

**MINUTES** of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 20 NOVEMBER 2018** commencing at **9.00am**.

**Present:**

Cr JD Sedgwick (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr AD Bech  
Cr JA Church  
Cr DW Fulton  
Cr JM Gibb [from 9.23am]  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McInally  
Cr EM Patterson  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
Ms S O’Gorman (General Manager Customer Support)  
Mrs W Wright (Committee Secretary)  
Ms A Diaz (Chief Finance Officer)  
Ms AM D’Aubert (Consents Manager)  
Mr J Wright (Senior Planner)  
Mr M Te Anga (Animal Control Team Leader)  
Ms E Makin (Consents Team Leader – East)  
Ms M May (Parks & Facilities Manager)  
Mr V Ramduny (Planning & Strategy Manager)  
Ms M Russo (Acting Corporate Planning Team Leader)  
Ms S Solomon (Junior Corporate Planner)  
Ms L Wilson (Waikato Times)  
6 Members of Staff

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Church/Thomson)**

**THAT an apology be received from Cr Main;**

**THAT an apology for lateness be received from Cr Gibb.**

**CARRIED on the voices**

**P&R1811/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Thomson/Henderson)**

**THAT the agenda for a meeting of the Policy & Regulatory Committee held on Tuesday 20 November 2018 be confirmed and all items therein be considered in open meeting;**

**AND THAT all reports be received.**

**CARRIED on the voices**

**P&R1811/02**

## **DISCLOSURES OF INTEREST**

Cr Fulton, Cr Gibb and Cr Sedgwick advised members of the Board that they would declare a financial conflict of interest in item 5.6 [*Memorandum of Understanding for Remunerating Elected Representatives Serving on the Proposed District Plan Independent Hearings Panel*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs McInally/Henderson)**

**THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 18 September 2018 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**P&R1811/03**

## **CONFIRMATION OF HEARING MINUTES**

**Resolved: (Crs Patterson/Bech)**

**THAT the minutes of a hearing of the Policy & Regulatory Committee to hear and consider submissions and make recommendations on the Proposed Waikato District Council Gambling Venues Policy 2018 held on Monday 27 August and continued on Tuesday 18 September and Wednesday 26 September 2018 be confirmed as a true and correct record of that hearing.**

**CARRIED on the voices**

**P&R1811/04**

## **REPORTS**

**Delegated Resource Consents Approved for the months of September and October 2018**  
Agenda Item 5.1

The report was received [*P&R1811/02 refers*] and discussion was held. The Consents Manager, Consents Team Leader – East and Senior Planner answered questions from the Committee.

Summary of Applications determined by the District Licensing Committee July – September 2018

Agenda Item 5.2

The report was received [P&R1811/02 refers] and discussion was held.

2017/18 Annual Dog Control Annual Report

Agenda Item 5.3

The report was received [P&R1811/02 refers]. The Animal Control Team Leader answered questions from the Committee.

**Resolved: (Crs Lynch/Church)**

**THAT the Committee recommend to Council that the 2017/18 Animal Control Report with amendments as noted be approved for release to Local Government NZ and the community.**

**CARRIED on the voices**

**P&R1811/05**

Cr Gibb entered the meeting at 9.23am during discussion on the above item and was present when voting took place.

Community Consultation for Amendment to Cemeteries Bylaw

Agenda Item 5.4

The report was received [P&R1811/02 refers]. The Parks & Facilities Manager answered questions from the Committee.

**Resolved: (Crs Patterson/Smith)**

**THAT this Bylaw be discussed further by means of workshop prior to going out to consultation.**

**CARRIED on the voices**

**P&R1811/06**

Fraud Prevention Policy

Agenda Item 5.5

The report was received [P&R1811/02 refers]. The Chief Finance Officer answered questions from the Committee.

**Resolved: (Crs Bech/Lynch)**

**THAT the Policy & Regulatory Committee recommends to Council to approve the proposed amendments to the Fraud Prevention Policy.**

**CARRIED on the voices**

**P&R1811/07**

Due to a conflict of interest, Cr Sedgwick called for nominations of a Chairperson to chair the following item. His Worship the Mayor was nominated by Cr Smith and seconded by Cr Lynch.

**Resolved: (Crs Smith/Lynch)**

**THAT His Worship the Mayor assumes the chair for this item.**

**CARRIED on the voices**

**P&R1811/08**

The meeting adjourned at 10.17am and resumed at 10.34am.

Memorandum of Understanding for Remunerating Elected Representatives Serving on the Proposed District Plan Independent Hearings Panel  
Agenda Item 5.6

The report was received [P&R1811/02 refers].

Cr Fulton, Cr Gibb and Cr Sedgwick withdrew from the meeting and took no part in discussions or voting on this item.

Cr Sedgwick vacated the chair and His Worship the Mayor assumed the chair for this item.

The Planning & Strategy Manager answered questions from the Committee.

**Resolved: (Crs Lynch/Patterson)**

**THAT the Policy & Regulatory Committee recommends to Council that the memorandum of understanding which confirms the remuneration of Cr Dynes Fulton, Cr Janet Gibb and Cr Jan Sedgwick (who have all been appointed as independent hearing commissioners to the hearings panel for the Proposed Waikato District Plan (Stages 1 and 2)), be received;**

**AND THAT the Policy & Regulatory Committee recommends to Council that Cr Dynes Fulton, Cr Janet Gibb and Cr Jan Sedgwick be remunerated as per the hearing rate set by the Remuneration Authority for elected representatives of the Waikato District Council for the duration of the Proposed Waikato District Plan hearings (this includes pre-hearing preparation and post-hearing work related to decisions).**

**CARRIED on the voices**

**P&R1811/09**

Cr Sedgwick assumed the chair for the remainder of the meeting.

Sensitive Expenditure Policy Review  
Agenda Item 5.7

The report was received [P&R1811/02 refers] and discussion was held. The Chief Finance Officer answered questions from the Committee.

