

MINUTES for a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 10 MAY 2016** commencing at **2.00pm**.

Present:

Mr A Vink (Chairperson)
Cr JC Baddeley [from 3.50pm until 5.31pm]
Mr BT Dixon [until 4.03pm]
Mr PJ Haworth
Mr R MacLeod
Ms K Murphy
Ms L Thomson

Attending:

Mr TG Whittaker (General Manager Strategy & Support)
Mrs R Gray (Council Support Manager)
Ms J Penn (Whaingaroa Environment Centre)
Mr P Day (Raglan & District Museum Society Inc)
Mr T Harty (General Manager Service Delivery)
Mr M Mould (Team Leader Waters)
Ms K Puriri (Raglan Chamber of Commerce)
Ms B Haitana
Members of the Public (12)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr MacLeod/Mr Vink)

THAT an apology for lateness be received from Cr Baddeley.

CARRIED on the voices

RCB1605/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Vink/Ms Thomson)

THAT the agenda for a meeting of the Raglan Community Board held on **9 May 2016** be confirmed and all items therein be considered in open meeting;

AND THAT in accordance with Standing Order 3.7.2 the order of business be changed with agenda items being considered when appropriate;

AND FURTHER THAT the Board resolves that the following item be added to the agenda and considered when appropriate:

- Community Sign in Bow Street Update
- Freedom Camping Bylaw;

AND FURTHER THAT the Board resolves that the following item be added to the agenda as a matter of urgency as advised by the Chairperson:

- Application for Funding: Raglan Chamber of Commerce;

AND FURTHER THAT the Board resolves that the following items be withdrawn from the agenda:

- 8.1 Board and Stakeholder Relationships
- 8.2 CBD Plan
- 8.3 Civil Defence
- 8.4 Cultural Liaison
- 8.5 Placemaking
- 8.6 Communications.

CARRIED on the voices

RCBI605/02

DISCLOSURES OF INTEREST

Ms Thomson advised members of the Board that she would declare a conflict of interest in the additional item for consideration [*Application for Funding: Raglan Chamber of Commerce*].

RCBI605/03

CONFIRMATION OF MINUTES

Resolved: (Mr MacLeod/Ms Thomson)

THAT the minutes of a meeting of the Raglan Community Board held on 8 March 2016 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

RCBI605/04

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

RCBI605/05

SPEAKER

Ms Penn, representing Whaingaroa Environment Centre was in attendance to address the Board on Plastic Free Raglan. A power point was provided in support of her presentation. Ms Penn requested support from the community board for this project.

RCBI605/06

REPORTS

Application for Funding – Whaingaroa Environment Centre
Agenda Item 7.4

Ms Penn spoke to this application for a funding request. She advised that the natural bamboo bags would not be provided now, and the cost had increased to \$2.75 per bag owing to a new supplier providing the bags from Bangladesh.

Resolved: (Ms Thomson/Mr MacLeod)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$5,548.75 (not including GST) be made towards the cost of Plastic Bag Free Raglan-Whaingaroa Project 2 Launch;

AND THAT a community board member be elected to the steering committee, subject to approval by the steering committee;

AND FURTHER THAT the Raglan Community Board logo be included on the bag;

AND FURTHER THAT the Waikato District Council logo will be included on the bag subject to approval from the steering committee.

CARRIED on the voices

RCBI605/07/1

Discretionary Fund Report
Agenda Item 7.1

The recent workshop held with the community identified a number of projects worthy of community board support. It was agreed that a list of these projects will be prepared and endorsed by the board for future consideration. A report will be prepared for the next meeting to facilitate this discussion.

Resolved: (Mr Vink/Ms Thomson)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCBI605/07/2

Application for Funding – Raglan & District Museum Society Inc
Agenda Item 7.3

Mr Day was in attendance to support the application for funding.

Resolved: (Mr Vink/Mr Haworth)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$3,087.83 be made towards the cost of the “Back to School” exhibition;

AND FURTHER THAT the Raglan Community Board logo be included in the promotional material at the exhibition.

CARRIED on the voices

RCBI605/07/3

Community Sign in Bow Street Update
Add.Item

Ms Haitana was invited to provide an update on the community sign in Bow Street. It was noted that the cost for this project was now approximately \$30,000. The community board members applauded Ms Haitana for her commitment to the project.

RCBI605/07/4

Application for Funding – Raglan Chamber of Commerce
Add.Item

The Chair agreed to consider this late application.

Ms Thomson declared a conflict of interest and did not speak or vote on this item.

Ms Puriri provided an overview on the annual event of Matariki in support of the application for funding.

Tabled: Funding Application

Resolved: (Mr MacLeod/Mr Dixon)

THAT the application for funding from the Raglan Chamber of Commerce be received;

AND THAT an allocation of \$1,000.00 be made towards the cost of the Whaingaroa-Raglan’s Matariki Celebration.

CARRIED on the voices

RCBI605/07/5

Raglan Wastewater System

Agenda Item 7.12

The report was taken as read.

The General Manager Service Delivery provided further background information to the wastewater overflow in Raglan on 25 March 2016, and gave an overview of the investigation that had taken place to date. He also spoke of the network condition, capacity and signage. It was identified that the current contacts list needed to be updated by the members for Council records. The board also wished to see the Response Plan. The Chair recommended that an urgent board meeting be held immediately an event is known so that members can be key players in an emergency. The Chair invited members of the public for their comments. This feedback will be considered as part of the review of the Response Plan. In summary, the Chair confirmed that the capacity of the system and the overall condition of the system is fine. A report on the investigation is to be provided when available.

Resolved: (Mr Vink/Ms Thomson)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

RCB1605/07/6

Cr Baddeley entered the meeting [3.50pm] during discussion on the above item and was present when voting took place.

Mr Dixon retired from the meeting [4.03pm] during discussion on the above item and was not present when voting took place.

Water Resource

Agenda Item 7.11

The General Manager Service Delivery spoke of the recent and contentious issue that stems from a national growing awareness of water resources. He advised that a national debate on the value of water is currently being undertaken. The concern from the community board members was the recent discussion by the Ashburton District Council appeared to be inconsistent with Council messaging around the precious water resource, conservation etc. Iwi leaders are in discussion with central government on ownership of water. Discussion was also held on water meter charges with 'dummy' invoices being sent out in the next few months to accustom householders to the new process that commences from 1 July 2016.

Resolved: (Ms Thomson/Mr MacLeod)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCB1605/07/7

Application for Funding – Raglan Creative
Agenda Item 7.2

Tabled: Overview of application received in the absence of Maryann Tuao

Resolved: (Mr Vink/Ms Murphy)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the request from Raglan Creative towards the cost of holding a series of youth focused art based workshops be declined owing to the application not meeting the criteria.

CARRIED on the voices

RCB1605/07/8

Raglan Works & Issues Report: Status of Items May 2016
Agenda Item 7.5

Tabled: Report to Infrastructure Committee – Service Delivery Report for April 2016

The General Manager Strategy & Support circulated a report that was included in the Infrastructure agenda for May 2016 that the members found very informative. It was agreed to circulate this report to members following each Infrastructure Committee meeting.

Discussion was held on the Link newsletter providing information on what is happening district wide. It was agreed to add the members of the board to the email group.

Norfolk Pines – two in particular; one at the I-site, and one at the bottom of Bow Street. The General Manager Strategy & Support agreed to investigate the removal of these trees.

Community Sign in Bow Street. It was agreed that it was a great community resource and that Cr Baddeley would discuss this with Ms Haitana to move it forward.

Resolved: (Mr Vink/Ms Thomson)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCB1605/07/9

Draft Plaques, Memorials and Monuments Policy
Agenda Item 7.6

Resolved: (Mr Vink/Mr MacLeod)

THAT the report of the General Manager Service Delivery be received;

AND THAT the Raglan Community Board submit that the involvement of community boards in the application be part of the process for the proposed policy.

CARRIED on the voices

RCB1605/07/10

Raglan Coastal Reserves Advisory Meeting Minutes, 15 February and 14 March 2016
Agenda Item 7.7

Resolved: (Mr Vink/Ms Murphy)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

RCB1605/07/11

Freedom Camping
Add.Item

Further discussion was held on the draft Freedom Camping Bylaw. Mr MacLeod agreed to email the members a draft submission prior to it being submitted to Council.

RCB1605/07/12

Councillor's Report
Agenda Item 7.13

Cr Baddeley provided an overview on current council issues including:

- a meeting on vital signs in Ngaruawahia
- a roading meeting at Te Mata
- amalgamation of the rural fire service
- developing a workable terms of reference on community halls

RCB1605/07/13

Cr Baddeley retired from the meeting at 5.31pm following discussion on the above report.

Pre-Meeting Forum
Agenda Item 7.8

The following issues were discussed:

- Update required from Council on consultation on the bus contract and the business case
- Public feeding kingfish at the wharf – to pursue through the appropriate channels if a protected area is required.
- Would like more signage on the road out to Whale Bay warning motorists of cyclists.
- Norfolk pines in town – would like a programme established to future proof the area where the trees are dying by the I-site as these trees have now become a safety

hazard. To ask Council to include an assessment of the trees in the next works & issues report.

RCB1605/07/14

Chairperson's Report

Agenda Item 7.9

It was agreed to invite the community again to the next workshop at the end of May 2016, date to be confirmed.

Resolved: (Mr Vink/Ms Clarkson)

THAT the report from the Chairperson be received.

CARRIED on the voices

RCB1605/08/15

Annual Plan 2016/17

Agenda Item 7.10

Tabled: A Raglan rates scenario based on one capital value example, Actual Rooding Projects and Non Rooding Projects planned

The General Manager Strategy & Support advised this is the second year of the Long Term Plan and provided an overview on the tabled item. It was noted that information on individual rates was available from the Council's website.

Resolved: (Ms Clarkson/Mr Vink)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

RCB1605/07/16

MEMBERS' REPORTS

Board and Stakeholder Relationships

Agenda Item 8.1

This item was withdrawn from the agenda.

CBD Plan

Agenda Item 8.2

This item was withdrawn from the agenda.

Civil Defence

Agenda Item 8.3

This item was withdrawn from the agenda.

Cultural Liaison
Agenda Item 8.4

This item was withdrawn from the agenda.

Placemaking
Agenda Item 8.5

This item was withdrawn from the agenda.

Communications
Agenda Item 8.6

This item was withdrawn from the agenda.

With the members' reports having been withdrawn from the agenda, and there being no further business the meeting was declared closed at 6.03pm.

Minutes approved and confirmed this day of 2016.

A Vink
CHAIRPERSON
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