

To	Te Kauwhata Community Committee
Report title	Discretionary Fund Report to 21 April 2022

1. Purpose of the report **Te Take moo te puurongo**

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 21 April 2022

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Discretionary Fund Report to 21 April 2022 be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Discretionary Fund report to 21 April 2022

Date:	04 May 2022
Report Author:	Jen Schimanski
Authorised by:	Brandan Botha Finance Team Lead

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)
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As at Date: 21-Apr-2022

	GL	1.207.1704
Commitments from Committee Meeting Minutes & Other Information		
2021/22 Annual Plan		4,198.00
Carry forward from 2020/21		32,652.00
Total Funding		<u><u>36,850.00</u></u>
Income		
Total Income		<u><u>-</u></u>
Expenditure		
03-May-21 Payment to Jackson Engineering for supply and fitting of new boards to the Community Notice Board. TKCC2108/04		176.25
07-Oct-21 Donation paid to Te Kauwhata Community Events Inc for costs towards the TK 2021 Christmas Parade. This donation will now be used for the 2022 Christmas Parade and any unused fund will be returned to the discretionary fund. TKCC2109/04 TKCC2112/04 TKCC2202/06		3,684.10
02-Feb-22 Payment to the Te Kauwhata Community House for the amount of \$2,377.84, for the Rangitahi Mural Project. TKCC2112/04		2,377.84
Total Expenditure		<u><u>6,238.19</u></u>
Net Funding Remaining (excluding commitments)		<u><u>30,611.81</u></u>
Commitments		
13-Feb-19 Further development of playgrounds TKCC1902/04		5,000.00
04-Sep-19 Donation for playground equipment on the Village Green TKCC1909/04		3,727.75
05-Feb-20 Further development of playgrounds TKCC2002/04		3,000.00
05-Aug-20 Te Kauwhata Community Committee commit \$5000.00 towards security cameras in Te Kauwhata. TKCC2008/04		5,000.00
02-Dec-20 Commitment of \$10,000.00 be made to Blunt Road Walkway TKCC2012/03		10,000.00
Total Commitments		<u><u>26,727.75</u></u>
Net Funding Remaining (Including commitments)		<u><u>3,884.06</u></u>

Open Meeting

To	Te Kauwhata Community Committee
Report title	Te Kauwhata Works and Issues Report for April 2022

1. Purpose of the report Te Take moo te puurongo

The purpose of this report is to update the Committee on works and issues arising from the previous meeting.

2. Staff recommendations Tuutohu-aa-kaimahi

THAT the Te Kauwhata Works and Issues Report for April 2022 be received.

3. Attachments Ngaa taapirihanga

Attachment 1 – Works and Issues Report – April 2022

Attachment 2 – Te Kauwhata Domain Projects and Action List

Date:	4 May 2022
Report Author:	Vishal Ramduny – Strategic Projects Manager
Authorised by:	Vishal Ramduny – Strategic Projects Manager

TE KAUWHATA COMMUNITY COMMITTEE

WORKS & ISSUES REPORT

APRIL 2022 (FOR MEETING OF 4 MAY 2022)

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
1.	<p>Dog exercise area</p> <ul style="list-style-type: none"> - Benches - Dog agility equipment 	Megan May	<p>Meeting of 1 December 2021 Tim Hinton will approach Menshed and the Lions Club with a view of getting them to assist with the equipment installation.</p> <p>Meeting of 2 February 2022 Cr Sedgwick advised that the installation of the dog agility equipment will be awarded to either Menshed or the Lions Club. Overflow concrete from the Rugby Club will be used for the seats.</p> <p>Meeting of 2 March 2022 John Cunningham advised that Kenny from Aparangi is running Menshed and he was going to send Tim Hinton Kenny's contact details. Cr Sedgwick has had a meeting with Frank Green regarding overflow concrete being used for the table.</p>	<p>Meeting of 4 May 2022</p> <p>Tim Hinton and Cr Sedgwick to provide a verbal update on progress.</p>
2.	<p>Te Kauwhata walkway at the end of Blunt Road and adjacent to the Whangamarino Wetlands.</p>	Paul McPherson	<p>Meeting of 1 December 2021 A reminder that Transpower had closed off its EOI process and endorsed an application for funding to proceed to the next phase. The final document is due in January 2022 and that the application is for \$45,000.</p> <p>Council's Community Projects team has a 3-year programme of walkways - which it is currently bundling up into a multi-year contract including the Blunt Rd section.</p>	<p>Meeting of 4 May 2022</p> <p>John Cunningham advised (in an email dated 28 March 2022) that the Transpower grant application has been unsuccessful.</p>

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
			<p>It's still in the Project Planning stage to get all the sites prioritised, budgeted, and scheduled before pulling the contract together. The Blunt Road site will be a priority with the aim of it being completed this summer. \$150,000 from the North Waikato Development Fund has been allocated to this project.</p> <p>Meeting of 2 February 2022 Multi-year Walkway Contract is in development. Expect to go to the market in February.</p> <p>John Cunningham advised that the funding application to Transpower was lodged on 31 January and the outcome of this is expected in February.</p> <p>Meeting of 2 March 2022 Contract is in development. John Cunningham advised that he was still awaiting a response from Transpower regarding the outcome of the funding application. He will follow up and report back on this at the next meeting.</p>	<p>He will put in an Expression of Interest in April for the winter round.</p> <p>The Projects team advised contract development is continuing.</p>
3.	<ul style="list-style-type: none"> Te Kauwhata Domain Plan Village Green Playground 	<ul style="list-style-type: none"> Kim Wood (Domain Plan) Cory Cullen (Village Green playground) 	<p><u>Background</u></p> <ul style="list-style-type: none"> - TKCC resolved in 2021 that \$100K the North Waikato Development Fund be used as seed funding to seek further investment for the purposes of upgrading the domain, and in particular the walkway/fitness trail. - There is \$62k allocated in year 2 of Council's Long-Term Plan (2021-2031) for improvements in the Domain, and \$216,112 for the Domain walkway. 	<p>Meeting of 4 May 2022</p> <p><u>Te Kauwhata Domain Plan Programme of Works</u> Kim has met with Cr Sedgwick to discuss a breakdown of each project.</p>

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
			<ul style="list-style-type: none"> - Domain to be included in Reserves and Sports Park Management Plan is to be consulted on as per statutory requirements (Reserves Management Act). - Council will be renewing the Village Green Playground with some minor upgrades. Council will be able to begin planning for the new destination playground at the Domain for the next LTP round (there is no capital budget in the current LTP). - Kim Wood convened workshops with both the Te Kauwhata Domain Committee and the Te Kauwhata Community Committee in late 2021 to co-design the Domain Concept Plan. <p>Meeting of 1 December 2021 Kim Wood presented the draft Domain Plan Concept Plan to the Te Kauwhata Community Committee. The consensus was that the Plan was looking good. Kim was to provide the Plan to the Committee for any further feedback.</p> <p>Next step: Kim to start developing a programme of works (and which is aligned to the Te Kauwhata Blueprint) for a workshop with the Te Kauwhata Community Committee early in the new year.</p> <p>It was also noted that Council's Community Projects team was already part of the domain lighting project.</p>	<p>Cr Sedgwick subsequently emailed the list of the Domain Projects and associated Action List to the Te Kauwhata Committee on 13 April 2022. The Domain Projects and Action List is attached to this Works & Issues report.</p> <p>Any works can only be delivered in next financial year</p> <p><u>Village Green Playground</u></p> <p>Cory Cullen (Council's Project Manager for Community Facilities) advised on 29 March 2022 that Council had received 399 responses from the community of the design concepts. 235 people preferred Option 2 and 163 went for Option 1. The project team will therefore commence with the implementation plan for Option 2.</p>

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
			<p>Meeting of 2 February 2022</p> <p>The Committee has resolved to approve the draft Domain Plan to enable Council staff to progress developing a programme of works.</p> <p>Councillor Sedgwick advised that she has an upcoming meeting concerning the playground at the village green and will report back at the next meeting of the Committee on this.</p> <p>Meeting of 2 March 2022</p> <p>The development of the programme of works for the Te Kauwhata Domain Plan will be done by Kim Wood (Council's Open Spaces Project Co-ordinator) in conjunction with the Te Kauwhata Community Committee (i.e. a co-design approach).</p> <p>Cr Sedgwick advised that a decision will need to be made with regards to which activities can be community-led and which will be Council-led.</p> <p>It was further noted that as far as the fitness trail is concerned, the preferred specification is for a concrete path.</p> <p>It was suggested that Tim Hinton be the project manager for the Domain Plan implementation and that Jeanie Allport help with the funding applications.</p>	<p>Council's contractor is undertaking detailed design and pricing.</p> <p>No further update.</p>

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
			Council staff have commissioned three concept designs for the Village Green playground for engagement with the community.	
4.	Alternative site for the Te Kauwhata Fire Station	Anthony Averill	<p><u>Background</u></p> <ul style="list-style-type: none"> - The Te Kauwhata Fire Station building requires structural strengthening, but as the current building is reaching the end of its economic life and the site is considered too small to meet the current and future operating requirements, the local Fire Chief (Glen 'Mush' Whitaker) has asked Fire and Emergency NZ (FENZ) to investigate other viable site options. - Glen particularly favours land currently held by Waka Kotahi / NZTA at Wayside Road because of proximity to the Expressway. - The land parcels are the ex-DOC land being part Section 93 Block XV Maramarua SD (04390/325.02) which comprises roughly 6 hectares. This site is legally complex, and the Crown is currently working to resolve acquisition, and disposal issues associated with this site. - The other parcel is at the "Auckland end" of Wayside Road and is Section 21 SO 511041 held in RT 716439. This site is roughly 2 hectares, but slightly less desirable in term so of emergency response times. - Both Waka Kotahi and Waikato Tainui are aware of potential interest of FENZ in this site. 	<p>Meeting of 4 May 2022</p> <p>As per the March comment this matter is with FENZ to evaluate their site needs and liaise with the Crown agencies that own land.</p>

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
			<ul style="list-style-type: none"> - Michelle Smart had separate conversations with Daryl Trim (FENZ Area Commander), Alan Doherty (Deputy Commander) and with Glen Whitaker which explored the possibility of using the Council owned property at 126 Waerenga Road (a.k.a. the Mouse House) as the site for subregional emergency services hub and helicopter landing pad. This may potentially involve leasing all or part of that land on concessional terms to an Emergency Services Trust (similar to the arrangement that Council entered at Tuakau a few years ago). - Cr Sedgwick has advised Anthony Averill (Council's Strategic Property Manager) that the prime position is the Wayside Rd end, and that 126 Waerenga Road is the second option. The 'Mouse House' has significance in that it would potentially come an emergency services hub. - The 'Mouse House' site is not attractive to the Local Fire Chief (due to concerns about response times). However, the site does hold some attraction to FENZ hierarchy who are looking to the longer term, and who are trying to anticipate how both Te Kauwhata and surrounding locales are anticipated to grow. 	

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
			<p>Meeting of 2 February 2022 Anthony Averill, Strategic Property Manager is progressing three related matters:</p> <ul style="list-style-type: none"> a) Section 93 Block Wayside Road- Held by DoC and being transferred to Waka Kotahi- this is currently being worked through between the Departments, before a site here can be confirmed for transfer to FENZ. b) Sec 21 Block -Wayside Road (north) – held by Waka Kotahi. The land has been declared surplus and is working through the Right of First Refusal Process. c) 126 Waerenga Road Site. The former owner has declined the offer back. This site is available for sale or other uses. Various options being compiled and will report to Infrastructure Committee for way forward. <p>Meeting of 2 March 2022</p> <p>This matter is now being led by FENZ who are doing its own site analysis to support the case for the project. Council remains in contact with the FENZ.</p>	

Community Projects Update (As of 14 April 2022)

Te Kauwhata Playground

Engagement is complete with the community. We received 398 responses with Option 2 being the preferred option. Concept design has gone to the designer to produce construction design. A project board is being produced for the site.



Lake Waikare Reserve North

Works are complete on this site.



Completed surface

Waerenga Road Rest Area

Waikato District Alliance (WDA) have completed the stabilising of the pavement and have fully sealed the previously gravel rest area.



New sealed surface

Blunt Road Walkway

Site visit undertaken to confirm scope and prepare a report to confirm no consenting is required (some new planning policies rules have come into force since last assessment).

Working on procurement plan, contract and schedule

Te Kauwhata Domain

In the planning phase.

Attachment 2: Te Kauwhata Domain Projects and Action List

\$33k is requested for these projects from Blueprint.

1. Te Kauwhata Domain walkway and fitness trail

We have, as a community, allocated \$100,000 to this.

We are in the process of costing the concrete path and also identifying some initial fitness equipment.

We are looking to do this in stages, and also have \$216k allocated from WDC in the LTP available now towards this project.

We may require a modest funding top up and ask that this might come from the Blueprint allocation since the qualifications of seed funding have been well met.

Equally we intend to use this existing funding to apply for external funding and seek assistance from WDC in terms of identifying possible funding sources.

- This project has been allocated to Tim Hinton and John Cunningham of the TKCC to manage.
- They will be responsible for any liaison with WDC; and hopefully Jason can point them to the right person for different aspects
- It requires Tim to measure out the first portion of the walkway : from the trees behind the goalposts to the Mahi Rd community garden and fruit forest, so we can budget
- The stretch between the top of Mahi path and across the 'daffodil' bank will be not concreted but become a clearly mown path.

Action points:

1-Tim needs to provide a measure

- 1. The cost needs to be estimated at \$90 (?) a metre which will determine the length available**
- 2. The track needs to be agreed by WDC/Domain committee and TKCC**
- 3. Possible community involvement**
 - a. Locals to dig out track for concrete**
 - b. Rugby club boxing as a fundraiser – community to 'sponsor' a metre????**
 - c. Concrete pour.**

Timing : April.

Construction: May onwards

Community led with council overview in terms of procurement process

2. Te Kauwhata Domain cricket club nets

A new addition to the Domain and intended not only cricket club use but also for general community use

Action points

- 1. Community contact is Jeff Lyons (Cricket and Squash Club). Jeff will work with cricket clubs etc to determine type of net**
 - a. Courtney Howells, is the TKCC 'liaison, He will liaise with Jason and Jeff as to funding options and carry these through to application stage**

- b. ****Seeking \$10k from the Blueprint to use as seed funding to apply for external funding. Courtney to contact Jason to process for this before applications can be made**
- c. **WDC to approve procurement and placement of nets, as well as location**

Timing : April

Construction - WDC to procure and install (cost?) Community led with council assistance in procurement

3. Stage

Met with Lauren Hughes of Toi Ako who will be the community leader.
Toni Grace will be the TKCC liaison

Action

1. **Lauren is sourcing concept designs, which will need to be discussed with WDC,**
2. **Toni to liaise with Jason (and?) on this.**
3. **Location tbc in conjunction with WDC.**
4. **Cost estimates needed before applications for external funding can be made**
5. ****Funding: Seeking Blueprint seed funding of \$20k in order to apply**

Timing : May/June

Construction - TBA

4. Cameras

Rugby club is happy to host cameras covering the car park, the freedom camping area, scout den and ultimately, destination playground.

Estimated costs \$12,000 linking to the police system

Funding available from the community for \$10,000

Action

1. **** Blueprint top up of \$3,000 requested to allow for project management from WDC**
2. **Mario is the community leader, XXX is the TKCC liaison**
3. **Timing – ASAP- Mario to obtain quotes from Cornerstone and liaise with WDC (persontbc?)**
4. **Construction - Cornerstone**

TK Domain garden project:

1. Community House to lead the community garden project,
2. Identify sites in Fruit Forest, along with WDC
3. Determine what can be build and where
4. Arrange building (Men's shed/Lions/community?)
5. Liaison for TKCC is Tim Hinton. Jo Gurnell from Community House is community lead

Action:

**Community Connections to provide more fruit trees and bulbs during planting time for the Domain
Community House to progress**

Jan Sedgwick