

MINUTES of a meeting of the Strategy & Finance Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 23 FEBRUARY 2016** commencing at **9.05am**.

Present	Cr JC Baddeley (Chairperson) His Worship the Mayor, Mr AM Sanson [until 9.25am and from 9.29am] Cr J Church Cr JM Gibb [from 9.48am] Cr WD Hayes [from 9.04am] Cr SD Lynch [from 9.04am] Cr RC McGuire Cr LM Petersen Cr JD Sedgwick Cr NMD Smith Cr MR Solomon
Attending	Mr GJ Ion (Chief Executive) Mr TG Whittaker (General Manager Strategy & Support) Ms S Duignan (General Manager Customer Support) Mrs L Wainwright (Committee Secretary) Ms A Diaz (Finance Manager) Mr V Ramduny (Planning & Strategy Manager) Ms K Newell (Local CDEM Co-ordinator) Mr B Cathro (Corporate Business Planner) Mr C Clarke (Roding Manager) Ms J Vernon (Strategic Planning and Resource Management Team Leader) Ms K Bredenbeck (Huntly i-Site)

S&FI 602/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Sedgwick/Solomon)

THAT an apology be received from and leave of absence granted to Crs Costar, Fulton and Tait;

AND THAT an apology for lateness be received from Crs Gibb and Hayes.

CARRIED on the voices

S&F1602/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

S&F1602/02/1 **Resolved: (Crs Sedgwick/Church)**

THAT the agenda for a meeting of the **Strategy & Finance Committee** held on **Tuesday 23 February 2016** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be discussed with the public excluded.

Order of agenda be changed

CARRIED on the voices

S&F1602/03 DISCLOSURES OF INTEREST

There were no disclosures of interest.

S&F1602/04 CONFIRMATION OF MINUTES

S&F1602/04/1 **Resolved: (Crs Petersen/Church)**

THAT the minutes of a meeting of the **Strategy & Finance Committee** held on **Monday 23 November 2015** be confirmed as a true and correct record of that meeting.

CARRIED on the voices

S&F1602/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

Crs Hayes and Lynch entered the meeting [9.04am] prior to discussion on the following item.

S&F1602/06 RECEIPT OF COMMITTEE MINUTES

S&F1602/06/1 **Resolved: (His Worship the Mayor/Cr Sedgwick)**

THAT the minutes of a meeting of the **Audit & Risk Committee** held on **Thursday 10 December 2015** be confirmed as a true and correct record of that meeting.

CARRIED on the voices

S&FI602/07

REPORTS

S&FI602/07/1

Waikato Enterprise Agency Operational report for Waikato District i-Site and Raglan i-Site July 2015 to December 2015
Item 7.1

Ms Bredenbeck gave a powerpoint presentation and answered questions of the committee.

Resolved: (Crs Lynch/Church)

THAT the report of the General Manager Strategy & Support – Waikato Enterprise Agency Operational Report for Waikato District i-Site and Raglan i-Site July 2015 to December 2015 – be received.

CARRIED on the voices

S&FI602/07/2

CDEM Joint Committee Minutes
Item 7.3

The General Manager Customer Support gave a verbal report and answered questions of the committee.

Resolved: (Crs Church/Hayes)

THAT the report of the General Manager Customer Support – CDEM Joint Committee Minutes - be received.

CARRIED on the voices

His Worship the Mayor withdrew from the meeting [9.25am] during discussion on the above item and was not present when voting took place.

S&FI602/07/3

CDEM National Capability Assessment Report – December 2015
Item 7.4

The General Manager Customer Support gave a verbal report and answered questions of the committee.

Resolved: (Crs Smith/Petersen)

THAT the report of the General Manager Customer Support – CDEM National Capability Assessment Report December 2015 - be received.

CARRIED on the voices

S&F1602/07/4

Public Alerting Options
Item 7.5

The Local CDEM Co-ordinator gave a verbal report and answered questions of the committee.

Resolved: (Crs Church/Solomon)

THAT the report of the General Manager Customer Support – *Public Alerting Options* - be received.

CARRIED on the voices

His Worship the Mayor re-entered the meeting [9.29am] during discussion on the above item and was present when voting took place.

S&F1602/07/5

West Coast Tsunami Study
Item 7.6

The Local CDEM Co-ordinator gave a verbal report and answered questions of the committee.

Resolved: (Crs Church/Lynch)

THAT the report of the General Manager Customer Support – *West Coast Tsunami Study* - be received.

CARRIED on the voices

S&F1602/07/6

Summary of Movements in Discretionary Funds to 10 February 2016
Item 7.7

Resolved: (Crs Petersen/Sedgwick)

THAT the report of the General Manager Strategy & Support – *Summary of Movements in Discretionary Funds to 10 February 2016* – dated 12 February 2016 be received.

CARRIED on the voices

S&F1602/07/7

Funding for Karioitahi Hall
Item 7.8

The General Manager Strategy & Support gave a verbal report and answered questions of the committee.

Resolved: (Crs Costar/Petersen)

THAT the report of the General Manager (Strategy and Support) – *Funding for Karioitahi Hall* - be received;

AND THAT the shortfall in funding of \$2,906 per annum be funded from the LTCCP Contribution Reserve until this issue can be reconsidered through the next rating review.

CARRIED on the voices

Cr Gibb entered the meeting [9.48am] during discussion on the above item and was present when voting took place.

S&F1602/07/8

Riskpool Annual Report 2015
Item 7.9

The Finance Manager gave a verbal report and answered questions of the committee.

Resolved: (Crs Gibb/Hayes)

THAT the report of the General Manager Strategy & Support – *Riskpool Annual Report 2015* – be received.

CARRIED on the voices

S&F1602/07/9

Structure Plan Financial Report
Item 7.10

The General Manager Strategy & Support gave a verbal report and answered questions of the committee.

Resolved: (Crs Gibb/Church)

THAT the report of the General Manager Strategy & Support – *Structure Plan Financial Report* - be received.

CARRIED on the voices

S&F1602/07/10

Waikato District Council Community Wellbeing Trust – Six Monthly Accounts to 31 December 2015
Item 7.11

Resolved: (Crs Smith/Lynch)

THAT the report of the General Manager Strategy & Support – Waikato District Council Community Wellbeing Trust – Six Monthly Accounts to 31 December 2015 - be received.

CARRIED on the voices

S&F1602/07/11

Waikato District Community Wellbeing Trust – Draft Statement of Intent for year ended 30 June 2017
Item 7.12

The General Manager Strategy & Support gave a verbal report and answered questions of the committee.

Resolved: (Crs Lynch/Gibb)

THAT the report of the General Manager Strategy & Support – Waikato District Community Wellbeing Trust – Draft Statement of Intent for year ended 30 June 2017 – be received;

AND THAT the Strategy & Finance Committee provides support to the Waikato District Community Wellbeing Trust.

CARRIED on the voices

S&F1602/07/12

Draft Feedback to the Local Government New Zealand on ‘A ‘blue skies’ discussion about New Zealand’s resource management system.’
Item 7.13

The Strategic Planning and Resource Management Team Leader gave a verbal report and answered questions of the committee.

Resolved: (Crs Lynch/Church)

THAT the report of the General Manager Strategy & Support – Draft Feedback to the Local Government New Zealand on ‘A ‘blue skies’ discussion about New Zealand’s resource management system.’- be received;

AND THAT the Committee recommends that the draft feedback to the Local Government New Zealand on ‘A ‘blue skies’ discussion about New Zealand’s Resource Management System’ be approved retrospectively by Council.

CARRIED on the voices

S&F1602/07/13 2015-2016 Half-Year Non-Financial Report
Item 7.14

Resolved: (Crs Sedgwick/Church)

THAT the report of the Acting General Manager Strategy & Support – 2015-2016 Half Year Non-Financial Report – be received.

CARRIED on the voices

S&F1602/07/14 Financial Review of Key Projects
Item 7.2

The Chief Executive gave a verbal report and answered questions of the committee.

Resolved: (Crs McGuire/Solomon)

THAT the report of the Chief Executive – *Financial Review of Key Projects* - be received.

CARRIED on the voices

The meeting adjourned at 10.35am and resumed at 10.52am.

S&F1602/07/15 Financial Performance Summary for Period Ending 31 January 2016
Item 7.15

The Finance Manager gave a verbal report and answered questions of the committee.

Resolved: (Crs Gibb/Hayes)

THAT the report of the General Manager Strategy & Support – *Financial Performance Summary for the Period Ending 31 January 2016* – be received;

AND THAT the Committee acknowledges the continued breach of the proportion of fixed rate borrowing treasury risk management policy limit.

CARRIED on the voices

S&F1602/07/16

Te Kauwhata Heavy Traffic Bypass – Removal of Designation
Item 7.16

The Roading Manager gave a verbal report and answered questions of the committee.

Resolved: (Crs Smith/Hayes)

THAT the report of the General Manager Service Delivery – Te Kauwhata Heavy Traffic Bypass – Removal of Designation - be received;

AND THAT the General Manager Service Delivery is requested to undertake the formal process to remove the designation.

CARRIED on the voices

S&F1602/08

EXCLUSION OF THE PUBLIC

Resolved: (His Worship the Mayor/Cr McGuire)

THAT the public be excluded from the meeting during discussion on the following items of business:

- 1. Confirmation of Minutes 23 November 2015**
- 2. Receipt of Audit & Risk Subcommittee minutes 10 December 2015**
- 3. Sundry Debt Write Off – Expired Debt**

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1996 and the particular interest protected by section 6 of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public is as follows:

That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to:

- a. Protect members, or officers, or employees of any local authority, or any persons to whom section 2(5) of the Local Government Official Information and Meetings Act 1996 applies, from improper pressure or harassment;**
- b. Protect the privacy of natural persons, including that of deceased natural persons;**
- c. Prevent the disclosure or use of official information for improper gain or improper advantage;**

CARRIED on the voices