

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY, 6 AUGUST 2020** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Awaiting unconfirmed minutes of Thursday, 25 June 2020 for circulation.

5. REPORTS

5.1.	Meremere Works & Issues Report – August 2020	2
5.2	Councillor’s Report	Verbal
5.3	Finance Manager’s Presentation	Verbal
5.4	Discretionary Fund Report to 30 June 2020	5
5.5	Year to Date Service Request Report	7

6. GENERAL BUSINESS

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CHIEF EXECUTIVE

Open Meeting

To	Meremere Community Committee
From	Sue O’Gorman General Manager Customer Support
Prepared by:	Mervyn Balloch Building Quality Manager
Date	24 July 2020
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Meremere Works & Issues Report – August 2020

1. EXECUTIVE SUMMARY

To update the Committee and provide information on works and issues raised at previous meetings.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received.

3. ATTACHMENTS

- Works and Issues Report

Works and Issues Report

	Issue	Area	Action
1.	Paint the internal side of the new door frame at the new hall.	Service Delivery	A verbal update will be given at the meeting.
2.	Lights on the outside of the new library don't appear to be working at night.	Service Delivery	Library staff unaware the building had lights, training is being arranged with staff to make sure everything gets set up properly.
3.	When will the library be reopening?	Customer Support	Library opening 10 July and open for full days every Friday.
4.	If there are any old computers can we have one for the hall?	Information Management	Council's Chief Information Officer will contact Cecilia Heta directly to discuss the Meremere Community Committee / Hall requirements.
5.	Who is best to contact regarding the development of the old Pa site?	Sam Toka	Sam has advised the Meremere Community Board Iwi Rep to phone through to council and ask to speak with a Duty Planner who will go through the process with them.

COMMUNITY PROJECT UPDATES

N/A

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker Chief Operating Officer
Date	30 June 2020
Prepared by	Jean de Abreu Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0502
Report Title	Discretionary Fund Report to 30 June 2020

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 30 June 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 30 June 2020

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND 2019/2020 (July 2019 - June 2020)
As at Date: 30-Jun-2020

	GL	1.209.1704
Commitments from Committee Meeting Minutes & Other Information		
2019/20 Annual Plan (including Salaries)		6,578.00
Carry forward from 2018/19		15,257.00
Total Funding		21,835.00
Income		
Total Income		-
Expenditure		
04-Sep-19 Purchase water blaster from Mr Brown	MMCC1906/03	1,900.00
16-Dec-19 9999 Roseview Systems Ltd Eagle Alarms, Recorder, Cameras, Cable		1,600.00
07-Apr-20 MEREMERE HALL Costs reimbursement re MMCC2003/01	MMCC2003/01	1,000.00
07-May-20 NEW WORLD NGARU Prezzy Gift Cards - Democracy		1,517.85
A PLUS SECURITY Geovision 4mp Bullet Camera - Invoice I22121902 -		
22-Dec-19 above Doctors surgery door	MMCC1912/03	570.00
Total Expenditure		6,587.85
Net Funding Remaining (Excluding commitments)		15,247.15
Commitments		
09-Mar-17 Reconnection of power for the Tennis Pavilion	MMCC1703/04/2	to be confirmed
08-Aug-19 Purchase of a gift for Mr Creed in acknowledgment of his services to the community	MMCC1906/04	200.00
12-Dec-20 Purchase security cameras for the Puna and Meremere School. \$1,840 including GST	MMC1912/03	1,565.22
12-Dec-20 Honourium for Hall Committee members - Cecilia Heta, Okeroa Rogers and Trish van der Wende - purchase of Gift Cards to the value of \$500 each	MMC1912/03	1,500.00
12-Dec-20 Meremere Hall Committee to purchase 2 x 30metre hoses and attachments for the Committee's water blaster and petrol vouchers. \$200 including GST	MMC1912/03	173.91
Total Commitments		3,439.13
Net Funding Remaining (Including commitments)		11,808.02

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker Chief Operating Officer
Date	08 July 2020
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0510
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Committee on the Year to Date Service Request Report to 30 June 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Meremere Community Committee

Service Request Time Frames for MEREMERE Community Committee ⁸

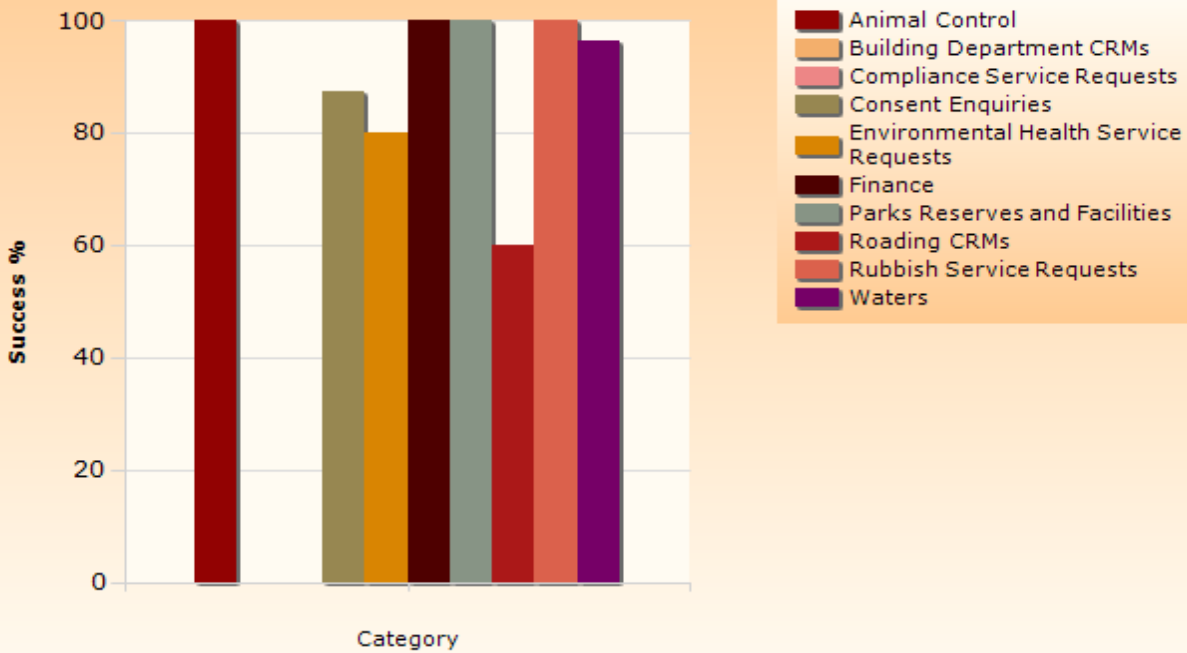
Date Range: 01/04/2020 to 30/06/2020



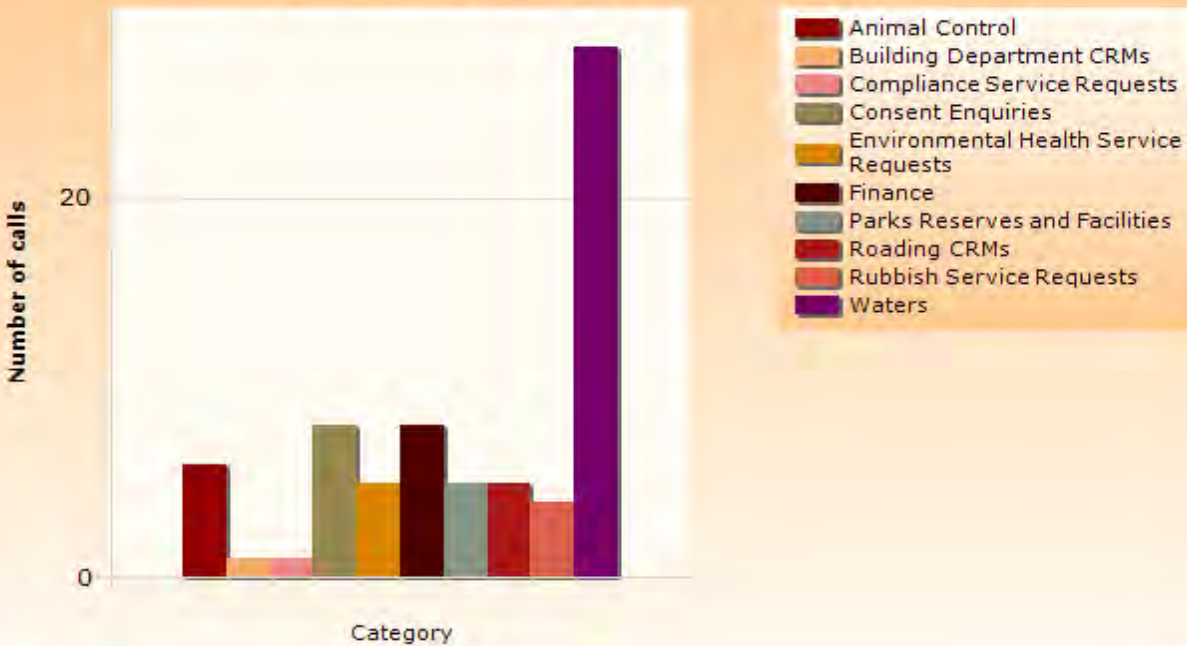
The success rate excludes Open Calls as outcome is not yet known.

7/8/2020 2:36:46 PM

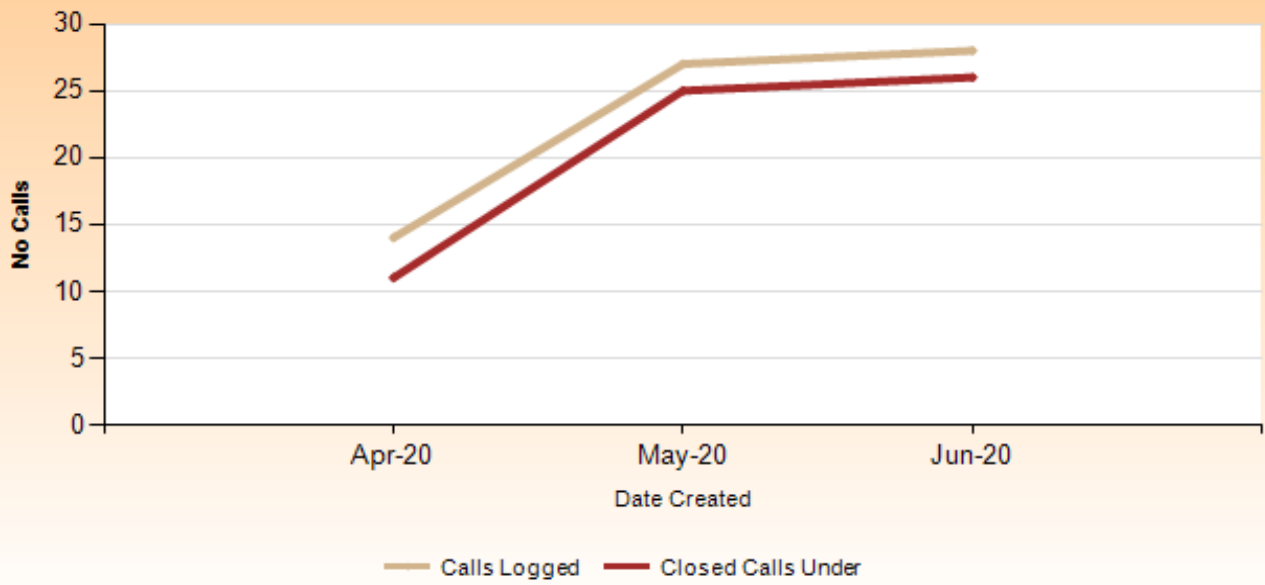
Call Completion % Success by Type



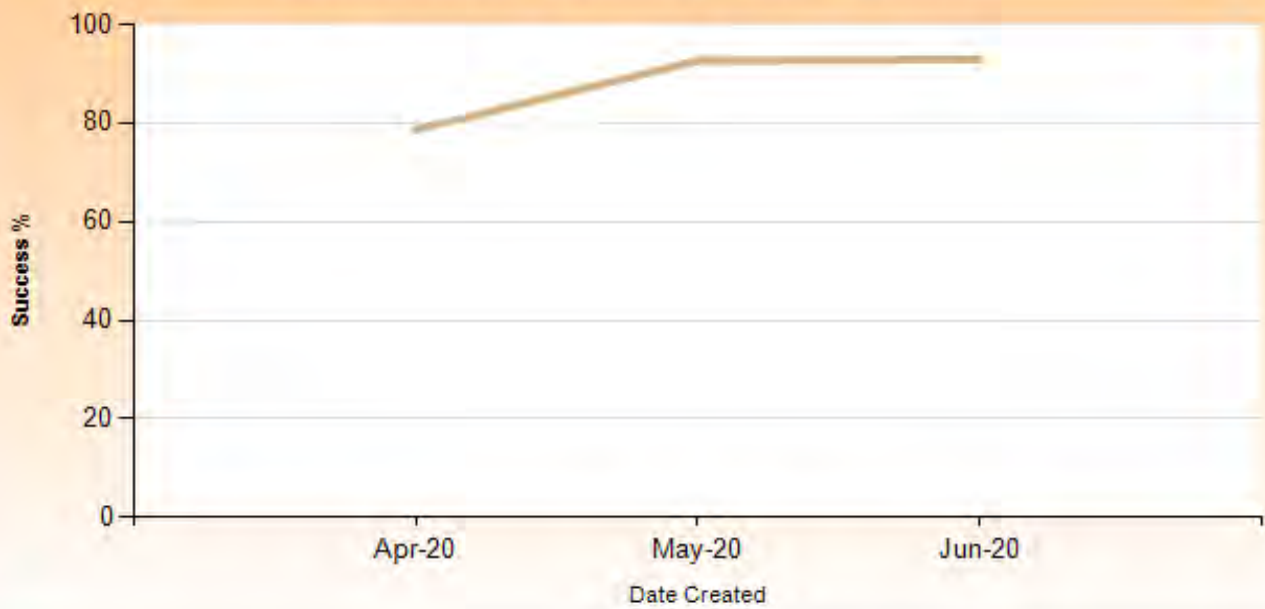
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Animal Control							
	Summary	6				6	100.00%
	Dog Property Visit	1				1	100.00%
	Dog Straying - Current	1				1	100.00%
	Dog Surrender	1				1	100.00%
	Dogs Aggression - Current	1				1	100.00%
	Dogs Barking Nuisance	1				1	100.00%
	Livestock Trespassing - Current	1				1	100.00%
Building Department CRMs							
	Summary	1			1		0.00%
	PEO General Enquiry	1			1		0.00%
Compliance Service Requests							
	Summary	1			1		0.00%
	Non-animal bylaws	1			1		0.00%
Consent Enquiries							
	Summary	8			1	7	87.50%
	Property Information Request	2				2	100.00%
	Zoning and District Plan Enquiries	6			1	5	83.33%
Environmental Health Service Requests							
	Summary	5			1	4	80.00%
	Environmental Health Complaint	1				1	100.00%
	Noise Complaint - Environmental Health	1				1	100.00%
	Noise complaints straight to contractor	3			1	2	66.67%
Finance							
	Summary	8				8	100.00%
	Rates query	8				8	100.00%
Parks Reserves and Facilities							
	Summary	5		2		3	100.00%
	Parks & Reserves - Reserve Issues	5		2		3	100.00%
Roading CRMs							
	Summary	5			2	3	60.00%
	Emergency Events - 1 Hr Response	1			1		0.00%
	New Vehicle Entrance Request	1				1	100.00%
	Road Culvert Maintenance	1			1		0.00%
	Roading Work Assessment Required - OnSite 5WD	2				2	100.00%
Rubbish Service Requests							
	Summary	4				4	100.00%
	Abandoned Vehicle	1				1	100.00%
	Illegal Rubbish Dumping	3				3	100.00%

Waters							
	Summary	28		1	27	96.43%	
	3 Waters Enquiry	3		1	2	66.67%	
	Drinking water billing	1			1	100.00%	
	Drinking Water Final Meter Read	3			3	100.00%	
	Drinking Water Major Leak	4			4	100.00%	
	Drinking Water minor leak	7			7	100.00%	
	Drinking Water Quantity/Pressure	3			3	100.00%	
	Fix Water Toby	3			3	100.00%	
	New Drinking Storm Waste water connections	1			1	100.00%	
	Wastewater Overflow or Blocked Pipe	3			3	100.00%	
Total		71		2	7	62	89.86%