

**MINUTES** of a meeting of the Water Governance Board Meeting of the Waikato District Council held in the Committee Rooms 1 and 2, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 20 FEBRUARY 2019** commencing at **10.29am**.

**Present:**

Ms R Schaafhausen (Chair)  
Mr D Wright  
Mr GJ Ion

**Attending:**

Mrs W Wright (Committee Secretary)  
Mr I Cathcart (General Manager Service Delivery)  
Ms C Nutt (Project Manager)  
Mr K Pavlovich (Waters Manager)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Schaafhausen/Mr Wright)**

**THAT** an apology be received from Ms Colliar and Mr Dibley.

**CARRIED**

**WGBI902/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Schaafhausen/Mr Wright)**

**THAT** the agenda for a meeting of the Water Governance Board Meeting held on Wednesday 20 February 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be discussed with the public excluded;

**AND THAT** all reports be received;

**AND FURTHER THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 6 [*Public Excluded*] being considered as the first item on the Agenda.

**CARRIED**

**WGBI902/02**

## **DISCLOSURES OF INTEREST**

It is noted that Ms Schaafhausen is the Chair of Iwi Leaders Group Freshwater.  
It is noted that Mr Wright is the Chair of Wellington Water Limited.

## **CONFIRMATION OF MINUTES**

**Resolved: (Ms Schaafhausen/Mr Wright)**

**THAT the minutes of a meeting of the Water Governance Board Meeting held on Friday 16 November 2018 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**WGBI902/08**

## **REPORTS**

### **EXCLUSION OF THE PUBLIC**

Agenda Item 6

The report was received [WGBI902/02 refers].

**Resolved: (Ms Schaafhausen/Mr Wright)**

**THAT the public be excluded from the meeting during discussion on the following items of business:**

- i. Confirmation of Minutes dated Friday 16 November 2019**

## **REPORTS**

- a. Discussions with Watercare Board**

**The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:**

**Reason for passing this resolution to withhold exists under:**

**Section 7(2)(b)(i)(ii)(i)**

**Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 48(1)(2)(d)**

- b. Te Kauwhata Water Association**

**The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:**

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)(i)(ii)(i)

Section 48(1)(3)(d)

**AND FURTHER THAT Mr Cathcart, Ms Nutt and Mr Pavlovich be permitted to remain in the meeting, after the public has been excluded, because of their knowledge of the subject matter.**

**CARRIED**

**WGB1902/03**

### **REPORTS (CONTINUED)**

#### Delegations

Agenda Item 5.1

The report was received [WGB1902/02 refers] and discussion was held.

**Resolved: (Mr Wright/Ms Schaafhausen)**

**THAT the following delegations (as amended) for the Waters Governance Board be confirmed and forwarded to Council for consideration:**

- To agree the form of the transactional arrangement with Watercare
- To negotiate with Watercare and recommend to Council the final contract value for waters' management
- To conclude the contract (after Council approval of contract value) and terms and conditions with Watercare
- To ensure that the arrangement with Watercare is operational by 1 July 2019 with any residual elements timetabled and noted
- To hold the contractor to account for their performance at all levels
- To monitor and oversee the performance of staff and Watercare in terms of the water activity
- To consider and ensure improvements and innovation are implemented by Watercare or management as appropriate
- Approve changes to the operation of the contract with Watercare
- Develop strategies to improve contractual performance or to improve business practices
- Develop an annual works programme (operating and capital) and submit to council for final approval
- To set and maintain high standards of health, safety and wellbeing practices
- To set and maintain standards of ethics and corporate behaviour
- To consider development opportunities for the Waters' business
- Define and set levels of service for waters management now and in the future

- Be accountable for the financial performance of the contract and operation
- Develop plans to improve the overall resilience of the waters' networks and allow for growth
- To consider the impact of growth on the Waters' Infrastructure
- Implement and monitor the risk management framework for the waters' management and activity
- Ensure kaitiakitanga and environmental outcomes are key decision making considerations for the Board
- Approve the annual and half yearly financial statements
- Review the Board composition, structure and succession and make recommendations to council on these matters
- To ensure the waters' business delivers value for the community in terms of the four wellbeings
- To uphold the vision and strategy of the Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act 2010

**CARRIED on the voices**

**WGB1902/09**

Franchise (Circulated)  
Agenda Item 5.2

The report was received [WGB1902/02 refers] and discussion was held.

**THAT the Project Team continue to develop the relationship with Watercare based on the mobilisation to 1 July 2019 and 2 year transition period through to long term contract starting 1 July 2021;**

**AND THAT the Water Governance Board confirm their support for the franchise model to be fully operational by 1 July 2021;**

**AND FURTHER THAT Staff report back on the operation of the rates rebate scheme and the Watercare Hardship Scheme.**

The Chair requested that a copy of the risk assessment provided to the Audit & Risk Committee (on 7 December 2018) on the Waters Social Franchise Model Strategic Deep Dive Report be distributed to Board members.

Summary of discussions between the Chairs of the Waters' Governance Board and Watercare Board  
Agenda Item 5.3

The report was received [WGB1902/02 refers] and discussion was held.

Revised Work Programme (Circulated)  
Agenda Item 5.4

The report was received [WGB1902/02 refers] and discussion was held.

