

Agenda for a meeting of the Taupiri Community Board to be held in the War Memorial Hall, Greenlane Road, Taupiri on **MONDAY 19 OCTOBER 2020** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

١. **APOLOGIES AND LEAVE OF ABSENCE**

2. **CONFIRMATION OF STATUS OF AGENDA**

3. **DISCLOSURES OF INTEREST**

4. **CONFIRMATION OF MINUTES** Meeting held on Monday 7 September 2020

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5. **PUBLIC FORUM**

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6.2	Taupiri Works and Issues Report - October 2020	11
6.3	Proposal for Walkway and Cycle Track in Taupiri	18
6.4	Chairperson's Report	Verbal
6.5	Councillors' Report	Verbal

7.	<u>PROJECTS</u>	
7. l	Parks & Reserves – Mr Van Dam/Ms Morley	Verbal
7.2	Taupiri School updates – Mr Lovell/Ms Ormsby-Cocup	Verbal
7.3	Taupiri Mountain (Maunga) – Ms Ormsby Cocup/ Ms Morley/ Ms Henry	Verbal
7.4	Emergency Procedures – Civil Defence – Ms Morley	Verbal
7.5	Road Frontages/Gardens/Mowing – All members	Verbal
7.6	Footpaths/Road signs/Lighting/Tunnels – All members	Verbal

7.7 Roads – Potholes/Intersections/Bridges – All members

Verbal

7.8 Halls- All members

Verbal

GJ Ion CHIEF EXECUTIVE



Open Meeting

To Taupiri Community Board

From Gavin Ion

Chief Executive

Date 7 October 2020

Prepared by Grace Brady

Democracy Advisor

Chief Executive Approved Y

Reference # GOV0506

Report Title | Confirmation of Minutes

I. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Taupiri Community Board held on Monday 7 September 2020.

2. RECOMMENDATION

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 7 September be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

TCB Minutes - Monday 7 September 2020



MINUTES of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 7 SEPTEMBER 2020** commencing at **6.00pm.**

Present:

Ms D Lovell (Chairperson)
Mr R Van Dam (Deputy Chairperson)
Cr JM Gibb
Cr EM Patterson
Mr H Lovell
Ms J Morley
Miss S Ormsby-Cocup
Ms J Henry

Attending:

Ms P Giles (Waikato District Alliance)

Mr S Toka (Iwi and Community Partnerships Manager)
Ms N Armstrong-Nield (Iwi and Community Partnerships Advisor)
Ms L Van Den Bemd (Community Development Advisor)
Ms G Brady (Democracy Advisor)

Members of the public

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Gibb/Ms Ormsby-Cocup)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday, 7 September 2020 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED TCB2009/01

DISCLOSURES OF INTEREST

Mr H Lovell advised members of the Board that he would declare a financial conflict of interest in item 6.1 [Proposed Road Names for Subdivision 0196/18 at 28 Button Lane Taupiri].

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CONFIRMATION OF MINUTES

Resolved: (Cr Patterson/Ms Morley)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday, 27 July 2020 be confirmed as a true and correct record of that meeting.

CARRIED TCB2009/02

REPORTS

Public Forum
Agenda Item 5.1

No discussion was held.

Proposed Road Names for Subdivision 0196/18 at 28 Button Lane Taupiri Agenda Item 6.1

Mr H Lovell declared a financial conflict of interest and did not participate in the discussion, or voting, on this item.

The report was received [TCB2009/01 refers] and discussion was held.

Resolved: (Crs Gibb/Patterson)

THAT the report from the General Manager Service Delivery be received;

AND THAT the Taupiri Community Board supports, and recommends to the Infrastructure Committee for approval, the following proposed road names supplied by Mountain View Developments:

• Taraheke Drive, Wheiau Drive, Zillwood Lane, Mellars Street, Whauroa Street, Rosanna Place, Breloy Hills Place

in accordance with the Road Naming Policy.

CARRIED TCB2009/03

<u>Taupiri Liquor Ban Areas</u> Agenda Item 6.2

The report was received [TCB2009/01 refers] and the following matters were discussed:

- Cr Gibb provided a summary to the Board of the draft proposal in place of staff.
- The Board would hold a workshop on the draft <u>Proposed Waikato District Council</u> <u>Alcohol Control Bylaw 2020 when released for consultation in September 2020</u>

<u>Discretionary Fund Report to 31 July 2020</u> Agenda Item 6.3

The report was received [TCB2009/01 refers] and the following matters were discssued:

• The Chair provided a background to the maintenance and update of the AED Machine managed by the Board.

Resolved: (Cr Gibb/Ms Ormsby-Cocup)

THAT the Taupiri Community Board approves payment to Heart Saver in the amount of \$383.00 (excluding GST) for the maintenance and update of the AED machine – Annual Performance Verification.

CARRIED TCB2009/04

Taupiri Works and Issues Report Agenda Item 6.4

The report was received [TCB2009/01 refers] and the following matters were discussed:

- Job log numbers numbers would be only referenced beside actions in the report if the issue is ongoing.
- Work had been carried out on the development of the Taupiri Community Plan.
- Earthquake report. All Waikato District Council halls had received a visual assessment. Further work would be carried out following government updates on policy and funding.
- Gordonton Bridge footpath and 31 Great South Road -required surface maintenance.
- Signage at the Taupiri Cemetery required.

ACTION: Staff to note that job log numbers should only be referenced beside actions if the issue is ongoing.

ACTION: Staff to contact Chair to advise on signage required at Taupiri Cemetery. Item to be added to the Works and Issues report.

ACTION: Staff to add surface maintenance at Gordonton Bridge footpath and 31 Great South Road to the Works & Issues report.

ACTION: Board to hold a workshop on the Community Plan.

ACTION: Staff to remove item 4: Community Plan from the Works & Issues report.

ACTION: Staff to remove item 6: Staff to only inform the Board with a significant update on this item and not on a monthly basis.

ACTION: Cr Gibb to ask the Hall Committee about cleanliness of the hall.

Chairperson's Report

Agenda Item 6.5

The Chair gave a verbal report and the following items were discussed:

- Orchard pruning and mulching.
- Possibility of a future Community Garden.
- Council staff would be using the Board's Orchard Pruning day as a case study at an upcoming Health & Safety staff workshop.
- Acknowledged Council support on the orchard pruning day.

• 100km speed sign for Taupiri Expressway off ramps entering Taupiri and the service station.

ACTION: Cr Patterson to investigate the speed sign issue and report back to the Board.

Councillors' Report

Agenda Item 6.6

Crs Gibb and Patterson gave a verbal overview on current Council issues.

- Workshops attended, particularly the Keeping of Animals Bylaw workshop.
- Blueprint Steering Group Responses from the second round of public feedback had been reviewed, with a focus on 'walkways' and 'civic pride'.
- The Board had been approached, with the proposal for a Maaori cultural centre in Taupiri.

ACTION: Board to hold a workshop on potential of Maaori cultural centre.

PROJECTS

Parks & Reserves

Agenda Item 7.1

Mr Van Dam/Ms Morley gave a verbal update and answered questions from the Board.

Local graffitti had been removed.

Taupiri School Updates

Agenda Item 7.2

Mr Lovell/Ms Ormsby-Cocup gave a verbal update and answered questions from the Board.

- Taupiri School had submitted a letter to the Board highlighting concern over high speed of vehicles outside the school accessing Farm Source.
- Noted that there was no designated road crossing for school children, which posed a safety concern.

ACTION: Cr Patterson to speak with staff and report back to the Board about speed levels and road safety, in consultation with the Chair and Ms Ormsby-Cocup.

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Taupiri Mountain (Maunga)

Agenda Item 7.3

No items were discussed.

Emergency Procedures - Civil Defence

Agenda Item 7.4

No items were discussed.

Road Frontages/Gardens/Mowing

Agenda Item 7.5

No items were discussed.

Footpaths/Road signs/Lighting/Tunnels

Agenda Item 7.6

No items were discussed.

Roads - Pot holes/Intersections/Bridges

Agenda Item 7.7

No items were discussed.

Halls

Agenda Item 7.6

No items were discussed.

There being no further business the meeting was declared closed at 7.21pm.

Minutes approved and confirmed this

day of

2020.

D Lovell

CHAIRPERSON



Open Meeting

To Taupiri Community Board

From | Alison Diaz

Chief Financial Officer

Date 30 September 2020

Prepared by Jean de Abreu

Support Accountant

Chief Executive Approved Y

Reference/Doc Set # GOV0506

Report Title Discretionary Fund Report to 30 September 2020

I. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 30 September 2020.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 30 September 2020

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)

As at Date:	30-Sep-2020				
			GL	1.208.1704	
2020/21 Annu	al Plan				1,624.00
Carry forward	l from 2019/20				4,740.00
	Total Funding				6,364.00
Income					
Total Income					-
Expenditure					
Total Expend	iture				-
Net Funding I	Remaining (Excluding commitments)				6,364.00
Commitment	s				
14-Aug-17	Allocated to Chair to purchase miscellaneous items (TCB1708/03)	TCB1708/03	100.00		
	Less: Expenses - Jo Morley		(20.91)	_	
			79.09		79.09
13-Aug-18	Making of crosses for ANZAC Day 2019	TCB1808/04			1,000.00
07-Sep-20	Payment to Heart Saver in the amount of \$383.00 (excluding GST) for the maintenance and update of the AED machine – Annual Performance	TCB2009/04			
	Verification				383.00
Total Commi	tments				1,462.09
Net Funding R	emaining (Including commitments)				4,901.91



Open Meeting

To | Taupiri Community Board

From | Vishal Ramduny

Acting General Manager Community Growth

Date 6 October 2020

Prepared by Lianne van den Bemd

Community Development Advisor

Chief Executive Approved Y

DWS Document Set # | GOV0506 / 2754477

Report Title | Works and Issues Report - October 2020

I. EXECUTIVE SUMMARY

To update the Taupiri Community Board on issues arising from the previous meeting and on contracts and projects underway in Taupiri.

2. RECOMMENDATION

THAT the report from the Acting General Manager Community Growth be received.

3. ATTACHMENT

Taupiri Community Board's Works and Issues Report - October 2020

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Taupiri Community Board's Works and Issues Report - October 2020

	Issue and Action		Status Update
ı	Orini Bridge Footpath	ТСВ	Does the board wish to remove this item from the report?
	Footpath cleaning and/or resurfacing work required on the bridge footpath. The works need to be programmed in to the current/future budget.		
	The Waikato District Alliance will look at steam cleaning this footpath in the 2019/20 financial year.		
	July meeting In regard to issues relating to the old asphalt, WDA have programmed removal of the old asphalt for September/October.		
	Item 6.2 Asphalt on Orini Bridge Footpath – sandblasting required to provide a surface that would be sufficient for those with limited mobility.		
	Action: Staff to provide an update to the Board on surface cleaning of Orini Bridge Footpath.		
	August meeting Uneven asphalt surface has been removed. This was completed by hand due to the structure of the footpath not being able to support the weight of a heavy machine. It is acknowledged that the footpath has some visual blemishes but is smooth and safe. No additional work is planned to be undertaken.		

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	Issue and Action	Area	Status Update
2	Moss on Orini Road	ТСВ	Completed. Does the board wish to remove this item from the report?
	July meeting Item 6.2 Management of moss on Orini Road		
	Action: Staff to address the management of moss on Orini Road and update the Board.		
	August meeting This matter has now been logged as a service request.		
3	Wright Street Pedestrian Underpass	ТСВ	Completed. Does the board wish to remove this item from the report?
	The Board reported that this square cut out of the seal was still gravel. Please advise when this will be resealed.		
	July meeting Item 6.2 The temporary fix (completed 13 March 2019) has made it safe for pedestrians. We will look at possibly doing a permanent repair in November - pending available funds.		
	Action: Staff to confirm completion status of Wright Street Pedestrian Underpass.		
	August meeting This matter has now been logged as a service request.		
4	Community Plan	ТСВ	Workshop to be confirmed at the board's next meeting 19 October 2020.
	July meeting Item 6.2 Community Plan requires updating.		
	Action: Chair to contact staff in relation to Community Plan update.		

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	Issue and Action	Area	Status Update
	August meeting Chair has sent email to Melissa Russo, awaiting her reply. Chair understands if Council want to wait until COVID- 19, Level 2 has been lifted.		
	Melissa has advised that she will send the Chair a word formatted Community Plan document to start updating.		
	Work had been carried out on the development of the Taupiri Community Plan.		
	Action: Board to hold a workshop on the Community Plan.		
5	Anzac Day crosses	Chair	lan, the project manager from the Huntly MENZSHED, has dropped off a
	 July meeting Action Items 6.1 Staff to contact the Huntly MENZ Shed to make the Anzac Day 2021 crosses. Chair to contact Placemakers about \$1000 funding toward the making of Anzac Day crosses and to update the board on this. 		sample of the cross they have made. The cost to produce the 50 completed crosses is \$300.00 (\$6.00 each) including GST. If the board agrees with the cost, the Chair will organise with MENZSHED to proceed with the production of the crosses and organise the invoice to be made out to Taupiri Community Board.
	August meeting Staff have sent the contact details to the Chair. Contact received for menzshedhuntly@gmail.com .		TCB then needs to send an email to Democracy (democracy@waidc.govt.nz) to organise the payment.
	Chair to see Manager of Placemakers Huntly early next week 24-25 August.		
	Chair has contacted the MENZ Shed to help with the making of the crosses.		

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	Issue and Action	Area	Status Update
6	 July meeting Proposal for Walkway / Cycle Track – new item Action Items 6.5 Chair to develop the stages of the Board's proposed project and seek support from Council staff during the funding process. Cr Patterson to investigate if the earthquake report for halls had been completed and report findings back to the Board. August meeting Chair has started Walkway / Cycle Track proposal – so far there are 5 stages of the proposal. Lianne and Teresa have kindly offered to proofread document. Teresa Hancock has taken photos for the project, once proposal is set, we will add the photos into document. 	Chair	The Chair has amended the proposal regarding the underpass and will email it to board members for feedback during the next meeting on 19 October 2020.
7	Taupiri School Updates July meeting Action Item 7.2 Ms Ormsby-Cocup to contact Taupiri school management about the painting of green boxes and murals on other buildings in Taupiri by the school children and to report back to the Board. August meeting Ms Ormsby-Cocup to provide a verbal update at the meeting.	Cr Patterson / Chair	Green boxes – Mural paintings TBA. Board to set a date at the next meeting 19 October 2020. The Chair has met with Gareth Bellamy (from Council's Roading team) and Cr Patterson regarding the road outside the school and the speed limit. The board met with Gareth Bellamy on 5 October 2020 to look at options regarding how to minimise the speed limit in and around Taupiri. This item will remain on TCB's W&I report until a solution has been agreed on.

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	Issue and Action	Area	Status Update
	Action Item 6.6 Action: Cr Patterson to speak with staff and report back to the Board about speed levels and road safety, in consultation with the Chair and Ms Ormsby-Cocup.		
8	Gordonton Bridge footpath August meeting Action Item 6.4 Action: Staff to add surface maintenance at Gordonton Bridge footpath and 31 Great South Road. This item has been logged as an issue by the Chair.	Service Delivery	 SHI / Gordonton Road bridge footpath requires clearing and tiding up, it is currently very slippery due to wet weather conditions. Road outside 31 Great South Road is heaving in the middle.
9	Hall Committee August meeting Action Item 6.4 Action: Cr Gibb to ask the Hall Committee about the Hall needing a spring clean of the hall.	Cr Gibb	Cr Janet Gibb has spoken to the hall committee secretary (Val Windsor) to advise that the hall needs a spring clean.
10	August meeting 100km speed sign for Taupiri Expressway off ramps entering Taupiri and the service station. Action Item 6.5 Action: Cr Patterson to investigate the speed sign issue and report back to the Board.	Cr Patterson	Cr Eugene Patterson will give a verbal update at the meeting 19 October 2020 regarding speed limits in and around Taupiri.
11	Maaori cultural centre in Taupiri August meeting The Board had been approached, with the proposal for a Maaori cultural centre in Taupiri.	ТСВ	The board to set a date at the next meeting being held on 19 October 2020.

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	Issue and Action	Area	Status Update
	Action Item 6.6 Action: Board to hold a workshop on potential of Maaori cultural centre.		
12	The Automated External Defibrillator (AED) Location needs to be added to Google registration public list.	Chair	The AED at Taupiri Dairy is now registered on the Google registration public list.

Service request reminder:

For all service requests submitted through Council's website, it is important to select your preferred method of communication, so that Council can contact you about your request and inform you about its progress.

Job log numbers:

Note: Job log numbers should only be referenced beside actions if an issue is ongoing.

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Open Meeting

To | Taupiri Community Board

From Dorothy Lovell

Chairperson

Date 7 October 2020

Reference GOV0505

Report Title Proposal for Walkway and Cycle Track in Taupiri

I. EXECUTIVE SUMMARY

The purpose of this report is to seek the approval of the Taupiri Community Board of the establishment of a walkway and cycle track in Taupiri.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

1. Proposal for Walkway and Cycle Track in Taupiri



Proposal for walkway & cycle track in Taupiri

Community Vision:

To establish a walkway/cycle track in and around the local Taupiri waterways.

Creating a walkway/cycle track would connect the Taupiri community with Taupiri Marae, the Otaahau Paa Whakanoa site entrance, Taupiri School, and sporting clubs. This circular walkway/cycle track in and around Taupiri would be of benefit to everyone and would bring the whole community together.

We see the track either starting or finishing under the Taupiri Mountain (Maunga) or at the BP Service Centre.

Not only would the track come with health benefits, but also educational history signs with information about the history of Taupiri.

It would also encourage a return of birds, bush, and waterways. This would be interesting and rewarding for everyone.

This project aligns with Taupiri's top Blueprint initiative TP7.3 and supports greater connectivity around the village considering COVID-19 and the resurgence of walking and cycling post-lockdown.

Our goal: To establish a walkway/cycle track tin and around the local Taupiri waterways

Currently Waikato Rivercare Inc, with support from the Taupiri Marae and Taupiri community, have planned to plant along the waterway behind the Taupiri Cemetery. This project is to finish what NZTA started with the Expressway and the Paa site. Funding applications are underway, with one application already approved.

A walkway/cycle track would create great conditions for planting and restoration and would enhance the environments and encourage birds, bush and water life.

Under the Recovery Overview Plan by the Waikato District Council, this project covers every one of the four wellbeing pillars in the Taupiri community. Examples of how the project fits with each of the wellbeings are:

Social

The circular walkway will and can bring the Taupiri community together by not only using the track for health benefits, but by making it a family outing.

Economic

By connecting the circular track with the BP Service Centre, Taupiri Mountain and the town centre, there will be opportunity for people using the track to have a well-earned break. With the growth that is coming to the township, having this asset would be another way to encourage people to live in Taupiri and our beautiful Waikato district.

Environmental

With the track and Rivercare planting of native plants, we will see a resurgence of bush, bird, and fish life back to the waterways. Everyone would benefit.

Cultural

Connecting the paa site to the walkway and the history of Taupiri Mountain, along with the history of Taupiri marae and the surrounding area. We would be able to promote the names of the waterways and what they mean to the local iwi and haapu – Komakora and Mangawara.

The project also aligns perfectly with Council's vision of liveable, thriving and connected communities.

With the help of external funding, the Taupiri Community Board believe this project is achievable.

This project will create great community spirit and will encourage us to work together to get the job done. Taupiri Marae can provide history of the landmarks and animal life in and around the waterways and residents and visitors could partake in this restoration/planting/walkway-cycle track project.

Due to cost, we see this project being split into five stages. Below is a breakdown on what the stages could look like. The stages could be completed in any order.

Ahead of getting the green light for this project, we would take it to the community to get their support. At the start of each stage, letters would be sent to landowners.

The walkway/cycle track would need to be placed above the flood level line along the riverbank, like the Putaruru Walkway around the waterways.

Across all five stages we would need to consider lighting – either solar or power – which would indicate the start or finish to track and lighting on or over any historical/ information signs that are along the walkway/cycle track.

The track would largely be tarseal or concrete, but some areas could be wooden boardwalk.

We would work with key stakeholders such as Rivercare, Waikato Regional Council and the general funders list to secure funds for planting to not only beautify in and around the track, but to bring all the native life back, in and around our local waterways.

We would like to be able to celebrate any future partnerships and funders with appropriate acknowledgement on signage.

Stage 1

- Completion of cycle track currently in three stages it ends at the south end of Button Lane and has no destination – no access to safely cross to east side of Gordonton Rd to Taupiri Cemetery and Otaahau Paa Whakanoa site
- This stage would continue Button Lane (south) walkway/cycle track through to the BP Service Centre



 South end of Button Lane

2. Looking up to BP Service Centre from Button Lane



3. Looking back to Button Lane and Taupiri Maunga

Stage 2

- Grant access to walkway/cycle track, entrance to Otaahau Paa Whakanoa site and the Taupiri Cemetery
- Investigate safe passage (under or over the road) connecting the East to the West (somewhere between the cemetery and the service centre)
- Lighting either solar or power at each end of the underpass for safety and entrance to the Otaahau Paa Whakanoa site and lighting on or over any historical/information signs that are along the walkway/cycle track
- Walkway/cycle track would lead (north) back towards the Taupiri Cemetery.



 Entrance to the Otaahau Paa Whakanoa site



2. At cemetery looking to paa site entry

Stage 3

- Walkway/cycle track around the waterways of Taupiri from behind the Taupiri Cemetery following the Komakorau & Mangawara Streams and finishing at the entrance to Watts Grove Bridge (under the Taupiri Mountain)
- Lighting either solar or power to be considered at different intervals around walkway/cycle track and lighting on or over any historical/information signs that are along the walkway/cycle track
- Because of the length of this stage, this could be broken up and done in different stages to be completed.
- If this section were to be split up, examples could include:
 - Underpass to cemetery
 - Cemetery to behind and around private property (old Church)
 - Along to the Orini Bridge
 - Under Orini Bridge around to Watts Grove Bridge
- Some of track through this stage could be wooden.



1. At the cemetery looking south east



2. Back of cemetery



3. Over wetlands towards Taupiri Maunga

Stage 4

 This stage would start/finish at the wetlands behind the old Church and start/finish by the new bridge by Taupiri Mountain (Maunga), in Watts Grove

- You will then be able to walk the Taupiri Maunga track or walk to Paa sites or BP Service Centre
- This will give plenty of options for the community and visitors on which track they wish to start or finish.
- This stage could also include the upgrade of the Taupiri Mountain (Maunga) Track. Letters have already been sent to landowners regarding this.



 Watts Grove Bridge

Stage 5

- Walkway/cycle track starting at Watts Grove Bridge (under Taupiri Mountain), going along the Maungawara Stream, eastward. It would connect through to the Historic Lagoon, east of Expressway and would require a wooden walkway across the Komakorau Stream.
- Whether this walkway/cycle track is on the north side or south side of the Maungawara Stream will come down to costs and permission given by landowners
- It can be broken into smaller stages, as this also a big area/km to complete
- Underpass for safe passage to Lagoon



1. East along the Maungawara Stream

 We would need to send letters to landowners requesting permission for walkway/cycle track along the Maungawara Stream