

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY, 17 SEPTEMBER 2020** commencing at **7.00pm**.

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GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	8 September 2020
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Confirmation of Minutes

I. EXECUTIVE SUMMARY

To confirm the minutes of the Meremere Community Committee meetings held on:

- a. Thursday, 25 June 2020, and
- b. Thursday, 6 August 2020.

2. RECOMMENDATION

THAT the minutes of the Meremere Community Committee held on:

- a. **Thursday, 25 June 2020, and**
- b. **Thursday, 6 August 2020**

be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

MMCC Minutes:

- 25 June 2020, and
- 6 August 2020.

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY, 25 JUNE 2020** commencing at **7.04pm**.

Present:

Mr J Katu (Chairperson)
 Mr J Harman (Deputy Chairperson)
 Ms A Dobby (Secretary)
 Ms C Heta
 Ms L Horsfall
 Mr B Brown *[from 7.09pm]*
 Cr J Sedgwick *[until 7.45pm]*

Attending:

Mr M Balloch (Building Quality Manager) *[until 7.45pm]*
 Mr S Toka (Iwi and Community Partnerships Manager)
 Mr L McGrath
 Ms M Tapiata

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Harman/Ms Horsfall)

THAT an apology be received from Okeroa Rogers, Trish Van De Wende, Antonio Mark and Sonny Tahj;

AND THAT an apology for lateness be received from Ben Brown.

CARRIED

MMCC2006/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Horsfall/Ms Heta)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday, 25 June 2020 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

MMCC2006/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Horsfall/Mr Harman)

THAT the minutes of a meeting of Meremere Community Committee held on Thursday, 20 February 2020 be confirmed as a true and correct record of that meeting.

CARRIED**MMCC2006/03****REPORTS**Meremere Works & Issues Report June 2020

Agenda Item 5.1

There was no discussion on this item.

Councillor's Report

Agenda Item 5.2

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Discretionary Fund Report to 9 June 2020

Agenda Item 5.3

There was no discussion on this item.

Cr Sedgwick and Mr Balloch retired from the meeting at 7.45pm.

GENERAL BUSINESS

The following items were discussed:

- Pa Site: To remove water tank and redevelop site.
- Library: Discussion about why the library still isn't open. Staffing issues after COVID-19
- Discussion about the old computers at the library, could one be made available for the hall office. Discussion about purchasing a laptop for the hall, also discussion on hall printer.

- Liam McGrath passed on gratitude to the development committee for their help over COVID-19 and has offered help at a next working bee.
- Long term Plan
 - 1: Pa site and beautification
 - 2: Youth Facility
 - 3: Education Centre
 - 4: Gym
 - 5: Upgrade the rugby field – Tarseal the road and carpark

There being no further business the meeting was declared closed at 8.42pm.

Minutes approved and confirmed this day of 2020.

J Katu
CHAIRPERSON

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY, 6 AUGUST 2020** commencing at **7.10pm**.

Present:

Mr J Katu (Chairperson)
Mr J Harman (Deputy Chairperson)
Ms C Heta
Ms L Horsfall
Mr B Brown [*from 7.30pm*]

Attending:

Darrian Mc Grath & Liam McGrath (Mercer Community Committee representatives)
Melysa Tapiata (Meremere resident)
Ms Lianne van den Bemd (Community Development Advisor)
Mr S Toka (Iwi and Community Partnerships Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Horsfall/Mr Harmen)

THAT an apology be received from Councillor Sedgewick & Mr Merv Balloch;

AND THAT an apology for lateness be received from Mr Ben Brown who arrived at 7:30pm.

CARRIED

MMCC2008/01

Ms A Dobby (Secretary) did not attend and no apology was received.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Harmen /Ms Horsfall)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday, 6 August 2020 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the Committee resolves that item 5.3 [*Finance Manager's Presentation*] be withdrawn from the agenda.

CARRIED

MMCC2008/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Awaiting unconfirmed minutes of Thursday, 25 June 2020. No resolution confirming the minutes can be passed under this item as the previous minutes have not been delivered to all committee members prior to the meeting being held. The Committee agreed that the minutes must be provided prior to the September 2020 meeting in order to be confirmed.

REPORTS**Meremere Works & Issues Report - August 2020**

Agenda Item 5.1

The following items were discussed:

Item 2.

Lighting issues around the Meremere Hall/Library areas were discussed. The Committee said lighting around the hall and library areas was poor. No recommendation put forward.

Item 3.

The Committee requested that the Manager of community libraries make contact with the Committee regarding options for longer opening hours and how the Meremere Library is managed going forward.

Item 4.

Council gifted a computer to the Hall Committee. The Hall Committee advised the computer was not in working condition.

Mr Liam McGrath from the Mercer Committee brought two used computers from the Mercer School to the meeting.

Item 5.

Meremere Paa site redevelopment.

Meylsa Tapiata gave feedback on who she had engaged with regarding key stakeholders needed to be involved to start the process around the redevelopment.

Councillor's Report

Agenda Item 5.2

Cr Sedgwick was absent and therefore, the report was not presented.

Finance Manager's Presentation

Agenda Item 5.3

This item was withdrawn from the agenda as the Finance Manager, Mr Colin Bailey was not able to attend.

Discretionary Fund Report to 9 June 2020

Agenda Item 5.4

The following items were discussed:

It was noted that the Discretionary & Fund report cannot be updated until the Minutes from Thursday 25 June 2020 are submitted.

That the funding report be amended accordingly at the Committee's September meeting.

Resolved: (Mr Brown/Mr Harmen)

THAT the Meremere Community Committee approves payment for the following:

- **To reimburse Mr James Harmen for the amount of \$69.96 including GST, for the purchase of two new 30 metre hoses and attachments from Mitre 10 MEGA Hamilton for the Committee's water blaster.**

CARRIED

MMCC2008/03

Year to Date Service Request Report
Agenda Item 5.5

The report was received

General discussion was held regarding the CRM process.

GENERAL BUSINESS

The following items were discussed:

- Mr Jim Katu said Melysa Tapiata accepted the position on the Board. Lianne van den Bemd reminded that the process to nominate a new Committee member needed to be publically advertised.
 - The Committee want clarification regarding the process.
- The Committee asked Melysa Tapiata to give further feedback regarding the old Paa site key stakeholders.
- Ms C Heta presented the proposal to reinvigorate the Meremere disused Tennis Pavilion.
 - Members of the Committee agreed in principle to look at the proposal, but requested that Council provide a report on the state of the Tennis Pavilion for the September meeting before discussing further.
- Lianne van den Bemd asked the Committee if Meremere would like further fruit orchard trees planted. The Committee agreed that this was something they would see happen. Council Staff will meet with the Committee to investigate suitable planting areas in the Village in the near future.

There being no further business the meeting was declared closed at 8:50pm.

Minutes approved and confirmed this day of 2020.

J Katu
CHAIRPERSON

Open Meeting

To	Meremere Community Committee
From	Sue O’Gorman General Manager Customer Support
Prepared by:	Mervyn Balloch Building Quality Manager
Date	7 September 2020
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Meremere Works & Issues Report –17 September 2020

1. EXECUTIVE SUMMARY

To update the Committee and provide information on works and issues raised at previous meetings.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

- Works and Issues Report

Works and Issues Report

	Issue	Area	Action
1.	The Committee requested that the Manager of community libraries make contact with the Committee regarding options for longer opening hours and how the Meremere Library is managed going forward.	Customer Support	Brain Cathro, Customer Delivery Manager, will attend this meeting to discuss in person.
2.	A proposal has been presented to reinvigorate the disused Tennis Pavilion. Members of the Committee agreed in principle to look at the proposal, but requested that Council provide a report on the state of the Tennis Pavilion for the September meeting before discussing further.	Service Delivery	<p>A request has been made for a detailed report to be undertaken on the building including re-piling, re-wiring / replacement of the power board, a condition assessment on the weatherboard cladding and repainting the interior/ exterior of the building. This report will be available for the October meeting.</p> <p>Costs will also be provided for the re-surfacing of the tennis court and the re-wiring and renewal of the tennis court lighting.</p>
3.	Community orchard and the vegetation of the hillside on the southern entrance of Meremere	Service Delivery	Kim Wood will attend this meeting to provide a verbal update.

COMMUNITY PROJECT UPDATES

N/A

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker Chief Operating Officer
Date	31 August 2020
Prepared by	Jean de Abreu Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0502
Report Title	Discretionary Fund Report to 31 August 2020

I. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 31 August 2020.

The Committee's resolution at its August meeting to reimburse Mr Harmen for the amount of \$69.76 needs to be reconsidered by the Committee. Mr Harmen seconded the August resolution. However, a Committee member who has a financial interest in an item or decision, cannot participate in discussion or vote on that item/decision. This is required by legislation (Local Authorities' (Members Interests) Act) and the Office of the Auditor-General.

The recommendation to approve this reimbursement to Mr Harmen is repeated below for the Committee's consideration. Mr Harmen cannot discuss or vote on this item due to his financial interest in this matter.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received;

AND THAT the Meremere Community Committee:

- a. **revokes the following resolution from the Committee's August meeting [ref MMCC2008/04]:**

Resolved: (Mr Brown/Mr Harmen)

THAT the Meremere Community Committee approves payment for the following:

- ***To reimburse Mr James Harmen for the amount of \$69.96 including GST, for the purchase of two new 30 metre hoses and attachments from Mitre 10 MEGA Hamilton for the Committees water blaster***
- b. **and approves the following payment (noting Mr Harmen did not discuss, or participate in the voting of this matter):**

To reimburse Mr James Harmen for the amount of \$69.96 including GST, for the purchase of two new 30 metre hoses and attachments from Mitre 10 MEGA Hamilton for the Committees water blaster

3. ATTACHMENTS

Discretionary Fund Report to 31 August 2020

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)

As at Date: 31-Aug-2020

	GL	1.209.1704
Commitments from Committee Meeting Minutes & Other Information		
2020/21 Annual Plan (including Salaries)		1,550.00
Carry forward from 2019/20		15,247.00
Total Funding		16,797.00
Income		
Total Income		-
Expenditure		
Total Expenditure		-
Net Funding Remaining (Excluding commitments)		16,797.00
Commitments		
09-Mar-17 Reconnection of power for the Tennis Pavilion	MMCC1703/04/2	to be confirmed
08-Aug-19 Purchase of a gift for Mr Creed in acknowledgment of his services to the community	MMCC1906/04	200.00
12-Dec-19 Meremere Hall Committee to purchase 2 x 30metre hoses and attachments for the Committee's water blaster and petrol vouchers. \$200 including GST	MMCC1912/03	173.91
Total Commitments		373.91
Net Funding Remaining (Including commitments)		16,423.09