

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 27 APRIL 2021** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

The following representatives will be in attendance from 6.00pm to discuss item 6.2:

*Jenni Wild, Senior Advisor – Communications & Engagement Te Waka Kotahi,
 Chris Smith, Project Director, Te Waka Kotahi,
 Ash Mitchell, Construction Manager, Fulton Hogan, and
 Nettie Bird, Stakeholder Manager, Fulton Hogan.*

3. DISCLOSURES OF INTEREST

2

The Register of Interests for the Onewhero-Tuakau Community Board is attached for information purposes and for members to update any interests they may have.

4. CONFIRMATION OF MINUTES

Meeting held on Monday, 15 March 2021

4

5. PUBLIC FORUM

6. REPORTS

6.1	NZ Police Update	12
6.2	SHI Papakura to Drury South Project Update	13
6.3	Discretionary Fund Report to 12 April 2021	14
6.4	Third Quarter Service Request Report	16
6.5	Projects-Issues-Activities and Actions April 2021	26
6.6	Chairperson's Report	Verbal
6.7	Councillors' and Community Board Members' Report	Verbal

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	14 April 2021
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0303
Report Title	Register of Interests

1. EXECUTIVE SUMMARY

A copy of the Register of Interests is attached for the Board's information. The register will be updated following receipt of information during the year.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

Register of Interests – Onewhero-Tuakau Community Board

Register of Elected Members Interests - Community Boards

		Financial Interests Please refer to Statement Reference here.		Non - Financial Interests								
Name	Community Board	1 to 6	With the exception of	Companies		Employment	Other Organisations		Property	Gifts (received since 21 October 2019)	Payments for activities and services (since 21 October 2019)	Debts
				Director/Manager	Financial Interests		Trustee/Beneficiary	Governing Body				
Shaun Jackson	Onewhero Tuakau	No	5 - Smart Environmental (Tuakau) Have an indirect interest as Council lease a building I manage which is owned by a family member	<ul style="list-style-type: none"> Lavalla Farm Ltd. (Farming Activity) Lavalla Functions Ltd. (Function & Event Centre) Jackson Group Developments Ltd. (Property Development) Jackson Property Group Holdings (Property Maintenance) 	N/A	Jackson Property Group Holdings Ltd. (Property Maintenance)	<ul style="list-style-type: none"> Tuakau Youth Sport Trust (Chairperson) 	<ul style="list-style-type: none"> Tuakau Combined Sports Society (Chairperson) (has applied for Lightbody Reserve funding for field lighting) 	5x Tuakau (Owner)	N/A	N/A	ANZ (Property Loan)
Caroline Conroy	Onewhero Tuakau	No	N/A	N/A	N/A	<ul style="list-style-type: none"> Counties Mankau DHB (Midwife) Midwifery Employee Representation & Advisory Service MERAS (Co-Leader of service that represents employed midwives) 	N/A	<ul style="list-style-type: none"> Glen Murray Community Equestrian Group- Riding Centre (Chair) Received funding from OTCB in 2017 for a defibrillaotr for the County Hall & Equestrian Grounds 	2x Tuakau (Owner)	N/A	N/A	N/A
Jonathan Lovatt	Onewhero Tuakau	No	N/A	<ul style="list-style-type: none"> Supply Program Solutions Ltd. (Packaging Supplier) 	<ul style="list-style-type: none"> Powella Ltd. (Exporter) Lovatt Holdings Ltd. (Domestic Renovations) 	N/A	N/A	N/A	3x Onewhero (Owner)	N/A	N/A	N/A
Vernon Reeve	Onewhero Tuakau	Yes No. 1 No to No. 2-6	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> Reeve Family Trust (Trustee/Beneficiary) Tuakau Emergency Services Charitable Trust (Trustee) Vern & Vicky's Ski Trust (Trustee) 	<ul style="list-style-type: none"> Tuakau & Districts Development Assoc. (Member) 	1 x Tuakau (Trustee & Beneficiary)	N/A	N/A	N/A
Kandi Ngataki	Onewhero Tuakau	No	N/A	N/A	N/A	Te Kohanga Reo O Te Awomarahi (Kohanga Reo Education)	<ul style="list-style-type: none"> Tuakau Primary School (Chair) Huakina Development Trust (Chair) 	<ul style="list-style-type: none"> Tuakau Rugby League (Chair) 	N/A	N/A	N/A	N/A
Bronwyn Watson	Onewhero Tuakau	No	N/A	N/A	N/A	N/A	<ul style="list-style-type: none"> Tuakau Combined Sports Society Trust (Trustee) Franklin Integration Project (Trustee) 	<ul style="list-style-type: none"> Tuakau CSST Inc (Board Member) Tuakau Community Night Patrol (Chair until October 2020 AGM) 	N/A	N/A	N/A	N/A

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	19 April 2021
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday, 15 March 2021.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday, 15 March 2021 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

OTCB Minutes – 15 March 2021

Minutes of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY, 15 MARCH 2021** commencing at **6.00pm**.

Present:

Mr S Jackson (Chairperson)
Cr CA Eyre
Cr SL Henderson
Ms C Conroy
Mr JM Lovatt
Ms KAM Ngataki
Mr VL Reeve
Mrs BI Watson

Attending:

Mr K Stokes (Northern Infrastructure Programme Manager)
Mrs L Wainwright (Committee Secretary)

Members of the public

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Ngataki/Mrs Watson)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday, 15 March 2021 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the Committee resolves that the following items be withdrawn from the agenda:

- Item No. 6.1 – NZ Police, and
- Item No. 6.3 – Maramarua Rugby Football Club Incorporated Society – Recarpet interior and repaint clubroom’s exterior.

CARRIED

OTCB2103/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Ngataki/Mr Lovatt)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Tuesday, 2 February 2021 be confirmed as a true and correct record of that meeting.

CARRIED

OTCB2103/02

PUBLIC FORUM

Members of the public in attendance raised the following matters:

- Tuakau Bridge-Port Waikato Road – reduction of speed limit.
- Repairs and maintenance of the Port Waikato wharf. A structural assessment had been carried out on the wharf. Funding discussions would be held under the LTP process.
- Planned Works for the Onewhero-Tuakau Community Board’s area.

ACTION: This item to be added to the Actions Register. Staff to report back to the Board with a Planned Works Schedule.

- Playground improvements

ACTION: The Board to be advised of any playground maintenance being carried out in their area.

- Lighting

ACTION: Mr Reeve to liaise with the Port Waikato Residents & Ratepayers group and report back to the Board's next meeting.

- Liquor Control – signs with new liquor ban hours had not been replaced in Tuakau.

ACTION: This item to be added to the Actions Register. Staff to report back to the Board on the date the new liquor ban signs would be installed.

- Rubbish in the Tuakau CBD. Rubbish bins were not large enough and needed to be replaced due to their age. Some business owners were using the public rubbish bins.

ACTION: This item to be added to the Actions Register. Staff to report back to the Board on rubbish bin upgrades in the Tuakau CBD.

- St Stephens Road carpark

ACTION: Staff to advise the Board on the development of the carpark.

REPORTS

NZ Police Update Agenda Item 6.1

This item was withdrawn from the agenda.

Discretionary Fund Report to 26 February 2021 Agenda Item 6.2

The report was received [*OTCB2103/01 refers*] and discussion was held on the uplifting of funds for community projects.

ACTION: Staff to provide a status update to the Board on the funds committed to the Onewhero Recreational Reserve Committee.

Maramarua Rugby Football Club Incorporated Society – Recarpet interior and repaint clubroom's exterior. Agenda Item 6.3

This item was withdrawn from the agenda.

Projects/Ideas/Activities and Actions March 2021

Agenda Item 6.4

The report was received [OTCB2103/01 refers] and discussion was held.

Community Led Development Programme

A workshop would be held in March.

George Street/Buckland Road corner

To remain on the register.

Toilets at Naike

ACTION: Staff to prepare a report for the April 2021 Board meeting on the level of service and toilet strategy.

Lighting - Residential

ACTION: Staff to prepare a report for the April 2021 Board meeting on “needs assessment”, “options to resolve” and the use of solar lighting.

Road Verge – West Street, Tuakau

ACTION: This action to be closed.

WDA Works Schedule

ACTION: This action to remain on the report.

Weeds in the Tuakau CBD

ACTION: This action to remain on the report.

Speed Reduction Signs

ACTION: This action to remain on the report.

Grants/Donations

ACTION: This action to be closed.

Representation Review

ACTION: A workshop date to be provided to the Board.

Update on Tuakau Pool Usage to 14 January 2021

Mr Jackson advised the Board that there had been 3,702 users up to, and including, last week.

ACTION: This action to remain on the register.

Tuakau Pool Upgrade Project

A water leak assessment would be carried out.

ACTION: This action to remain on the register. The Board to prepare a list of projects they wished to carry out at the pool.

ANZAC Day

A funding application would be presented to the Discretionary & Funding Committee on Thursday, 18 March 2021.

ACTION: This action to be closed.

Little Libraries

ACTION: Mr Reeve to have discussions with the Community Development Advisor on rotational maintenance. Mr Lovatt to provide photos of the weather damage to the Little Libraries to the Community Development Advisor.

Speed Bend on Jellicoe Avenue, Tuakau – to be installed

ACTION: This action to remain on the register.

Daffodil Planting

ACTION: This action to be closed.

Carving at the entrance to Tuakau requires cleaning and painting

The carving would be removed to enable an assessment to be carried out.

ACTION: This action to remain on the register.

Review of Community Board Charter

ACTION: Staff to report to the April 2021 Board meeting on the status of this review.

Designation of Central Park, Tuakau

ACTION: Staff to report to the April 2021 Board meeting on the designation of the park.

Tuakau Youth Centre Building Project

The building consent had not been issued.

ACTION: Staff to advise the Board on the status of the building consent.

Waikato District Council Executive Update
Agenda Item 6.5

The following matters were discussed:

- the Tuakau Library refurbishment, and
- the Whangarata Cemetery.

Chairperson's Report
Agenda Item 6.6

The report was received [*OTCB2103/01 refers*] and the chairperson gave a verbal report on the following items:

- 3 weekly workshop held at Port Waikato,
- completion of the Tuakau Skatepark for the next summer season, and
- Funding strategy review.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	14 April 2021
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	NZ Police Update

1. EXECUTIVE SUMMARY

A representative from the New Zealand Police will be in attendance at the Community Board meeting.

2. RECOMMENDATION

THAT the verbal report from the NZ Police be received.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	14 April 2021
Prepared by	Jenni Wild Senior Advisor, Communication and Engagement Waka Kotahi NZTA
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	SHI Papakura to Drury South Project Update

1. EXECUTIVE SUMMARY

Jenni Wild, NZTA, and representatives from the project contractor, Fulton Hogan, will be in attendance to update the Board on the SHI Papakura to Drury South project.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received.

3. ATTACHMENTS

Nil

Open Meeting

To	Onewhero-Tuakau Community Board
From	Alison Diaz Chief Financial Officer
Date	12 April 2021
Prepared by	Julie Kelly Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Discretionary Fund Report to 12 April 2021

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 12 April 2021.

2. RECOMMENDATION

THAT the report from the **Chief Financial Officer** be received.

3. ATTACHMENTS

Discretionary Fund Report to 12 April 2021

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)
As at Date: 12-Apr-2021

	GL	1.215.1704
2020/21 Annual Plan		28,878.00
2019/20 Carry forward		65,296.00
Total Funding		94,174.00

Income

18-Feb-21 Port Waikato Resident and Ratepayers Association refund of unused funds	285.13
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Total Income
285.13
Expenditure

	<i>excl GST</i>
01-Jul-20 Tuakau & Districts Development Association Incorporated: Installation of additional CCTV Camera's in Tuakau	12,706.78
25-Sep-20 Onewhero Amateur Swimming Club - 29 Hall Rd Tuakau Repair Pool Leaks	10,000.00
30-Nov-20 Annex Group - Business Card - OTCB	175.52
02-Dec-20 Port Waikato Resident and Ratepayers Association - Christmas Event	980.00
03-Dec-20 Naikē Community - Replace shade gazebo at Naikē pool	4,612.50
16-Dec-20 Nikau Cave Ltd - Venue hire for the OTCB workshop	43.48
16-Dec-20 H&L Tables Tuakau Hexagonal BBQ Tables	900.00
22-Dec-20 Tuakau Lions Club contribution to Tuakau Christmas parade 2020	1,000.00
26-Feb-21 NZ Community Boards Conference 2021 early bird registration	656.52
08-Apr-21 Accommodation for NZ Community Boards conference	654.78

Total Expenditure
31,729.58
Net Funding (Excluding commitments)
62,729.55
COMMITMENTS:

	<i>excl GST</i>
01-Sep-14 Contribution towards placemaking project (OTCB1409/06/2) Less : Expenses	6,000.00 (1,500.00)
06-May-19 Contribution to Placemaking project increased to \$7000	2,500.00
04-Jun-19 Tuakau Youth Centre building project	3,000.00
06-Mar-20 Entrance fees at the Tuakau Swimming Pool for the remainder of the 2019/20 summer season	3,550.00
16-Mar-20 Allocation of \$5,000.00 is made to the Onewhero Recreational Reserve Committee towards the cost of fencing the new BMX track	5,000.00
12-Oct-20 An amount of \$300.00 (including GST) is committed towards the Armistice Day celebration to be held on Sunday, 15 November 2020.	260.87
01-Dec-20 \$5000.00 (excl GST) committed to Belgravia Ltd or other nominated parties for additional enhancements to the Tuakau Swimming Pool	5,000.00
02-Feb-21 \$7,625.00 (incl GST) is committed to Belgravia Health and Leisure Group for entry fees to the Centennial Pools Tuakau for 2020/21 swimming season as per agreement. This is to be invoiced over three instalments:	
December 30th 2020	2,210.43
January 30th 2021	2,210.43
March 31st 2021	2,210.43
	6,631.30

Further note to the Agreement on Pool Entry: Belgravia will charge \$1.00 per person/per day for entry to the pools. All money received by Belgravia for this entry fee will be returned to the Board up to \$7,625.00 (incl GST). The next \$1000.00 will be retained by Belgravia and thereafter all money received above \$8,625.00 will be split 50/50 between Belgravia and the Board.

02-Feb-21 Reimbursement to Ms Ngataki for purchase of pool equipment for the Tuakau Swimming Pool	287.80
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Total Commitments
30,729.97
NET FUNDING REMAINING (Including commitments)
31,999.58

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	13 April 2021
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Third Quarter Service Request Report

1. EXECUTIVE SUMMARY

To update the Board on the Third Quarter Service Request Report to 31 March 2021.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Third Quarter Service Request Report

Service Request Time Frames By Ward for ¹⁷

ONEWHEREO

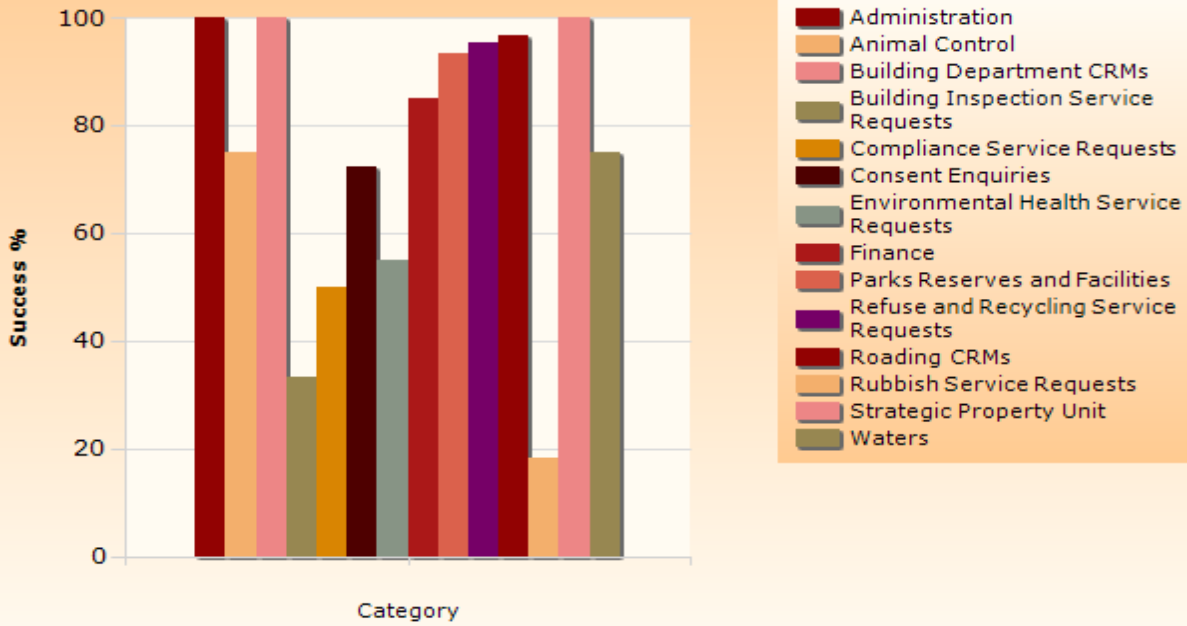


Date Range: 01/01/2021 to 31/03/2021

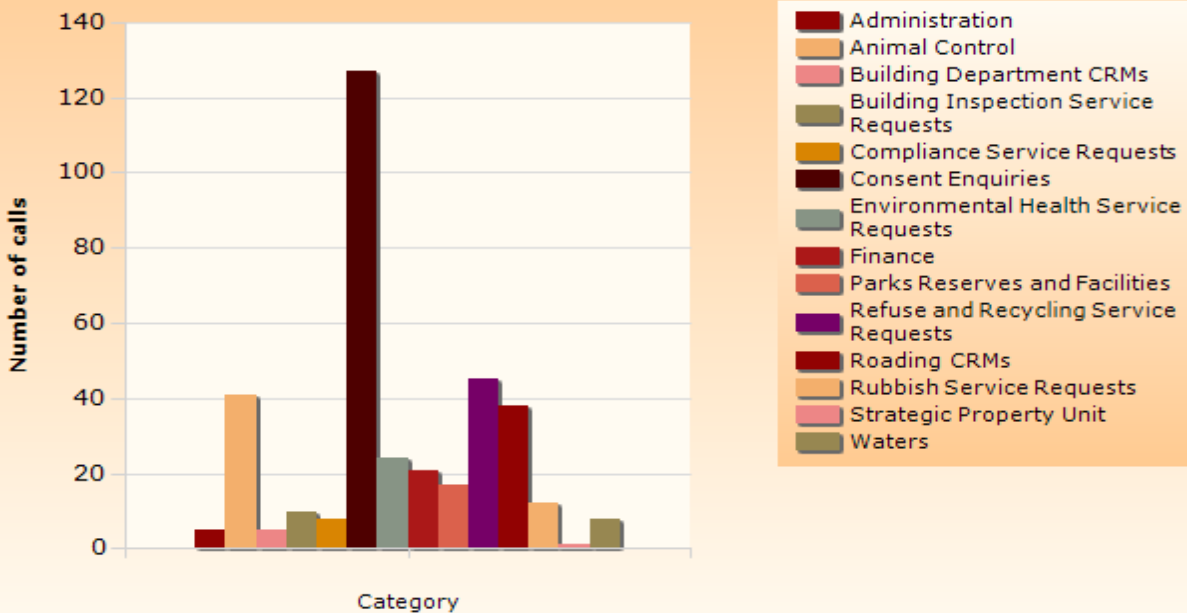
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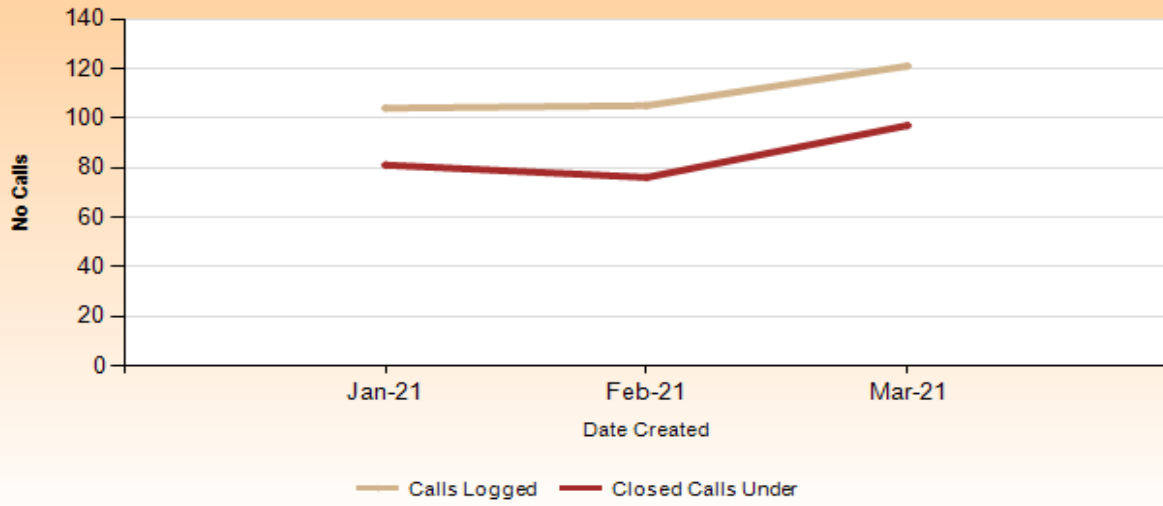
Call Completion % Success by Type



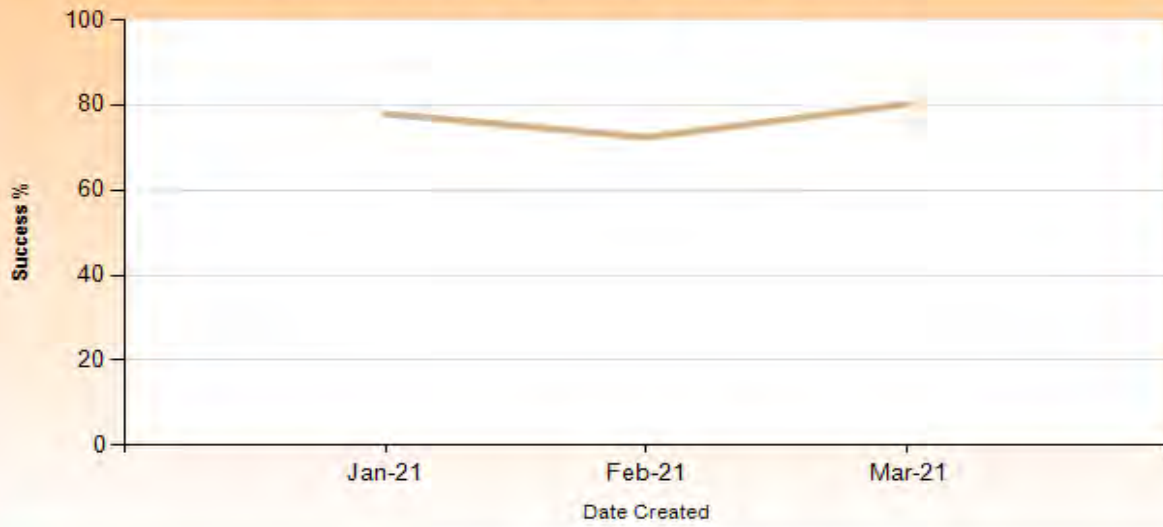
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Open			Closed		Success Rate
		Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
Administration							
	Summary	5				5	100.00%
	Pro rated rates for the period xx to xx	5				5	100.00%
Animal Control							
	Summary	41		1	10	30	75.00%
	Dog Property Visit	2				2	100.00%
	Dog Straying - Current	9			2	7	77.78%
	Dog Straying - Historic	1				1	100.00%
	Dog Surrender	2				2	100.00%
	Dog Welfare - Immediate threat to life	1				1	100.00%
	Dog Welfare - Not immediate threat to life	3			2	1	33.33%
	Dogs Aggression - Current	4			2	2	50.00%
	Dogs Aggression - Historic	5				5	100.00%
	Dogs Barking Nuisance	11		1	4	6	60.00%
	Livestock Trespassing - Current	3				3	100.00%
Building Department CRMs							
	Summary	5				5	100.00%
	PEO General Enquiry	5				5	100.00%
Building Inspection Service Requests							
	Summary	10	2	2	4	2	33.33%
	Building Inspection Service Requests	10	2	2	4	2	33.33%
Compliance Service Requests							
	Summary	8	3	1	2	2	50.00%
	Compliance - Unauthorised Activity	7	3	1	2	1	33.33%
	Illegal parking	1				1	100.00%
Consent Enquiries							
	Summary	127		8	33	86	72.27%
	Planning Process	6			2	4	66.67%
	Property Information Request	27		2	1	24	96.00%
	Rural Rapid Number assignment & purchase of plates	4				4	100.00%
	Zoning and District Plan Enquiries	90		6	30	54	64.29%
Environmental Health Service Requests							
	Summary	24	4		9	11	55.00%
	Environmental Health Complaint	8	3		3	2	40.00%
	Noise Complaint - Environmental Health	1				1	100.00%
	Noise complaints straight to contractor	15	1		6	8	57.14%
Finance							
	Summary	21	1		3	17	85.00%
	Credit Control Query	11	1			10	100.00%
	Rates query	10			3	7	70.00%

Parks Reserves and Facilities	Summary	17		2	1	14	93.33%	
	Parks & Reserves - Beach Issues	1				1	100.00%	
	Parks & Reserves - Buildings	1			1		0.00%	
	Parks & Reserves - Reserve Issues	15		2		13	100.00%	
Refuse and Recycling Service Requests	Summary	45	1		2	42	95.45%	
	New collections	2				2	100.00%	
	Recycling Not Collected	13				13	100.00%	
	Refuse - Non-Collection	20				20	100.00%	
	Refuse & Recycling Contractor Complaints	4				4	100.00%	
	Refuse & Recycling Enquiries	6	1		2	3	60.00%	
Roading CRMs	Summary	38		6	1	31	96.88%	
	Emergency Events - 1 Hr Response	1				1	100.00%	
	New Vehicle Entrance Request	2		2			0.00%	
	Request 4 new street light path sign etc	4		2		2	100.00%	
	Road Culvert Maintenance	4				4	100.00%	
	Road Safety Issue Enquiries	2		1		1	100.00%	
	Roading Work Assessment Required - OnSite 5WD	13		1	1	11	91.67%	
	Routine Roding Work Direct to Contractor 5WD Comp	1				1	100.00%	
	Street Light Maintenance	4				4	100.00%	
	Urgent Roding Work 4Hr Response	4				4	100.00%	
	Vegetation Maintenance	3				3	100.00%	
	Rubbish Service Requests	Summary	12		1	9	2	18.18%
		Abandoned Vehicle	4		1	3		0.00%
Illegal Rubbish Dumping		8			6	2	25.00%	
Strategic Property Unit	Summary	1				1	100.00%	
	Paper Roads Enquiries CRM	1				1	100.00%	
Waters	Summary	8			2	6	75.00%	
	3 Waters Enquiry	2			2		0.00%	
	Drinking Water Final Meter Read	2				2	100.00%	
	Drinking Water quality	2				2	100.00%	
	Fix Water Toby	1				1	100.00%	
	No Drinking Water	1				1	100.00%	
Total		362	11	21	76	254	76.97%	

Service Request Time Frames By Ward for ²¹

TUAKAU

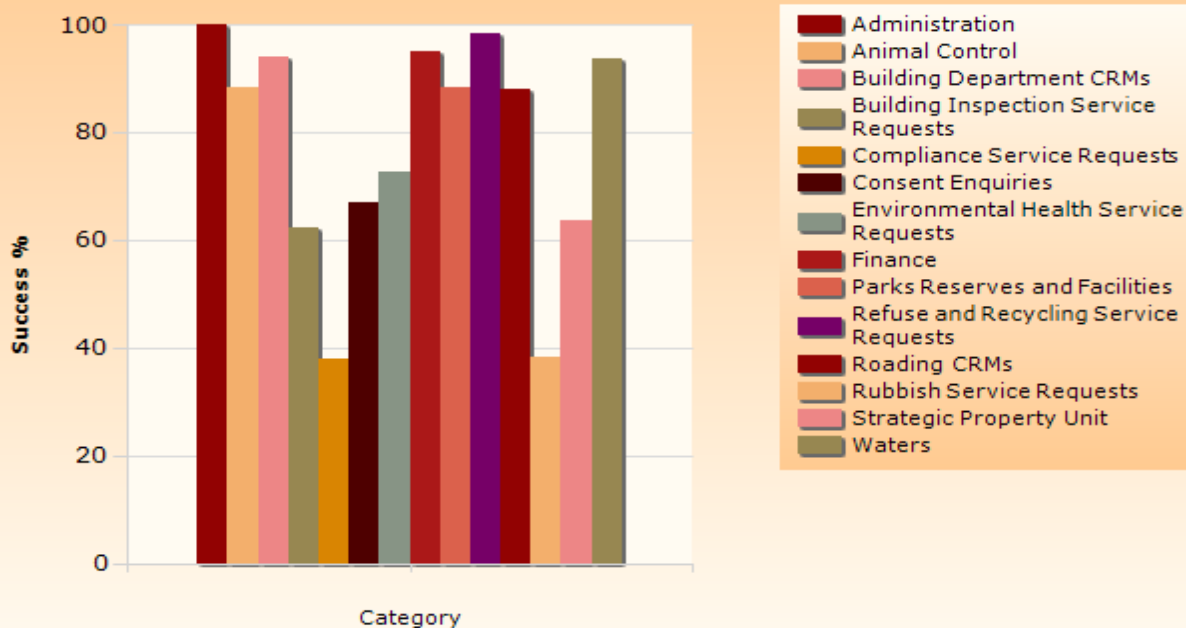


Date Range: 01/01/2021 to 31/03/2021

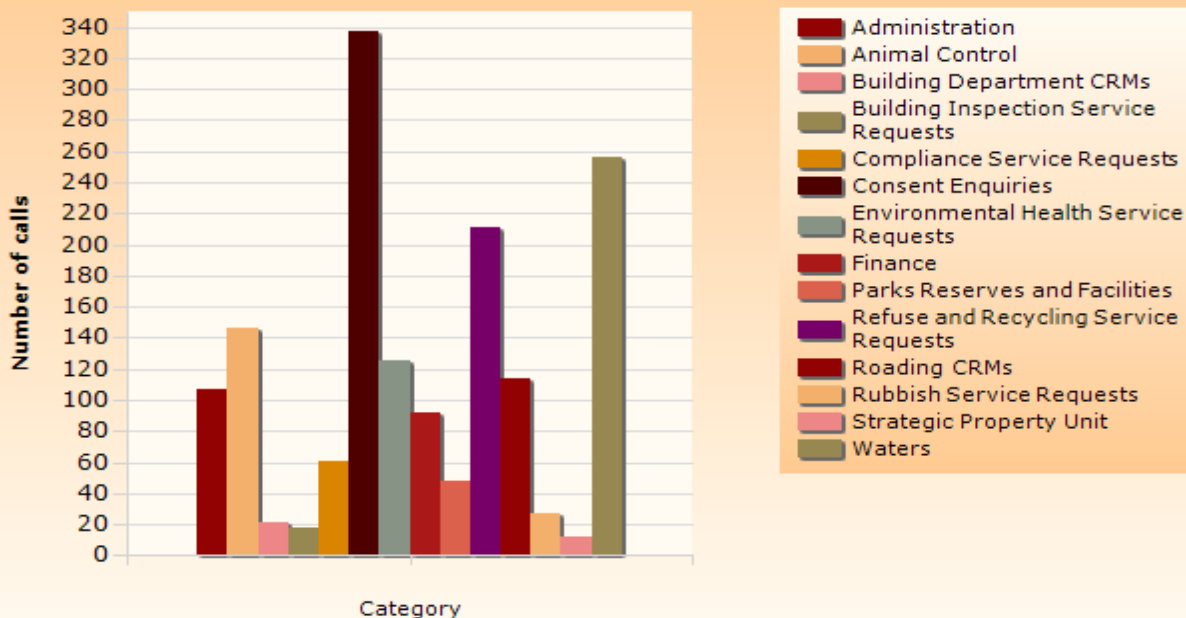
The success rate excludes Open Calls as outcome is not yet known.

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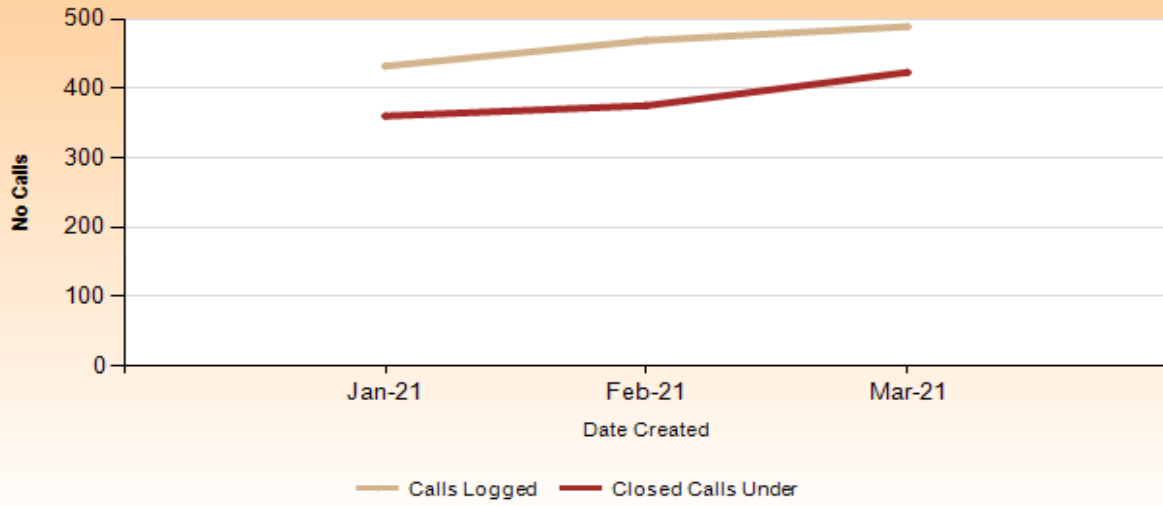
Call Completion % Success by Type



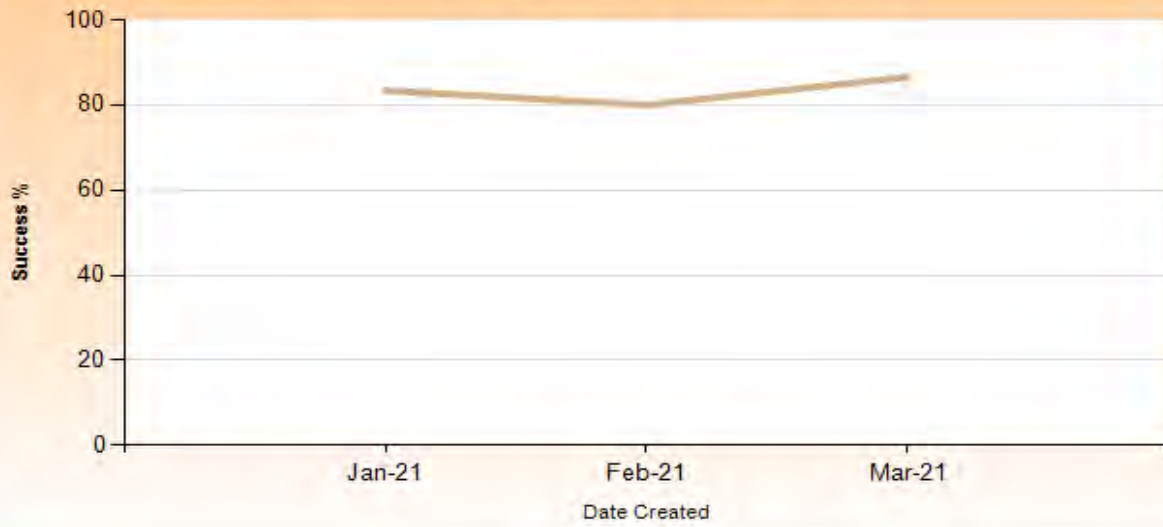
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	107				107	100.00%
	Pro rated rates for the period xx to xx	107				107	100.00%
Animal Control							
	Summary	146	3	12	15	116	88.55%
	Animal Charges	14			1	13	92.86%
	Dog / Cat Trap Required	2		1		1	100.00%
	Dog Property Visit	10	1	1	3	5	62.50%
	Dog Straying - Current	37		1	3	33	91.67%
	Dog Straying - Historic	12			1	11	91.67%
	Dog Surrender	2				2	100.00%
	Dog Welfare - Not immediate threat to life	3	1		1	1	50.00%
	Dog/Animal Missing	10				10	100.00%
	Dogs Aggression - Current	6			4	2	33.33%
	Dogs Aggression - Historic	16			1	15	93.75%
	Dogs Barking Nuisance	25		9		16	100.00%
	Livestock Trespassing - Current	9	1		1	7	87.50%
Building Department CRMs							
	Summary	21		4	1	16	94.12%
	Building near any Pipe/Infrastructure may req CCTV	4		4			0.00%
	PEO General Enquiry	17			1	16	94.12%
Building Inspection Service Requests							
	Summary	18		2	6	10	62.50%
	Building Inspection Service Requests	18		2	6	10	62.50%
Compliance Service Requests							
	Summary	61	15	9	23	14	37.84%
	Compliance - Animal By Law	7	1	3	3		0.00%
	Compliance - Unauthorised Activity	51	14	5	19	13	40.63%
	Illegal parking	1			1		0.00%
	Non-animal bylaws	2		1		1	100.00%
Consent Enquiries							
	Summary	337		37	99	201	67.00%
	Planning Process	25		6	7	12	63.16%
	Property Information Request	77		5	4	68	94.44%
	Rural Rapid Number assignment & purchase of plates	7		3	1	3	75.00%
	Zoning and District Plan Enquiries	228		23	87	118	57.56%
Environmental Health Service Requests							
	Summary	126	3	2	33	88	72.73%
	Environmental Health Complaint	17	2	1	11	3	21.43%
	Noise Complaint - Environmental Health	17		1	5	11	68.75%
	Noise complaints straight to contractor	92	1		17	74	81.32%

Finance	Summary	92	4	5	4	79	95.18%
	Credit Control Query	47	2	3	1	41	97.62%
	Rates query	45	2	2	3	38	92.68%
Parks Reserves and Facilities	Summary	48	1	4	5	38	88.37%
	Parks & Reserves - Buildings	5			2	3	60.00%
	Parks & Reserves - Graffiti	2		1	1		0.00%
	Parks & Reserves - Non-urgent Public Toilet Issues	1				1	100.00%
	Parks & Reserves - Reserve Issues	34		3		31	100.00%
	Parks & Reserves - Urgent Public Toilet Issues	4	1		1	2	66.67%
	Parks & Reserves-Council owned buildings on reserv	2			1	1	50.00%
Refuse and Recycling Service Requests	Summary	211	1	13	3	194	98.48%
	New collections	13	1	1	1	10	90.91%
	Recycling Not Collected	49		1		48	100.00%
	Refuse - Non-Collection	84		4		80	100.00%
	Refuse & Recycling Contractor Complaints	17				17	100.00%
	Refuse & Recycling Enquiries	12			1	11	91.67%
	Rubbish bag sticker/tag orders - internal use only	7		1	1	5	83.33%
	Tuakau Wheelie Bins	29		6		23	100.00%
Roading CRMs	Summary	114		39	9	66	88.00%
	Footpath Maintenance - Non_Urgent	6		2	3	1	25.00%
	New Vehicle Entrance Request	41		17		24	100.00%
	Request 4 new street light path sign etc	5		4		1	100.00%
	Road Culvert Maintenance	5		1		4	100.00%
	Road Marking Sign & Barrier Maint Marker Posts	3				3	100.00%
	Road Safety Issue Enquiries	9		4	1	4	80.00%
	Roading Work Assessment Required - OnSite 5WD	15		5	2	8	80.00%
	Routine Roding Work Direct to Contractor 5WD Comp	4		1		3	100.00%
	Street Light Maintenance	10		2	2	6	75.00%
	Urgent - Footpath Maintenance	1				1	100.00%
	Urgent Roding Work 4Hr Response	8				8	100.00%
	Vegetation Maintenance	7		3	1	3	75.00%
	Rubbish Service Requests	Summary	27		1	16	10
Abandoned Vehicle		3		1	2		0.00%
Illegal Rubbish Dumping		24			14	10	41.67%
Strategic Property Unit	Summary	12		1	4	7	63.64%
	Council owned land CRMs	3			1	2	66.67%
	Lease and Licence Enquiry (Existing Lease/Licence)	1				1	100.00%
	Paper Roads Enquiries CRM	8		1	3	4	57.14%

Waters							
Summary	256	4	26	14	212	93.81%	
3 Waters Enquiry	49	1	3		45	100.00%	
3 Waters Safety Complaint - Non Urgent	1				1	100.00%	
3 Waters Safety Complaint - Urgent	2			1	1	50.00%	
Drinking water billing	3				3	100.00%	
Drinking Water Final Meter Read	123		21		102	100.00%	
Drinking Water Major Leak	7			2	5	71.43%	
Drinking Water minor leak	39	2	2	8	27	77.14%	
Drinking Water quality	2				2	100.00%	
Drinking Water Quantity/Pressure	1	1				0.00%	
Fix Water Toby	6				6	100.00%	
New Drinking Storm Waste water connections	10				10	100.00%	
No Drinking Water	5				5	100.00%	
Stormwater Blocked pipe	2				2	100.00%	
Wastewater Odour	3			2	1	33.33%	
Wastewater Overflow or Blocked Pipe	2				2	100.00%	
Waters Pump Station jobs - only for internal use	1			1		0.00%	
Total	1576	31	155	232	1158	83.31%	

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	14 April 2021
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Onewhero-Tuakau Community Board – Projects- Issues-Activities and Actions April 2021

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received.

3. ATTACHMENTS

- A Projects-Issues-Activities and Actions April 2021
- B Works Schedule WDA
- C Works Schedule Community Connections - Pokeno Tuakau and Onewhero

Onewhero-Tuakau Community Board Actions – ²⁷April 2021

	Actions	To Action	Update/Response
1.	Liquor Control Signage - Tuakau ACTION: 15/3/21 – signs with new liquor ban hours had not been replaced in Tuakau.	Environmental Health – Anthony Pipe	Council is doing this job of installing the signs to maintain flexibility of location. Facilities and the EHO's are working together to get this completed by the end of May.
2.	Funding ACTION: 15/3/21 - Staff to provide a status update to the Board on the funds committed to the Onewhero Recreational Reserve Committee.	Operations	The funding is still being uplifted and we expect to see an invoice for this month days to process.
3.	George St/Buckland Road corner ACTION: 15/3/21 – stay on register until completed	Service Delivery – Roothing/Gareth	Work is programmed for the end of April. Site measurements have been completed, unfortunately will require removal of 2 islands to enable truck turning swept paths to be accommodated. Awaiting financial forecast from WDA to see if budgets are available in this financial year. Will report back to Board in the next 14 days.
4.	Toilets - Naike ACTION: 15/3/21 - Staff to prepare report for the April 2021 meeting on the level of service and toilet Strategy.	Service Delivery	All the old school buildings including the toilets are leased by the Naike Community Incorporated Society. The toilets are not a “public” toilet, the Naike Community leases the improvements from Council and is responsible for the operation of them. Any use of these toilets is at the discretion of the lessee. Contact details for the Naike Community Incorporated Society is northnaike@gmail.com .
5.	Lighting - Residential ACTION: 15/3/21 – staff to prepare a report for the April 2021 Board meeting on “needs assessment”, options to resolve” and the use of solar lighting.	Service Delivery	<u>Lighting North Waikato</u> Staff will run a process to engage a lighting consultant to do this work. It is expected to take 3-4 months. The cost of this study will be advised by the end of April.
6.	WDA Works Schedule ACTION: 15/3/21 - Staff to Advise WDA that the cleaning of pavements in Tuakau is to be a priority	Service Delivery	Work Schedules are attached again for the Board's information.
7.	Weeds in the Tuakau CBD ACTION: 15/3/21 - Staff to Advise WDA that the cleaning of pavements in Tuakau is to be a priority	Service Delivery	

	Actions	To Action	Update/Response
8.	<p>Speed Reduction Signs ACTION: request for signage outside Te Awamarahi & Tauranganui Maraes and Te Kohanga School.</p> <p>15/3/21: This action to remain open and an update to be provided to the Board at the next meeting.</p>	Service Delivery	<p>April: Signage has been ordered and work will be completed at the end of April.</p> <p>March: Comments below remain relevant</p> <p>Feb: Council undertook a speed limit review of Port Waikato Road and the proposed reduction was rejected by the community. Council will look at increasing awareness to drivers of the 2 maraes and will look at installing signage on the road and mirrors to aid turning at the entrances, will plan to complete this work before April 2021. Costs will be covered by Council's Low-Cost Low Risk – District-wide minimum delineation budget, not from Community Board budgets.</p>
9.	<p>Speed Bend on Jellicoe Avenue, Tuakau, to be installed. ACTION: 15/3/21 - Staff to report back to the Board on the date the speed bend would be installed.</p>	Service Delivery	Staff have visited the site and Jellicoe Avenue is now a safer speed residential area (40km/h) as part of the last round of speed limits, curve speed signs are not installed in residential locations, unless there is a significant risk/out of context curve.
10.	<p>Representation Review ACTION: 15/3/21 - Staff to confirm a date for the programmed meeting with the Board to discuss the possible division of the OTCB into 2 wards.</p>	Community Growth, Stacey Soloman	The Reshape Waikato (Representation Review) Project Team would like to attend the workshop on Monday May 17 th at Pukekawa.
11.	<p>Update on Tuakau Pool Usage to 14 January 2021 ACTION: 15/3/21 – Mr Jackson to contact Belgravia outlining the Board's concerns.</p>	OTCB - Mr Jackson	Awaiting information to log
12.	<p>Tuakau Pool Upgrade Project ACTION 15/3/21</p>	OTCB	The Board to prepare a list of projects they wished to carry out at the pool.
13.	<p>Little Libraries ACTION: 15/3/21 – Mr Reeve to have discussions with the Community Development Advisor on rotational maintenance. Mr Lovatt to provide photos of the weather damage to the Little Libraries to the Community Development Advisor.</p>	OTCB – Mr Reeve, Mr Lovatt FYI - Community Growth, Lianne Van Den Bemd	Awaiting information to log

	Actions	To Action	Update/Response
14.	Carving at the entrance to Tuakau requires cleaning and painting. ACTION: 15/3/21 – Ms Ngataki to contact ITM to enquire on the use of a cherry picker to access the carving.	OTCB - Ms Ngataki	Awaiting information to log.
15.	Review of Community Board Charter ACTION: 15/3/21 – Staff to report to the April 2021 Board meeting on the status of this review.	Community Growth	This will be raised with the new Democracy Team Leader and prioritised in the coming months. We will report back on this in due course.
16.	Designation of the Central Park, Tuakau ACTION: 15/3/21 - Staff to report to the April 2021 Board meeting on the designation of the park.	Kevin Stokes	Staff have investigated with Property team and it is able to have a removable structure placed on site.
17.	Tuakau Youth Centre Building Project ACTION: 15/3/21 – Staff to advise on the status of the building consent.	Kevin Stokes	Building consent has been issued and paid for. Staff have advised the Board that they are able to do the work themselves. Cost of work is \$10,000, which can be funded from the OTCB Discretionary Fund.
18.	Onewhero Tennis Club – replacement pole ACTION: 15/3/21 – Mr Lovatt to provide staff with a photo of the broken post to enable Council to assist with replacement.	OTCB - Mr Lovatt FYI – Community Connections, Kim Wood	Kevin Stokes has emailed picture of the damage to Community Connections requesting replacement. Staff are waiting for a quote from contractor.

19.	<p><u>Playground Improvements</u> The Board to be advised of any playground maintenance being carried out in their area.</p>	Kim Wood	<p>The following playgrounds are included in the Onewhero- Te Akau Ward:</p> <ul style="list-style-type: none"> - Albie Phillips - Maraetai Bay - Cobourne - Te Kohanga - Onewhero - Otuiti Hall - Naike - Glen Murray <p>The following maintenance is undertaken a minimum of once a fortnight:</p> <ul style="list-style-type: none"> - All structures and play items are inspected - Cushion fall is reinstated to a level surface - Any foreign objects or litter is removed - Minor repairs are completed - Any major repairs or non-compliant play items are reported immediately.
20.	<p><u>Rubbish in the Tuakau CBD</u> Rubbish bins were not large enough and needed to be replaced due to their age. Some business owners were using the public rubbish bins.</p> <p>Staff to report back to the Board on rubbish bin upgrades in the Tuakau CBD.</p>	Service Delivery Hamish Cairns/Ross Bayer	Staff have an inventory list and are working on estimate for replacement cost at which time we will be looking at options for funding.
21.	<p><u>St Stephens Road Car Park</u> Staff to advise the Board on the development of the car park.</p>	Community Connections/Megan May	Staff are pricing the concept design to determine when budget will be available. Staff will report back to the Board once this is done.

Planned Works for the Onewhero-Tuakau Community Board's area

Projects Team

Projects to be completed this financial year:

- Whangarata Cemetery, Earthworks and Car Parks – Construction underway
- Tuakau Library Extension – Construction underway
- Tuakau Skatepark – Design underway
- Tuakau town Hall Roof Repairs – preparing contract for pricing
- Lightbody Reserve Car Park – Design underway

Community Projects Team – Project Update

Tuakau Library Extension

The project timeline for the construction is on track and although the team are having some minor procurement issues with supply of building materials, the schedule for completion is still the end of May.

The project is tracking to budget and scheduled inspections have been passed with no additional works required. Some contract variations have been issued due to unforeseen circumstances with minimal impact on the project.



Tuakau Library extension

Tuakau Skatepark

The multi-party funding agreement is in the process of being signed by TYST and WDC.

Project Manager has received the detailed design and will schedule to advertise the construction tender in May. Due to the time frame of getting the approved design back and going out to tender, the build will not take place until next summer.

Whangarata Cemetery

Earthworks is 90% complete with the water services installed, tested, and connected to the main supply.

Accessway construction has commenced with aggregate being placed over subgrade. Subsoil drains have been placed along edge of accessway alignment and further subsoil drains within the proposed location of the burial plots are to commence.

Minor delays due to recent wet weather with the earthworks contractor targeting the week of the 19 April for completion of their work.

Waikato District Alliance are to complete the pavement and kerbing scheduled from the end of April.

Dr Lightbody Reserve Car Park

The design is underway. The construction will be carried out by the Waikato District Alliance.

Tuakau Town Hall Roof Repairs

A contact for maintenance repair work on the flat section of the Tuakau Town Hall roof is being prepared.

Description of Work for Community Connections	Frequency	Council Contract/ or Contractor or Businesses	Monitored by	Location
Empty Rubbish Bins in Parks and Reserves	LB4 – 52/year LB3 – 116/year	Citycare	WDC and Citycare	Pokeno: Recreation Reserve LB4x1, Pokeno Toilets LB3x1, Mark Ball Drive Park LB3x1, Mark Ball Drive Playground LB3x1, Pokeno Cemetery LB4x1, Waterfall Reserve LB3x1 Tuakau: Centennial Park LB3x3, Central Park LB3x1, Dr John Lightbody LB3x1 I, Recreation Reserve LB3x2, Tuakau Cemetery LB3x2, Alexandra Redoubt LB3x1, Les Batkins LB3x3
Footpath Maintenance/Upgrades in Parks and Reserves		Citycare (minor works)	WDC and Citycare	All parks and reserves. Minor works/repairs as required. Major renewals works as per capital renewals programme.
Garden/Shrub Maintenance in Parks and Reserves and Street Landscapes	SH5 – 12/year SH3 – 25/year RO2 – 25/year AN2 – 25/year	Citycare	WDC and Citycare	Pokeno is a mixture of SH5 and AN2. Tuakau is a mixture of SH5, SH3 and RO2. Onewhero has SH5.
Graffiti Control in Parks and Reserves and Council owned facilities	As required	Citycare and OCS	WDC and Citycare	Parks and reserves and Council owned facilities. OCS does graffiti on public toilets only.
Mowing Street Verges	PM3- 46/year PM5- 24/year	Citycare	WDC and Citycare	Verges adjacent to parks and reserves
Roadside Mowing	PM5 – 24/year	Citycare	WDC and Citycare	Pokeno Dean Road Gardens
Toilet Cleaning Pokeno	Twice Daily	OCS	WDC and OCS	Pokeno Main Street.
Toilet Cleaning Tuakau	Daily	OCS	WDC and OCS	St Stephens Ave, Les Batkins, Dr John Lightbody, Escotts Road
Toilet Cleaning Onewhero	Daily	OCS	WDC and OCS	Onewhero Domain

Description of Work	Frequency	Dates Scheduled	Council Contract/ or Contractor or Businesses	Monitored by (ie who checks the work carried out)	Location
Cleaning Street Furniture/Assets (rubbish bins, power boxes, lamp posts, seats)			WDA do not do. -Have requested funding in AMP		
Empty Rubbish Bins	Daily (up to 3x per day)	Daily	Waikato Alliance Hard Surfaces	WDA	Road side bins
Footpath Maintenance/Upgrades	As programmed, prioritised based on risk & budget.	As programmed generally Jul to Oct.	WDA Hard Surfaces Only	WDA	District Wide
Garden/Shrub Maintenance			Not WDA		
Graffiti Control	As required (Reactive)	As required but not prioritised over safety work	Currently some minor work is WDA	WDA	Rural & Urban District wide
Lights (Street)	As programmed Reactive	All year	WDA – very limited budget currently.	WDA	District Wide
Lights (In-ground)			Not specifically WDA		
Mowing Street Verges			Not WDA		

Description of Work	Frequency	Dates Scheduled	Council Contract/ or Contractor or Businesses	Monitored by (ie who checks the work carried out)	Location
Roadside Litter Collection	Cyclic activity done daily	All year	WDA	WDA	Rural District wide
Roadside Mowing	Cyclic Activity	Generally All year	WDA	WDA	Rural
Street Cleaning (Steam Clean Pavements - Footpath, hard surface)	6 mthly all CBD & 4 mthly Raglan CBD	Various throughout year	WDA	WDA	District wide
Street Cleaning (Sweeping Streets)	Cyclic Activity	Cyclic all year	Hand sweep k&c around bins & CBD when emptying bins each morning WDA kerb & channel sweeping	WDA	District wide
Street Cleaning Keeping Pavement clean after food spills, birds etc Outside Businesses (Especially cafes/food outlets with seats on pavement)			What is the responsibility of landlords/tenants to keep the area in front of their shop clean? Especially food outlets where customers are using public footpath space? NOT WDA		
Sumps - Cleaning/Clearing	Cylic rotation 6 mthly	All year	WDA	WDA	Urban
Toilet Cleaning			Not WDA		
Weed Spraying (between footpath, kerb and channel)	3 times/year	NOV,FEB,MAY	WDA kerb and channel only not footpath.	WDA	Urban