

**MINUTES** of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 12 JUNE 2017** commencing at **1.15pm**.

**Present:**

His Worship the Mayor, Mr AM Sanson (Chairperson)  
Cr AD Bech  
Cr JA Church  
Cr SL Henderson  
Cr RC McGuire  
Cr FM McNally  
Cr BL Main  
Cr EM Patterson  
Cr JD Sedgwick  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
Mr T Harty (General Manager Service Delivery)  
Mr TG Whittaker (General Manager Strategy & Support)  
Mrs R Gray (Council Support Manager)  
Mr K Lockley (Zero Harm Manager)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Sedgwick/Church)**

**THAT** an apology be received from Cr Fulton, Cr Gibb, Cr Lynch.

**CARRIED on the voices**

**WDC1706/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Thomson/Sedgwick)**

**THAT** the agenda for a meeting of Waikato District Council held on Monday 12 June 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded;

**AND THAT** all reports be received;

**AND FURTHER THAT** the Committee resolves that the following item be withdrawn from the agenda:

- Item No 5.1.5 Bilingual Signage Policy Review 2017.

**CARRIED on the voices**

**WDCI706/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Crs Thomson/Patterson)**

**THAT** the minutes of a meeting of Waikato District Council held on Monday 8 May 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**WDCI706/03**

**CONFIRMATION OF EXTRAORDINARY MINUTES**

**Resolved: (Crs Sedgwick/Main)**

**THAT** the minutes of an extraordinary meeting of Waikato District Council held on Wednesday 31 May 2017 and continuing on Thursday 1 June 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**WDCI706/04**

**COMMITTEE AND DEPARTMENTAL REPORTS**

**Policy & Regulatory Committee**

Receipt of Policy & Regulatory Committee Minutes held on Tuesday 16 May 2017  
Agenda Item 5.1.1

**Resolved: (Crs Sedgwick/Thomson)**

**THAT** the minutes of the meeting of the Policy & Regulatory Committee held on Tuesday 16 May 2017 be received.

**CARRIED on the voices**

**WDCI706/05**

Bilingual Signage Policy Review 2017 – P&R1705/05/5/1

This recommendation was withdrawn.

2017 Speed Bylaw Review Policy and New Speed Bylaw Policy - P&R1705/05/6

**Resolved: (Crs Sedgwick/Main)**

**THAT** pursuant to section 155(1) of the Local Government Act 2002 Council make a determination that a bylaw is the most appropriate mechanism to address issues relating to the management of speed limits in the Waikato District, [pursuant to section 155(1) of the Local Government Act 2002 (“the Act”)], and that the Waikato District Council Speed Limit Bylaw 2011 be reviewed in accordance with the requirements of the Act;

**AND THAT** the Speed Bylaw Review Policy (appendix I attached to the Policy & Regulatory agenda) be adopted;

**AND FURTHER THAT** staff undertake community engagement on roads identified in the NZTA online tool.

**CARRIED on the voices**

**WDC1706/06**

Receipt of Hearing Minutes held on Thursday 23 February 2017 – Mangawara Bridge  
Agenda Item 5.1.2

**Resolved: (Crs McGuire/Henderson)**

**THAT** the minutes of a hearing for Mangawara Bridge by an Independent Commissioner held on Thursday 23 February 2017 be received.

**CARRIED on the voices**

**WDC1706/07**

Receipt of Hearing Minutes held on Wednesday 1 March 2017 – WJ & LJ Pitts  
Agenda Item 5.1.3

**Resolved: (Crs McGuire/Thomson)**

**THAT** the minutes of a hearing for WJ & LJ Pitts by an Independent Commissioner held on Wednesday 1 March 2017 be received.

**CARRIED on the voices**

**WDC1706/08**

Zero Harm Update  
Agenda Item 5.1.4

The report was received [WDC1706/02 refers].

The Zero Harm Manager highlighted the following:

- Leading indicator graph: identifies lower statistics for safety conversations with staff and near-miss reporting this month. The Executive Team and the Senior Leadership Team have been reminded of these important indicators.
- Major risk: over speed with driving. May was a better month regarding excessive speed. Staff have been encouraged to be vigilant with over speeding.

Updates to the Bilingual Signage Policy 2014  
Agenda Item 5.1.5

This item was withdrawn from the agenda.

Attendance at the ITP Symposium and Expo – Innovations that Transform Societies  
Agenda Item 5.1.6

**Resolved: (Crs Smith/Sedgwick)**

**THAT the following delegate attend the 2017 ITP Symposium and Expo – Innovations that Transform Societies in Hamilton on 4 – 5 July 2017:**

- **Cr Lisa Thomson.**

**CARRIED on the voices**

**WDC1706/09**

**Strategy & Finance Committee**

Receipt of Strategy & Finance Committee Minutes held on Wednesday 24 May 2017  
Agenda Item 5.2.1

**Resolved: (Crs Bech/Main)**

**THAT the minutes of the Strategy & Finance Committee meeting held on Wednesday 24 May 2017 be received.**

**CARRIED on the voices**

**WDC1706/10**

Review of Huntly Community Plan - S&F1705/05

**Resolved: (Crs Bech/McGuire)**

**THAT Council notes the development of a strategic community plan in accordance with the process articulated in the agenda report;**

**AND THAT Council supports the Huntly Community Board allocating up to \$10,000 from the discretionary fund for this purpose.**

**CARRIED on the voices**

**WDC1706/11**

Development Contribution Levies for 2017 – S&F1705/06

**Resolved: (Crs Bech/Thomson)**

**THAT Appendix I of the Development Contributions Policy be updated for 2017/18 to capture producer price index movements over the past financial year.**

**CARRIED on the voices**

**WDC1706/12**

Lake Hakanoa Camp Ground Office Upgrade – S&F1705/07

**Resolved: (Crs Bech/Church)**

**THAT approval be given for the use of \$20,419 from the Lake Hakanoa Operational Reserve and Replacement fund for the purposes of upgrading the camp ground office.**

**CARRIED on the voices**

**WDC1706/13**

Request for Funding – Raglan Naturally – S&F1705/10

**Resolved: (Crs Bech/Patterson)**

**THAT Council approved a funding contribution of \$5,000 being made from the Administration Expenses (Grants & Donations) budget to support the review of Raglan Naturally;**

**AND THAT once developed, Raglan Naturally's priority projects be put forward for funding consideration in Council's Long Term Plan for 2018-2028.**

**CARRIED on the voices**

**WDC1706/14**

Heritage Assistance Fund – Allocation of Funds – S&F1705/14

**Resolved: (Crs Bech/McGuire)**

**THAT the recommendations for heritage funding amounting to \$93,877.20 be approved;**

**AND THAT staff send a letter to all applicants commending them on their applications and encouraging them to participate in future funding rounds;**

**AND FURTHER THAT it be recommended that repeat applicants are encouraged to apply in future for funding to prepare a Conservation Management Plan (CMP).**

**CARRIED on the voices**

**WDC1706/15**

Civic Financial Services Limited Annual General Meeting - S&F1705/18

**Resolved: (Crs Bech/Thomson)**

**THAT Council supports the appointment of Mr Anthony Gray and Mr Miles McConway as Directors of Civic Financial Services Limited;**

**AND THAT Council supports the decrease in Directors remuneration to reflect lower quartile rates based on external remuneration advice (\$112,500 from 1 July 2017, with annual CPI adjustments).**

**CARRIED on the voices**

**WDC1706/16**

**Infrastructure Committee**

Receipt of Infrastructure Committee Minutes held on Tuesday 23 May 2017  
Agenda Item 5.3.1

**Resolved: (Crs Patterson/Church)**

**THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 23 May 2017 be received.**

**CARRIED on the voices**

**WDC1706/17**

Gifting of Ruawaro Tennis Courts – INF1705/06

**Resolved: (Crs Patterson/Main)**

**THAT Council accept the ownership of Lot 2 DP 496467 held in CFR 738245, to be gifted at nil consideration;**

**AND THAT the Chief Executive be delegated to execute the relevant documentation to give effect to acceptance of the endowed land;**

**AND FURTHER THAT the site continue to be maintained at the cost of the Tennis Club.**

**CARRIED on the voices**

**WDC1706/18**

Te Awa/Horotiu Cycle Bridge Crossing Increase Approved Contract Sum - Contract 15/288 – INF1705/07

**Resolved: (Crs Patterson/McGuire)**

**THAT Council approve the contract sum increase for Contract 15/288 Horotiu Cycle Bridge to \$2,461,969 (excl GST);**

**AND THAT Council contribute \$150,000 of loan funded money to the shortfall.**

**CARRIED on the voices**

**WDC1706/19**

Contract 14/079 Arboricultural Services - Increase in Approved Contract Sum – INF1705/09

**Resolved: (Crs Patterson/McInally)**

**THAT Council approve the increase of \$252,000 in Approved Contract Sum for Contract 14/079 Arboricultural Services.**

**CARRIED on the voices**

**WDC1706/20**

Contract 11/064 - UGL (NZ) Limited - Increase in Approved Contract Sum – INF1705/10

**Resolved: (Crs Patterson/Thomson)**

**THAT Council approve the increase of \$1,130,611 in Approved Contract Sum for Contract 11/064 UGL (NZ) Limited.**

**CARRIED on the voices**

**WDC1706/21**

Contract 14/009 Public Toilet Cleaning and Minor Maintenance - Increase in Approved Contract Sum – INF1705/11

**Resolved: (Crs Patterson/Church)**

**THAT Council approve the increase of \$480,000 in Approved Contract Sum for Contract 14/009 Public Cleaning and Minor Maintenance.**

**CARRIED on the voices**

**WDC1706/22**

Waikato District Alliance Contract 14/314 – Increase of Approved Contract Sum – INF1705/12

**Resolved: (Crs Patterson/Sedgwick)**

**THAT Council approve the contract sum of Contract 14/314 Waikato District Alliance being increased to \$154,240,000 (excl GST) for the purposes of completing existing Roothing Emergency works and LED upgrades;**

**AND THAT Council approve the use of \$491,800 from the disaster recovery fund being allocated to Roothing to cover the Council’s cost share of the emergency work;**

**AND FURTHER THAT Council give pre-approval for a further 10% in contract variances (\$3 million) per annum to be actioned where the work is no more than \$150,000 per variation, and it can be shown that using the WDA will benefit the council in terms of competitive pricing and reduction of administrative costs.**

**CARRIED on the voices**

**WDC1706/23**

Pukekawa Refuse & Recycling Extension Consultation – INF1705/13

**Resolved: (Crs Patterson/Main)**

**THAT the following Council Resolution WDC1702/3/1 be rescinded:**

***“AND THAT Council approve consultation with Pukekawa community on the extension of full solid waste services in the area;***

***AND FURTHER THAT should the support from the community be 65% or over, staff update the required systems and processes and commence delivery of the service on 1 July 2017.”***

**AND THAT Council approve the refuse and recycling service option with the largest majority from the submissions received from the Pukekawa community be implemented from 1 July 2017.**

**CARRIED on the voices**

**WDC1706/24**



Declare Local Purpose (Segregation) Reserve Road – Aspenleigh Drive, Tamahere  
Agenda Item 5.3.2

The report was received [WDC1706/02 refers] and discussion was held.

This report was circulated prior to the meeting date.

**Resolved: (Crs McGuire/McInally)**

**THAT pursuant to Section 114(1) of the Public Works Act 1981 the portion of segregation strip described as Section 3 Survey Office Plan 469645 – Local Purpose (Segregation) Reserve be declared road. This is subject to Council granting the application for subdivision consent of the adjoining land described as Lot 3 Deposited Plan 447508 and Section 7 Survey Office Plan 496887.**

**CARRIED on the voices**

**WDC1706/25**

**Discretionary & Funding Committee**

Receipt of Discretionary & Funding Committee Minutes held on Monday 8 May 2017  
Agenda Item 5.4.1

**Resolved: (Crs McGuire/Patterson)**

**THAT the minutes of a meeting of the Discretionary & Funding Committee held on Monday 8 May 2017 be received.**

**CARRIED on the voices**

**WDC1706/26**

**OTHER COMMITTEES**

Receipt of Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee  
Agenda Item 5.5.1

**Resolved: (His Worship the Mayor/Cr Sedgwick)**

**THAT the minutes of a meeting of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee held on Wednesday 19 April 2017 be received.**

**CARRIED on the voices**

**WDC1706/27**

## **COMMUNITY BOARD MINUTES**

Receipt of Onewhero-Tuakau Community Board Minutes held on Monday 1 May 2017  
Agenda Item 6.1

**Resolved: (Crs Church/Henderson)**

**THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 1 May 2017 be received.**

**CARRIED on the voices**

**WDCI706/28**

Receipt of Taupiri Community Board Minutes held on Monday 8 May 2017  
Agenda Item 6.2

**Resolved: (Crs Patterson/Thomson)**

**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 8 May 2017 be received.**

**CARRIED on the voices**

**WDCI706/29**

Receipt of Raglan Community Board Minutes held on Tuesday 9 May 2017  
Agenda Item 6.3

**Resolved: (Crs Thomson/Patterson)**

**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 9 May 2017 be received.**

**CARRIED on the voices**

**WDCI706/30**

Receipt of Ngaruawahia Community Board Minutes held on Tuesday 9 May 2017  
Agenda Item 6.4

**Resolved: (Crs Patterson/Sedgwick)**

**THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 9 May 2017 be received.**

**CARRIED on the voices**

**WDCI706/31**

Receipt of Huntly Community Board Minutes held on Tuesday 16 May 2017  
Agenda Item 6.5

**Resolved: (Crs McInally/Bech)**

**THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 16 May 2017 be received.**

**CARRIED on the voices**

**WDC1706/32**

### **COMMUNITY COMMITTEE MINUTES**

Receipt of Te Kauwhata Community Committee Minutes held on Wednesday 3 May 2017  
Agenda Item 7.1

**Resolved: (Crs Sedgwick/Patterson)**

**THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 3 May 2017 be received.**

**CARRIED on the voices**

**WDC1706/33**

Receipt of Meremere Community Committee Minutes held on Thursday 11 May 2017  
Agenda Item 7.2

**Resolved: (Crs Sedgwick/Thomson)**

**THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 11 May 2017 be received.**

**CARRIED on the voices**

**WDC1706/34**

Receipt of Tamahere Community Committee Minutes held on Monday 1 May 2017  
Agenda Item 7.3

**Resolved: (Crs Bech/Sedgwick)**

**THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 1 May 2017 be received.**

**CARRIED on the voices**

**WDC1706/35**

Receipt of Pokeno Community Committee Minutes held on Tuesday 11 April 2017  
Agenda Item 7.4

**Resolved: (Crs Church/Henderson)**

**THAT the minutes of a meeting of the Pokeno Community Committee held on Tuesday 11 April 2017 be received.**

**CARRIED on the voices**

**WDC1706/36**

**EXCLUSION OF THE PUBLIC**

Agenda Item 8

**Resolved: (Crs McGuire/Patterson)**

**THAT the report of the Chief Executive be received;**

**AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:**

**Confirmation of Minutes dated Monday 8 May 2017**

**Receipt of Minutes:**

- **Strategy & Finance Committee dated Wednesday 24 May 2017**
- **Infrastructure Committee dated Tuesday 23 May 2017**

**CARRIED on the voices**

**WDC1706/37**

*Resolutions WDC1706/38 – WDC1706/47 are contained in the public excluded section of these minutes.*

Having resumed open meeting and there being no further business the meeting was declared closed at 2.08pm.

Minutes approved and confirmed this                                day of                                2017.

AM Sanson

**CHAIRPERSON**

Minutes 2017/CCL/170612 CCL Minutes