

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 9 FEBRUARY 2016** commencing at **6.00pm**.

Present Mr A Vink (Chairperson)
 Cr JC Baddeley
 Mr BT Dixon
 Mr R MacLeod
 Ms K Murphy [until 8.22pm]
 Ms L Thomson

Attending Mr V Ramduny (Acting General Manager Strategy & Support)
 Mrs RJ Gray (Council Support Manager)
 Mr N Cantlon (Roading Asset Engineer)
 Ms F Edwards (Chairperson Harbour Care)
 2 staff members
 17 members of the public

RCBI602/01 APOLOGIES AND LEAVE OF ABSENCE

All members were present.

RCBI602/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

RCBI602/02/1 **Resolved: (Mr Vink/Ms Thomson)**

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 9 February 2016 be confirmed and all items therein be considered in open meeting;

AND THAT the Board resolves that the following item be considered under agenda item 7.4 [Discretionary Funding] as a matter of urgency as advised by the Chairperson:

- Raglan Events & Multisport Trust Funding Application.

CARRIED on the voices

RCBI602/03 DISCLOSURES OF INTEREST

Ms Thomson advised members of the Board that she would declare a

conflict of interest in the additional item [*Raglan Events & Multisport Trust Funding Application*].

RCBI602/04

CONFIRMATION OF MINUTES

Resolved: (Mr MacLeod/Ms Thomson)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 1 December 2015 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

RCBI602/05

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

RCBI602/06

SPEAKER

Ms Fiona Edwards, Chairperson of Harbour Care addressed the Board and provided an overview.

RCBI602/07

REPORTS

RCBI602/07/1

Community Board Vacancy
Item 7.1

It was agreed that Mr Peter Howarth would fill the existing vacancy. The Chair would advise him of his appointment and extend an invitation to him to attend the next meeting. It was noted that a public notice would be placed in the local newspaper advising of the board's decision and that an extraordinary meeting would be held to confirm the appointment through another resolution.

Resolved: (Mr MacLeod/Ms Thomson)

THAT the report of the General Manager Strategy & Support – Community Board Vacancy - be received;

AND THAT the Raglan Community Board approves the filling of the extraordinary vacancy and appoints Mr Peter Howarth to the position of Board member for the remainder of the 2013-2016 Triennium.

CARRIED on the voices

RCBI602/07/2

Appointment of Deputy Chairperson
Item 7.2

Resolved: (Ms Thomson/Ms Murphy)

THAT the report of the General Manager Strategy & Support – Appointment of Deputy Chairperson - be received;

AND THAT Mr Bob MacLeod be appointed Deputy Chairperson for the Raglan Community Board.

CARRIED on the voices

RCBI602/07/3

Time of Board Meetings
Item 7.3

The Chair provided an overview of the challenges associated with the timing of meetings held in the past and discussion ensued. The Chair invited the members of the public for their preference.

Resolved: (Mr Vink/Mr MacLeod)

THAT the report of the General Manager Strategy & Support – Time of Board Meetings – be received;

AND THAT the Raglan Community Board meetings commence at 2.00pm following an open forum held at 1.30pm.

CARRIED on the voices

RCBI602/07/4

Discretionary Fund Report to 25 January 2016
Item 7.4

Discussion was held on the expenditure for the Community Board Chairs' Workshop that the Chair attended. Members noted that the Board did not pass a resolution for the payment of \$86.96 from the discretionary fund. The Acting General Manager Strategy & Support will look into how this payment was made.

It was also requested that a community board targeted rate summary be provided to the next meeting.

RCBI602/07/4/1

Resolved: (Mr MacLeod/Ms Thomson)

THAT the report of the General Manager Strategy & Support – Discretionary Fund Report to 25 January 2016 – dated 25 January 2016 be received.

CARRIED on the voices

RCBI602/07/4/2

Tabled: Discretionary Funding Application Form
(Raglan Events & Multisport Trust)

Ms Thomson declared a conflict of interest in this item. Ms Thomson provided an overview of the application and then refrained from discussion and voting on this item.

Resolved: (Mr MacLeod/Ms Murphy)

THAT \$200 be granted from the Raglan Community Board Discretionary Fund to the Raglan Events Multi Sport Trust to cover the cost of bike checks for the Raglan Cycle Challenge.

CARRIED on the voices

RCBI602/07/5

Survey Results – Engagement with Community Boards
Item 7.5

It was noted that there is no need for a Community Board Advisor to act as a central point of contact with Council as the General Manager Strategy & Support is already fulfilling this role.

It was requested that community boards meet for an annual refresher to discuss items eg delegations etc, in the near future. The Council Support Manager was requested to organise this and to email the Chairs, Mayor and Executive Team for agenda items and a suitable date. It was agreed that a summary report of all respondents from the community boards be provided to the next meeting.

Resolved: (Mr Vink/Ms Thomson)

THAT the report of the General Manager Strategy & Support – Survey Result - Engagement with Community Boards - be received;

AND THAT a community board forum be organised with the five community boards as part of an annual refresher on operational issues and board delegations.

CARRIED on the voices

RCBI602/07/6

Raglan Community Board Long Term Plan 2015-2025 Priority List
Item 7.6

The Acting General Manager Strategy & Support provided an overview on this report.

Resolved: (Mr Vink/Mr MacLeod)

THAT the report of the General Manager Strategy & Support – Raglan Community Board Long Term Plan 2015-2025 Priority List – be received.

CARRIED on the voices

RCBI602/07/7

Raglan Bus Transport Service
Item 7.7

The Roothing Assets Engineer provided an overview of the submissions for bus services in Raglan. Regular meetings are being held with staff from Waikato Regional Council. Funding for the service comes from the District Council, Waikato Regional Council and NZ Transport Agency. A business case has been prepared for funding and to engage with stakeholders. The Waikato Regional Council has undertaken a tender process for providing a number of flexible bus transport service routes and costs. The awarded contract would not commence until 2017.

Resolved: (Mr Vink/Ms Thomson)

THAT the report of the General Manager Strategy & Support – Raglan Bus Transport Service – be received;

AND THAT the board convene a workshop with Waikato Regional Council, Waikato District Council, and New Zealand Transport Agency representatives for open dialogue and feedback from the Raglan Community Board to be arranged for Monday 22 February 2016 at 3pm or Tuesday 23 February at 6pm at the Raglan Town Hall. The Roothing Asset Engineer, will liaise with the relevant people from Waikato Regional Council and New Zealand Transport Agency to attend this workshop.

CARRIED on the voices

RCBI602/07/8

Raglan Works & Issues Report
Item 7.8

It was agreed that the Board would put in a submission of support for Plan Change 14 (Raglan Rezoning).

Additional items discussed:

- James Street parking sign to be more prominent.
- Papakainga subdivision wastewater reticulation.
- I-Site administered by Huntly Enterprise Agency that reports to Council. To advertise that Wi-Fi is available.

Resolved: (Mr Vink/Mr MacLeod)

THAT the report of the General Manager Strategy & Support – Raglan Works & Issues Report – be received.

CARRIED on the voices

RCBI602/07/9

Raglan Coastal Reserves Advisory Committee Meeting Minutes,
14 December 2015
Item 7.9

It was noted that consultation was carried out on the Sound Splash Event and good feedback was received following the event.

Resolved: (Cr Baddeley/Ms Thomson)

THAT the report of the General Manager Service Delivery – Raglan Coastal Reserves Advisory Committee Meeting Minutes – 14 December 2015 - be received.

CARRIED on the voices

RCBI602/07/10

Parking Activity in Raglan During the Peak Summer Period
Item 7.10

A workshop will be scheduled on the long term effects of the volume of visitors that come into Raglan.

Resolved: (Mr Vink/Mr MacLeod)

THAT the report of the General Manager Customer Support – Parking Activity in Raglan During the Peak Summer Period – be received.

CARRIED on the voices

Ms Murphy retired from the meeting [8.22pm] during discussion on the above report and was not present when voting took place.

RCBI602/07/11

Raglan Land Company - Private Plan Change 12 to the Waikato District Plan and Change of Consent Conditions to Construct the Oporu Causeway and to Extend the Lapse Date
Item 7.11

Resolved: (Mr MacLeod/Ms Thomson)

THAT the report of the Acting General Manager Strategy & Support – Raglan Land Company – Private Plan Change 12 to the Waikato District Plan and change of consent conditions to construct the Oporu Causeway and to extend the lapse date – be received.

CARRIED on the voices

RCBI602/07/12

Pre-Meeting Forum
Item 7.12

A moment's silence was held for the passing of Richard Karameta and the Board acknowledged him, his family, friends, the emergency services and the tragedy this has brought to the greater community. It was agreed that the board would respond to any request to hold a meeting to discuss issues regarding the Oporu Bridge.

The following issues were raised at the forum:

- Community board vacancy.
- Request for facilities and area for overflow of camper vans around the mountain at Ruapuke Beach.
- Launching ramp at Wharf. Request for an extension of the apron up the harbour towards the poles and located below the riparian rights.
- Request that Bow Street be one-way from Orca Restaurant to the roundabout near the Town Hall (from west to east) and roundabout from fire station to Hotel (from south to north).
- Waingaro Hot Springs – update provided by Cr Baddeley.
- Raglan Bus Service – update provided by Cr Baddeley and the Roding Assets Engineer
- Use of spraying the berms with glyphosate and alternative use.
- Violet Street sign – to mark as no parking on yellow lines on bend.

RCBI602/07/13

Chairperson's Report
Item 7.13

The Chairperson spoke of the off-site meeting regarding the repair of the sea wall at Manu Bay.

RCBI602/07/14 Councillor's Report
Item 7.4

Cr Baddeley gave a verbal report Issues raised were as follows:

- parking issues
- public places bylaw
- infrastructure meeting.

RCBI602/08 BOARD MEMBERS' REPORTS

RCBI602/08/1 Board and Stakeholder Relationships
Item 8.1

Nil to report.

RCBI602/08/2 CBD Plan
Item 8.2

Nil to report.

RCBI602/08/3 Civil Defence
Item 8.3

Mr MacLeod provided an update on the emergency plan that was ready to be released. He advised of some dramatic changes that have occurred recently and a meeting has been scheduled by the Council Local CDEM Coordinator to discuss these.

RCBI602/08/4 Cultural Liaison
Item 8.4

Nil to report.

RCBI602/08/5 Placemaking
Item 8.5

Ms Thomson spoke of a meeting held recently with new processes in place and working on plans to submit to the Senior Policy Planner and the Community Development Coordinator to streamline the lines of community between Council and other parties. The Placemaking Project Team are investigating a potential placemaking idea for the reserve area opposite the Raglan Library.

RCBI602/08/6 Communications
Item 8.66

Nil to report.

There being no further business, the meeting was declared closed at 8.51pm.

Minutes approved and confirmed this day of 2016.

A Vink

CHAIRPERSON

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