

**MINUTES** of an extraordinary meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 19 APRIL 2016** commencing at **1.00pm**.

Present His Worship the Mayor Mr AM Sanson  
Cr JC Baddeley  
Cr J Church  
Cr R Costar  
Cr DW Fulton [until 1.51pm]  
Cr J Gibb  
Cr WD Hayes  
Cr S Lynch  
Cr RC McGuire  
Cr L Petersen  
Cr J Sedgwick  
Cr NMD Smith  
Cr MR Solomon  
Cr CS Tait

Attending Mr TG Whittaker (Acting Chief Executive)  
Ms S Duignan (General Manager Customer Support)  
Mr T Harty (General Manager Service Delivery)  
Mrs RJ Gray (Council Support Manager)  
Mr C Birkitt (Monitoring Team Leader)  
Mr M Mould (Waters Manager)  
Mr T Gibson (City Care Ltd)  
Mr O Mulder (City Care Limited)  
Staff Members

**WDC1604/20 APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**WDC1604/21 CONFIRMATION OF STATUS OF AGENDA ITEMS**

WDC1604/21/1 **Resolved: (Crs Smith/Sedgwick)**

**THAT the agenda for the extraordinary meeting of the Waikato District Council held on Tuesday 19 April 2016 be confirmed and**

all items therein be considered in open meeting;

**AND THAT** in accordance with **Standing Order 3.7.2** the order of business be changed with agenda item 4.4 [*Budget Shortfall – North Waikato Waste and Recyclables Collection Contract*] being considered prior to agenda item 4.3 [*Award of Tender Contract – North Waikato Waste and Recyclables Collection*].

**CARRIED on the voices**

**WDCI604/22      DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**WDCI604/23      REPORTS**

**WDCI604/23/1      Proposed Waikato District Council Freedom Camping Bylaw 2016  
Item 4.1**

The General Manager Customer Support spoke of some changes to the bylaw, that had been circulated. The Monitoring Team Leader identified key areas that were separate to the bylaw including some changes to the maps. It was noted that Port Waikato Sunset Beach Carpark would be listed as a prohibited area in the draft document.

**Resolved: (Crs Baddeley/Sedgwick)**

**THAT** the report of the **General Manager Customer Support – Proposed Waikato District Council Freedom Camping Bylaw 2016** be received;

**AND THAT** the proposed bylaw does not give rise to any implications under the **New Zealand Bill of Rights Act 1990** pursuant to section 155(2) of the **Local Government Act 2002**;

**AND FURTHER THAT** the **Statement of Proposal**, incorporating the proposed **Waikato District Council Freedom Camping Bylaw 2016** (subject to any amendments), be publicly notified on **20 April 2016** with the closing date for submissions being **20 May 2016**, in accordance with **Sections 83** (special consultative procedure), **86** (use of special consultative procedure in relation to adoption or review or amendment of bylaws) of the **Local Government Act 2002**;

**AND FURTHER THAT** submissions on the **Statement of Proposal**, (incorporating the proposed **Waikato District Council Freedom Camping Bylaw 2016**) be considered and, if requested, be heard by **Council** at a meeting to be held on **6 July 2016** or as early

thereafter as possible.

**CARRIED on the voices**

WDC1604/23/2

Award of Tender Contract No 15-162 - Parks and Open Spaces Maintenance Services  
Item 4.2

The General Manager Service Delivery provided background information on the contract and advised that a competitive dialogue approach had been taken calling for expressions of interest. Discussion was held on this item and questions asked of the General Manager Service Delivery.

His Worship invited Mr Mulder (City Care Limited) to speak prior to the recommendation being resolved. He spoke of the process carried out, and looked forward to working with the community to make it a better place should City Care Limited be awarded the contract. He answered questions raised during discussion on this item, including noting that Ms Margaret Devlin (Council's Chair of Audit & Risk Subcommittee and a City Care board member) had declared a conflict of interest and removed herself from any involvement in the process.

**Resolved: (Crs Hayes/Fulton)**

**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the tender submitted by City Care Limited in the sum of \$3,928,581 excluding GST, be approved for Contract No 15/162: Parks & Open Spaces Maintenance Services;**

**AND FURTHER THAT the Approved Contract Sum total be set at \$59,300,000 for a 10 year period from 1 August 2016 to 30 June 2026, subject to performance;**

**AND FURTHER THAT the assessed annual value may be increased by no more than 3% to adjust for annual inflation;**

**AND FURTHER THAT the assessed annual value may be increased by no more than 5% to allow for changes in assets.**

**CARRIED on the voices**

WDC1604/23/1

Budget Shortfall – North Waikato Waste and Recyclables Collection Contract  
Item 4.4

The General Manager Service Delivery spoke to a power point presentation.

A significant discussion was carried out with questions around the funding process with an opportunity for doing things differently in the future.

The Waters Manager provided clarification to some issues raised.

**Resolved: (Crs McGuire/Hayes)**

**THAT** the report from the **General Manager Service Delivery** be received;

**AND THAT** Option 1 as outlined below be approved as the appropriate way forward for managing the budget deficit for Contract No 15-127.

**Option 1- 2018/28 Long Term Plan**

*The LTP has capital expenditure to upgrade the Refuse Transfer Stations in Huntly and Te Kauwhata to Resource and Recovery Centre (RRC) in 2016/17. This funding has with it increased operational costs from 2017/18 onwards. The upgrade has been delayed due to contractual negotiations and will result in an operational saving of \$199,814 in 2017/18 (General Rate funded). These savings could be used to partially fund the shortfall as these funds were allocated to refuse and recycling activities.*

*The remaining deficit in the budget will need to be funded by a target rates review during the next Long Term Plan and applied from 2018/19 onwards. This would equate to a target rates increase of approximately \$12 excluding GST per property per annum.*

<b>Financial Year</b>	<b>Funding Deficit</b>	<b>Funding Solutions</b>
<b>2016/17</b>	<b>\$319K</b>	<b>Increase reserve deficit and recover over 1 LTP</b>
<b>2017/18</b>	<b>\$207K</b>	<b>\$200K RRC operational savings</b>
<b>2018/19</b>	<b>\$206K</b>	<b>Change in 2018/28 LTP</b>
<b>2019/20</b>	<b>\$205K</b>	<b>Change in 2018/28 LTP</b>
<b>2020/21</b>	<b>\$205K</b>	<b>Change in 2018/28 LTP</b>
<b>TOTAL</b>	<b>\$1,142K</b>	

**CARRIED on the voices**

Cr Fulton retired from the meeting [1.51pm] during discussion on the above item and was not present when voting took place.

