

District Wide Minor Improvements Policy

Policy Sponsor:	General Manager Service Delivery
Policy Owner:	Infrastructure Committee
Policy Number:	TBC
Approved By:	Policy and Regulatory Committee
Date Approved:	TBC
Next Review Date:	TBC (3 yearly)

Objective(s)

The objective of the District Wide Minor Improvements Policy is to administer the District Wide Minor Improvement fund and how the programme and projects are prioritised.

The overall objectives of the programme are:

- To lift the overall standard of our villages over time.
- To improve the look and facilities in our towns.
- To focus on smaller projects.
- To ensure that, with the exception of the main towns, all communities in the District have the opportunity to have projects considered for funding.
- To develop a floating line to assist with prioritisation.
- To establish guidelines to rank projects.
- To bring infrastructure in villages up to the minimum Council standards.

Application

This Policy applies to all WDC staff involved in the assessment and undertaking of the District Wide Minor Improvement Programme.

Related Documents

- District Wide Minor Improvement Programme

Policy Statements

The following conditions must be observed by all staff involved with the District Wide Minor Improvement Programme:

1. The programme is available for operating and capital projects.
2. The maximum cost of any project is \$50,000 from this fund, but may be supplemented by other funding sources.
3. The fund is to be used to undertake work on an annual basis. Funding is not to be accumulated or for borrowing purposes.

4. The Infrastructure Committee will administer the fund. This will include allocation and prioritisation of projects and management of the floating line.
5. The programme will be set for a maximum period of three years and will be subject to a review in November each year.
6. The local community must support the projects. The views of the Community Boards and Community Committees will be sought where applicable.
7. Projects should support one or more community outcomes.
8. Projects may be within the road reserve or on other Council land.
9. The fund is not available for works in the main towns of Tuakau, Ngaruawahia, Huntly and Raglan.
10. Projects will generally relate to public land.

Policy Review

This policy will be reviewed as required, but at no more than 3 yearly intervals.