

**MINUTES** of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 13 FEBRUARY 2018** commencing at **2.00pm**.

**Present:**

Mr R MacLeod (Chairperson)  
Cr LR Thomson  
Mr PJ Haworth  
Mrs R Kereopa  
Mrs GA Parson

**Attending:**

Mr TG Whittaker (General Manager Strategy & Support)  
Mrs R Gray (Council Support Manager)  
Ms G Mindoro (Youth Representative)  
Mr S Seddon (Youth Representative)  
Mr C Irvin (Youth Representative)  
Mr R MacCulloch (Regulatory Manager)  
Mr C Birkett (Monitoring Team Leader)  
5 Members of the Public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT** an apology be received from Mr Oosten and Mr Vink.

**CARRIED on the voices**

**RCB1802/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT** the agenda for a meeting of the Raglan Community Board held on Tuesday 13 February 2018 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.4 [*Parking, Freedom Camping and Litter Action in Raglan*]

*over the Peak Summer Period]* being considered after agenda item 5.12 [*Parking in Raglan – Including Raglan Wharf*];

**AND FURTHER THAT** the youth representatives be given speaking rights for the duration of the meeting.

**CARRIED on the voices**

**RCBI802/02**

### **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **CONFIRMATION OF MINUTES**

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT** the minutes of a meeting of the Raglan Community Board held on Tuesday 14 November 2017 be confirmed as a true and correct record of that meeting;

**AND THAT** the public excluded minutes of a meeting of the Raglan Community Board held on Tuesday 14 November 2017 be confirmed as a true and correct record of that meeting and remain confidential and unavailable to the public.

**CARRIED on the voices**

**RCBI802/03**

### **REPORTS**

Appoint Youth Representative to Community Board  
Agenda Item 5.1

The report was received [*RCBI802/02 refers*].

The Chair welcomed the youth representatives to the meeting and discussion was held.

**Resolved: (Mrs Kereopa/Mr Haworth)**

**THAT** the Raglan Community Board appoints Grace Mindoro, Sven Seddon, and Charlie Irvin to be the youth representatives on the Board;

**AND THAT** the Raglan Community Board appoint Councillor Lisa Thomson as youth mentor to support the youth representatives.

**CARRIED on the voices**

**RCBI802/04**

Discretionary Fund Report to 31 January 2018  
Agenda Item 5.2

The report was received [RCB1802/02 refers] and discussion was held on the Treaty Workshop and hireage of the projector.

**Resolved: (Mr MacLeod/Cr Thomson)**

**THAT payment of \$25 be made to Raglan House for projector hire at the Treaty Workshop.**

**CARRIED on the voices**

**RCB1802/05**

Year to Date Service Request Report  
Agenda Item 5.3

Tabled:

Updated Statistics for Raglan Service Requests replacing the paper in the agenda

The report was received [RCB1802/02 refers]. Discussion was held on the updated statistics for Raglan.

Parking in Raglan – Including Raglan Wharf  
Agenda Item 5.12

The report was received [RCB1802/02 refers].

The Regulatory Manager and Monitoring Team Leader spoke to areas identified in two maps of the Public Places Bylaw and discussion was held on parking concerns in Raglan. It was agreed that the members of the board and staff meet to further discuss the Public Places Bylaw, at a workshop in April, and identify priorities for parking in Raglan.

Parking, Freedom Camping and Litter action in Raglan over the peak summer period  
Agenda Item 5.4

The report was received [RCB1802/02 refers]. The Monitoring Team Leader took the report as read and briefly spoke on the statistics and the process of infringement notices.

Raglan Visitor Infrastructure Study Report  
Agenda Item 5.5

The report was received [RCB1802/02 refers].

The General Manager Strategy & Finance provided background information on this report regarding the recommendations within the framework of the Long Term Plan and spoke of

the progress being made. The board will pass this to the Raglan Naturally Group to analyse and follow through with recommendations.

**Resolved: (Cr Thomson/Mrs Parson)**

**THAT the board look forward to engaging with Council to deliver some outcomes in the report;**

**AND THAT Raglan Naturally, Whaingaroa Destination Management Organisation and the board analyse the report and prioritise actions going forward.**

**CARRIED on the voices**

**RCB1802/06**

Raglan Boat Ramp  
Agenda Item 5.6

The report was received [RCB1802/02 refers] and discussion was held on the feasibility study.

It was agreed that the Chair would table the report at the next Raglan Coastal Reserves Committee for consideration and to request a report back to the community board for discussion.

Raglan Works & Issues Report: Status of Items February 2018  
Agenda Item 5.7

The report was received [RCB1802/02 refers] and discussion was held.

Receipt of the Raglan Town Hall Minutes  
Agenda Item 5.8

The report was received [RCB1802/02 refers] and it was agreed that Mr Oosten would meet with the Chair of the Raglan Town Hall Committee regarding an energy efficient audit.

Raglan Coastal Reserves Advisory Meeting Minutes – 13 November and 11 December 2017  
Agenda Item 5.9

The report was received [RCB1802/02 refers] and discussion was held.

Chairperson's Report  
Agenda Item 5.10

The Chair provided a brief update to the members on the Stakeholders Meeting.

Councillor's Report  
Agenda Item 5.11

The report was received [RCB1802/02 refers] and it was agreed that the General Manager Strategy & Support would look into prioritising engagement with staff and the board members on key issues such as Joyce Petchell parking upgrade, rubbish bins, toilets.

Raglan Naturally Update  
Agenda Item 5.13

The report was received [RCB1802/02 refers].

It was agreed to draft a summation of clause 4a (The Team Roles) for inclusion in the Raglan Community Board Charter and that a report be provided to the next meeting for further discussion on the Charter.

The General Manager Strategy & Support agreed to meet with the 100day plan team to find common ground on the development of the community plan framework going forward.

**Resolved: (Mr MacLeod/Mrs Kereopa)**

**THAT the Raglan Community Board fully endorse and support the Project Plan;**

**AND THAT the board confirm that the responsibility of the community plan be included in the Raglan Community Board Charter;**

**AND FURTHER THAT the board agree that Mrs Parson attend the training workshop facilitating change through Inspiring Communities with payment of \$69 from the discretionary fund.**

**CARRIED on the voices**

**RCB1802/06**

Public Forum  
Agenda Item 5.14

The following items were discussed during the Public Forum held prior to the commencement of the meeting:

- local committees reports – each has a charter and a set of objectives to work to.
- Football Club - concern with timing of work and was further discussed during the meeting with agreement that it is in progress.
- various issues around the land (and water) use and development interests in the Karioi block area. Board agreed to support a submission to the District Plan Review.
- North Waikato extra bus services - focus is on the growth area in North Waikato.
- Main Street/Road – concern with road safety and service request to be made.
- Safety rails required on one lane bridge as a safety issue. Service request to be raised. The Chair to follow up on this.

## **BOARD MEMBERS' REPORT**

### Agenda Item 6

Nothing to report.

There being no further business the meeting was declared closed at 4.40pm.

Minutes approved and confirmed this                      day of                      2018.

RJ MacLeod

**CHAIRPERSON**

Minutes 2018/RCB/180213 RCB Minutes