

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 6 DECEMBER 2016** commencing at **6.15pm.**

Present:

Ms R Kirkwood (Chair)
Cr JM Gibb
Cr E Patterson
Mrs W Diamond
Ms K Morgan
Mr BJ Sherson
Ms J Stevens

Attending:

Ms S Duignan (General Manager Customer Service)
Ms S Courtney (Committee Secretary)
Ms B Connolly (Senior Policy Planner)
Mr D Totman (Strategic Planning Project Manager)
Master W Eriepa (Youth Representative)
Ms S Kelly (Community Development Co-ordinator)
Mr S Solomon (Multi-Purpose Creative Community Facility)
Ms A Ramsay (Multi-Purpose Creative Community Facility)
Members of Staff
Members of the public

DECLARATION BY MEMBER PURSUANT TO SCHEDULE 7 CLAUSE 14 OF THE LOCAL GOVERNMENT ACT 2002

Mrs Diamond made and signed her declaration in accordance with Schedule 7 Clause 14 of the Local Government Act 2002.

The General Manager Customer Support vacated the chair and Ms Kirkwood presided for the remainder of the meeting.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Morgan/Cr Patterson)

THAT an apology be received from Mr Whetu.

CARRIED on the voices

NCBI612/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Gibb/Mrs Diamond)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 6 December 2016 be confirmed and all items therein be considered in open meeting;

AND THAT the Board resolves that item 6.9 [*Chairperson's Report*] be withdrawn from the agenda;

AND FURTHER THAT the following item be discussed at an appropriate time during the course of the meeting;

- Public Forum;

AND FURTHER THAT all youth members present be given speaking rights for the duration of this meeting;

AND FURTHER THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.6 [*Ngaruawahia Structure Plan Update*] being considered after agenda item 6.1.

CARRIED on the voices

NCBI612/02

DISCLOSURES OF INTEREST

Ms Stevens advised members of the Board that she would declare a non financial conflict of interest in item 6.1 [*Multi-Purpose Creative Community Facility Progress Report*].

CONFIRMATION OF MINUTES

Resolved: (Cr Patterson/Ms Morgan)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on 8 November be confirmed as a true and correct record of that meeting subject to the editing that *Mrs Diamond was not present at the triennial meeting and her name removed from the minutes.*

CARRIED on the voices

NCBI612/03

REPORTS

Multi-Purpose Creative Community Facility Progress Report Agenda Item 6.1

Tabled: Letter from Council re Ngaruawahia Community Facilities Steering Group dated 29 November 2016, Media Release dated 24 November 2016

Mr Solomon and Ms Ramsay provided a verbal report and answered questions of the Board. A number of A3 Ngaruawahia posters were shown to the Community Board. A full written report will be presented to a future meeting.

The Community Board was keen to ensure they still had a presence and this was confirmed as Ms Stevens is on the Steering Group.

It was confirmed that community groups will be able to have access to this space when available. At this stage, there are no details regarding the proposal; this will be fleshed out in the feasibility study.

The Chair thanked the presenters for their presentation.

Ngaruawahia Structure Plan Update Agenda Item 6.6

The Senior Policy Planner provided an overview and answered questions from the Board.

Council staff are wanting comments from the community board as to the draft structure plan presented by 20 February 2017.

The Board agreed to hold a workshop to discuss this item.

Resolved: (Cr Patterson/Ms Morgan)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

NCB1612/04/5

Discretionary Fund Report to 21 November 2016 Agenda Item 6.2

The Board requested information on the commitment of the allocated funds of \$15,000 towards the Hakarimata Walkway for consent and engineering costs.

Resolved: (Cr Gibb/Cr Patterson)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

NCB1612/04/1

Youth Engagement Report
Agenda Item 6.3

The Community Engagement Co-ordinator provided an overview of the Youth Action Group tasks and advised that she had applied for \$30,000 from the Local Government Fund and had received \$10,000. She agreed to continue to apply for funding to increase the budget. The focus for youth will be governance training and developing young leaders. Community Board members would like to see a budget with any project to assess whether the Board can contribute money.

It was agreed that mentoring is strongly supported and all Board members are willing to assist. The Board would like Council staff to clarify time commitments and the January 2017 Workshop will be an ideal opportunity to allow for planning and budgets going forward.

Resolved: (Cr Gibb/Ms Stevens)

THAT the report from the General Manager Strategy & Support be received;

AND THAT if there are any new issues identified in the Youth Action Group's Quarterly Report that the Board supports that they be added to the Board's Works and Issues report so progress on implementation can be monitored;

AND FURTHER THAT the Community Board continues to support Antonia van den Bemd and Wirihana Eriepa as the youth representatives of the Ngaruawahia Community Board for 2017;

AND FURTHER THAT the Community Board discuss the expectations required for the youth mentoring roles and that that all Board members from the Community Board are willing to support the youth representatives.

CARRIED on the voices

NCB1612/04/2

Ngaruawahia Works and Issues Report
Agenda Item 6.4

The following additional items were discussed:

- 7 Uenuku Street. No Resource Consent is required as a relocation hinges on the payment of a bond. Council is reassessing the process for relocations.
- Reduce speed limit on Waingaro Road.
- Maintenance of reserve and track from the Waipa Bridge past Pony Club.
- Resealing of netball courts not level. The courts have been marked but no hoops installed.

Resolved: (Mrs Diamond/Ms Morgan)

THAT the report from the General Manager Customer Support be received.

CARRIED on the voices

NCB1612/04/3

Community Board/Committee Annual Workshop
Agenda Item 6.5

The members requested the following topic be included in the agenda for the Annual Workshop planned at 5.30pm on 15 February 2017:

- Discretionary Fund – criteria guidelines.

Resolved: (Cr Patterson/Mrs Diamond)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

NCB1612/04/4

Community Plan Template and Identification of Long Term Plan Priority Projects
Agenda Item 6.7

The General Manager Customer Service spoke of the key focus and projects to review. It was noted that it would be helpful accessing demographic information via the most recent census data along with growth prediction charts.

Resolved: (Mr Sherson/Cr Gibb)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Community Board develops its community plan and identifies key projects to give effect to the plan and for consideration through Council's Long Term Plan process by using the template provided;

AND FURTHER THAT the completed community plan template be submitted to Council's Corporate Planner by 31 March 2017.

CARRIED on the voices

NCB1612/04/6

Ngaruawahia Community Board Resolution/Action Register
Agenda Item 6.8

Resolved: (Mrs Diamond/Ms Stevens)

THAT the report of the General Manager Customer Support be received;

AND THAT the following items be amended on the Register;

Item 1: previous report suggest at workshop review. That all members receive a copy, read and update at Workshop.

Item 3: Green belt – clarity on the stated opinion about not needing a green belt. Planning and Policy part of Council – based from Hakarimata walkway.

Item 8: Beach area – change from Beach are to Pontoon.

Item 9: Adult Fitness Centre – allocated \$10,000 - balance of the funding. Funding dates are not available as yet for WEL Energy Trust. Lions are keen to come on board and would like to assist with installing one or two pieces of equipment.

Change name from Centre to Trail. Follow up placement with Duncan.

Item 10: Detailed plan of Te Mana o Te Rangi Reserve; where is the boundary for this from the rail corridor to the dump site. Board working with Council, best process to follow. At this point, a plan would be premature. Sue will pursue and update, however due to time constraints and staffing shortage, this will not be by the next meeting. Sue appreciates that the Board are understanding of the constraints Council are experiencing;

AND FURTHER THAT the following items be deleted from the Register:

Item 5: completed

CARRIED on the voices

NCB1612/04/7

Chairperson's Report
Agenda Item 6.10

This Item was withdrawn from the Agenda.

Councillors' Report
Agenda Item 6.11

Cr Gibb and Cr Patterson gave a verbal overview on current Council issues.

Community Board Members' Report
Agenda Item 6.12

Members provided a verbal report on the following issues:

- NCB induction network with other community board members.
- Lottery advisor from DIA to speak to board next year.
- James Whetu and Rongo Kirkwood attended 'Running an Effective Meeting' with Rose Gray – this was a helpful process.

Public Forum

Add.Item

The following items were discussed at the Public Forum:

- The Ngaruawahia Structure Plan – timeframes and has the public been involved. Agenda item and the Board will answer any issues.
- Vanessa Rice – Thank you for Christmas on Jesmond.
- Beach area; Pontoon.
- Track from Pony club – cut 200m – spraying not enough all the way around. Request it on the website.
- 50km along Waingaro Road towards youth camp. (Mr Vowles)
- Congratulate Community Board for garden on Jesmond Street
- Ngaruawahia Community Board on Facebook.

There being no further business the meeting was declared closed at 8.12pm.

J Whetu

CHAIRPERSON

Minutes 2016/NCB/161206 NCB Minutes