



Agenda for a meeting of the Pokeno Community Committee to be held in the Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno on **MONDAY, 19 OCTOBER 2020** commencing at **7.00PM**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. PUBLIC FORUM

3.1 Presentation by Constable Kevin Smith, Community Constable

3.2 Presentation by Yashili

4. DISCLOSURES OF INTEREST

5. CONFIRMATION OF MINUTES

Meeting held on Monday, 7 September 2020

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6. CORRESPONDENCE

6.1 Inwards

6.2 Outwards

Reshape Waikato Submission – Review of Representation
Natural Hazards and Climate Change Submission

7. PUBLIC FORUM

7.1 Public Transport – Hamilton to Auckland – Andrew Wilson,
Manager: Public Transport, Waikato Regional Council

Via zoom

7.2 Proposed Pokeno Roding Works

Ross Bayer

7.3 Great South Road Traffic Management

Helen Clotworthy

8. REPORTS

8.1 Pokeno Works & Issues Report

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- 8.2 LTP Update *Verbal*
- 8.3 Pokeno Community Committee Schedule Chairperson
- 8.4 Subcommittee Reports
 - 8.4.1 Strategy & Growth
 - 8.4.2 Finance
 - 8.4.3 Facilities – update of Facilities Committee Helen Johnson
 - 8.4.4 Events
 - 8.4.5 Communications
 - Pokeno Community Facebook page
 - Contacting the Committee
- 8.5 Neighbouring Community Committees/Boards
 - Mercer
 - Onewhero-Tuakau
- 8.6 Councillors’ Report *Verbal*
- 8.7 Other Business

9. ACTION LIST

10. NEXT MEETING

Monday, 30 November 2020

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	13 October 2020
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Pokeno Community Committee meeting held on Monday, 7 September 2020.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Monday, 7 September 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

PCC Minutes – 7 September 2020



POKENO COMMUNITY COMMITTEE

Minutes of the six-weekly Pokeno Community Committee meeting held at Pokeno Community Hall on Monday 7 September 2020 commencing at 7.00pm.

Committee Members Present: Helen Clotworthy (Deputy Chair), Lance Straker (Secretary), James McRobbie, Doug Rowe, Brenda Roberts, Kris Hines, Allen Grainger, Helen Johnson, Todd Miller

Guests in Attendance: Clive Morgan (WDC), Jenni Wild (NZTA), Prasad Tala (NZTA)

Councillors in Attendance: Mayor Allan Sanson, Cr Jacqui Church, Cr Stephanie Henderson

1. Apologies and Leave of Absence

Apologies were received from Ric Odom (Chair) Peter Koizumi
 Moved that the apologies be accepted: Moved Helen Clotworthy
 Seconded: Allen Grainger

2. Confirmation of the Status of the Agenda

Moved: Helen Clotworthy
 Seconded: Doug Rowe

3. Disclosure of Interest

There was no disclosure of interest.
 Helen Clotworthy, noted Item 17 Urban Upgrade, Pokeno Main street / car parks under Pokeno Works and Issues reports, was a potential conflict of interest.

4. Public Forum

Wendy Van Meer, spoke on behalf of the 'fledgeling' tennis group that had been set up with the help of Sport Waikato. They need more community involvement and are seeking ways to involve other organisations, schools, local business sponsors etc.

5. Confirmation of Previous Minutes

Meeting held Monday 27 July 2020 at Pokeno Community Hall.
 Moved that the minutes be accepted: Helen Clotworthy
 Seconded: Kris Hines
 Carried.

6. Reports

6.1 Waka Kotahi (NZTA) update on the Papakura to Bombay project



Ms Jenni Wild from Waka (NZTA) presented a programme of updates for the extension of State Highway 1 from Papakura to Drury. These stages are expected to be completed by 2025. The Drury interchange design is being considered involving interface with numerous utilities and Kiwi Rail. More information is at www.nzta.govt.nz/p2b

6.2 Civil Defence update

No update given.

6.3 Pokeno Works and Issues Report – September

Clive Morgan gave an update on progress:

- **Munro Sports Park work**

Stream diversion to take place later this year, October?

Pokeno Community to develop plan for sport field, create steering group led by facilities group.

- **Pokeno Toilets:**

Upgrade delayed due to leaky building issue, substantial damage. A report with interim solutions is to be provided by WDC.

- **Community connections team re planting of fruit trees project**

ACTION: Clive to speak to Kim Wood at WDC to liaise with Kris Hines in next few weeks to scope out options for planting.

- **Public transport, spatial plan HAM/AKL**

Clive reported there is a Zoom update on 16 September. This will address Pokeno-Tuakau Bus service and update the North Waikato Public Transport case.

- **Pedestrian crossing Great South Road**

It was recommended by PCC that the pedestrian crossing on Great South road between the new Supermarket and the business's opposite stays in place prior to the Survey to be taken in March 2021.

6.4 LTP update

Mayor Alan Sanson advised that his team would email PCC (via Secretary Lance Straker) with the latest LTP update. In essence Mayor Alan stated the WDC had significant backlog of works due to COVID new projects most likely to be put on hold for at least 2 years. Positives were that the Asset management plans levels of service etc all on track for the March consultation.

ACTION: LTP team to email Lance Straker latest LTP update.

6.5 Pokeno Community Committee Schedule.

Yashili invited to October meeting (accepted). WRC to present?

6.6 Subcommittee reports



Events

- Allen Grainger stated that a Working Bee arranged for 28 September replanting, garden mulching etc.
- Political candidates meeting 24 September at Pokeno Hall.
- Yashili Open Day Community invited 10am to 1pm Sunday 22 November.
- Christmas Parade Friday December 11 Confirmed 6pm.

Communications

Lance Straker advised the need to update the Website. A request for photos and local information to be sent to his email address before the October meeting.

Facilities

A meeting took place on the 14 September, reports available for October meeting.

6.7 Mercer Community Committee

No report.

6.8 Street Naming 94 Pokeno Road Subdivision

Two new names were approved for the small Pokeno road /Munro road subdivision - Waipuke Street, Waikaha Street.

Moved: Helen Clotworthy

Seconded: Lance Straker

Carried.

6.9 Councillors Reports

Cr Church gave her report which included:

- Te Huia train delayed until February between Hamilton and Auckland due to retracking lines works.
- Totara park still has no rubbish bins in place. Is this vested with WDC or the developer? Clive to report.
- Submissions will be called in relation to the Representation Review 21 November with Cr Church suggesting that we need to consult and engage in these as we may be under-represented in our districts.

Correspondence Received

PCC was informed by Todd Miller that with immediate effect on the 7 of September he regrettably would be resigning from the Pokeno Community committee due to a change of employment and a relocation North. On behalf of the PCC, we thank Todd for his dedication, support and commitment to the people of Pokeno over the last four plus years.

Deputy Chair Helen Clotworthy thanked the visitors and public for their attendance and contribution. There being no further business the meeting was closed at 9.17pm.

Next Meeting: The next meeting of the Pokeno Community Committee is at 7.00pm Monday 19 October 2020 at the Pokeno Community Hall.

Open Meeting

To	Pokeno Community Committee
From	Vishal Ramduny Acting General Manager Community Growth
Date	7 October 2020
Prepared by	Sandy Mason PA to General Manager Community Growth
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516 / 2857857
Report Title	Pokeno Works and Issues Report – October 2020

1. EXECUTIVE SUMMARY

To update the Pokeno Community Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the Acting General Manager Community Growth be received.

3. ATTACHMENT

Pokeno Community Committee's Works and Issues Report – October 2020

PCCs Works and Issues Report – September 2020

#	Issue	Item and Action	Area	Status Update
1	Community Connections - Planting of fruit trees in Pokeno reserves and parks	<p>July meeting This is not work that WRC would consider within their scope. Kim understands a subcommittee was set up and reached out to set up a meeting, however COVID has caused unexpected delays. Kim suggests meeting onsite, to discuss a plan with potential options, investigate implementation, etc. However, advises this needs to be a community driven initiative.</p> <p>September meeting Kim has arranged to meet with Kris Hines and this is due to happen within the next two weeks.</p> <p>Action: Clive to speak to Kim to liaise with Kris Hines in next few weeks to scopy out options for planting.</p>	Community Connections / Kim Wood	Kim met with Kris Hines, regarding the fruit trees in Pokeno and provided Kris with suggested locations. PCC need to confirm which locations they are happy with and provide a list of fruit trees they would like.
2	LTP Update	<p>July meeting Item 6.1 Resolution 1 Staff are requested to put into the next LTP, funding to Scope and Build a Skatepark in Pokeno.</p> <p>Item 6.2 Resolution 2 Staff to consider cost of scoping of the connectivity in Pokeno - walking, cycling and roading, North - South - West - and East including Pokeno Recreation, with a view to</p>	Andrew Brown / Melissa Russo	<p>Further to Mayor Allan Sanson's verbal update, the LTP process is on track for consultation to take place in March 2021. Council is currently working on asset and activity management plans and budgets.</p> <p>Workshops will be continuing through the remainder of the year.</p>

#	Issue	Item and Action	Area	Status Update
		<p>include next LTP as identified in the Pokeno Town Centre Plan.</p> <p>September meeting Our Playgrounds Strategy does not reference any skate parks in the Pokeno area. However, it does identify the need for a destination playground close to the town centre in 2022/23, estimated cost is \$300k. A modest size skate park is approximately \$600k - \$800k.</p> <p>There is a need for the strategy to be reviewed at some point and we would recommend providing a skate park in Pokeno, provided the community sought some external funding.</p> <p>Item 6.2 Resolution 2 – verbal update to be provided.</p>		
3	Pokeno intersections	<p>July meeting These relate to the Beca work carried out for Asset Management Plans. According to PCC there were intersection designs carried out 2-3 years ago.</p> <p>Share with PCC the intersection designs for Pokeno town centre and those which need improvement as per the Beca work Determine why the previous intersection designs were not progressed.</p>	Service Delivery	To be included in November update to PCC – Service Delivery representative attending meeting 19 October 2020.

#	Issue	Item and Action	Area	Status Update
		<p>September meeting Detailed in the LTP with a timeline and a rough scope.</p>		
4	Schedule of timing for works in Pokeno	<p>July meeting Share schedule with PCC.</p> <p>September meeting Detailed in the LTP with a timeline and a rough scope.</p>	Service Delivery	To be included in November update to PCC – Service Delivery representative attending meeting 19 October 2020.
5	Public transport – Hamilton to Auckland Spatial Plan	<p>July meeting WDC Strategic Projects Manager is preparing a Hamilton to Auckland Corridor update for Community Boards and Committees. This will likely be via Zoom and invitations will be forwarded in due course.</p> <p>Public transport update regarding Pokeno Service.</p> <p>Update regarding the North Waikato PT Business Case.</p> <p>September meeting Update on H2A Corridor Initiative: A Zoom session for Community Boards and Committees is being planned for Wednesday 16 September from 7pm to 8pm. The official invite will be sent to the Board and Committee Chair's by Teresa Hancock (Council Communications team).</p> <p>Pokeno-Tuakau-Pukekohe bus service:</p>	Vishal Ramduny	<p>Update on H2A Corridor Initiative: A Zoom session for community boards and committees which provided an update on the Hamilton to Auckland Corridor Initiative was done on Wednesday 16 September by Vishal Ramduny, Council's Strategic Projects Manager. The link to the session can be found here: https://www.youtube.com/watch?v=Odc68FCFvek</p> <p>Pokeno-Tuakau-Pukekohe bus service: Waikato Regional Council staff have advised that the service is on track to be operational by the end of the year. Andrew Wilson (Manager for Public Transport at the Waikato Regional Council) will be in attendance at the meeting via Zoom to provide an update.</p> <p>North Waikato Transport Connections Business Case: A draft Strategic Case has been circulated to the partner organisations for comment. Comments are currently being collated.</p>

#	Issue	Item and Action	Area	Status Update
		<p>Andrew Wilson (Manager for Public Transport at the Waikato Regional Council) will be in attendance to provide the latest on the Pokeno-Tuakau-Pukekohe bus service, verbally.</p> <p>North Waikato Transport Connections Business Case: Underway. A Point of Entry Statement for southern Auckland/northern Waikato was approved by the Waka Kotahi (NZTA) Delegations Committee on 14 May 2020 to kickstart this work. Waka Kotahi is the lead agency for this work with support from Waikato District Council, Waikato Regional Council, Auckland Transport, Auckland Council and the Ministry for Housing and Urban Development. The first Investment Logic Mapping workshop of staff from the partnership took place on 21 July 2020. Outputs from this workshop are presently being consolidated and will be refined by a further staff workshop. This is a necessary step prior to the development of the business case.</p>		
6	Munro Sports Park – design and construction	<p>July meeting PCC wish to have a number of assets in the Munro Sports Park precinct which likely exceed Councils level of service.</p> <p>Additional assets/bespoke design like Tamahere will come at additional cost for</p>	Service Delivery / PCC	Does PCC wish to remove this item from the report?

#	Issue	Item and Action	Area	Status Update
		<p>the community and alternate funding will need to be looked at for this, for example a targeted rate. Share design and construction programme with committee. Engage the PCC on the design and assets and determine if they would like to seek a higher level of service and therefore a targeted rate (LTP discussion).</p> <p>September meeting At this stage Council has a contract for the realignment of the central stream with earthworks starting in October. Once the new stream is live, the current streambed can be filled and the northern half of the site developed. Currently that is planned as a controlled commercial cleanfill site, and is expected to take several years to complete. A Pokeno Steering Group has been formed, Chair is Jason Marconi from Sport Waikato. The group was formed to provide feedback from the Pokeno community specifically regarding the development of Munro Sports Park and what facilities would be best provided, as well as provide direction and an overview for all the sports and recreational facilities in the Pokeno area. At this stage, a concept plan has not been confirmed to determine what services will be provided.</p>		

#	Issue	Item and Action	Area	Status Update
		<p>When this is complete, PCC would be better placed to determine if there were additional assets they would like added.</p> <p>If not already working closely together, it would be beneficial for PCC and the steering group to meet to identify a common understanding of the wants/needs of the community.</p>		
7	Street names	<p>July meeting How many names do WDC currently have for roads? Are more names required? If so, by when?</p> <p>September meeting Pokeno Community Committee currently have two approved road names:</p> <ul style="list-style-type: none"> • Coptic Way • De Velega 	Service Delivery	<p>Report to be submitted to Council Infrastructure Committee for approval of names identified in September meeting.</p> <p>Does PCC wish to remove this item from the report?</p>
8	Mercer wharf	<p>July meeting Mercer Community committee wish to re-establish the wharf to promote tourism in Mercer.</p> <p>Item 6.6 Neighbouring Community Committee Staff to confirm who has ownership of Mercer jetty.</p>	Service Deliver / PCC	<p>Mercer Community Committee met Council staff to discuss jetty and other matters on 22 September 2020.</p> <p>Does PCC wish to remove this item from the report?</p>

#	Issue	Item and Action	Area	Status Update
		<p>What are the opportunities for the community to raise funds to carry out necessary works on the wharf?</p> <p>September meeting It has been established that the Mercer Wharf is an abandoned asset that was constructed by a sand mining company who used it to load barges onto the Waikato river. As it was not a Council owned asset, it was never recorded on an asset register and therefore no depreciation/renewal funding has never been allocated to carry out work.</p> <p>As the previous business owner is no longer in operation, the ownership and responsibility, by default, has reverted to Council (purely due to the lack of any other body being in a position to do so). As it abuts to a Road reserve, it has been determined by Council staff that it is appropriate for it to become a roading owned asset.</p> <p>Futher investigations need to be undertaken to determine the stustainability of the structure and any treatmets needed.</p> <p>Once this is done, if future works are identified, the community may be in a position to raise additional funds to fast track the repairs or fund an improved level of service at this site.</p>		

#	Issue	Item and Action	Area	Status Update
		In the interim, a permanent fence will be erected to replace the temporary one.		
9	Kowhai Downs Waterfall amenities	<p>July meeting This has been vested with WDC and is maintained by the Open Spaces team under our parks maintenance contract.</p> <p>September meeting Chair advises this can remain on report for now.</p>	N/A	N/A
10	Community Connections – Pest Control	<p>July meeting Suggest WRC invited to next meeting for an update on WRC related matters.</p>	Chair	Chair advises this is to remain on report for now.
11	Todd Miller's resignation	<p>September meeting</p>	Clive Morgan	On behalf of Council, we wish to thank Todd for his service to the Pokeno Community Committee and Community and wish him all the best.

#	Issue	Item and Action	Area	Status Update
12	New sub-division at end of Dean Road narrow and dangerous	<ol style="list-style-type: none"> 1. New sub-division at end of Dean Road is a concern, as Dean Road is very narrow and not made for construction traffic. Will it be widened to accommodate larger vehicles. 2. The corner of Dean and Fraser Roads will become a very dangerous corner, so Road Marking will need to change it to bring traffic further up Dean Road before turning into Fraser, so on-coming traffic can be identified from Dean Road East. 	Service Delivery	Verbal update to be provided by a Service Delivery representative attending meeting 19 October 2020.
13	Baird Road owners not consulted about road widening	Two proposed new sub-divisions on Avon Road, one in place of Kiwi Fruit Orchard appears straight forward (26 sites), but the one that has Residents worried is the one by Birch Surveyors, where Guiland Road becomes a full road and joins Baird Road, taking land off property owners on Baird Road, where they appear not to have been consulted.	Service Delivery	Verbal update to be provided by a Service Delivery representative attending meeting 19 October 2020.

COMMUNITY PROJECTS UPDATE

Community projects update to be provided at the meeting 19 October 2020.

Parks - Munro Road Sports Park

Awaiting the agreed Contractor establishment in October for earthworks to get underway.

Toilets - Pokeno

The Pokeno Toilet refurbishment works has encountered significant water damage to structural timber components which would need to be replaced. However with almost all structural timber found to be untreated, the building cannot be refurbished without complete replacement of structural elements with treated timber. This would be excessively expensive, essentially constructing a new building.

A report with further details is provided with options for interim solutions.

Cemeteries - Whangarata Cemetery Development

Work is ongoing on the contract documents. Construction is scheduled to commence at the end of January.