one of our Council offices found here www.waikatodistrict.govt.nz or to:

Lianne van den Bemd Community Development Advisor Private Bag 544 Ngaruawahia 3742

PROJECT DETAILS (budget)

If you have any further questions please contact funding@waidc.govt.nz 0800 492 452 - Lianne van den Bemd

PART 3: DECLARATION

the	information and agree to each section.
X	I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
X	I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.
If th	is application is successful, I/we agree to:
X	complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
X	complete the project within a year of the funding being approved
X	complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
X	return any unspent funds
X	keep receipts and a record of all expenditure for seven years
X	participate in any funding audit of my organisation or project conducted by the local council
X	contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
X	acknowledge CCS funding at event openings, presentations or performances
X	use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos
X	I understand that the < <administrator city="" council="" district="" insert="" name="" of="" to="">>is bound by the Local Government Official Information and Meetings Act 1987</administrator>
X	I/we consent to < <administrator city="" council="" district="" insert="" name="" of="" to="">> recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.</administrator>
X	I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
X	I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993
	NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal
Nar	STATE OF THE STATE
	(Print name of contact person/applicant)
Sign	ned:
_	(Applicant or arts organisation's contact person)
Dat	24/2/20

Toi Ako Budget 10 April to 11 October

Income		\$	Number	Total excl GST
T2 Participant Fees - Creative Kids	\$5 per class x 8 classes	\$34.78	10	\$347.83
T3 Participant Fees - Creative Kids	\$5 per class x 8 classes	\$34.78	10	\$347.83
Participant Fees - Cartoon & Storytelling	\$10 pp	\$8.70	20	\$173.91
Participant Fees - Multimedia Workshop	\$70 pp	\$60.87	10	\$608.70
Participant Fees - 3d Portraiture	\$70 pp	\$60.87	8	\$486.96
Participant Fees - Kitchen Chaos	\$15 pp / \$40 per family	\$13.04	100	\$1,304.35
Participant Fees - Copper Jewellery	\$30 pp	\$26.09	10	\$260.87
Playreadings Koha		\$4.35	30	\$130.43
Open Studio koha	\$5 per session casual	\$4.35	40	\$173.91
St Margarets Lease Sponsorship	\$100 pw x 13 weeks	\$100.00	26	\$2,600.00
Creative Communities		\$6,500.00	1	\$6,500.00
Other income - fundraising/koha/grant		\$2,800.00	1	\$2,800.00
TKCH Contribution		\$1,000.00	1	\$1,000.00
				\$15,865.22
Expenses				
Programme Manager	9 hours pw x 26 weeks @ \$25ph	\$26.00	225	\$5,850.00
Venue Lease T1	\$200 pw x 26 weeks	\$200.00	26	\$5,200.00
Insurance	Liability and contents			\$0.00
Facilitator Fee - Matariki		\$40.00	6	\$240.00
Termly Inhouse Workshop Materials		\$350.00	2	\$700.00
Teacher & travel fee - Cartoon & Storytelling		\$350.00	1	\$350.00
Teacher fee - Multimedia		\$700.00	1	\$700.00
Teacher fee - 3d Portraiture		\$34.78	12	\$417.39
Teacher fee - Copper Jewellery		\$40.00	5	\$200.00
Performance & Workshop Fee - Kitchen Chaos		\$1,200.00	1	\$1,200.00
Equipment Hire - Kitchen Chaos		\$300.00	1	\$300.00
Play Royalties		\$100.00	3	\$300.00
Playreading expenses		\$100.00	3	\$300.00
Resources - 3d Portraiture				
Mosaic tutor		\$40.00	6	\$240.00
Promotional & Admin Expenses		\$0.00	1	\$0.00
Hospitality		\$0.00	1	\$0.00
				\$15,997.39

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Document Set ID: 23286Z8 Version: 6, Version Date: 28/08/2020

Annual Report

Te Kauwhata & Districts Information & Support Centre

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- 5 Statement of Service Performance
- 7 Statement of Financial Performance
- 8 Statement of Financial Position
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Entity Information

Te Kauwhata & Districts Information & Support Centre For the year ended 31 March 2019

Legal Name of Entity

Te Kauwhata & Districts Information & Support Centre Incorporated

Entity Type and Legal Basis

Charitable Trust registered under the Incorporated Societies Act 1908 and registered under the Charities Act 2005.

Registration Number

CC26227

Entity's Purpose or Mission

To identify the welfare needs in our community and respond with a quality service which provides support and builds resilience. We do this by:

- offering practical, financial, emotional and social support to our community;
- empowering individuals and families with a strength based approach;
- meeting the needs of others with empathy, discretion and an attitude of non-judgement;
- providing a safe and effective Community House where all are welcome;
- encouraging participation and remaining relevant to the evolving needs of our community; and
- remaining accountable and further develop our funding programme to ensure our ongoing economic viability.

Entity Structure

We have a strong 23 year history of providing social services and support in our area and we aim to continue this well in to the future. Our legal entity remains Te Kauwhata & Districts Information & Support Centre Inc., however we are operating as Te Kauwhata Community House as this name is easily identified by the community as a place for support.

Our governance committee have overall responsibility for all aspects of our service, they are dedicated group of community members, who provide both strategic and practical support in the running of the Te Kauwhata Community House. There are currently 6 Executive Committee members, who meet 11 times per year. Our Chairperson has the Staff Liaison portfolio, providing his support in all staff related matters as required. In addition, there is a Treasurer and a Health and Safety Officer who take the lead role in these areas of the organisation.

Main Sources of Entity's Cash and Resources

We received funding via government agencies; Ministry of Social Development, The Community Organisations Grants Scheme, NZ Lottery Grants as well as several other funding groups such as Len Reynolds Trust, WEL Energy Trust and The Trusts Community Foundation.

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Main Methods Used by Entity to Raise Funds

The main method of raising funds is through applications to government agencies and funding groups. An additional source of funds is through donations from within our local community.

Entity's Reliance on Volunteers and Donated Goods or Services

Our 7 Executive Committee members are solely volunteers. In addition we have a volunteer Financial Mentor, two volunteers who support us at the Community House and nine volunteer drivers for the Community transport. There are eight volunteers who prepare, cook and serve the luncheon club food.

Telephone

07 826 4303

Physical and Postal Address

Te Kauwhata Community House 1A Waerenga Road TE KAUWHATA 3710

Email Address

tk.disc@xtra.co.nz

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Statement of Service Performance

Te Kauwhata & Districts Information & Support Centre For the year ended 31 March 2019

Description of Entity's Outcomes

Building Financial Capability - Community members increase their financial literacy and are empowered to improve their situation.

Strengthening Families - Coordination of agencies to support families to move forwards in a positive way.

Counselling Clinic - Community Members are able to access support with Drug and Alcohol counselling as well as general counselling as required.

Foodbank- We are able to supply emergency food supplies to family's who are struggling and need help in this way. When shortage of food is a repeat issue, people are encouraged to engage with a Financial Mentor to work through a way to seeing an improvement in their situation.

We had an average of 532 enquiries or accesses to our services and/or information per month last year. We provide information to our local long term residents, new community members and visitors to our town. We manage a Local Directory of services, organisations and businesses, offer information packs to new residents and provide a varied range of other information and support services, with a policy of referring people to an appropriate organisation in situations where we can't meet their needs ourselves. Community Participation remains our focus with these services.

We have Hospice Equipment as well as various items of mobility equipment available free for our community members to utilise, enabling them to remain comfortable in their home environment.

With our CV Preparation, Job Board, Internet Access we provide ways for our community members to expand their networks and grow in confidence.

Description and Quantification of the Entity's Outputs

	Actual 2019	Budget 2019	Actual 2018
Budget Service - Sessions	91	106	125
Strengthening Families - families	0	2	0
Frozen Meals - Meals	487	210	220
Luncheon Club - members	36	36	36
Counselling - sessions	225	170	168
Children's Day - people attended	600	600	600
Welcome in Packs - received by people	15	30	39
CV Preparations - completed for clients	16	15	22
Foodbank - food parcels received	107	130	132
Information - people received information	1639	1650	1651
Rural Women NZ Transport to Medical Appointments - clients	288	250	244

Additional Output Measures

We follow our guiding procedures regarding response times and meeting peoples needs to ensure that we are operating in an effective way. Our total volunteer hours for the financial year were 1450 which is an average of nearly 30 hours per week of people generously donating their time to our organisation and community members.

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Statement of Financial Performance

Te Kauwhata & Districts Information & Support Centre For the year ended 31 March 2019

	NOTES	2019	2018
Revenue			
Donations, fundraising and other similar revenue	1	624,058.13	117,403.00
Fees, subscriptions and other revenue from members	1	3,812.60	3,572.08
Revenue from providing goods or services	1	7,030.61	2,582.29
Interest, dividends and other investment revenue	1	143.93	98.02
Total Revenue		635,045.27	123,655.39
Expenses			
Expenses related to public fundraising	2	, - .	5,217.02
Volunteer and employee related costs	2	68,795.72	60,093.74
Costs related to providing goods or service	2	37,163.06	30,490.78
Other expenses	2	27,543.60	28,080.48
Total Expenses		133,502.38	123,882.02
Surplus/(Deficit) for the Year		501,542.89	(226.63)



These financial statements are to be read in conjunction with the accompanying Notes. These financial statements have been audited.

Statement of Financial Position

Te Kauwhata & Districts Information & Support Centre As at 31 March 2019

	NOTES	31 MAR 2019	31 MAR 2018
Assets			
Current Assets			
Cash & Bank Balances	3	214,192.62	60,431.04
Accounts Receivable	3	20.00	260.00
GST Receivable		·-	1,414.29
Prepayments		1,782.25	832.05
Inventories	3	131.29	131.29
Total Current Assets		216,126.16	63,068.67
Non-Current Assets			
Property, Plant and Equipment		359,598.12	6,223.69
Total Non-Current Assets		359,598.12	6,223.69
Total Assets		575,724.28	69,292.36
Liabilities			
Current Liabilities			
Payables & Accruals	4	7,254.86	5,325.60
GST Payable		2,959.77	-
Total Current Liabilities		10,214.63	5,325.60
Total Liabilities		10,214.63	5,325.60
Total Assets less Total Liabilities (Net Assets)		565,509.65	63,966.76
Accumulated Funds			
Accumulated surpluses or (deficits)	6	565,509.65	63,966.76
Total Accumulated Funds		565,509.65	63,966.76

This performance report has been approved by the Committee, for and on behalf of Te Kauwhata & Districts Information & Support Centre:

Date: 27/8/19	Date: 2~/2/10
Signature:	Signature:
Name: STEPIHON NECSON	Name: COLIN ANTHONY WILLATE
Position: CHAMIPERSON.	Position TRESURER SICE

These financial statements are to be read in conjunction with the accompanying Notes. These financial statements have been audited.

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Statement of Cash Flows

Te Kauwhata & Districts Information & Support Centre For the year ended 31 March 2019

	2019	2018
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	635,110.04	123,653.33
Interest, dividends and other investment receipts	143.93	98.02
Total Cash was received from:	635,253.97	123,751.35
Net GST		
GST	4,478.88	(151.68)
Cash was applied to:		
Payments to suppliers and employees	129,430.46	124,099.92
Total Cash was applied to:	129,430.46	124,099.92
Net Cash Flows from Operating Activities	510,302.39	(500.25)
Cash Flows from Investing and Financing Activities		
Cash was received from:		
Proceeds from loans borrowed from other parties	37,210.50	1.5
Total Cash was received from:	37,210.50	
Cash was applied to:		
Payments to acquire property, plant and equipment	356,165.43	
Repayments of loans borrowed from other parties	37,585.88	-
Total Cash was applied to:	393,751.31	-
Net Cash Flows from Investing and Financing Activities	(356,540.81)	
Net Increase/ (Decrease) in Cash	153,761.58	(500.25)
Cash Balances		
Cash and cash equivalents at beginning of period	60,431.04	60,931.29
Cash and cash equivalents at end of period	214,192.62	60,431.04
Net change in cash for period	153,761.58	(500.25)



These financial statements are to be read in conjunction with the accompanying Notes. These financial statements have been audited.

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Statement of Accounting Policies

Te Kauwhata & Districts Information & Support Centre For the year ended 31 March 2019

Reporting Entity

Te Kauwhata & Districts Information & Support Centre is a charitable trust, registered under theIncorporated Societies Act 1908 and registered under the Charities Act 2005.

The performance report of Te Kauwhata & Districts Information & Support Centre has been prepared according to generally accepted accounting practice in New Zealand as determined by the External Reporting Board.

The Charitable trust is involved in providing Community Information & Support Services.

Statement of Compliance and Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

The accounting principles recognised as appropriate for the measurement and reporting of the Statement of Financial Performance and Statement of Financial Position on a historical cost basis are followed by charitable trust, unless otherwise stated in the Specific Accounting Policies

The information is presented in NewZealand dollars. All values are rounded to the nearest \$.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Financial Performance and Statement of Financial Position have been applied:

Revenue Recognition

Revenue is recognised when goods are despatched to the customer or services provided to the customer. Grants and Donations are recognised when received.

Inventories

Inventories are recoginsed at lower of cost and net realisable value, determined on a first-in first-out basis.

Trade Receivables

Trade Receivables are recognised at estimated realisable value.



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Property, Plant & Equipment

Property, plant and equipment is recognised at cost less aggregate depreciation. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

All other repairs and maintenance are recognised as expenses in the Statement of Financial Performance in the financial period in which they are incurred.

Depreciation has been calculated using the maximum rates permitted by the Income Tax Act 2007.

The following estimated depreciation rates/useful lives have been used:

Buildings	0.0%
Land	0.0%
Plant & Equipment	7.5% to 60.0%
Furnishing	4.0% to 60.0%
Motor Vehicles	30.0%

Gains and losses on disposal of fixed assets are taken into account in determining the net result for the year.

Income Tax

Under Section CW 42 of the Income Tax Act 2007, the Entity is exempt from taxation as a non profit organisation. The Entity is registered under the Charities Commission.

Goods and Services Tax (GST)

Revenues and expenses have been recognised in the performance report exclusive of GST except that irrecoverable GST input tax has been recognised in association with the expense to which it relates. All items in the Statement of Financial Position are stated exclusive of GST except for receivables and payables which are stated inclusive of GST. Charitable trust is registered for GST.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.



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Notes to the Performance Report

Te Kauwhata & Districts Information & Support Centre For the year ended 31 March 2019

	2019	201
Analysis of Revenue		
onations, fundraising and other similar revenue		
DISC		
COGS - Operational Costs	12,000.00	10,000.0
Community Waikato - Len Reynolds Trust		4,000.0
Community Waikato - Tindall Fund	1,500.00	
Donations Received	15,397.30	5,948.9
Donations Received - Doctor Visits	-	1,000.0
Donations Received - Foodbank	60.00	50.0
Donations Received - 21st Celebrations	E .	6,628.0
FACS - Information	9,024.56	8,996.0
Grants & Donations	10,268.00	
Hamilton Community Trust	12T	5,000.0
Lottery Community Facilities - Building Purchase	262,362.00	
NZ Lottery Grant - Operating Costs	45,000.00	
Norah Howell Charitable Trust	2,500.00	3,000.0
Other Income - 21st Celebrations	<u> </u>	11,961.5
Te Kauwhata Community Association - Building Purchase	10,000.00	22,002.0
Te Kauwhata Lions Club - Building Purchase	4,000.00	
The Trusts Community Foundation	7,000.00	5,000.0
Transpower New Zealand Ltd - Building Purchase	17,391.30	3,000.0
Trust Waikato	20,000.00	15,000.0
Trust Waikato - Building Purchase	40,000.00	10,000.0
Waikato District Council - Building Purchase	50,000.00	
Waikato District Council	434.78	10,000.0
WEL Energy Trust - Operating Costs	10,000.00	12,000.0
Total DISC	516,937.94	98,584.4
Budget Service Te Kauwhata		
FACS - Budget Service Te Kauwhata	7,570.77	6,594.3
Total Budget Service Te Kauwhata	7,570.77	6,594.3
Budget Service Meremere		
FACS - Budget Service Meremere	2,523.61	3,500.0
Total Budget Service Meremere	2,523.61	3,500.00
Children's Day		
Grants & Donations	6,550.00	4,645.5
DV Bryant Trust	1,000.00	1,000.0
Tindall Rural Fund	500.00	500.00
Waikato District Council	500.00	
Total Children's Day	8,550.00	6,145.50

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	2019	2018
Community Car		
Grants & Donations	1,978.00	
Rural Women NZ Inc Te Kauwhata Branch	27,390.58	9
Waikato District Health Board	6,773.23	
Total Community Car	36,141.81	
Counselling Clinic		
Hamilton Community Trust	6,000.00	
Total Counselling Clinic	6,000.00	
Hospice		
Grants & Donations		478.70
Total Hospice		478.70
Strengthening Families		
FACS - Strenghtening Families	2,100.00	2,100.00
Total Strengthening Families	2,100.00	2,100.00
Main Street Building		
Grants & Donations	38,734.00	
Total Main Street Building	38,734.00	
Toi Ako Arts Programme		
Waikato District Council	5,500.00	
Total Toi Ako Arts Programme	5,500.00	
ees, subscriptions and other revenue from members		
Luncheon Fees	3,150.44	2,926.96
Raffles & Sundry	662.16	645.12
Total Luncheon Club	3,812.60	3,572.08
Total Fees, subscriptions and other revenue from members	3,812.60	3,572.08
Revenue from providing goods or services		
DISC		
Computer Training, Typing & Photocopying	130.43	1.74
Life Skills - First Aid Course	782.61	
Room Hireage	2,088.71	1,104.33
Total DISC	3,001.75	1,106.07
Frozen Meals		
Frozen Meals	3,520.16	1,711.31
Opening Stock - Frozen Meals	(131.29)	(366.38)
Closing Stock - Frozen Meals	131.29	131.29
Total Frozen Meals	3,520.16	1,476.22
Toi Ako Arts Programme		
Attendance Fees	508.70	
Total Toi Ako Arts Programme	508.70	-
Total Revenue from providing goods or services	7,030.61	2,582.29



Annual Report Te Kauwhata & Districts Information & Support Centre

Interest, dividends and other investment revenue		
DISC		
Interest Received	143.93	98.02
Total DISC	143.93	98.02
Total Interest, dividends and other investment revenue	143.93	98.0
	2019	2018
. Analysis of Expenses		
Expenses related to public fundraising		
DISC		
Activity Expenses - 21st Celebrations	75)	5,046.51
Advertising & Promotion - 21st Celebrations		170.51
Total DISC		5,217.02
Total Expenses related to public fundraising		5,217.02
Volunteer and employee related costs		
DISC		
ACC Levies	131.77	147.59
Wages	66,142.86	57,433.09
Wages - Cleaner	94.03	795.31
Total DISC	66,368.66	58,375.99
Budget Service Te Kauwhata		
Wages	1,812.00	1,161.50
Total Budget Service Te Kauwhata	1,812.00	1,161.50
Budget Service Meremere		
Wages	615.06	556.25
Total Budget Service Meremere	615.06	556.25
Total Volunteer and employee related costs	68,795.72	60,093.74
Costs related to providing goods or services		
DISC		
Administration Expenses - Client Travel & Support	e:	29.60
Administration Expenses - Meeting Travel	301.92	92.66
Advertising & Promotion	271.00	885.31
Catering	182.65	157.12
Doctor Visits	312.62	174.78
Electricity	1,679.43	1,467.10
Foodbank Purchases	3,612.10	4,192.56
Laundry & Cleaning	586.98	
Life Skills - First Aid	1,036.14	127.83
Minor Equipment Purchases	325.17	
Repairs & Maintenance - General	8.70	89.06
Repairs & Maintenance - Plant & Equipment	49.00	186.19
Staff Training - Travel Expenses	88.06	88.06
Travelling Expenses		21.88
Total DISC	8,453.77	7,512.15

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	2019	2018
Budget Service Te Kauwhata		
Foodbank Purchases	2,524.18	2,502.05
Insurance	310.00	-
Magazines, Journals & Periodicals	28.26	8=
Money Mates Courses	144.54	194
Staff Training & Conferences		(625.83)
Travelling Expenses	-	623.82
Total Budget Service Te Kauwhata	3,006.98	2,500.04
Budget Service Meremere		
Foodbank Purchases	1,373.10	2,096.76
Money Mates Courses	77.36	12
Travelling Expenses	300.44	1,036.37
Total Budget Service Meremere	1,750.90	3,133.13
Children's Day		
Activity Expenses - Entertainment	4,560.23	4,395.00
Refreshments - Food & Drink	945.97	784.01
Total Children's Day	5,506.20	5,179.01
Community Car		
Fuel & Oil	1,607.66	-
Insurance	963.85	-
Minor Equipment Purchases	47.83	1411
Motor Vehicle Expenses	7.83	-
Motor Vehicle Expenses - Personal Vehicles	276.92	
Repairs - Community Car	290.00	-
Total Community Car	3,194.09	•
Counselling Clinic		
Repairs & Maintenance - Furniture & Fittings		172.17
Tutor Expenses	8,010.00	7,380.00
Total Counselling Clinic	8,010.00	7,552.17
Frozen Meals		
Purchases - Frozen Meals	3,708.39	1,948.67
Total Frozen Meals	3,708.39	1,948.67
Hospice		
Materials	17.38	114.70
Travelling Expenses	-	260.87
Total Hospice	17.38	375.57
Luncheon Club		
Purchases - Food	1,622.60	1,694.13
Raffles	199.26	255.88
Room & Hall Hire	173.90	191.29
Total Luncheon Club	1,995.76	2,141.30
Strengthening Families		
Travelling Expenses	-	148.74
Total Strengthening Families	700000000000000000000000000000000000000	148.74

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Toi Ako Arts Programme		
Facilitator Costs	552.00	
Materials	450.69	
Tutor Expenses	516.90	
Total Toi Ako Arts Programme	1,519.59	
Total Costs related to providing goods or services	37,163.06	30,490.7
Other expenses		
DISC	V	
Accountancy Fees	3,743.44	3,643.4
Audit Fee	1,500.00	1,300.0
Bank Fees & Charges	175.41	139.0
Computer Maintenance & Expenses	125.55	125.5
Depreciation	2,791.00	280.0
Entertainment Expenses	1,286.13	313.7
General Expenses & Contingencies	656.13	1,244.5
Insurance	1,605.80	1,814.6
Interest - Loans	375.38	
Legal Fees - Deductible	4,901.51	
Postage	21.56	12.6
Printing & Stationery	1,684.86	2,091.7
Rates	1,463.19	- Thirting
Rent & Water Rates	5,650.00	15,600.0
Telephone & Tolls	1,563.64	1,515.1
Total DISC	27,543.60	28,080.48
Total Other expenses	27,543.60	28,080.4
	2019	2018
Analysis of Assets		
Bank accounts and cash		
Cash Balances		
Cash on Hand - DISC	217.00	106.00
Cash on Hand - Luncheon	40.00	40.00
Total Cash Balances	257.00	146.00
Bank Account Balances		
Cheque Account	213,935.62	60,285.04
Total Bank Account Balances	213,935.62	60,285.04
Total Bank accounts and cash	214,192.62	60,431.04
ebtors and prepayments		
Accounts Receivable		
Trade Debtors	20.00	260.00
Total Accounts Receivable	20.00	260.00



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Prepayments		
Prepayments	1,782.25	832.0
Total Prepayments	1,782.25	832.0
Total Debtors and prepayments	1,802.25	1,092.0
Inventory		
Stock on Hand		
Stock on Hand - Frozen Meals	131.29	131.29
Total Stock on Hand	131.29	131.29
Total Inventory	131.29	131.2
	2019	201
Analysis of Liabilities Creditors and accrued expenses		
Accounts Payable		
Trade Creditors	5,702.36	3,945.60
Total Accounts Payable	5,702.36	3,945.60
Other Payables & Accruals		
Accrued Expenses	1,552.50	1,380.00
Total Other Payables & Accruals	1,552.50	1,380.00
Total Creditors and accrued expenses	7,254.86	5,325.60
Other current liabilities		
GST	2,959.77	(1,414.29)
Total Other current liabilities	2,959.77	(1,414.29)

5. Property, Plant & Equipment

This Year					
Asset Class	Opening Carrying Amount	Purchases	Sales and Disposals	Current Year Depreciation & Impairment	Closing Carrying Amount
Land		176,730			176,730
Buildings	4,161	162,400			166,561
Furnishings	2,047			241	1,806
Motor Vehicles		17,035		2,548	14,487
Plant & Equipment	16			2	14
Total	6,224	356,165		2,791	359,598



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Last Year					
Asset Class	Opening Carrying Amount	Purchases	Sales and Disposals	Current Year Depreciation & Impairment	Closing Carrying Amount
Buildings	4,161				4,161
Furnishings	2,324			277	2,047
Plant & Equipment	19			3	16
Total	6,504			280	6,224

Significant Donated Assets Recorded

A 2017 Ford Eco Sport motor vehicle was donated by Rural Women New Zealand Incorporated - Te Kauwhata in October 2018. The original cost price in August 2017 was \$25,051 and has been valued at \$17,035 based upon a depreciated cost price basis. The vehicle is used to provide community transport services under contract to the Waikato District Health Board.

	2019	2018
6. Accumulated Funds		
Accumulated Funds		
Opening Balance	63,966.76	64,193.39
Accumulated surpluses or (deficits)	501,542.89	(226.63)
Total Accumulated Funds	565,509.65	63,966.76
Total Accumulated Funds	565,509.65	63,966.76

7. Commitments

There are no commitments as at 31 March 2019 (Last year - nil).

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2019 Last year - nil).

9. Related Parties

Mr Nelson is the Chairperson of the Te Kauwhata & Districts Information & Support Centre Inc. (DISC) Executive. His wife (Mrs JA Nelson) was appointed as an employee of the DISC on 16th February 2018 as a Community House Support Worker and continues to be employed. The gross wages paid to Mrs JA Nelson for the year was \$12,159 (2018 \$477).

10. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.



Annual Report Te Kauwhata & Districts Information & Support Centre



We are a community arts initiative driven by Te Kauwhata Community House to bring people together through creativity.

We operate the Toi Ako Arts Space and deliver programmes and events for all ages and abilities.

Revised Application to Creative Communities April 2020

Background

With the support and encouragement of Lianne van den Bemd and Creative Communities Waikato we launched a pilot programme in 2019 to gauge the interest of our community in creative classes and events. Since then we have delivered 15 programmes over 48 event days and opened the Toi Ako Art Space as a physical home for our programme and hub for creativity in our district. We have enclosed a brief history of our programme to date and you can follow our activities at https://www.facebook.com/Toi-Ako-Te-Kauwhata-159343544999530/

Toi Ako's programme is governed by the Te Kauwhata Community House Board and delivered by Programme Manager Lauren Hughes, with support from other staff as needed. Lauren's role is to develop and advertise programmes, manage registrations, liaise with guest tutors, facilitate inhouse workshops, source materials and generally manage all other aspects of the programme.

Application

Due to Covid19 Toi Ako Te Kauwhata currently has a pause on live programming but continues to enliven the community through daily creative links and opportunities shared via Facebook and a weekly Couch Choir initiative delivered via Zoom. Lauren is also working to develop greater co-operation with other community arts providers in the North Waikato. This may result in a Matariki Project that will sit outside of this application.

In this application we are seeking \$6,500 towards six months of activity from 22 June to 25 December 2020. It is hopeful that the small class activities will be deliverable by June but we have also programmed two major initiatives (collaborative Quilt Project and annual Photography Competition) that can be delivered in social isolation if needed. The performing arts events previously proposed have been removed as we do not expect to be able to assemble large crowds in 2020.

Programme

Over the six months we will deliver the following activity. * can be delivered in social isolation if needed.

	Term 3 2020	Term 3 2020
Art in the Community	*Collaborative Quilt Project	*Community Photography Competition and Exhibition
Toi Ako Art Space	Space maintained for programme	Space maintained for programme

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	*Research - trial initiatives for target groups OR co-operation with other North Waikato providers	*Research - trial initiatives for target groups OR co-operation with other North Waikato providers			
Club activity	Knit & Natter held Wednesdays 10am to 12noon Venue availability for local creative groups	Knit & Natter held Wednesdays 10am to 12noon Venue availability for local creative groups			
Children's Programme	8 week Creative Kids programme	8 week Creative Kids programme			
Guest facilitated workshops (min of 2 will be delivered each term)	These options have been discussed with artists and will be confirmed subject to public interest: Gelliprinting with Marghertia Allen (weekend class) Portrait Painting in 3D with Claire du Bosky	These options have been discussed with artists and will be confirmed subject to public interest: Floral Art series (6 x daytime classes) Copper Jewellery Making with Rohan Herlich (2 x Sunday afternoons)			

(6 x Evening Classes)

Budget

Toi Ako Budget for 26 weeks 22 June to 25 Dec

Income		\$	Number	Total excl GST
T3 Participant Fees - Creative				
Kids	\$5 per class x 8 classes	34.78261	10	347.826087
T4 Participant Fees - Creative				
Kids	\$5 per class x 8 classes	34.78261	10	347.826087
Participant Fees - Floral Art	\$30 pp for 6 classes	21.73913	10	217.3913043
Participant Fees - Gelli Print	\$70 pp	60.86957	10	608.6956522
Participant Fees - 3d				
Portraiture	\$70 pp	60.86957	8	486.9565217
Participant Fees - Copper				
Jewellery	\$30 pp	26.08696	10	260.8695652
Open Studio koha	\$5 per session casual	4.347826	20	86.95652174
St Margarets Lease				
Sponsorship	\$100 pw x 13 weeks	100	26	2600
Creative Communities		6500	1	6500
Other income -				
fundraising/koha/grant		2800	1	2800
TKCH Contribution		1000	1	1000
				14343.47826
Expenses				
-	9 hours pw x 26 weeks			
Programme Manager	@ \$25ph	26	225	5850
Venue Lease	\$200 pw x 26 weeks	200	26	5200
Insurance	Liability and contents			0
Termly Inhouse Workshop	,			
Materials		350	2	700
Community Quilting Project				
Materials		8	100	800

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Community Photo Exhibition	249		
Materials	8	60	480
Teacher Fee - Floral Art	34.78261	12	417.3913043
Teacher fee - Gelli Print	34.78261	5	173.9130435
Teacher fee - 3d Portraiture	34.78261	12	417.3913043
Teacher fee - Copper			
Jewellery	34.78261	6	208.6956522
Resources - 3d Portraiture	250	1	250
	0	1	0
	0	1	0
			14497.3913



Art in the Community

Once a term we aim to deliver a free creative workshop within another well established community event. This is designed to encourage people who might not otherwise attend one of our events to give it a go.

Collaborative Quilt Project

We would like to work with the local quilting group to develop a community quilting project that the whole community can join in from home. We will develop instruction videos shared online, and issue packs of materials on request. We will ask households to develop a patch inspired by "Home Comforts or Freedoms Missed" due to the pandemic.

The quilting group will combine the into communities patched into larger artworks that we will display in the community. At the same time we will encourage regular quilters to donate quilts to the Community House for families in need.

Te Kauwhata Community Photography Competition and Exhibition

This was held for the first time in 2019. It attracted 282 entries from local pre-schoolers through to seniors. The top 60 photographs were then exhibited at the A&P Show in December. We would like to build on the success off this event. Working with the local photography club we will run the competition again from October.

If the A&P Show is able to proceed we will exhibit there again. If that is not possible we will create an online exhibition of the work.

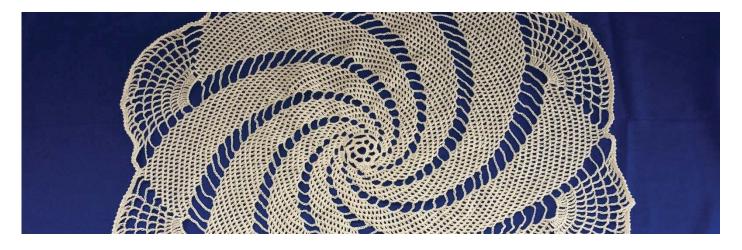
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Toi Ako Art Space

We are proud of the partnership we have in place with St Margaret's Church who fitted out the basement of their hall for free of charge and have leased the space to us with a 50% subsidy. This new space was opened on Saturday 8th February and we ran our Term 1 programmes out of the space. We hope to increase the usage of the space so that it is a true community asset but cannot action this while under current pandemic restrictions.

By Term 3 we are hopeful that we can open additional hours each week to provide greater community access. In this time we will also research and, where appropriate, trial programmes for target groups. Interest has already been expressed for a creative programme for those living with dementia and their carers. We would also like to engage with youth in the community. If we are unable to access the space we will instead focus our research time on strengthening co-operation with other North Waikato Community Arts providers and the way we collectively engage with our communities.



Club Activity

The photograph above is a crochet work by Rosalie Klaus, host of our Knit and Natter group who meet on Wednesday mornings. During current closures the group remains in regular contact via Facebook messenger and enjoy sharing their at home creations.

A community member has pledged to donate a pottery wheel and once we re-open we will gauge interest in a regular Clay Play group.

We welcome and encourage other creative groups in the community to also use the space.

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Children's Programme

In our afterschool Creative Kids class we have a focus on process rather than product and provide opportunities for the children to engage with a wide range of media. Creative Kids is facilitated by our Programme Manager Lauren Hughes, who at times will also draw on guests from the community with specific expertise. The programme is currently full with a waiting list.



Guest Facilitated Workshops

We will deliver a minimum of two workshops per term facilitated by guest artists. We will confirm exactly which classes are offered depending on community interest, tutor availability and budget. If there is not sufficient interest to run an advertised class we will cancel/postpone it and schedule a different option. We have been speaking with a number of artists and have shaped up these possibilities. For budgeting purposes we have just included out minimum two workshops per term.

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Copper Jewellery with Rohan Wahrlich

Rohan is a TK local who has trained for 12 years at the Peter Minturn School of Goldsmithing. Rohan is now experienced in working with all precious metals and would like to share his skills with the community demonstrating how you can use recycled and every day metals such as copper wiring, pipe, coins, along with embellishments such as bone, beads and old costume jewellery to create something entirely new, original and personal to you.

In two introductory workshops Rohan will teach how to hammer, shape and polish copper to create a simple bracelet and ring. Rohan's work is pictured above.

3d Portrait Painting with Claire du Bosky

Claire is a local artist and teacher offering a six week night class for adults who would like to explore portraiture on a 3d canvas. Claire uses naturally found objects such as nikau fronts and mussel shells. Students will have the opportunity to make two works and learn a myriad of skills from Claire. This programme has the potential to lead on to another course in 2d canvas based portraiture in the future.

Floral Art with Karina Townsend

Karina is a local who runs Fernstastic Garden Services. She is also a qualified florist who would like to share her expertise with the community. Karina will run a six week programme teaching a range of skills for fresh, dried and silk flowers including techniques like hand tied bouquets, sheaths and posies, bowl work, wire work, corsages, buttonholes and head sprays.

Gelliprinting with Margherita Allen

Based in Ngaruawahia Margherita is a textile and mixed media explorer. Margherita teaches regular classes under her brand Cutting Edge Textiles. She will teach a one day introduction to Gelliprinting. This class was postponed from April 4 due to Covid19.

Raranga - Dying and weaving flax with Wendy Katipo

Wendy is a local with a degree in raranga from Te Wananga O Aotearoa. Wendy ran a successful term of raranga for us last winter but did not get sufficient numbers to run her weekend workshop in Term 4. We will re-offer this in the winter months this year subject to demand. Wendy will teach the tikanga around harvesting and working with flax, how to prepare flax including a hands on dying process, how to weave a basic kete.

Clay Hand Building with David Kenny

Raku master and WSP member David Kenny has taught two Raku pottery modules for us in Te Kauwhata. He is always happy to come back with his kiln or to mentor a hand build class, as needed.

Our People

Lauren Hughes - Programme Manager

Lauren has been a resident of Te Kauwhata for 15 years and is passionate about the role the arts play in strengthening communities through social connection, development of skills and pathways, enlivening and celebrating place and people, and delivering holistic health outcomes for all.

Lauren has a background in Arts Management and has worked in programming, venue management, touring and funding. Past roles include Creative Programmes Manager at the Aotea Centre and founding Producer and General Manager for Red Leap Theatre. Today Lauren is a Trustee of Creative Waikato and studying a Post Graduate Diploma in Art Therapy. Lauren also has deeps roots in the Te Kauwhata Community. She is a mum to three school aged sons, a Life Member of Te Kauwhata Playcentre and current Chair of Te Kauwhata Primary School Board of Trustees.

Local tutors we work with include:

Margherita Allan Print and Textile Art

Amy Budd Macrame

Document Set ID: 2528628 Version: 6, Version Date: 28/06/2020 Mal Cleaver Mosaics 7 Fibre Art

Claire du Bosky Painting

Judy Garrick Acrylic Pouring

Wendy Katipo Raranga

Rosalie Klaus Knitting / Crochet

Helen Stone Cake Decorating

Melysa Tapiata Maori Contemporary Arts / Meremere resident

Elena Tolochko Beading

Karina Townsend Floristry

Rohan Warlich Jewellery making

Participation

We meet the criteria of participation as our programme is designed to serve the whole community:

- Children, Adults and Seniors
- Inexperienced and experienced artists
- Those will financial means to enrol in some of our guest facilitated workshops and those who will engage in our free programmes
- We also strive to be a connector and an enabler of creative experiences in the community, responding to
 individual queries and requests. Directing people to where they can find additional guidance and support.

In our first year we over 500 people actively participated in our programmes.

While we do not excel at Diversity we aim to be responsive to our community. We attract a wide diversity of participants. We have included kowhaiwhai and raranga in our programme already and hope to expand opportunities for Toi Maori and other cultural arts practices as we grow.

We have a programme specifically for children 5-12yrs and also make our workshop programmes child friendly wherever possible. We have also had some 12-14 year olds attend workshops with their parents but we are yet to fully engage with youth 14-18 years. Building relationships with this target group will be a focus of these coming terms.

Our Programme History

Scroll down for a summary of all programmes we have delivered to date...

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Splash'n Dash 2019 – Free Creative Expression for Kids

We officially launched Toi Ako at our annual free Children's Day event. We ran three free tents where anyone could try fabric painting, rock painting and flax weaving. We also used the opportunity to talk with the community and gather contact details. Over 600 people attended Splash'n Dash and based on the materials used we estimate 100-120 people, mostly children, came and created with us.

Thanks to our volunteer tutors assisting on the day - Wendy Katipo, Melysa Tapiata and Sandra Pace

Next steps -

- Continue to offer opportunities for people to encounter opportunities for creative expression in the community. Partner other local events throughout the year.
- Work with the TK Photography Club to capture our great community events. Work towards an exhibtion.



















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Flax Raranga 2019

Toi Ako Te Kauwhata

Community

We held an introductory session followed by a 10 classes on a Tuesday morning led by local Wendy

Katipo. Classes covered tikanga around harvesting and working with flax, weaving whaariki (mats),
kete (bags), waikawa (storage bags), putiputi (flowers) and bracelets. A core group of four attended every week with

an additional six coming casually.

Next steps:

- Weekend class for those who cannot attend during the day
- Flax dyng workshop
- Incorporate weavng into our Children's programme
- Gauge interest in regular open studio for weavers in the community
- Purchase instructive books for the community to use in class







What did you enjoy about the programme?

Flax weavng was very enjoyable. Wendy was very knowledgable and I have gained new sills under her hands on guidance . I can't wait to collect my kaimoana this year in my waikawa!— Alice

Really appreciate our learning, knowing how to mahi kete, using harakeke for floral arrangements n many other items. Thank you once again. All the best, arohanui – Maria

Huge thanks to Wendy for her fastidious preparation for before class and incredible patience in class. It was such a treat to work with coloured flax and to have the ten weeks to really bed in our learning. I have the greatest respect for master weavers. This is hard!

Would you recommend it to others? – Yes absolutely (100% of respondents)







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Kowhaiwhai Painting 2019

Meremere local Melysa Tapiata taught this workshop. Our goal was to create kowhaiwhai inspired panels that Melysa can incorporate into an installation somewhere in Meremere. The workshop was held in the school holidays and widely promoted through the school, social media, community committee and youth group. A small but enthusiastic group of 12 attended.

Next step

- Continue conversations with Melysa and the Community Committee towards completing and installing the work
- Supporting Melysa pursue other mural projects in the community. She is discussing the water tower and bus stop with the committee.
- We have offered to run another creative workshop of some time for the Meremere School Holiday Programme.







What did you enjoy about this workshop?

Thanks Melysa and Lauren my grand girls had a blessfull day getting into the artwork and having fun was such a beautiful artful day there were some fabulous designs being done today big thumbs up too everyone — Cece

Had an AWESOME day at Meremere today with Melysa Tapiata and co ordinator Lauren Hughes. Creating fabulous kowhaiwhai panels for their Community......Thanks for the invitation.....Meremere is going to look really colourful. thanks to all of the mums and children who attended and tautoko/supported the day. — Charlotte







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Raku Pottery 2019

This six week programme ran from 7pm to 9pm on Thursday nights. The 4th and 6th week were kiln nights. We accepted 14 people and had a considerable wait list. We invited the public to view the kiln nights and the local photography group to take photos. While fire engineer David Kenney was with us he also demonstrated his Ruben's Tube to our local Scout Troop.



After the programme ended we gave those who attended an opportunity to visit Waikato Society of Potters to see the facility and try working on a wheel.

Next steps:

- We have strong demand to run this programme again
- Incorporate clay into our children's programme
- A community member has offered us a potters wheel if and when we have a building to house it
- Gauge interest in a regular clay open studio if and when we have a building to house it.







What did you enjoy about this workshop?

Everything. Very friendly group. – Janet

It was great to try something completely different. Was great to be local. I loved it! – Sherie

Good fun and very friendly people. Learnt a lot and would love to carry on. – Val

Variety of techniques, great group of ladies. Hands on. Excellent value. – Trudy

All aspects were enjoyable. Glazing and firing were highlights – Jo W

Friendly group of people with similar interests – Anne

Would you recommend it to others? – Yes absolutely (100% of respondents)





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Arcylic Pouring 2019



Our first workshop sold our in minutes and the second was also extremely popular, particularly with mot children. Local artist Judy Garrick taught the class. Judy demonstrated three dfferent techniques and eve an opportunity to create two pieces of their own art to take home.

Te Kauwhata

Next steps:

- Use basic technique in a Christmas decoration workshop
- Explore options for a masterclass in resin with Judy







What did you enjoy about this workshop?

Everything, great bonding opportunity - Nicole

Being creative and messy without there being a "right" or "wrong". Thanks heaps Judy and Lauren. Fabulous way to spend a Sunday afternoon. - Jackie

Great workshop. I'd love to bring my step daughter along if it ran agan – Rhiannon We had heaps fo fun. Taylor's so proud of her creations, can't wait to try some more. – Kelsey Thank you Lauren and Judy. It was a fabulous workshop. It is definitely addictive. Kids cannot wait to experiment at home. - Margot

Would you recommend it to others? – Yes absolutely (100% of respondents)







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Introduction to Mosaics 2019

Our June class sold out in minutes so we added a July class which also sold out fast. Both classes were ably led by local artist Mal Cleaver. Both classes attracted a mix of adults and children. The first class was a little short of time and we ended up grouting at the Community House the following week.



All the work was completed on time in July which we suspect is a result of having many tiles already pre-cut from the June workshop.

Next steps:

- There has been a request for a garden art workshop focussing on mosaic birds
- Incorporate mosaics into our kids progamme possibly on stones
- Develop and seek funding for Mal's idea for a mosaic installation in TK such as a seat. Invite schools and ECE groups to contribute as well as public individuals.







What did you enjoy about this workshop?

Learning a new craft - Wendy Making what I made. Lauren is a pleasure to deal with. Mel is a great teacher. - Lisa All of it! - Val

Learning something new. Meeting new people.

Learning something new together with Aria - Nicole

Everything was catered for, all resources and everything we needed. Great examples to follow as well. Great for beginners. — Curtis-Apell Family

Thoroughly enjoyable and relaxing – Karen

Would you recommend it to others? – Yes absolutely (100% of respondents)









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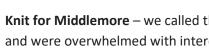
Knitting Programme 2019

We ran three related knitting initiatives:









Knit for Middlemore – we called the community to rally around this cause and were overwhelmed with interest. Several community members donated wool which we made available, along with patterns and guidance to any interested knitters. Over a two month period we received bags of garments knitted for Middlemore. While many donations came from avid knitters there were also some first time knitters and some people who haven't knitted in years who were proud to contribute.

Kids Knit was a four week programme for children to learn to knit a peggy square and then make a soft toy for themselves. Seven children enrolled for all four weeks and five children came casually. Two adult knitters Rosalie Klaus and Mal Cleaver led the programme and were very responsive to the children's interests. One child was assisted to adapt her peggy square to a hat as a gift for her school teacher's new baby.

For most children the act of kntting was their achievement. They all improved enormously over the four weeks and several commented on how it made them feel calm and relaxed.

Not all children completed their toy as they didn't knit in between classes but they were encouraged to contact us if and when they want assistance completing their project.

She's loving it and still knitting tonight! - Stella's mum

Knit and Natter – This social group was established for anyone who knits, crochets or embroiders so that they can meet new people, share ideas and craft in good company. This fledgling group has a core of 3-4 regulars and several casual members and remains ongoing.







Next steps:

- Continue Knit and Natter
- Continue community wool donations
- Gauge interest in children's Crochet class
- Support community ANZAC poppies and explore other opportunities in our community.

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Macrame Workshop 2019

This was a 3 hour workshop taught by Amy Budd on 18/8/2019. It was attended by two 12 year olds and six adults. The class was well received and everyone who participated completed their project.



Next steps

- Incorporate macrame in to kids programme possibly using drift wood
- A wall hanging class for adults
- Possbly a jewellery and accessories class for all ages



What did you enjoy about this workshop?

Fun, organised and learnt a new skill/craft

Company and satisfaction of making something new

Easy, simple, tidy and love my hanger. 10/10

A new skill! It was excellent – Julie

Using knots in a different way – Finn

Was all fun. Tutor was lovely

Great knowledgable tutor. Simply easy to achieve

Would you recommend this class to others? – Yes (100% of respondents)



Class plan and examples of tutor Amy Budd's work shared at the class

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Community Photography Competition 2019

This was a resounding success:

- 282 photographs entries across four age groups Preschool, 5-11yrs 12-18yrs, Adult
- 74 photographers participating aged from 3 yrs to adult
- 14 participants in our Kids Click classes
- A spin off pre-schoolers class at Reach Forward day care centre (thanks Linda McWilliams
- The highest level of participation by men in any of our Toi Ako programmes to date.

Our competition themes were Life, Local and Open. All three themes attracted entries that strongly reflected the land and lifestyle here in Te Kauwhata. The competition was judged by a panel including a professional photographer, two community members from partner organisations and the Youth Advisor at Waikato District Council. Prizegiving was held at the Communty Photograph Exhibtion (see next page) and winners went on to be displayed at the Te Kauwhata Library over summer and were featured in D Photo Magazine.

Next steps

- With Matt's Photo World, Factory Frames and D Photo Magazine on board as partners we would like to make this an annual event
- Explore option to run a Drone Photography Class or Photoshop Class







He really enjoyed and got a lot out of last week's class - Linda

It's quite amazing how draping fabric can change the shape of your face or the angle you take a picture at can make you look a lot bigger or smaller than you are. I had fun - Andie

We liked doing fun things we haven't tried before – Hannah and Alex

I have enjoyed it so much. Well done for putting this competition together. Just fab. Well done. – Louise







Toi Ako Te Kauwhata

Te Kauwhata Community

HOUSE



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Community Photography Exhibition 2019

In partnership with the Te Kauwhata A&P Show we exhibited the top 60 entires from the Photo Comp and offered a Live Shoot and Still Life Challenge. The exhibition attracted strong numbers with viewersin and out from 9am to 4pm and a large crowd in attendance at Prizegiving. We received over 100 votes for our People's Choice Awards.

A selection of prints have since been displayed at the Te Kauwhata Library and the winners feature in the January edition of DPhoto Magazine.





The Community really enjoyed seeing themselves reflected in the exhibition.

This is brilliant...love seeing this in the community - Kirsten

Made me feel very proud to see our picture up yesterday.- Aaron

It was amazing for the community specially for the kids. – Alfred

How exciting to be part of the finalists for the TK photography competition. I had such fun taking the photos as I'm sure all the photographers did so thanks for the opportunity – Lisa





Work by these finalists was exhibited:

Under 12yrs: Hailee Rose Barber, Kian Climo, Lexi Ellis, Eva Foster, Sophie Hansen, Elliot Parkes, Oliver Parkes, Hannah Rogers, Ava Wilson Walters. Aria Woodham

12-18yrs: Mariska Balvert, Ronan Jay Ferguson, Shanaea Ferrier, Jack Pallister, Sienna Poloa Weir, Briana Prendergast, Matthew Smith, Ruby Soppet, Charli Wright, Lachlan Walter

Adult: Jody Barber, Tara Cockburn, Aaron Croucher, Carole Garside, Hannah Ireland, Lisa Kearns, Linda McWilliams, Nicky Patterson, Barrie Pengelly, Aaron Cain Ravenswood, Alfred Rico, Marnae Ross Nichola Smith Lisa Thompson Robyn Walker, Tahlia Wood

Prizegiving

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The winners were:

Adult:

Carole Garside 'The Thinker' - Overall winner and 1st in the Open section

Lisa Thompson 'Nana's Cuppa' - 1st in the Life section -

Aaron Croucher 'Slow March' - 1st in the Local Section

Finalists – Jody Barber, Natalie Hansen, Lisa Kearns, Linda McWilliams, Nicky Patterson, Barrie Pengelly, Aaron Cain Ravenswood, Marnie Ross, Alfred Rico, Nichola Smith, Robyn Walker

12-18yrs:

Mariska Balvert 'Grey Speck' and 'White Beads'- 1st in the Life & Open sections Shanaea Ferrier 'Kian and Louie Sunset' – 1st in the Local section Jack Pallister – Runner up with three Highly Commended photographs

Finalists – Ronan Jay Ferguson, Matthew Smith, Ruby Soppet Brianna Prendergast, Lachlan Walter, Sienna Poloa-Weir, Charli Wright

5-11yrs:

Kian Climo 'Drum Major' and 'River' - 1st in the Open section & 1st Equal in the Life section Hannah Rogers 'Windmill '—1st in the Local section

Ava Wilson Walters 'Grace' – 1st Equal in the Life section Finalists – Hailee Rose Barber, Lexi Ellis, Eva Foster, Sophie Hansen, Oliver Parkes, Elliot Parkes, Aria Woodham

Pre-school (Under 5yrs): 1st Place – Charlotte Logan 2nd Place – Ryder McAlister

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Still Life Challenge 2019

Also held at the A&P Show alongside the Photo Exhibition, we challenged the commuity to try their hands at Still Life sketching.

This activity proved my theory that people may not leave the house seeking out a creative pursuit but they will rise to the challenge if confronted with one.











People of all ages gave this a go and for those who preferred observing to drawing we added a puzzle of finding one object that starts with each letter of the alphabet in the displays.







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Raku Pottery 2019

This was a repeat of the popular six week programme that we ran in April. We had a group of 16 potters who met 7pm to 9pm on Thursday nights. The 4th and 6th week were kiln nights.

Next steps:

- Establish a regular group in our new space next year.
- Support Huntly's new kiln











What did you enjoy about this class?

Loved the making stage & learning how to join clay and manipulate it. - Denise

Being social and using my hands – Jessie

All great fun, loved being creative - Barbara

Something new to try. Loved the glazing process. - Helen

Everything – learning about shaping glazing, firing, meeting people. The tutor Dave is excellent. – Rowena

David's passion & teaching of Raku. Taking home something (lots of) I created. Meeting locals. – Erin

Everything – great tutoring, materials and finished items to take home. – Penelope







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Creative Kids (pilot) 2019

We offered this 75min class to 16 children aged 5-12yrs over five consecutive Monday afternoons.

Each week we explored a different artistic medium focussing on process rather than product.

We explored - Clay and glazes, Monoprints, Pastel and dye, Paint pouring, Paper quilling

HOUSE Toi Ako Te Kauwhata

Next steps:

- We are offering this as a regular programme throughout 2020
- Consider splitting the group by age as 5-12 is a wide span of abilities









What did you enjoy about Creative Kids?

Sean just said the nicest thng which I thought I would share with you. He said "art class is the best after school activity he does and he wishes he could do it more." Jane

I love it – Grace

I liked doing the clay modelling. It was fun. – Ethan

I liked the crafts – Aria









Our acrylic pour decorations were used to decorate a tree at the community Christmas Tree Extravaganza hosted annually by St Margaret's Church.

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Toi Ako Art Space – Blessing and Open Afternoon 2020









People's Salitation of the second of the sec

On Saturday 8 February 2020 Te Kauwhata's new community arts facility Toi Ako Art Space was formally opened. The initiative is a partnership between Te Kauwhata Community House and St Margaret's Church. The aim of the project is to bring the community together through creativity.

We were overwhelmed by the groundswell of support from the community who rallied together to donate cash, furniture and a wide range of resources and materials to establish the space.

Acknowledgement must be given to the St Margaret's Vestry Committee, and in particular Gerald Jackson, who worked tirelessly to prepare the property which is located in the basement of St Margaret's Church Hall.

The opening event was marked with a warm and inclusive blessing by Reverend Rosie Dell, followed by an open afternoon where the community was invited to experiment with ephemeral art, drawing with a feather quill and painting driftwood for a community mobile.



Glass Cutting & Fusing 2020





A full class of aspiring glassworkers assembled for an intensive weekend taught by Lyn and Steve from Leadlight Expressions, Tauranga.

On day one the group learned how to safely cut and fuse glass. Each participant produced a coaster which was taken back to Tauranga for firing, and pendant which was fired overnight in the portable kiln on site.

It was an immensely colourful and fulfilling day as the group learned about an artform that they had not previously experienced.













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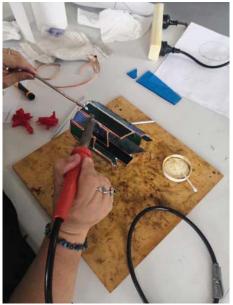
Stained Glass Workshop 2020





The stained glass project was a major step up from day one. The group put their cutting skills to the test and learned to grind, apply copper foil and solder. It was a long, challenging day that tried the patience of many and brought some near to tears but the patient tutors supported everyone through their projects and everyone finished. The group were immensely proud of their achievements at the end of the day.















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Splash'n Dash Art Stations 2020





Our annual Children's Day celebration was another great success. At this year's art stations we offered shell, stick and CD painting, pompom and tassel making and a community weaving project that grew as the day went on. We plan to exhibit this final artwork at the library when it re-opens.



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Creative Kids Term 1 2020





It was lovely bringing our Creative Kids into our new home. They took great ownership of the space and each have their own draw to store their work.

This term we explored colour mixing, salt and dye, Indian ink, and 3d sculpture through wire art and papier mache. Sadly we never finished our final constructions due to lockdown.

We also looked at some of the stained glass work the adults had made and created our own window art with glue and baking paper.













Document Set ID: 2528625 Version: 5, Version Date: 28/08/2020

Still to come in Term 1:

- Splash'n Dash Art Stations 2020
- Glass Cutting, Fusing and Stained Glass
- Creative Kids Term 1
- Gelli Plate Printing

Follow us on Facebook: Toi Ako Te Kauwhata

Or contact us - artstekauwhata@gmail.com /. 021 222 5682

Document Set ID: 2528625 Version: 5, Version Date: 12/05/2020

Document Set ID: 2328628 Version: 6, Version Date: 28/08/2020

Toi Ako Tutor Bios - T2 & T3 2020



Lauren Hughes – Toi Ako Manager

Lauren Hughes a resident of Te Kauwhata with a background in professional performing arts and event management. Lauren has previously taught dancing through the British Theatre Dance Association, been the Creative Programmes Manager at the Aotea Centre, Auckland Town Hall, Civic Theatre and Aotea Square, produced the NZ Performing Arts Market for three years, been an arts funding advisor for Auckland Council, was the General Manager and Producer for Red Leap Theatre and is currently on the Board of Creative Waikato. In addition to programming and managing Toi Ako, Lauren also teaches Creative Kids and leads the Arts in the Community programmes each term, with assistance as needed. Lauren will also lead the Playreading initiative in Term 3. Lauren is employed by Toi Ako for 8 hours a week and volunteers many more hours to keep things ticking along.

https://www.linkedin.com/in/lauren-hughes-72118b9/



Rosalie Klaus

Rosalie is a resident of Te Kauwhata who previously owned a wool shop in Howick and has worked with yarn all her life. Rosalie is the doyenne of our Knit and Natter group and has ably taught children and adults how to knit and crochet. She enjoys supporting others as they advance their skills in the fibre arts. Rosalie volunteers her time to Knit and Natter but is paid for scheduled classes.



Rohan Wahrlich

Rohan is a resident of Te Kauwhata who has trained for 12 years at the Peter Minturn School of Goldsmithing. Rohan has worked creating and repairing jewellery of friends and family and would like to share his skills with the community. Rohan is volunteering his time to amass the equipment and workbench needed to equip Toi Ako for this artform and we will pay him for his teaching time.



Stu Duvall

Based in Whangaparoa Stu is a visual artist, designer, storyteller and teacher. He has 20 published books for children, young people and adults and since 2000 have has worked full time as a cartoonist and storytelling taking his talents to schools and communities across NZ. We are working with schools and the community to bring Stu to town.

https://studuval.co.nz/



Wendy Walls

Wendy is currently based Whitianga where she uses a wide range of creative materials and techniques to produce paintings rich in colour and texture. From her home studio she teachers small community and corporate groups and makes work that is sold through local galleries.

https://wendywallsartist.com/



Claire du Bosky

Claire is a local artist and teacher. Originally trained in the UK Claire has been painting and creating in New Zealand for 17 years. She collaborates a lot with schools and is currently creating a mural project at Kerepehi School. She really enjoys painting on 3D natural forms and is well known for her work on mussel shells and nikau fronds as well as canvas.



Rollicking Entertainment

Christchurch based duo David Ladderman and Lizzie Tollemache produce and tour work all over the world and have won awards including the Iron Chicken, the World Buskers Festival's critics choice award. They regularly collaborate with The Loons Circus Theatre, Circotica and Court Theatre in Christchurch. We have the opportunity to engage them in Te Kauwhata as they travel through the North Island with Arts on Tour, NZ.

http://www.rollickingentertainment.com/ https://www.aotnz.co.nz/



Wendy Katipo

Wendy is a local with a degree in raranga from Te Wananga O Aotearoa. While he day job is book keeping Wendy enjoys sharing her craft with the community. She maintains a private practice from home and we generous with her skills when called upon.



David Kenny, Ukhamba

Raku master, kiln engineer and member of the Waikato Society of Potters, David Kenny has taught two Raku pottery modules for us in Te Kauwhata and remains a mentor and support to our programme. We will monitor interest in bringing another Raku programme to town but in the meantime are discussing how David can support us establish a regular Clay Play group for hand building pottery in town.



Mal Cleaver

A resident of Te Kauwhata, Mal is an artist who works in many media. Previously a secondary school art teacher Mal paints, prints, knits, crochets, macrames and her passion is mosaics. Mal taught our Mosaic classes in 2019 and leads a private mosaic group on a weekly basis. She is collaborating on a collaborative community project with us in 2020. She also taught our Kids Knitting classes with Rosalie Klaus in 2019 and is currently teaching the children's art classes in Huntly.



Social media

Word of mouth

Radio

Creative Communities Scheme

APPLICATION FORM

Funding for local arts projects

Ngā pūtea mō ngā toi te haukāinga

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
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- Applications can only be submitted using this document (Creative Communities Scheme
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:	Type your answer here
Example.	Type year anerter mere

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Council website

Council mail-out

Council staff member

Other (please provide detail)

Name and contact details Full name of applicant: Friendship House (Huntly) Community Charitable Trust Contact person Victoria Kemp Street address/PO Box: 55 William Street Town/City Suburb: Huntly Country: New Zealand Postcode: 3700 Telephone (day): Email (must provide) The Committee advises that you speak in support of your application at the CCS meeting? If you are unable to attend please advise the funding team at funding@waidc.govt.nz How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

Local paper

Poster/flyer/brochure

We have applied for funding before

Document Set ID: 2329638 Version: 2, Version Date: 23/08/2020

PROJECT DETAILS

	Creative Huntly			
Project name:				
Brief description of	f project:			•
To provide people in our community with opportunites to learn about and engage in different art forms. Learning techniques, histories and skills through a series of workshops and classes. Wellbeing and connections are important for our community to thrive and creativity is an amazing way to increase both.				
Project location,	timing and numbers			
Venue and suburb	or town:	Hunty		
Start date:		July 2020	Finish date:	January 2021
Number of active p	oarticipants:	128.00		
Number of viewers	s/audience members:	unlimited		
Funding criteria: (select ONE and mark with an X) Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.				
Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities				
Diversity: Support the diverse artistic cultural traditions of local communities				
Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts				
Artform or cultural arts practice: (select ONE and mark with an X.)				
✓ Craft/object a	art Dano	ce	Inte	r-arts

Document Set ID: 2329638 Version: 2, Version Date: 23/08/2020

Literature Music	Ngā toi Māori				
Pacific arts Multi-	artform (including film) Theatre				
Visual arts	Visual arts				
Activity best describes your project? (sele	ect ONE and mark with an X)				
Creation only	Presentation only (performance or concert)				
✓ Creation and presentation	Creation and presentation Presentation only (exhibition)				
Workshop/wānanga					
Cultural tradition of your project (mark with an X, you can select multiple options)					
European:	✓ Detail: MIXED ART FORMS				
Māori:	✓ Detail: Harakeke				
Pacific Island:	Detail:				
Asian:	Detail:				
Middle Eastern/Latin American/African:	Detail				
Other:	✓ Detail: Kids art club covers different subjects each te				

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do? and The process/Te whakatutuki how will the project happen?

Our Creative Huntly project continues to grow and be supported by our community in workshop attendance, getting involved with exhibitions and competitions and also with volunteers sharing thier skills. We run many other classes and workshops alongside ones we have applied for funding to run. Our Trust wants to continue to offer the classes at affordable prices and our extra classes are often possible due to volunteer tutors and donated/ recyled resources.

Kids Art Club is thriving and we have people waiting to register each term at Huntly West Hub and Friendship House. Each term has a differnt theme and we will be seeking funding for term 3 and 4 2020 to continue these kids community classes.

Wire Sculpture - We would like to run two workshops, one for adults on a Saturday and another for children during the school holidays. They will learn how to manipulate soft wire into 3 and 2 D forms.

Sting Art - We held a 4 week class in 2019 with great feedback and calls for workshops over a longer period. We would like to run the next class for 6 weeks.

Childrens mixed media classes - These will be run during the school holidays mostly using recylced and donated resources.

Adults mixed media - Decoupage with onto mdf cubes using photographs and other sorts of paper.

Harakeke Raranga - This is a popular Maori craft and this will be the first adult course for 2020. These workshops are for all levels: Over 6 weeks participants will learn traditional weaving techniques using flax to create basic or more complex pieces. Participants will be taught the skills of the art form but also the tikanga (customs), associated with the practice.

Q1. Raku classes for tweens and teens – At these two workshops participants will use and an extruder to create a pottery piece and make a pinch pot and finish them with a glaze and final Raku firing on the last workshop. This will provide a great opportunity for the participants to be part of

Document Set ID: 2329838 Caramic art from modelling to firing. Version: 2, Version Date: 23/08/2020

2. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.				
Our community, local tutors, volunteers and both Huntly West Hub and Friendship House.				
	gā paearu: Tell us how this project will deliver to your select ation, diversity or young people.	cted criterion:		
4. The budget/Ng	cation Guide for more detail on how to complete this section.	ommunity.		
Project costs	No Include GST in your budget Write down all the costs of your project and include the details, eg i	naterials, venue		
Item eg hall hire	hire, promotion, equipment hire, artist fees and personnel costs. Detail eg 3 days' hire at \$100 per day Amount eg \$300			
Kids Art Club -Tutor	40 weeks at 1.5 hours per week @ \$25 per hour	1500.00		
Kids Art Club - Resource	Misc materials for projects	400.00		
Flax Weaving	6 Weeks at 3 hours per week @\$30 per hour	540.00		
Wire Sculpture - Tutor	4 hours @ \$25 per hour Adults 4 hours @ \$25 per hour Children	200.00		
Wire Sculpture resource	Various gauges armature wire	100.00		
String Art - Tutor & Res	6 weeks at 2 hours per week @ \$25 per hour plus resources	300 + 113.00		
Decoupage - Tutor	6 hours @ \$25 per hour	150.00		
Decoupage resources	Glue, varnish and mdf cube	130.00		
Kids Mixed Media Holida	3 classes at 4 hours per class @ \$25 per hour	300.00		
Raku Clay for Tweens	Tutor, materials and kiln hire	688.65		
Total Costs		4421.35		

Document Set ID: 2329638 Version: 2, Version Date: 23/08/2020

Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.		
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount <i>eg</i> \$3,750	
Kids Art Club	48 children @ \$7.50	360.00	
Flax Weaving	10 participants @ \$20	200.00	
Wire Sculpture	Adults 10 @ \$20 Children 12 @ \$5	260.00	
String Art	10 participants @ \$20	200.00	
Decoupage	10 participants @ \$20	200.00	
Kids Mixed Media	36 participants @ \$5	180.00	
Total Income RAKU T	BEN 10 PARTICIPANTS @ \$20	\$ 1600.00	
Costs less income	This is the maximum amount you can request from CCS	\$ 2821.35	
Amount you are req	\$2821.35		

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
Oct 2019	Creative Huntly	3437.95	No
May 2019	Creative Huntly	4570.50	No
Oct 2018	Creative Huntly	5319.55	Yes
Aug 2018	Creative Huntly	4000.00	Yes
Oct 2017	Creative Huntly	6300.00	Yes

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

	must read and sign the following. Please place an X in each box to show that you have read the information and se to each section.
\checkmark	I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
\checkmark	I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.
lf thi	s application is successful, I/we agree to:
\checkmark	complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
1	complete the project within a year of the funding being approved
	complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
✓	return any unspent funds
/	keep receipts and a record of all expenditure for seven years
/	participate in any funding audit of my organisation or project conducted by the local council
V	contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
/	acknowledge CCS funding at event openings, presentations or performances
V	use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos
✓	I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
\checkmark	I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
\checkmark	I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
✓	I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

Victeie Monip

Document Set ID: 2329636 Version: 2, Version Date: 23/08/2020

Name

Victoria Kemp

	(Print name of contact person/applicant)	7	(Print name of parent/guardian for applicants under 16 years of age)	
Signed:		Signed:		
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)	
Date:		Date:		
Before	submitting your application, complete My project has an arts or creative cultural for		cklist: (mark with an X)	
/	My project takes place in the local authority of	district that	I am applying to	
√	I have answered all of the questions in this fo	orm		
✓	I have provided quotes that match the amount being requested and other financial details			
/	I have provided other supporting documental	tion		
lacksquare	I have read and signed the declaration			
\checkmark	I have made a copy of this application for my	records	1 n 1 1 2 000 h	
✓	I have looked at the Creative Waikato ARTille	ery worksh	ops - Are Those now Articuln	
A he Li	lease send application to: funding@waido Iternatively your application can be delive ere.www.waikatodistrictcouncil.govt.nz or anne van den Bemd, Community Develor garuawahia 3742.	red to one to:		
lf	you have any further questions please co	ntact <u>fund</u>	ling@waidc.govt.nz	
08	300 492 452- Lianne van den Bemd or I-J	ay Huiram	na.	

Mary Marshall

I am maori, and teach raranga (weaving) I have been teaching for 30 + years. Recently made redundant I have continued my passion of teaching korowai kete and potae. I especially like teaching children little toanga like fish, flowers and tipare (headbands.) I want to teach and pass down my knowledge to others to revive maori weaving to local people.

David Kenny

Ukhamba NZ, Pottery with an Engineer.

I started pottery at high school and have done it since. I love the Raku process with the flames, heat and crackle in the glaze. I bring a practical approach to pottery that helps people make things that don't crack or break. I bring examples to inspire people that don't know where to start. For those with lofty ideas I discuss ways to implement them while avoiding problems later in the process. For over three years I've teaching pottery and Raku firing, including at Waikato Society of potters, Twin River's community centre, Te Kauwhata community centre and Studio two in Te Awamutu. All the tools and equipment is brought to site.

I trained in Mechanical engineering. I've been research and development engineer for a rock crusher. Recently I have been analysing the vibration of power station generators to determine their health and pick up problems early. If people are interested I can discuss the technical side of pottery and some of the science in the firing process.

Belinda King

I fell in love with Art as a child and never looked back. I have now tried a range of mediums and thoroughly enjoyed them all. I am keen to try my hand at new things.

I am particularly drawn to geometric patterns which is perfect for string art. It fascinates me how a series of straight lines can produce curved lines and wonderful patterns. The more complicated the pattern the more I enjoy it.

I also discovered that I love to teach, having taught Sunday school for 30 years in my local church. So at Friendship House I get to combine my two favourite loves -Art and Teaching. It does not matter to me whether the student is a pre-school child or pensioner, I think everyone is a secret artist and they just needed a point in the right direction and encouragement to draw the artist and those hidden talents out of them.

I am currently in full time employment but I can't wait to retire, so I can do art all day every day and expand my art classes to teach more students the different mediums I have learned to enjoy.

Marilyn (Mal) Cleaver-Watkins

I am an ex teacher, NZ Primary trained with 30+years teaching experience, with special skills in literacy, the arts and behaviour management. My particular success and interest has been working with youth at risk and children with disabilities (Autism, Asperger, ADHD, Cerebral Palsy and other.) I have a wide range of abilities in the visual arts; large murals, painting, print making, paper mache, model making, macramé, wire sculpture, weaving, patchwork and quilting.

I am an established mosaic artist and tutor adult and children's classes as well as teaching macramé. At the moment I am teaching paper mache modelling for the Kids Art Clubs in Huntly.

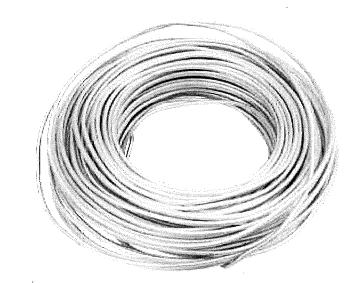
My class in wire sculpture is planned to create animal bird, insect models using wire with bead embellishments.

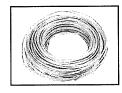
Apart from the arts I am a keen gardener with about 1 acre of plants including natives and cottage flowers, and I incorporate my mosaics in the garden. I also love to cook and I am an accomplished seamstress, I make wedding dresses.



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Armature Wire 3mm x 50m Roll

and delay

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\$42.95

\$49.39 (Incl GST)

Quantity

√ In Stock

- 1 +

Product Code TH903

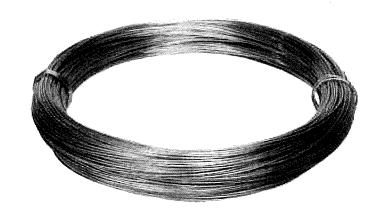
Description





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Armature Wire - 1.6mm thick 175m Roll

F

Save

\$45.95

\$52.84 (Incl GST)

Quantity

√ In Stock

_ 1 +

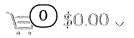
Product Code TH207

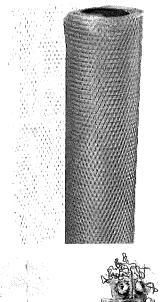
Description

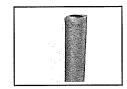
Art Activities



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Flex-It Mesh 50cm x 3m - Each

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\$39.95

\$45.94 (Incl GST)

Quantity

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Description

Flex-it mesh is an aluminium sculpting medium with a diamond weave that will contract and expand, making it flexible to shape, mould and manipulate.

LOGIN / REGISTER

Folio Board 2mm Single Sided 820x610mm Black

Code: 2423316 Unit: Each

× Temporarily Unavailable

√ Delivery Times Vary

\$ 112.80

This is an online only item

\$5.64 ex GST

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and rigid 820x610mm support for mounting and displaying paintings, artwork, assignments or rd is ideal for school ofudente who want to exhibit their artwork for projects and assessments.

шплапсе your аттwork and display it to perfect in with in a purpose made folio display board.

- · Folio Board for mounting and displaying paintings and artwork
- · Ideal for students wanting to present assignments or art projects professionally
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Alternatives

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<u>White</u>

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Unit: Sheet

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\$24.99

\$24.99

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747311000076

PECOUPAGE

\$81.96

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Size

\$5.50

Sizes: 4x4 inch

Order Summary

Subtotal

\$55.00

Shipping

\$9.00

Waikato, New Zealand

Total

\$64.00

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DECOUPAGE.



David Kenny trading as

Ukhamba.NZ

То

20 Elmwood Crescent

Evelyn Shead

Pukete, Hamilton

Huntly Friendship House

0226511495

55 William St

Ukhamba.NZ@gmail.com

Huntly 3700

arts.huntly@gmail.com 07-828 7559

QUOTE NO. QUKH0026

DATE 27 February 2020

CUSTOMER ID Huntly House

The proposal is to teach up to 14 holiday program kids (>10yrs). First lesson will be making pieces with discussion on the properties of clay and design requirements for rake firing as well as practice with the safety equipment. The second lesson will be glazing then firing the Raku kiln on site. Firing will include discussion on science and engineering of Raku .

The course includes clay and firing of 2 pieces (mug size) per person. A chart will be used to calculate firing costs for extra pieces. Assumes you will provide enough staff to help supervise the the kids. Completed work to be taken by me for firing and returned.

The clay, glaze, Raku kiln, sawdust, smoking containers and safety equipment provided. Assumes 4 kiln loads of work per Raku firing. Assumes at least two adults will help with setting up, running and packing up the kiln.

1 40 100 000	SALESPERSON	JOB	PAYMENT TERMS	START
-	David Kenny	Pottery class with Raku	30% at the start. Balance at the end	20/02/2020

QUANTITY	No.	DESCRIPTION	UN	IT PRICE	LINI	E TOTAL
3.25 hrs	2	Class teaching	\$	40.00	\$	260.00
1 hrs	2	travel time to Site	\$	25,00	\$	50.00
60 Km	2	travel Km to Site	\$	0.40	\$	48.00
16 Km	1	travel to WSP Km	\$	0.40	\$	6.40
0.75 hrs	1	Time handling and firing pieces	\$	25.00	\$	18.75
0,75 nrs					\$	-
1	1	Raku kiln hire & setup	\$	160.00	\$	160.00
4	2	Gas for Raku kiln	\$	6.00	\$	48.00
					\$	-
					\$	-
136 hrs	Travel					
		and the specific and the state of the specific and the state of the specific and the specific		TUITION	s	591.15

OUANTITY	No.	DESCRIPTION	3.4	T PRICE	1000	E TOTAL
1	0.25 Kg	Glazes raw material (dry)	\$	12.00	\$	3.00
1	1 Kg	Clay Whitestone	\$	2.75	-	2,75
					\$	_
	2	firing		2	\$	4.00
					\$	-
				MATERIALS	\$	9.75

Example	Students	Materials	Tuition		
	10	\$ 97.50	\$ 591,15	Total \$	688.65
	10	т			

Make all checks payable to David Kenny or direct credit into bank account - D A Kenny - 38-9002-0029967-010



Creative Communities Scheme

APPLICATION FORM

Funding for local arts projects Ngā pūtea mō ngā toi te haukāinga

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Example: Type your answer here

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Name and contact details

Full name of applicant:	Raglan Community Radio Inc	Soc				
Contact person	Aaron Mooar					
Street address/PO Box:	PO Box 126					
Suburb:		Town/City	Raglan			
Postcode:	3265	Country:	New Zea	aland		
Telephone (day):						
Email (must provide)	manager@raglanradio.com					
	you speak in support of your unding team at funding@wai		at the CCS	meeting? If you are unable		
How did you hear about th	he Creative Communities S	scheme? (se	lect ONE	and mark with an X)		
Council website				Social media		
Council mail-out	Local paper			Radio		
Council staff member	Poster/flyer/b	rochure	\checkmark	Word of mouth		
Other (please provide	dotail)					

Document Set ID: 2529896
Version: 3, Version Date: 26/08/2020

PROJECT DETAILS

Project name:	Raglan Youth Band Wars						
Brief description o	f project:						
Following the success of playing youth bands at the Raglan Community Radio 25th Birthday Bash we have joined with the Raglan Community House to organise a band competition for young people in Raglan, with \$1000 prize money. Project location, timing and numbers							
Project location,	timing and numbers						
Venue and suburb	o or town:	Raglan Town Hall					
Start date:		16/5/2020	Finish date:	16/5/2020			
Number of active	participants:	30 estimate					
Number of viewers	s/audience members:	200 stimate					
Funding criteria: (select ONE and mark with an X) Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus. Access and participation: Create opportunities for local communities to engage with, and							
participate in local arts activities							
Diversity: Support the diverse artistic cultural traditions of local communities							
Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts							
Artform or cultur	al arts practice: (select C	DNE and mark with an X.)				
Craft/object	art Dano	ce	Inte	r-arts			

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Literature Music Ngā toi Māori Pacific arts Multi-artform (including film) Theatre Visual arts Activity best describes your project? (select ONE and mark with an X) Creation only Presentation only (performance or concert) Creation and presentation Presentation only (exhibition) Workshop/wānanga Cultural tradition of your project (mark with an X, you can select multiple options) European: Detail: Māori: Detail: Pacific Island: Detail: Asian: Detail: Middle Eastern/Latin American/African: Detail: Other: Detail: Contemporary New Zealand culture The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below. 1. The idea/Te kaupapa: What do you want to do? and The process/Te whakatutuki how will the project happen? We want to create an event that gives young people the opportunity to be involved in music, through either performing, organising the event or simply enjoying the show. Our 25th Birthday Bash proved that there are talented young musicians in Raglan and our aim is offer another platform for them to perform and to develop as musicians and performers. We will be asking local youth to help plan, design and organise the event which will be an opportunity for non-musicians to be involved and to develop organisational skills. We are also keen to make it an under age event because the regular music venues exclude under 18s and also because there is fit much for the 16-18 age group to do in our community.		293							
Activity best describes your project? (select ONE and mark with an X) Creation only Creation and presentation Workshop/wānanga Cultural tradition of your project (mark with an X, you can select multiple options) European: Detail: Māori: Detail: Pacific Island: Asian: Detail: Detail: Middle Eastern/Latin American/African: Detail: Other: ✓ Detail: Contemporary New Zealand culture The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below. 1. The idea/Te kaupapa: What do you want to do? and The process/Te whakatutuki how will the project happen? We want to create an event that gives young people the opportunity to be involved in music, through either performing, organising the event or simply enjoying the show. Our 25th Birthday Bash proved that there are talented young musicians in Raglan and our aim is offer another platform for them to perform and to develop as musicians and performers. We will be asking local youth to help plan, design and organise the event which will be an opportunity for non-musicians to be involved and to develop organisational skills. We are also keen to make it an under age event because the regular music venues exclude under 18s		l I			<i>(</i> :				
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Creation only Creation and presentation Workshop/wānanga Cultural tradition of your project (mark with an X, you can select multiple options) European: Detail: Pacific Island: Asian: Detail: Detail: Detail: Detail: Detail: Middle Eastern/Latin American/African: Detail: Detail: Contemporary New Zealand culture The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below. 1. The idea/Te kaupapa: What do you want to do? and The process/Te whakatutuki how will the project happen? We want to create an event that gives young people the opportunity to be involved in music, through either performing, organising the event or simply enjoying the show. Our 25th Birthday Bash proved that there are talented young musicians in Raglan and our aim is offer another platform for them to perform and to develop as musicians and performers. We will be asking local youth to help plan, design and organise the event which will be an opportunity for non-musicians to be involved and to develop organisational skills. We are also keen to make it an under age event because the regular music venues exclude under 18s		Visual arts							
Creation and presentation Workshop/wānanga Cultural tradition of your project (mark with an X, you can select multiple options) European: Detail: Detail: Pacific Island: Asian: Detail: Detail: Detail: Middle Eastern/Latin American/African: Detail: Contemporary New Zealand culture The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below. 1. The idea/Te kaupapa: What do you want to do? and The process/Te whakatutuki how will the project happen? We want to create an event that gives young people the opportunity to be involved in music, through either performing, organising the event or simply enjoying the show. Our 25th Birthday Bash proved that there are talented young musicians in Raglan and our aim is offer another platform for them to perform and to develop as musicians and performers. We will be asking local youth to help plan, design and organise the event which will be an opportunity for non-musicians to be involved and to develop organisational skills. We are also keen to make it an under age event because the regular music venues exclude under 18s	Activ	Activity best describes your project? (select ONE and mark with an X)							
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2.	The people/Ng	ā tāngata:	Tell us abo	out the key peo	ople and/or the g	roups involved.
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Raglan Community Radio and the Raglan Community House have both been involved in the Raglan community for several decades with the radio station having just put on a successful 25th birthday celebration last November - this event included 3 acts from Raglan Area School. The same people from Raglan Community Radio will be involved with this event.

The Raglan Community House has a focus on youth needs and their manager Mike Rarere has 20 years experience organising similar youth events as well as running security at music venues and events.

3. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The event delivers to the U18 group in particular by creating opportunities for them to participate in the live music scene - something they are normally excluded from.

In doing so it addresses the local problem of a lack of activities for that age group. It also provides opportunities for young performers between the age of 12 - 25 to continue to develop their passion for music - and their performance skills.

4. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section	S	See	the	CCS	Apı	plication	Guide	for	more	detail	on	how	to	com	plete	this	section	١.
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Are you GST registered? Yes

Do NOT include GST in your budget

No Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.					
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300				
Hall Hire	two days hire	43.48				
PA system/ lighting	Full sound system, lighting rig and sound engineer.	1304.38				
Security	2 staff at \$30/hr for max 7 hours	420				
Admin/advertising	Labour to do event management and advertising	652.17				
Prize money	by Raglan Community House.	1000				
Total Costs		3420.03				

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Project Income	es, sale of Do not include						
Income eg ticket sales	Amount <i>eg</i> \$3,750						
prize money	1000						
Total Income	\$1000						
Costs less income	\$2420.03						
Amount you are reque	\$2420.03						

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
n/a	n/a		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
1/11/2019	Raglan Community Radio 25th Anniversary Celebration	2006.52	yes

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Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

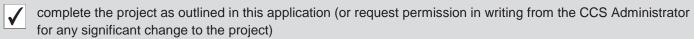
DECLARATION

must read and sign the following. Please place an X in each box to show that you have read the information and e to each section.
I/We understand that if this application is successful I/we cannot receive funds for the same project from Creati New Zealand's other funding programmes.

I/We declare that the details contained in this application are correct and that I/we have authority to commit to the

ve

If this application is successful, I/we agree to:



- complete the project within a year of the funding being approved
- complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- return any unspent funds

following conditions.

- keep receipts and a record of all expenditure for seven years
- participate in any funding audit of my organisation or project conducted by the local council
- contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- acknowledge CCS funding at event openings, presentations or performances
- use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos
- I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

Aaron Mooar

Name Document Set ID: 2529896 Version: 3, Version Date: 26/08/2020

	(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)
Signed:	Sara Mou	Signed:	
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:	26/2/2020	Date:	

Before submitting your application, complete this checklist: (mark with an X)

✓	My project has an arts or creative cultural focus
\checkmark	My project takes place in the local authority district that I am applying to
\checkmark	I have answered all of the questions in this form
\checkmark	I have provided quotes that match the amount being requested and other financial details
	I have provided other supporting documentation
✓	I have read and signed the declaration
✓	I have made a copy of this application for my records
✓	I have looked at the Creative Waikato ARTillery workshops

Please send application to: funding@waidc.govt.nz

Alternatively your application can be delivered to one of our Council offices found here.www.waikatodistrictcouncil.govt.nz or to:

Lianne van den Bemd, Community Development Advisor, Private Bag 544 Ngaruawahia 3742.

If you have any further questions please contact funding@waidc.govt.nz

0800 492 452- Lianne van den Bemd or I-Jay Huirama.

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Security Services

Date: 27/2/2020.

Costing for Raglan Community Radio event

security May 2020.

Quantity-	Hours-	Hourly	Total
Personnel	Est 5pm-	Rate	
	12am		
2	7	\$30	\$420
			\$420

Contact:

M.Rarere XLNZ Director PH.0210676060

(This costing is valid to 31 May 2020.)

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Raglan Light and Sound Quote for May 2020

Raglan Radio

Nicholas Stevens Raglan Light and Sound. 8B Harakeke Place Flax Cove RAGLAN

2X Mackie 18 inch subs 1000watts 2X DB Tech stage opera 421s double 12inch 600watt tops	
4X Biema stage monitors 900watts each	
2X Electro voice 12inch stage monitors 1000watts each	
6X Led parcans on dmx mixer	
4X hot spots (face lights) on dmx mixer	
this includes delivery set up and pack down	\$1,000
Sound man from hamilton (J Mac, Steven Dobbs)	\$550

Total______\$1,550



Creative Communities Scheme

APPLICATION FORM

Funding for local arts projects Ngā pūtea mō ngā toi te haukāinga

Read the Creative Communities Scheme Application Guide

Before you prepare your application you need to read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Complete the Creative Communities Scheme Application Form

- Applications can only be submitted using this document (Creative Communities Scheme
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example: Type your answer here

- IMPORTANT DO NOT edit any text outside of these boxes
- If you are unable to type into the boxes provided please print a copy and complete by hand
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

APPLICANT DETAILS

Name and contact details

Name and Contact details							
Full name of applicant:	Margherita Allan						
Contact person	Margherita Allan						
Street address/PO Box:	25 Rangimarie Rd						
Suburb:		Town/City	Ngaruawahia				
Postcode:	3720	Country:	New Zealand				
Telephone (day):							
Email (must provide)							
	The Committee advises that you speak in support of your application at the CCS meeting? If you are unable to attend please advise the funding team at funding@waidc.govt.nz						
How did you hear about the	e Creative Communities S	scheme? (se	lect ONE and mark with an X)				
Council website			Social media				
Council mail-out	Local paper		Radio				
✓ Council staff member	Poster/flyer/b	rochure	Word of mouth				
Other (please provide	detail)		-				

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PROJECT DETAILS

Project name:	Not Your Mothers Polymer	Clay				
Brief description o	f project:					
	exploring the wonders of Polycan look like bone, stone, cry			stic PVC but with		
	d some not so easy) techniqung work or with stand alone p		ne participants car	use polymer clay.		
After a day of learning colour mixing and techniques, and making samples during the process on the Sat, Sun will be spent combining, layering, texturing, molding and surface colouring the samples to make pieces of art. After baking, which takes about 30 mins, and a quick cool, the participants will then surface embellish or polish their pieces to finish.						
	be shown examples of how to by will also receive notes to m			nedia art, clothing and		
Project location,	timing and numbers					
Venue and suburb	o or town:	Ngaruawahia Memorial H	all			
Start date:		Sept 26th 2020	Finish date:	Sept 27th 2020		
Number of active p	participants:	12				
Number of viewers	s/audience members:	0				
Funding criteria: (select ONE and mark with an X) Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.						
Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities						
Diversity: Support the diverse artistic cultural traditions of local communities						
Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts						
Artform or cultur	al arts practice: (select C	DNE and mark with an X.)			
✓ Craft/object	art Dano	ce	Inter	-arts		

Document Set ID: 2590208 Version: 3, Version Date: 28/08/2020

		31	02					
	Literature Music Ngā toi Māori Pacific arts Multi-artform (including film) Theatre Visual arts							
Activ	Activity best describes your project? (select ONE and mark with an X)							
	Creation only		Pres	entation only (performance or concert)				
	Creation and presentation		Pres	entation only (exhibition)				
✓	Workshop/wānanga							
Cult	ural tradition of your project (mark with	n an X,	you can s	relect multiple options)				
Euro	pean:	√	Detail:	NZ				
Māo	i:		Detail:					
Paci	fic Island:		Detail:					
Asia	n:		Detail:					
Midd	le Eastern/Latin American/African:	✓	Detail	African				
Othe	r:	✓	Detail:	English, Indian				
The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes before you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below. 1. The idea/Te kaupapa: What do you want to do? and The process/Te whakatutuki how will the project happen?								
	We will hold a 2 day workshop in Sept 2020.							
	Polymer clay art requires a large amount of supplies and tools to explore the amazing capabilities of the clay and make unique pieces of art. But most tools are only used a couple of times with each technique and only a little clay is used from the multiple packs of colour.							
	By running a workshop, the supplies are able to afford the cost (and variety) of try			nany people, opening up peoples ability to be medium as an art form.				
	I (Margherita) have made pieces of Polyi	mer cla	y beads, dis	sc's and sheets for my mixed media art.				

I am also doing a 100 day (self regulated) course this year adding more technique knowledge to my skill

These are the techniques I will be sharing during the course.

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2.	The p	eople/Nga	ā tāngata:	Tell us	s about the	key ped	ople and/or tl	ne groups	involved
----	-------	-----------	------------	---------	-------------	---------	----------------	-----------	----------

Tutor: Margherita Allan
Participants are: members of our Cutting Edge Textile group (who include local and out of region people).

Numbers will be made up with other local creative people.

Marketing is done locally to encourage locals to either participate in the w/shop or to drop in and watch as we learn and to see what art we have made.

3. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Access	and	narti	cina	ation	١.
ACCESS	anu	parti	CIPC	auoi	Ι.

- by sharing the cost of the supplies and individual colour packs of clay, people who wouldn't be able to afford the initial set up requirements, can participate with a large variety of colour and tools to make many individual pieces.
- also having this workshop locally and opening it up to the local public, we will be exposing them to new techniques which they are welcome to participate in either as creators or spectators.

4. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes		Do NOT include GST in your budget
-----------------------------	--	-----------------------------------

No ✓ Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.							
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300						
Tutor Costs	Teach - 7 hour days x \$40hr = \$280 daily x 2 days	760						
	Prep - 4 hours x \$40hr	160						
	Food,coffee, each day 1 coffee and 1 Lunch @ \$12 = x 2 days	24						
Materials from tutor	Books and notes	190.33						
Hall	2 Days x \$80 per day	160						
Allocated requirements	12 packs of supplies, 1 per participant	1293.16						
Group requirements	Tools and supplies to share	1740.17						
Misc costs	Drinks, biscuits, printing, packing materials	36.86						
Total Costs		4364.52						

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Project Income	Write down all the income you will get for your project from ticket sal artwork, other grants, donations, your own funds, other fundraising. the amount you will be requesting from CCS.			
Income eg ticket sales	Amount <i>eg</i> \$3,750			
Participants 12	12 participants @ \$200 each	2400		
Total Income		\$2400		
Costs less income	This is the maximum amount you can request from CCS	\$1964.52		
Amount you are reque	esting from the Creative Communities Scheme	\$ 1950		

5. Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
	NO ONE		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
Feb 2018	Explore Acrylic Paints, Gelli Plate Printing , Acrylic Pour	787.00	YES Nov 2019
Feb 2017	Creative Excitement with Technology	1650.73	YES Nov 2018
Mar 2019	Turning Over a New Leaf	795.00	YES May 2019
Sept 2019	Breakdown Screen printing	855.00	YES Nov 2019
Feb 2020	Tea and Imagery	1000	NO due Apr '20

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Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.

I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)

complete the project within a year of the funding being approved

complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed

return any unspent funds

keep receipts and a record of all expenditure for seven years

participate in any funding audit of my organisation or project conducted by the local council

contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme

acknowledge CCS funding at event openings, presentations or performances

use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: http://www.creativenz.govt.nz/about-creative-new-zealand/logos

I understand that the Waikato District Council is bound by the Local Government Official Information and Meetings Act 1987

I/we consent to Waikato District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.

I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.

I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

Margherita Allan

	(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)
Signed:	M. Al	Signed:	
	(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:	28/02/20	Date:	
	ubmitting your application, complete		:klist: (mark with an X)
✓ M	y project has an arts or creative cultural foo	cus	
✓ M		cus	
✓ M	y project has an arts or creative cultural foo	cus district that	
✓ M ✓ M	y project has an arts or creative cultural foo y project takes place in the local authority o	cus district that orm	l am applying to
✓ M ✓ M ✓ IH	y project has an arts or creative cultural foo y project takes place in the local authority of have answered all of the questions in this fo	cus district that orm nt being rec	l am applying to
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✓ M ✓ M ✓ IH ✓ IH ✓ Ih	y project has an arts or creative cultural food y project takes place in the local authority of have answered all of the questions in this food have provided quotes that match the amount have provided other supporting documental	cus district that orm nt being rec	l am applying to

		(Print name of contact person/applicant)		(Print name of parent/guardian for applicants under 16 years of age)
Ciano	۷.		Cianadı	
Signed	J.		Signed:	
		(Applicant or arts organisation's contact person)		(Parent/guardians signature for applicants under 16 years of age)
Date:		28/02/20	Date:	
Before	e sub	mitting your application, complete	this chec	cklist: (mark with an X)
	Му р	roject has an arts or creative cultural foc	us	
✓	Мур	roject takes place in the local authority d	istrict that	I am applying to
	I hav	e answered all of the questions in this fo	rm	
✓	I hav	e provided quotes that match the amoun	t being red	uested and other financial details
	I hav	e provided other supporting documentati	ion	
✓	I hav	e read and signed the declaration		
1	I hav	e made a copy of this application for my	records	
1	I hav	e looked at the Creative Waikato ARTille	ery worksho	pps
F	Please	e send application to: funding@waidc	.govt.nz	
A	Alterna	atively your application can be deliver	ed to one	of our Council offices found
r	nere.w	ww.waikatodistrictcouncil.govt.nz or	to:	

Lianne van den Bemd, Community Development Advisor, Private Bag 544 Ngaruawahia 3742.

If you have any further questions please contact funding@waidc.govt.nz

0800 492 452- Lianne van den Bemd or I-Jay Huirama.

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Attachments to Application for workshop "Not Your Mother's Polymer Clay" with Cutting Edge Textile group.

A) Cutting Edge Textiles – accounts, 5 pages.

We keep a running total of Accounts and cash available, entered into the back of the meeting book.

It is available, to be looked thru by members at any time.

If large amounts are received or spent then a member is selected to double check the account eg received subs or funding, supplies or tutors paid

Page 1 – 3 accounts Feb 2019 to Feb 2020 – 3 pages
4 – subs income to date, for 2020 – 1 page
5 – Jan 2020 class page as an example – 1 page

B) Page 1 - 6 Feb 2020 workshop supporting info

costs explained and totalled, supplier details
 6 pages

C) Print out of signed back page of Application form — 1 page

Not Your Mothers Polymer Clay	Sept 26 th and 27 th 2020
Participants 12 Tutors M	/largherita
Workshop cost Includes Hall, Tutor and Supply costs, itemized	\$00 below ======
Hall \$80 per day x 2 days	\$160 ======
Tutor costs	\$944
Teach - 7 hour days x \$40hr = \$280 daily x 2 da Prep - 4 hours x \$40hr Food provided for the duration of the workshop	======================================
Each day 1 coffee and 1Lunch @ \$12 = x 2 da	ays = \$24
Materials supplied by tutor	\$190.33
Books - Polymer clay 101 https://www.bookdepository.com/Polymer-Clay-101-Angela-view&qid=1582838196493&sr=1-1 - Patterns in Polymer: Imprint & Accept Board To	

- Patterns in Polymer: Imprint & Accent Bead Techniques = \$28.53 https://www.bookdepository.com/Patterns-in-Polymer/9780871164094

Notes

- 20 page booklet @\$10 x 12 copies	= \$120

·	
Colouring	===== = \$55.32 = \$71.67 = \$541.67
Texture, Shape & Cut Surface & Embellishing	= \$510.61 = \$164.03 = \$396.87

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Document Set ID: 2উপ্রথেপ্রথ Version: 3, Version Date: 08/06/2020

Allocated requirements see below for full details \$1293.16

Materials below are included in an allocated made up pack / per person.

Stack Playing Cards Metal Leaf – Art Metal Leaf Real Awls Floor Polish Tile Or Formica Sheet Glue Stick Sharpie Pen Lazertran Sheets Scalpel Acrylic Square Clay	= \$12 = \$12.17 = \$14.55 = \$17.79 = \$22.77 = \$24 = \$27.09 = \$31.2 = \$58.31 = \$72 = \$89.04 = \$576
, ,	
Clay	= \$376 = \$144
Tissue Blades	= \$192.24
	======

Miscellaneous Items	see below for full details	\$36.86
Snacks, Drinks, Milk		= \$36.86

----- more details -----

WORKSHOP REQUIREMENTS

NOTE:

All converted to NZ\$ (from US or UK)

All products rounded up to a whole amount

eg .85metre becomes 1m

OR listed at the higher minimum amount that company sells, based on larger amount still being cheaper than smaller amounts sold elsewhere.

eg 180 pieces needed but use min sale quantity 200

Document Set ID: 2597207 Version: 2, Version Date: 11/05/2020

Document Set ID: 23200008 Version: 3, Version Date: 08/06/2020

GROUP REQUIREMENTS:

\$1740.17

Materials supplied to be used and shared by all participants eg no allocated amount but provision is made for everyone to get enough to do the required techniques

There is a large supply list for the group sharing requirements, so to save space, as a lot of the info is repetitive, I have grouped the items together.

Each item has been priced from the relevant website for the quantities required, including exchange rate and postage if relevant.

SUPERMARKET items BUY all from New World = \$55.32

- cornflour x 3 bags \$3.87 glad wrap x 2 rolls \$5.98 wax paper x 4 rolls \$8 wet wipes x 3 packs \$10.50 grater x 3 \$26.97

COLOURING BUY from group stock = \$71.67

- ink \$10 alcohol ink \$10 Colour powders / pigments - pastels, chalks \$10 paint \$15 mica powder and pearl ex pigment powder \$26.67

MAKING and STORING BUY all from aliexpress unless noted = \$541.67

- paint brush for liquid clay \$5.28

- applicator bottle with tip for liquid clay 6 sets of various tips bottles \$30.12
- plastic bags x 1 box per person \$21.50 (New World)
- liquid clay x 5 bottles @ 59ml \$110

https://www.gordonharris.co.nz/product/18794-sculpey-translucent-liquid-sculpey-59ml?categoryId=1666

- Alcohol 4lt \$30 https://www.hamchem.co.nz/
- rolling pin x 1 per person \$87.10

https://horoekahouse.co.nz/product/solid-non-stick-acrylic-polymer-clay-rolling-pin-20-cm-x-2-cm/

- rollers for bead shapes x 3 \$96

https://www.gordonharris.co.nz/product/11818-fimo-magic-bead-roller

- index cards x 2 packs @ 100 \$ 24.79

 $\frac{https://www.supplyme.co.nz/shop/Stationery/Filing+\%26+Storage/System+\%26+Index+Cards/Collins+64U+System+Cards+Blank+6+x+4+-+Packet+of+100.html}{em+Cards+Blank+6+x+4+-+Packet+of+100.html}$

- computer paper 2 packs \$13.98

https://www.warehousestationery.co.nz/product/W2216592.html?gclid=CjwKCAiAhc7yBRAdEiwAplGxX3yKYUpFai83lfle9htJjHi53jBcfW27EFyVDZsCRJILdKzlChnOdBoCegcQAvDBwE&gclsrc=aw.ds

TEXTURE, SHAPE & CUT BUY all from aliexpress unless noted = \$510.61

- all are packs of different shapes and sizes for different techniques taught during the weekend.
- Texture sheets \$4.98 + \$6.20 + \$11.40 + \$15.40
- Molds \$6.44 + \$18.82 + \$26.71
- Spray mist bottles 5 x 100ml bottles \$9.41
- silicon spray x 2 bottles to protect clay in the molds \$24

Document Set ID: 2597207 Version: 2, Version Date: 11/05/2020

Document Set ID: 2520008 Version: 3, Version Date: 28/06/2020 - Cutters and shapers for beads, pendants, buttons \$8.13 + \$12.47 + \$17.51 + \$19.23 + \$20.28 + \$23 + \$28.56 + \$36.16 + \$39.04 + \$44.63 + \$48 + \$75 + \$15.24 https://www.gordonharris.co.nz/category/1666-sculpey-tools-accessories

https://www.spotlightstores.com/nz/craft-hobbies/art-supplies/printmaking/speedball-1-lino-set/80440816?gclid=Cj0KCQiAqNPyBRCjARIsAKA-WFzs5RBN1_q6ZIyQYEYKw1qZ7jURMxOl18rVQ-7XqM5MigzOHDa73GsaAlorEALw_wcB

SURFACE & EMBELLISHING BUY from aliexpress unless noted = \$164.03

- embellishment glass beads \$5, stamps \$10, embossing powder \$15 (all stock)
- leafing adhesive \$32.02
- paint brush for leafing glue x 5 sets of 2 brushes \$17.11
- glitter \$17.55
- krylon leafing pens x 2 sets of 2 pens \$67.35

https://www.tasart.co.nz/shop/hobby-craft/special-effects/krylon-leafing-pens/

BAKING and FINISH BUY from multiple places

= \$396.87

- tin foil x 2 rolls \$17.98 (New World)
- oven thermometer \$38.43 (aliexpress)
- metal files for holes x 1 set of 10 sizes \$ 22.46 (aliexpress)
- tin foil dish for baking beads x 2 packs of 10 pieces \$18

https://www.mitre10.co.nz/shop/grillman-aluminium-bbq-trays-h-48mm-160mm-l-223mm-silver/p/202232?gclid=CjwKCAiAhc7yBRAdEiwAplGxX0yRqEnWdp1UcEopXGCRpq-TMlFm2l2DXzUGzfsoWH-llaBVcyiAyRoC1ZAQAvD BwE&gclsrc=aw.ds

- sandpaper x 3 packs of 12 pieces of 8 different grades \$18 https://www.thewarehouse.co.nz/p/haydn-sandpaper-12-pack/R1476639.html
- glaze x 3 x 30ml bottles \$42

https://www.gordonharris.co.nz/product/18809-sculpey-glaze-glossy-30ml?categoryId=1666

- bench oven x 3 @ \$80 each 2nd hand \$240

https://www.trademe.co.nz/home-living/kitchen/hobs-ovens/ranges-ovens/listing-2547241449.htm?rsqid=6756b50e6a72464899f074f3a5052d73-001

ALLOCATED REQUIREMENTS:

\$1292.92

Materials below are included in an allocated pack for each person. My links for aliexpress items need my log in, so I have just put the name in the details part. Here is the website link if search is needed.

https://www.aliexpress.com/?src=google&albch=fbrnd&fbrnd=304-410-

9721&isdl=y&aff_short_key=UneMJZVf&albcp=229122388&albag=15757507828&slnk=&trgt=aud-336340218121:kwd-87223036108&plac=&crea=256972967499&petw=n&device=n&mictn=b&memo1=111&albbt=Google_7_fbrnd&aff_platform=google&gol

87223036108&plac=&crea=256972967499&netw=g&device=c&mtctp=b&memo1=1t1&albbt=Google 7 fbrnd&aff platform=google&gclid=CjwKCAjwwJrbBRAoEiwAGA1B bsO-MzB mQF-3IFuxkoHhGZppNkDjQLntwJlfVuGj XvbCjcN0jYRoCCjQQAvD BwE

STACK PLAYING CARDS BUY 4 packs

= \$12

https://www.thewarehouse.co.nz/p/classics-collection-1-deck-playing-cards-game-assorted/R1964305.html?gclsrc=aw.ds&&ds_rl=1268368&gclid=CjwKCAiAhc7yBRAdEiwAplGxXzAJc6TeoEEbQzsstySW 5EFpcAf_g4cxv4H8igKyecA3ct8Am64mABoCEXgQAvD_BwE&gclsrc=aw.ds

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Document Set ID: 2590008 Version: 3, Version Date: 28/06/2020 All aliexpress

METAL LEAF – ART BUY 1 pack each of 3 colours = \$12.17

METAL LEAF REAL BUY 1 pack each of 3 colours = \$14.55

AWLS BUY 2 sets of 6 pieces = \$17.79

GLUE STICK BUY 12 sticks = \$27.09

SHARPIE PEN BUY 1 box of 12 = \$31.2

ACRYLIC SQUARE BUY 1 per person = \$89.04

- 10cm square tile each

FLOOR POLISH BUY 3 bottles = \$22.77

- \$7.59 @500ml bottle = split into 100ml per person

https://www.ishopnewworld.co.nz/product/5001737 ea 000nw?name=floor-cleaner-wood-magic

TILE OR FORMICA SHEET BUY 12

= \$24

- \$2 each, 2nd hand from Habitat for Humanity op shop

LAZERTRAN SHEETS BUY 2 packs = \$58.31

- pack contains 8 x A4 sheets

- ½ per person

http://lazertran.com/transfer-paper-en/lazertran-inkjet-decal-paper.html

SCALPEL BUY 1 per person = \$72

- \$6 x 12 + freepost

https://www.mightyape.co.nz/product/proedge-pro1-precision-

knife/21448708?gclid=CjwKCAiAhc7yBRAdEiwAplGxX_KcMvKpm5xwB2x9Okm7kZyCo8ne_xp_2wp4jTFcGJOugE3fHJg-hoCnQsQAvD_BwE

CLAY BUY 8 blocks per person = \$576

- \$6 each 2oz block x 8 = \$48 pp

- \$28 x 12 people = \$576

https://www.warehousestationery.co.nz/product/W2252870.html?gclid=CjwKCAiAy9jyBRA6EiwAeclQhE1vH_roqDVSdlsm285kSr8fhIA6drstoXTpbP2f_mLghkuo_ntzGhoCauMQAvD_BwE&gclsrc=aw.ds

CLAY BUY extra clay for specific techniques = \$144

- \$6 each 2oz block x 2 = \$12 pp

- \$12 x 12 people = \$144

https://www.warehousestationery.co.nz/product/W2252870.html?gclid=CjwKCAiAy9jyBRA6EiwAeclQhE1vH_roqDVSdlsm285kSr8fhIA6drstoXTpbP2f_mLghkuo_ntzGhoCauMQAvD_BwE&gclsrc=aw.ds

TISSUE BLADES BUY 1 per person = \$192.24

 $-$16.02 \times 12 = 192.24

https://buddlycrafts.com/nz/shop/product-2018/fimo-cutter-blades-3-pcs/?gclid=Cj0KCQiAqNPyBRCjARIsAKA-WFyr8HniEuX2_FjZ6uIUVmyLSRI_GgA0JRyDBf-pvPblXoYjeOhRIF4aArDVEALw_wcB

Document Set ID: 2597207 Version: 2, Version Date: 11/05/2020

Document Set ID: 2590008 Version: 3, Version Date: 28/06/2020 Miscellaneous Items see below for full details

Snacks

- Lollies – 4 packs – average pack \$2.79 x 4 = \$11.16

- Biscuits – 4 packs – average pack \$3.49 x 4 = \$13.96

Drinks

- Tea and coffee supplied but refills may be needed

- Coffee, sugar, Tea refills - average =\$ 5.00

Milk \$3.37 @ 2 Lt x 2 days

= \$6.74

\$36.86

purchased from New World

https://www.ishopnewworld.co.nz/category/pantry/biscuits--crackers

BYO REQUIREMENTS:

Each Participant to bring:

Newspapers

Bucket to wash tools and molds

plastic to cover table

cutting mat and blades or craft knife

heat gun – if they have one

hand lotion, towel, rags

knitting needles - 0000 metal or bigger double ended

small non serrated kitchen paring knife

jeans to polish clay

Document Set ID: 2597207 Version: 2, Version Date: 11/05/2020 accounts

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Open Meeting

To Creative Communities Scheme Assessment

Committee

From | Clive Morgan

General Manager Community Growth

Date 27 May 2020

Prepared by Lianne van den Bemd

Community Development Advisor

Chief Executive Approved

DWS Document Set # | CDR0502 / 2620412

Report Title | Creative Communities Scheme Assessments

Update May 2020

I. EXECUTIVE SUMMARY

The purpose of this report is to provide the Committee with guidance for making decisions on funding applications received.

Assessment Committees are at the heart of the success of the Creative Communities Scheme. Their main role is assessing applications and allocating funding, in line with the criteria of the Scheme and any specific local priorities that have been set by the Council, that reflect the needs of the community within the Waikato District.

The purpose of the Creative Communities Scheme Assessment Committee, is to administer Creative New Zealand (CNZ) funding in the Waikato District through the Creative Communities Scheme (CCS). This includes, considering applications and allocating funding in accordance with CNZs guidelines. Most territorial authorities in New Zealand, directly administer their respective CCS funds, with the exception of Councils like Hamilton City Council who delegate administration and distribution to Creative Waikato.

The Committee Representatives comprises of:

- Two elected members Councillors McGuire and Henderson
- Two iwi representatives Miriama (Tilly) Turner and Amomai Pihama
- One Arts Council representative Heather Cunningham
- Four community representatives Claire Du Bosky, Judi Muru; two vacancies

It is the responsibility of Waikato District Council to approve the Delegations and Terms of Reference, as per the Council's Governance Structure 2019 - 2022.

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2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. BACKGROUND

The Creative Communities Scheme Assessment Committee operates two funding rounds per year. This is the second funding round for the 2020/2021 Financial Year. The criteria and rules of the scheme must be met and taken into account when making decisions.

4. DISCUSSION AND ANALYSIS OF OPTIONS

A ranking/weighting document is attached (Assessor Ranking Sheet). The Committee is required to consider this when ranking the applications - Based on the following extract from the Assessors Guide (2018: Pages 6-12), which meets the requirements in a consistent and objective manner (CCS guidelines attached).

In particular, page 2 of the Assessors Guide, advises:

Funding criteria for CCS

There are three funding criteria under the Creative Communities Scheme:

- Access and participation
- Diversity
- Young people.

This criteria, allows Assessment Committees to make decisions that take into account the local context. Committees are encouraged to apply the funding criteria according to the arts needs within their own local Council's area.

If a member feels that further information is required to make an informed decision then staff can make the necessary arrangements for clarification or for the provision of any additional information required.

5. Consideration

5.1 FINANCIAL

Council delegates the authority to the Creative Communities Scheme Assessment Committee, to consider and decide on applications before it, to then allocate and distribute funds from CCNZS, in accordance with the criteria for funding,

The agreement Council has with Creative New Zealand does not allow funding in excess of 15% of the previous year's allocation to be carried forward. Should Council wish to carry forward more than 15% of the previous year's allocation then approval must be sought from Creative New Zealand.

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If the amount requested is in excess of the fund, some form of scaling down may be necessary. There is \$29,586.32 (exclusive of GST) available for distribution in this funding round. Fourteen (14) applications have been received. The total amount being requested for round two is \$38,181.13 - amount calculated at the bottom of the ranking sheet.

5.2 LEGAL

Pursuant to Schedule 7, Clause 30 of the Local Government Act 2002, Council has the authority to delegate the administration of Creative Communities New Zealand funds to a Committee or delegated during meetings.

5.3 POLICY & PARTNERSHIP ALIGNMENT

Policy reference WDC0710/20.

6. CONCLUSION

Before a clear decision can be reached in regards to funding allocation levels, investigation of each application is required.

7. ATTACHMENTS

- I. Assessor Ranking Sheet
- 2. Creative Communities Scheme Assessors Guidelines

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Document Set ID: 2720678 Version: 1, Version Date: 21/08/2020

CCS Assessor Ranking Sheet - June 2020

Item #	Applicant name	Project title	Selected criterion	The idea	Process	People	Criteria	Budget	Score out of 20	Amount requested	Amount recommended	Assessor Comments
6.1	Jane Stevens - Twin Rivers (Animal Antics)	Twin Rivers Community Art Centre - Term Two Holiday Programme: 'Animal Antics'. Update Post COVID Suspense: Moved to Term Three.							20	\$ 398.45		
6.2	Jane Stevens - Twin Rivers (Bernie Wood)	Te Whare Toi o Ngaruawahia Inc - Ngaruawahia Performing Arts School: 'Stars are Born'. Update Post COVID Suspense: Continue with application, just change the date. New performance date is late Nov / early Dec 2020.								\$ 4,263.90		
6.3	Jane Stevens - Twin Rivers (Sizzling Summer)	Twin Rivers Community Art Centre – Term Three Holiday Programme: 'Sizzling Summer'. Update Post COVID Suspense: Date will not change at this stage.								\$ 398.45		
6.4	Jane Stevens - Twin Rivers (Tamariki Art Club)	Twin Rivers Community Art Centre - Twin Rivers Tamariki Art Club. Update Post COVID Suspense: Date will move if need be.								\$ 1,195.24		
6.5	Anne Ramsey	Ngaruawahia Community House Inc - Craft Classes. Update Post COVID Suspense: Term Two Craft Classes, to move to Terms 3 & 4 2020 and in Term One of 2021, still to take place within 12 month period of grant.								\$ 1,771.57		
6.6	Jean Carbon	Raglan Community Arts Council - Raglan Art to Wear. Update Post COVID Suspense: Date moved to Queen's Birthday weekend May 2021.								\$ 5,809.14		
6.7	Mary Marshall	Raranga Workshop - Whatu Korowai and Kete. Update Post COVID Suspense: Nothing has change in delivery. But will change the date and go to online if lockdown continues.								\$ 1,400.00		
6.8	I-Jay Huirama	Ngaruawahia Squash Racquet Club - Stage 2 of Mural Project with Mr G								\$ 5,000.00		
6.9	Jae Margaret Parker	Tuakau Youth Centre - Matariki Wearable Arts. Update Post COVID Suspense: We would like to continue with our project. But deliver online or mainstream and keep the date around 30 June - 15 July.								\$ 1,050.00		
6.10	Roger Gallagher	Raglan Community Arts Council 2020 - H2 Preschool to Youth. Update Post COVID Suspense: No update at this stage.								\$ 3,203.00		
6.11	Jo Mako / Lauren Hughes - Toi Ako Programme Manager	Te Kauwhata District, Information Support Cente - Toi Ako Te Kauwhata - Community Arts Programme T2 and T3. Update Post COVID Suspense: Will change programme for late Jun to Dec. The advised programme and budget for Toi Ako's Creative Communities application now covers (attachment in ECM): - a different period of activity - previously Term 2 & 3, now Term 3 & 4 a programme partially adapted for social distancing measures - Art in the Community								\$ 6,500.00		

Assessor Name:	

Item #	Applicant name	Project title	Selected criterion	The idea	Process	People	Criteria	Budget	Score out of 20	Amount requested	Amount recommended	Assessor Comments
		projects that can be done from home and a removal of the performing arts events that required large gatherings.										
6.12	Victoria Kemp	Friendship House (HCCT) - Creative Huntly. Update Post COVID Suspense: May be no change, just depends when funding is received. Application is planned for 2nd half of year - the workshops are from Jul to Dec 2020.								\$ 2,821.35		
6.13	Aaron Mooar Trust	Raglan Community Radio Inc - Raglan Youth Band Wars. Update Post COVID Suspense:Looking at changing the date, as social distancing isn't possible. Event depends on Gov Regs.								\$ 2,420.03		
6.14	Cutting Edge Textiles	Not Your Mother's Polymer Clay - 2 Day Workshop - Ngaruawahia Memorial Hall September 2020. Update Post COVID Suspense: Will move the date if need be.								\$ 1,950.00		

Instructions:

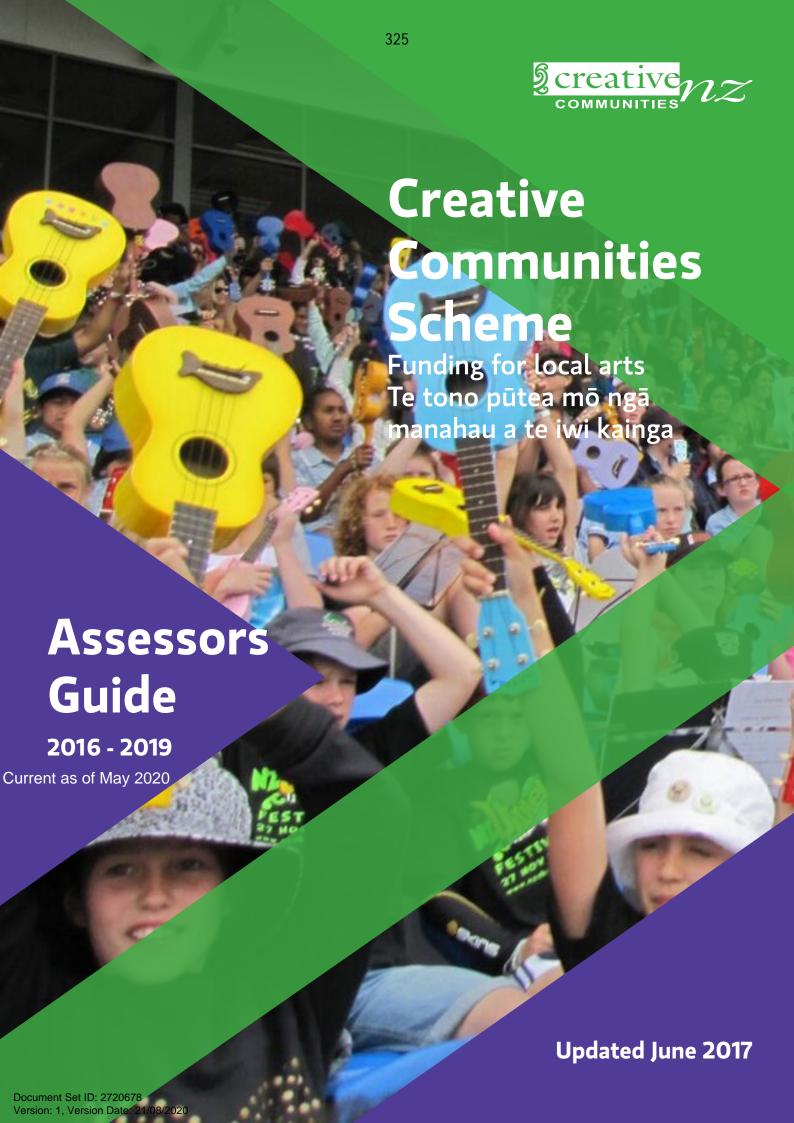
- 1. Complete ranking for each application based on the following Assessors Guide (Pages 6-12).
 - 2. Email completed ranking sheet by noon Tuesday 10 June 2020 to funding@waidc.govt.nz
- 3. Lianne can then format the markings into a spreadsheet for the scheduled assessment meeting.

COVID email that went out to all the applicants:

Update regarding your Creative Communities Scheme grant application. The current funding round has been postponed to 18 June 2020.

Additional information requested based on one of the following options?

- 1. There are no changes to the submitted project.
- 2. I/we are moving the date of our project but it will still take place inside the 12-month period of the grant, i.e. before June 15 2021. I have provided an updated project timeline.
 - 3. I/we are not moving the date of our project but the delivery of the project is changing (i.e. online or livestream). I have provided an updated project delivery details.
 - 4. I/we wish to withdraw our application for this round.



This guide outlines the role and responsibilities of the Creative Communities Scheme (CCS) assessment committees.

FRONT COVER
NZ Ukulele Festival Trust
New Zealand Ukulele
Festival

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Introduction to the Creative Communities Scheme

The Creative Communities Scheme (CCS) provides funding to communities so New Zealanders can be involved in local arts activities. The scheme supports a wide range of arts projects under the following art forms: craft/object arts, dance, inter-arts, literature, Māori Arts, multi-artform (including film), music, Pacific Arts, theatre and visual arts.

Please refer to the glossary for the art form definitions.

Please contact your CCS Administrator if you have any queries.

About Creative New Zealand and our partnership with local councils

Creative New Zealand, which is a Crown entity, works with local city and district councils to deliver the Creative Communities Scheme.

Creative New Zealand is New Zealand's national agency for developing the arts. We encourage, support and promote the arts in New Zealand for the benefit of all New Zealanders. Our programmes support participation in the arts, not just by professional artists, but by all New Zealanders.

The Creative Communities Scheme is one of the ways we fund a broad range of arts projects in local communities. The Arts Council of New Zealand Toi Aotearoa Act 2014 allows us to allocate funding to other organisations so that they can administer grants in support of arts projects – this includes local councils that have agreed to become community arts providers. We have a written agreement with your local council to administer CCS

Some councils, in turn, contract a third party to distribute these funds to local arts projects.

How the funding for the scheme works

A breakdown of each council's CCS allocation

We will notify you of your annual allocation by 1 August of each year.

The total allocation received by each local council consists of:

- > a base grant of \$6,000
- an allocation of \$0.70 per head of population in the relevant area (based on the most recent census information)
- > a GST component.

The base amount and allocation per head is reviewed approximately every 3 years, and is agreed on by Creative New Zealand's council. Your council's CCS agreement allows for these amounts to change during the agreement, but Creative New Zealand will notify you in writing before any changes take place.

Eligibility Requirements and Funding Criteria

Eligibility requirements for CCS

Before an application can be considered by an assessment committee, the CCS Administrator must check that it meets all of the eligibility requirements.

The applicant

If the applicant:

- > is an individual, they must be a New Zealand citizen or permanent resident
- > is a group or organisation, they must be based in New Zealand
- > has already received funding from CCS for another project, they must have completed a satisfactory Project Completion Report for the other project before they can make another application, unless the other project is still in progress.

The application form

- > The application must be on the standard application form provided by Creative New Zealand for the scheme.
- > The declaration must be signed.

The proposed project or proposal

The proposed project or proposal must:

- > have an arts focus (see glossary)
- > have identified one of the three <u>funding criteria</u>
- > take place within the city or district where the application is made
- > not have begun before any CCS funding is approved
- > not already have been funded through Creative New Zealand's other funding programmes

> be scheduled to be completed within 12 months after funding is approved.

The process the administrator should follow to check eligibility and deal with ineligible applications is explained in Step 1 of the assessment process.

Funding criteria for CCS

There are three funding criteria under the Creative Communities Scheme:

- > Access and participation
- > Diversity
- > Young people

These funding criteria allow assessment committees to make decisions that take into account the local context.

Committees are encouraged to apply the funding criteria according to the arts needs within their own local council's area.

The funding criteria are stated in the application form and all applicants are required to identify the one criterion that their project best relates to.

Many projects may relate to more than one, but Creative New Zealand asks that you identify and record the most relevant funding criterion for each project.

Access and participation

The project will create opportunities for local communities to engage with and participate in local arts activities, eg:

- > performances by community choirs, hip-hop groups, theatre companies or poets
- > workshops on printmaking, writing or dancing
- > exhibitions by local craft groups promoting weaving, pottery or carving
- > festivals featuring local artists
- > creation of a film or public artwork by a community
- > development of new tukutuku, whakairo or kōwhaiwhai for a local marae

- artist residencies involving local artists or communities
- > seminars for the development of local artists.

Diversity

The project will support the diverse artistic cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity, eg:

- workshops, rehearsals, performances, festivals or exhibitions in Māori or Pasifika heritage or contemporary artforms
- workshops, rehearsals, performances, festivals or exhibitions by local migrant communities
- arts projects that bring together groups from a range of different communities
- workshops, rehearsals, performances, festivals or exhibitions by groups with experience of disability or mental illness.

Young people

The project will enable and encourage young people (under 18) to engage with and actively participate in the arts, eg:

- > a group of young people working with an artist to create a mural or street art
- a group of young people creating a film about an issue that's important to them
- publication of a collection of writings by young people
- > music workshops for young people
- > an exhibition of visual art work by young people.

Projects that can't be funded

Types of projects that can't be funded under the Creative Communities Scheme include:

 projects without an arts focus, eg: puzzles, upholstery, magic, model-making, commercial design, commercial fashion design, fitness-based

- dance (such as aerobics or gymnastics), and martial arts (such as tai chi or karate)
- film festivals presenting films made outside the local area
- fundraising activities, eg: benefit concerts to raise funds to buy a capital item or to pay for another activity
- projects within the scope of other sectors or organisations, eg: arts projects in schools that are normally funded through curriculum or operating budgets, or projects that primarily deliver outcomes for other sectors (eg health or environment)
- ➤ Council projects which are any projects developed and run by a council, a council's subsidiary, a council controlled organisation, or any bodies that are more than 50% owned by a council or group of councils.

CCS funding is available for new artworks as part of marae projects such as tukutuku, whakairo, whāriki and kōwhaiwhai — however, applications for funding for marae facilities or restoration projects should be made to the Lottery Marae Heritage and Facilities fund, which is administered by the Lottery Grants Board.

No guarantees against loss

Funding is not available under the Creative Communities Scheme to provide arts projects with guarantees against loss — that is, security against arts events not meeting budgeted ticket sales.

Costs that can be funded

The types of costs that can be funded include:

- > materials for arts activities or programmes
- > venue or equipment hire
- personnel and administrative costs for short-term projects
- > promotion and publicity of arts activities.

3 Creative Communities Scheme Administrators Guide June 2017

Costs that can't be funded

The types of costs that can't be funded include:

- > ongoing administration and service costs (such as salaries) that aren't related to a specific project
- > travel for individuals or groups to attend events, presentations or shows outside the local area
- > buying capital items or equipment, such as cameras, computers, instruments, costumes, lights or uniforms
- > catering costs or any food or refreshment costs associated with a project or event
- > the costs of running fundraising activities
- > entry fees for competitions, contests and exams
- > prize money, awards and judges' fees for competitions
- > payment of royalties
- > the paying off of accumulated debt or debt servicing
- > buying existing artworks for collections held by, for example, councils, museums, galleries, community groups or individuals.

Where any of the above costs are included in a CCS application, the applicant will need to be able to cover these costs from project income other than CCS funding, eg ticket sales or fundraising.

Creative Communities Scheme and Schools

All state and integrated schools are obliged to deliver the National Curriculum and all are obliged to have trained and registered teachers that deliver that curriculum.

Each school decides what they want to focus on and establishes an annual curriculum and teaching programme that identifies the learning outcomes and the activity to deliver the programme.

CCS cannot fund arts activity which is the responsibility of teachers (including itinerant staff) to deliver. This is arts activity already delivered by teachers as defined in a school's annual curriculum and teaching programme.

What schools activity can CCS support?

Additional activity undertaken by the school to complement and enhance their teaching programme may be eligible for support via CCS as long as it fits other CCS criteria. This activity is often referred to as co-curricular or extra-curricular activity.

This might include performances or workshops by visiting artists taking place inside or outside the school, school productions (as long as they are not a primary vehicle for delivery of the school's curriculum and teaching programme) or community-based arts and cultural activities.

How can you tell if the activity is part of the curriculum and teaching programme?

Applicants need to supply a letter from the school principal verifying that the activity or project is not part of the school's curriculum and teaching programme, has not been identified by teachers as an activity they would offer students themselves and is not primarily a vehicle for assessment. If an applicant has not supplied this letter an administrator can request this or an assessment committee could allocate funding but make it conditional upon receipt of this letter.

Examples for school projects:

- > Workshops by visiting artists taking place within the school: Yes, as long as this is not part of the curriculum and teaching programme, clearly complements what teachers can offer, and the artists are not replacing the role of the teacher.
- > School productions: Yes, in some instances, but not if the production is intended to deliver an aspect/s of the school's curriculum and teaching programme and is primarily a vehicle for assessment.

> Participation by students in a local performing arts competition: Yes, as long as this is not part of the curriculum and teaching programme, clearly complements what teachers can offer and any additional tutors are not replacing the role of the teacher. Eligible costs might include transport to and from the event, materials for the making of costumes or tutor fees.

Other CCS funding criteria and exclusions also apply to school projects.

How CCS applications are assessed

Assessment committees: the role and function

Role of assessment committees

Assessment committees assess applications and allocate funding, in line with any specific local priorities that have been set aside by your council.

The assessors (the members of the assessment committee) should collectively have a broad knowledge of the arts activity in your local area.

Other functions of committee members include:

- > discussing and making recommendations for promoting the scheme locally
- > receiving reports on funded projects and discussing completed projects
- > attending performances, exhibitions and other events funded by the Creative Communities Scheme
- > attending meetings organised by Creative New
- > contributing to the Annual Evaluation Report to Creative New Zealand
- > electing new community representatives to the committee after a public nomination process

Membership and make-up of assessment committees

Council committee, sub-committee or community committee?

The CCS assessment committee can be established as a committee of council, a sub-committee or a community committee. When considering which type of committee will best suit the circumstances of your council we recommend that you consult with your chief executive

Decisions made by the CCS committee do not need to be approved or confirmed by your council.

Whatever form the committee takes, it must meet the following guidelines for membership and decisionmaking.

Size of the committee

There is no specific requirement for the number of members an assessment committee must have. However, Creative New Zealand strongly recommends there be at least seven, and not more than 11 members. A committee of nine members works well; having an odd number also assists with voting.

Who sits on the committee

Each assessment committee consists of -

Representation from local councils and community arts councils

- > Local councils may appoint up to two representatives to the assessment committee. These may be elected councillors or community board members with an arts and culture focus or knowledge. Elected councillors and local board members must not make up more than half of an assessment committee.
- > Each community arts council in the local area has the right to have a representative on the assessment committee. Community arts councils are organisations that have been formally gazetted under the Arts Council of New Zealand Toi Aotearoa Act 2014 or previous versions of this Act.

Community representatives

Community representatives on the assessment committee must be familiar with the range and diversity of local arts activities.

At least one member must be of Māori descent and have local knowledge of Māori arts activity. It is recommended that CCS administrators consult with local iwi regarding Māori appointments.

Ideally membership of the committee should also reflect the make-up of the local community, eg young people, recent migrants, Asian residents, and local Māori and Pasifika peoples.

Youth councils, ethnic councils or other community groups do not have an automatic right to be represented on the committee, but they may nominate community representatives for election.

Community representatives can't include elected council members or community board members.

Community representatives must be elected in a public and open way by the existing assessment committee after a public nomination process. Options for doing this include:

- calling for written nominations through newspapers, community noticeboards, direct mail-outs and websites with representatives being elected by the committee from these nominees
- convening a public meeting where nominations are received from the floor with community representatives then being elected by the committee.

If there's a limited response to a call for nominations or a public election process or the committee lacks specific knowledge, the committee (via the CCS administrator) may approach individuals directly and invite them to become members.

Term of membership

Community representatives may serve for a specified term of up to three years and can serve a maximum of two consecutive terms.

This term limitation does not apply to council or community arts council representatives however we do recommend rotation of council and community arts council representatives to keep the committee fresh.

It's a good idea to have a combination of new and experienced members. To keep this balance we recommend that committee members be replaced over time. Having past members mentor new members can be a great way to support new or younger members as they join the committee.

Chairperson

Each year the assessment committee should elect a chairperson.

A person may serve a maximum of three consecutive years as chair.

The assessment process

When an application for funding under the Creative Communities Scheme has been received and acknowledged by the local CCS administrator, the application passes through the following stages:

Step 1: Checking applications for eligibility

Responsible for this step: CCS Administrator

When an application has been received, the CCS Administrator checks that the application meets <u>the eligibility requirements</u> under the scheme.

If an application is ineligible, it should not be sent to the assessment committee for assessing. However, a list of ineligible applications should be sent to the committee so that the committee can note them.

If there is any doubt about whether the application meets the eligibility requirements, discuss this with a Creative New Zealand staff member or send the application to the assessment committee to be assessed.

Coding ineligible applications on the Grants Tracking Tool

If an application is ineligible under the scheme, you should note the reason for this on the Grants Tracking Tool, using the code **"D1"** for **"Ineligible project"**.

Step 2: Distributing applications to assessors

Responsible for this step: CCS Administrator

Each application should be assessed by all the assessors. However, if this isn't possible because there

is a large number of applications, each application must be marked by at least three members of the committee who have relevant experience and knowledge of the particular artform.

The applications should be sent out with either a printed or <u>electronic version of the Assessment Sheet</u> for assessors to complete.

Step 3: Applying the Assessment Scale

Responsible for this step: CCS Assessors

Assessors must individually mark applications using the Assessment Scale. This ensures that the assessment process is consistent and objective. Giving each application a mark against the same scale and same set of questions allows applications to be ranked in priority before the assessment committee meets, and provides a starting point for discussion.

Assessors should complete the Assessment Sheet and return this to the CCS Administrator.

Step 4: Creating a ranked list

Responsible for this step: CCS Administrator

Once all the assessors have returned their Assessment Sheets to the CCS Administrator, the Administrator will average the marks (total marks for each application divided by the number of assessors who provided marks for that application) and produce a ranked list for the assessors to discuss at the meeting.

The ranked list should include, for each application:

- > the name of the applicant
- > the name of the project
- > the amount requested
- > the criterion that the applicant has selected.

Step 5: Prioritising applications and allocating funding

Responsible for this step: CCS Assessors

The assessment committee meets to decide which applications should have priority for funding. The

committee focuses its discussion on:

- > what level of support there is among committee members for those applications that scored highly on the Assessment Scale (a total mark between 16 and 20)
- > which 'middle ground' applications (a mark between 11 and 15) should be given priority
- > strategic funding decisions and local funding priorities that may see applications given priority even though they haven't scored as highly as others.

It's appropriate to support a project if the application is eligible and meets the funding criteria and the assessment committee believes the project should have a high priority.

Grants can be made as general contributions to a project or they can be tagged to a specific aspect of the project.

If an application has stated that the applicant is also asking for funding from other sources, the committee will need to consider how likely it is that the applicant will get that other funding and therefore whether the project will be viable.

Declined applications

If the committee decides to decline an application they will need to identify the reason for the decline. These

- > D1: ineligible application
- > D2: does not meet funding criteria
- > D3: low priority for funding
- > D4: incomplete application

Step 6: Notifying the applicants

Responsible for this step: CCS Administrator

Notifying successful applicants

All successful applicants must be notified in writing that their application has been granted.

Here is a sample letter for successful applicants. This template letter allows you to insert the applicant's details, the name of the project, the amount the applicant has been awarded, and any specific conditions of the grant, eg if the funds are tagged to certain items or specific aspects of the project.

The letter restates the conditions of funding under the Creative Communities Scheme and reminds the applicant that, by making the application, they've agreed to these conditions.

You will also need to send the successful applicant a <u>Project Completion Report form.</u>

Projects must be completed within 12 months after funding is approved, and the Project Completion Report is due back within two months after the project is completed.

Notifying unsuccessful applicants

All unsuccessful applicants should be notified in writing that their application hasn't been granted. <u>Here is a sample letter for unsuccessful applicants.</u>

If an application is underdeveloped, the assessment committee may decide to indicate to the applicant that they can submit a reworked proposal in a future funding round.

Funding agreements

When applicants complete their application form they sign a declaration stating that if they're successful, they will:

- complete the project as described in their application, or seek written approval from the CCS Administrator for any significant changes to a project
- complete the project within a year of the funding being approved
- complete and return a Project Completion Report form within two months of the project being completed
- > return any funds that they haven't spent

- keep a record of and receipts for all project expenditure
- participate, if required, in any funding audit of their organisation or project carried out by the local council
- contact the CCS administrator to notify them of any public event or presentation that is funded by the scheme
- acknowledge CCS funding at event openings, presentations or performances
- ➤ use the CCS logo in all publicity for their project, such as posters, flyers and e-newsletters, and follow the guidelines for using the logo. <u>Download</u> <u>the logo and guidelines.</u>

This declaration is the funding agreement, and the applicant is reminded of this in the letter advising that they have been successful. However, your council may prefer to establish an additional funding agreement with successful applicants, in order to be consistent with your other funding processes. If you do so, the terms of the grant need to be consistent with the requirements set out above.

Assessment Scale

How the Assessment Scale works

On the basis of the information provided in each application for Creative Communities Scheme funding, the members of the assessment committee give a mark from 1 to 4 for each of the five assessment areas set out below. The individual marks for each assessment area will provide a total score out of 20. These are then averaged and a ranked list is created listing the applications with the highest scores at the top.

The five assessment areas

Area 1 The idea / Te kaupapa

What is it the applicant wants to do?

Give a mark based on your assessment of how strong and well-developed the idea behind the proposed project is.

- The idea / kaupapa is extremely strong and well-developed.
- The idea / kaupapa is generally strong and 3 has merit.
- 2 The idea / kaupapa is under-developed.
- The idea / kaupapa is not developed

Area 2 The process/Te whakatutuki?

How will the applicant carry out the project, and where and when?

Give a mark based on your assessment of the process (creative and/or practical), planning and timeline put forward for the project in the application.

- The process, planning and timeline are extremely well-conceived and convincing.
- The process, planning and timeline are mostly 3 well-conceived and credible.
- Some aspects of the process, planning or 2 timeline are well-conceived.
- The process, planning and timeline are poorly conceived and not convincing, and/or key elements of the process, planning and timeline are incomplete.

Area 3 The people/Ngā tāngata

Who is involved?

Give a mark based on your assessment of the relevant experience of the individual or group and their ability to deliver the project.

- The ability and experience of the individual or
- group involved in the delivery of the project is exceptional.
- The ability and experience of the individual or group involved in the delivery of the project is strong.
- The ability and experience of the individual or group involved in the delivery of the project is 2 below average or unproven.
- The ability and experience of the individual or group involved in the delivery of the project is unknown or not credible.

Area 4 The criteria/Ngā paearu

How will the project deliver to the selected criterion?

Give a mark based on how well the proposed project will deliver to the selected criterion.

- The project has the potential to deliver exceptional results under the selected criterion.
- The project has the potential to deliver strong 3 results under the selected criterion.
- The project has the potential to deliver limited 2 results under the selected criterion
- The project has the potential to deliver minimal or no results under the selected criterion.

Area 5 The budget/Ngā pūtea

How much will the project cost?

Give a mark based on your assessment of how strong the proposed project's financial information is and how reliable its budget is.

- The financial information, including the budget, is realistic, complete and accurate.
- The financial information, including the budget, is mostly complete, realistic and accurate.
- The financial information, including the budget,

 is incomplete and only partly realistic and accurate.
- The financial information, including the budget, is unrealistic and/or incomplete and/or inaccurate.

Dealing with conflicts of interest

Conflicts of interest must be declared and handled appropriately to maintain the assessment committee's integrity and to guarantee that its decision-making is transparent and impartial.

Three types of conflict of interest can arise - direct, indirect, and perceived.

These are explained below, along with the procedures that **must** be followed when these conflicts arise. All members of the committee are responsible for making sure these procedures are followed.

Direct conflicts of interest

A direct conflict of interest can occur if a committee member applies for funding under the Creative Communities Scheme, or is part of a group that applies and stands to benefit financially or materially from a successful application. In this situation the committee member concerned:

- must declare the conflict of interest as soon as he or she becomes aware of it
- > must not assess the application

- must not take part in the decision-making process for that application, and
- > must leave the room while the committee is assessing the application.

Alternatively, the committee member or the applicant group can withdraw the application.

A direct conflict of interest can also arise when an assessment committee is operated by a third party such as a community arts council, and the third party applies for funding through the Creative Communities Scheme. Third parties **must not** be involved in any part of assessment or decision-making process for their applications.

Indirect conflicts of interest

An indirect conflict of interest can occur when someone other than the committee member applies but the committee member would benefit financially or otherwise if the application were granted. In these situations the committee member must:

- ➤ declare the conflict of interest as soon as he or she becomes aware of it
- > not assess the application
- not take part in the decision-making process for that application, and
- leave the room while the committee is assessing the application.

Alternatively, the applicant can withdraw the application.

Perceived conflicts of interest

There is potential for a perceived conflict of interest when a CCS application is made by a family member, friend or associate of a committee member, or by an organisation associated with the committee member. Exactly how this should be dealt with will depend on the particular situation and particular relationship, as explained below.

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Immediate family, and governance or commercial relationships

Committee members must declare a conflict of interest if:

- > an application is from an immediate family member,
- > the committee member is involved in the governance of an organisation that has applied, or
- > the committee member has a commercial relationship with the applicant.

In these cases, as well as declaring the conflict, the committee member must not assess the application and must leave the room while the committee is assessing it.

An 'immediate' family member means a parent, spouse, civil union partner, de facto partner, brother or sister, or child (this includes acknowledged 'foster' or 'whāngai' siblings or children).

Other relationships

Perceived conflicts of interest may also arise when there is an application from:

- > friends
- > relatives that aren't immediate family
- > people and organisations with whom the committee member is associated.

In these cases the committee member must declare the conflict, but should use their discretion in deciding whether they should participate in the assessment and decision-making process.

Recording conflicts of interest

All conflicts of interest must be noted at the start of the assessment committee meeting that will be considering the relevant application.

The conflict, and the member's absence during the relevant discussions, must be recorded in the minutes of the meeting.

Promoting CCS

Developing a promotional plan

Funding to promote the scheme

The local council and assessment committee are responsible for promoting the scheme in your particular area. Up to 7.5% of your annual CCS allocation can be used for promotion costs. This funding for promotion cannot be used to cover administration costs.

Developing a promotional plan

Why promote CCS?

- > Increase its impact in your community by increasing the number and diversity of your applicants
- > Increase your chances of funding the best projects
- > Ensure you are spending all of your allocation as required by Creative New Zealand

How do we start?

- 1. Set aside time to discuss the key questions below
- 2. Create a draft plan using these reflections
- Review the plan at the end of each assessment meeting with the assessors. The plan should be a work-in-progress that's discussed and reviewed regularly.

Key questions to ask when developing a promotion plan

To develop a plan targeted to your own community it may help to start by addressing the following questions. We've included some tips to help boost your promotional activities.

Who needs to hear about the scheme?

Brainstorm ideas, using your knowledge about your community. Look at past applications to help identify particular groups or communities who haven't been applying and may need to be targeted.

In thinking about who you need to reach and how to

reach them, consider these specific questions:

- > Who is driving arts activities locally?
- > What's new on the local arts scene?
- > How can we encourage applications from a wide range of groups in our community?
- > How will we reach young people?

Are there any groups in our target audience that are hard to reach?

Some groups are particularly hard to get to. For them, word-of-mouth is best, but in many cases you'll need to find a connection with the group to help you access it. Cultural associations, meeting places, schools and social media may be useful starting points. Build on the relationships you already have, eg other council staff, community development agencies or youth workers will be able to provide insights to save you time.

A hard copy brochure about the scheme is available in both English and te reo Māori. PDF versions in English, te reo and other languages can be downloaded from the CCS Administrators Hub.

Where do our groups and communities find information?

Consider the following options for connecting with your community:

- Community specific media many communities have their own radio stations (eg iwi radio stations), newspapers and social media channels. Make sure you identify and use these avenues for reaching all of your community.
- > Social media Does your council have a Facebook page? If so, start "liking" and commenting on community groups' Facebook pages, particularly if they have an arts focus. Post new developments on the council's page, such as calls for CCS applications, announcements of grants, and interesting activities by previous recipients of CCS grants. Colourful images are a good way to

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attract attention to your post. But keep your posts short and snappy. You can also pay to boost your posts on Facebook – this is a cost-effective way of targeting specific pages, interest groups and friends of your Facebook audience.

- > Sharing Send information to arts and community organisations and local funding databases, so they can include it in their direct mailers, e-newsletters, websites and social media postings.
- > Networking Ask people you already know to connect you with the right groups.
- > Noticeboards and community venues Ask libraries, community centres and marae to distribute your CCS Brochures and put up posters publicising the scheme.
- > Community newspapers Get to know a reporter at your local community paper who has an interest in arts or social issues. While a media release is a good way to sell your news, inviting a local reporter to cover an event or talk to an artist with a new project can be even better. If you decide to advertise in a local paper, ask them whether they will include some editorial space in the paper as well.
- > **Events** Participating in existing community events can create good opportunities for promoting the scheme, but you can also explore options like holding showcase events for the community, or public talks or seminars. The opening of a new venue, for example, may be an excellent opportunity for these kinds of activities. Creative New Zealand asks that successful applicants acknowledge the assistance of the scheme verbally at event openings, performances and so on.

What are our messages?

Announcing lists of successful applicants is a good way of promoting the scheme. This can be done through the local media or the council's website.

Is there a story to be told?

Audiences will often engage with a story that illustrates the benefits of the scheme, and so a newspaper article will attract more attention than an advertisement. Look for success stories from previous recipients, and consider inviting them to share their stories at seminars and events or through social media.

What resources or opportunities already exist in our community?

Your website and Facebook page, council newsletters, community meetings, events and launches all provide opportunities for promoting the scheme. Arts activities are often visually engaging, so include funding recipients in community events as performers and speakers.

Using the CCS logo

Using the CCS logo in your promotional activities

The CCS logo should be used widely to increase awareness of the Creative Communities Scheme, eg on council websites and community noticeboards and in newspaper advertisements.

All successful applicants are expected to use the CCS logo in publicity for their project, and should follow the guidelines for using it. Successful applicants should also acknowledge the assistance of the scheme verbally at event openings, performances and so on.

Download the CCS logo and guidelines from Creative New Zealand's website.

Special Circumstances

Third parties in the Creative Communities Scheme

Third parties' accountability to local council

When a third party is sub-contracted to undertake all or part of the administration of the scheme, they're contractually accountable to the local council, not to Creative New Zealand.

Agreements with third parties

Local councils must enter into a formal written agreement with any third party they work with to deliver the Creative Communities Scheme. A copy of this agreement must be filed with Creative New Zealand.

Consistency with council's agreement with Creative New Zealand

Any agreement with a third party must be consistent with the terms and conditions of the agreement between Creative New Zealand and the council, eg on the duration of the agreement, or the make-up of the assessment committee.

What the agreement should cover

You should make sure the agreement addresses the following issues.

Third party's responsibilities

➤ A detailed description of the responsibilities the council is devolving to the third party under the agreement.

Amount of funding and number of funding rounds

- ➤ The amount of annual funding available to the third party (including a clause that states that this amount may be varied).
- > How many funding rounds there will be.

Administration

- Methods for recording applications and funding activity.
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- > Procedures for paying grants (including details for managing GST).
- > The level and type of administrative support the council will provide.

Assessors

The make-up of any third party assessment committee (this will need to meet CCS requirements).

Promotional activities

> How the third party will promote the scheme.

Accountability and reviews

- > Accountability procedures for the third party.
- > How the third party's role will be reviewed.

Duration and termination

- > The length of the agreement (we recommend that it not go beyond the length of the council's agreement with Creative New Zealand).
- ➤ Events that will bring the agreement to an end (we recommend the agreement state that it can be suspended or terminated if the council's agreement with Creative New Zealand is suspended or terminated).

Administrative costs of third parties

Creative New Zealand expects local councils to meet any costs incurred in administering the scheme.

Councils should provide third parties with a reasonable level of support, which should reflect the extent of the third party's role and responsibilities.

Co-operating with other councils

Co-operation and joint support

Assessment committees may co-operate and jointly support projects that take place in adjacent local authority areas. This may be achieved through administrators liaising informally with other administrators and committees.

However, if your council would like to establish formal processes for co-operation and joint support, or would like to operate a joint assessment committee, this must be agreed in writing with Creative New Zealand.

Whether your process is formal or informal it is recommended that you consider and agree the following with the administrator (and relevant management) of the adjacent council. Once you have discussed this we recommend you share the outcome of these discussions with your assessment committees.

Key considerations for co-operation and joint support:

- > The principles and considerations behind recommending that applicants submit applications to both committees, eg:
 - shared audiences
 - projects that sit across both boundaries
 - the funding/infrastructure available in each district for different types of projects
 - impacts for applicants
 - timing of closing dates
 - proportions of requests
 - implications of one committee funding and another not.
- > Under what circumstances you will or won't recommend that applicants submit to both committees
- > How you will convey this advice to applicants
- > How you will ensure your advice is consistent
- > How you will keep each other in the loop.

Glossary

Arts activities

Craft/Object art: includes traditional and contemporary applied arts practices of all the peoples of Aotearoa/ New Zealand, including Māori and Pasifika peoples and the diverse cultures of people living in Aotearoa/ New Zealand today. Genres include, but are not limited to, ceramics, furniture, glass, jewellery, object making, studio-based design, raranga, tāniko, tapa making, textiles, tivaevae, typography, weaving and woodwork.

For projects involving a design component, artists can apply for funding to develop and/or make new work and for the public presentation of the work, but not for the commercial manufacture or production of a work.

Dance: includes forms of dance that clearly have an arts and cultural focus (as opposed to aerobics, fitness or martial arts) eg kapa haka, tango, traditional Highland dancing, hip-hop, classical Indian dance, Pacific dance, ballet, tap and jazz.

Inter-arts: Inter-arts projects integrate artforms of any cultural tradition, combining them to create a new and distinct work. The result of this integration is a hybrid or fusion of artforms outside of Creative New Zealand's existing artform categories.

Literature: includes both fiction and non-fiction

- > 'Fiction' includes, but isn't limited to, novels, novellas, short stories, poetry, children's fiction, young adult fiction, graphic novels, illustrated picture books, and speculative fiction such as fantasy fiction, science fiction, detective fiction, and historical fiction
- 'Non-fiction' includes, but isn't limited to, autobiography, biography, essays, social commentary, literary criticism, reviews, analytical prose, non-fiction written for children, young adult non-fiction, and writing about the physical and natural sciences.

Literary activities may include poetry readings,, local storytelling, writers' and readers' events, and creative writing workshops. Creative New Zealand does NOT consider the following to be literature: instruction manuals, guide books, phrase books, and do-it-yourself and how-to books (including travel guides, gardening books, and recipe books); bibliographies, dictionaries, encyclopedias and professional reference works; newsletters; hymn books; and publisher catalogues.

Māori arts: arts activities that can be regarded as strong expressions of Māori identity. They include the following types of arts practice, which can also form the focus of workshops, wānanga and festivals:

- ➤ heritage te reo-based artforms, eg whaikōrero, haka, karanga and whakapapa recitation, waiata mōteatea, pao and kōrero paki
- ➤ heritage material artforms, eg toi whakairo (carving), tukutuku (wall decoration), kōwhaiwhai (painted rafters), and ngā mahi a te whare pora (weaving, textiles and basketry)
- customary performance arts such taonga puoro, karetao (puppetry), ngā tākaro (string games)
- contemporary Māori arts activities that draw on traditional heritage artforms, fusing them with other elements to create innovative expressions of Māori cultural identity, eg theatre and contemporary dance productions, creative writing, songwriting, and photography.

Multi-artform (including film): projects that combine or feature two or more artforms, eg a youth project that combines music and visual arts, or a festival that features dance, music and theatre. Film: includes animation, dance film, documentary film, experimental film, feature film, short film, and moving-image art projects.

Film festivals presenting work created outside your local area are not eligible for support via CCS.

Music: includes all music genres, eg classical and contemporary music; popular and rock music; rap

and hip-hop; orchestral and choral music; brass bands; opera; jazz; 'world' music; and traditional and contemporary Māori and Pacific Island music.

Pacific arts: arts activities that identify with the unique cultural perspectives of individual Pacific nations (such as Samoa, the Cook Islands, Fiji, Tonga, Niue, Tokelau and Tuvalu) as represented by New Zealand's Pasifika communities. Pacific arts activities can include the following types of arts practice, which can also form the focus of workshops, fono and festivals:

- > heritage language-based artforms that relate to specific cultural traditions, eg storytelling, chanting and oral history
- > heritage material artforms, eg woodcarving, weaving, tivaevae and tapa-making
- > traditional dance, theatre and music performance eg Samoan siva (dance) and Cook Island drumming.
- > contemporary Pacific arts activities that draw on traditional heritage artforms, fusing them with other elements ato create innovative expressions of Pasifika cultural identities, eg theatre and contemporary dance productions, music, creative writing, songwriting and photography.

Project: A self-contained activity that is time bound with and identifiable start and end date.

Theatre: includes all theatre genres, eg comedy, drama, physical theatre, street theatre, musical theatre, pantomime, circus, clowning, puppetry, mask, and theatre by, with and for children.

Visual arts: includes customary and contemporary practices of all the peoples of Aotearoa/New Zealand, including Māori and Pasifika peoples and the diverse cultures of people living in Aotearoa/New Zealand today, eg drawing, painting, installation, kōwhaiwhai, photography, printmaking, sculpture, tā moko, and typography.

General terms

Arts: all forms of creative and interpretative expression (from the Arts Council of New Zealand Toi Aotearoa Act 2014, section 4).

Artform: one of various forms of arts practice.

Community: a community may be based around a place, a cultural tradition, or commonly held interests or experiences.

Ethnicity: an ethnic group is made up of people who have some or all of the following characteristics:

- > a common proper name
- > one or more elements of common culture, which may include religion, customs or language
- > a unique community of interests, feelings and actions
- > a shared sense of common origins or ancestry
- > a common geographic origin.

Genre: a category of artistic, musical or literary composition characterised by a particular style, form or content; a kind or type of work.

Heritage arts: artistic expressions and forms reflecting a particular cultural tradition or traditions that continue to be celebrated and practised by New Zealand artists and practitioners, and that are appreciated and supported by New Zealand communities.

Masterclasses: classes, workshops, seminars or other training offered by experienced and respected artists and practitioners (see also Wānanga).

Territorial authority: a district or city council.

Wānanga: a Māori term for a forum or workshop.