

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 19 JUNE 2018** commencing at **6.00pm**.

Present:

Ms K Langlands (Chairperson)
Cr S Lynch
Cr F McNally [*until 6.43pm*]
Mr R Farrar
Mrs S Stewart

Attending:

Mr T Whittaker (General Manager Strategy & Support)
Mrs V Jenkins (HR Manager)
Mrs LM Wainwright (Committee Secretary)
Mr J Scott (Youth Representative)
Ms P Comins (Youth Representative)
Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Langlands/Mrs Stewart)

THAT an apology be received from Ms Bredenbeck and Mrs Lamb;

AND THAT an apology for early departure be received from Cr McNally.

CARRIED on the voices

HCBI806/01

It was noted that His Worship the Mayor Mr AM Sanson was unable to attend this meeting.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Langlands/Cr Lynch)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 19 June 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the Board resolves that the following item be withdrawn from the agenda:

- **Item No. 5.1 NZ Police Update**

AND FURTHER THAT the youth representatives be given full speaking rights for the duration of the meeting.

CARRIED on the voices

HCBI806/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Langlands/Cr Lynch)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 15 May 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

HCBI806/03

Mr Farrar requested his dissenting vote be recorded.

REPORTS

NZ Police Update
Agenda Item 5.1

This item was withdrawn from the agenda.

Youth Engagement Update June 2018
Agenda Item 5.2

The report was received [*HCBI806/02 refers*] and the following points were discussed:

- The contract for the Youth Engagement Advisor position has finished. Mr Clive Morgan will now be taking this position.

Discretionary Fund Report to 07 June 2018
Agenda Item 5.3

The report was received [*HCBI806/02 refers*] and the following points were discussed:

- Stencilling of pavers in Huntly

Resolved: (Crs McNally/Lynch)

THAT the Business Breakfast funds of \$126.93 (Resolution No. HCB1802/04) be returned to the pool.

CARRIED on the voices

HCBI806/04

Huntly Memorial Hall Consultation Update and Next Steps
Agenda Item 5.4

The report was received [*HCB1806/02 refers*] and the following points were discussed:

- Huntly Memorial Hall – black mould to be cleaned mid July, asbestos survey planned for end of June, vegetation to be removed mid July,
- The hall was closed following an earthquake report from OPUS, and
- Cr McNally and Mrs Stewart to be representatives on the Community Project Group.

Resolved: (Cr Lynch/Mr Farrar)

THAT the Huntly Community Board endorses the outcome of the consultation, being - 74% of the community support the refurbishment of the Huntly Memorial Hall;

AND THAT the Huntly Community Board supports the approach to the project as follows: (outlined in 4.1 below)

Completion of minor works to the Hall – immediate

- **treatment for mould. This will allow staff and contractors to safely enter the Hall to plan works. Care will still need to be taken when refurbishment work begins.**
- **tree work. To clear foliage interfering with the roof to prevent further water ingress. Note a number of trees may need to be cleared for scaffold access when works begin.**
- **fix roof leak/s and clean out gutters.**

Planning and consultant work – July - September

- **review of Seismic Assessment Report completed by Opus. To agree approach and timeframes with Council from a risk perspective, this will need to consider cost and practicalities.**
- **review of the asbestos report carried out in 2015 to ensure it is suitable for any demolition and refurbishment work required.**
- **engagement of a construction project manager/quantity surveyor to group the work required into work packages and prioritise based on safety, getting the Hall open and “future projects”. To provide material, labour and cost estimates for each package, this includes an indication of**

the specialist sign off required, for example, Licensed Building Practitioner number or Electrical Certificate of Compliance.

Community project group engagement – July – September

- to meet with Des Maskell and Tony Perkins (and other community group members to be confirmed by Councillors and the Board) to discuss results, approach and planning. To work with the Board to confirm the “community project group” that will be driving this work and responsible for the outcomes.
- to work alongside the construction project manager and the community project group to confirm how the group will contribute (whether this be in sourcing free/discounted materials, providing free/discounted labour and/or specialist skills, providing project management/construction management knowledge, providing an overall building professional to be responsible for the work).
- to work through the Zero Harm, Procurement and Legal requirements to allow the work to be completed.
- to work with the community project group to confirm how they may be structured and how the work will be delivered to Council. This will depend on the level of contribution that the community project group can provide and will progress as the project plan is developed. This is discussed further below.

Community engagement and consultation – July - November

- once the Board has confirmed they are comfortable with the approach some communications will be released to the community confirming the result of the consultation and advising of the high level approach. This will include an update of the planned immediate work so that the community is aware that contractors may be on site.
- where an additional targeted rate amount is needed to fund the refurbishment work formal consultation will be required. If this is needed a report will go through Council outlining the work required, priorities and funding required so that the consultation and proposed increase in targeted rate is approved by Council.

At the end of this tranche of work we should have:

- an agreed project plan (prioritising work based on cost and resourcing) with the view to get the Hall to a standard where it can be safely re-opened and used.
- an agreed structure through which we will work with the community group.
- an overall cost and funding plan, including the amount of additional targeted rate required (if any).
- an outcome from community consultation around the additional targeted rate (if required).

CARRIED on the voices

HCBI806/05

Huntly Community Plan Update
Agenda Item 5.5

The report was received [*HCB1806/02 refers*] and the following points were discussed:

- Sport Waikato to be invited to the August Community Board meeting,
- Email any sport/community groups in the area to the chair,
- Waikato Enterprise Agency website – remind people that they can make submissions on the community plan, and
- Cleaning of the pavers in the town.

Agreement for the Removal and Control of Graffiti in Huntly
Agenda Item 5.6

The report was received [*HCB1806/02 refers*] and the following point was discussed:

- Support for Mr Thurston in the removal of graffiti.

Resolved: (Crs Lynch/McInally)

THAT the Huntly Community Board supports an additional \$800.00 being allocated from the Discretionary Fund for provision of the current graffiti service.

CARRIED on the voices

HCBI806/06

Huntly Works & Issues Report: Status of Items June 2018
Agenda Item 5.7

The report was received [*HCB1806/02 refers*] and the following points were discussed:

- Broken pavers in the Main Street – ideas for replacement,
- Pavers removed from around power boxes. Metal has been placed instead – will the pavers be returned?
- Essex Arms – street art on the wall,
- The letters delivered to retailers was not very successful. St John has a small budget and will use this to beautify the front of their shop,
- ANZAC flags – the chair is waiting on a price,
- Open Waikato – Explore Huntly video – positive feedback received, and
- Huntly East subsidence – homeowners in the subsidence area do not know about this. There is no buyback coverage for these homeowners. A request for Council to provide information to the Board.

Cr McInally retired from the meeting at 6.43pm during discussion on the above item.

