

MINUTES of the Triennial Meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 10 NOVEMBER 2016** commencing at **7.00pm**.

Present:

Mr J Katu (Chair)
Cr JD Sedgwick
Mr D Creed
Mrs A Dobby
Mr J Harman
Ms N Jenkin
Ms C Heta

Attending:

Mr AM Sanson (His Worship the Mayor)
Mr GJ Ion (Chief Executive)
Mrs RJ Gray (Council Support Manager)
Mrs W Wright (Committee Secretary)
Mrs L van den Bemd (Community Development Advisor)
Ms J Harrison (Good Seed Trust)
Ms G Ikiua (Good Seed Trust)
Members of the Public

The Chief Executive welcomed everyone present and advised that he would conduct the meeting until the election of a Chairperson. He also thanked the previous Committee for their efforts over the past three years.

NOMINATIONS AND ELECTION OF MEMBERS

Agenda Item I

The Chief Executive called for nominations for membership of the Meremere Community Committee.

Eight nominations were received:

Mr Dudley Creed	nominated by	Mr Jim Katu	seconded by	Mr James Harman
Mr Jim Katu	nominated by	Mr James Harman	seconded by	Cr Sedgwick
Ms Nicola Jenkin	nominated by	Mr Dudley Creed	seconded by	Mr Jim Katu
Ms Angela Dobby	nominated by	Mr Jim Katu	seconded by	Cr Sedgwick
Mr James Harman	nominated by	Cr Sedgwick	seconded by	Mr Jim Katu
Mr Ben Brown	nominated by	Mr James Harman	seconded by	Ms Pat Carr
Mr John Ngatai	nominated by	Mr Jim Katu	seconded by	Cr Sedgwick
Ms Cecilia Heta	nominated by	Mrs Janice Harman	seconded by	Mr Jim Katu

Resolved: (Mr Katu/Ms Dobby)

THAT nominations for membership to the Committee be closed.

CARRIED on the voices

MMCCI611/01/1

Resolved: (Mr Katu/Cr Sedgwick)

THAT Mr Brown, Mr Creed, Ms Dobby, Mr Harman, Ms Heta, Mr Ngatai, Ms Jenkin and Mr Katu be elected members of the Meremere Community Committee.

CARRIED on the voices

MMCCI611/01/2

APOLOGIES AND LEAVE OF ABSENCE

Agenda Item 2

Resolved: (Mr Katu/Mr Dudley)

THAT an apology be received from and leave of absence granted to Mr Brown and Mr Ngatai.

CARRIED on the voices

MMCCI611/02

A vote of thanks is to be recorded for the service of Ms Pat Carr after presenting her resignation letter to the Chief Executive.

Resolved: (Mr Katu/Mr Creed)

CONFIRMATION OF STATUS OF AGENDA ITEMS

Agenda Item 3

Resolved: (Mr Harman/Mr Katu)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 10 November 2016 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

MMCCI611/03

STATUTORY REQUIREMENTS

Agenda Item 4

Resolved: (Mr Katu/Mr Harman)

THAT the report from the Chief Executive be received;

AND THAT Council acknowledge the report as a general explanation of the statutory requirements under schedule 7 clause 21 of the Local Government Act 2002.

CARRIED on the voices

MMCCI611/04

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

Agenda Item 5

The Chief Executive called for nominations for the position of Chairperson of the Meremere Community Committee.

One nomination was received: Mr J Katu nominated by Mr Creed seconded by Cr Sedgwick.

Resolved: (Cr Sedgwick/Mr Harman)

THAT nominations for the position of Chairperson of the Meremere Community Committee be closed.

CARRIED on the voices

MMCCI611/05/1

The Chief Executive duly declared Mr Katu elected as Chairperson on the Meremere Community Board.

The Chief Executive then called for nominations for the position of Deputy Chairperson.

One nomination was received: Mr Harman nominated by Mr Katu seconded by Mr Creed.

Resolved: (Mr Katu/Cr Sedgwick)

THAT nominations for the position of Deputy Chairperson of the Meremere Community Committee be closed.

CARRIED on the voices

MMCCI611/05/2

Resolved: (Cr Sedgwick/Mr Creed)

THAT the report from the Chief Executive be received;

AND THAT Mr Katu is appointed Chairperson of the Meremere Community Committee;

AND FURTHER THAT Mr Harman is appointed Deputy Chairperson of the Meremere Community Committee.

CARRIED on the voices

MMCCI611/05/3

APPOINTMENT OF SECRETARY

Agenda Item 6

The Chairperson called for nominations for the position of Secretary.

One nomination was received: Ms Jenkin was nominated by Mr Creed seconded by Mr Katu.

Resolved: (Mr Katu/Mr Harman)

THAT nominations for the position of Secretary of the Meremere Community Committee be closed.

CARRIED on the voices

MMCCI611/06

The Chief Executive duly declared Ms Jenkin elected as Secretary of the Meremere Community Board.

Resolved: (Cr Sedgwick/Mr Creed)

THAT the report from the Chief Executive be received;

AND THAT Ms Jenkin be appointed Secretary of the Meremere Community Committee.

CARRIED on the voices

MMCCI611/07

DATE AND TIME OF MEETINGS

Agenda Item 7

Resolved: (Mr Katu/Mr Harman)

THAT the report from the Chief Executive be received;

AND THAT the Meremere Community Committee holds its meetings on the second Thursday of each month commencing at 7.00pm;

AND FURTHER THAT it is suggested no meeting is held in the months of January, April, July and October in line with Council practice.

CARRIED on the voices

MMCCI611/08

COMMUNITY COMMITTEE CHARTER

Agenda Item 8

Resolved: (Mr Katu/Mr Harman)

THAT the report from the Chief Executive be received;

AND THAT the Meremere Community Committee confirms the Community Committee Charter as attached.

CARRIED on the voices

MMCCI611/09

CODE OF CONDUCT

Agenda Item 9

Resolved: (Mr Katu/Mr Harman)

THAT the report from the Chief Executive be received.

CARRIED on the voices

MMCCI611/10

REMUNERATION OF MEMBERS

Agenda Item 10

Resolved: (Mr Katu/Mr Harman)

THAT the report from the Chief Executive be received;

AND THAT the Meremere Community Committee resolves not to accept the salary budget but to transfer this to the Discretionary fund for the benefit of the community.

CARRIED on the voices

MMCCI611/11

**STANDING ORDERS FOR MEETINGS OF LOCAL AUTHORITIES AND
COMMUNITY COMMITTEES**

Agenda Item 11

Resolved: (Mr Creed/Mr Katu)

THAT the report from the Chief Executive be received;

AND THAT Meremere Community Committee conduct its meetings using these Standing Orders.

CARRIED on the voices

MMCCI611/12

**USE OF COMMUNITY BOARD AND COMMUNITY COMMITTEE
DISCRETIONARY FUNDS**

Agenda Item 12

Resolved: (Ms Jenkin/Mr Creed)

THAT the report from the Chief Executive be received.

CARRIED on the voices

MMCCI611/13

SERVICE REQUESTS

Agenda Item 13

Resolved: (Mr Katu/Ms Dobby)

THAT the report from the Chief Executive be received.

CARRIED on the voices

MMCCI611/14

RECEIPT OF MINUTES

Agenda Item 14

Resolved: (Mr Katu/Cr Sedgwick)

THAT the minutes of the meeting of the Meremere Community Committee held on Thursday 8 September 2016 be received.

CARRIED on the voices

MMCCI611/15

REPORTS

Works and Issues Report

Agenda Item 15.1

Additional items discussed:

- Condition of the Community Centre Hall floor

Resolved: (Mr Katu/Mr Creed)

THAT the report from the Chief Executive be received.

CARRIED on the voices

MMCCI611/16/1

Discretionary Fund Report to 25 October 2016
Agenda Item 15.2

It was noted that \$200 will be donated from the Mayoral Fund towards the Hip Hop event.

Resolved: (Mr Katu/Mr Harman)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the commitment for a gift pack for Shirley Wikaire of \$50 (dated 11 February 2016) be returned to the Discretionary Fund pool;

AND FURTHER THAT the Community Committee reimburse Mrs Carr for 5 months' worth of petrol usage (200 kms) at 74 cents per kilometre;

AND FURTHER THAT \$200 be granted to the Hip Hop (NRG pride) upcoming event at the end of the year.

CARRIED on the voices

MMCC1611/16/2/1

Resolved: (Mr Katu/Ms Heta)

THAT the amount of \$1,600.00 be granted to the Meremere Community Development Committee for the opening of the skateboard park and the Christmas Party.

CARRIED on the voices

MMCC1611/16/2/2

Discretionary Funding Guidelines
Agenda Item 15.3

Resolved: (Mr Katu/Mr Harman)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

MMCC1611/16/3

The Chief Executive vacated the Chair and Mr Katu presided for the remainder of the meeting.

The Chief Executive, His Worship the Mayor and Cr Sedgwick retired from the meeting at 7.59pm.

Application for Funding – Good Seed Trust
Agenda Item 15.4

The Community Development Advisor introduced the applicants. Ms Jasmine Harrison and Ms Grace Ikiua answered questions of the board.

Resolved: (Mr Katu/Ms Heta)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$800.00 be granted to the Good Seed Trust towards the cost of the Meremere Youth Programme.

CARRIED on the voices

MMCC1611/16/4

There being no further business the meeting was declared closed at 8.41pm.

Minutes approved and confirmed this day of 2016.

J Katu

CHAIRPERSON

Minutes2016/MMCC/161110 MMCC Triennial Minutes