

**MINUTES** for a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 28 FEBRUARY 2018** commencing at **9.00am**.

**Present:**

Cr JM Gibb (Chairperson)

His Worship the Mayor Mr AM Sanson [*from 9.07am until 10.22am and from 10.28am until 10.35am and from 11.02am*]

Cr A Bech [*until 10.35am and from 10.55am*]

Cr JA Church

Cr DW Fulton [*until 10.35am and from 10.55am*]

Cr S Henderson

Cr SD Lynch [*until 10.35am and from 10.54am*]

Cr RC McGuire [*until 10.35am and from 10.54am*]

Cr FM McNally

Cr BL Main

Cr EM Patterson [*until 10.35am and from 10.54am*]

Cr JD Sedgwick

Cr NMD Smith [*from 10.17am*]

Cr LR Thomson [*until 10.35am and from 10.54am*]

**Attending:**

Mr B MacLeod (Chairperson Raglan Community Board)

Mr G Ion (Chief Executive)

Mrs S O’Gorman (General Manager Customer Support)

Mr T Whittaker (General Manager Strategy & Support)

Mrs LM Wainwright (Committee Secretary)

Ms D Dalbeth (Business Analyst)

Ms A Brodie (Development Contributions Co-ordinator)

Ms A Diaz (Finance Manager)

Ms M Russo (Corporate Planner)

Mr R Java (Procurement Manager)

Ms K Nicolson (Senior Policy Planner)

Mr C Morgan (Economic Development Manager)

Ms K Bredenbeck (General Manager Waikato Enterprise Agency)

Members of staff

## **APOLOGIES AND LEAVE OF ABSENCE**

Resolved: (Crs Sedgwick/Church)

**THAT** an apology for lateness be received from Cr Smith.

**CARRIED on the voices**

**S&F1802/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

Resolved: (Crs Sedgwick/Thomson)

**THAT** the agenda for a meeting of the Strategy & Finance Committee held on Wednesday 28 February 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded;

**AND THAT** all reports be received;

**AND FURTHER THAT** the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

**CARRIED on the voices**

**S&F1802/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

Resolved: (Crs Thomson/Main)

**THAT** the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 22 November 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**S&F1802/03**

## **RECEIPT OF MINUTES**

Resolved: (Crs Patterson/McInally)

**THAT** the minutes of a meeting of the Audit & Risk Committee held on Wednesday 13 December 2017 be received.

**CARRIED on the voices**

**S&F1802/04**

## **REPORTS**

### Waikato Enterprise Agency Agenda Item 6.1

The General Manager Waikato Enterprise Agency gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

His Worship the Mayor entered the meeting at 9.07am during discussion on the above item.

### 2017-2018 Second Quarter Non-Financial Performance Report Agenda Item 6.2

The Business Analyst gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

### Development Contributions Policy Proposal Agenda Item 6.3

The Development Contributions Co-ordinator gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

**Resolved: (His Worship the Mayor/Cr Sedgwick)**

**THAT Council in accordance with section 82A(2) of the Local Government Act 2002 formally ratifies its decision to make the draft Development Contributions Policy 2018/19 proposal publicly available on Council's Website and via Growing Places Newsletter from 24 January 2018;**

**AND THAT feedback received between 24 January and 23 February 2018 on proposed wording changes to the draft Development Contributions Policy be reviewed by way of a report to the Strategy & Finance Committee;**

**AND FURTHER THAT all changes to the draft Development Contributions Policy arising as a result of the draft Long Term Plan Considerations be consulted on in March/April 2018.**

**CARRIED on the voices**

**S&F1802/05**

Community Engagement Plan  
Agenda Item 6.4

The Corporate Planner gave a verbal update and answered questions of the committee.

The report was received [S&F1802/02 refers] and discussion was held.

**Resolved: (Crs Lynch/Main)**

**THAT the Strategy & Finance Committee provide feedback to staff on how best to achieve the purpose of the agenda report.**

**CARRIED on the voices**

**S&F1802/06**

Summary of Procurement Savings for the Financial Year 2017-2018 as at 31/12/2017  
Agenda Item 6.5

The report was received [S&F1802/02 refers] and discussion was held.

The Procurement Manager gave a verbal update and answered questions of the committee.

Undertaking a Rolling Review versus a Full Review of the Waikato District Plan  
Agenda Item 6.6

The report was received [S&F1802/02 refers] and discussion was held.

The Senior Policy Planner gave a verbal update and answered questions of the committee.

**Resolved: (Crs Fulton/Church)**

**THAT the Strategy & Finance Committee recommends to Council that the following resolution (WDC 1404/08/1/7) be revoked:**

***“THAT a review of the Operative Waikato District Plan (including the Franklin Section) commences with Stage One for future notification;***

***AND THAT all matters pertaining to the district plan review be presented to the whole Council with the option to delegate matters to a subcommittee if desired.”***

**AND THAT the Strategy & Finance Committee recommends to Council that, pursuant to section 79(1) of the Resource Management Act 1991, a rolling review of the Operative Waikato District Plan be commenced forthwith;**

**AND FURTHER THAT the topic concerning climate change and natural hazards be reviewed and notified separate from the rest of the district plan topics once critical updated technical data is available.**

**CARRIED on the voices**

**S&F1802/07**

Cr Smith entered the meeting at 10.17am during discussion on the above item and was present when voting took place.

Strada Corporation Limited Annual Report 2017  
Agenda Item 6.7

The General Manager Strategy & Support gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

His Worship the Mayor withdrew from the meeting at 10.22am during discussion on the above item.

Summary of Movements in Discretionary Funds to 14 February 2018  
Agenda Item 6.8

The report was received [*S&F1802/02 refers*] and discussion was held.

Treasury Risk Management Policy – Compliance Report at 31 December 2017  
Agenda Item 6.9

The Finance Manager gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

His Worship the Mayor re-entered the meeting at 10.28am during discussion on the above item.

His Worship the Mayor withdrew from the meeting at 10.35am following discussion on the above item.

Crs Bech, Fulton, Lynch, McGuire, Patterson and Thomson withdrew from the meeting at 10.35am following discussion on the above item.

The meeting adjourned at 10.35am and resumed at 10.52am.

Waikato District Community Wellbeing Trust Draft Statement of Intent for the year ended 30 June 2019  
Agenda Item 6.10

The report was received [*S&F1802/02 refers*] and discussion was held.

**Resolved: (Crs Church/Sedgwick)**

**THAT the Strategy & Finance Committee supports the statement of intent subject to the change of the diversification of investment cap to 7.5%**

**CARRIED on the voices**

**S&F1802/08**

Crs Lynch, McGuire, Patterson and Thomson re-entered the meeting at 10.54am during discussion on the above item and were present when voting took place.

Crs Bech and Fulton re-entered the meeting at 10.55am during discussion on the above item and were present when voting took place.

Waikato District Council Community Wellbeing Trust – Interim Performance Report for the 6 months ended 31 December 2017  
Agenda Item 6.11

The report was received [*S&F1802/02 refers*] and discussion was held.

**Resolved: (Crs Church/McGuire)**

**THAT the financial statements be received in accordance with the Local Government Act.**

**CARRIED on the voices**

**S&F1802/09**

His Worship the Mayor re-entered the meeting at 11.02am during discussion on the above item and were present when voting took place.

Update on District Plan Review Project Financials  
Agenda Item 6.12

The report was received [*S&F1802/02 refers*] and discussion was held.

**Resolved: (Crs Fulton/Thomson)**

**THAT the Strategy & Finance Committee recommends to Council that the estimated budget shortfall to complete the District Plan Review be ‘forward funded’ from the LTP 2018-2028 budget allocation for the District Plan.**

**CARRIED on the voices**

**S&F1802/10**

Local Government Funding Agency Quarterly Report  
Agenda Item 6.13

The General Manager Strategy & Support gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

Summary of Movements in Community Administration Funding to 14 February 2018  
Agenda Item 6.14

The General Manager Strategy & Support answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

Financial Performance Summary for the period ending 31 January 2018  
Agenda Item 6.15

The Finance Manager gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

Economic Development Update  
Agenda Item 6.16

The Economic Development Manager gave a verbal update and answered questions of the committee.

The report was received [*S&F1802/02 refers*] and discussion was held.

**EXCLUSION OF THE PUBLIC**  
Agenda Item 7

**Resolved: (Crs Thomson/Henderson)**

**THAT the report of the Chief Executive be received;**

**AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:**

**Confirmation of Minutes dated Wednesday 22 November 2017**

**Receipt of Minutes:**

**Audit & Risk Committee dated Wednesday 13 December 2017**

## **REPORTS**

### **a. Economic Development Verbal Update**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:      Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(f)(i)(h)(i)(j)**

**Section 48(1)(3)(a)(d)**

**CARRIED on the voices**

**S&F1802/11**

*Resolutions S&F1802/12 - S&F1802/14 are contained in the public excluded section of these minutes.*

Having resumed open meeting and there being no further business the meeting was declared closed at 12.09pm.

Minutes approved and confirmed this                      day of                      2018.

JM Gibb  
**CHAIRPERSON**

Minutes2018/S&F/180228 S&F Minutes