
MINUTES of a meeting of the Creative Communities Scheme Assessment Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 11 APRIL 2017** commencing at **10.02am**.

Present:

Cr R McGuire (Chairperson)
Ms D Abraham
Ms C du Bosky
Cr S Henderson
Ms C Lang
Ms J Muru
Ms M Soanes
Ms M Turner

Attending:

Mr GJ Ion (Chief Executive)
Mrs L van den Bemd (Community Development Co-ordinator)
Mrs W Wright (Committee Secretary)
Ms I-J Huirama (Team Administrator)
Ms V Kemp (Friendship House Huntly)
Ms K Campbell and Mr B Delves (Raglan Community Arts - Kid's Clay)
Mr R Gallagher (Raglan Arts – Raglan Film Festival)
Ms T Rapana (Growing Swag)
Ms J Stevens (Twin Rivers – Community Classes and Matariki)
Ms M Allan (Cutting Edge Textiles)

The Chief Executive opened the meeting and welcomed new members and Councillors to the meeting. He explained that he would chair the meeting until the Chair and Deputy Chair had been appointed.

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

Prior to calling for nominations, the Chief Executive clarified that all members were eligible to stand for the role of Chairperson and that a member could nominate and second themselves.

The Chief Executive called for nominations for the position of Chairperson.
Cr McGuire was nominated by Cr Henderson and seconded by Ms Abraham.

The Chief Executive called for nominations for the position of Deputy Chairperson.
Ms Abraham was nominated by Ms Muru and seconded by Ms Turner.

Resolved: (Cr Henderson/Ms Turner)

THAT the report from the Chief Executive be received;

AND THAT Cr McGuire be appointed Chairperson of the Creative Communities Scheme Assessment Committee.

CARRIED on the voices

CCSI704/01/1

Resolved: (Cr Henderson/Ms Soanes)

THAT Ms Abraham be appointed Deputy Chairperson of the Creative Communities Scheme Assessment Committee.

CARRIED on the voices

CCSI70401/2

The Chief Executive vacated the Chair and Cr McGuire presided for the remainder of the meeting.

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Soanes/Ms Abraham)

THAT the agenda for a meeting of the Creative Communities Scheme held on Tuesday 11 April 2017 be confirmed and all items therein be considered in open meeting;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.8 [*Cutting Edge Textiles*] being considered after agenda item 6.3 [*Raglan Community Arts Council – Kids Clay*].

CARRIED on the voices

CCSI704/02

DISCLOSURES OF INTEREST

The Community Development Adviser declared a non-financial Conflict of Interest in Agenda Item 6.2 [*Friendship House (Huntly) Community Charitable Trust*].

Ms Soanes declared a non-financial conflict of interest in Agenda Item 6.3 and 6.4 [*Raglan Community Arts Council – Kids Clay and Raglan Community Arts Council – Raglan Arts Festival*].

RECEIPT OF MINUTES

Resolved: (Crs McGuire/Henderson)

THAT the minutes of a meeting of the Creative Communities Scheme Assessment Committee held on Friday 26 August 2016 be received.

CARRIED on the voices

CCSI704/04/1

CONFIRMATION OF MINUTES

Tabled Item: Minutes of Tuesday 28 March 2017

Resolved: (Ms Soanes/Ms Abraham)

THAT the minutes of a meeting of the Creative Communities Scheme Assessment Committee held on Tuesday 28 March 2017 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

CCSI704/04/2

CREATIVE COMMUNITIES ASSESSMENTS

The Community Development Adviser presented on behalf of Huntly West Country Schools Cluster (agenda item 6.1). Apologies received from their applicant.

Ms Kemp presented on agenda item 6.2. The Community Development Adviser withdrew from the table and did not take part in discussion on this item.

Ms Soanes withdrew to the gallery and did not take part in discussion or voting on agenda items 6.3 and 6.4.

Ms Stevens presented on agenda item 6.6 Twin Rivers Community Art Centre - Te Whare Toi O Ngaruawahia (Community Classes)

Tabled Item: Powerpoint Presentation

Ms Soanes shared recent communications (via email) with this group as part of their application. No representatives from Connected Media Charitable Trust were present to speak to or present their application.

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Ms Lang/Cr Henderson)

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting during discussion on the following items of business:

- 1. Confirmation of Minutes dated Tuesday 28 March 2017**
- 2. Decisions of Assessments**

REPORTS

a. Creative Communities Scheme Assessments

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(i)

Section 48(1)(3)(d)

b. Project Accountability Report

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(i)

Section 48(1)(3)(d)

CARRIED on the voices

CCSI 704/05

Resolutions CCSI 704/06 – CCSI 704/10 are contained in the public excluded section of these minutes.

Having resumed open meeting the following items were released into Open Meeting.

REPORTS (continued)

Creative Communities Scheme Assessments/Finance Report

Agenda Item PEX3.1

It was resolved [Resolution No. CCS1704/07] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

'Resolved: (Ms Abraham/Ms Lang)

THAT the Creative Communities Scheme Assessment Committee gave consideration to all applications and allocated funding as follows:

<i>6.1 Huntly West Country Schools Cluster</i>	<i>\$390.00</i>
<i>6.2 Friendship House (Huntly) Community Charitable Trust</i>	<i>\$2431.00</i>
<i>6.3 Raglan Community Arts Council - Kids Clay</i>	<i>\$3300.00</i>
<i>6.4 Raglan Community Arts Council - Raglan Film Festival</i>	<i>\$3400.00</i>
<i>6.5 Timara Rapana – Unite/Growing Swag</i>	<i>\$2015.00</i>
<i>6.6 Twin Rivers Community Art Centre - Te Whare Toi O Ngaruawahia</i>	<i>\$8900.00</i>
<i>6.7 Twin Rivers Community Art Centre - Matariki</i>	<i>\$2400.00</i>
<i>6.8 Cutting Edge Textiles</i>	<i>\$1650.73</i>
<i>Total</i>	<i>\$24,486.73</i>

AND THAT the resolution be released into open meeting but the report remain confidential and unavailable to the public;

AND FURTHER THAT the application for Connected Media Charitable Trust be declined as more information is required.

CARRIED on the voices

CCS1704/07'

Project Accountability Report

Agenda Item PEX3.2

It was resolved [Resolution No. CCS1704/09] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

'Resolved: (Ms Abraham/Cr Henderson)

THAT the report from the General Manager Strategy & Support be received;

AND THAT the Creative Community Scheme Committee notes that the following amounts have been spent:

Raglan Community Arts Council	Arts Film Festival	\$4096.46
Raglan Theatre Academy	Community Show	\$2250.00
Whaingaroa Youth Movement	Look Production	\$4793.60
Cutting Edge Textiles	Tutor fees and Workshop materials	\$1168.00
Funked up Junk	Kids creative upcycle workshop	\$819.00
Raglan Old School Art Centre	Kids Clay Workshops	\$4104.78
Raglan Old School Art Centre	Life Drawing Classes	\$600.00
Waikato Rocks Trust	Music and Dance Festival-Raglan	\$1725.00

AND FURTHER THAT the resolution be released into open meeting but the report remain confidential and unavailable to the public.

CARRIED on the voices

CCS1704/09'

There being no further business the meeting was declared closed at 12.03pm.

Minutes approved and confirmed this day of 2017.

Cr RC McGuire
CHAIRPERSON

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