

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **WEDNESDAY 7 SEPTEMBER 2022** commencing at **1.30pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

1. APOLOGIES AND LEAVE OF ABSENCE

An apology from Mr Tony Oosten to be received for non-attendance.

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas, however members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Wednesday 27 July 2022

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5. PUBLIC FORUM

Guest Speaker: Sabrina Weber from the Raglan Business Chamber

6. REPORTS

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GJ Ion
CHIEF EXECUTIVE

To	Raglan Community Board
Report title	Confirmation of Minutes
Date:	Tuesday, 7 September 2022
Report Author:	Rosa Leahy, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report **Te Take moo te puurongo**

To confirm the minutes for a meeting of the Raglan Community Board (RCB) held on Wednesday, 27 July 2022.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 27 July 2022 be confirmed as a true and correct record.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – RCB Minutes – 27 July 2022

Minutes for a meeting of the Raglan Community Board held in the Supper Room, Raglan Town Hall, 15 Bow Street, Raglan on **WEDNESDAY, 27 JULY 2022** commencing at **1.30pm**.

Present:

Mrs G Parson (Chairperson)
 Mr S Bains (*arrived at 2.42pm, via Zoom*)
 Ms K Binnersley (*left at 3.45pm*)
 Mr D Amoore
 Mr C Rayner
 Cr LR Thomson (*via Zoom*)

Attending:

Staff:

Mr T Whittaker (Chief Operating Officer)
 Ms G Shaw (Democracy Advisor)
 Ms R Law (Reserves Planner) - via Zoom

Guests

Ms K Wood (City Care)
 Ms P Storey (Waikato Regional Council)
 Nine (9) members of the public were in attendance.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Thomson/Mrs Parson)

THAT:

- a. an apology from Mr Tony Oosten be received for non-attendance; and
- b. an apology from Mr Satnam Bains be received for lateness.

CARRIED

RCB2207/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Parson/Mr Amoore)

THAT:

- a. the agenda for the meeting of the Raglan Community Board held on **Wednesday, 27 July 2022** be confirmed, with all items therein being

considered in open meeting; noting that Agenda Item 6.4 - 'Soundsplash Festival Update' be discussed first; and

- b. all reports be received.

CARRIED

RCB2207/02

DISCLOSURES OF INTEREST

There were no disclosures of interests.

CONFIRMATION OF MINUTES

Resolved: (Mrs Parson/Mr Raynor)

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 15 June 2022 be confirmed as a true and correct record.

CARRIED

RCB2207/03

PUBLIC FORUM

Mr Hirst – Traffic Congestion around Raglan Area School

- Mr Hirst raised his concern at the previous RCB meeting regarding the traffic congestion at the lower end of Norrie Avenue around Raglan Area School during school pick up/drop off time. Mr Hirst was a bus driver and noted that people were consistently parking in the bus stop area. He felt parents needed to consider dropping their children off in other areas and not all at the same time.
- He reported that the issue had received media attention in the Raglan Chronicle and noted there had been an improvement, particularly when the Police were present. He noted that cooperation from the school had also seen positive outcomes.
- Cr Thomson noted that Council staff would be meeting with the Police to investigate the issue further from a Council/Roading Team safety perspective. Mr Hirst noted he would like to have been involved in Council discussions and/or been informed of the meeting outcomes.
- The Board recommended that Mr Hirst continue to seek a meeting with the Raglan Area School Principal to discuss the matter.

Petition to save the Waikowhai Walkway

- A group of locals had created a petition to save the walkway from Cambrae Road along the Waikowhai Stream to Lorenzen Bay. Locals had created the petition to prevent the closure of the walkway. The community also requested a consultation regarding Council's plans for the walkway.

- Staff confirmed the community would be kept updated regarding the walkway. The confirmed that it was intended for closure as it had become unsafe as a result of various factors. It was proposed to close the walkway and relocate the accessway, but no decision had been made to date.
- Residents felt they had received no communications from Council regarding the walkway. It was requested that the item be added to the RCB agenda for further discussion.
- Staff acknowledged the issue and residents' concerns. It was advised that Council would take the feedback on board and connect with the community on a regular basis regarding the walkway.

ACTION: Waikowhai Walkway to be added to the Works and Issues Report.

Mr Mooar – Flooding on the Soccer Fields

- The soccer fields had been flooded due to the failure of one of the drainage pumps as a result of recent bad weather. The club needed a fast response from Council to resolve the issue so that teams could know whether they could play on the weekends.
- It was felt that there was still an issue and water would seep through the dunes back towards the soccer field. Fields had flooded again, and football practice had had to be cancelled.

ACTION: Staff to investigate the continued flooding issue at the Raglan Soccer Fields.

- Mr Mooar queried whether the football club could utilise any alternative areas for practice and games. Staff would have to consider health and safety risks with alternative sites. It was noted that Council would speak with Sport Waikato for suggestions.

ACTION: Staff to contact Sport Waikato regarding alternative practice/game site options for the Raglan Soccer Club.

Kim Wood - City Care

- Ms Wood introduced herself as the new Branch Manager for City Care. She encouraged the community to get in touch if it felt City Care could assist in any way – e.g. sports field maintenance, playgrounds, walkway maintenance.
- City Care would like to focus on developing broader outcomes for communities and have a strong focus on supporting local communities.

Cr Pamela Storey – Waikato Regional Council

- Cr Storey was present to follow up on opportunities for the Board to provide input regarding the Waikato Regional Council's Draft Regional Public Transport Plan and the Freshwater Policy Review.

Reflective Tape on Gates

- A night-time collision with a closed gate resulted in serious injuries for a local resident. The gate was normally open, taking the resident off-guard when he tried to drive through it at night (after it had been closed). The Board requested that reflective tape be added to both sides of all public gates in the Raglan area and/or carry out a review of public gates in the area.

ACTION: Staff to carry out a review of public gates in Raglan to determine which gates would require reflective tape on both sides.

Executive Leadership Verbal Report

Better Off Funding

- The Chief Operating Officer provided an update and information regarding Better Off Funding.

Variation to the Waikato District Plan

- The Chief Operating Officer provided an update regarding Variation 3 to the Proposed District Plan.
- The Board would consider making a submission, as some members believed parts of Central Raglan could be included in the plan change.

Discretionary Fund Report to 30 June 2022

Agenda Item 6.1

The report was received [RCB2207/02 refers] and the following discussion was held:

- That the \$50 that had been committed to the cost of the ANZAC wreath be returned to the Discretionary Fund.

ACTION: That the \$50 that had been committed to the cost of the ANZAC wreath be returned to the general pool in the Discretionary Fund.

- \$3,500 of Whaingaroa Environment Centre (Maui Dolphin Day project) would be returned.
- The Board noted a need to promote the fund. It was mentioned that there are many local groups that may require support and could benefit from the Discretionary Fund.

Subdivision 0159/21, Precinct C in Rangitahi Peninsula, Raglan - Proposed Road Names
Agenda Item 6.2

The report was received [RCB2207/02 refers] and no discussion was held.

Resolved: (Cr Thomson/Ms Binnersley)

THAT the Raglan Community Board approve the following proposed road names submitted by the developer for Subdivision 0159/21, Precinct C in Rangitahi Peninsula, Raglan:

	Road 2A	ROW 1 PVT	ROW 2 PVT
Option 1	Koohunga Street	Taeore Lane	Waipatukahu Lane

CARRIED

RCB2207/04

Review of Elected Member Policies
Agenda Item 6.3

The report was received [RCB2207/02 refers] and the following discussion was held:

- The Board would undertake a review of the elected member policies and provide feedback by late August 2022.

Soundsplash Festival Update
Agenda Item 6.4

The report was received [RCB2207/02 refers] and the following discussion was held:

- The Community Venues and Event Team had received an application for the return of Soundsplash to Raglan for their 2023 event. Soundsplash Music Festival is to be held at Wainui Reserve over a three-day and two-night period from 20/01/2023 until 22/01/2023. Due to the nature and size of the festival, the Community Venues and Events Team – with support from Open Spaces and Reserve Planning - were implementing changes to the previous event approval process to ensure that the long-term impact of large-scale commercial events on Wainui Reserve is minimised.
- As per Waikato District Council Fees and Charges 2021- 2024, all large-scale commercial events were being charged \$1000 per day including set up and pack down. All fees would be put back into the reserve for future developments, in alignment with the Reserve Management Plan.
- The Board noted it has a role in the oversight of reserves in its area. It had previously requested to be informed if anything significant was going to occur within its reserves. The Board had not been informed that the Soundsplash event had a 10-year consent application to use the Wainui Reserve. It queried how these communications can be improved.

ACTION: Staff to revise and improve its communications with RCB regarding significant decisions/occurrences affecting its reserves.

- An application had also been made to use the Raglan Aerodrome during the event period. Council anticipated that they would not be granting landowner approval for the 2023 event use. Council strongly advised the applicant to investigate alternative parking solutions. Effective traffic management is a condition for event approval. This is a work in progress.
- There were several concerns regarding the closure of Wainui Reserve, including health and safety risks to potential swimmers, heightened by possible alcohol consumption and drug use.
- Council staff were looking further into the potential safety risks to swimmers and would be looking to encourage this activity at alternative, safe locations during the event period.
- The Board queried whether Council was applying market relevance to its fees and charges.
- Council had engaged external consultants to conduct an event capacity study. The aim of the study was to assess the primary impact, positive and negative, of events on a venue (open spaces or building) and secondary impact on the surrounding community, public assets and Council-provided services. The Board queried whether there was an update on the Soundsplash Event Capacity study.

ACTION: Staff to provide RCB with an update on the Soundsplash Event Capacity study.

- Board members were in consensus that they did not support the closure of the reserve for three days as proposed.
- The issue of parking, overflow parking and traffic flow was raised. It was noted that complaints had been lodged during the previous event, as emergency vehicles were unable to get to the Surf Life Saving Club.

ACTION: Staff to provide RCB with details around its parking, overflow parking and traffic flow arrangements for Soundsplash 2023.

- There was concern that Raglan would lose all overflow parking on the weekends (during set-up). It was noted it would be held during Raglan's peak summer season, and the associated impact of this.
- The Board felt that the Surf Life Saving Club needed to be heavily involved on the day – e.g. having guards on patrol. Time and cost to the club should be factored into the event planning.

- Staff confirmed that the reserve closure was considered an option because Soundsplash identified its own health and safety risks and felt closure of the reserve would help support its set up and pack-down process. But staff acknowledged a clear message from the Board that reserve closure was not a viable option and would create health and safety risks. It was also noted that just because Council closes a reserve, it does not mean that the public will comply, therefore it may not be a measure that would work.
- Council and/or Soundsplash would need to address the requirement for lifeguards during the event or advertise alternative safe swimming locations for non-attendees.
- The Board noted there could be an opportunity to partner with a shuttle bus service to mitigate vehicle traffic and congestion.
- Staff confirmed that the fees and charges were set out in the LTP and had been agreed on for the next three years. If the bond conditions are not met, the fee continues until it has been resolved. The Board queried why there was no levy - staff confirmed that the approach did not align with how Council wants to manage the reserve.
- The Board expressed concern that Council would not consider charging the market price. It was noted that another similar event at a different Council reserve was paying \$120,000. It was noted that a levy for the Wainui Reserve could be added by the promoter at the point of sale as an act of goodwill to the community. Staff confirmed that money generated by a reserve would go back into that reserve; furthermore, Council did have plans to initiate several exciting reserves projects which could benefit from the additional funds. The Boards' concern was confirmed, and suggestions could be considered in the next LTP or the annual plan.
- The Board noted that the Surf Life Saving Club and Helicopter services were not paid for their time and services at last year's Soundsplash event. They expressed concern for these organisations. Council would investigate.

ACTION: Council to investigate reimbursement of the Surf Life Saving Club and helicopter services for their work during the Soundsplash event.

- Staff confirmed that Soundsplash employs its own ambulance service and was looking at ways to ensure that calls from the event go through to its own service.
- The Board queried whether support services were included in the conditions of consent. Staff confirmed that the conditions of consent ensure that the event operates safely, but it is done through the Events Team process.

ACTION: The Board requested that staff provide them with a copy of the Soundsplash/Council 'Conditions of Consent'.

- The Board queried whether a component of the event revenue goes back to Iwi. Staff confirmed that no part of the event income goes specifically to Iwi.

- Staff queried whether Council had a specific Hapuu engagement plan regarding the consenting process. Staff confirmed that yes, there is usually some requirement for engagement.
- The Board asked that the Events Team consider the time of year that Soundsplash is held. January – February is peak season for Raglan – could it be scheduled for late summer?
- Queried whether Lime Scooters could be used as an alternative mode of transport. Staff would have to investigate options, as this falls under the Public Places Bylaw. It could be captured in the bylaw review. Feedback from RCB will be provided. The Board suggested that staff focus on the bus/shuttle service first. It was mentioned that scooters could be a public nuisance.
- The Board discussed land approval and requested that they be consulted with prior to Council providing landowner approval in 2023.

ACTION: The Board requested that Council consult with it prior to signing off landowner approval for Soundsplash in 2023.

ACTION: The Board requested that staff provide a Soundsplash update at its next meeting.

Works, Actions & Issues Report: Status of Items July 2022 Agenda Item 6.5

The report was received [RCB2207/02 refers] and the following discussion was held:

- A meeting of the Manu Bay Breakwater Forum was held in May, facilitated by Tim Clarke of Collaborative Solutions. The Forum agreed to separate the issues at the boat ramp into two streams - Ramp Maintenance and Breakwater Options. For the Breakwater Options, Community Projects Project Manager - Trevor Ranga, provided a scope to engage coastal engineering experts to provide peer-reviewed options for Breakwater improvements. This was being reviewed by the Forum members to provide feedback. Once there was consensus WDC would use the scope to engage the consultants.
- The Civil Defence and Raglan Community Response Plan was still underway.
- The resource consent application for Raglan Wharf Improvement Works had been submitted to Council. The SP3 Public Realm works unable to be funded included the Western Walkway and Stepped Revetment. Funds would continue to be sought for this work. RCB would create a working group to discuss the wider work and funding opportunities.
- The Whaingaroa Planting School Day would be held in August, supported by Council. This is not in the Works and Issues report.

Fourth Quarter Service Request Report to 30 June 2022
Agenda Item 6.6

The report was received [*RCB2207/02 refers*] and the following discussion was held:

- The Board noted that there were late responses to animal control issues. The reason for this was queried. Staff confirmed that they would investigate, but acknowledged the team had been under pressure with Covid-19, etc.

ACTION: Staff to investigate why Raglan area animal control requests had late responses from Council in the fourth quarter, and to provide a response to the Board.

Chairperson's Report
Agenda Item 6.9

The report was received [*RCB2207/02 refers*] and the following discussion was held:

- The Board set a date for its August workshop to review the Board Charter.
- The Board noted a successful Matariki event since the last Board meeting.
- A meeting with staff was held regarding reserves, and a stakeholder hui would be held in September. Issues included overflow parking, cars at Wainui Reserve and would need to be addressed closer to Christmas.

Councillors' Report
Agenda Item 6.10

The report was received [*RCB2207/02 refers*] and the following discussion was held:

- Hui on Monday – to add. Good successful discussions with the community and the Police. Collaboration for crime prevention and wellbeing.
- Better Off funding – would be great if Police could get that funding for security cameras.
- Attended the LGNZ Conference. Provided positive feedback around the event.
- Noted that Council would look quite different after the next election, with at least six (6) new Councillors and a new Mayor. There would be 59 new Maaori seats across the different Councils and the future of Local Government will likely be much younger.

Board Members' Report
Agenda Item 6.11

The report was received [*RCB2207/02 refers*] and no discussion was held.

There being no further business, the meeting was declared closed at 4.05pm.

Minutes approved and confirmed this day of 2022.

G Parson
CHAIRPERSON

Unconfirmed

Open – Information only

To	Raglan Community Board
Report title	Vodafone Internet and Phone Coverage in Raglan
Date:	Wednesday, 31 August 2022
Report Author:	Lisa Mulitalo, Community Relations Manager Vodafone

1. Purpose of the report Te Take moo te puurongo

The purpose of this report is to provide the Raglan Community Board with information on a proposal from Vodafone to improve the internet and phone coverage in Raglan.

2. Executive summary Whakaraapopototanga matua

The new 4 and 5G technology required to power cell sites means telecommunications providers need to have cell sites closer to the user. This is the reason why building cell sites for urban users in out of town or rural locations, such as hills etc and away from residential housing is no longer an option. To give a set distance from a cell site that a customer would get acceptable service is not possible because coverage and quality is affected by a number of factors including interference from other sites and topography such as land contours, hills and trees.

The neighbouring site at the northwest is a Spark site I believe this was built a couple of years ago during Rugby World Cup. We need to significantly improve coverage and capacity for Vodafone customers and with summer approaching it is vital we address the coverage and capacity issues we have in Raglan. This is also vital for emergency services, during a Civil Defence Emergency Management event for mobile notifications and for people who use their mobile phone as their priority communications channel.

As you can see in the map below we have a very limited search ring in this location. That is because we are trying to provide coverage and capacity to both sides of the ridgeline. The following outlines why the location is the best solution.

- If we were to move away from these locations we would need a 2 site solution.
 - The three existing lightpoles we identified are closer to residential properties
 - The private options (option C) was not feasible due to limited space and a huge drop in elevations.
-

- The location we chose is the furthest from any residential property and is in close proximity to a water reservoir, powerlines, a bus stop and a petrol station
- It is partially screened by trees from the main road.
- It is by far the least visually impactful location compared with other possible candidates.



We appreciate that the CB would like to engage the community and we know from experience that people will be opposed and would prefer we put our sites away from them but unfortunately that is just not possible and where we can we try to address the issues, but the limitation of options means sometimes we need to progress a site despite opposition.

With that in mind and while the CB is engaging your community, we would like to submit our consent to Council as we have very tight build timeframes so that we can have the improved coverage and capacity in place for the coming summer. Keen to hear your thoughts.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Vodafone Internet and Phone Coverage in Raglan report be received.

4. Attachments Ngaa taapirihanga

Attachment 1 – Vodafone Digital Infrastructure Investment presentation
Attachment 2 – Raglan Visualisations
Attachment 3 – Vodafone Fact Sheet: Mobile base stations, EMF and 5G
Attachment 4 – Vodafone Cell Site FAQ

Investing in connectivity around Aotearoa¹⁵

Raglan



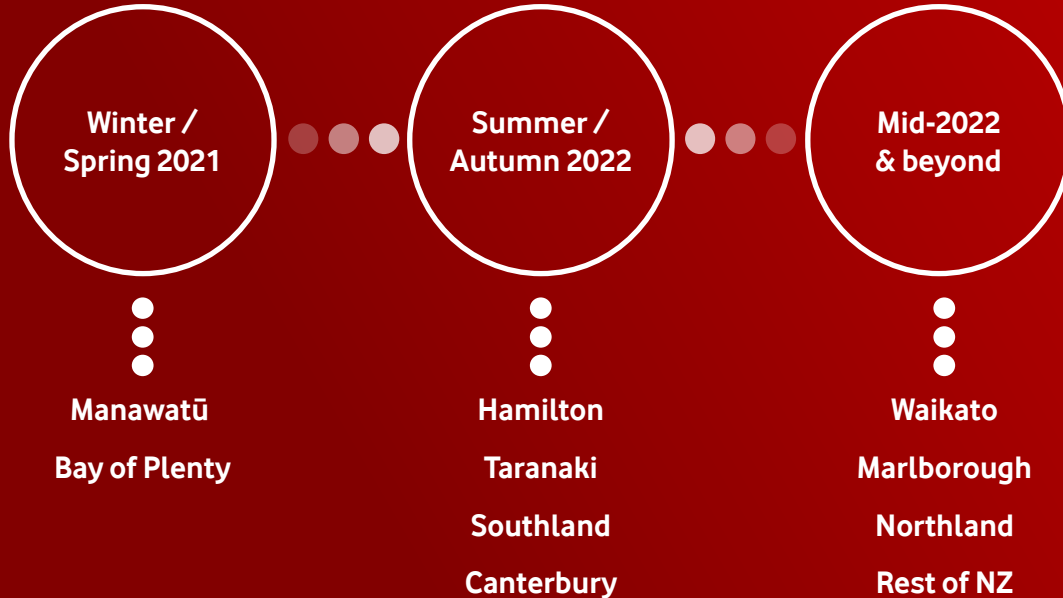
We're investing in our network to improve phone and internet coverage and quality

- In 2021, data use increased by 60% as people increasingly adopted digital ways of living, working and playing
- Vodafone already has the largest 5G network in Aotearoa and we are continuing our network investment program into regional New Zealand
- We're bringing more coverage and capacity to our communities and to do that we will build or upgrade 800 cell sites over the next 2-3 years
- The Waikato region is scheduled for late 2022 start with a 2023 finish
- We have already completed network upgrades in Manawatu-Whanganui, King Country, Bay of Plenty-Waiariki, Canterbury and Taranaki
- It generally takes 6-12 months to plan, design and build a cell site
- We follow the Telecommunication Forum (TCF) Community Engagement guidelines
- In addition, we are also seeking feedback from District Councils and Community Boards to ensure new cell sites are in the best possible locations



Our regional build & upgrade plan¹⁷

We're building new digital infrastructure as quickly as we can to achieve better coverage and connection quality, while ensuring we follow all planning rules and council / government stipulations.



New Raglan cell site

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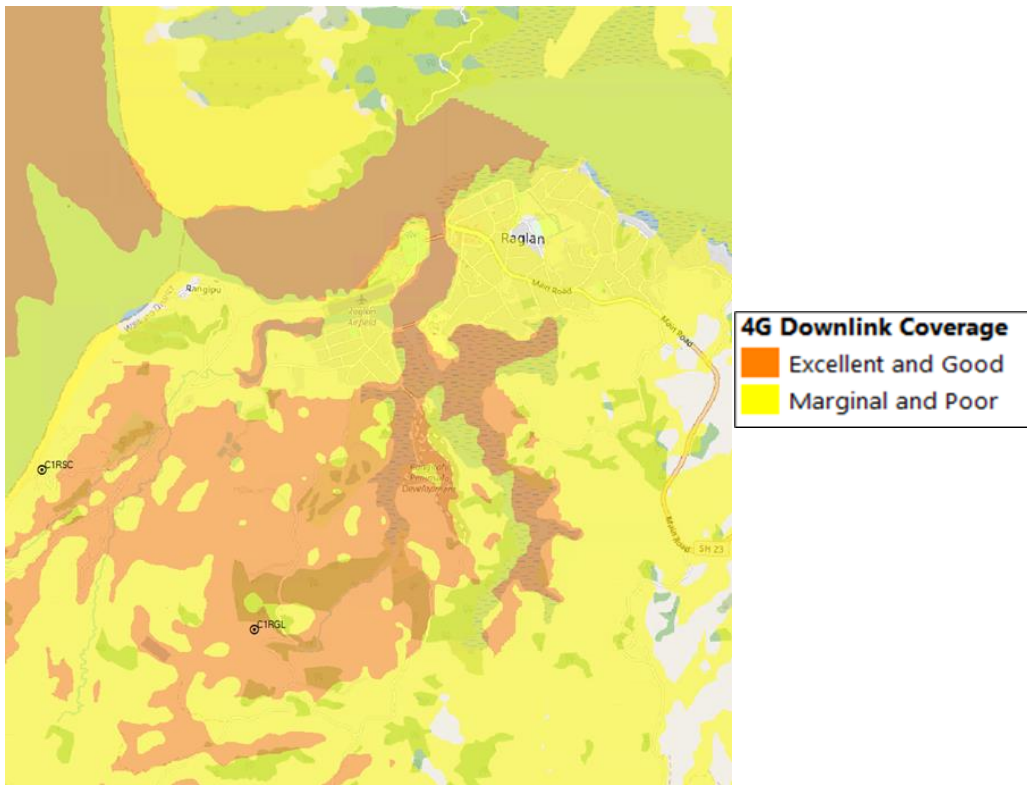
- Vodafone have identified that Raglan requires more mobile coverage and capacity to meet the mobile usage growth in the town.
- Our Radio Frequency engineer has identified a search area that will provide the improved coverage and capacity for the town.
- Vodafone carried out a caravan of the search area and identified a location on Norrie Ave that would provide the best solution.
- We plan to build a new 15m cell site in the roadside (see attached visual simulation of proposed site).
- The proposed location is adjacent to a water reservoir owned by Waikato District Council.
- Vodafone has talked to Waikato District Council roading team to seek their view on the location. The location has since been approved.
- A Restricted Discretionary resource consent will be lodged with Waikato District Council. (worth noting Option B is permitted but is in an inferior location due to its proximity to residents).



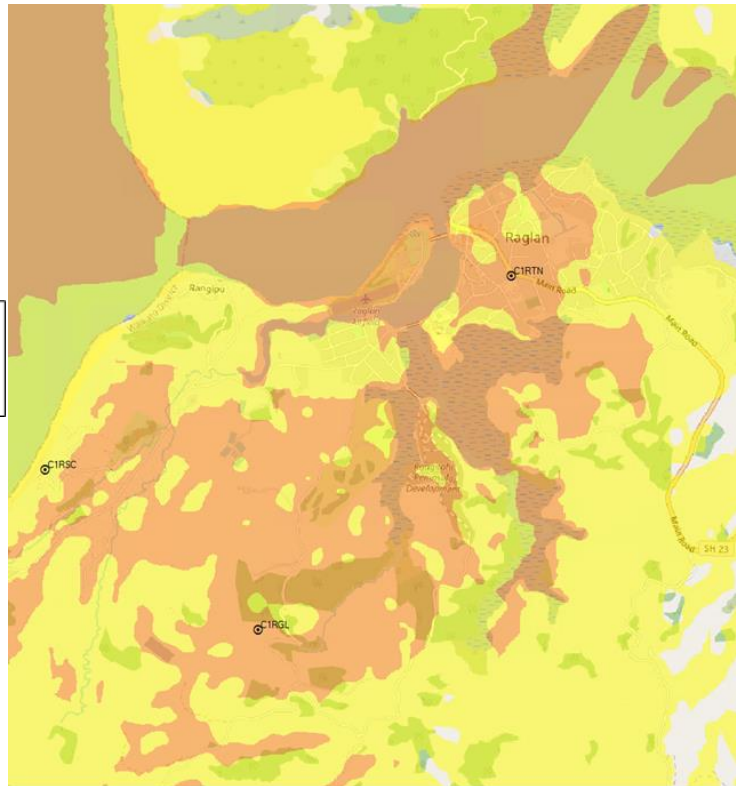
Raglan coverage maps

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Current coverage



Predicted Improvement with a new cell site



Search area and options explored²⁰

Red search area is the optimal and preferred location
Blue is the wider search area that is still acceptable



What's next

21

- Opportunity for the Community Board to give feedback on the location
 - Email lisa.Mulitalo@vodafone.nz
 - We are also happy to answer any questions the Community Board has
- Further site investigation work will include:
 - Write to neighbouring properties to outline our plans
 - Lodge a RMA application with Council





Photograph Details

DDate: 06 Jul 2022 - 11:35am
Camera: Panasonic DMC G85
Lens 12mm for a 4/3 camera: (24mm at 35mm equivalent)
Di:Distance from camera to the mast: 59.24m
Reading distance: 360mm

Location 1
Existing Photo

Vodafone
Telecommunication
Facilities
Raglan



DRAFT

11/07/22 Revision: A
Drawn: L T Reviewed: S BRAY

1:100
Print at A3 **Sheet 01**





Photograph Details

Date: 06 Jul 2022 - 11:35am
Camera: Panasonic DMC G85
Lens 12mm for a 4/3 camera: (24mm at 35mm equivalent)
Distance from camera to the mast: 59.24m
Reading distance: 360mm

Note: This Visualisation is a technical representation that demonstrates the proposed mast in its proposed location at the correct scale, based in information provided by Vodafone. It does not represent an assessment of effects.

Location 1 - Visualisation

Vodafone
Telecommunication
Facilities
Raglan



DRAFT

11/07/22 Revision: A
Drawn: L T Reviewed: S BRAY

1:100
Print at A3 **Sheet 02**





Photograph Details

Date: 06 Jul 2022 - 12:02pm
Camera: Panasonic DMC G85
Lens 12mm for a 4/3 camera: (24mm at 35mm equivalent)
Distance from camera to the mast: 40.2m
Reading distance: 360mm



Location 2
Existing Photo

Vodafone
Telecommunication
Facilities
Raglan



DRAFT

11/07/22 Revision: A
Drawn: L T Reviewed: S BRAY

1:100
Print at A3 **Sheet 03**



Photograph Details

Date: 06 Jul 2022 - 12:02pm
Camera: Panasonic DMC G85
Lens 12mm for a 4/3 camera: (24mm at 35mm equivalent)
Distance from camera to the mast: 40.2m
Reading distance: 360mm

Note: This Visualisation is a technical representation that demonstrates the proposed mast in its proposed location at the correct scale, based in information provided by Vodafone. It does not represent an assessment of effects.

Location 2 - Visualisation

Vodafone
Telecommunication
Facilities
Raglan



DRAFT

11/07/22 Revision: A
Drawn: L T Reviewed: S BRAY

1:100
Print at A3 **Sheet 04**



FACT SHEET: Mobile base stations, EMF and 5G

With 2G, 3G, 4G and now 5G, New Zealanders have been asking how mobile signals are sent – and what are the technical details behind mobile connectivity. The health and safety of communities has always been – and continues to be – an absolute priority for us. We closely monitor global research and will continue to deliver a world-leading network on a safety-first basis. Decades of research, and thousands of scientific studies have been conducted globally on radio spectrum used by mobile networks, with experts finding no evidence that mobile phones pose a risk to human health.

How do radio signals work?

Mobile phones work by sending and receiving low power radio signals. The signals are sent to and received from antennas that are attached to radio transmitters and receivers, commonly referred to as mobile phone base stations.

The base stations are linked to the rest of the mobile and fixed phone networks and pass the call on to those networks.

Radio communications have long been a part of everyday life. All radio communications systems use electromagnetic fields (EMF) in the radio frequency (RF) part of the electromagnetic spectrum. Typical background EMF levels from radio communications systems are very low and well below safety guidelines and limits set by government.



What determines the location of mobile phone base stations?

A mobile network is typically designed on a grid basis covering a geographic area. Base stations need to be located reasonably close to mobile phone users to provide good quality reception. The more people using mobile phones, the more capacity that is required and this usually means more base stations closer together. The number of base stations required for a given area will depend on the terrain and number of people using mobile phones.

A suitable location for a new mobile phone site must fulfil the technical network requirements to improve coverage for mobile phone users, while balancing the reasonable expectations of the community and any impacts on the local environment. There are a number of criteria to take into account, including compliance with the Resource Management Act and compliance with Local Authority District Plans.

What is EMF?

EMF is short for electromagnetic fields or sometimes known as electromagnetic radiation (EMR) or electromagnetic energy (EME). Electromagnetic fields are present everywhere in our environment – the earth, sun and ionosphere are all natural sources of EMF.

Electric and magnetic fields are part of the spectrum of electromagnetic energy which extend from static electric and magnetic fields, mains power frequencies (50/60Hz) through to radiofrequency, infrared, and visible light to X-rays.

Many electrical appliances don't just create EMF – they rely on them to work. Television and radio, mobile and cordless phones, remote control handsets, baby monitors and the communication systems used by emergency services all communicate using Radio Frequency EMF. So do wireless technologies such as WiFi, which is increasingly used by computer networks.

What makes non-ionising radiation safe?

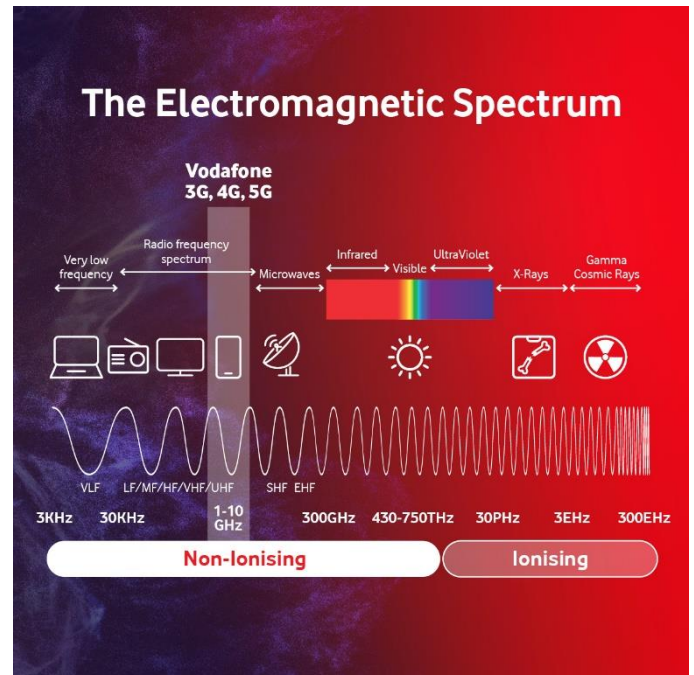
Scientific research shows that non-ionising radiation doesn't pose any adverse risks to human health.

Non-ionising radiation: Electromagnetic fields which cannot break down molecular bonds are called non-ionising radiation. Visible light is a type of non-ionising radiation, which we are exposed to daily from natural and artificial sources such as the sun and indoor lighting.

Radio Frequency EMF is also a source of non-ionising radiation, which does not carry enough energy to break down chemical bonds within cells and tissues.

Ionising radiation: Some electromagnetic waves carry such large quantities of energy that they can ionise particles of matter and consequently break down the chemical bonds between molecules.

This type of radiation is potentially harmful to health, and is only used in a small number of specific applications: X-rays used for both diagnostic and therapeutic purposes (radiotherapy), gamma-rays (emitted by radioactive materials) and cosmic radiation all have the ability to break molecular bonds.



What standards apply to mobile phone base stations in New Zealand?

Decades of research into EMF and health has produced a large body of scientific literature which national and international standards organisations can review to establish safe exposure limits. These standards have been around for twenty years. With the rollout of 5G, the current mobile phone base stations will be upgraded to include new technology that enables 5G connectivity.

New Zealand Standard NZS 2772.1:1999 / National Environmental Standard (NES) 2008

The World Health Organisation (WHO) formally recognised the International Commission on Non-Ionising Radiation Protection (ICNIRP) to develop international EMF exposure guidelines. The ICNIRP guidelines are based on careful analysis of the scientific literature and are designed to offer protection for all ages, including children, against identified health effects of EMF with a large built-in safety margin.

The ICNIRP guidelines form the basis of the New Zealand radiofrequency field exposure standard NZS 2772.1:1999. The NES requires that all network operators comply with NZS 2772.1:1999, ensuring that the same standard applies across all local authorities.

Community Engagement Guidelines for Wireless Telecommunications Sites

The Community Engagement Guidelines are an industry code of practice for the rollout of new wireless telecommunications sites in New Zealand, including mobile base stations.

These were created by members of the Telecommunications Carriers' Forum (TCF) in 2009, and updated in 2018, and are designed to help facilitate open and transparent engagement with communities at or near the location of new or upgraded wireless facilities. They aim to bridge the gap between what the Resource Management Act prescribes, and what communities and local councils expect, from wireless network operators when looking to upgrade or install new wireless facilities.

Vodafone New Zealand continues to be an active member of the TCF and follows these guidelines.



What about 5G – is it safe?

Like most wireless technologies that have been around for many decades such as radios and televisions, 5G technology uses non-ionising radio frequency that, just like 2G, 3G, 4G and your home WiFi, don't harm us.

The World Health Organisation, part of the United Nations, has reviewed thousands of scientific studies and has concluded that there is no evidence to convince experts that 5G technology poses any risk to human health.

For added peace of mind, there are strict global and local regulations that protect people from frequencies that could be harmful and 5G falls well within compliance.

Do 5G antennas expose me to more radio frequencies than with 2G, 3G or 4G?

Actual exposure levels from the antennas that provide all available services (2G, 3G, 4G and 5G) will fluctuate for several reasons, including the number of services running and the amount of use for each service.

Overall exposure levels should remain relatively constant however and be well within established international exposure limit guidelines.

Does the use of higher 5G frequencies mean higher exposure to EMF?

No, higher frequencies typically mean shorter ranges but higher speeds for data. It does not mean higher exposure. The future deployment of 5G (and the current trials) only use frequencies that are covered by the existing exposure standards.

Is 5G being rolled out in other countries?

5G is the newest wireless networking technology that phones, smartwatches, cars, and other mobile devices will use in the coming years, but it won't be available in every country at the same time.

The Ericsson Mobility Report from June 2019 predicted that by the end of 2024, globally 5G subscriptions will reach 1.9 billion, 35% of traffic will be carried by 5G networks and up to 65% of the global population could be covered by the technology.

This makes it the fastest generation to be rolled out on a global scale and we believe it's important that New Zealand isn't left behind.

Vodafone has already started to launch 5G in many countries across Europe, including the United Kingdom, Italy, Spain and Germany, and we are in regular contact with teams in these leading markets and will draw on their experience in our plans to bring 5G to New Zealand.



Where can I find more information about 5G and EMF?

- World Health Organisation's information on EMF - www.who.int/peh-emf/en/
- NZ Ministry of Health's Office of Radiation Safety - www.health.govt.nz/our-work/radiation-safety
- NZ Ministry of Health's fact sheet on 5G and health - www.health.govt.nz/system/files/documents/topic_sheets/5g-and-health-aug19.pdf
- Vodafone NZ's 5G website - www.vodafone.co.nz/5g/

For specific queries about 5G, EMF and Vodafone, please contact: communityrelationsteam@vodafone.com



Cell Site frequently asked question and answers

Category	Question/s	Answer
National Environmental Standards for Telecommunication Facilities and District Plan Rules	Who regulates telecommunications activity?	<p>Cell sites are controlled by the provisions of the Council's District Plan's and regulated by the National Environmental Standards for Telecommunication Facilities Regulation 2016 (NESTF).</p> <p>The NESTF provides a national framework of rules for the deployment of telecommunications infrastructure. It allows network operators to install a wide range of low impact telecommunications infrastructure, such as cell sites, without the need to apply for resource consent, provided they meet certain conditions.</p> <p>Under NESTF standards, as long as companies meet the standards and also comply with the relevant Council's District Plan rules, they are able to determine where cell sites are erected – including on public road reserves owned by Council, in both urban and rural areas.</p> <p>Towers can also be built on private land if the landowner agrees. The other aspect is who controls radio frequency (RF) emissions. This sits with Central Government, through the Ministry of Health, and the NZ Standard 2772 for RF emissions, and is implemented through the NESTF.</p>
	What are the regulations for installing cell sites?	<p>In 2016, the Government introduced the NESTF, made under the Resource Management Act 1991 (RMA). The NESTF provides a national planning framework that allows network operators to install a wide range of low impact telecommunications infrastructure, such as cell sites, in road reserves without the need to apply for resource consent, provided they meet certain conditions.</p> <p>Where a cell site deployment is not covered by the NESTF then the provisions of the underlying District Plan prevail, with the exception of radio frequency emissions which are regulated through the NESTF.</p> <p>More information on NESTF standards can be found here: https://environment.govt.nz/acts-and-regulations/regulations/national-environmental-standards-for-telecommunication-facilities/ </p>

	What Council conditions need to be met for telecommunications infrastructure to be built?	The cell site must meet specified conditions around size, location, noise under the Council's District Plan and radiofrequency which are covered by the NESTF. In the event an activity is not permitted, and a resource consent is required, Council only considers the effects relating to the rule breach(es). Councils monitor the conditions of the resource consent to ensure on-going compliance.
	Who controls radiofrequency emission standards?	The NESTF includes controls around radiofrequency emissions from cell sites. The New Zealand exposure standard, NZS 2772.1172, is designed to limit public exposures to levels at least 50 times below those at which harm might occur. You can find out more about the standards at www.health.govt.nz/our-work/environmental-health/non-ionising-radiation/radiofrequency-field-exposure-standard
Health and Safety	Are cell towers safe?	<p>The health and safety of customers and communities is an absolute priority for Vodafone. Our mobile technologies including 3G, 4G and 5G all operate well within the safety limits set out by international guidelines, which incorporate substantial safety margins to deliver protection for everyone against health risks.</p> <p>All radio frequency fields, including those used by mobile phones (3G, 4G, 5G), AM/FM radio, WiFi and televisions are non-ionizing waves. This means that they don't have the power to alter the structure of a human cell.</p> <p>5G, like all other mobile technologies such as 3G and 4G, operates well within the safety limits set out by international EMF exposure guidelines, which incorporate substantial safety margins, to deliver protection for everyone against health risks. Internationally the independent World Health Organisation (WHO) monitors electromagnetic (EMF).</p>

		<p>They conclude there is no evidence from the decades and thousands of scientific studies undertaken to date that EMFs, including the frequencies used for 5G, pose any risk to human health.</p> <p>In New Zealand, the Interagency Committee on the Health Effects of Non-Ionising Fields monitors research into extremely low frequency electric and magnetic fields, and radiofrequency fields used to provide telecommunications services. The Committee reports to the Director General of Health, and includes representatives from government, industry, academic and consumer groups. These reviews conclude exposures which comply with current limits do not cause health effects.</p>
	Do you ever perform safety management studies regarding locations, what are the outcomes?	<p>Since 2004, Vodafone has voluntarily participated in an independent monitoring program which has randomly tested the radio levels at more than 150 sites. All sites have complied with the New Zealand Standard. The annual reports from all of the testing are located on the Ministry Of Health website www.health.govt.nz/our-work/radiation-safety/non-ionising-radiation/cellsite-monitoring</p>
Community Engagement	What community engagement does Vodafone do?	<p>Vodafone follow the Telecommunications Carriers Forum, Community Engagement Guidelines. We notified nearby residential properties of our proposed plans. In addition to the guidelines, we also engage District Councils and Community Boards to ensure we had the best location available to us.</p> <p>Community Boards are elected representatives of their communities and are the best channel for sharing information with the wider community and Vodafone receiving feedback on our plans.</p> <p>A copy of the TCF Community Engagement Guidelines can be found here: https://www.tcf.org.nz/industry/standards-compliance/infrastructure-connections/wireless-facilities-community-engagement/tcf-guidelines-for-</p>

		undertaking-community-engagement-for-wireless-telecommunications-facilities.pdf
General	How many cell towers have you installed in NZ?	We have over 2600 sites providing service across New Zealand located on and adjacent to all types of land uses. All sites comply with the New Zealand Standard.
	Can we not work with Fibre instead?	People want a choice of service which includes both mobile and fixed broadband. Mobile services are also critical for emergency services and in the event of a Civil Defence and Emergency Management event.
	What is the maximum distance from the tower that a customer would get acceptable service?	To give a set distance from a cell site that a customer would get acceptable service is not possible because coverage and quality is affected by a number of factors including interference from other sites and topography such as land contours, hills and trees.
	Will my property's value be affected?	Vodafone is not aware of any research or evidence that suggests property values are affected by cell sites and the regular feedback we receive is that poor coverage and a lack of digital connectivity can put potential buyers off regional locations. Often Councils and elected officials want more investment in telecommunications infrastructure to improve connectivity for their communities.

Open – Information only

To	Raglan Community Board
Report title	Discretionary Fund Report to 19 August 2022
Date:	07 September 2022
Report Author:	J Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report Te Take moo te puurongo

The purpose of this report is to update the Raglan Community Board on the Discretionary fund spend to date, commitments and balance as at 19 August 2022.

AND

To provide two applications for consideration by the Board from the Raglan Community House and Raglan Community Radio.

2. Staff recommendations Tuutohu-aa-kaimahi

That the Raglan Community Board:

- a. receives the Discretionary Fund report to 19 August 2022; and
- b. considers the applications from Raglan Community House and Raglan Community Radio for discretionary funding and determine if they will fund, partially fund or decline these applications.

3. Attachments Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 19 August 2022

Attachment 2 – Raglan Community House Funding Application

Attachment 3– Raglan Community Radio Funding Application

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)
As at Date: 19-Aug-2022

			1.206.1704
2022/23 Annual Plan			14,086.00
Carry forward from 2021/22			12,347.58
Total Funding			26,433.58
Income			
Total Income			-
Expenditure			
Total Expenditure			-
Net Funding Remaining (Before commitments)			26,433.58
Commitments			
09-Feb-2022	Commitment of \$1,000.00 toward Raglan Naturally to assist vulnerable people in the community Covid-19 reponse, subject to a funding application.	RCB2202/07	1,000.00
15-Jun-2022	Commitment of \$2,500.00 (incl GST) to Zoom Printing toward the cost of 2200 booklets for the My Mental Health Tool kits funding application from R Gibbs	RCB2206/03	2,173.91
27-Jul-2022	WEC Maui Dolphin Day Event - Funds to be returned to Council and returned to pool the amount of \$3,500.00	RCB2207/22	(3,500.00)
Total Commitments			(326.09)
Net Funding Remaining (Including commitments)			26,759.67

COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly	<input type="checkbox"/>	Meremere	<input type="checkbox"/>	Ngaruawahia	<input type="checkbox"/>
Onewhero-Tuakau	<input type="checkbox"/>	Raglan	<input checked="" type="checkbox"/>	Taupiri	<input type="checkbox"/>
Te Kauwhata	<input type="checkbox"/>				

Section 1 – Your Details:

Name of your organisation and contact person

RAGLAN COMMUNITY HOUSE CHARITABLE TRUST - MIKE

What is your organisation's purpose/background (who are you? what do you do?)

General support to the community activities & services; since 1987

Phone number/s: 07-8258142

Email/address: info@raglancommunityhouse.org.nz

Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

Project is to replace boundary fence that is 30 years old & falling apart. N.B. RCH own the building but WDC own the land.

How will the wider community benefit from this event/project?

Project supports the ongoing maintenance of RCH venue, enabling us to continue to provide positive services & activities to those needing support.

Are you GST registered?

No ☐ Yes ☒

GST Number 132-259-038

PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

Section 3 – Project/Event Costs & Details

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
Total A	\$	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
150 x 25 x 1200mm RAD H3 Fencing PILING	\$	\$ 1368.50
100 x 50 H3.2 RS FENCE RAIL 6.0m	\$	\$ 489.80
50mm GALV IMPULSE DECKFAST NAILS/1000	\$	\$ 215.26
90 x 3.15mm GALV IMPULSE NAILS/1000	\$	\$ 119.92
PROTECTIVE COATING x 2 - BURNINGS	\$	\$ 500.00
OLD FENCE DISPOSAL	\$	\$ 250.00
Total Funds being sought from WDC Total B	\$ 0.00	\$ 2493.48 0.00

Has / will funding been sought from other funders?

Yes

☐

No

☒

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from other funders Total C	\$ 0.00	\$ 0.00

Describe any donated material / resources provided for the event/project:

LABOUR FOR THIS PROJECT IS BEING PROVIDED INCLUDING PROJECT MANAGEMENT ETC.

I certify that the funding information provided in this application is correct.

Name: Mike Rance

Position in Organisation:

Manager

Signature:

M Rance

Date:

25/8/22

COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly	<input type="checkbox"/>	Meremere	<input type="checkbox"/>	Ngaruawahia	<input type="checkbox"/>
Onewhero-Tuakau	<input type="checkbox"/>	Raglan	<input checked="" type="checkbox"/>	Taupiri	<input type="checkbox"/>
Te Kauwhata	<input type="checkbox"/>				

Section 1 – Your Details:

Name of your organisation and contact person

Raglan Community House Charitable Trust - Mike Rarere

What is your organisation's purpose/background (who are you? what do you do?)

NGO located at 45 Bow St that provides activities and services to support the community. These include Fr

Phone number/s: 07-8258142

Email/address: info@raglancommunityhouse.org.nz

Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

Project is to replace boundary fence that is over 30 years old and falling apart.

How will the wider community benefit from this event/project?

Supports the ongoing maintenance of our venue enabling us to continue to provide positive services and activities that benefit the Raglan community.

Are you GST registered?

No ☐ Yes ☒

GST Number 132-259-038

PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

Section 3 – Project/Event Costs & Details

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		nil
Total A	\$	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
50mm Galv Impulse Dekfast Nails/1000	\$	1,368.50
50mm Galv Impulse Dekfast Nails/1000	\$	489.80
50mm Galv Impulse Dekfast Nails/1000	\$	215.26
50mm Galv Impulse Dekfast Nails/1000	\$	119.92
50mm Galv Impulse Dekfast Nails/1000	\$	
50mm Galv Impulse Dekfast Nails/1000	\$	
Total Funds being sought from WDC Total B	\$ 0.00	\$ 2,193.48

Has / will funding been sought from other funders?

Yes

☐

No

☒

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from other funders Total C	\$ 0.00	\$ 0.00

Describe any donated material / resources provided for the event/project:

Labour for this project is being provided including project management and quantity surveying.

I certify that the funding information provided in this application is correct.

Name: _____

Position in Organisation: _____

Signature: _____ Date: _____



Acorn Building Supplies Ltd
 102 Riverlea Road
 Riverlea
 Hamilton

Phone: 0800 226 664
 Fax:

Quote 3181612

To:
CUTTING EDGE CONSTRUCTION LTD
BRETT SAVAGE
97 UPPER WAINUI ROAD
RAGLAN 3297

Phone #: 021 723662
Fax #:

Quote # : 3181612
Quote Date : 24/08/2022
Customer Code : CUTTING
Our Int Ref# : 3181612
Sales Contact : ???
Your Reference : COMMUNITY HOUSE
GST : 056-731-601

Description

150X25X1200MM RAD H3 FENCE PALINGS
 100X50 H3.2 RS FENCE RAIL 6.0M
 50MM GALV IMPULSE DEKFAST NAILS /1000
 90X3.15MM GALV IMPULSE NAILS /1000

<u>Qty</u>	<u>Price \$</u>	<u>Extended</u>
350.00	3.91	1,368.50
20.00	24.49	489.80
2.00	107.63	215.26
1.00	119.92	119.92

Subtotal	2,193.48
Tax (GST)	329.02
Total	2,522.50

Payment Method

TBA (This is a Quote)

IMPORTANT NOTE REGARDING PRICING & SUPPLY

Currently we are experiencing unique and challenging times in the building supply industry, not only in NZ but worldwide. As such many product lines are affected due to ever changing delivery dates. Therefore we cannot guarantee product delivery dates and urge you to provide us as much lead time possible. Pricing is also impacted and quotations are only valid for 30 days from date of quote.

COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly

☐

Meremere

☐

Ngaruawahia

☐

Onewhero-Tuakau

☐

Raglan

☒

Taupiri

☐

Te Kauwhata

☐

Section 1 – Your Details:

Name of your organisation and contact person

Raglan Community Radio - Aaron Moor

What is your organisation's purpose/background (who are you? what do you do?)

We broadcast music & information in and around Raglan

Phone number/s:

027 825 0236

Email/address:

manager@raglanradio.com

Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

Whangaroa Talent Factory - 14th October 2022. A youth music event with professional musicians mentoring rangatahi before a live all-ages gig at the Town Hall

How will the wider community benefit from this event/project?

An event for under-age members of the community and families with a kaupapa of wellbeing and celebrating young talent

Are you GST registered?

No ☒

Yes ☐

GST Number

63-598-135

PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

Section 3 – Project/Event Costs & Details

42

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$	\$ 6821
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
Total A	\$	\$ 6098

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
	\$	\$ 723
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC	Total B \$ 0	\$ 723 0

Has / will funding been sought from other funders?

Yes

☐

No

☒

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from other funders	Total C \$ 0	\$ 0

Describe any donated material / resources provided for the event/project:

\$1500 in time donated by Community Radio, Community House and Sandsplash.

\$1000 donated by Community House

\$2083 DN. Bryant

\$1770 Existing WTF Funds

I certify that the funding information provided in this application is correct.

Name: Baron MoorPosition in Organisation: Station ManagerSignature: [Signature]Date: 29-8-2022

Whaingaroa Talent Factory 2022 Event

We are seeking support for the second Whaingaroa Talent Factory, a youth-focussed event, to be held at The Raglan Town Hall on Friday 14th October 2022. The 2020 event was a fantastic success thanks to support from the Raglan Community Board and others.

The event is a collaboration involving local community groups; including Raglan Community Radio, Raglan Community House and Sound Splash Event Management.

Our 2021 event had to be cancelled because of Covid restrictions. We are rolling over the budget from that event but have incurred extra costs from relocating to a new venue and are looking for \$830 to cover those costs.



Summer Morgan-Haugh receiving the award for WTF 2020 Best Performance in the 16-18 year old group, and \$500 in prize money – with Neil Tolan presenting and Mentors in the background. Credit Molly McCabe.

The Event:

The event is to be an X-factor style event for ages 13-18 with mentoring for successful acts and an underlying kaupapa of youth mental wellbeing.

Mentoring will be provided by established musical acts from Raglan and overseen by experienced industry professionals. The mentoring roles also double as an opportunity for established musicians to extend their skill-base in the music industry.

Wellbeing is a major component of this event with the Soundsplash Wellbeing team onsite to provide support and education.

Background: It is recognised that there is a lack of activities for the under-18 age group in Raglan/Whaingaroa and specifically a lack of opportunities to participate in live music as regular



The Pingaz performing at WTF 2020. Credit Molly McCabe

venues are licensed. Coupled with the strong interest in music amongst rangatahi locally we are looking to build on the success of the inaugural Whaingaroa Talent Factory in 2020. There were immediate requests from the crowd at the first event to repeat it the following year and now that word has spread amongst the age group we are expecting more acts to enter. See the attached report from the local newspaper for an overview of last year's event.

Kaupapa of Event	Aims	Participation	Measurements
13-18yrs engagement within our Community	An event to celebrate our Local Youth & celebrate our local Youth & support their Well-Being in Raglan Community.	Youth Creatives entering Competition Performance & Event Organisation Mentorship Tuakana / Teina Mentorship (Judges)	How many youth entered comp? Feedback from Judges
Youth Mental Health	Education / Services / Community Support Awareness & Education	Wellbeing Team & Youth Services situated in Chill area	Wellbeing Team will keep incident reports, & engagement stats etc
Expression	Healing through Creativity & Expression Encouraging Confidence & Empowerment	Performance, Art Graphics (employ youth to design poster, socials etc)	How many performers?
Support Emerging Artists in our Community	Expanding Music Industry within our Community & beyond	Connecting them with Professional Industry People	Mentorship Feedback
Sustainability	Manaakitanga / Whanaungatanga Values	Being pro-active to offer help to our Community Youth, specifically to bring awareness & education to the issues they are faced with on the daily.	Tuakana / Teina Support System
Environment	To encourage inspiration, freedom, acceptance & a space for them to have a 'Voice' & express	Creating a safe, respectful, fun Vibe conducive to Youth expression & creativity	

Participation is aimed not just at young people who are musicians but those who wish to take part in the event as DJs, technicians, graphic designers, promoters and event organisers.



Merehia Hutchins during her mentoring session. Connor McCabe of the band Fortunes is in the foreground.

Mentors and judges on the night: Teia Kennedy, singer/songwriter and winner of the Emerging Artist Award at last year's National Waiata Māori Music Awards, Connor McCabe from the band Fortunes & Joe Wilson, folk artist and Council Youth advisor.

Teia, Connor and Joe were overwhelmed with the quality of performers on display and said it was very hard to choose the winners.

Credit: Molly McCabe



For further information please contact Aaron Mooar (Raglan Community Radio Manager)
Email: manager@raglanradio.com : Ph. 027 825 0234.



Above: WTF 2020 mentors Connor McCabe, Reiki Ruawai, Teia Kennedy and Joe Wilson during the mentoring sessions with WTF performers, held 2 weeks before the performance.

Right: Poster for WTF 2020 produced by young local designer Annika Puriri. As part of the event kaupapa we look to employ emerging artists and young professionals where ever possible. Photos on the night were taken by young local photographer Molly McCabe as noted elsewhere.



Impressive performances by talented youth⁴⁶



Luna Petzhold and Django. Images | Molly McCabe - www.honeystudios.co.nz



Merehia Hutchins. Images | Molly McCabe - www.honeystudios.co.nz

A couple of Saturdays ago the community was treated to a post-lockdown live performance event with an array of talented youth performing for the inaugural Whaingaroa Talent Factory competition.

The amount of talent on display was impressive. Many of the performers commanded the stage with their presence and charisma, showing their creative depth with their original songs as well as their skills on various instruments.

Performers showed maturity beyond their years through their confidence, skills and stage presence.

Rangatahi performed to a packed Town Hall with some performers and their supporters travelling in from the wider Waikato.

The night was hosted by Neil Tolan of ex-Wiggles fame who provided vibrant commentary throughout the night.

The event was also supported by Raglan Light and Sound as well as the Soundsplash team.

Organiser Aaron Mooar from Raglan Community Radio said,

“The judges found it incredibly difficult to pick the winners and the crowd was made to wait 30 minutes before they were announced. Despite the delay they all stuck around having been won over by the young performers earlier in the night.”

“A lot of people have been asking if Whaingaroa Talent Factory will be returning next year. Given the quality of performances and fantastic support from the community the organisers are as keen as anyone to see it repeated.” He said.

Whaingaroa Talent Factory results

Winner of the 13-15 age group - and \$500:
Luna & Django

Winner of the 16-18 age group - and \$500:
Summer Morgan-Haugh

Winner of the recording prize for best original composition:
Merehia Hutchins.

All the other acts received \$100 for their efforts.



Summer Morgan-Haugh.

Images | Molly McCabe - www.honeystudios.co.nz

Raglan Golf news: Club finals

Raglan Light and Sound Quote for August 2020

Raglan Radio

Nicholas Stevens Raglan Light and Sound.

8B Harakeke Place

Flax Cove

RAGLAN

2X Mackie 18 inch subs 1000watts

2X DB Tech stage opera 421s double 12inch 600watt tops

4X Biema stage monitors 900watts each

2X Electro voice 12inch stage monitors 1000watts each

6X Led parcans on dmx mixer

4X hot spots (face lights) on dmx mixer

this includes delivery set up and pack down _____ \$1,000

Sound man from hamilton (J Mac, Steven Dobbs) _____ \$550

Total _____ **\$1,550**

Open – Information only

To	Raglan Community Board
Report title	Works, Actions & Issues Report: Status of Items September 2022
Date:	7 September 2022
Report Author:	Karen Bredesen, PA to the General Manager Service Delivery
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report Te Take moo te puurongo

The purpose of this report is to update the Raglan Community Board on actions and issues arising from the previous meeting and works underway in August.

2. Staff recommendations Tuutohu-aa-kaimahi

That the Raglan Community Board Works, Actions & Issues Report: Status of Items for September 2022 be received.

3. Attachments Ngaa taapirihanga

Attachment 1 – Raglan Community Board Actions & Issues Register – August 2022

RAGLAN COMMUNITY BOARD WORKS, ACTIONS & ISSUES REGISTER:**STATUS OF ITEMS September 2022**

ISSUE	Area	Action	Comments
Civil Defence and Raglan Community Response Plan	Civil Defence Emergency Management	<p>FEBRUARY 2021: Waikato District Council Civil Defence Emergency Management Coordinator requested to attend the Board's next meeting to discuss the Civil Defence and Raglan Community Response Plan.</p> <p>MARCH 2021: Mr Bains, Mr MacLeod and Cr Thomson to progress the update of the Raglan Civil Defence Plan and collaborate with the Community Resilience Coordinator to facilitate the first Civil Defence workshop on Wednesday 7th April at 1pm.</p> <p>MARCH 2021: Community Resilience Coordinator to provide a Civil Defence Plan update at the next Community Board meeting.</p>	<p>MARCH 2021: Council's Community Resilience Coordinator will be in attendance at the March Community Board meeting.</p> <p>MAY 2021: Council's Community Resilience Coordinator scheduled a meeting to work on Community Response Plan with Raglan Community Board reps on 7 April. Due to last minute commitments, the reps were unable to attend. To date, further attempts to reschedule have not been successful. The coordinator requests that RCB advise when they would like this work to take place and for reps to advise a date for meeting to progress plan review. Note: Council's Coordinator is unavailable 4 to 31 May, due to leave and prior commitments, so this work is unlikely to be completed before end of June.</p> <p>SEPTEMBER 2021: Council's Emergency Management team are actively working with Cr. Thomson on progressing the Community Response Plan. A meeting is scheduled between the Emergency Management Team, Cr. Thomson, and the Community Board Chair to review progress and make further updates on 23 September (was scheduled for August, however, was postponed due to L4/3 COVID).</p>

ISSUE	Area	Action	Comments
	Cr Thomson, Mrs Parson, Ms Binnersley	<p>FEBRUARY 2022: Cr Thomson, Mrs Parson, and Ms Binnersley to meet and develop plan for discussion with local emergency management providers.</p> <p>MAY 2022: Cr Thomson to provide an update.</p> <p>JULY 2022: Ongoing</p>	<p>OCTOBER 2021: Meeting held between Council's Emergency Management team, Community Board Chair and Cr Thomson. Agreement on approach currently being taken.</p> <p>Workshops to be held with emergency services to progress specific actions and scenarios. This work is likely to be delayed due to the recent COVID-19 restrictions in the Waikato, which will require the attention of the Community Board members and Council's Emergency Management Team. Anticipate that the plan could be ready to present to the Community Board in November/December.</p>
Waikowhai Walkway	Reserves Planner, Rebecca Law	Council to connect with the community on a regular basis regarding the walkway.	Noted and will consult with the community when the project progresses.
Flooding on the Soccer Fields	Open Spaces, Caleb Ahu	<ul style="list-style-type: none"> ▪ Staff to investigate continued flooding issue at the Raglan Soccer Fields. ▪ Staff to contact Sport Waikato regarding alternate practice/game site options for the Raglan Soccer Club. ▪ 	<ul style="list-style-type: none"> - Alterations made to the existing outlet pipe, stormwater now flows away from the soccer fields. Rainwater has and will always be an issue in this area as it is the catchment area for Papahua Reserve. - Sport Waikato gave advice towards alternative training options. All fields in Waikato were experiencing closure and wet fields due to the amount of rain given over that period.

ISSUE	Area	Action	Comments
Reflective Tape on Gates	Open Spaces, Caleb Ahu	Staff to carry out a review of public gates in Raglan to determine which gates would require reflective tape on both sides.	Reflector tape has been added to both sides of the secure gates at Papahua Reserve
Soundsplash Event	Community Venues & Events Team Leader, Sam Baker	<ul style="list-style-type: none"> Staff to revise and improve its communications with RCB regarding significant decisions/occurrences affecting its reserves. Staff to provide RCB with an update on the Soundsplash Event Capacity study. Staff to provide RCB with details around its parking, overflow parking and traffic flow arrangements for Soundsplash 2023. Council to investigate reimbursement of Surf Life Saving Club and helicopter services for their work during the Soundsplash event. Board requested that staff provide them with a copy of the Soundsplash/Council 'Conditions of Consent'. Board requested that Council consults with it prior to signing off landowner approval for Soundsplash in 2023. Board requested that staff provide a Soundsplash update at its next meeting. 	<ul style="list-style-type: none"> The current and tentative events calendar is submitted to the RCB. Input to decisions may not always be possible depending on timing of event. If the RCB has questions on specific events in calendar they can raise it through the Works and Issues. The event capacity study is currently in draft form and being reviewed. The Sound Splash event has not submitted any formal TMP for the 2023 event. The organisers are considering options including park and ride from private farms/ alternative local townships and the Raglan Airfield. An approved TMP is compulsory for the overall event approval. Raglan Rugby Club is not an appropriate option for parking and will not be considered by event organisers or Council. Relationship between Surf Life Save and Rescue Helicopter will be discussed with organisers through the review of their management plans. Consents and associated conditions are only available on request via direct email to Venues and Events Team Leader. This has been shared with RCB Chair and Chris Rayner via drop box. Council can update RCB on the current status of the 2023 Sound Splash in their meetings leading up to the event. Feedback is welcome. No current additional update for the Sound Splash event since last RCB meeting. Waiting on management plans for review.

ISSUE	Area	Action	Comments
Fourth Quarter Service Report Report to 30 June 2022	Animal Control Team Leader, Tracey Oakes	<ul style="list-style-type: none"> Staff to investigate why Raglan area Animal Control requests had late responses from Council in the fourth quarter, and to provide a response to the Board. 	Animal Control endeavour to respond to all jobs as quickly as possible. Unfortunately, due to the geographic spread of our district we do not always get from one job to the next as quickly as we would like to. In other cases, we are aware that some of the jobs were not updated with the correct times and dates, (i.e. the job was attended on time but not closed properly) and will seek to remedy this issue going forward.

Community Projects Update (As at 22 August 2022)

Wi Neera Walkway

Tonkin Taylor is providing an offer of service for detailed design of the walkway.

Manu Bay Breakwater

Meeting of the Forum was held on Monday 30 May from 1–5pm facilitated by Tim Clarke of Collaborative Solutions.

As per the agreed actions from Workshop 3, the scope to engage coastal engineering experts to provide peer reviewed options for Breakwater improvements has been reviewed by the Forum members and feedback has been received.

The final scope will be sent out to Forum members and the consultants will be engaged, with delivery of the report for peer review expected by the end of September. The peer reviewer will then provide comments by Friday 14 October, which will be immediately circulated to stakeholders before Workshop 4, which is scheduled for end of October/beginning of November.

Raglan Wharf Structural Repairs, Pontoons and Walkways.

The blessing for the commencement of the works was held on Wednesday 10 August. The contractors are establishing on site in preparation for the maintenance work under the wharf, expected to take around three months, and the construction of the pontoon six months to complete, finishing in April 2023.



Public Toilets

The toilets in Cliff Street and Joyce Petchell are complete and have been wrapped with anti-graffiti material. Staff would like to thank the board for their patience and assistance in selecting the appropriate design.





WHĀINGAROA MOANA RAUTAKI

WHĀINGAROA HARBOUR STRATEGY

TE RĀRANGI KAUPAPA

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Appendix C – Table of Existing Funded Projects

Taiao

*Create a living connection
between land and sea*

He Pūtoi Whakarākei

*Celebrate local culture
and heritage*

Manākitanga

Safe and inclusive spaces





TIMATANGA

INTRODUCTION



TE TŪĀPAPA

BACKGROUND

Funding for this project has been secured through the Provincial Growth Fund provided by the government. The funding agreement provides for a project which delivers for the following:

- A community-led strategic planning initiative for the harbour that will, amongst other things, identify future jetties around Whāingaroa Harbour to connect remote communities with the Raglan township.
- Explore opportunities for future connections with other jetties in the harbour, improving connectivity between Raglan and the surrounding communities, in particular connectivity with communities on the remote northern side of the harbour.
- Increased capacity building for community organisations involved to create a lasting positive legacy. Local stakeholders have expressed interest in the suite of work being an exemplar for local community-led planning and implementation in the Waikato District.

The Provincial Growth Fund objectives are aimed at enhancing economic development opportunities, create sustainable jobs, enable Māori to reach their full potential, boost social inclusion and participation, build resilient communities and help meet New Zealand's climate change targets.

TE RAUTAKI MŌ

WHĀINGAROA

WHAT IS THE WHĀINGAROA HARBOUR STRATEGY?

Waikato District Council (WDC) with support from the Raglan Community Board and the wider community are developing the 'Whāingaroa Harbour Strategy'. The strategy has a 30-50 year time horizon that looks to enhance the harbour by bringing the community together with people-orientated facilities such as jetties to move people from place to place by boat, or walkways around the harbour edge to connect them to wharf/jetty facilities.

Feedback from the community on the Whāingaroa Harbour and aspiration for Raglan has already been provided through the development of other strategies such as Raglan Naturally (2020), the Raglan Blueprint (2018) and submissions on the Waikato District Long Term Plan 2021-2031. The strategy builds on this existing information rather than starting engagement from scratch.

The key themes identified in the other strategies for Raglan and the harbour are:

- Foster and maintain effective working relationships between organisations on an ongoing basis.
- Statutory agencies will actively engage with the Whāingaroa Harbour Catchment community
- Ensure that planning and regulatory mechanisms for Whāingaroa Harbour and its catchment are consistent in their application, aligned in their aims and mutually supportive.
- Promote the effective kaitiakitanga and stewardship of the natural resources of the Whāingaroa Harbour.
- Kaitiakitanga and care for the harbour
- Connectivity and accessibility around the harbour
- Responsible and sustainable land use and tourism around the harbour
- Enhance Raglan's natural environment and uncommercialised vibe

TE TIROHANGA WHĀNUI

VISION

To better-connect Raglan and the surrounding communities by enhancing harbour access with people-orientated facilities such as jetties, walkways and cycleways. To provide access and information that supports care of the natural environment as our communities recreate, gather food, work and carry out environmental initiatives with a focus on mauri and climate change.



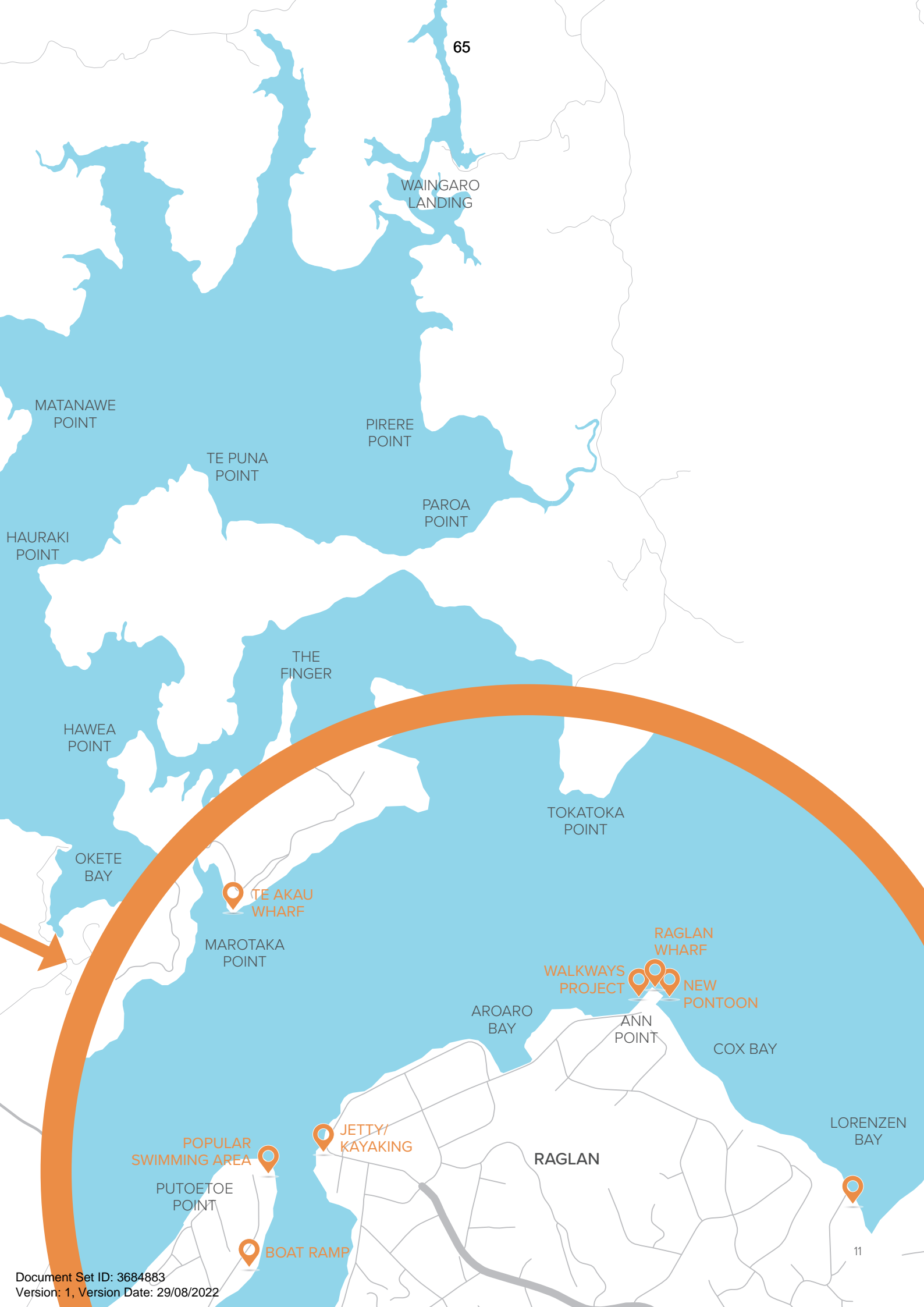
NGĀ KŌRERO O WHĀINGAROA

STORIES OF WHĀINGAROA HARBOUR



The Whāingaroa Harbour is 12km long and 2-3km wide, with two arms fed by the Waingaro and Waitetuna rivers.





65

WAINGARO
LANDING

MATANAWA
POINT

PIRERE
POINT

TE PUNA
POINT

PAROA
POINT

HAURAKI
POINT

THE
FINGER

HAWEA
POINT

TOKATOKA
POINT

OKETE
BAY

TE AKAU
WHARF

MAROTAKA
POINT

WALKWAYS
PROJECT

RAGLAN
WHARF

NEW
PONTOON

AROARO
BAY

ANN
POINT

COX BAY

POPULAR
SWIMMING AREA

PUTOETOE
POINT

JETTY/
KAYAKING

BOAT RAMP

RAGLAN

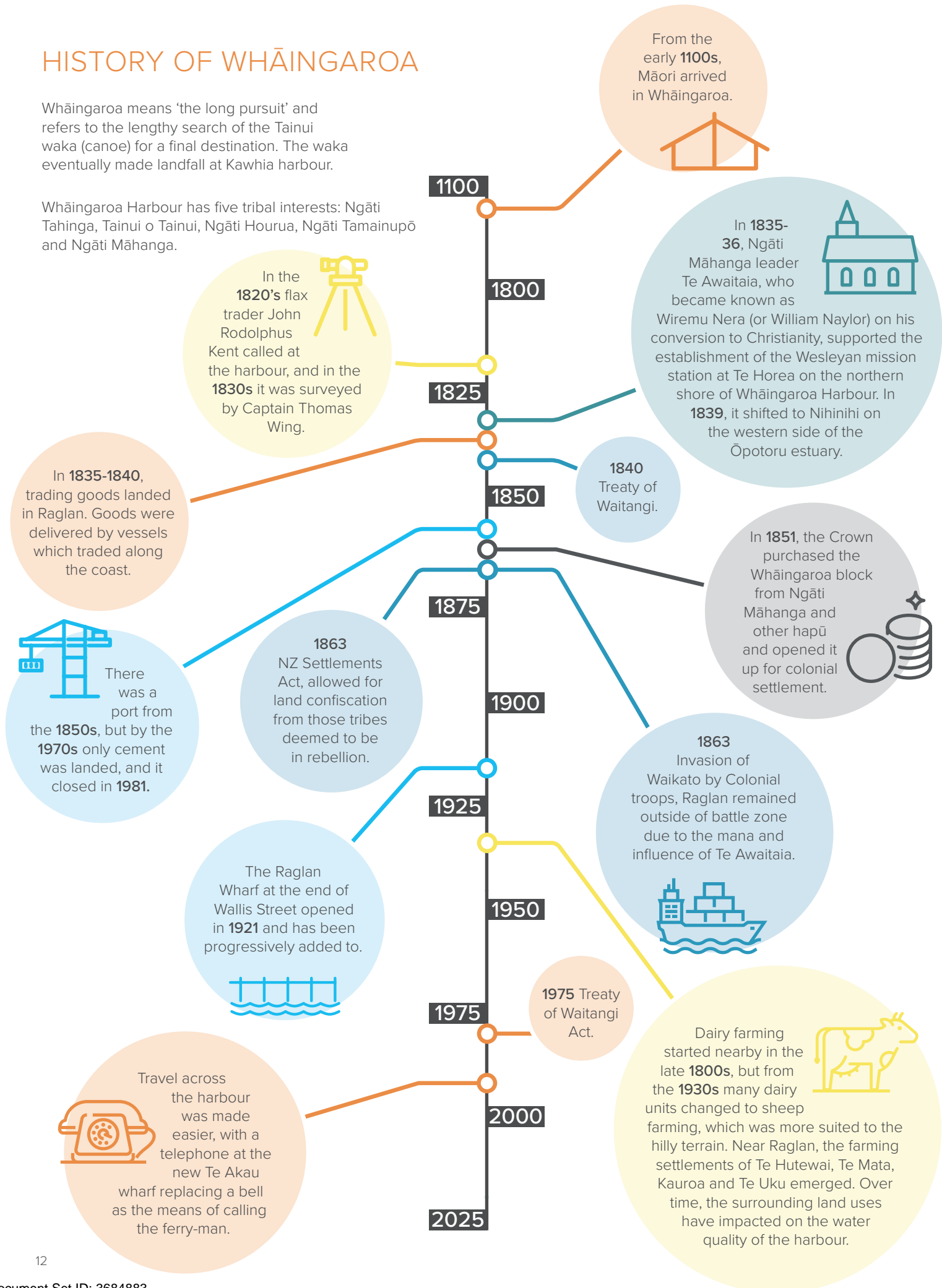
LORENZEN
BAY

11

HISTORY OF WHĀINGAROA

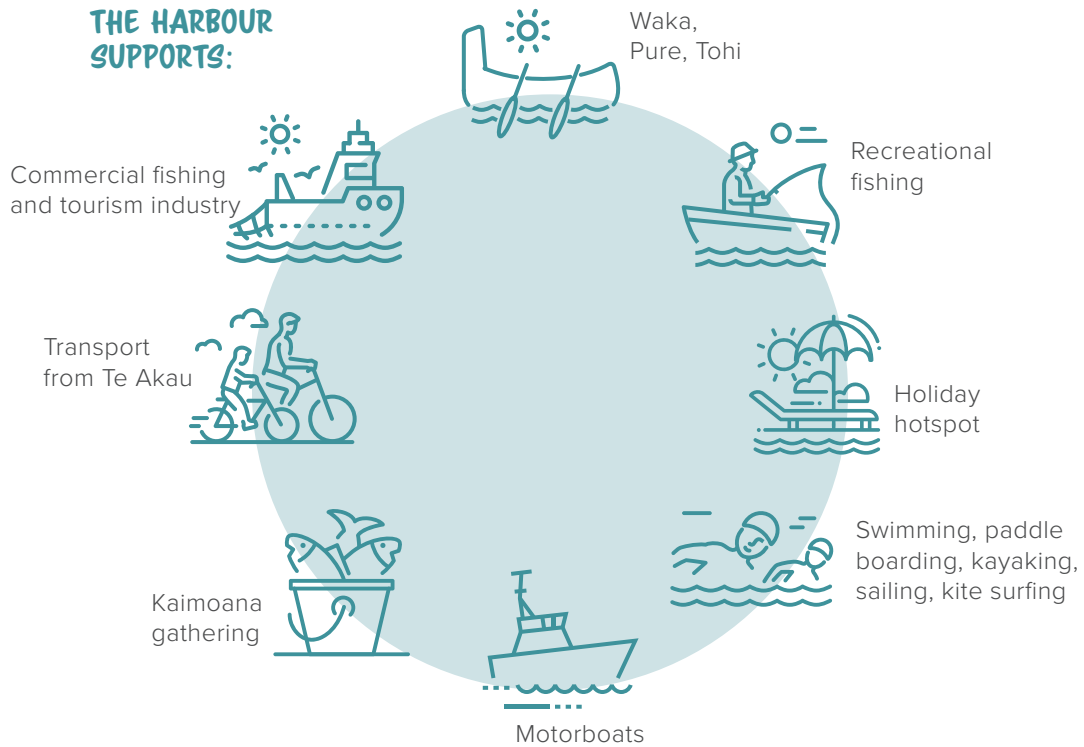
Whāingaroa means 'the long pursuit' and refers to the lengthy search of the Tainui waka (canoe) for a final destination. The waka eventually made landfall at Kawhia harbour.

Whāingaroa Harbour has five tribal interests: Ngāti Tahinga, Tainui o Tainui, Ngāti Hourua, Ngāti Tamainupō and Ngāti Māhanga.



CURRENT DAY

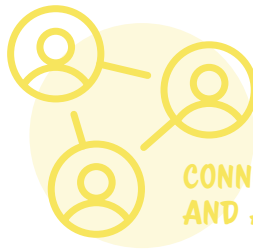
THE HARBOUR SUPPORTS:



IS AN IMPORTANT
NATURAL
ENVIRONMENT



CONNECTION TO HISTORY
AND ANCESTORS



HEART OF THE
TOWN AND
COMMUNITY



POPULATION
GROWTH



The population of Whāingaroa is approximately **4,370** and population is projected to increase by **2,000** in the next **20** years. (Population predictions University of Waikato). New developments are expected such as Rangitahi Peninsula. As Whāingaroa grows the environmental protection and managed use of the harbour will become even more important and essential.

The harbour and catchment is a special place to many people for many reasons. People appreciate its landscapes, natural beauty, water quality, customary and recreational activities, heritage places and values, clear air, and productive land. It is a memorable place and widely recognised by past visitors.

The background of the page is a photograph of several people sitting at a table in what appears to be a cafe or restaurant. A large, semi-transparent blue circle is overlaid on the image, covering the central portion of the page. The text is white and positioned within this blue circle.

TUHINGA WHAIKĪ

ENGAGEMENT SUMMARY



Engagement on the Whāingaroa Harbour Strategy was carried out from October 2021 to December 2021. The Engagement Summary document attached as Appendix A provides an outline of who was engaged through the development of the strategy, the engagement activities undertaken and a summary of the feedback received during this time.

Engagement was carried out with iwi, stakeholders, community, and iwi. Iwi who were engaged with represented the following hapū groups:

- Tainui o Tainui
- Ngāti Māhanga
- Ngāti Hourua
- Ngāti Tamainupō
- Nga Uri o Tahinga
- Ooraeroa
- Ngāti Kawera
- Poihākena Marae
- Waingaro Marae
- Ngā Uri o Māhanga
- Ōmaero
- Te Papaōrotu
- Arāmiro

Below is a snapshot of the amount of feedback received throughout the development of the strategy:



90

Submissions were received via online and hardcopy survey

Around

30



pieces of feedback were received during a public information session held at the Wharf Bar and Kitchen on Thursday 16 December 2021

60



Submissions were received from key stakeholders via an additional targeted online survey



After a review of all feedback received the following key themes have been identified:

Improving and protecting the health and wellbeing of the harbour is a top priority

The harbour is a ready source of kaimoana

The harbour is a space for recreational activities such as swimming, kayaking, jet skiing, boating and fishing

Commercialisation of the harbour and development is limited

Development reflects the natural environment and is in line with the current look and feel of the wharf

Car and boat parking issues are addressed through measures such as time restrictions, enforcement and boat ramp fees

The harbour is used as an educational tool for children and tourists

Walk tracks and cycleways from Cox Bay to Lorenzen Bay are available

Residents can catch a ferry from the wharf to Te Akau and other locations around the harbour

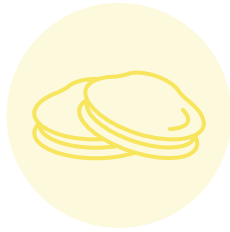
WHĀINGA RAUTAKI

KEY THEMES/ STRATEGIC GOALS



After a review of all feedback received and engagement themes, the following four strategic goals have been identified:

The health and wellbeing of the Whāingaroa Harbour is protected and improved



Waikato Regional Council (WRC) are progressing the development of the Whāingaroa Catchment Management Plan which is about “what we can collectively do to improve the health and wellbeing of our unique and special west coast harbour catchments”. The management plan is seeking to provide an integrated approach to managing the catchment of the Whāingaroa Harbour as a connected system. The plans while being non-statutory will also acknowledge regulatory change (national and regional) and link to WRC funded initiatives. In the context of Whāingaroa Harbour these initiatives could be continued harbour-side planting, continued stream riparian planting and fencing of areas not captured by stock exclusion regulations to ultimately include all streams entering the harbour and extending to the top of their catchments.

Smaller scale community initiatives could include living sea walls along the rock armour around the harbour/ wharf which provide habitat and diversification of sea life.

Engagement and collaboration with key surrounding landowners to the harbour and local fishing fleet will aid in support and collaboration for initiatives.

Indicators of success:

- Plentiful kaimoana/sea life and clear harbour water

In and around the Whāingaroa Harbour is a safe and accessible place for recreation and commuting



Harbour space is managed by the Regional Coastal Plan and the Navigational Safety Bylaw. WDC manage much of the land surrounding the wharf and other harbourside hotspots, either as public road or as reserve. This goal aims to enhance, maintain and regulate wharf and jetty facilities and landside facilities such as car parking for boat trailers at key locations. This will facilitate easy access to the harbour for watercraft and help manage behaviours at boat ramps and wharfs, whilst not over developing the harbour area. It is important that swimming and passive recreation areas are safe and accessible, initiatives such as swimming pontoons encourage swimming in safe, designated areas. Walking and cycling tracks/boardwalks are established where possible around the harbour. Where tracks are not feasible, alternative wayfinding such as signage or pavement painting is utilised. Wharfs and jetties are fit for operation by water taxis to service the residents of Te Akau and movement around the harbour.

Indicators of success:

- Designated areas and effective safety rules are in place for swimming, kayaking, jet skiing, boating and fishing
- Wharf facilities are safe and can manage the level of demand
- Parking is available and managed through time restrictions and fees
- Walking and cycling tracks around the harbour are available
- Access around the harbour by boat is available

New development of the Whāingaroa Harbour aligns with existing structures and the natural environment



Part of Raglan's unique identity is its uncommercialised vibe. Future development should look to re-purpose older existing buildings first rather than building new, avoiding concrete over parks and reserves. Harbour space should not be over-crowded with marinas and structures. A hapū and iwi Raglan design guide could be formulated with WDC to influence future development and maintain the Raglan 'look and feel'.

Indicators of success:

- The natural environment of the harbour is most prominent
- Design of new development is influenced by a Raglan Harbour Area Design Guide
- The community is proud of Raglan's uncommercialised vibe

The Whāingaroa Harbour offers an educational experience for its users



Interpretive and information signage around the harbour edge conveys information and QR codes to information sites about the past and present environmental issues around the harbour. Volunteers host educational events in the community and schools. WDC, Department of Conservation (DOC), Harbour Care, Whāingaroa Environment Centre, Whāingaroa Environmental Defence Incorporated, hapū and iwi are organisations that could offer support and funding for education initiatives.

Indicators of success:

- Interpretive and information signage about Māori occupation, history taonga, or heritage around the harbour edge approved by hūpu and iwi of each area
- Anyone visiting the harbour, including schools and other community groups utilise this educational experience and leave with further understanding and knowledge of the harbour





WHAKATINANATANGA

ACTION PLAN



The Action Plan below sets out specific and tangible actions to be carried out as key responses to this strategy and the community engagement process that led to it.

The Action Plan sets out a description of each action; the key mechanism to carry out that action (meaning whether that is a funding request to an external funder, a design and consenting process, advocacy to a separate organisation through another process; identifying the lead organisation to be responsible for the action (with the supporting community groups and partner organisations); and the timeframe based on financial years for completing the action.

The aim of this Action Plan is to create specific actions to be undertaken in response to this strategy to achieve the broad goals and aspirations that emerged during the community engagement. The Action Plan also sets out accountabilities for the organisations responsible for leading each action, setting a timeframe for the action, and connecting each action to a funding source to support the action being carried out.

Whilst each action is linked to a key theme from the community engagement undertaken as identified in the previous section, there is overlap between the key themes and many of the actions contribute to achieving more than one of the key themes.

Some of the actions identified in the Action Plan are projects already allocated funding in Waikato District Council's Long Term Plan 2021-2031. These are included within a separate table of actions below as actions that are already funded and will be delivered in coming years. They are included in this strategy as they will directly contribute to achieving the aspirations expressed in the key engagement themes.

Mana whenua will be engaged with by the lead organisation on all actions throughout the implementation of the strategy.



Goal / Activity	Action	Mechanism for progressing action	All organisations will need to partner with iwi to carry out all actions and/or initiatives.	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
Improving and protecting the health and wellbeing of the Whāingaroa Harbour is a top priority.	Launch of a coordinated advocacy effort on behalf of the community on the current review of the Waikato Regional Coastal Plan. Focus of advocacy on erosion-resilience and climate change resilient initiatives.	Regional Coastal Plan review currently being undertaken by Waikato Regional Council (WRC) during 2022 and 2023, with a Proposed Regional Coastal Plan planned for late 2022. Direct engagement with Waikato Regional Council during 2022, with public submissions and hearings process in 2023.	Raglan Community Board in conjunction with the Raglan Naturally Committee. A collaborative approach between local organisations, WDC and WRC will be important in implementing this action.	2022/2023	None, time input only.
The Whāingaroa harbour is a ready source of kaimoana.	Implement a coordinated advocacy effort between the boating and maritime clubs for the next review of space allocation (boat lanes, users etc) for the Whangaroa Harbour.	Navigation Safety Bylaw 2020 is administered by Waikato Regional Council. Last reviewed and updated in 2020 following original adoption on 2013.	Raglan Community Board in conjunction with the Raglan Naturally Committee.	2022/2023	None, time input only.

Goal / Activity	Action	Mechanism for progressing action	All organisations will need to partner with iwi to carry out all actions and/or initiatives.	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
The Whāingaroa Harbour is a ready source of kaimoana.	<p>Engage with the Whāingaroa Catchment Management Plan process 2022/2023.</p> <p>Focus of advocacy on the below key issues:</p> <ul style="list-style-type: none"> • Mangrove management • Achieving a bush-lined harbour edge. • Restoration of wetlands on the harbour edge. • Rahui on shellfish gathering to better manage the resource. • Pest species • Water quality 	Raglan/ Whāingaroa Harbour and Catchment Management Plan about to be reviewed by Waikato Regional Council due for completion in 2022/2023.	Raglan Community Board in conjunction with the Raglan Naturally Committee and the Horongarara Community Group for Te Akau South.	Being reviewed in 2022/2023.	None, time input only.

Goal / Activity	Action	Mechanism for progressing action	All organisations will need to partner with iwi to carry out all actions and/or initiatives.	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
Commercialisation of the Whāingaroa Harbour and development is limited.	Develop a business-oriented document pack that introduces new businesses or business-people to the 'Raglan way of doing business' by promoting the existing strategies and studies for Raglan.	Purpose to ensure that as new businesses are welcomed to Raglan that they are well-informed about the emphasis on sustainable and environmentally focused businesses with a strong community and environmental ethic in relation to the Whāingaroa Harbour and community. Aim also to contribute to a cohesive 'Raglan Naturally'-type marketing message that is focused on sustainable tourism and a reciprocal relationship between people and place.	Raglan Chamber of Commerce in conjunction with Raglan Naturally and the Whāingaroa Raglan Destination Management Org. (DMO).	2022/2023	To be funded through the Raglan Chamber of Commerce.
Commercialisation of the Whāingaroa Harbour and development is limited.	Develop a 'Whāingaroa Harbour Design Guide' that then acts as a guidance document for future buildings and projects around the harbour edge and gives effect to the 2018 Raglan Blueprint and 2020 Raglan Naturally document aspirations, and to the recent Raglan Special Character Study.	The 'Whāingaroa Harbour Design Guide' would be a non-statutory document that sits outside the district plan but can be used to influence specific developments and to express the 'look and feel' the community want for buildings and projects around the harbour edge. An alternative action is to advocate for the implementation of the Raglan Special Character Study.	Raglan Chamber of Commerce and Raglan Community Board.	2023/2024	Funded by Waikato District Council.

Goal / Activity	Action	Mechanism for progressing action	Organisation lead and partner organisations / groups	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
Development around the Whāingaroa Harbour reflects the natural environment and is in line with the current 'look and feel' of the Raglan Wharf and other harbour infrastructure.	Establish a Raglan Community Board and Waikato District Council design protocol for future Council funded projects around the harbour edge utilising the Raglan Special Character Study.	Waikato District Council administer the public parks and reserves around the harbour edge and manage and build the facilities on those reserves. Purpose of the protocol is to ensure that for all future public facilities designed and constructed by Council around the harbour edge that an agreed design 'look and feel' is followed and that there is a process agreed for local input.	Raglan Community Board and Waikato District Council.	2022-2023	Funded by Waikato District Council existing budgets.
Development around the Whāingaroa Harbour reflects the natural environment and is in line with the current 'look and feel' of the Raglan Wharf and other harbour infrastructure.	Installation of interpretative signage around key points along the harbour edge to explain the history of harbour, important values and features of the harbour, to express the significance of the harbour to mana whenua and the community and express the cultural and historic values of the harbour.	Purpose to enhance the understanding of visitors and the community to the values and significance of Whāingaroa harbour, and of the environmental and land use issues affecting it. With a consistent branding and 'look and feel' for the signage around the harbour edge to reflect the local environment. This also provides an opportunity for mana whenua to express te ao Māori, kaitiakitanga and mātauranga Māori for the harbour.	Waikato District Council partnering with Raglan Museum and mana whenua.	2023-2025	Funding to be sought when Waikato District Council next formulate budgets in 2023 for the Long-Term Plan 2024-34, and/or from external funders to be sourced.

Goal / Activity	Action	Mechanism for progressing action	All organisations will need to partner with iwi to carry out all actions and/or initiatives.	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
Car and boat parking issues are addressed through measures such as time restrictions, enforcement and charging of fees.	<p>Develop car and boat parking or solutions at locations near existing boat ramps, to relieve pressure on Raglan Wharf car and boat parking which is currently highly constrained.</p> <p>Identified solutions include:</p> <ul style="list-style-type: none"> • Boat ramp fees • Shuttle service from parking areas to the wharf • Rebuild historical jetty off Cliff Street 	The Raglan Community Board need to identify the priority boat ramp locations for further car and boat parking and solutions to be developed, and to advocate to Waikato District Council for funding of solutions.	Raglan Community Board and Waikato District Council.	2023-2025	Funding to be sought when Waikato District Council next formulate budgets in 2023 for the Long-Term Plan 2024-34, and/or from external funders to be sourced.

Goal / Activity	Action	Mechanism for progressing action	All organisations will need to partner with iwi to carry out all actions and/or initiatives.	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
Walking tracks and cycleways around the Whāingaroa Harbour edge.	Involvement in Waikato District Council's Connectivity Strategy Review (previously Trails Strategy).	<p>Advocate for the following infrastructure projects to be adopted on the strategy review:</p> <ul style="list-style-type: none"> Walking tracks, boardwalks and cycleways from Cox Bay to Lorenzen Bay along the foreshore to the wharf. A walkway from the jetty past the footbridge and extended to the museum along the seaside. Wheelchair accessible landings at Bow Street jetty, Te Akau and Rangitahi Peninsula. 	Raglan Community Board and the Horongarara Community Group for Te Akau South.	2022-2030	Funding to be sought when Waikato District Council next formulate budgets in 2023 for the Long-Term Plan 2024-34, and/or from external funders to be sourced.
Enhancing boating connections to key points around the Whāingaroa Harbour.	Enhancing the ability for residents from Te Akau to travel to and from the Te Akau boat ramp to Raglan by boat safely and effectively.	Physical enhancements to the boat ramp at Te Akau and installation of cleats along the walkway towards the old Coastguard building and nearby ramp.	Raglan and Te Akau Ward Councillors in conjunction with the Horongarara Community Group for Te Akau South and other Te Akau residents.	2023-2025	Funding to be sought when Waikato District Council next formulate budgets in 2023 for the Long-Term Plan 2024-34, and/or from external funders to be sourced.

Goal / Activity	Action	Mechanism for progressing action	All organisations will need to partner with iwi to carry out all actions and/or initiatives.	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
Enhancing boating connections to key points around the Whāingaroa Harbour.	Enhancing the ability of the harbour communities including Raglan residents to access a wider variety of points around the harbour by boat safely and effectively.	Raglan Community Board to advocate to Waikato District Council for review of all Whāingaroa Harbour boat ramps and jetties, and associated car and boat parking facilities. Purpose to identify specific upgrades to be undertaken and will need to consider projected changes in sea-level due to climate change effects to build resilience into community harbourside facilities.	Raglan Community Board and the Horongarara Community Group for Te Akau South.	2023-2025	Funding to be sought when Waikato District Council next formulate budgets in 2023 for the Long-Term Plan 2024-34, and/or from external funders to be sourced.

Goal / Activity	Action	Mechanism for progressing action	All organisations will need to partner with iwi to carry out all actions and/or initiatives.	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
Enhancing boating connections to key points around the Whāingaroa Harbour.	<p>Further to the present wharf development that has been supported by Ministry of Business, Innovation and Employment (MBIE) investigating the potential to reclaim land to the south of the Wharf (Cox Bay side) to provide the following facilities for both able and disabled users:</p> <ul style="list-style-type: none"> • Improve the existing boat ramp making it wider and steeper for larger boat launching • Create an area for additional boat and trailer parking • Provide Coastguard with a facility to haul and store their rescue craft above the water line • Provide additional floating docks that cater small craft and to rowing skiffs, kayakers and jet skis 	<p>Advocate to Waikato District Council to undertake a technical feasibility study and early engagement for reclamation potential.</p> <p>Ensure action included in the Raglan/ Whāingaroa Harbour Management Plan in 2022.</p>	Waikato District Council, MBIE and Raglan Community Board.	2022-2035	Funding to be sought when Waikato District Council next formulate budgets in 2023 for the Long-Term Plan 2024-34, and/or from external funders to be sourced.

Goal / Activity	Action	Mechanism for progressing action	All organisations will need to partner with iwi to carry out all actions and/ or initiatives.	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
Enhancing boating connections to key points around the Whāingaroa Harbour.	Provide the opportunity to develop infrastructure on the water edge with the Coastguard, Raglan Sailing Club and Raglan Sport Fishing Club (and any other relevant community organisations) so that they can continue to develop the services they provide to the community as it expands.	Advocate to Waikato District Council / Waikato Regional Council to carry out study and early engagement on where additional facilities can be built and procure or receive land for development. Options could include reclaimed land at the wharf, or purpose-built sailing club building at Lorenzen Bay or other suitable location.	Waikato District Council, Raglan Community Board, Raglan Sailing Club, Raglan Sport Fishing Club and Raglan Coastguard.	2022-2035	Work with the organisations to ensure an action is included in both the Regional Coastal plan and the Raglan/ Whāingaroa Harbour Management plan in 2022. No cost, time only.
The Whāingaroa Harbour is a space for recreational activities such as swimming, kayaking, jet skiing, boating and fishing, with easy pedestrian and cycling access around the harbour-edge.	Swimming pontoons are placed in the water at key swimming locations to draw swimmers away from high boat use areas. Likely locations could be Aroaro Bay and near the footbridge.	Some discussions with the harbour master to avoid navigational safety issues; funding to be obtained; an enquiry made with Waikato Regional Coastal regarding the mooring of swimming pontoons within the harbour.	Raglan Community Board with support from Waikato District Council.	2022/2023	Minimal cost and could be funded through Raglan Community Board discretionary fund or Waikato District Council parks and reserves funding.



NGĀ ĀPITI HANGA

APPENDICES



APPENDIX A

ENGAGEMENT SUMMARY

1. EXECUTIVE SUMMARY

The Whāingaroa Harbour Strategy is a long-term strategic document focused on the future of the harbour.

The purpose of this strategy is to look at how we can better-connect Raglan and the surrounding communities by enhancing the harbour with people-orientated facilities such as jetties, walkways and cycleways.

Engagement on the Whāingaroa Harbour Strategy was carried out from October 2021 to December 2021. This document provides an outline of the engagement activities undertaken and summarises the feedback received during this time.

A snapshot of the amount of feedback received over this engagement period is provided below:

- 90 submissions were received via online and hardcopy survey
- Around 30 pieces of feedback were received during a public information session held at The Wharf Kitchen and Bar on Thursday 16 December 2021
- 60 submissions were received from key stakeholders via an additional targeted online survey

2. ENGAGEMENT ACTIVITIES

The below table summarises the engagement activities carried out from October to December 2021.

Table 1: Engagement activities carried out from October to December 2021.

Task	Outcome
Stakeholder survey	Key stakeholders were surveyed to identify what is important to them for the future of the harbour.
Online and hardcopy survey	An online and hardcopy survey were available for the wider community to have their say on what is important to them for the future of the harbour.
E-newsletter x 2	An e-newsletter was created and sent with updates on each of the four Whāingaroa Wharf projects.
Workshop with key stakeholders x 2	Two workshops were held online with key stakeholders.
Hui with hapū representatives x 2	Two hui were held online with hapū representatives.
Signage around town and at the wharf	Nine boards – three A0 size and six 2400 x 1200 – signs were erected around the town centre and at the wharf to provide project information and encourage residents to submit feedback on the projects.
Social media campaign	A robust social media campaign was run including posts and an event on the Waikato District Council Facebook page, posts on four Raglan community Facebook pages and posts on Waikato District Council's Instagram page. Several of the Facebook posts were shared by other community groups increasing visibility.
Media release x 2	Two media releases were sent out and published in the Raglan Chronicle.
Magazine advertorial	A magazine advertorial was published in the Raglan Chronicle in the Summer Holiday guide.

Task	Outcome
Advertising	Two advertisements were run in the Raglan Chronicle.
FAQs and website content	FAQs and website content was developed and is available at https://shape.waikatodistrict.govt.nz/whaalingaroa-wharf-redevelopment-project .
Email invitation to stakeholders	An email invitation was created and sent to all stakeholders inviting them to the public information session at The Wharf Kitchen and Bar.
Flyer drop around town	A printed flyer was delivered to shops around town and handed out to locals to encourage them to attend the public information session at The Wharf Kitchen and Bar.
Face-to-face discussions with businesses and locals on the street about the project	Face-to-face discussions about the four projects were had with local business owners and locals on the street in the town centre.
Public information session at The Wharf Kitchen and Bar	An information session was held at The Wharf Kitchen and Bar on 16 December 2021 for residents to meet the project team, ask any questions and have their say on the projects.

3. WHO WE SPOKE TO

We spoke to representatives from the following hapū.

Table 2: Hapū and marae representatives

Hapū/marae	How
Tainui o Tainui	A representative has attended project meetings
Ngāti Māhanga	A representative has attended project meetings
Ngāti Hourua	A representative has attended project meetings
Ngāti Tamainupō	A representative has attended project meetings
Ngā Uri o Tahinga	A representative has attended project meetings
Ooraeroa	A representative has attended project meetings
Ngāti Kawera	A representative has attended project meetings
Poihākena Marae	A representative has attended project meetings
Waingaro Marae	A representative has attended project meetings
Ngā Uri o Māhanga	A representative has been made aware of the project
Arāmiro	A representative has been made aware of the project
Te Papaōrotu	A representative has been made aware of the project
Ōmaero	A representative has been made aware of the project

We also spoke to the following stakeholders.

Table 3: Stakeholders

Organisation	How
Raglan Naturally Trust	Two workshops have been held for stakeholders
Waikato Regional Council Harbour Master	Two workshops have been held for stakeholders
Whāingaroa Environment Centre	Two workshops have been held for stakeholders
Heritage New Zealand Pouhere Taonga	Two workshops have been held for stakeholders
Whāingaroa Harbour Care	Two workshops have been held for stakeholders
Bike Waikato	Two workshops have been held for stakeholders
Whāingaroa Moana Collective	Two workshops have been held for stakeholders
Whāingaroa Environmental Defense	A representative has attended project meetings
Raglan Business Chamber	Two workshops have been held for stakeholders
Raglan Lions Club	Two workshops have been held for stakeholders
Raglan Coastguard	Two workshops have been held for stakeholders
Raglan Rowing Club	Two workshops have been held for stakeholders
Fishing charter	Two workshops have been held for stakeholders
Raglan Boat Charter: Wahine Moe	Two workshops have been held for stakeholders
Wharf building owners	Two workshops have been held for stakeholders
Raglan Fish	Two workshops have been held for stakeholders

Organisation	How
Tony Sly	Two workshops have been held for stakeholders
Youmans Capsule	Two workshops have been held for stakeholders
Soul shoes/silos	Two workshops have been held for stakeholders
Wharf coffee	Two workshops have been held for stakeholders
Wharf Kitchen	Two workshops have been held for stakeholders
Harmony Scenic Cruises	Two workshops have been held for stakeholders
The Silos Apartments	Two workshops have been held for stakeholders
Raglan Sports Fishing Club	Two workshops have been held for stakeholders
Raglan Kayak and Paddleboard	Two workshops have been held for stakeholders
Raglan Area School	Two workshops have been held for stakeholders
Commercial fishermen	Two workshops have been held for stakeholders
Rangatahi Limited	Two workshops have been held for stakeholders
Horongarara Community Group	Two workshops have been held for stakeholders
Raglan Sailing Club	Two workshops have been held for stakeholders

4. SUMMARY OF FEEDBACK

4.1 Summary of feedback from hapū representatives

Below is a summary of the feedback received from hapū representatives during the two online hui:

- Improving and protecting the quality of the water should be a top priority
- Protecting the health and population of kaimoana is important
- Recreational activities could take place in the harbour in the future but commercial activities should be limited
- The Whāingaroa Harbour Strategy should build off previous strategies such as the Raglan Coastal Reserves Management Plan

4.2 Summary of stakeholder survey

Prior to public engagement, targeted stakeholder engagement was undertaken which involved two workshops with the stakeholder group and an online survey. A total of 60 stakeholders responded to the online survey. Below is a summary of this feedback.

Table 4: Summary of stakeholder feedback via the online survey

Survey questions	Key feedback items
How often do you use the harbour?	<ul style="list-style-type: none"> • Daily x15 responses • Weekly x9 • Seasonally x6 • Monthly x1
What do you use the harbour for and how?	<ul style="list-style-type: none"> • Kayaking, swimming, walking, paddle boarding, sailing, rowing, fishing, shooting, jet skiing • Ferry to Te Akau • Viewing/visual amenity • Mental health/therapy • Living • Exercise • Watching/appreciating sealife • Boating/Launching • Kaimoana gathering

Survey questions	Key feedback items
Why is the harbour important to you?	<ul style="list-style-type: none"> • Recreation/pleasure/enjoyment • Environmental/nature/biodiversity/sealife/wildlife • Amenity • An escape • Part of Raglan life/essence/meaning/core of daily life • Mental and physical health • Provides fish and kaimoana • Free resource/resource for our children and future generations • Holds mana and mauri • Main access to Raglan and Te Akau • Needs care and protection • Source of income
Why is it important to Raglan and surrounding communities?	<ul style="list-style-type: none"> • Source of kaimoana • Recreational resource • Visual amenity • Tourism and commercial based activities • Ecological habitat/system • Taonga and lifeline • Jobs • Heart and soul of the town/unique identity for Raglan and the community, brings people together • Transportation/access/commuting • Holidaying

Survey questions	Key feedback items
Visualise the harbour in 30 years' time. What does it look like to you?	<ul style="list-style-type: none"> • Unpolluted, tranquil/quiet/peaceful • Bush lined/planted • Affected by rising sea-levels • Not overdeveloped with housing and roads encroaching foreshore • Full of natural life and biodiversity and free of pest species • No powered or noisy crafts or manmade structures • Restored wetlands and protected from erosion • Main boat ramp and wharf widened • Land to the southeast of boat ramp reclaimed for parking and dry storage for lifeguard boat and along Cox Bay to allow pedestrian access • Boardwalks • Employment • Regular ferry transport around the harbour servicing community needs • Numerous structures to support water access and transport • Safe environment for people • Speed signs on wharfs/footbridge and popular boating/jet skiing areas • An example of beauty/peace/rest and care • No effluent and stormwater runoff contamination • More docking space at Raglan Wharf and better boat ramps and water access • Improved public facilities

Survey questions	Key feedback items
How are people and/or goods being moved around the harbour?	<ul style="list-style-type: none"> • Boats, kayaks, paddleboards • Sail or electrical boats • Ferry
How could the harbour be used for recreational or commercial activities in the future?	<ul style="list-style-type: none"> • Fishing, swimming, harbour tourism, charter boats, floating bar • Walking tracks • Limited commercial activity – only boat trips – and number of recreational fishing and infrastructure • Anything self-powered or solar – not polluting • A water taxi • Commercial fishing limited to 10km out of Harbour to protect wildlife (Māui dolphin and fish supplies) • Regular ferry service to Te Akau • More significant launching point for big game fishing • Hydro power • House boats • Yacht club • Water skiing lanes • Educational facilities • Conservation • Better and more tourism

Survey questions	Key feedback items
What kind of infrastructure would be needed and where?	<ul style="list-style-type: none"> • Mangrove management • Sediment controls • Wheelchair accessible landings at Bow St jetty, Te Akau wharf and Rangitahi • Walk tracks/ boardwalks/ cycleways from Cox Bay to Lorenzen Bay along foreshore. Walkway from jetty past footbridge extended to museum along seaside • More parking at the wharf including boat trailer parking • People using the commercial fishing charters should be shuttled or walk from parking further afield e.g. Aroaro Bay • Parking close to the wharf for short term users only • Charge for parking within 100 meters of all boat launching ramps • Pontoon at the wharf • Infrastructure to divert treated wastewater away from the harbour • Land secured at the end of Lily Street and on various places around from Lorenzen Bay. Also going along the beach by the airfield and along to the surf beach - a wall or support for these areas. • Existing pier developed for commercial fishing • Land behind fire station utilised for recreation or limited business that would benefit the community • Remove 'the dolphin' (jetty structure) no longer used • Rebuild historical jetty off Cliff Street • Wharf boat ramp widened and upgraded

Survey questions	Key feedback items
What kind of infrastructure would be needed and where?	<ul style="list-style-type: none"> • Seabed on Cox Bay side ramp reclaimed for car and boat trailer parking with slipway for bigger boats and dry storage for Coastguard boat • Marina at the wharf which also caters for launching of jet skis, kayaks, rowing skiffs - Alternatively dredge and put marina in Aroaro Bay • Jetty at Te Akau upgraded • Turning to go under the bridge to get to the boat ramp at Papahua Domain is tricky at low tide, needs dredging to make to deeper for safer access • Speed signage for jet skis and boats • More points of public access and docking facilities • More public toilets • More public potable water supplies • Floating dock • Relocated airport • Te Akau boat ramp and pontoon • No further infrastructure except walking and cycling tracks

Survey questions	Key feedback items
Are there any opportunities or risks that should be taken into account?	<p>Opportunity</p> <ul style="list-style-type: none"> • To be mindful of tangata whenua and traditional usage of our harbour, keep it clean and keep it pleasurable for the children • Development of commercial activities carefully considered as currently cannot operate successfully over peak summer periods • Opportunities to fully restore the health of the harbour and foreshore • Rahui on shellfish to help replenish • Opportunity for private investment • Harbour is in a reasonable state now - prioritise what needs to happen to keep it like it is or improve it • Utilise community who are keen to be involved in right type projects that add value • Renewable energy solution • Good quality sustainable tourism • The opportunity exists to enhance the Whāingaroa Harbour and generate considerable economic activity from visitors to the region. A strong local economy typically leads to additional funding for beautification and protection of the waterway • There is opportunity to prevent sewerage spilling into the harbour by spending rates on proper sewerage treatment • Education • To plan for growth properly • World famous for social responsibilities

Survey questions	Key feedback items
Are there any opportunities or risks that should be taken into account?	<p>Risks</p> <ul style="list-style-type: none"> • Damage to shellfish beds • Harbour is polluted less attractive due to loss of amenity • Sea-level rise • The risk of opening up this area to more polluting and environmental unfriendly activities is against multiple laws, agreements and treaties • Airport in centre of expanding town • Loss of houses due to erosion • Excessive commercial activity • Recreational fisheries • Property developers • Over population • Small minority oppose any infrastructure development • Too much negativity then people give up on initiatives • Too many boats • Consultant fees • Ecological balance of the harbour not maintained • Not acting now • Risks that our rates expenditure is misdirected away from improved footpaths and infrastructure for the existing ratepayers. Looking after the locals comes first before making Raglan a place for people outside the area.

4.3 ONLINE AND HARDCOPY SURVEY AND PUBLIC INFORMATION SESSION

The below table is a summary of the feedback received from the public online and hardcopy survey and at the public information session at The Wharf Kitchen and Bar.

Table 5: Feedback received during public engagement relevant to the Whāingaroa Harbour Strategy

Survey questions	Key feedback items
Why is the harbour important to you?	<ul style="list-style-type: none"> • Lifeblood/heart of the town • Used for variety of recreational activities • Transportation route for those who live in communities such as Te Akau • Supports biodiversity • A source of food/collecting kaimoana • A gateway to Raglan
Visualise the harbour in 30 years' time. What does it look like to you?	<ul style="list-style-type: none"> • Increased recreational use • A healthy harbour is paramount • Water is kept clean and wastewater is controlled • Erosion is controlled and maintained • Modern and is an attraction for the town • Used for gathering kaimoana • Better parking access to the wharf • Retains traditional and historic character • Important it doesn't become more commercialised • Any new infrastructure or improvements should be kept as close to the original style of the wharf as possible • Sustainable and ecofriendly recreational activities • More walkways to, from and around the harbour

Survey questions	Key feedback items
What types of recreational or commercial activities could take place in the harbour?	<ul style="list-style-type: none"> • Recreational activities such as harbour cruises, boating, swimming, kayaking, SUPS, walks • Do not increase commercial activity • Recreational activity should be sustainable and eco friendly • The harbour should be used as an educational tool • Opportunity for more cafes, bars and restaurants at the wharf and around the harbour • Commercial charter boats
What type of infrastructure would be needed and where?	<ul style="list-style-type: none"> • More car and boat parking is needed • Boat ramp fees and time restrictions on parking • Walkways and seating areas around the wharf and harbour • Walking track to Lorenzen Bay • Walkway along Cliff Street towards town • Land reclamation for more parking • Jetties for fishing along Cliff Street • Dry marina for Coast Guard • Boating and fishing club building • Infrastructure modelled on the natural environment so as not to become an eye sore • Water taxi/ferry link around the harbour and to Te Akau • Storage space for hire • Boat launching area away from the wharf • A pontoon for swimming • Shoreline planting

5. KEY THEMES

After a review of all feedback received the following key themes have been identified:

- Improving and protecting the health and wellbeing of the harbour is a top priority
- The harbour is a ready source of kaimoana
- The harbour is a space for recreational activities such as swimming, kayaking, jet skiing, boating and fishing
- Commercialisation of the harbour and development is limited
- Development reflects the natural environment and is in line with the current look and feel of the wharf
- Car and boat parking issues are addressed through measures such as time restrictions, enforcement and boat ramp fees
- The harbour is used as an educational tool for children and tourists
- Walk tracks and cycleways from Cox Bay to Lorenzen Bay are available
- Residents can catch a ferry from the wharf to Te Akau and other locations around the harbour

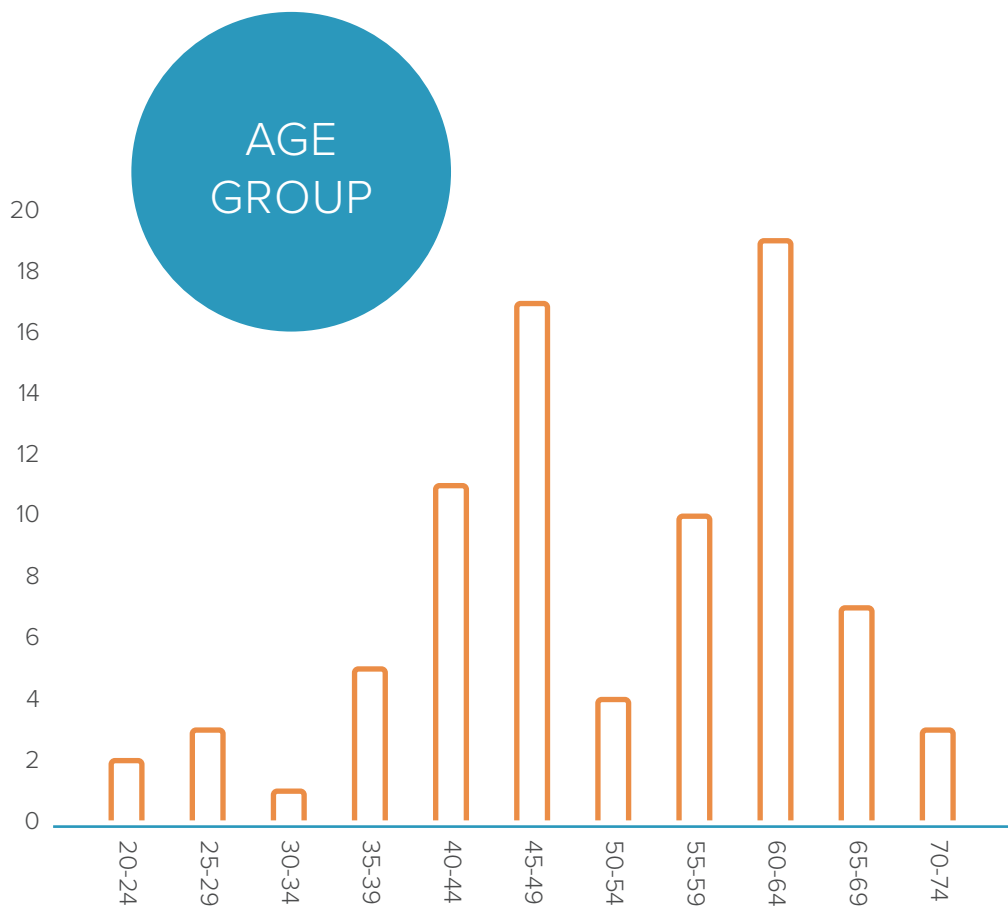


6. DEMOGRAPHICS FOR ONLINE AND HARDCOPY SURVEYS

6.1 Age group of survey respondents

Of those who responded to both surveys 19 were 60-64 years old, 17 were 45-49 and 11 were 40-44. The lowest number of respondents belonged to age group 30-34 (one respondent) followed by 20-24 (two respondents) and 25-29 and 70-74 (both three respondents).

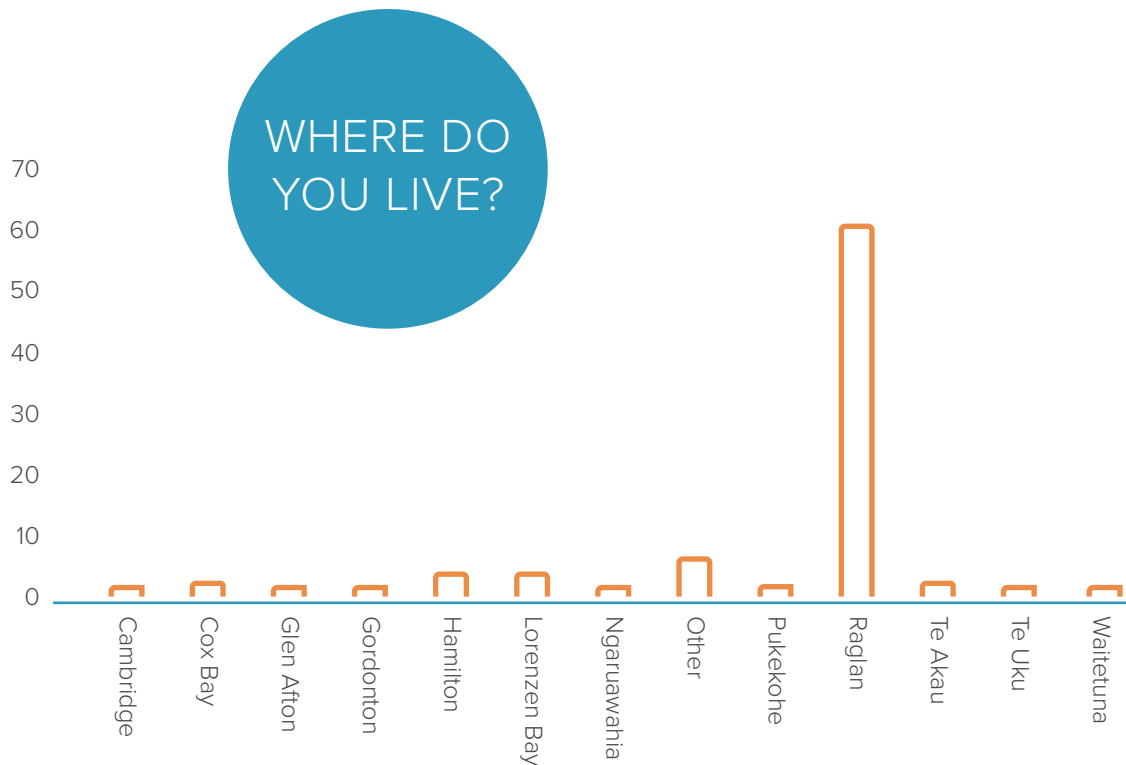
Chart 1: Breakdown of survey respondents by age group



6.2 Location

Of those who submitted feedback via the online and hardcopy survey, 61 lived in Raglan, three lived in Lorenzen Bay and one person lived in Cox Bay. The remainder lived outside of the Raglan area.

Chart 2: Breakdown of survey respondents by location



7. NEXT STEPS

The project team is now in the process of developing the draft Whāingaroa Harbour Strategy. This will be done with input from the project working group and using the feedback gathered during the first phase of public engagement.

Once this stage is complete, we expect to carry out the following:

- A further hui with hapū representatives to workshop the draft strategy
- Workshop with key stakeholders
- A second round of public engagement to provide an opportunity for the wider community to have their say on the draft strategy
- Finalise the draft strategy using feedback gathered during the second phase of engagement.

APPENDIX B

SUMMARY OF EXISTING STRATEGIES FOR THE HARBOUR

RAGLAN NATURALLY 2020

The Raglan Naturally Community Plan is a document created by the community, for the community. It is a celebration of Raglan's unique character and culture - filled with ideas for action, goals and aspirations that will help to guide the community as it grows and evolves.

Feedback and aspirations provided in the community plan that may be relevant to the Whāingaroa Harbour Strategy are identified below.

Feedback	Stakeholder Input	Key Themes
<p>We are involved in local decision making and in collaboration with the council have created a future-focused plan for transport and connectivity within and from outside Raglan. Through this we have more cycle and walkways, safe roads and footpaths to connect us to home, school, town and our beaches and reserves.</p> <p>Transport, Recreation and CBD</p> <p>There are more buses (including a local shuttle bus) and fewer cars - we are biking more, and parking is no longer a problem here! We are healthier and more connected to the environment as a result.</p> <p>These changes in transport support active recreation by creating added safety, accessibility and variety in our options.</p> <p>Business, Employment and Tourism</p> <p>We have a balanced approach to tourism, with local interests at the forefront of visitor growth. Raglan is a leading example of responsible and sustainable tourism. We have a cohesive marketing message, focused on sustainable tourism. Visitors are educated about our community and given opportunities to contribute.</p>	<p>Advisory Committee:</p> <p>Anna Cunningham (Chair)(Whāingaroa Environment Centre),</p> <p>Denise Reynolds (Ngāti Māhanga/Hourua spokesperson),</p> <p>Gabrielle Parson (Project Coordinator Raglan Community Board),</p> <p>Heather Thomson (Ngāti Māhanga/Hourua representative),</p> <p>Karamea Puriri (Raglan Business Chamber),</p> <p>Lisa Thomson (Raglan Ward Councillor),</p> <p>Rangi Kereopa (Raglan Community Board) and</p> <p>Rolande Paekau (Poihākena Marae Committee).</p>	<ul style="list-style-type: none"> • Connectivity and accessibility • Active mode connections • Improved parking and public transport • Responsible and sustainable tourism • Mana Whenua/hapu and community partnership • Retain Raglan's natural environment and uncommercialised vibe • Integrated planning of harbour development and management

Feedback	Stakeholder Input	Key Themes
<p>Local Participation in Planning Decisions and Partnership</p> <p>Treaty partnerships - the community has learned much about the Te Tiriti o Waitangi in our local context, and space has been created for the stories of this place to be told. We are learning about te reo Māori, tikanga Māori and te ao Māori (language, culture and the Māori world). This learning and sharing has laid the foundations of a strong partnership between iwi/ hapū and others in the community. We all come together around shared values and aspirations and we support each other's planning and celebrate as dreams are realised.</p> <p>Community planning and well-managed growth – we lead the way as a forward-thinking, sustainable community, building resilience as we grow. We continue to work together with iwi and hapū to explore our visions and values for this place, supporting one another's planning and aspirations. We develop cohesively in line with our community vision and values. Collaboration occurs between stakeholders/parties in planning and implementation. Local government works closely with us to support our community and align its plans with our own, providing continuity and ongoing support, in a spirit of true partnership.</p> <p>Most Common Themes from The Community:</p> <ul style="list-style-type: none"> • More walkways and cycleways <p>Possible Pathways to Achieving these Aspirations:</p> <ul style="list-style-type: none"> • Manu Bay to be free from additional building development • Surf school activities are kept to Ngarunui beach. • A pontoon out by the walk bridge • Recognise the Whaanga Coast (originally known as the Karioi Native Reserve) as a significant space for Tainui Iwi and local hapū. • Transport services to beach and back for everyone. • Walking and cycling are supported; they provide transport solutions, have a low impact on the environment and encourage exercise to improve health. They also attract tourists in a manner which minimises their adverse impacts on the area. • New and upgraded walking and cycling tracks. • Local healthcare services are holistic, accessible and affordable. • Don't want to become commercialized • Include the new recommended sea-level • Changes in all infrastructure and planning decisions to reduce the cost to future residents to respond to climate change. 	<p>Iwi:</p> <ul style="list-style-type: none"> • Tainui (ki Whāingaroa) • Poihākena Marae Committee • Ngāti Māhanga • Ngāti Hourua • Ngāti Whakamarurangi <p>Iwi:</p> <ul style="list-style-type: none"> • Raglan community 	

Feedback	Stakeholder Input	Key Themes
<ul style="list-style-type: none"> • Accessible green spaces including mixed ability access ways (i.e. pushchair, wheelchair, flat options) • Continue sand dune planting and protection to act as natural buffers for sea-level rise and coastal erosion • Eco-tourism • Harbour-wide development consents taking into account changing sea-levels • Walking track connecting township to beaches and surf breaks – connects people to the environment, encourages people out of cars • Review the Whāingaroa Harbour Catchment Plan and work with the Regional Council on their Harbour Catchment Management Plans • Cohesive planning of sustainable transport, including walking, cycling, pedestrianisation, public transport (buses and possibly ferries), speed limits, charges for parking (probably with passes for locals) and other ways to reduce parking demand in crowded areas. 		

WAIKATO DISTRICT LONG TERM PLAN 2021-2031

The Long-Term Plan (LTP) sets out the District's vision, direction, work plan and budgets for the next 10 years. With input from Waikato communities, Waikato District Council develops a new LTP every three years.

Below are the topics of interest from the Raglan community in the LTP submissions.

Feedback	Stakeholder Input	Key Themes
<ul style="list-style-type: none"> Food collection Parking Sports facilities Roading and three waters infrastructure upgrades Horse riding access to beaches Reserves in the Raglan area need to be under the control of the community board There should be a playground/reserve in the Lorenzen Bay/ Greenslade Road part of Raglan LTP for 2023 for a rebuild, storm water drainage, resealing and car park marking of the front car park on the local reserve at 5 Stewart St, Raglan It was not clear from the LTP document what support for Raglan tourism has been included, we would like the Council to consider how it can support the Raglan ihub given the need to support local businesses and community in response to covid and recovery on going Raglan Wharf commercial moorage fees of \$1,332/yr need to be compared to other similar wharf facilities in regional coastal communities to ensure it is appropriate 	<ul style="list-style-type: none"> Lucy Marshall on behalf of HAAWI (Horse Access Advocates Waikato Inc.) Raglan Community Board Individual Members of the Raglan Community 	<ul style="list-style-type: none"> Parking and access More reserve/ recreation areas and access

THE RAGLAN BLUEPRINT

In 2018, Waikato Regional Council carried out extensive consultation with its communities and used the results of this to create blueprints for each town. These blueprints are plans for the future and include objectives to create liveable, thriving and connected communities.

Feedback	Stakeholder Input	Key Themes
<ul style="list-style-type: none"> • Raglan's strong unique identity should be built upon and celebrated • There are a number of environmental community initiatives which need support and funding • Raglan's strong Māori culture should be supported • Housing affordability is an issue • Social programmes supporting the disadvantaged and elderly are needed • The reliance of businesses on tourism - but the town's economy should rely on more than tourism • More community spaces are needed • Traffic safety issues and parking issues need to be addressed • A better bus service is needed <p>One of the key objectives which has been included in the blueprint is to extend walking and cycling networks in Raglan, including to Whale Bay. It has been given 'very high' priority in the plan and is relevant to the Whāingaroa Harbour Strategy because this project also seeks to improve walking and cycling infrastructure between harbours.</p> <p>Another key objective, identity, is particularly relevant to the Whāingaroa Harbour Strategy. It is described below:</p> <p>"Build on the strong identity of Raglan based on the unique qualities of the local area (refer to DW1.2 to 1.4). Consider nature, regeneration, environmental initiatives, the arts, and surfing."</p> <p>The Whāingaroa Harbour Strategy should align well with this objective because it aims to work in collaboration with the community to identify infrastructure that will better connect the town, provide better access to Raglan for remote communities and strengthen its connection to the water.</p>	Raglan community	<ul style="list-style-type: none"> • Maintain Raglan's unique identity • Promote strong Maori culture • Fund environmental and community initiatives • Walking and cycling networks

RAGLAN COASTAL RESERVES MANAGEMENT PLAN - FOR PAPAHUA, MANU BAY AND WAINUI RESERVES

The Raglan Coastal Reserves Management Plan presents a framework for the future management and development of Papahua Recreation Reserve, Wainui Reserve and Manu Bay Reserve. The purpose of reserve management plans is to provide for and ensure the use, enjoyment, maintenance, development, protection and preservation of the reserves. Papahua Recreation Reserve is within the harbour area (Wainui and Manu Bay are outside of the harbour area) the key themes for this reserve are identified below.

Feedback	Stakeholder Input	Key Themes
<p>Papahua Recreation Reserve (Papahua)</p> <p>Reserve issues can be identified in two groups being environmental and people:</p> <ul style="list-style-type: none"> • Environmental: Coastal Erosion and Sea-level Changes • People: Activities, Impacts and Numbers • To ensure that the cultural, historical heritage, environmental and recreation resources of Papahua are protected through co-management with local mana whenua. <p>Papahua Recreation Reserve Vision</p> <p>Core values and principles: The values expressed in this section weave together mana whenua views and the diverse connections all people have to Papahua; Papahua is a treasure and is to be protected in perpetuity; Papahua provides for recreation activities including access to the coastal margins. The land space is limited, therefore some activities may not be appropriate on this land.</p>	<p>Waikato District Council/crown</p>	<ul style="list-style-type: none"> • Mana whenua values and co-management • Historical heritage • Coastal margin enhancement and protection

Feedback	Stakeholder Input	Key Themes
<p>Actions to Implement</p> <ul style="list-style-type: none"> • Ensure partnerships with mana whenua reflect the principles outlined in Te Tiriti o Waitangi and tuku, to protect and manage wāhi tapu, and establish an authentic Māori presence • Develop interpretive signage that provides visitors with an understanding of the cultural and historic values of this area • Ensure that Council staff and contractors are aware of Council's accidental discovery protocols in regard to the uncovering of cultural or historical artefacts and/or remains • Support the installation of pou or other appropriate artwork that reflects the Ngāti Māhanga relationship to this land <p>Actions to Implement:</p> <ul style="list-style-type: none"> • Maintain specimen trees and succession planting of new trees • Monitoring health of specimen trees and undertaking arboriculture work as required • Provide successional planting with native species for natural shade • Where trees and shrubs are used to screen buildings, take into account public safety and graffiti control issues identified through Crime Prevention Through Environmental Design Principals (CPTED). • Maintain a coastal margin enhancement and protection programme, based on local and regional advice • Continue monitoring of dune changes and erosion along harbour foreshore. • Encourage visitors and camp users to use only identified access routes between the reserve and harbour / estuary areas. 		

WHAINGAROA CATCHMENT MANAGEMENT PLAN

Catchment management plans are developed by Waikato Regional Council (WRC) and reflect a collective vision for our natural environment, and identify actions needed to get there, building on our growing program of catchment management works in these areas.

WRC recognise the need to consider social, cultural, environmental and economic outcomes. Importantly, WRC want the work to be owned and driven by the community, for the community.

This process is underway, and WRC advise they have commenced further discussion with partners, agencies, iwi representatives, rural landowners and local communities to understand their concerns, aspirations and ideas for the catchments and their harbours.

APPENDIX C

TABLE OF EXISTING FUNDED PROJECTS

Actions Already Funded through Waikato District Council's Long Term Plan 2021-2031

Goal / Activity	Action	Mechanism for progressing action	All organisations will need to partner with iwi to carry out all actions and/or initiatives.	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
The Whāingaroa Harbour is a space for recreational activities such as swimming, kayaking, jet skiing, boating and fishing, with easy pedestrian and cycling access around the harbour-edge.	Replacement of timber footbridge opposite 13 Cliff Street.	An already funded item, with the action being for Raglan Community Board to advocate on the design of the improvement.	Waikato District Council with input from Raglan Community Board.	2022/2023	Some funding already allocated in WDC Long Term Plan for 2022/2023 financial year as part of the Open Spaces Renewal Programme 2021-31.
The Whāingaroa harbour is a space for recreational activities such as swimming, kayaking, jet skiing, boating and fishing, with easy pedestrian and cycling access around the harbour-edge.	Replacement of main jetty at Cliff Street Esplanade including two staircases, handrails and piles.	An already funded item, with the action being for Raglan Community Board to advocate on the design of the improvement.	Waikato District Council with input from Raglan Community Board.	2022/2023	Some funding already allocated in WDC Long Term Plan for 2024/2025 financial year as part of the Open Spaces Renewal Programme 2021-31.
The Whāingaroa harbour is a space for recreational activities such as swimming, kayaking, jet skiing, boating and fishing, with easy pedestrian and cycling access around the harbour-edge.	Replacement of bench seats, rubbish bins and picnic tables.	An already funded item, with the action being for Raglan Community Board to advocate on the design of the improvement.	Waikato District Council with input from Raglan Community Board.	2024/2025	Some funding already allocated in WDC Long Term Plan for 2024/2025 financial year as part of the Open Spaces Renewal Programme 2021-31.

Goal / Activity	Action	Mechanism for progressing action	All organisations will need to partner with iwi to carry out all actions and/or initiatives.	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
The Whāingaroa harbour is a space for recreational activities such as swimming, kayaking, jet skiing, boating and fishing, with easy pedestrian and cycling access around the harbour-edge.	Replacement of bench seats, rubbish bins and picnic tables.	An already funded item, with the action being for Raglan Community Board to advocate on the design of the improvement.	Waikato District Council with input from Raglan Community Board.	2024/2025	Some funding already allocated in WDC Long Term Plan for 2024/2025 financial year as part of the Open Spaces Renewal Programme 2021-31.
The Whāingaroa harbour is a space for recreational activities such as swimming, kayaking, jet skiing, boating and fishing, with easy pedestrian and cycling access around the harbour-edge.	Sea wall renewal along Wi Neera Street from jetty to Coastguard building.	An already funded item, with the action being for Raglan Community Board to advocate on the design of the improvement.	Waikato District Council with input from Raglan Community Board.	2024/2025	Some funding already allocated in WDC Long Term Plan for 2024/2025 financial year as part of the Open Spaces Renewal Programme 2021-31.
The Whāingaroa harbour is a space for recreational activities such as swimming, kayaking, jet skiing, boating and fishing, with easy pedestrian and cycling access around the harbour-edge.	Replacement of boat ramp and harbour marker beacon (large triangular harbour marker on dunes north of camp) at Puriri Park.	An already funded item, with the action being for Raglan Community Board to advocate on the design of the improvement.	Waikato District Council with input from Raglan Community Board.	2024/2025	Some funding already allocated in WDC Long Term Plan for 2024/2025 financial year as part of the Open Spaces Renewal Programme 2021-31.
The Whāingaroa harbour is a space for recreational activities such as swimming, kayaking, jet skiing, boating and fishing, with easy pedestrian and cycling access around the harbour-edge.	Replacement of concrete boat ramp at Joys Point Reserve.	An already funded item, with the action being for Raglan Community Board to advocate on the design of the improvement.	Waikato District Council with input from Raglan Community Board.	2026/27	Some funding already allocated in WDC Long Term Plan for 2026/2027 financial year as part of the Open Spaces Renewal Programme 2021-31.

Goal / Activity	Action	Mechanism for progressing action	All organisations will need to partner with iwi to carry out all actions and/or initiatives.	Timeframes to complete action (Financial Year)	Specific Activity in Council Long Term Plan Budgets or other funding request to external funder
Car and boat parking issues are addressed through measures such as time restrictions, enforcement and boat ramp fees.	Resurfacing sealed area to boat ramp at Papahua Recreation Reserve from main accessway and access to campground and sealed carpark in front of boat ramp.	An already funded item, with the action being for Raglan Community Board to advocate on the design of the improvement.	Waikato District Council.	2024/2025	Some funding already allocated in WDC Long Term Plan for 2024/2025 financial year as part of the Open Spaces Renewal Programme 2021-31.
Walking tracks and cycleways around the Whāingaroa Harbour edge.	Replacement of concrete retaining wall alongside 54 Wallis Street and foreshore in front of 56 Wallis Street.	An already funded item, with the action being for Raglan Community Board to advocate on the design of the improvement.	Waikato District Council.	2027/2028	Some funding already allocated in WDC Long Term Plan for 2027/2028 financial year as part of the Open Spaces Renewal Programme 2021-31.
Walking tracks and cycleways around the Whāingaroa Harbour edge.	Various funded walkway projects around the harbour edge including construction of a walkway from Cliff Street jetty to Raglan wharf, the Aroaro Bay walkway, and the Lorenzen Bay walkway.	An already funded item, with the action being for Raglan Community Board to advocate on the design of the improvement.	Waikato District Council.	2022/2023	Some funding already allocated in WDC Long Term Plan for 2022/2023 financial year as part of the Open Spaces Renewal Programme 2021-31.
Improving and protecting the health and wellbeing of the Whāingaroa Harbour is a top priority.	Replacement of storm water channel, storm water catchpit and storm water culvert in multiple sites throughout ward.	An already funded item, with the action being for Raglan Community Board to advocate on the design of the improvement.	Waikato District Council.	2024/2025	Some funding already allocated in WDC Long Term Plan for 2022/2023 financial year as part of the Open Spaces Renewal Programme 2021-31.

It is noted that WDC are currently investigating options for upgrading Raglans wastewater treatment infrastructure. Consultation with mana whenua, stakeholders and the community is part of this process.



To	Raglan Community Board
Report title	Chairperson's Report
Date:	Friday, 26 August 2022
Report Author:	Gabrielle Parson, Raglan Community Board Chairperson

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the Raglan Community Board Chairperson's activities in August.

2. Executive summary

Whakaraapopototanga matua

It is wonderful to see so many standing for the Raglan Community Board in the local government elections. I have thoroughly enjoyed the last 6 years serving on the Raglan Community Board. It has been an honour to represent our community and a responsibility which I have not taken lightly. I have decided to take a break to spend more time with my family and focus on my work with Raglan Naturally.

I am really proud of what we as a Board have achieved over the last 3 years. We have been involved in large and small community projects, have helped bring funding into our community, have made submissions, have consistently shown up and discussed openly, have been involved in complex issues and have maintained our integrity overall. We have come a long way personally in these roles and as a Board have built cohesion, good relationships with Council and with our community.

I want to acknowledge the energy and time put into this work from Dennis particularly and from Tony and Chris. It's been good working with Satnam too and so wonderful to have Kiri recently elected and on board. Lisa in her role as board member and Ward Councillor is involved in everything, gives tirelessly to our community and has been such a support over these 6 years! We still miss you Bob. It's been a great team.



I will be around to offer support and encouragement to the next Board 😊

Some of the projects we have been involved in over the last 3 years:

- Raglan Naturally Community Plan finalised
- Covid Community Response
- Raglan Airfield
- Wastewater Discharge Renewal
- Wharf Project
- Places for People Project
- Freedom Camping
- Manu Bay
- Kerbside Food Collection
- Supported groups/organisations through the Discretionary Fund
- Set up RCB website
- Established Quarterly Roading & Transport updates in Board meetings
- Town Hall and Raglan Campground Papahua Committees
- Stormwater Stakeholder Group
- District Plan
- Coastal Reserves Management Plan
- WDC Blueprinting
- WDC Long Term Planning
- Extension of RCB Area in WDC Representation Review
- Supported the Raglan iHub to establish

Over the last few weeks I have been working on:

- Working with WDC staff and local residents to organise and participate in community planting day for the Greenslade to Lorenzen footpath.
 - Attended Climate Action group meetings
-

- Attended the Raglan Wharf Project Blessing
- RCB internal workshop – 90 Day Planning and Charter discussion
- Kept in loop regarding the proposed Rangitahi swimming pool project
- Support application to the Better Off Fund for Raglan Town Square project, as a continuation of the Places for People project.
- Ragan Campground Papahua Board meeting
- Whaingaroa Harbour Strategy meeting
- Attended the Community Collaboration Safety meeting

Coastal Reserves Oversight

- Events calendar July attached.
- Our first annual reserves stakeholder meeting is to be held on 13th September. Council staff will be present to update the community and stakeholders will have an opportunity to share together. If you would like to attend the meeting, as a local group or organisation who regularly uses the coastal reserves, please be in touch.

Raglan Community Board Charter

In the RCB 15th June Agenda (page 32) WDC requested that RCB feedback on the current Community Board Charter. The Board met to workshop this on 4th August and our report is attached (see Attachment 2).

Aside from providing feedback to Council on our Charter, we intend to pass a resolution at our meeting to have some of these changes to our Charter effected immediately.

A few things to update and highlight to the Board and community:

Local Government Elections

Visit the [Waikato District Council's page here](#) to find out about the upcoming elections, how you can get involved, stand for the Community Board etc.

Maps are now available which outline the new Community Board Area.

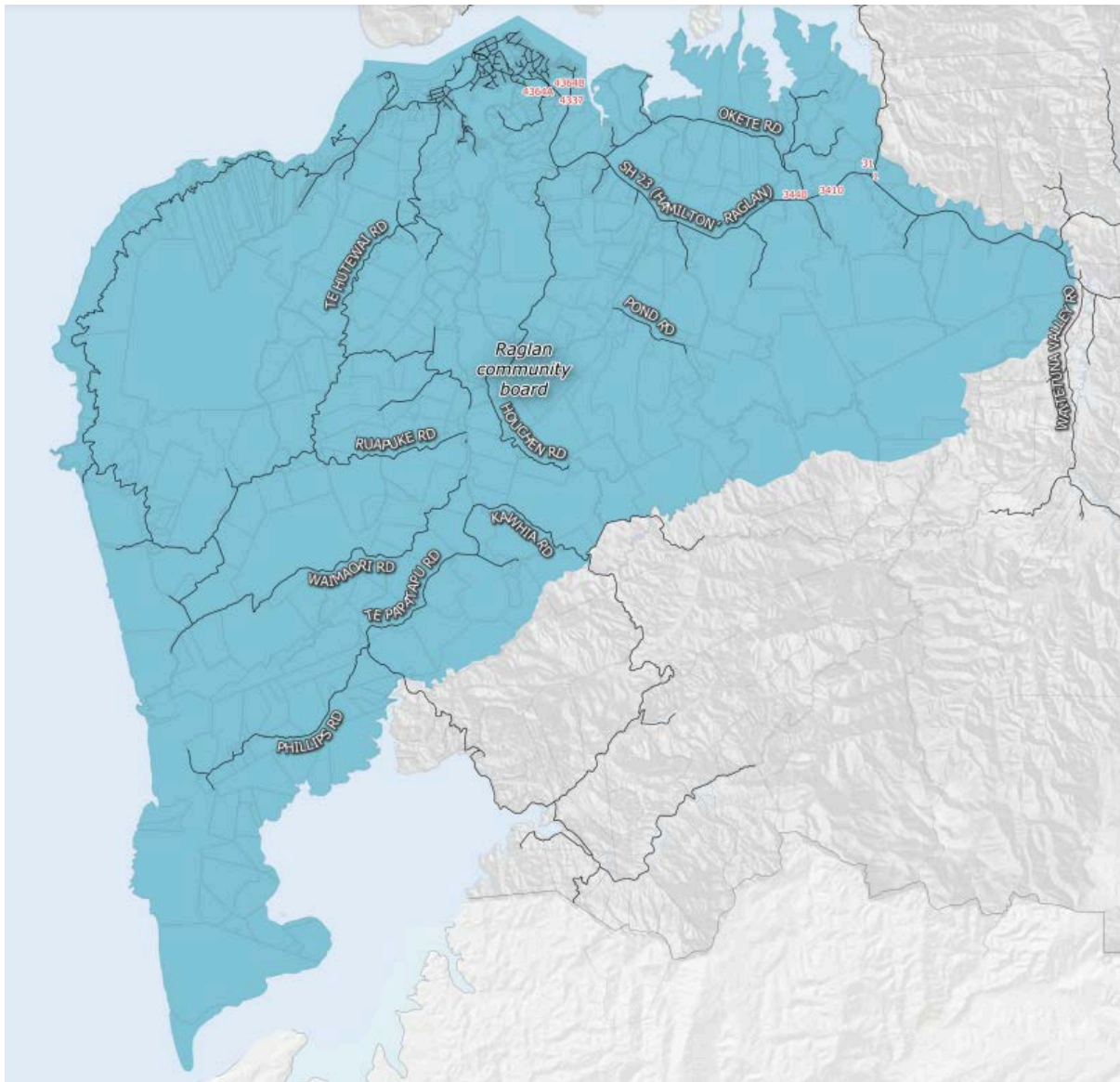
- [Raglan Community Board Map](#)
- [Whaingaroa General Ward](#) (renamed from Raglan Ward) map.

Maaori Wards. 2022 is the first year that Waikato District Council have introduced Maaori Wards. Find out more about this change and what it means [via this link](#).

You can get a general outline on page 53 of the **Candidate Information Handbook** [here](#).

Please feel free to contact myself or a member of the Community Board to find out more about this role.

Raglan Ward Map



3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Raglan Community Board:

- a. receives the Chairperson's Report for September 2022; and
- b. requests changes to the Community Board Charters as set out in Attachment 6.5B of the Chairperson's report.

4. Attachments Ngaa taapirihanga

Attachment 1 – Events Calendar for July 2022

Attachment 2 – Raglan Community Board Charter Feedback & Report

Attachment 3 – Raglan Community Board Charter

Current Approved Events

Area	Club / Organisation / Group	Event	Where	Notes	Set up Date	Event Start Date	Event End Date	Pack Down Date	Time	Number Of Participants
South	Surfing New Zealand Inc	Surf Competition	Manu Bay		21 July 2022	22 July 2022	24 July 2022	24 July 2022	0800-1700	70 participants, 150 spectators
South	Raglan Area School Surf Academy	Surf Competition	Manu Bay		16 August 2022	17 August 2022	17 August 2022	17 August 2022	0700 - 1700	120 participants 25 spectators
South	Raglan Point Board Riders Club Inc.	Surf Contest	Manu Bay		1 October 2022	1 October 2022	1 October 2022	1 October 2022	0730-1800	50 participants, 50 spectators
South	Trish Armstrong	Wedding	Te Kopua Beach		14 October 2022	14 October 2022	14 October 2022	14 October 2022	1500-1730	40
South	Oilly Lowery Wedding	Wedding	Wainui Reserve		15 October 2022	15 October 2022	15 October 2022	15 October 2022	1200-1830	120
South	Raglan Point Board Riders Club Inc.	Surf Contest	Manu Bay		5 November 2022	5 November 2022	5 November 2022	5 November 2022	0730-1800	50 participants, 50 spectators
South	Kylie Campbell	Wedding	Wainui Reserve		24 February 2023	24 February 2023	24 February 2023	24 February 2023	1600-1800	30
South	Marli De Jager	Wedding	Ngarunui Beach		25 February 2023	25 February 2023	25 February 2023	25 February 2023	17.30-1900	40
South	Hart + MacDiarmid	Wedding	Wainui Reserve		4 March 2023	4 March 2023	4 March 2023	4 March 2023	1300-1600	100
South	Freya & Henry Wedding Ceremony	Wedding Ceremony	Bush Park - Wainui		4 March 2023	4 March 2023	4 March 2023	4 March 2023	1100 - 1600	50 - 60
South	Australasian Police and Emergency Services Games	Surfing	Manu Bay		6 March 2023	6 March 2023	9 March 2023	9 March 2023	0700 - 1700	100 Participants 100 Spectators
South	Coreen Taane & James Vavia Wedding	Wedding	Wainui Reserve		17 March 2023	17 March 2023	17 March 2023	17 March 2023	1100-1700	120
South	Karyn Flaherty	wedding ceremony	Whale Bay	H&S	14 April 2023	14 April 2023	14 April 2023	14 April 2023	1300-1600	100

Tentative Events

Area	Club / Organisation / Group	Event	Where	Notes	Set up Date	Event Start Date	Event End Date	Pack Down Date	Time	Number of Participants
South	Raglan Surf Company	Community Day	Manu Bay	more H&S	3 December 2022	3 December 2022	3 December 2022	3 December 2022	0800-1700	250
South	Zu Entertainment Ltd.	Soundsplash	Wainui Reserve		7 January 2023	20 January 2023	22 January 2023	25 January 2023		350 Staff 10.000 spectators
South	Zu Entertainment Ltd.	Soundsplash	Raglan Airfield		18 January 2023	19 January 2023	22 January 2023	23 January 2023	0900 - 1800	50 staff
South	Jade Penn	Wedding	Whale Bay	new date tbc					0800-1700	120
South	Waikato Tainui	Waikato Tainui Games - Surfing Competition	Manu Bay	more H&S, new date tbc					0600-2000	100 participants, 300 spectators
South	Waikato Sport Fishing Club	Fishing Tournament	Manu Bay	H&S	16 March 2022	16 March 2022	18 March 2022	18 March 2022	0700-1700	100

ATTACHMENT 6.5B

Raglan Community Board Charter

Feedback to Waikato District Council

August 2022

Prepared by: Gabrielle Parson, Chair

In the RCB 15th June Agenda (page 32) WDC requested that RCB feedback on the current Community Board Charter. The Board met to workshop this on 4th August and this is our feedback below.

I attach the current Raglan Community Board Charter (which is different to the one presented in our June agenda). This was a tabled item in our February 2019 meeting.

For the purpose of this report I am calling RCB Charter (Feb 2019) **Charter (1)** and CB Charter (15 June 22) **Charter (2)**.

Please add in to Charter (2):

As stated in Charter (1) at 2 (b)(viii – x) please add in:

2 (b)(ix) To oversee and provide governance support to projects as agreed with council.

2(b)(x) To ensure appropriate health and safety systems are in place and operating for any works undertaken at the direction of the Community Board.

2(b)(xi) Promote and encourage Placemaking activities that reflect pride in our community.

To replace 2(b)(xi) in Charter (1) please add in:

2.(b)(xii) The Community Board will elect a board member to the Raglan Naturally Community Trust for the Community Board triennium. The Board shall meet annually with the Raglan Naturally Trust Board to review the Raglan Naturally Community Plan and projects. See reference in the Raglan Naturally Trust Deed at 6.2 and 6.9. Trust Deed attached.

Also add in:

2. (b)(xiii) Have an oversight role in the management and implementation of the Raglan Coastal Reserves Plan (Manu Bay, Wainui and Papahua Reserves) and hold an annual stakeholder meeting.

2. (b)(ix) Delegation to the Raglan Holiday Park Papahua Campboard Committee shall be the RCB Chair and the Ward Councillor.

2.(b)(x) Delegation to the Raglan Town Hall Committee of a Board member.

As stated in Charter (1) at 6. (c) please add in:

6. (c) Prior to each meeting, the Community Board must provide an open forum for members of the public to engage with the Board on local issues.

Please add in (as it relates to 2 (b)(xiii) above):

8. (g) The Community Board is consulted on any major events or works to be carried out or held on the Coastal Reserves (Manu Bay, Wainui and Papahua Reserves) and provided with the Events Schedule to be included in the Board meeting agenda.

Please add into the relevant sections:

- That the Board will support members to attend a Treaty of Waitangi training workshop over and above the standard WDC training.
- That the Board engages local hapu representatives to provide an overview of treaty claims and an understanding of local hapu relationships and issues in a local context.
- That training be provided by Council on the role and responsibilities of the Community Board and further to this that further training be provided on effective running of meetings and standing orders.

Growing RCB Capability and Exploring Increased Delegation

The Raglan Community Board have been stretching our role to explore our own capability to take on more oversight and responsibility in local matters. We have also been exploring the capability and capacity within Council to work with us more closely to lead, have oversight and more responsibility in local projects and decisions.

In relation to growing the capability of the Raglan Community Board and further exploring an increased delegation from Council we present two ideas for consideration.

Option A

Support the Board to delegate oversight of a project to the relevant local organisation, who has the capability and capacity to be involved. That the delegated role has an option to be remunerated, through Council, for a position such as project manager or project administrator.

Option B

- Consider a model of specific roles for Chair and Deputy Chair as an option on top of their elected roles.
 - These people elected in same way as all board members.
 - Chair and Deputy Chair are then elected to the Chair and Deputy roles by the board to carry out responsibilities as outlined in current charter.
 - There is an extra option for the Chair to be appointed to a manager position with higher/extra pay. They would need to show they can carry out this role and meet the job description and the board would need to appoint them, with Council support.
 - There is an extra option for the Deputy Chair to be appointed to an Admin/Secretary/Comms position with higher/extra pay. They would need to show they can carry out this role and meet the job description and the board would need to appoint them, with Council support.
 - Note: the value that these roles could add to the community and Council would be well worth the \$. Just look at the funding that this current board has brought into our community through Places for People and the Wharf Project. Both funded through government and not through our rates.

Attachments:

- current Raglan Community Board Charter 2019
- Raglan Naturally Trust Deed

Tabled Item: 200219 RCB Agenda Attachment to Item 7.4 (Community Board Charter)

COMMUNITY BOARD CHARTER

The Waikato District Council has adopted the Community Board Charter as shown below:

COMMUNITY BOARD CHARTER

I Purpose

The Raglan Community Board (**the Community Board**) is set up by the Waikato District Council (**the Council**) to assist the Council in dealing with local issues in the community of Raglan.

2 Roles and Delegations

(a) The Council's roles are:

- i) To give effect to local identity and preferences.
- ii) To make the local authority more responsive to the community's preferences and more accountable for their actions.
- iii) To increase efficiency.

(b) The Community Board's role is to express the community's views on local issues to the Council. In order to achieve this, the legislative guidelines for the Community Board shall be as follows:

- i) Represent, and act as an advocate for, the interests of its community.
- ii) Consider and report on of all matters referred to it by the Council or any matter of interest or concern to the Community Board.
- iii) Maintain an overview of services provided by the Council within the community of Raglan
- iv) Prepare an annual submission to the budgetary process of the Waikato District Council for expenditure within the community of Raglan
- v) Communicate with community organisations and special interest groups within the community of Raglan.
- vi) To disburse within the community of Raglan any discretionary funds allocated by the Council as part of its Annual Plan or Long Term Plan budget.
- vii) Any other function and duties as may be delegated from time to time to the Community Board by the Council.
- viii) To oversee and provide governance support to projects as agreed with council.
- ix) To ensure appropriate health and safety systems are in place and operating for any works undertaken at the direction of the Community Board.
- x) Promote and encourage Placemaking activities that reflect pride in our community.
- xi) To own the community plan, Raglan Naturally, keep it current, and ensure delivery of actions.

- (c) Pursuant to Schedule 7 Clause 32 of the Local Government Act 2002 and recognising the role of Community Boards as defined in section 52 of that Act, the Waikato District Council delegates responsibilities, duties and powers to the Huntly, Ngaruawahia, Onewhero-Tuakau, Raglan and Taupiri Community Boards as follows:
 - i) To liaise as necessary with any appointed Hall Committee to ensure that hire rates and charges are set for Council-owned halls and community centres within their community board area
 - ii) To consider applications for, and to distribute any Discretionary Fund grants within their Community Board area, in a fair and equitable fashion.
 - iii) To grant exemptions from Council bylaws for areas within their jurisdiction, where those bylaws so provide for an exemption or variation by consent of Council.
- (d) Pursuant to Schedule 7 Clause 32(3) of the Local Government Act 2002, any sub-delegation of these responsibilities, duties and powers by Community Boards is hereby expressly prohibited except the power to appoint sub-committees to administer Council-owned halls and community centres within their Community Board area.

3 Membership of the Community Board

- (a) The membership of the Community Board shall be as determined by the review of boundaries and membership procedure as set out in the Local Government Act 2002 and as confirmed prior to each Local Government Triennial Elections.
- (b) In line with representation reviews and any applicable Local Government Commission determinations, Councillor(s) elected in the Ward representing the Community Board area shall be Community Board members either by election or appointment. (Note that the Local Government Commission determination does not permit both elected Councillors from the Awaroa ki Tuakau Ward to be appointed to the Onewhero-Tuakau Community Board).
- (c) The role of the appointed Councillor shall be the liaison link between the Council and the Community Board, in particular accepting the responsibilities as set out in clause 8 of this Charter.
- (d) Where applicable, the role of the appointed Youth Action Group Representative/s shall be the liaison link between the Youth Action Group and the Community Board. This is with respect to the Youth issues within the board's jurisdiction.

4 Chairperson

- (a) The Community Board shall appoint a Chairperson from within its membership. The Chairperson may be an elected board member or a Councillor appointed to the Board.

- (b) The Community Board shall appoint a Deputy Chairperson from within its membership. The Deputy Chairperson may be an elected board member or a Councillor appointed to the Board.

5 Remuneration

- (a) Remuneration to individual members shall be as resolved by the Remuneration Authority in consultation with the Council and Community Board from time to time.
- (b) Community Board members must comply with current Council policies and procedures for submitting claim forms.

6 Meeting Procedures

- (a) The Community Board shall follow the general principles of the Standing Orders for Community Board meetings.
- (b) At each Community Board meeting there shall be an opportunity for informal discussion on matters of mutual interest to the Community Board and the Council, not covered by an agenda item. This general forum will enable:
 - i) matters to be raised in order that, if the Council agrees, they may be the subject of a staff report for inclusion in the subsequent agenda.
 - ii) concerns with Council operations to be discussed.
 - iii) Ward Councillors to report back to the meeting on Council discussions and decisions
 - iv) Community Board members to provide any relevant updates
- (c) Prior to each meeting, the Community Board must provide an open forum for members of the public to engage with the Board on local issues.

7 Communication

The objective is to retain quality relationships between the Council and the Community Board and the Community Board and the public.

8 Responsibilities of Ward Councillors and Staff

The Council, through the Ward Councillor(s) and the staff, will ensure that:

- (a) The Community Board is consulted in the November/December period on requests for works or projects to be included in the following year's Draft Annual Plan and/or draft Long-Term Plan (if applicable).
- (b) The Community Board is consulted by way of detailed presentation on the contents of the Draft Annual Plan or draft Long-Term Plan (whichever is appropriate) in sufficient time to allow the Community Board to make representations to Council.
- (c) The Community Board participates in the prioritising of capital works projects in the Community Board area such as:

- street lighting upgrades
 - footpath development
 - roading upgrade
 - utilities works
 - playground works
- (d) The Community Board members will be kept up to date with planned works.
- (e) The Community Board will be consulted by way of a detailed presentation on major policy issues initiated by the Council that have an effect on the Community Board area. The consultation and presentation will either be made prior to the public submission process to enable the Community Board to have input into draft documents, or be made in sufficient time to allow the Community Board to make a submission.
- (f) The Community Board members will be invited to participate in meetings held in the Community Board area on proposed works projects.

9 Responsibilities of Community Board Members

- (a) The Community Board members will contact the Ward Councillor(s), Chief Executive or General Managers prior to the Community Board meeting if sufficient detail is not available in the agenda to make the correct or appropriate decision.
- (b) The Community Board members will undertake or recommend to the Council promotion of local cultural, sporting and enterprise initiatives or community events.
- (c) The Community Board members will ensure that Discretionary Fund grants are distributed in a fair and equitable manner.
- (d) The Community Board members have a responsibility to be active members of the Community Board, adhering to relevant Council policies and procedures in the discharge of their duties.
- (e) The Community Board members will take part in any training or workshop sessions arranged by Council to promote a greater understanding of their role on behalf of the community so as to enhance performance.
- (f) Provide leadership and oversight of local projects agreed with Council.
- (g) Ensure appropriate health and safety systems are in place and operating for any works undertaken at the direction of the Community Board.
- (h) Promote and encourage placemaking activities that reflect pride in our community.

10 Responsibilities of the Council

- (a) The Council agrees to hold at least one combined workshop per annum, at which the Council will participate with all Community Boards in discussing issues of mutual interest and clarification will be given on future Council direction.

- (b) The Council may accept representations from the Community Board at its ordinary meetings on issues of significance contained within the Community Board Minutes.
- (c) The Council employs the Chief Executive and the Chief Executive employs all staff. The Chief Executive is accountable to the Council not to the Community Board.

The Waikato District Council will appoint Ward Councillors to its respective Community Boards in line with the Local Government Commission determination.

Pursuant to section 50(b) of the Local Government Act 2002 and section 19F of the Local Electoral Act the Waikato District Council makes the following appointments to its Community Boards:

Charitable Trust Deed for:

Raglan Naturally Community Trust

Dated this *27th* day of *February* 2021

Dated: 27/02/21

Parties:

1. Rolande Paekau, Taruke Thomson, Jo Kukutai, Antony Oosten, Louisa Barham, Rachael Goddard and Craig Mitchell (**"the Settlor(s)"**).
2. Rolande Paekau for Tainui Hapu, Taruke Thomson for Ngāti Hourua, and Jo Kukutai for Ngāti Māhanga. (**"Hapū Board Representatives"**)

Antony Oosten (**"Raglan Community Board Representative"**).

Louisa Barham, Rachael Goddard and Craig Mitchell as Trustees (**"Community Representatives"**)

(**"Trustees"**)

BACKGROUND

- A. The Settlers have recognised the need for a charitable entity following the development of the Raglan Naturally Community Plan, as established in 2001 and reviewed during 2017-2019, resulting in Raglan Naturally Community Plan February 2020.
- B. The Settlers consider it desirable to establish a trust for the purposes set out in detail in this deed of trust (**"the Trust Deed"** or **"this Deed"**).
- C. The Trustees are prepared to act as Trustees of the Trust.
- D. The Settlers have paid to the Trustees the sum of \$1.00 to be held by the Trustees upon the trusts set out in this Deed (**"the Trust Fund"**).
- E. The Trustees wish to declare the trusts on which they hold the Trust Fund.
- F. The Trustees intend to incorporate themselves as a trust board (**"the Board"**) under the provisions of the Charitable Trusts Act 1957 and to register under the Charities Act 2005.
- G. The Board wishes to set out and define the trusts and the conditions upon which it holds the Trust Fund, property and assets of the Trust.
- H. The Trustees are prepared to act on behalf of the Whāingaroa/Raglan community.

OPERATIVE PART

The Settlers direct and the Trustees declare that they hold and stand possessed of the Trust Fund, together with any property, both real and personal, which may at any time become vested in the Trustees (collectively referred to as **"the Trust Property"**) for the fulfilment of the charitable purposes of the Trust and upon the following trusts.

INTERPRETATION

The following interpretation shall apply unless the context otherwise requires:

“Annual Meetings” This refers to the annual meeting of the Trust called in accordance with Rule 8.5 for the purposes of annual accountability.

“The Board” This refers to the body, incorporated under the Charitable Trusts Act 1957, appointed to govern the management and affairs of the Trust under Rule 4.2.

“The Chair” The Chair is appointed from the Board to be Chair of the Board meetings and the Annual Meeting of the Trust.

“Executive Officer/Coordinator” This refers to an officer of the Trust reporting to the Board with the responsibility of both implementing Board decisions and advising the Board regarding the management of the Trust’s resources and the day to day administration of the Trust and its funding.

“Patron” This means the person appointed as a representative to promote and support the Trust.

“Hapū Board Representatives” as Board representatives for Ngāti Māhanga, Ngāti Hourua, Tainui o Tainui and Ngāti Tamainupō.

“Community Representatives ” as Board representatives for members of the community who live in the Raglan Ward.

“Community” Refers to members of the community who live in the Raglan Ward.

“Co-governance” Raglan Naturally is committed to operating on a co-governance model, equally between Hapū and Community, in accordance with the principles of Te Tiriti O Waitangi.

“Community Board” Refers to the Raglan Community Board elected members as appointed in local body elections.

“Raglan Naturally” refers to the kaupapa, philosophy and ethos as outlined in the Raglan Naturally plan as determined by the community for the community.

1. NAME

- 1.1. The name of the Trust will be the Raglan Naturally Community Trust operating as “Raglan Naturally” (“the Trust”), Or such other name as the Trustees may, by variation of this Deed, determine from time to time.
- 1.2. The name of the Board will be the Raglan Naturally Trust Board, or such other name as the Trustees may, by variation of this Deed, determine from time to time.

2. REGISTERED OFFICE

- 2.1. The office for service is 45 Bow Street, Raglan (Raglan Community House) or at such place in Whāingaroa/Raglan as the Trustees may from time to time determine.

3. PURPOSE

- 3.1. The purpose statement of Raglan Naturally is:

“Raglan Naturally is a way for our community to plan for the future, in ways that strengthen relationships and build partnerships, so that we can take action to ensure all of life in Whāingaroa thrives.”

4. VALUES

4.1 The values of Raglan Naturally are:

Manaakitanga - encouraging and uplifting the wellbeing of the Whāingaroa/Raglan community

Kotahitanga – working together in unison for the benefit of the Whāingaroa/Raglan community

Rangatiratanga – growing leadership across Whāingaroa/Raglan community

Kaitiakitanga – actively protecting and enhancing the Whāingaroa/Raglan natural environment for future generations

5. OBJECTIVES

5.1. The objectives of the Trust are to carry out the following charitable purposes within New Zealand:

- a) To oversee and support the implementation of the aspirations and projects documented in Raglan Naturally Community Plans.
- b) To work in partnership with iwi and hapū, recognising the intent of Te Tiriti o Waitangi as the founding document of the partnership.
- c) To ensure all people in the Whāingaroa/Raglan area have ongoing opportunities to be engaged, have input and be informed about the aspirations and projects of Raglan Naturally.
- d) To work collaboratively and strengthen partnerships with relevant organisations and statutory bodies.
- e) To create opportunities for Whāingaroa/Raglan’s communities and organisations to connect and learn from each other.
- f) To grow community capability by supporting the development of leadership, organisational capacity and skills, through training and provision of resources.
- g) To support, promote and uphold the mana and values of “Raglan Naturally”.
- h) To seek funding, policies and resources which promote and support Raglan Naturally, to enable the community to deliver its aspirations and projects.
- i) To document and share Raglan Naturally values, objectives, processes and achievements, to learn from and /or assist other communities.

- j) To periodically review and refresh the current plan and to evaluate the achievements of Raglan Naturally.
 - k) To do anything to achieve any other purpose within New Zealand which is charitable according to New Zealand law.
- 5.2 The Board will be empowered to carry out any one or more of the above Objectives independently of any other Object of the Trust.
- 5.3 The objectives of the Trust are intended to be charitable in accordance with New Zealand law and are limited to within New Zealand (and in particular the requirements of the Income Tax Act 2004 or any amendments) and are deemed not to include or extend to any matter or thing which is not charitable and the powers of the Board are restricted accordingly.
- 6. THE BOARD OF TRUSTEES**
- 6.1. The Board will, in accordance with the principles of Te Tiriti o Waitangi, comprise representation from Whāingaroa Hapū and Community in a co-governance model. The hapū of Ngāti Māhanga, Ngāti Hourua, Tainui o Tainui and Ngāti Tamainupō will determine their hapū representation.
- 6.2. The Board will comprise of between seven (7) and nine (9) Trustees, to be made up of no fewer than three (3) and no more than four (4) hapu members, one (1) Raglan Community Board member and no less than three (3) and no more than four (4) Community Representatives
- 6.3. The signatories to this Deed will be the first Board. The Trustees will elect from among themselves a Chair. The Secretary and Treasurer may also be appointed from among themselves or from non-trust. An election of office-bearers will be held at the first meeting of the Board following the execution of this Deed and whenever a vacancy occurs. The positions of Secretary and Treasurer may be combined.
- 6.4. The signatories to this deed will appoint additional Trustees to the Board in accordance with clauses 6.1, 6.2, 6.7 and 6.8 of this deed.
- 6.5. The Board will have the power to fill any vacancy that arises in the Board or to appoint any additional Trustees subject to clauses 6.1, 6.2, 6.7 and 6.8 of this deed.
- 6.6. The Board may continue to act notwithstanding any vacancy, but if their number is reduced below six (6) trustees, the continuing trustee/s may act for the purpose of increasing the number of trustees to that minimum but for no other purpose.
- 6.7. Appointment of a Trustee must be by unanimous agreement of existing members. It is recorded that the principles of appointment of Trustees are to ensure that collectively the Board can provide skills and other resources to the Trust in the following areas:
- a) Legal
 - b) Financial
 - c) Governance

- d) Community-led Development
- e) Relationship building
- f) Broad Whāingaroa/Raglan community connections
- g) Strategic (planning and thinking)
- h) Communications
- i) Social Policy
- j) Research
- k) Understanding and commitment to Te Tiriti o Waitangi
- l) Understanding Whāingaroa/Raglan, people and place and such other areas as the Board may deem appropriate from time to time.

6.8. In the appointment of Trustees, consideration and priority will be given to equity in gender, ethnicity, diversity, as well as representation of local and regional community demographics.

6.9. The Raglan Community Board Member's role is to provide a strong link between the Raglan Naturally Community Trust and the Raglan Community Board. As part of this role they are responsible to table reports at the official Raglan Community Board meetings as required.

7. DURATION AND TERMINATION OF BOARD MEMBERS

7.1. Each Trustee is appointed for a term of three (3) years.

7.2. A Trustee can be appointed for a second term of three years. At the end of a second, or subsequent, term the Board may appoint a Trustee for a further term, if:

- a) the Board determines that the Trustee has expertise it wishes to retain to ensure it maintains the relevant skills set out in clause 6.7; and
- b) no more than half of the Trustees have been on the Board for more than two terms.

7.3. Every retiring Trustee is eligible for reappointment after an absence of one (1) year.

7.4. If any Trustee dies, resigns, becomes bankrupt, insolvent, is deemed to be mentally unfit for service, or incapable or refuses to act or is absent from three consecutive meetings of the Board without reasonable cause or without leave of absence granted by the Board, their office shall become vacant and shall be filled by someone appointed in the manner provided by clause 6.5.

7.5. The Board may, by a motion decided by a majority of votes, terminate a person's position as Trustee and member of the Board, if it believes that such action is in the best interests of the Trust, following any Conflict Resolution Policy that the board might have in place and following dialogue with appointing bodies in the case of appointed trustees

7.6. Any Trustee may tender his or her resignation from the Board in writing and outlining the date at which this becomes effective, to be not less than one month where possible. The

founding board will establish a process for rotating resignations.

- 7.7. Raglan Community Board Member Trustees are appointed for the term corresponding to their official elected three (3) year term.

8. CHAIRPERSON

- 8.1. The Chair will be appointed from among the Trustees by a majority vote of the Board for a period of one year. The Chair holds their position until either, expiration of the appointment; removal by notice in writing by a majority of the Board, or their resignation.

- 8.2. A Co-Chair or Deputy Chair can be appointed as a decision of the Board.

9. EXECUTIVE OFFICER/COORDINATOR ("Officer")

- 9.1. The Officer's position will be appointed by the Board, convened for the purpose of recruiting for this role.
- 9.2. The Officer cannot be a Trustee and is not entitled to vote. Should a Trustee wish to hold the Officer's position, they must resign their position as Trustee before appointment to the role.
- 9.3. The Officer holds their position until either, the expiration of the appointment; removal by notice in writing by the Board as a result of misconduct (as defined by the organisations policy documents), or on receipt of their resignation, subject to the terms outlined in the Officer's letter of appointment.

10. POWERS, DUTIES AND RESPONSIBILITIES OF THE BOARD

- 10.1. The Board has the following powers:

- a) To make all policy decisions and through the Officer, effect all actions necessary to achieve the objectives of the Trust as outlined in Rule 3.2.
- b) To appoint a panel or panels of advisors in any field to assist the Officer in the operations of the Trust.
- c) To control and, through the Officer, administer and manage the property, funds and affairs of the Trust.
- d) To ensure that the purpose and objectives are affected according to the law and as provided in and by the Charitable Trusts Act 1957 and in accordance with this Trust Deed.
- e) To appoint sub-committees as the Board may from time to time deem expedient for the carrying out of the objectives. Members of any sub-committee need not necessarily be Trustees.
- f) To delegate Board responsibilities to any person or committee upon such terms and conditions and at such remuneration as the Board shall think fit, and from time to time to remove any such delegated authority.
- g) To maintain communication and co-operation with persons or corporate bodies in

New Zealand or elsewhere (including membership of other bodies corporate) for the purposes of promoting directly or indirectly the charitable objects of the Trust.

- h) To purchase, erect, take or lease or otherwise obtain the use or occupation of, and to manage, extend, improve, develop, alter, maintain and repair, and to sell, let, lease, donate or otherwise dispose of real and personal property of every description.
- i) To accept the custody, control and management of any real or personal property which may be bequeathed or donated to the Trust or to the Board for the benefit of the Trust.
- j) To accept and carry out any trusts attached to gifts or bequests to or for the benefit of the Trust, provided that such trust relates to charitable purposes in New Zealand and adheres to the rules of the Trust.
- k) To invest all or any money held by the Board on trust authorised by law for the time being in force in New Zealand for the investment by trustees of trust funds for the benefit of these charitable objects.
- l) To adopt such means as the Board may from time to time determine for the purpose of raising money and for obtaining property to further the objects of the Trust and to accept contributions, collections, donations, legacies, devices, gifts, grants and subsidies.
- m) To borrow or raise money to achieve and promote the rules of the Trust.
- n) To secure in such manner as the Board thinks fit the repayment of any money borrowed or raised by the Board and in particular by the issue of debentures or debenture stock, perpetual or otherwise, charged upon all or any of the property of the Trust, both present and future and to give and execute in the prescribed manner mortgages, debentures, and other instruments as security for such repayments, and to pay off, redeem or purchase any such securities.
- o) To draw, make, accept, endorse, discount, execute and issue promissory notes, cheques, bills of exchange, warrants and other negotiable securities or transferable instruments.
- p) Subject to the provisions of the Charitable Trusts Act 1957 to enter into, seal, execute and perform all deeds, documents, instruments, agreements, papers and writings and to do all such other things, acts, deeds, and matters as are necessary, incidental or conducive to the attainment of these objects.
- q) To institute, initiate or take and to defend, compromise or abandon legal proceedings involving the property or affairs of the Trust.
- r) To employ persons to assist in the work of the Trust at such wages and on such terms as may be deemed expedient and to obtain and pay for professional and other advice and services.

- s) Subject to clauses 14 to 16 thereof, to fully reimburse any Trustee, upon request or arrangement, for all expenses properly incurred by that member in connection with the affairs of the Trust.
- t) To do all such other things as, not being contrary to law and not prohibited by these rules shall or may be necessary or desirable in the opinion of the Board for the carrying out and performance of the objects.
- u) To ensure that no Trustee or any committee of the Board shall be answerable or liable for any loss or damage occasioned by any action or omission of the Board or of that Trustee so long as such Trustee acts honestly in good faith without wilful neglect or default and in accordance with this Trust Deed. The Trust may, with the prior approval of the Board, effect insurance for a Trustee in respect of such liabilities.
- v) To ensure that in the event a claim is brought against a Trustee for actions taken on behalf of the Board or relating to Board affairs or business then provided the Trustee has acted honestly in good faith without wilful neglect or default and in accordance with this Trust Deed, the Trust shall indemnify the Trustee in respect of such claim and any reasonable costs or disbursements arising there from.
- w) To manage the performance of the Officer in accordance with the Officer employment contract, job description and performance goals. The Board role is governance not management.
- x) To do all such other things as shall be necessary or desirable in order to comply with the provisions of the Charitable Trusts Act 1957.

9.0 MEETINGS OF THE BOARD

- 9.1 The Board will meet no less than six (6) times a year. The Chair may from time to time convene a meeting of the Board in addition to the six meetings required to be held at such convenient time and place as the Chair shall determine, or the Officer shall convene such a meeting at the request of three (3) Trustees, stating the purpose for which such a meeting is required.
- 9.2 Notice of a meeting of the Board stating the business of the meeting, shall be given to all Trustees by the Officer, or delegated staff, by appropriate means at least seven (7) days prior to the date appointed for such meeting. However, the requirement of the aforesaid notice may be waived with the approval of a majority of the Board, (to be recorded in the minutes of such meeting). Any matter which is deemed by a majority of the Board to be so urgent that it cannot wait until the next meeting, may be raised by way of email sent to all Trustees. Any such urgent matter must be approved by all Trustees by email response to the Chair, but must be ratified at the next Board meeting and recorded in the minutes accordingly.
- 9.3 In all other respects the meeting shall be conducted according to the procedure as approved by the Board and decisions recorded. Once decisions are made, all Trustees should support board policy and actions, regardless of individual positions on particular matters.

10.0 ANNUAL GENERAL MEETING (AGM)

10.1 An Annual General Meeting (AGM) of the Trust shall be held no later than four months after the annual balance date or more than fifteen months after the previous AGM and on such date as the Board determines.

10.2 The business to be transacted at the AGM is:

- a) Presentation of the Chair's report, Statements of Financial Performance and Position, the Officer's report and any other relevant reports; and
- b) Any other business which the Board may determine.

10.3 All persons who are entitled to attend meetings of the Board shall be entitled to attend the AGM. In addition, the AGM will be open to Patrons and any other interested parties.

10.4 Notices of the time and place of the AGM will be given to all Trustees, Patrons and all other interested parties by notice in writing at least two weeks prior to the holding of such meetings and advertised in the Raglan Chronicle.

10.5 At every AGM the Chair of the Board shall preside as Chair of such meeting. If at any such meeting the Chair shall not be present within ten minutes after the time appointed for the meeting, the Trustees shall appoint one of their number to act as Chair of that meeting.

11.0 QUORUM

11.1 No business shall be transacted at any meeting of the Board unless more than half of the Trustees are present at the time when the meeting proceeds to business.

11.2 Meetings which do not have a quorum may make decisions which must be endorsed by a proper quorum before implementation.

11.3 In the event of a quorum not being present the decisions of the meeting will be ratified at the following Board meeting.

12.0 VOTING

12.1 Each Trustee will have one vote.

12.2 The Officer is entitled to attend and speak at all Board meetings but does not have the right to vote.

12.3 All issues coming before the Board for decision shall be decided by consensus, but if consensus cannot be obtained, and there is no other voting percentage required by these rules then the matter is to be decided by a majority vote.

12.4 If the voting is tied, the motion will be lost.

13.0 CONFLICT OF INTEREST

13.1 Any Trustee who is or may be in any other capacity, interested or concerned directly or indirectly in any property or undertaking in which the Trust is or may be in any way

concerned or involved shall disclose the nature and extent of that Trustees interest to the other Trustees and shall not take any part in any vote of the Board. Such abstention will be recorded.

- 13.2 Any conflict of interest, perceived or actual, must be declared by each Trustee and recorded in a register. A review of declared interests will be a standing agenda item at each Board meeting.

14.0 NO PRIVATE PECUNIARY PROFIT FOR ANY INDIVIDUAL AND EXCEPTIONS

- 14.1 Subject to clause 16, no private pecuniary profit shall be made by any person of the Trust, except that:

- a) The Trust may pay reasonable and proper remuneration to any Trustee or servant of the Trust in return for services actually rendered to the Trust.
- b) Any Trustee may, upon request or agreement, be paid all usual professional business or trade charges for services rendered, time expended and all acts done by that Trustee or by any firm or entity of which that Trustee is a member, employee or associate in connection with the affairs of the Trustee, provided that all such accounts are fair and reasonable and charges are no more than market rates for the service provided, and further provided, that the Trustees interest has been disclosed in accordance with clause 16.
- c) Any Trustee may retain any remuneration properly payable to that Trustee by any company or undertaking with which the Trust may be in any way concerned or involved for which that Trustee has acted in any capacity whatever, notwithstanding that the Trustee's connection with that company or undertaking is in any way attributable to that Trustee's connection with the Trust.
- d) The provisions and effect of this rule shall not be removed from this document and shall be included and implied in any document replacing this document.

15.0 BOARD MEMBERS TO COMPLY WITH RESTRICTIONS

- 15.1 The Trustees, in determining all reimbursements, remuneration and charges payable in the terms of this clause, shall ensure that the restrictions imposed by the following rule are strictly observed.

16.0 RESTRICTION OF BENEFITS TO, AND INFLUENCE BY, INTERESTED PERSONS

- 16.1 Notwithstanding anything contained or implied in this deed, any person who is:

- a) Member of an affiliated organisation, or
- b) Shareholder or director of any company carrying on any business of the Trust, or
- c) Trustee of any trust which is a shareholder of any company carrying on any business of the Trust, or

- d) Associated person (as defined by the Income Tax Act 1994) of any settlor trustee, shareholder or director,

Shall not by virtue of that capacity in any way (whether materially or indirectly) determine, or materially influence in any way the determination of the nature or the amount of any benefit or advantage or income or the circumstances in which it is or is to be received, gained, achieved, afforded or derived by that person.

- 16.2 A person who in the course of and as part of the carrying on of his or her professional public business shall not, by reason only of his or her rendering professional service to the Trust or to any company by which any business of the Trust is carried on, be in breach of the terms of clause 16.1(a).

17.0 TRUSTEE LIABILITY

- a) The Trustees are chargeable respectively only in respect of the money and securities they actually receive, or which, but for their own acts, omissions, neglects, or defaults they would have received, notwithstanding their signing any receipt for the sake of conformity; and
- b) They are each answerable and responsible respectively only for their own acts, receipts, omissions, neglects and defaults and not for those of each other, or of any banker, broker, auctioneers, or other person with whom, or into whose hands, any Trust money or security is properly deposited or has come;
- c) No Trustees shall be liable personally for the maintenance, repair, or insurance of any charges on such property;
- d) No Trustees hereof shall be liable for any loss arising from any cause whatsoever including a breach of the duties imposed by Section 13B and/or Section 13C Trustees Act 1956 (as enacted by the Trustee Amendment Act 1988) (or any statutory replacement or equivalent) unless such loss is attributable to:
 - i. his or her own dishonesty; or
 - ii. the wilful commission by him or her of an act known by him/her to be a breach of Trust.
 - iii. and pursuant to Section 13D of the Trustees Act 1956 it is intended by this clause that the duties imposed by Section 13B and 13C of the Trustees Act 1956 shall not apply to any Trustee hereof.
- e) No Trustees shall be bound to take any proceedings against a co-Trustee for any breach or alleged breach of Trust committed by that co-Trustee.
- f) Notwithstanding the procedure or otherwise of retaining assets in the Trust Fund no Trustee shall be liable for any loss suffered by the Trust Fund by reason of the Trustees retaining any asset forming part of the Trust Fund.
- g) The Trustees shall from time to time and at all times be indemnified by and out of

the Trust property from and against all costs, charges, losses, damages, and expenses sustained or incurred by them or in or about the execution and discharge of their office or in or about any claim, demand, action, proceeding or defence at law or in equity in which they may be joined as a party.

18.0 PATRONS

- 18.1 The Trustees may from time to time appoint Patrons by a majority of those entitled to vote.
- 18.2 Any new Patrons will be advised in the Chair's report at the next AGM.
- 18.3 A Patron may be removed by a majority vote of the Board.
- 18.4 Any Patron can resign from their position by giving notice in writing to the Chair of the Board.

19.0 GENERAL MATTERS

- 19.1 The Board shall cause proper books of account to be provided and true and accurate entries to be made of the assets and liabilities of the Trust and of all the sums of money received and paid by the Trust under the authority of this Trust Deed and in pursuance of the charitable objects of the Trust.
- 19.2 Such books shall at times be authorised by the Board to be open to the inspection of every Trustee or any person appointed by the Board who may take extracts from the same.
- 19.3 Immediately after the end of each financial year the Officer and/or their appointed representative, shall prepare the annual Statement of Financial Position of the Trust as at the end of each financial year together with a Statement of Financial Performance of the Trust during that financial year and such statements when duly audited shall be submitted to and approved by the Board and thereafter presented at the AGM.

20.0 COMMON SEAL

- 20.1 The Common seal of the Trust shall be kept by the Officer and shall be affixed to any document only after a resolution has been duly passed by the Board.

21.0 MEDIATION & ARBITRATION

- 21.1 Work together with guidance and support from the Chair/s to resolve internally before moving to mediation and arbitration.
- 21.2 Any dispute arising out of or relating to this deed may be referred to mediation, a non-binding dispute resolution process in which an independent mediator facilitates negotiation between parties. Mediation may be initiated by either party writing to the other party and identifying the dispute, which is being suggested for mediation. The other party will either agree to proceed with mediation or agree to a preliminary meeting with the mediator to discuss whether mediation would be helpful in the circumstances. The parties will agree on a suitable person to act as mediator or will ask the Arbitrators' and Mediators' Institute of New Zealand Inc. to appoint a mediator. The mediation will be in accordance with the Mediation Protocol of the Arbitrators' and Mediators' Institute of New Zealand Inc.

21.3 The mediation shall be terminated by:

- a) The signing of a settlement agreement by the parties; or
- b) Notice to the parties by the mediator, after consultation with the parties, to the effect that further efforts at mediation are no longer justified; or
- c) Notice by one or more of the parties to the mediation to the effect that further efforts at mediation are no longer justified; or
- d) The expiry of sixty (60) working days from the mediator's appointment, unless the parties expressly consent to an extension of this period.

21.4 If the mediation should be terminated as provided in clause 21.2 any dispute or difference arising out of or in connection with this deed, including any question regarding its existence, validity or termination, shall be referred to and finally resolved by arbitration in New Zealand in accordance with New Zealand law and the current Arbitration Protocol of the Arbitrators' and Mediators' Institute of New Zealand Inc. The arbitration shall be by one arbitrator to be agreed upon by the parties and if they should fail to agree within twenty one (21) days, then to be appointed by the President of the Arbitrators' and Mediators' Institute of New Zealand Inc.

22.0 APPLICATION OF FUNDS AND PROPERTY

22.1 Unless otherwise provided by these rules only the net income arising from the investment of the funds and property of the Trust and the member organisation contributions shall be expended or applied in or towards the carrying out and performances of the objects, provided that:

- a) The expenses of and incidental to the establishment of the Trust may be met and paid from the capital of the said funds and property of the Trust,
- b) all or any money or property given, donated, devised or bequeathed to the Trust for any specific purpose within the scope of the objects shall be expended for or applied towards that purpose,
- c) if at the end of any financial year there is unexpended income, this may be accumulated to capital or accrued to the accumulated income account.

23.0 ALTERATION TO TRUST DEED

23.1 The procedure for altering the Deed by addition or amendment is as follows:

- a) The alteration(s) will be sent to all Trustees together with notice of the Board Meeting to consider the change(s), one month before the meeting.
- b) The alteration(s) will be discussed and if necessary further recommendations made at the Meeting. Any changes will be made provided that 75% of the Trustees present and entitled to vote agree to the further change(s) to be made to the alteration(s).

The alteration(s) will then be sent to all Trustees after the Meeting (including any changes made at that Meeting). A second Board Meeting is required to approve the alteration to the Deed. The Second Board Meeting will be held at least one month after the date of the notice.

- c) The alteration(s) will be approved at the Second Board Meeting if a majority of 75% of the Trustees present and entitled to vote, vote in favour of the alteration(s).
- d) Duplicate original copies of every such alteration, addition or amendments shall forthwith be delivered to the Charities Commission.
- e) No alteration, addition or amendment shall detract from the exclusive charitable nature of the Trust, provide a personal benefit to any Trustee or member organisation or alter Rules 10.1 and 16 relating to the Trust's dissolution.

24.0 DISSOLUTION

24.1 The Trust may be wound up voluntarily if a Board resolution is passed by a 75% majority of the Board. The resolution is then subject to current regulation and conditions of the registrar of such organisations in New Zealand. A second Board Meeting is required to confirm the winding up of the Trust.

24.2 Upon the winding up of the Trust all surplus assets after the payment of all costs, debts, and liabilities shall be disposed of for charitable purposes to another charity with similar or the same objects within the Whāingaroa/Raglan area in accordance with the directions of the High Court of New Zealand.

IN WITNESS this Deed is duly executed, dated: 27.02.2021

SIGNED by the Trustees

[Signature]
J. Thomson

[Signature]

[Signature]

[Signature]
J. Kwitai

[Signature]

[Signature]
K. Baham

In the presence of:

(Signature of Witness)

(Name of Witness)

(Address of Witness)

[Signature]
Gabrielle Farson

78a Greenlode Road, Raglan

[Signature]
P. Parker



To	Raglan Community Board
Report title	Councillor's Report

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the Raglan Ward Councillor's activities in September 2022.

2. Executive summary

Whakaraapopototanga matua

Council Meetings:

Council

Extraordinary Council meeting

Sub-Committee Meetings:

Infrastructure

Policy and Regulatory

Strategy and Finance

Other committees/Roles:

Climate Steering Group

Waikato Raupatu River Trust and Council Co-Governance Joint Committee Meeting

Raglan Holiday Park Papahua governance board meeting

Workshops/other:

Wharf project – Karakia and blessing

General Policies Reserve Management Plan

Raglan Community Board 90 Planning Session

Unpacking Resource Management Reforms via Zoom

Limitless Local: Exploring the Future for Local Government via Zoom

Community:

Taurikura networking Maori Candidates

Community Collaboration Crime Prevention

Community Collaboration Planning next meeting

Community Wellbeing Connector recruitment

Destination Management Organisation AGM and committee meeting

I-Hub volunteer shifts
 Tree planting day – Greenslade/Lorenzen Bay walkway
 Raglan Business Chamber monthly board meeting
 Raglan Business Chamber AGM
 Climate Action Steering Group
 Climate Action Stocktake Planning
 Raglan Radio - regular interview with Aaron
 Neighbourhood Support Planning with Kathy Gilbert and Gabrielle Parson
 Treaty of Waitangi workshop planning
 Bob MacLeod Memorial Service
 Raglan Trial Bus Service planning
 Coastal Reserves hui planning

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the report from Cr Thomson for September 2022 be received.

4. Attachments

Ngaa taapirihanga

There are no attachments.

Date:	Wednesday, 7 th September 2022
Report Author:	Lisa Thomson, Raglan Ward Councillor

To	Raglan Community Board
Report title	Board Members' Reports
Date:	Wednesday, 07 September 2022
Report Author:	Raglan Community Board Members'

1. Purpose of the report

Te Take moo te puurongo

To provide Board Member updates on activities in August/September 2022.

2. Executive summary

Whakaraapopototanga matua

Report from Dennis Amore:

Wharf Project

The contract for the wharf work has been finalized and HEB have mobilized to site as off 22nd August following the site blessing held on the morning of 10th August.

Site works will start on the 29th August with the structural repairs. Eastern walkway and pontoon will proceed after the structural works, however some preliminary works has started such as harvesting of basalt boulders.

HEB have been asked to minimize the number of vehicles they have at the wharf and the project manager will monitor this. Site laydown area has been identified on John Street to reduce congestion at the wharf. There will be a couple of containers at wharf for office and storage sited on the coastguard area.

The resource consent application has been submitted to WRC ad WDC for the eastern walkway and pontoon and this is being worked through at present with some additional information required by WRC.

The Western walkway consent application is being finalized and will be submitted next week. A funding application to assist with this portion of works was lodged as part of the Better off funding and I attended a presentation on this with R Rink, (WDC) and the Project Manager

The project team have had ongoing discussion on the impact on the project with key residents and business owners in the area and will monitor noise and congestion throughout the project.

Whaingaroa Harbour study

[Final report should be included in the agenda for adoption by this meeting](#)

The last three years have been rewarding in that we have managed to get some progress on various projects but does seem to be rather opportunist as to what gets priority. Going forward the next community board should consider a more strategic approach to infrastructure projects and maintenance and should also look at how it can work with community groups to assist them in getting some of their projects across the line themselves as there are some great ideas out there.

I have appreciated the opportunity to work with other community board members and the public over last three years and get a few footpaths in and the places for people project rolled out along with the award of the first stage of the wharf upgrade and also represented the community board at Museum meetings.

Report from Kiri Binnersley

This month I have been focused on community engagement. I have set up a community board email and am in the process of setting up an instagram account.

Meeting with Maki again today to understand wordpress as I am not confident in this area. I would like to make sure that I am able to confidently update the wordpress website.

I am interested in engaging with the Cambrae residents regarding the walkway and have made contact with a local resident who is involved in the walkway project.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Board Members' reports for September 2022 be received.

4. Attachments **Ngaa taapirihanga**
