

Agenda for a meeting of the Ngaruawahia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 28 JULY 2020** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 16 June 2020 2

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6. REPORTS

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| 6.7 | Councillors' Report | Verbal |
| 6.8 | Community Board Members' Report | Verbal |

GJ Ion
CHIEF EXECUTIVE

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 16 JUNE 2020** commencing at **6.01pm**

Present:

Mr G Wiechern (Chairperson)
Ms K Morgan
Mr J Ayers
Ms D Firth
Ms R Kirkwood
Ms V Rice
Cr E Patterson

Attending:

Mr J Whetu

Mr K Abbot (Projects & Innovation Manager)
Mr B Stringer (Democracy Manager)
Mr Anton Marais (Team Leader, Information Management - Business Intelligence)
Mr J Wilson (Youth Engagement Advisor)
Ms G Brady (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Morgan/Cr Patterson)

THAT an apology be received from Cr Janet Gibb

CARRIED

NCB2006/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms R Kirkwood/Ms V Rice)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on TUESDAY 16 JUNE 2020 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

NCB2006/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms K Morgan/Mr J Ayers)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 11 February 2020 be confirmed as a true and correct record of that meeting.

CARRIED

NCB2006/03

Ms K Morgan gave condolences to Ms Kirkwood, on behalf of the Board, on her mother in-law's passing.

PUBLIC FORUM

Agenda Item 5.1

Mr. James Whetu spoke to the Board and asked for their support in his application for funding for a public beach access area to be built at the river's edge and a diving platform situated near the Point. The following matters were discussed:

- Funding application closing date was 18 August.
- Safety and risk management were the priority and similar Council projects had been analysed for comparison. Intent was to enhance the relationship between the community and river.
- Identified that this would be a three year project comprising:
 - Consultation and planning

- Feasibility reporting; and
- Long term management and collaboration with Council.
- The Board favoured focussing on dividing the project into two parts: beach access as stage one and diving platform as stage two for feasibility, funding and planning ease.
- Reserve management plan needed to be taken into account.
- Creating an interest with the beach could draw future investment for the bridge. There had been strong community interest on finding a solution to keep the public off the rail bridge.

ACTION: Cr Patterson to work with Mr Whetu on behalf of the Board throughout this project, including the application stage.

REPORTS

Representation Review

Agenda Item 6.1

The Democracy Manager and Team Leader, Information Management gave a verbal report with a PowerPoint presentation and the following points were discussed:

- Some members suggested that it was difficult to focus on any one area in particular in relation to the review as a result of the District's diversity.

ACTION: Staff to attend a Board workshop to discuss details of the representation review.

Staff Presentation on Youth Engagement

Agenda Item 6.2

The Youth Engagement Advisor gave a verbal report and the following items were discussed:

- The Advisor gave a background on the projects that are reactionary in nature with social mobility acting as the main motivator.
- Key was connecting youth with organisations, agencies and schools and encouraging youth to engage in local governance and their communities.

- Approximately 2/3rd of Ngaruawahia School children attend school in Hamilton and may not be connected with their community.
- Focus should be to create several youth engagement officers that are local to their area in order to enable youth development from a local perspective.
- The Board was supportive of re-establishing the appointment of a youth representative on the Board, with speaking rights.

ACTION: Staff to review orchard planting and effects on youth engagement and give feedback to the board.

The Board to liaise with the Youth Engagement Advisor around election of a youth group representative for the Board.

Discretionary Fund Report – to 28 May 2020

Agenda Item 7.1

The report was received [*NCB2006/02 refers*]. Discussion was held and the Board queried the payment to Belgravia Leisure on 26 March – details of the payment were unclear.

ACTION: The Projects and Innovation Manager agreed to follow up on the details of the Belgravia Leisure payment.

Ngaruawahia Works and Issues Report

Agenda Item 7.2

The Projects and Innovation Manager presented the report. The following points were discussed:

- Confirmed that payment for the Bronze Wreath was due to be paid shortly.
- Smaller contractors currently struggled with Council's health and safety requirements for public toilet renovations. Agreed that local contractors should have work opportunities, particularly following the impact of Covid.
- A new toilet design at The Point, Ngaruawahia had been discussed last year but approval had only been put through recently. Staff confirmed that a redesign had been implemented and Covid had delayed implementation.
- The Board considered that the map on page 17 of the Agenda in relation to ward boundaries should be changed to focus more on Ngaruawahia to make it more relevant.

Chairperson’s Report
Agenda Item 7.3

The Chair gave a verbal report.

A Board workshop would be held on 30 June 2020, at 6pm at the Community House to focus on the representation review. Relevant staff to be invited to join.

ACTION: The Board confirm the meeting details with staff on the above workshop.

Councillors’ Report
Agenda Item 7.4

Cr Patterson gave a verbal overview on current Council issues.

Community Board Member’s Report
Agenda Item 7.5

The Board members gave a verbal report and the following points were discussed:

- Swimming pool required painting and was in disrepair. Fencing, litter, and health and safety issues were a major issue. Suggestion of possibility of cleaning contractors coming more regularly. There was a lack of clear communication from Belgravia to public about lessons and opening hours.
- Board requested an update on the demonstrations relating to remnants of māra kai located on private land earmarked for stage 6 of the River Terraces subdivision from staff. Cr Patterson detailed that Tamainupo submitted a petition to Council. A hui would be held on Friday 19 June 2020 between mana whenua and Council to look for a resolution, in collaboration with central government and the developer.

The Board noted it would support the Councillors on this matter.

- Post shop would have Bee cards for BUSIT travel available for use from Monday, 22 June 2020.
- Ms Kirkwood attended a hui in March on Maori in local government. A korero was needed on details of Maori wards proposal in representation review.

There being no further business the meeting was declared closed at 7.44pm.

Minutes approved and confirmed this day of 2020.

Mr G Wiechern
CHAIRPERSON

NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND 2019/2020 (01 July 2019 - 30 June 2020)
As at Date: 30-Jun-2020

| | | | | |
|--|---|------------|-----------------|----------------------|
| | | | | GL 1.205.1704 |
| 2019/20 Annual Plan | | | | 20,999.00 |
| Carry forward from 2018/19 | | | | 50,435.00 |
| | | | | <u>71,434.00</u> |
| Income | | | | - |
| | | | | <u>-</u> |
| Total Income | | | | <u>-</u> |
| Expenditure | | | | |
| 13-Aug-19 | Ngaruawahia Senior Citizens and Friendship Club towards the cost of their Land to Sea event | NCB1908/04 | | 1,525.00 |
| 06-Mar-20 | HOROTIU PLAYCEN Heat Pump funding grant | NCB1903/05 | | 2,000.00 |
| 26-Mar-20 | BELGRAVIA LEISURE - Aquatic Entry Ngaruawahia Pool March | NCB1911/09 | | 334.78 |
| 30-Jun-19 | 9999 Graeme Dingle Foundation Hamilton - Youth Led Community Project Career Navig | | | 1,639.13 |
| 23-Jan-20 | BELGRAVIA LEISU - Aquatic Hire - Pool Admissions | NCB1911/09 | | 1,309.74 |
| 28-Feb-20 | BELGRAVIA LEISU - Aquatic Hire - Pool Admissions | NCB1911/09 | | 903.97 |
| | | | | <u>7,712.62</u> |
| Total Expenditure | | | | <u>7,712.62</u> |
| | | | | <u>63,721.38</u> |
| Net Funding Remaining (Excluding commitments) | | | | <u>63,721.38</u> |
| Commitments | | | | |
| 13-Nov-18 | Te Mana o Te Rangi Reserve - includes \$500 commitment for an opening ceremony (NCB1906/04) | NCB1811/04 | | 20,000.00 |
| 04-Nov-19 | Ngaruawahia Railway Bridge commitment: 50% subsidy of Ngaruawahia pool 18/19 (NCB1811/04) & 19/20. (NCB1911/09) | NCB1811/04 | 10,000.00 | |
| | Less : Payments made to Belgravia Leisure for Pool Admissions | NCB1911/09 | (334.78) | |
| | | | (1,309.74) | |
| | | | <u>(903.97)</u> | 7,451.51 |
| 14-Feb-19 | Catering for NCB 2019 meetings (\$10 per meeting) | NCB1902/04 | 80.00 | |
| | Less: Expenses | | 40.00 | 40.00 |
| 16-May-19 | Graeme Dingle Foundation Waiakto - cost of developing a Youth led Community Project on proviso that feedback will be given to the board once projects are completed | NCB1905/06 | | 1,885.00 |
| | | | | <u>29,376.51</u> |
| Total Commitments | | | | <u>29,376.51</u> |
| Net Funding Remaining (Including commitments) | | | | <u>34,344.87</u> |

NGARUAWAHIA COMMUNITY BOARD ISSUES REGISTER – July 2020

| Issue | Area | Action | Comments |
|-----------------------------------|-------------------------------------|---|--|
| Playground equipment at the Point | Operations Group / Service Delivery | <p>2019: The Community Board would like the old playground equipment to be repurposed for the Ngaruawahia Dog Run as dog agility equipment.</p> <p>There are plans to recycle what we can from the Ngaruawahia Playground and reuse some of it at the dog park on Ellery Street. There are some additional items that will need to be purchased to complete the project but this will be done in the near future.</p> | <p>SEPTEMBER 2019: WDC staff are working with Ngaruawahia High School who have taken on the design, build and installation project of the dog agility equipment at Ngaruawahia Dog Park. This will earn them a large amount of their NCEA standards for this year. They will be engaging with the Community Board in the near future to progress this project.</p> <p>In addition to this, staff have been approached by the Ngaruawahia Christian Youth Camp regarding any remaining surplus equipment (old metal monkey bars etc) that are not able to be repurposed at the dog parks. Subject to Council resolution, it is planned that this equipment will be gifted to them in the near future rather than disposing of through scrap metal.</p> <p>FEBRUARY 2020: The Ngaruawahia High project is progressing well, but has been on hold due to the school holidays.</p> <p>The students have designed and mapped out their course and seeked feedback from Council on any amendments needed prior to approval. This project should pick up momentum now that students have returned to school for Term 1.</p> <p>JUNE 2020: Our Project Development Team have provided feedback on the Ngaruawahia High design and requested more details.</p> <p>As Terms 1 and 2 were disrupted by COVID-19 restrictions, we have not yet received the details requested. We are re-engaging with Ngaruawahia High to support them to progress the project.</p> <p>JULY 2020: Staff have made a number of attempts to contact the Lead Teacher and School Office but have not had any response. Staff will visit the school at the beginning of Term 3 to enquire if the project is still part of the Schools plan for students to earn NCEA credits, or if the project is on hold.</p> |

| Issue | Area | Action | Comments |
|--------------------|------------------|---|--|
| Cenotaph Vandalism | Service Delivery | <p>Staff were notified of the damage to the cenotaph on Tuesday April 23rd and despite us speaking to contractors straight away, we were unable to get it fully repaired in time for Anzac Day.</p> <p>To ensure that there was no disruption to the ceremony on the day contractors repaired the cracks and reinstated the plaque. The marble slab was removed and the mess was tidied up.</p> <p>Contact was made with the RSA to let them know what had happened and they provided us with photographs of the cenotaph from before the damage. Through this we discovered that two brass wreaths had also been stolen.</p> <p>Since then, we have been contacted by Chris Allen from Architectural Building Conservation Ltd. They have offered to repair the damage for free. The remaining pieces of Marble have been delivered to him in Paeroa. There was extensive damage to the stone and therefore we no longer have large enough pieces to be able to "glue" it all back together. Chris said that the quarry that supplied the stone for these types of monuments around the country closed and it has been a struggle to match the marble since then.</p> <p>He will do some investigating, contact his suppliers and will let us know if he is able to source it, if the slab is repairable and if so, how long it will take. He is also going to find a supplier of the wreaths and will let us know the cost.</p> | <p>SEPTEMBER 2019: This is still ongoing. Staff are working with contractors to source stone and organise installation.</p> <p>FEBRUARY 2020: Due to the specialist nature of the work required to repair the cenotaph we have engaged a company, Architectural Building Conservation, to undertake this work.</p> <p>The stonework is relatively simple to repair, it took some investigation to source stone that matches. They are having issues finding someone to recreate the bronze wreaths/plaques, they have been waiting on their contact to return from holiday.</p> <p>We have decided to proceed with the repairs to the stonework while we continue to work with the contractor to find a solution to the replacement of the bronze wreaths.</p> <p>We were hoping that a historical or heritage organisation or museum have an existing wreath that is similar that we are able to make a mould of, but we are rapidly running out of places that may be able to provide this. We are now looking into having a sculptor create new wreaths with the old photos as reference.</p> <p>We are hoping that the new wreaths will be in place before Anzac Day.</p> <p>MARCH 2020: Replica bronze wreaths are being sculpted and cast. Still waiting on a quote to repair the stone work. Stone has been sourced.</p> <p>JUNE 2020: Replica bronze wreaths are now made, despite COVID-19 causing delays. The sculptor will deliver them to us once payment has been received. Once delivered we can obtain a quote for the stone work and get both the wreaths installed and the stonework repaired.</p> <p>JULY 2020: The stone has been milled and the wreaths are ready to go so repairs will begin as soon as the contractor is available to travel down.</p> |

NGARUAWAHIA WORKS – As at 14 July 2020

Community Projects – Update

Toilets

The Point, Ngaruawahia

Contract 18/213 to refurbish toilet facilities at Great South Road, Pokeno and at The Point, Ngaruawahia has been saved from termination, with a high level of assistance and monitoring accepted by the contractor to comply with Zero Harm requirements.



The Point, Ngaruawahia toilet refurbishment

Centennial Park, Ngaruawahia

Contracts are in place for the works with Allens United Earthworks & Drainage Ltd for services and installation, and with Permaloo Ltd for toilet building supply. Awaiting manufacture and delivery of toilet by Permaloo Ltd.

Cemeteries

Jackson Street Cemetery

Contract 18/153 – Ngaruawahia Cemetery Access Road Upgrade. The tender was awarded to Dempsey Wood Civil Ltd for the tendered sum of \$194,494.03. Construction is underway. The contract period for construction is seven weeks.



Kerbing underway at Jackson Street Cemetery

Bridges


Perry Bridge Lighting – Power System Replacement

NEO Consulting have provided an Offer Of Service (OOS) for an On-Grid Solution. NEO requested the technical specifications from the original install. These have been provided and the assessment is underway.

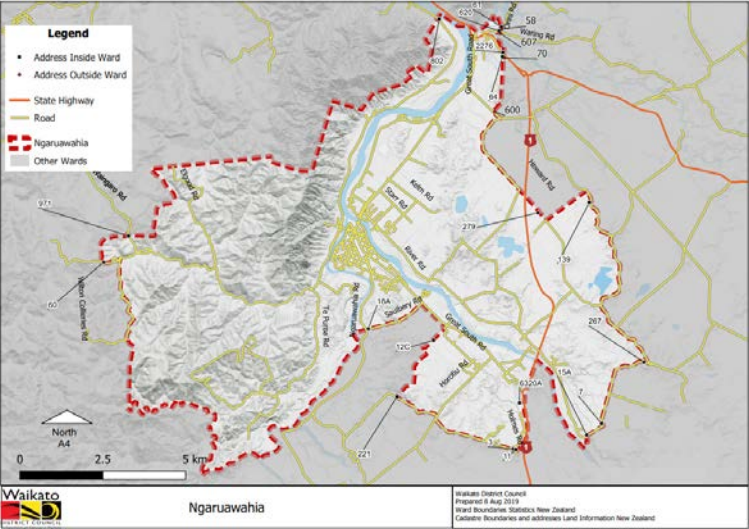
Once the on-grid option price option is understood, a decision can be made as which energy supply to install – either to replace the off-grid equipment, or to connect to the grid.

NGARUAWAHIA COMMUNITY BOARD RESOLUTION / ACTION REGISTER – July 2020

| Resolution / Action # | Resolution / Action | Update / Comment |
|-----------------------|--|---|
| ACTION2006/01 | <p>Public Forum – Application for funding for a public beach access area and a diving platform near the Point</p> <p>Cr Patterson to work with Mr Whetu on behalf of the Board throughout this project, including the application stage.</p> | Ongoing. |
| ACTION2006/02 | <p>Representation Review</p> <p>Staff to attend a Board workshop to discuss details of the representation review.</p> | Complete. Staff were in attendance at the 30 June Board workshop. |
| ACTION2006/03 | <p>Youth Engagement</p> <p>Staff to review orchard planting and effects on youth engagement and give feedback to the board.</p> <p>The Board to liaise with the Youth Engagement Advisor around election of a youth group representative for the Board.</p> | <p>This action has been passed on to the Community Connections, Open Spaces Team (team responsible for planting) for cross council youth engagement. Feedback will be provided to the September Board meeting. CHECK WITH KIM WOOD.</p> <p>Still to be discussed.</p> |
| ACTION2006/04 | <p>Discretionary Fund Report</p> <p>The Projects and Innovation Manager agreed to follow up on the details of the Belgravia Leisure payment.</p> | Complete. Subsidies have been paid and captured in 30 June 2020 Discretionary Fund report. |
| ACTION2006/05 | <p>Chairperson's Report – Board Workshop, 30 June to focus on the Representation Review</p> <p>The Board to confirm the meeting details with staff on the above workshop.</p> | Complete. Staff were in attendance at the 30 June Board workshop. |
| ACTION2002/01 | <p>Discretionary Fund Report</p> <p>Staff to contact Belgravia to assist payment of subsidy on behalf of the Board, and follow up on the 2018/19 invoice payment.</p> | Complete. Subsidies have been paid and captured in 30 June 2020 Discretionary Fund report. |

| Resolution / Action # | Resolution / Action | Update / Comment |
|-----------------------|---|--|
| ACTION2002/02 | <p>Discretionary Fund Report</p> <p>Staff to follow up on the commitments for the Horotiu Playcentre and the feedback to be provided by the Graeme Dingle Foundation.</p> | <p>Complete. The Horotiu Playcentre grant of \$2,000 towards the cost of purchasing new heat pump was uplifted in March 2020.</p> <p>Feedback from the Graeme Dingle Foundation was tabled at the June 2020 Community Board meeting:</p> <p><i>Ngaruawahia Orchard Planting Project on Waipa Reserve was designed by the Ngaruawahia High School Students. The project was primarily funded by the Ngaruawahia Community Board. Those involved included Ngaruawahia High School students, Graeme Dingle Foundation and WDC Community Connections staff.</i></p> <p><i>Ngaruawahia High School were invited to join a group of 18 remarkable young Kiwis, mentors at the annual Graeme Dingle Foundation Waikato's Excellence Awards. The Ngaruawahia project won the Career Navigator Outstanding Achievement Award.</i></p> <p><i>The foundation's annual awards evening was an opportunity to celebrate more than 3,000 students, their mentors, leaders and volunteers across the Waikato who had been involved in their various youth development programmes including Kiwi Can, Stars and Career Navigator over the previous 12 months.</i></p>  |
| NCB2002/04 | <p>Community Board Code of Conduct</p> <p>THAT the Ngaruawahia Community Board adopt the attached Code of Conduct (Attachment 1 to the staff report) ('the Code') in accordance with clause 15(6), Schedule 7, Local Government Act 2002;</p> <p>AND FURTHER THAT the Community Board notes the newly adopted Code will replace the current Code of Conduct for the Community Board with immediate effect.</p> | <p>Complete.</p> |

| Resolution / Action # | Resolution / Action | Update / Comment |
|-----------------------|---|--|
| ACTION2002/03 | <p>Works & Issues – February 2020</p> <p>Staff to update the Board on the following issues:</p> <ul style="list-style-type: none"> ▪ Repair to sign outside the Community House ▪ Signage to reflect change in permitted parking times following recent change to bylaw ▪ Repair of light in pedestrian crossing on River Road following 2019 incident. | <ul style="list-style-type: none"> ▪ Complete. Sign has been re-installed. ▪ Complete. 30 minute parking has been installed on Martin Street outside of the Ngaruawahia Post Shop. ▪ Complete. The light has been replaced/repared. |
| ACTION2002/04 | <p>Ngaruawahia Community Board Resolution/Action Register</p> <p>The Youth Engagement Advisor requested to attend the March 2020 Board meeting.</p> | <p>Complete. Youth Engagement Advisor attended the June 2020 Board meeting (as the March meeting was cancelled).</p> |
| NCB2002/05 | <p>Ngaruawahia Community Board Resolution/Action Register</p> <p>THAT the Community Board agrees that the Resolution/Action Register be reported to the Board on a six-monthly basis and that completed matters in the Register be removed.</p> | <p>Complete. Updated Resolution / Action Register scheduled as a standing item to be presented to the Community Board in February and July.</p> |

| Resolution / Action # | Resolution / Action | Update / Comment |
|-----------------------|--|---|
| ACTION2002/05 | <p>Year to Date Service Request Report</p> <p>Staff to clarify reference to “Ward” in the report; specifically whether the data related to the Community Board area only.</p> | <p>Complete. The Year to Date Service Request report pulls through all service requests raised within the Ngaruawahia Ward.</p>  |
| ACTION2002/06 | <p>Chairperson’s Report</p> <p>Staff to investigate whether quarterly Community Board / Committee sessions would continue this triennium.</p> | <p>Elected Member briefings were held weekly via Zoom throughout Levels 4, 3 and 2. These briefings included Community Board / Committee Chairs. Briefings are to continue monthly throughout Level 1 in addition to quarterly Joint Community Board / Committee meetings. These are to be scheduled shortly.</p> |
| NCB1911/03 | <p>Appointment of Chairperson and Deputy Chairperson</p> <p>THAT Mr G Wiechern is appointed Chairperson of the Ngaruawahia Community Board.</p> | <p>Complete.</p> |
| NCB1911/05 | <p>Appointment of Chairperson and Deputy Chairperson</p> <p>THAT Ms K Morgan is appointed Deputy Chairperson of the Ngaruawahia Community Board.</p> | <p>Complete.</p> |

| Resolution / Action # | Resolution / Action | Update / Comment |
|-----------------------|--|---|
| NCB1911/06 | <p>Date & Time of Meetings</p> <p>THAT the Ngaruawahia Community Board holds its meetings for the remainder of the 2019-22 triennium on a six-weekly cycle commencing at 6:00pm on Tuesday 11 February 2020, with the remainder of meetings in 2020 to be held at 6:00pm on the following dates:</p> <ul style="list-style-type: none"> ▪ Tuesday, 24 March 2020 ▪ Tuesday, 5 May 2020 ▪ Tuesday, 16 June 2020 ▪ Tuesday, 28 July 2020 ▪ Tuesday, 8 September 2020 ▪ Tuesday, 20 October 2020 ▪ Tuesday, 1 December 2020 | March meeting cancelled due to COVID-19 restrictions |
| ACTION1911/01 | <p>Discretionary Fund Report – Platform at the Point</p> <p>Cr Patterson to invite Mr James Whetu to the next Board meeting to provide an update on the proposed platform.</p> | Complete. James Whetu attending the June 2020 meeting. Refer to ACTION 2006/01. |
| NCB1911/09 | <p>Discretionary Fund Report – Platform at the Point</p> <p>THAT the Board approves allocation of funding to subsidise the entrance fees of Ngaruawahia pool at 50% of the advertised price for the 2019/20 summer, such allocation to come from the existing Ngaruawahia Railway Bridge commitment [ref NCB1811/04].</p> | Complete. Subsidies have been paid and captured in 30 June 2020 Discretionary Fund report. |
| NCB1911/10 | <p>Parking Time Restrictions – Martin Street, Ngaruawahia</p> <p>THAT the Ngaruawahia Community Board recommends to Council, or the appropriate Council committee, to approve the proposal to create two 30- minute parks outside of the Ngaruawahia Post Shop located on Martin Street (as identified in Attachment 2 of the staff report).</p> | Complete. 30 minute parking has been installed on Martin Street outside of the Ngaruawahia Post Shop. |

CARRY OVER NGARUAWAHIA COMMUNITY BOARD RESOLUTION / ACTIONS – Updated July 2020

| Resolution / Action # | Resolution / Action | Update / Comment |
|-----------------------|---|--|
| NCBI908/06 | <p>The Point Reserve Management Plan</p> <p>The Community Board requests Council initiate the correct process and undertake community consultation to revert 'The Point' back to the original name Te Huinga o Ngaa Wai.</p> <p>Concerns about the Squash Club, Rowing Club & Dog Sheds – conditions, appearance & upkeep.</p> | <p><i>Board to discuss.</i></p> <p><i>Board to discuss.</i></p> |
| March 2019 | <p>The Point – Recycling Bins</p> | <p>Recycling not provided at any of our Reserves but it is certainly something we would like to explore. As this would involve a districtwide change to our levels of service (and therefore, budget), a review of services will need to be completed.</p> <p><i>Recycling bins are still needed at The Point and also along the walkway. Need to promote to council as they renegotiate contracts for collections. Do we do them ourselves? Do we pay for collections from board funds? Needs further discussion.</i></p> |
| May 2017 | <p>Pontoon on Waipa River</p> <p>A pontoon on Waipa river is suggested to enable Waipa Primary students and the wider community access to the river for waka-ama and other water sports.</p> | <p>This project is not funded in the LTP and therefore the Community Board will need to look for other funding sources.</p> <p><i>Still current.</i></p> |
| March 2017 | <p>Te Mana o Te Rangi Reserve development</p> <p>The beautification of the old dump site to enable recreational enjoyment and to comply with the landfill aftercare management plan.</p> | <p>Board have been through consultation and will put project forward as LTP item.</p> <p><i>Still current.</i></p> |
| August 2015 | <p>Wedding Quarry</p> <p>Over spraying of the quarry appears to be causing erosion and is visually unpleasant, is there anything that can be done?</p> | <p>Council is unable to undertake any formal action for activity. There is no breach of the District Plan. We understand that it is for weed control purposes and is authorised by Waikato Regional Council.</p> <p><i>To remain as a reminder for future board members to submit if there is an opportunity through a consent renewal process.</i></p> |
| NCBI304/0616 | <p>Green Belt</p> <p>Investigate proposed green belt around township.</p> | <p>A green belt is an area of open land around a city or town on which building is restricted. Rules in the District Plan help ensure that fragmentation of the rural land around Ngaruawahia township is avoided, thus providing a rural interface at the town's northern entrance that supports this green belt concept. District plan rules ensure residential growth occurs within defined zones.</p> <p><i>Resolution to remain to ensure future board members never forget to protect the rural interface from disappearing.</i></p> |

To be deleted?

| | | |
|---------------------|--|---|
| <p>August 2017?</p> | <p>Patterson Park Netball Courts</p> <p>The courts have been resealed but the surface is not level, as they are used by four netball clubs this needs to be addressed prior to the winter.</p> <p>The work has been completed and the issue of an un-level surface remains.</p> | <p>Original topography survey of the netball courts (which design was based on) showed a number of height inconsistencies between 10mm and 50mm over the area of the court. The surface was uneven and there was no level fall over the length of the court. The original court surface had large depressions where water would pond.</p> <p>Now the courts are designed and constructed to have a 0.5% grade to allow water to run off. This has improved the surface of the courts and reduced the amount of ponding significantly.</p> <p>The Long Term Plan held an allocation for the upgrade of the Ngaruawahia Netball Courts of \$180,236.</p> <p>Staff approached the project by determining what type of upgrade could be accommodated within that budget allocation.</p> <p>Staff assessed two options:</p> <ol style="list-style-type: none"> 1. Reshape and reseat court to improve drainage, replace nets, hoops signs etc. 2. Full NZ Netball specification rebuild, plus replace nets, hoops, signs etc. <p>Assessment of costs for each option was completed by an external consultant. The costs for meeting NZ Netball specification was excessive and would exceed budget (est. by Waikato District Alliance is approximately \$300,000 total project cost). The cost for option one fell inside budget and was completed at a total cost of \$152,000.</p> <p>The courts have been shaped as best as possible to shed water during rainfall events. Staff will continue to inspect through rainfall events to ensure that site drainage is effective and operating as expected. Staff are also happy to meet with netball club/teams representatives and discuss options moving.</p> <p>A full copy of the consultant review and as built drawings are attached for information.</p> |
|---------------------|--|---|

Open Meeting

| | |
|---------------------------------|---|
| To | Ngaruawahia Community Board |
| From | Tony Whittaker Chief Operating Officer |
| Date | 08 July 2020 |
| Prepared by | Sharlene Jenkins Executive Assistant |
| Chief Executive Approved | Y |
| Reference/Doc Set # | GOV0508 |
| Report Title | Year to Date Service Request Report |

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report to 30 June 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Ngaruawahia Community Board

Service Request Time Frames By Ward for ²⁴

NGA

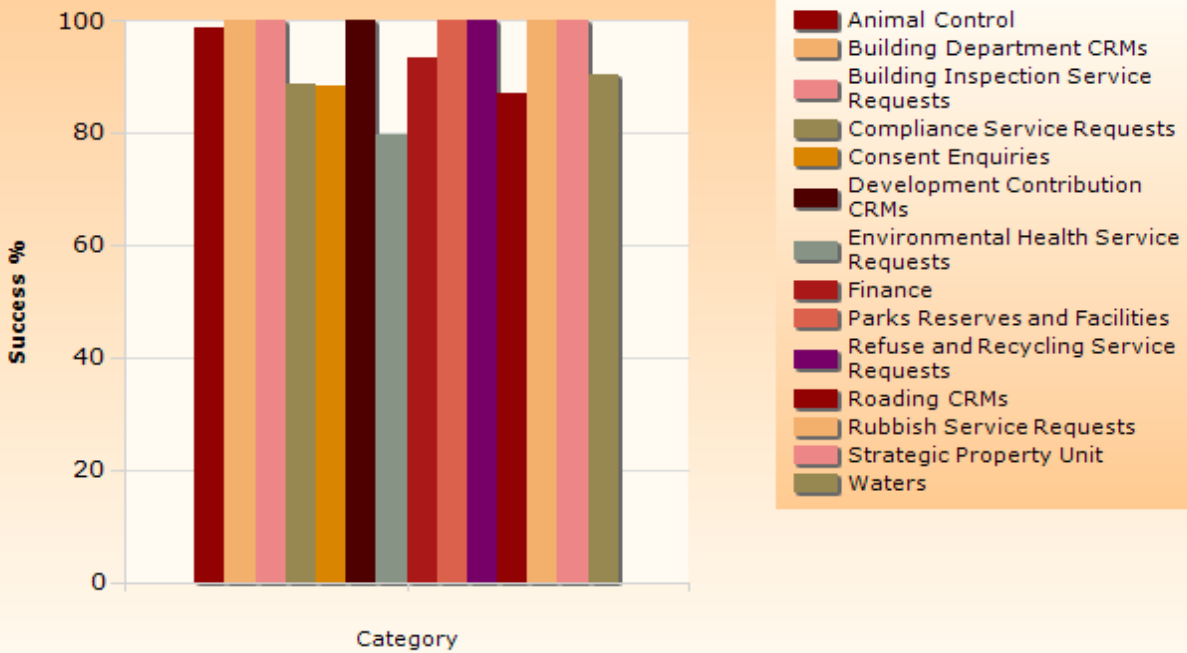


Date Range: 01/04/2020 to 30/06/2020

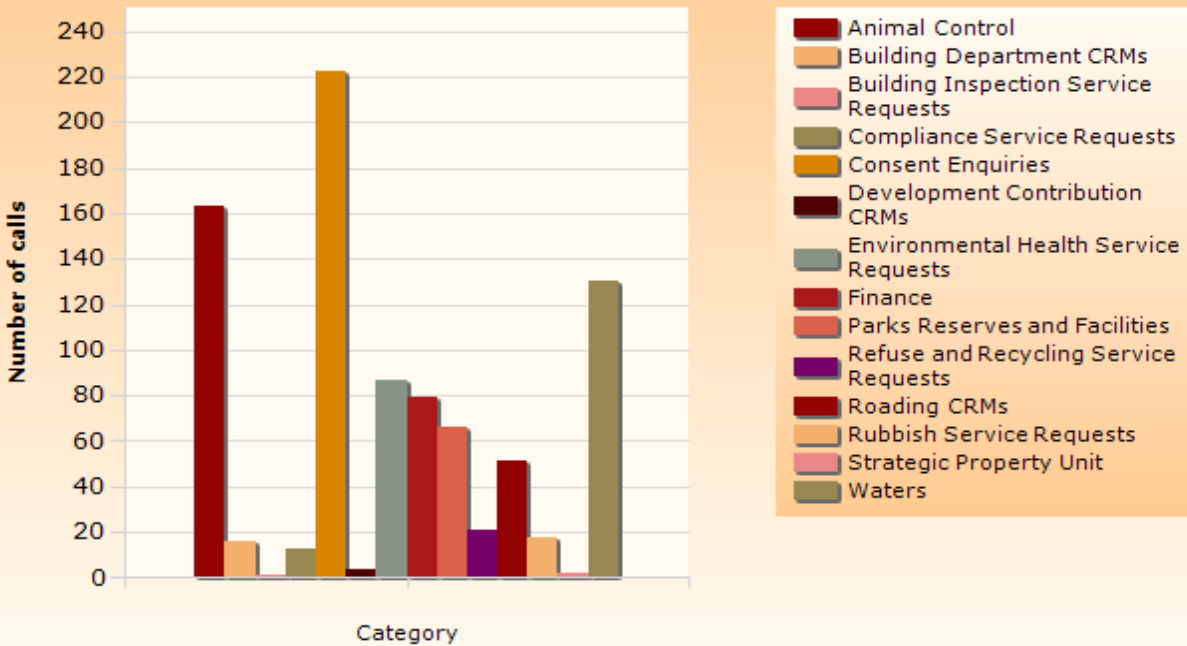
The success rate excludes Open Calls as outcome is not yet known.

7/8/2020 2:03:10 PM

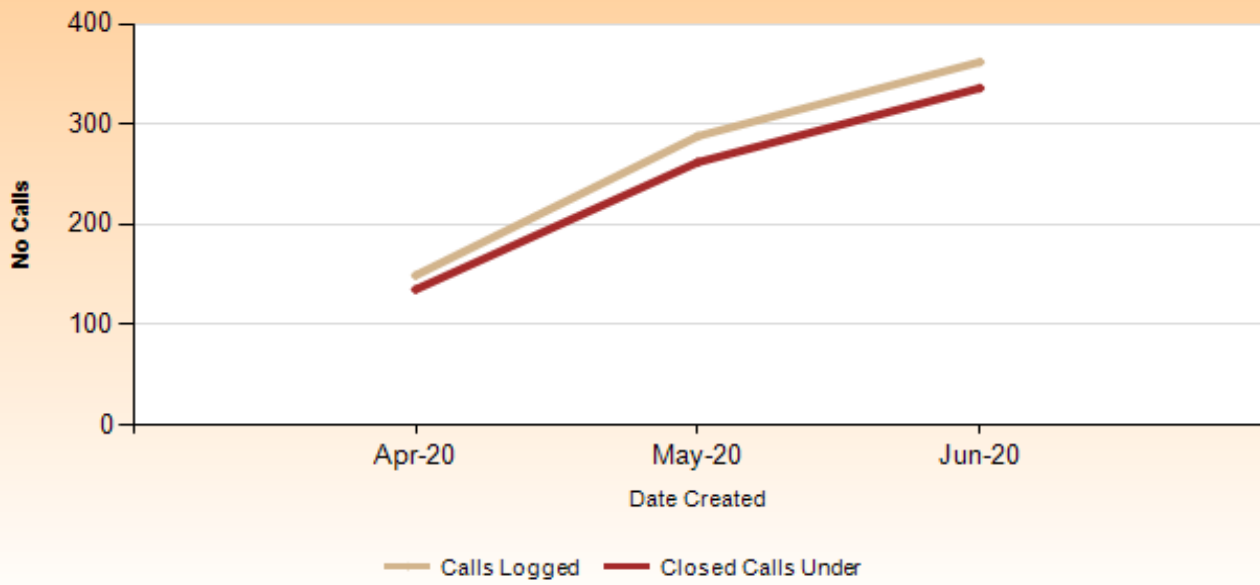
Call Completion % Success by Type



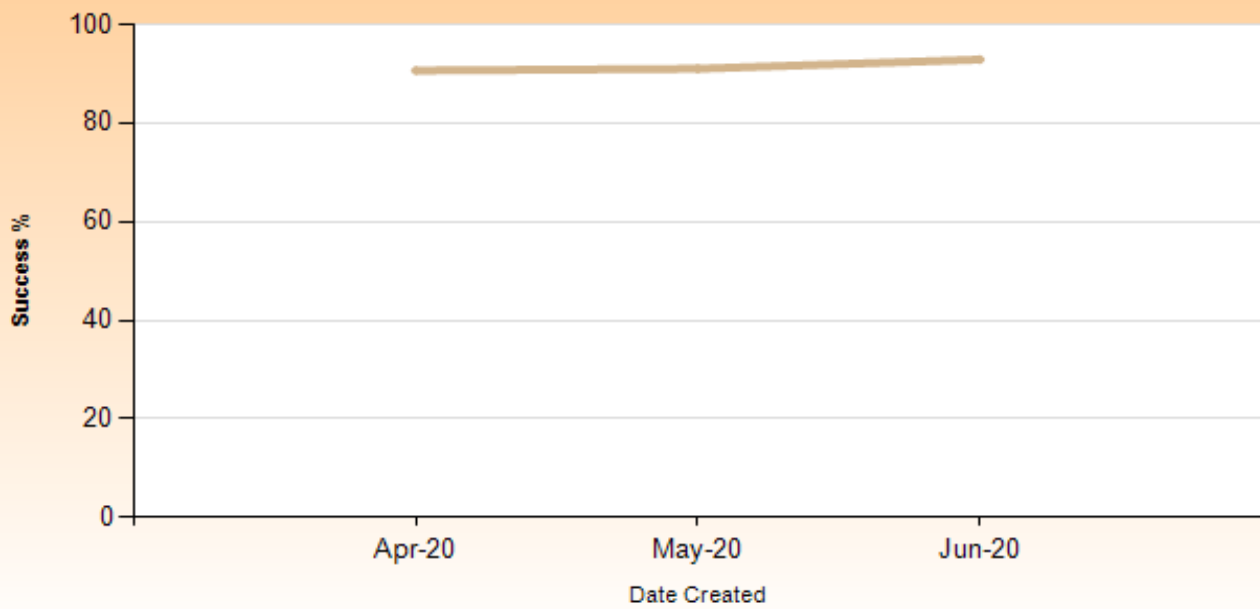
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



| | | | Open | | Closed | | |
|--|---|------------------------|------------------------|-------------------------|--------------------------|---------------------------|---------------------|
| Closed Calls are those calls logged during the time period that are now closed. | Open Calls are all the calls open for the ward and may have been logged at any time. | Number of Calls | Open Calls Over | Open Calls Under | Closed Calls Over | Closed Calls Under | Success Rate |
| Animal Control | | | | | | | |
| | Summary | 163 | 1 | 10 | 2 | 150 | 98.68% |
| | Animal Charges | 43 | | | | 43 | 100.00% |
| | Dog / Cat Trap Required | 2 | | 1 | | 1 | 100.00% |
| | Dog Property Visit | 10 | | 4 | | 6 | 100.00% |
| | Dog Straying - Current | 36 | | | 1 | 35 | 97.22% |
| | Dog Straying - Historic | 16 | | | | 16 | 100.00% |
| | Dog Surrender | 4 | | | 1 | 3 | 75.00% |
| | Dog/Animal Missing | 12 | | 3 | | 9 | 100.00% |
| | Dogs Aggression - Current | 12 | 1 | | | 11 | 100.00% |
| | Dogs Aggression - Historic | 11 | | 1 | | 10 | 100.00% |
| | Dogs Barking Nuisance | 11 | | 1 | | 10 | 100.00% |
| | Livestock Trespassing - Current | 6 | | | | 6 | 100.00% |
| Building Department CRMs | | | | | | | |
| | Summary | 16 | | 3 | | 13 | 100.00% |
| | Building near any Pipe/Infrastructure may req CCTV | 1 | | | | 1 | 100.00% |
| | PEO General Enquiry | 15 | | 3 | | 12 | 100.00% |
| Building Inspection Service Requests | | | | | | | |
| | Summary | 1 | | | | 1 | 100.00% |
| | Building Inspection Service Requests | 1 | | | | 1 | 100.00% |
| Compliance Service Requests | | | | | | | |
| | Summary | 13 | 1 | 3 | 1 | 8 | 88.89% |
| | Compliance - Animal By Law | 3 | | 1 | 1 | 1 | 50.00% |
| | Compliance - Unauthorised Activity | 8 | 1 | 2 | | 5 | 100.00% |
| | Freedom Camping incidents/complaints/queries | 1 | | | | 1 | 100.00% |
| | Illegal parking | 1 | | | | 1 | 100.00% |
| Consent Enquiries | | | | | | | |
| | Summary | 222 | | 13 | 24 | 185 | 88.52% |
| | Planning Process | 20 | | 3 | 1 | 16 | 94.12% |
| | Property Information Request | 64 | | 4 | 9 | 51 | 85.00% |
| | Rural Rapid Number assignment & purchase of plates | 3 | | | | 3 | 100.00% |
| | Zoning and District Plan Enquiries | 135 | | 6 | 14 | 115 | 89.15% |
| Development Contribution CRMs | | | | | | | |
| | Summary | 4 | | | | 4 | 100.00% |
| | Development Contribution Enquiries | 4 | | | | 4 | 100.00% |
| Environmental Health Service Requests | | | | | | | |
| | Summary | 87 | 2 | 1 | 17 | 67 | 79.76% |
| | Environmental Health Complaint | 15 | 2 | 1 | 8 | 4 | 33.33% |
| | Noise Complaint - Environmental Health | 10 | | | 3 | 7 | 70.00% |
| | Noise complaints straight to contractor | 62 | | | 6 | 56 | 90.32% |

| | | | | | | | |
|--|--|-----------|----------|-----------|----------|-----------|----------------|
| Finance | | | | | | | |
| | Summary | 79 | 1 | 1 | 5 | 72 | 93.51% |
| | Rates query | 79 | 1 | 1 | 5 | 72 | 93.51% |
| Parks Reserves and Facilities | | | | | | | |
| | Summary | 66 | | 18 | | 48 | 100.00% |
| | Parks & Reserves - Buildings | 19 | | | | 19 | 100.00% |
| | Parks & Reserves - Lake Access | 13 | | 13 | | | NaN |
| | Parks & Reserves - Non-urgent Public Toilet Issues | 1 | | | | 1 | 100.00% |
| | Parks & Reserves - Reserve Issues | 32 | | 5 | | 27 | 100.00% |
| | Parks & Reserves - Urgent Public Toilet Issues | 1 | | | | 1 | 100.00% |
| Refuse and Recycling Service Requests | | | | | | | |
| | Summary | 21 | | | | 21 | 100.00% |
| | New collections | 5 | | | | 5 | 100.00% |
| | Recycling Not Collected | 4 | | | | 4 | 100.00% |
| | Refuse - Non-Collection | 5 | | | | 5 | 100.00% |
| | Refuse & Recycling Contractor Complaints | 1 | | | | 1 | 100.00% |
| | Refuse & Recycling Enquiries | 3 | | | | 3 | 100.00% |
| | Rubbish bag sticker/tag orders - internal use only | 3 | | | | 3 | 100.00% |
| Roading CRMs | | | | | | | |
| | Summary | 51 | 1 | 3 | 6 | 41 | 87.23% |
| | Emergency Events - 1 Hr Response | 2 | | | | 2 | 100.00% |
| | New Vehicle Entrance Request | 12 | | | | 12 | 100.00% |
| | Request 4 new street light path sign etc | 5 | | 1 | | 4 | 100.00% |
| | Road Culvert Maintenance | 2 | | | 1 | 1 | 50.00% |
| | Road Safety Issue Enquiries | 7 | | | 3 | 4 | 57.14% |
| | Roading Work Assessment Required - OnSite 5WD | 8 | | 1 | 1 | 6 | 85.71% |
| | Routine Roding Work Direct to Contractor 5WD Comp | 6 | | 1 | | 5 | 100.00% |
| | Street Light Maintenance | 5 | | | 1 | 4 | 80.00% |
| | Urgent Roding Work 4Hr Response | 4 | 1 | | | 3 | 100.00% |
| Rubbish Service Requests | | | | | | | |
| | Summary | 18 | | | | 18 | 100.00% |
| | Abandoned Vehicle | 2 | | | | 2 | 100.00% |
| | Illegal Rubbish Dumping | 16 | | | | 16 | 100.00% |
| Strategic Property Unit | | | | | | | |
| | Summary | 2 | | | | 2 | 100.00% |
| | Lease and Licence Enquiry (Existing Lease/Licence) | 1 | | | | 1 | 100.00% |
| | Pensioner Housing Issue Request | 1 | | | | 1 | 100.00% |

| Waters | | | | | | | |
|--|------------|----------|-----------|-----------|------------|---------------|--|
| Summary | 130 | 1 | 15 | 11 | 103 | 90.35% | |
| 3 Waters Enquiry | 12 | | | 2 | 10 | 83.33% | |
| Drinking water billing | 6 | | | | 6 | 100.00% | |
| Drinking Water Final Meter Read | 46 | | 14 | 3 | 29 | 90.63% | |
| Drinking Water Major Leak | 5 | | | | 5 | 100.00% | |
| Drinking Water minor leak | 28 | 1 | 1 | 1 | 25 | 96.15% | |
| Drinking Water quality | 2 | | | 1 | 1 | 50.00% | |
| Drinking Water Quantity/Pressure | 3 | | | | 3 | 100.00% | |
| Fix Water Toby | 6 | | | 1 | 5 | 83.33% | |
| New Drinking Storm Waste water connections | 4 | | | | 4 | 100.00% | |
| No Drinking Water | 5 | | | | 5 | 100.00% | |
| Stormwater Blocked pipe | 2 | | | 1 | 1 | 50.00% | |
| Stormwater Open Drains | 1 | | | | 1 | 100.00% | |
| Wastewater Odour | 6 | | | | 6 | 100.00% | |
| Wastewater Overflow or Blocked Pipe | 3 | | | 1 | 2 | 66.67% | |
| Wastewater Pump Alarm | 1 | | | 1 | | 0.00% | |
| Total | 873 | 7 | 67 | 66 | 733 | 91.74% | |

Open Meeting

| | |
|---------------------|------------------------------|
| To | Ngaruawahia Community Board |
| From | Greg Wiechern Chairperson |
| Date | 16 July 2020 |
| Reference # | Gov0508 |
| Report Title | Chairperson's Report |

1. EXECUTIVE SUMMARY

The purpose of this report is for the Chairperson to update the Board.

2. RECOMMENDATION

THAT the Chairperson's report be received.

3. ATTACHMENTS

Chairperson's Report – July 2020

Ngaruawahia Community Board Chairpersons Report July 2020

Te Mana o Te Rangi reserve Hui 18 June 2020

Attended by Janet, Eugene, Greg, Cheri (Swampfrog Design) I-Jay, Kimai on behalf of whanau, Kim and Josh (Staff). General discussion regarding the reserve and how to progress the project

Ngaruawahia Blueprint Evening 29 June 2020, Ngaruawahia Memorial Hall

A well-attended session with staff, Councillors Eugene Patterson, Janet Gibb and Chris Woolerton, members of the Board and general public to discuss the existing blueprint and to review priorities. Although prioritising existing blueprint initiatives was the main reason for the meeting, some new ideas were also proposed by members of the public.

Ngaruawahia Community Board informal workshop 30 June 2020.

Our fourth informal workshop was attended by Venessa, Jack, Dianne, Greg & Eugene along with Brendan Stringer (Staff) and Janette Underwood (Staff). Apologies from Kiri and Janet.

Discussion led by Brendan regarding representation for Ngaruawahia in future local body elections. Brendan noted comments from the current members of the Board who were present.

Janette led the discussion on 'Tactical Urbanisation' and the community aspects required by NZTA for projects that can be submitted. Janette is submitting our suggested proposal for a roundabout at the Princess Street/ Great South Road intersection, including the relocation of the northbound bus stop to a point opposite the south bound bus stop and possible additional pedestrian crossing. Discussion involved community involvement with the physical works.

Discussion regarding the previous night's Blueprint evening.

Ngaruawahia Community Board informal workshop 14 July 2020.

Our fifth informal workshop was attended by Venessa, Jack, Greg, Dianne, Rongo & Kiri. Apologies from Janet.

Discussion on the application for NZTA funding for the proposed roundabout at Princess St/Great South Rd to update Kiri and Rongo who missed the previous workshop. NZTA advise that the notification will be about 3 weeks later than originally planned.

Discussion about Te Mana o Te Rangi reserve, in particular the work that Cheri has presented by email and also the email proposal from Kim Wood (Staff). The Board unanimously agreed that it is too early to get Cheri further involved with the project, that Kim can provide early guidance at no cost to the Board. There was also agreement that we should have early involvement from I-Jay, Kimai and their whanau and to try and get community involvement with the project, perhaps even putting up a prize for a design scheme once we have a good idea on what the whanau would like to see and what we can actually do on the site.

Short discussion regarding Ngaruawahia and Horotiu blueprints.

Discussion about Horotiu community and how we can achieve more on their behalf. Greg to invite them to form a sub-committee and ask that they have a couple of people represent them at Board meetings and workshops

Thank you to Kiri who attended two zoom meetings on the Boards behalf.

Greg Wiechern