

**MINUTES** of a meeting of the Creative Communities Assessment Scheme Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **THURSDAY 28 MARCH 2019** commencing at **10.00am**.

**Present:**

Cr R McGuire (Chairperson)  
Ms C du Bosky  
Cr S Henderson  
Ms C Lang  
Ms J Muru  
Ms M Soanes  
Ms M Turner

**Attending:**

Mrs L van den Bemd (Community Development Co-ordinator)  
Mr A Mooar (Raglan Radio)  
Mrs W Wright (Committee Secretary)  
Ms D King (Raglan Community Arts Council – Busker Festival)  
Ms K Campbell (Raglan Community Arts Council – Kids Clay Workshops)  
Ms M Allan (Cutting Edge Textiles – Screen Printing Workshop)  
Ms J Rowland (Twin Rivers Arts Centre – Mini Album)  
Ms J Rowland (Twin Rivers Arts Centre – Acrylic Painting Classes)  
Ms J Rowland (Twin Rivers Arts Centre – Community Public Art Piece)  
Ms J Stevens (Twin Rivers Arts Centre – Community Capacity Building Phase 2 Development)  
Ms E Shead and Ms V Kemp (Friendship House – Creative Huntly)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Lang/Ms Turner)**

**THAT** an apology be received from Ms Abraham.

**CARRIED on the voices**

**CCSI903/01**

**CONFIRMATION OF STATUS OF AGENDA**

**Resolved: (Ms Muru/Ms Du Bosky)**

**THAT** the agenda for a meeting of the Creative Communities Assessment Scheme Committee held on Thursday 28 March 2019 be confirmed and all items therein be considered in open meeting;

**AND THAT** in accordance with **Standing Order 9.12** the **Committee** resolves that the following item be added to the agenda given the **Committee** only meets twice a year:

- **Raglan Arts Film Festival 2019 (Agenda Item 5.11)**

**CARRIED on the voices**

**CCSI903/02**

### **DISCLOSURES OF INTEREST**

Ms Soanes advised members of the Committee that she would declare a non financial conflict of interest in items 5.2 [*Raglan Community Arts Council – Busker Festival*], 5.3 [*Raglan Community Arts Council – Kids Clay Workshop*] and 5.11, [*Raglan Community Arts Council – Raglan Arts Film Festival 2019*].

### **CONFIRMATION OF MINUTES**

**Resolved: (Ms Lang/Ms Soanes)**

**THAT** the minutes of a meeting of the **Creative Communities Assessment Scheme Committee** held on **Thursday 13 September 2018** be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**CCSI903/03**

### **CREATIVE COMMUNITIES SCHEME ASSESSMENTS**

Application for Funding – Raglan Radio  
Agenda Item 5.1

Tabled Item: Raglan Radio Powerpoint

Mr Aaron Mooar spoke to his application. He highlighted that:

- Raglan Community Radio had been going for 25 years.
- The 25-year anniversary celebration would be an opportunity to promote the younger bands that are currently in Raglan.
- A competition would enable support acts involving young bands to get airplay for an audience vote.

Application for Funding – Raglan Community Arts Council – Busker Festival  
Agenda Item 5.2

Ms Soanes declared a conflict of interest, withdrew to the gallery, did not speak to, or vote on this item.

Ms Deb King spoke to her application and answered questions of the Committee. The following points were highlighted:

- An increased amount of tourists in Raglan had been observed by organisers during this time of the year .
- No children under the age of 7 years would be allowed to enter the competition.
- The aim was to involve local residents including the Raglan Radio Station.

Application for Funding – Raglan Community Arts Council – Kids Clay Workshop  
Agenda Item 5.3

Ms Soanes declared a conflict of interest, withdrew to the gallery, did not speak to, or vote on this item.

Ms Jaqueline Anderson introduced herself and Ms Karron Campbell, the tutor of these workshops. The following points were highlighted:

- Accountability was given on three projects - Ocean Delight, Winter Magic and Spring has Sprung
- There were 10 students per class, with a waiting list which rolled over to the next period of classes.
- Approximately 15% of children attending returned to subsequent workshops.
- Children attending reflected the diversity of Raglan.
- Demand remained high for these workshops. The Arts Council was intending to approach local business to obtain additional funding as it considered introducing intermediate age workshops.

Agenda Item 5.11 was then considered by the Committee.

Application for Funding – Raglan Community Arts Council – Raglan Arts Film Festival 2019  
Agenda Item 5.11

Ms Soanes declared a conflict of interest, withdrew to the gallery, did not speak to, or vote on this item.

Tabled Item: Video clip from Raglan Film Festival 2018

Ms Anderson presented her application and showed a video as part of the Accountability feedback. She noted:

- The community created their own films on phones or other devices. These are showcased during the evening.
- The evening event had moved to the local Town Hall due to increased interest.
- Participants signed consent forms to permit publication of their films for social media.
- The awards evening was greatly supported by the community.

Application for Funding – Cutting Edge Textiles – Screen Printing Workshop  
Agenda Item 5.4

Ms Margherita Allan introduced herself.

Accountability was given for previous funding received by the applicant:

- Cutting Edge Textiles was a small group that met monthly. It applied for funding twice a year to enable higher subsidised mediums to be presented at a variety of community workshops.
- Five to eight attendees per class are from the Waikato District, with increased interest from across the North Island. Five to 25 participants attended monthly.

Speaking to her application, Margherita referred to the “Breakdown and Deconstructed” screenprinting as a new and innovative way of printing on fabric.

Application for Funding – Twin Rivers Community Art Centre – Mini Album Classes  
Agenda Item 5.5

Tabled Item: Highlights from 2018 Powerpoint

Ms Stevens introduced Ms Rowland and her role in the organisation.

Ms Rowland explained what the classes entailed.

Application for Funding – Twin Rivers Community Art Centre – Acrylic Painting Classes  
Agenda Item 5.6

Ms Rowland explained what the classes entailed and showed examples of work previously completed by participants.

Application for Funding – Twin Rivers Community Art Centre – Community Public Art Piece  
Agenda Item 5.7

Ms Rowland explained that the Art Centre intended to work with the community to create and develop a themed outdoor mural that would be displayed publically.

Application for Funding – Twin Rivers Community Art Centre – School Holiday Programme  
Term 1 & 2  
Agenda Item 5.8

Ms Rowland mentioned that the Art Centre would use a representative from the Waikato Society of Potters to develop a Matariki Maaori-themed project for the participants.

Application for Funding – Twin Rivers Community Art Centre – Community Capacity Building  
Phase 2 Development  
Agenda Item 5.9

Ms Stevens gave an overview of the Capacity Building Programme funded in September 2017, carried out in 2018. She spoke on the following:

- A contractor assisted with development of future-proofed operational/facilities, policies and procedures.
- The Centre developed their financial system and increased their networking capability with other arts-focused groups.
- The Centre developed a social media plan to promote the brand and presence of Twin Rivers Arts Centre for the Ngaruawahia community and surrounding districts.
- A new governance team was established to build upon the communal strengths within the group

### Application for Funding – Friendship House Huntly Community Charitable Trust – Creative Huntly

#### Agenda Item 5.10

Ms Evelyn Shead and Ms Victoria Kemp presented a powerpoint in support of their Accountability feedback. Pictures were shown of Hand Building Clay, Mosaics, Flax Weaving, Bead Jewellery Making etc. The following was highlighted:

- Friendship House was looking for alternative funding streams.
- Arts Huntly had developed a new Placemaking programme for the CBD of Huntly.
- Class numbers were in high demand.
- New workshop facilities were being investigated; the new upgraded Huntly Memorial Hall looked favourable.

The meeting adjourned at 11.23am and resumed at 11.54am.

## **REPORTS**

### Project Accountability Forms

#### Agenda Item 6.1

Tabled Item: Letter from Mr Gallagher

The Committee noted previous discussions in relation to reminding regular applicants on the Committee's criteria of funding new and diverse applications from across the District.

The Community Development Adviser:

- Presented a letter from Mr Rodger Gallagher, on behalf of Raglan Community Arts Centre, in relation to seeking other funding streams to assist for ongoing workshops
- Advised that she would discuss other funding options to assist these types of applications with Mr Gallagher.

**Resolved: (Ms Muru/Ms Soanes)**

**THAT the report from the General Manager Community Growth be received;**

**AND THAT the Creative Communities Scheme Assessment Committee notes that the following amounts have been spent:**

<b>Twin Rivers Community Art Centre</b>	<b>Community art based workshops Round two 11 April 2017</b>	<b>\$8,900.00</b>
<b>Tuahana Clark</b>	<b>Publish a resource book Round one 14 September 2017</b>	<b>\$791.20</b>
<b>Friendship House Huntly – Huntly Arts</b>	<b>Capacity building Round one 14 September 2017</b>	<b>\$6,300.00</b>
<b>Raglan Community Arts Council</b>	<b>Raglan Arts Weekend Round one 14 September 2017</b>	<b>\$2,847.00</b>
<b>Raglan Community Arts Council</b>	<b>Kids Clay Round one 14 September 2017</b>	<b>\$3,000.00</b>
<b>Twin Rivers Community Art Centre</b>	<b>Capacity building Round one 14 September 2017</b>	<b>\$8,320.00</b>
<b>Twin Rivers Community Art Centre</b>	<b>Community art based workshops Round one 14 September 2017</b>	<b>\$5,235.43</b>
<b>Cutting Edge Textiles</b>	<b>Community art based workshops Round one 13 September 2018</b>	<b>\$795.00</b>
<b>Art @ the Port</b>	<b>Tell me a Story Round two 29 March 2018</b>	<b>\$1,632.79</b>
<b>Whaingaroa Youth Movement</b>	<b>Sign of the Times theatre /dance Round two 29 March 2018</b>	<b>\$3,000.00</b>
<b>Raglan Community Arts Council</b>	<b>Pilot programme delivery is due for completion. Report to be filed in the July 2019 round.</b>	<b>\$0</b>

**CARRIED on the voices**

**CCSI903/04**

Progress/Results of Previous Applications  
Agenda Item 6.2

**Resolved: (Ms Lang/Cr Henderson)**

**THAT the report from the General Manager Community Growth be received.**

**CARRIED on the voices**

**CCSI903/05**

Creative Communities Scheme Assessments (Results)

Agenda Item 6.3

Ms Soanes declared a conflict of interest, withdrew from the room did not speak to, or vote on this item.

**Resolved: (Ms Lang/Ms Du Bosky)**

**THAT the Creative Communities Scheme Assessment Committee gave consideration to all applications and allocated funding as follows:**

**Name of group and description of what money is for:**

Raglan Radio	\$2,006.52
Raglan Community Arts Council – Busker Festival	\$1,640.00
Raglan Community Arts Council – Kids Clay Workshops ( <i>subject to the proviso below (ref CCS1903/07)</i> )	\$2,000.00
Raglan Community Arts Council – Film Festival 2019	\$3,000.00
Cutting Edge Textiles – Screen Printing Workshop ( <i>subject to the proviso below (ref CCS1903/08)</i> )	\$855.00
Twin Rivers Arts Centre – Mini Album	\$436.00
Twin Rivers Arts Centre – Acrylic Painting Classes	\$283.95
Twin Rivers Arts Centre – Holiday Programme Term 1 & 2	500.00
Twin Rivers Arts Centre – Community Public Art Piece	\$2,375.39
Twin Rivers Arts Centre – Community Capacity Building Phase 2 Development	\$9,233.75
Friendship House – Creative Huntly	\$4,570.50
<b>Total</b>	<b>\$26,901.11</b>
<b><u>CARRIED on the voices</u></b>	<b>CCS1903/06</b>

Raglan Community Arts Council – Kids Clay Workshops

Agenda Item 5.3

**Resolved: (Ms Lang/Ms Du Bosky)**

**THAT the allocation of \$2,000.00 (ref CCS1903/06) be made to Raglan Community Arts Council – Kids Clay Workshops on the proviso that they seek alternative funding for the balance;**

**AND THAT that this amount only get paid once evidence of such alternative funding had been received.**

**CARRIED on the voices** **CCS1903/07**

