

Agenda for a meeting of the Te Kauwhata Community Committee to held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY**, 7 SEPTEMBER 2022 commencing at **7.00pm**.

Ι.	APOLOGIES AND LEAVE OF ABSENCE	
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6.5	Chairperson's Report	Verbal

GJ lon CHIEF EXECUTIVE



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То	Te Kauwhata Community Committee
Report title	Confirmation of Minutes
Date:	Wednesday, 7 September 2022
Report Author:	Rosa Leahy, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report Te Take moo te puurongo

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 3 August 2022.

2. Staff recommendations Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Te Kauwhata Community Committee held on Wednesday, 3 August 2022 be confirmed as a true and correct record.

3. Attachments Ngaa taapirihanga

Attachment 1 – TKCC Minutes – 3 August 2022

MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 3 AUGUST 2022** commencing at **7.00pm**.

Present:

Ms T Grace (Chairperson) Cllr JD Sedgwick Mr J Cunningham Mr T Hinton Mr B Weaver Mrs A van de Munckhof

Attending:

Ms Keri Davis-Miller (Resource Management Policy Team Leader) Mr Jason Marconi (WDC) Tofeeq Ahmed (Kainga Ora Programme Manager – Placemaking) Kay Davis & Kelvin Tupuhi (Nga Muka) Marlene Raumati (WDC candidate) Martin & Lyn Glover (public)

APOLOGIES AND LEAVE OF ABSENCE

THAT an apology be received from Mr C Howells and Ms J Allport

Resolved: (Mr Cunningham/Mr Hinton)

CARRIED

TKCC2208/03

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Sedgwick/Mr Weaver)

THAT the agenda for the meeting of the Te Kauwhata Community Committee held on Wednesday 3 August 2022 be confirmed and all items therein be considered in open meeting, with the inclusion of two additional speakers (from Nga Muka and Kainga Ora) prior to agenda item 6.1.

AND THAT all reports be received.

CARRIED

DISCLOSURES OF INTEREST

Mr Hinton advised members of the Committee that he would declare a financial conflict of interest in item 5.2 [Works and Issues Report]. All standard disclosures as per the Disclosure of Conflict Register stands.

CONFIRMATION OF MINUTES

Resolved: (Mr Weaver/Mr Hinton)

THAT the minutes of the meeting for the Te Kauwhata Community Committee, held on Wednesday, I June 2022, be confirmed as a true and correct record.

CARRIED

TKCC2208/03

Reports

Lakeside street names (Verbal)

Kay Davis from Nga Muka spoke to the cultural history and significance of the proposed Lakeside street names presented to TKCC in March 2022

<u>Neighbourhood Playgrounds Engagement and Development Update (Verbal)</u> Tofeeq Ahmed from Kainga Ora gave a verbal presentation accompanied by powerpoint slide handout

<u>Update on Variation 3 to the Proposed Waikato District Plan</u> Agenda Item 6.1.

Council's Resource Management Team Leader, Kerri Davis-Miller, provided an overview of Variation 3 – Enabling Housing Supply. The Community Committee was encouraged to make a submission even if they are supportive of the Variation. The Variation is to be notified on 19 August followed by a 30-day submission period. The aim of this Variation is to change the district plan to allow intensive housing in the main towns of our district. The proposal is that these changes only apply to residential zones in Huntly, Ngaaruawaahia, Pookeno and Tuakau.

Discretionary Fund Report to 30 June 2022 Agenda Item 6.2

TKCC2208/03

The report was received.

Clarity has been sought on the use and expenditure of the funds that was allocated to the Te Kauwhata Community Events Committee in 2021 for the Christmas parade but could not be used since the parade did not take place due to COVID-19.

(Moved/Seconded: Mr Cunningham/Mr Hinton)

<u> Te Kauwhata Works & Issues Report – May 2022</u>

Agenda Item 6.3.

The report was received, and discussions were held.

- <u>Dog Exercise Area</u>: Tim advised that he has been in touch with both the Te Kauwhata College and the Lions Club. The community garden is completed. The Lions Club and Menshed are working together to install some of the old equipment from the Te Kauwhata Playground in the dog park. Installation is expected to happen in October/November 2022.
- <u>Walkway at end of Blunt Road</u>: The update from Council's Community Projects team was noted.
- <u>Te Kauwhata Village Green Playground</u>: HEB Construction has supplied pricing to Council. NTC has been issued to HEB Construction for the equipment so that the order can be placed. Scope has been provided for the carpark works. The next segment of works pricing schedule is being worked through. Council has been asked by the Committee to provide more information regarding the carpark works.

Te Kauwhata Domain Plan:

 <u>Walkway and fitness trail</u>: It was corrected that the length of the walkway and trail will be 450 metres and not 45 meters. Cost estimate for 400m is \$106k, based on \$132/m. Cr Sedgwick indicated that the \$62,000 set aside for improvements to the Domain can be rolled over if unspent.

Action:

- Mr Hinton and Mr Cunningham to assess the walkway loop location.
- Mr Hinton to then send a map to Ed McVicar (copied to Megan May) showing the precise location of the walkway
- Cr Sedgwick to meet with Ed McVicar to finalise the location of the walkway.
- <u>Cricket Club Nets</u>: Jason Marconi has progressed this matter after discussions with Cr Sedgwick and it was confirmed that \$25,000 is available for the project from the Blueprint funds. The Cricket Club is not an incorporated society and therefore Jeff Lyons cannot apply for the blueprint funds directly. It was resolved that \$25,000 from the North Waikato Development Fund be used as top-up funding.

Action: Jason Marconi to liaise with Council's Finance Team to ensure that \$25,000 is allocated from the North Waikato Development Fund for the cricket nets to top up the \$25,000 from the Blueprint funds.

- <u>Outdoor Stage</u>: Ms Grace indicated that she was not aware of needing to approach WEL Energy Trust (Shannon Clark) for seed funding for the stage. This matter is still on hold as agreed previously by all parties.
- <u>Cameras:</u> Mario Vodanovich was not present to provide an update.
- <u>Community Garden</u>: Mr Hinton reported that the garden beds have been laid by the Lions Club and that \$3000 from Council's Placemaking Budget can be used for the irrigation. A Maaori herbal garden is being planned. Letters of thanks from TKCC to be written to TK Lions (installation), Barakats (donation of materials), Prashant Patel (donation of materials).

RESOLVED THAT the Te Kauwhata Works & Issues Report be received.

RESOLVED THAT \$25,000 be allocated from the North Waikato Development Fund for the completion of the cricket nets. TKCC2208/03

Resolved: (Mrs van de Munckhof/Mr Cunningham)

Councillor's Report

Agenda Item 6.4

Cr Sedgwick provided an update/reported on the following items:

- Three Waters Better Off Funding Application by Council
- Freedom Camping Bylaw
- Road Closure for Motorsport Policy
- Grass Verge Policy
- Plaques, Memorials and Monuments Policy
- Meet the candidate evening taking place on 14 September 2022.

Resolved: (Mr Hinton/Mr Weaver)

Chairperson's Report

Agenda Item 6.5.

 Ms Grace indicated that Mrs Allport would attend her last meeting of the Committee in September after which she will stand down. She encouraged applications for the new Committee in October. • Ms Grace asked Jason Marconi to follow up on the A&P Show funding (\$5,000-\$6,000).

Resolved: (Cr Sedgwick/Mr Cunningham)

Other Business

Meeting closed at 9.10 pm

Minutes approved and confirmed this 10th day of August 2022.

T Grace

CHAIRPERSON

List of Actions from this Meeting

Item	Who To Action	Status
Council has been asked by the Committee to provide more information regarding the carpark works in the Te Kauwhata Playground.	Vishal Ramduny	
Domain Walkway		
 Assess the walkway loop location. 	Mr Hinton and Mr Cunningham	
 Final map to Ed McVicar (copied to Megan May) showing the precise location of the walkway 	Mr Hinton	
 Cr Sedgwick to meet with Ed McVicar to finalise the location of the walkway. 	Cr Sedgwick	
Funding for cricket nets - Jason Marconi to liaise with Council's Finance Team to ensure that \$25,000 is allocated from the North Waikato Development Fund for the cricket nets to top up the \$25,000 from the Blueprint funds.	Jason Marconi	
A&P Show Funding - Jason Marconi to follow up on the A&P Show funding (\$5,000-\$6,000)	Jason Marconi	

Clarity has been sought on the use and expenditure of the funds that was allocated to the Te Kauwhata Community Events Committee in 2021 for the Christmas parade but could not be used since the parade did not take place due to COVID-19. Toni Grace to follow up with the Te Kauwhata Events Committee.	Toni Grace	
Community Gardens: Letters of thanks from TKCC to be written to TK Lions (installation), Barakats (donation of materials), Prashant Patel (donation of materials).	Toni Grace/Jeanie Allport	



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To Report title	Te Kauwhata Community Committee Discretionary Fund Report to 24 August 2022
Date:	07 September 2022
Report Author:	J Schimanski Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report Te Take moo te puurongo

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 24 August 2022.

2. Staff recommendations Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report (showing as a separate attachment).

3. Attachments Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 24 August 2022

Attachment 2 – North Waikato Development Fund report to 24 August 2022

	24-Aug-2022		
		GL	1.207.1704
Commitme	nts from Committee Meeting Minutes & Other Information		
2022/23 Ani	iual Plan		4,198.19
Carry forwa	rd from 2021/22		30,611.81
	Total Funding		34,810.00
Income			
Total Incom	le		-
Expenditure			
Total Exper	diture		-
Net Funding	g Remaining (excluding commitments)		34,810.00
Commitme	nts		
	Further development of playgrounds	TKCC1902/04	5,000.00
13-Feb-19	ruitiler development of player ounds		3,000.00
	Donation for playground equipment on the Village Green	TKCC1909/04	
04-Sep-19	1 170	TKCC1909/04 TKCC2002/04	3,727.75
04-Sep-19 05-Feb-20	Donation for playground equipment on the Village Green		3,727.75 3,000.00
04-Sep-19 05-Feb-20 05-Aug-20	Donation for playground equipment on the Village Green Further development of playgrounds Te Kauwhata Community Committee commit \$5000.00 towards	TKCC2002/04	3,727.75 3,000.00 5,000.00
13-Feb-19 04-Sep-19 05-Feb-20 05-Aug-20 02-Dec-20 Total Comm	Donation for playground equipment on the Village Green Further development of playgrounds Te Kauwhata Community Committee commit \$5000.00 towards security cameras in Te Kauwhata. Commitment of \$10,000.00 be made to Blunt Road Walkway	TKCC2002/04 TKCC2008/04	3,727.75 3,000.00 5,000.00 10,000.00 26,727.75

NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2022/23 (July 2022 - June 2023) Te Kauwhata Allocation As at Date: 24-Aug-2022 GL 1-999-8356 Resolutions from TKCC Committee Meeting Minutes & Other Information 2022/23 Annual Plan Carry forward from 2021/22 404,516.60 Total Funding 404,516.60 Expenditure

Net Funding Remaining (excluding commitments)

404,516.60

Date	Description	Resolution no	Amount
	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato	TKCC2102/03	150,000.00
	Development Fund (NWDF) to assist in funding the construction of the ${f Te}$		
	Kauwhata Blunt Road Walkway; (Note: The Committee may not use all the		
	\$150,000 commitment for the Blunt Road walkway).		
	Te Kauwhata Committee supports the use of a further \$150,000 from the North	TKCC2102/03	150,000.00
	Waikato Development Fund (NWDF) to assist in funding Te Kauwhata		
	Domain lighting project and footpaths within the Domain.		
03-Nov-21	(Note: that the Committee subsequently (at one of the meetings) adjusted this		(50,000.00)
	commitment to \$100,000 as part of a discussion the Works and Issues report).		
10-Aug-22	Te Kauwhata Community Committee allocated from the North Waikato	TKCC2208/03	25,000.00
	Development Fund, \$25,000.00, towards the completion of the cricket nets		
Total Comr	aitmoste		275,000.00
Total Collin			273,000.00
Net Funding Remaining (Including commitments)			129,516.60



Open Meeting

ToTe Kauwhata Community CommitteeReport titleTe Kauwhata Works and Issues Report

Date:

Report Author & Authoriser:

7 September 2022 Vishal Ramduny, Strategic Projects Manager

1. Purpose of the report Te Take moo te puurongo

The purpose of this report is to update the Committee on works and issues arising from the previous meeting.

2. Staff recommendations Tuutohu-aa-kaimahi

That the Works & Issues Report for Te Kauwhata for August/September 2022 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Works and Issues Report – August/September 2022

TE KAUWHATA COMMUNITY COMMITTEE WORKS & ISSUES REPORT

FOR MEETING OF 7 SEPTEMBER 2022

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
1.	Dog exercise area - Benches - Dog agility equipment	Megan May	 Meeting of 2 March 2022 John Cunningham advised that Kenny from Aparangi is running Menshed and he was going to send Tim Hinton Kenny's contact details. Cr Sedgwick has had a meeting with Frank Green regarding overflow concrete being used for the table. Meeting of 4 May 2022 Tim Hinton indicated that he is still to follow up with Kenny from Menshed. He is also following up on the person from the College who was responsible for the materials but who has since left. The seats will be installed once the light pole is in place. Meeting of 1 June 2022 Tim Hinton advised he had discussion with the Lions Club. He had also spoken to Mario and the lights are still outstanding. The Lions Club is keen to assist with the development of the dog exercise area equipment and are happy to work with Menshed. 	Meeting of 7 September 2022 Tim Hinton to provide a verbal update.

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
			Meeting of 3 August 2022 Tim advised that he has been in touch with both the Te Kauwhata College and the Lions Club. The community garden is completed. The Lions Club and Menshed are working together to install some of the old equipment from the Te Kauwhata Playground in the dog park. Installation is expected to happen in October/November 20232022.	
2.	Te Kauwhata walkway at the end of Blunt Road and adjacent to the Whangamarino Wetlands. (Note: \$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee).	Paul McPherson	Meeting of 3 August 2022 Following discussions with Waikato Regional Council, recent additional consenting requirements, <i>Resource</i> <i>Management (National Environmental Standards for</i> <i>Freshwater) Regulations 2020</i> the construction of wetland utility structures is a Restricted Discretionary Activity and now trigger a consent for these works. With a resource consent now required, a higher level of design and scheduling/specifications have been necessary. Frame Group have been commissioned to refine the boardwalk design. They are due to come back with two design options by the end of July. One is a lowest cost approach, and a second which allows a wider and slightly stronger boardwalk to cater for a maintenance vehicle being a side-by-side or quad bike and trailer, for weed control and general track maintenance.	Meeting of 7 September 2022 The Project Team are currently working with Frame Group; WRC; DOC; Ecologist and planners Potentialis on the design of the boardwalk to ensure Waikato Regional consent requirements are being met. As the project progresses, key stakeholders are being updated.

	Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
			Also, some previous track work done to the west of the proposed boardwalk requires resource consent for some of the drainage/culvert works. Some of the physical works will need to be revisited and improved to meet requirements. The resource consenting will be included in the consent now needed for the boardwalk works. These changes will entail some delay, however, works would not have been expected to commence until spring, so the delay is expected to be minimal.	
3.	Village Green Playground	Corey Cullen and Mark Jansen	Meeting of 4 May 2022 Cory Cullen (Council's Project Manager for Community Facilities) advised on 29 March 2022 that Council had received 399 responses from the community of the design concepts. 235 people preferred Option 2 and 163 went for Option 1. The project team will therefore commence with the implementation plan for Option 2. Council's contractor is undertaking detailed design and pricing. A project board has been installed at the site.	Meeting of 7 September 2022 The Community Projects Team have met with HEB to discuss pricing and future works. HEB to review all pricing.
			Meeting of 1 June 2022 Detailed design of the playground has been completed and is currently sitting with HEB Construction for pricing.	

Works/Initiative	Council Actionee	Timeline and progression of works and issues	Status update
		 Meeting of 3 August 2022 HEB Construction have supplied pricing back. NTC has been issued to HEB for Playground equipment so they can place order with Suppliers. Plan/scope has been provided to HEB for the carpark works and price has been supplied. Next Segment of Works Planned: Working through the pricing schedule with HEB. 	

4. Te Kauwhata Domain Projects and Action Plan

Background

TKCC resolved in 2021 that \$100K the North Waikato Development Fund be used as seed funding to seek further investment for the purposes of upgrading the domain, and in particular the walkway/fitness trail.

- There is \$62,000 allocated in year 2 of Council's Long-Term Plan (2021-2031) for improvements in the Domain, and \$216,112 for the Domain walkway.
- Council will be renewing the Village Green Playground with some minor upgrades.
- Kim Wood (Council's former Open Spaces Project Co-ordinator) convened workshops with both the Te Kauwhata Domain Committee and the Te Kauwhata Community Committee in late 2021 to co-design the Domain Concept Plan.
- A Domain Projects and Action List was developed in April 2022.
- The project is now in planning phase.

 4.1. Te Kauwhata Domain walkway and fitness trail Notes \$100,000 allocated by TKCC. Costing of the concrete path has commenced together with identification of fitness equipment. \$216,000 allocated from WDC in the LTP available towards this project. May require a modest funding top up from the Blueprint allocation since the qualifications of seed funding have been well met. Note: the stretch between the top of Mahi path and across the 'daffodil' bank will be not concreted but become a mown path. 	 Tim Hinton and John Cunningham (for TKCC) Jason Marconi (for WDC) 	 1 June 2022 Walkway and fitness trail will be 450 metres at 2 metres wide. Cr. Sedgwick suggested given that the cost is far less than anticipated, the funding that had been set aside could be used for the likes of fitness equipment. Some seed funding could be set aside for the substantial part of the walkway. It was noted that the funding needs to be spent, or at least allocated, prior to 30 June 2023. Action 1: Cr.Sedgwick to find out if there is a 'use by' date for any of the funds. There are \$62,000 set aside for improvements at the Domain. Action 2: The track needs to be agreed by the Domain Committee and TKCC. (Pending). 3 August 2022 It was corrected that the length of the walkway and trail will be 450 metres and not 45 meters. Cost estimate for 400m is \$106k, based on \$132/m. Cr. Sedgwick indicated that the \$62,000 set aside for improvements to the Domain can be rolled over if unspent. The following actions were identified: Mr Hinton and Mr Cunningham to assess the walkway loop location. Mr Hinton to then send a map to Ed McVicar (copied to Megan May) showing the precise location of the walkway. Cr. Sedgwick to meet with Ed McVicar to finalise the location of the walkway. 	7 September 2022 Verbal updates to be provided by those assigned actions as per the meeting of 3 August 2022.
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 4.2. Te Kauwhata Domain cricket club nets Notes: Community contact is Jeff Lyons (Cricket and Squash Club). TKCC is seeking \$10K from the WDC's Blueprint fund to use as seed funding and to apply for external funding. WDC to approve procurement, placement, and location of nets. 	 Courtney Howells (for TKCC) Jason Marconi (for WDC) 	 May 2022 Courtney to contact Jason Marconi to process for this before applications can be made. 1 June 2022 Jeff Lyons has requested two quotes for the nets (from Tiger Turf and Team Turf) and as at time of the meeting had not received these. Need confirmation of the seed funding. Action: Lianne van den Bemd to confirm with Jason Marconi that \$25,000 is available for this project for seed funding. 3 August 2022 Jason Marconi has progressed this matter after discussions with Cr Sedgwick and it was confirmed that \$25,000 is available for the project from the Blueprint funds. The Cricket Club is not an 	7 September 2022 Jason Marconi to provide an update.
		incorporated society and therefore Jeff Lyons cannot apply for the blueprint funds directly. It was resolved that \$25,000 from the North Waikato Development Fund be used as top-up funding.	

 4.3. Community outdoor stage Notes: Location to be determined in conjunction with WDC. Cost estimates needed before applications for external funding can be made Seeking WDC Blueprint seed funding of \$20K as part of external funding applications. 	 Toni Grace (for TKCC) Jason Marconi (for WDC) 	 1 June 2022 Outdoor Stage: Lauren Hughes from the Community House was contacted but advised that she was not at a stage where she had anything to report and requested a meeting with Toni and/or Jeanie. A design however this cannot be finalised until such time as the location of the stage is confirmed. This project is to be put on hold for three months until such time Lauren can progress this project. Seed funding for stage deferred. Lianne suggested that WEL Energy Trust may be amenable to quick response funding.	7 September 2022 This matter is on hold until further notice.
 4.4. Cameras Notes: The Rugby Club is happy to host cameras covering the car park, the freedom camping area, scout den and ultimately, the destination playground. Estimated costs \$12,000 linking to the police system. Funding available from the TKCC Discretionary Fund for \$10K. 	 TBC (for TKCC) Mario Vodanovich (for community) 	Mario Vodanovich to obtain quotes from Cornerstone and liaise with Jason Marconi (WDC).	7 September 2022 Mario Vodanovich to provide an update.
4.5. Domain community garden project	 Tim Hinton (for TKCC) 	May 2022Identify sites in Fruit Forest along with WDC	7 September 2022

Notes:	 Jo Gurnell 	Determine what can be build and where	Verbal update to be provided by
 Community House to lead the community garden project 	(from Community House)	 Arrange building (Menshed/Lions/community) WDC Community Connections team to provide more fruit trees and bulbs during planting time for the Domain. 	Toni Grace and Tim Hinton
		1 June 2022 Tim Hinton met Jo in relation to what council rules are. Tim has met with the Lions Club who will be coming back to him in relation to the materials required to build six raised garden beds. He also advised that the community garden has also got support from Yates for seedlings and Carters are going to provide the topsoil and potting mix for planting. Huntly has 3,000 spare spring bulbs that will be planted around the Domian before the end of June. There are also some more fruit trees coming also which may be planted in the location of the new walkway into the Domain from Mahi Road.	
		Action1: Mr Hinton is to get quotes for raised garden beds (\$3,000 towards this project has been seed funded through Council's Placemaking budget).	
		Action 2: The Community Committee will need to liaise with Jason from the Community Development Team for the payment transfer when the project is ready to start.	
		3 August 2022	
		Mr Hinton reported that the garden beds have been laid by the Lions Club and that \$3000 from	

Council's Placemaking Budget can be used for the irrigation. A Maaori herbal garden is being planned.	
Action: Letters of thanks from TKCC to be written to TK Lions (installation), Barakats (donation of materials), Prashant Patel (donation of materials).	

Community Projects Update (Update – 22 August 2022)

Te Kauwhata Playground

The Community Projects Team had a meeting with HEB to discuss pricing and future works. HEB to review all pricing.

<u>Blunt Road Walkway</u>

Initial engagement has been held with Ngati Paoaiwi Hapu Representative & Deputy Chair with update of progress.

The Project Team are currently working with Frame Group; WRC; DOC; Ecologist and planners Potentialis on the design of the boardwalk to ensure regional consent requirements are being met.

As the project progresses, key stakeholders are being updated.