

MINUTES for a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 15 NOVEMBER 2016** commencing at **6.02pm**.

Present:

Ms K Langlands (Chairperson)
Cr FM McInally
Cr SD Lynch
Ms K Bredenbeck
Mr R Farrar
Mrs D Lamb
Mr C Rees
Mrs S Stewart

Attending:

Ms L van den Bemd (Community Development Advisor)
Ms S Kelly (Youth Engagement Advisor)
Mrs B Connolly (Senior Policy Planner)
Pastor Mounsey
Mr Quintin Lichtwark
Ms Victoria Kemp
23 Members of the Public

The Chief Executive opened the meeting and welcomed Community Board Members, Councillors and members of the public to the meeting. He explained that as this was the first triennial meeting of the Board following the 2016 Elections, he would Chair the meeting until agenda item 12. Once he had undertaken those duties he would hand over to the new Chairperson.

DECLARATION BY MEMBERS' PURSUANT TO SCHEDULE 7 CLAUSE 14 OF THE LOCAL GOVERNMENT ACT 2002

Agenda Item 1

Members made and signed their declarations in accordance with Schedule 7 Clause 14 of the Local Government Act 2002.

APOLOGIES AND LEAVE OF ABSENCE

Agenda Item 2

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Agenda Item 3

Resolved: (Cr Lynch/Mrs Lamb)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 15 November 2016 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

HCBI611/01

DISCLOSURES OF INTEREST

Agenda Item 4

Owing to this being a triennial meeting, the Chief Executive briefly explained to members the requirements for disclosing a conflict of interest.

Ms Bredenbeck advised members of the Board that she would declare a non-financial conflict of interest in item 12.5 [*Application for Funding: Menzshed Huntly*].

Cr McNally advised members of the Board that he would declare a non-financial conflict of interest in item 12.6 [*Application for Funding: Huntly Returned Services Association Inc*].

STATUTORY REQUIREMENTS

Agenda Item 5

Resolved: (Crs McNally/Lynch)

THAT the report from the Chief Executive be received;

AND THAT the Huntly Community Board acknowledge the report as a general explanation of the statutory requirements under schedule 7 clause 21 of the Local Government Act 2002.

CARRIED on the voices

HCBI611/02

STANDING ORDERS FOR MEETINGS OF LOCAL AUTHORITIES AND COMMUNITY BOARDS

Agenda Item 6

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the Chief Executive be received;

AND THAT the Huntly Community Board cease conducting its meetings under the NZ Model Standing Orders NZS 9202:2003 incorporating Amendment No. 1;

AND FURTHER THAT the Huntly Community Board adopt the new Waikato District Council Standing Orders (Community Boards) with the amendment to clause 21.3, Option B, fourth bullet point to read: 'Members can speak to any amendment' and conduct its meetings using those Standing Orders.

CARRIED on the voices

HCBI611/03

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

Agenda Item 7

The Chief Executive advised the members that the Community Board Charter explained that Council appointments are entitled to the same rights as any elected Community Board member and that all members can nominate, second and vote for themselves.

Resolved: (Mr Farrar/Mr Rees)

THAT the report from the Chief Executive be received;

AND THAT the community board resolves to use system B for the election of a Chairperson and Deputy Chairperson.

CARRIED on the voices

HCBI611/04/1

The Chief Executive called for nominations for the position of Chairperson of the Huntly Community Board.

Two nominations were received:

Cr McNally was nominated by Mr Farrar and seconded by Mrs Stewart.

Ms Langlands was nominated by Mrs Lamb and seconded by Cr Lynch.

Resolved: (Cr Lynch/Mr Farrar)

THAT nominations for the position of Chairperson of the Huntly Community Board be closed.

CARRIED on the voices

HCBI611/04/2

The two nominees provided background information in support of their nominations.

The Chief Executive called for a show of hands to elect the Chairperson and a request was called for a division in voting.

Resolved: (Cr Lynch/Mrs Lamb)

THAT Ms Katrina Langlands be elected as Chair of the Huntly Community Board.

A division was called 4 voting in favour of Ms Langlands and 3 voting in favour of Cr McInally:

**Cr FM McInally - abstained from voting
Cr SD Lynch – in favour of Ms Langlands
Ms K Bredenbeck – in favour of Ms Langlands
Mr R Farrar – in favour of Cr McInally
Mrs D Lamb – in favour of Ms Langlands
Ms K Langlands – in favour of Ms Langlands
Mr C Rees – in favour of Cr McInally
Mrs S Stewart – in favour of Cr McInally**

CARRIED on a Division

HCBI611/04/3

The Chief Executive duly declared Ms Langlands elected as the Chairperson of the Huntly Community Board.

The Chief Executive called for nominations for the position of Deputy Chairperson.

Two nominations were received:

Mrs Denise Lamb was nominated by Mrs Langlands and seconded by Cr Lynch.

Mrs Stewart was nominated by Cr McInally and seconded by Mr Farrar.

Resolved: (Cr Lynch/Mr Farrar)

THAT nominations for the position of Deputy Chairperson of the Huntly Community Board be closed.

CARRIED on the voices

HCBI611/04/4

Mrs Lamb provided information in support of the Deputy Chairperson nomination.

Resolved: (Mr Rees/Cr McInally)

THAT Mrs Stewart be appointed Deputy Chairperson of the Huntly Community Board.

CARRIED on a show of hands 5 in Favour of Mrs Stewart and 3 in Favour of Mrs Lamb

HCBI611/04/5

The Chief Executive duly declared Mrs Stewart elected as the Deputy Chairperson of the Huntly Community Board.

DATE AND TIME OF MEETINGS

Agenda Item 8

The Chief Executive provided background information and asked the members to decide on the day and time they would like to meet for a Public Forum and Meeting. It was noted that in December, meetings are held in the first week of the month.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the Chief Executive be received;

AND THAT the Huntly Community Board holds its meetings on the third Tuesday of each month commencing at 6.30pm;

AND FURTHER THAT it is suggested no meeting be held in the months of January, April, July and October in line with Council practice;

AND FURTHER THAT a Public Forum be held at 6.00pm prior to the commencement of a meeting.

CARRIED on the voices

HCBI611/05

COMMUNITY BOARD CHARTER

Agenda Item 9

His Worship the Mayor expressed his congratulations to the members and to Ms Langlands as the newly elected Board Chair.

His Worship asked the members to review the projects in the community plan and identify 1-3 projects to champion around growth and employment opportunities in the community over the next 3-6 years.

Resolved: (Mrs Lamb/Mr Rees)

THAT the report from the Chief Executive be received;

AND THAT the Huntly Community Board confirms the Community Board Charter as attached to the agenda.

CARRIED on the voices

HCBI611/06

CODE OF CONDUCT

Agenda Item 10

Resolved: (Cr Lynch/Ms Langlands)

THAT the report from the Chief Executive be received.

CARRIED on the voices

HCBI611/07

**USE OF COMMUNITY BOARD AND COMMUNITY COMMITTEE
DISCRETIONARY FUNDS**

Agenda Item 11

Resolved: (Cr McNally/Mrs Lamb)

THAT the report from the Chief Executive be received.

CARRIED on the voices

HCBI611/08

The Chief Executive vacated the chair and Ms Langlands presided for the remainder of the meeting.

REPORTS

Discretionary Funding Guidelines

Agenda Item 12.1

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI611/09/1

Discretionary Fund Report to 28 October 2016

Agenda Item 12.2

Resolved: (Cr Lynch/Mr Rees)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI611/09/2/1

Resolved: (Cr McNally/Mr Farrar)

THAT the community board support an amount up to \$200 for an end of year function following the December meeting.

CARRIED on the voices

HCBI611/09/2/2

Application for Funding – Lakeside Christian Life Centre
Agenda Item 12.3

Pastor Mounsey provided an overview in support of the application.

Resolved: (Cr Lynch/Mr Rees)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$1,747.95 be made to the Lakeside Christian Life Centre towards the cost of the Community Christmas Carols event.

CARRIED on the voices

HCBI611/09/3

Application for Funding – Huntly Events Committee
Agenda Item 12.4

Mr Quintin Lichtwark provided an overview in support of the application.

Resolved: (Ms Bredenbeck/Mr Rees)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$2,000 be made to the Huntly Events Committee towards the cost of the community Christmas parade.

CARRIED on the voices

HCBI611/09/4

Application for Funding – Menzshed Huntly
Agenda Item 12.5

Ms Bredenbeck declared a conflict of interest in this item and withdrew from the room whilst discussion and voting took place.

Ms Victoria Kemp provided an overview in support of the application.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$1,200 be made to Menzshed Huntly towards the cost of building six little free libraries for the Huntly community.

CARRIED on the voices

HCBI611/09/5

Application for Funding – Huntly Returned Services Association Inc.
Agenda Item 12.6

Cr McNally declared a conflict of interest in this item and withdrew from the room whilst discussion and voting took place.

The Community Co-ordinator provided a brief overview and circulated a budget and quotes for the application.

Tabled: Anzac Day Budget for 2017

Resolved: (Cr Lynch/Mr Farrar)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$1,500 be made to the Huntly Returned Services Association Inc. towards the cost of the Anzac Day Civic Commemoration.

CARRIED on the voices

HCBI611/09/6

Elected Representatives for the North Waikato Care of the Aged Trust Board Inc.
Agenda Item 12.7

The General Manager Strategy & Support spoke of the Deed of Variation of the Trust that provides for the Huntly Community Board to appoint two members to the North Waikato Care of the Aged Trust Board Inc. It was agreed that the Deed would be circulated to members to read and then confirm representatives at the December 2016 meeting.

Resolved: (Cr Lynch/Mr Rees)

THAT the report of the General Manager Strategy & Support be received.

CARRIED on the voices

HCBI611/09/7

Service Requests
Agenda Item 12.8

Resolved: (Cr McNally/Mrs Lamb)

THAT the report from the Chief Executive be received.

CARRIED on the voices

HCBI611/09/8

Youth Engagement Report
Agenda Item 12.9

The Youth Engagement Advisor provided a brief overview and answered questions of the Board.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Board agrees for Mr Ron Farrar and Mr Corey Rees as youth mentors to the two youth advisor representatives on the Board or identify new youth mentors should the existing youth mentors want to pass on this responsibility to someone else;

AND FURTHER THAT the Board note that a report recommending the appointment of the second youth representative onto the Board will be received at its meeting in February 2017. The second youth representative will complement the existing youth representative, Logan Cotter.

CARRIED on the voices

HCBI611/09/9

Huntly Community Plan

Agenda Item 12.10

Discussion noted that the community plan would be a standing item on each agenda and that a workshop was necessary to review this in April 2017.

Resolved: (Ms Bredenbeck/Cr Lynch)

THAT the report from the General Manager Strategy & Support be received;

AND THAT a workshop be held in April 2017 to review the community plan.

CARRIED on the voices

HCBI611/09/10

Huntly Works & Issues Report: Status of Items October 2016

Agenda Item 12.11

Additional items discussed:

- Hakanoa Street resurfacing
- Tainui Bridge Closure
- Seating in Garden Place.

Photos were viewed of offenders placing graffiti and it was considered that the Chair would liaise with the Police.

Questions were raised regarding payment to Mr Thurston for removing graffiti, and health and safety issues. It was agreed that the Chair and Board Councillors work towards a way forward with Council staff.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the report from the General Manager Strategy & Support be received;

