

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 25 JUNE 2019** commencing at **9.00am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFIRMATION OF STATUS OF AGENDA**
3. **DISCLOSURES OF INTEREST**
4. **CONFIRMATION OF MINUTES**
Meeting held on Tuesday 28 May 2019 2
5. **REPORTS**
- 5.1 Service Delivery Report for June 14
6. **EXCLUSION OF THE PUBLIC** 36

Gj Ion
CHIEF EXECUTIVE

Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	5 June 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Infrastructure Committee meeting held on Tuesday 28 May 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Infrastructure Committee held on Tuesday 28 May 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

INF Committee Minutes – 28 May 2019

MINUTES for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 28 MAY 2019** commencing at **9.00am**.

Present:

Cr DW Fulton (Chairperson)
His Worship the Mayor Mr AM Sanson
Cr A Bech
Cr JA Church
Cr JM Gibb *[from 9.36am]*
Cr S Henderson *[from 9.04am]*
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr BL Main
Cr EM Patterson
Cr JD Sedgwick *[from 9.04am]*
Cr NMD Smith
Cr LR Thomson *[from 9.04am]*

Attending:

Mr B MacLeod (Chair, Raglan Community Board)

Mr G Ion (Chief Executive)
Mr R MacCulloch (Deputy General Manager Service Delivery)
Mr P Ellis (Solid Waste Team Leader)
Ms J Bishop (Contracts & Partnering Manager)
Mr P McPherson (Community Projects Manager)
Ms M Smart (Property Officer)
Ms M Jolly (Road Safety Co-ordinator)
Mr R Bayer (Roding Team Leader)
Mr N Wells (Strategic Property Manager)
Mr G Bellamy (Road Safety Engineer)
Mr E Tamati (Property Officer)
Mr L McCarthy (Road Asset Engineer)
Mr J Brown (Communications Advisor)
Mrs LM Wainwright (Committee Secretary)

Mr J Marconi (Sport Waikato)
Ms M Wilson (Sport Waikato)
Ms E O'Dwyer (Waikato Times)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Fulton/Main)

THAT an apology for lateness be received from Councillors Gibb, Henderson, Sedgwick and Thomson.

CARRIED on the voices

INF1905/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Fulton/His Worship the Mayor)

THAT the agenda (including the late agenda) for a meeting of the Infrastructure Committee held on Tuesday 28 May 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT Mr MacLeod, Chair of the Raglan Community Board, be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

INF1905/02

Councillors Henderson, Sedgwick and Thomson entered the meeting at 9.04am during discussion on the above item and were present when voting took place.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Patterson/Main)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 26 March 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

INF1905/03

REPORTS

Sport Waikato Quarterly Report – 1 January to 31 March 2019 Agenda Item 5.1

The report was received [*INF1905/02 refers*] and taken as read. In speaking to the report the following points were highlighted:

- Ms Mel Wilson, the new Sport Waikato District Co-ordinator for Waikato District, was introduced.
- Mr Marconi was congratulated on the informative content of his report provided to the Committee.
- His Worship the Mayor and Councillors were reminded of the Sport Waikato office opening in Huntly on Thursday 6 June at 9.00am.
- An Energise programme was now taking place in schools. This was a physical education programme for children and training for teachers.
- Mr Marconi encouraged the Committee members to advise him of any sport connections or events they hear of.
- The funding timeframe for Youthtown was one more year.

Road Safety Education Agenda Item 5.2

The report was received [*INF1905/02 refers*]. The Road Safety Co-ordinator summarised the report and general discussion was held on the following issues:

- Safety Education – truck drivers had been observed using cellphones. The next project for the Road Safety Team was to encourage truck drivers to use headpieces.
- Road Safety Advertising – the Road Safety Team were starting to use social media where driver distraction would be covered as a topic.
- The 'shared road' philosophy was covered on all training days.

Raglan Kopua Holiday Park Chairperson's Report
Agenda Item 5.3

The report was received [INF1905/02 refers].

Councillor Gibb entered the meeting at 9.36am during discussion on item 5.3.

Raglan Papahua Holiday Park Financial Statements ended 31 January 2019
Agenda Item 5.4

The report was received [INF1905/02 refers].

Service Delivery Report for May
Agenda Item 5.5

The report was received [INF1905/02 refers] and discussion was held on the following points:

Solid Waste - Solid waste staff would become a separate team from Waters' staff. The Solid Waste team would embark on a solid waste review which was required every six years and would commence in June 2019. Staff are aiming to have a fully costed options report to Council in either December 2019 or January 2020.

- Closed Landfill (Ngaruawahia)

ACTION: A copy of the Plain English version of the annual monitoring report to be provided to elected members.

- Roading Works:

- i. Concerns were raised on the damaged railway security fence at Huntly Railway.

ACTION: The Safety Engineer – Roading to investigate the Huntly Railway security fence issue and report back to the next Infrastructure meeting.

- ii. Rataroa Road – A meeting was held with the residents of the road. The unsealed road was in a good condition and maintenance would be addressed. The residents accepted that the road would not be sealed.

The meeting adjourned at 10.39am and resumed at 11.02am.

Update on Bus Service Improvements for the Northern Waikato
Agenda Item 5.6

The report was received [INF1905/02 refers]. The Safety Engineer summarised the report.

Declaration of Reserve Land as Road – Greenslade Road, Raglan
Agenda Item 5.7

The report was received [INF1905/02 refers]. The Strategic Property Manager summarised the report.

Resolved: (Cr Smith/Thomson)

THAT the report from the **Acting General Manager Service Delivery** be received;

AND THAT the **Infrastructure Committee** recommends that **Council** approves:

- a. classifying all the land described in the **FIRST SCHEDULE** as **Local Purpose (Access Way) Reserve**;
- b. declaring all the land described in the **SECOND SCHEDULE** as road;

AND FURTHER THAT the **Chief Executive** be delegated authority to execute all relevant documents necessary to give effect to the resolution.

FIRST SCHEDULE

All the land firstly described as being **Part Deeds Plan 589** of **1391** square meters comprised in **Record of Title SA12D/693**; delineated in **YELLOW** on **Appendix 1** labelled as **“Access Way 2”**.

All the land secondly described as being **Part Deeds Plan 589** of **1131** square meters; delineated in **YELLOW** on **Appendix 1** labelled as **“Access Way 3”**.

SECOND SCHEDULE

All the land firstly described as being **LOT 1** on **DPS 82344** of **993** square meters comprised in **Record of Title SA65B/21**; delineated in **BLUE** on **Appendix 2** labelled as **“Access Way 1”**.

All the land secondly described as being **Part Deeds Plan 589** of **1391** square meters comprised in **Record of Title SA12D/693**; delineated in **BLUE** on **Appendix 2** labelled as **“Access Way 2”**.

All the land thirdly described as being **Part Deeds Plan 589** of **1131** square meters; delineated in **BLUE** on **Appendix 2** labelled as **“Access Way 3”**.

All the land thirdly described as being **Part Deeds Plan 589** of **3364** square meters; delineated in **BLUE** on **Appendix 2** labelled as **“Access Way 4”**.

CARRIED on the voices

INF1905/04

Right of Way over Plantation Reserve – Bay View Road, Raglan
Agenda Item 5.8

The report was received [INF1905/02 refers]. The Strategic Property Manager summarised the report.

Resolved: (Crs Smith/Thomson)

THAT the Infrastructure Committee recommends that Council:

- a. grants a right of way over the land described in the **FIRST SCHEDULE** in favour of the land described in the **SECOND SCHEDULE**; and;
- b. requires that costs resulting from giving effect to this resolution are borne by the applicant, and that all future maintenance costs for the **Right of Way** are borne by the owner of the land described in the **SECOND SCHEDULE**.

AND THAT the Chief Executive be delegated to execute all relevant documents necessary to give effect to the resolution.

FIRST SCHEDULE ('the reserve land')

All the land legally described as being Part Lot 1 on Deeds Plan 982 comprised in Record of Title SA522/31; delineated in **YELLOW on Appendix I labelled as "The Reserve Land".**

SECOND SCHEDULE ('the applicant's land')

All the land legally described as being LOT 2 on DPS 22447 comprised in Record of Title SA21A/657; delineated in **BLUE on Appendix I labelled as "The Applicant's Land".**

CARRIED on the voices

INF1905/05

WEL Easement Agreement – Te Kauwhata Road Recreational Reserve
Agenda Item 5.9

The report was received [*INF1905/02 refers*]. The Strategic Property Manager summarised the report.

Resolved: (Crs Gibb/Patterson)

THAT the Infrastructure Committee recommends that Council approves granting the proposed easement over the land described in the schedule in accordance with the terms established in the easement agreement (Appendix I of the staff report);

AND THAT the Chief Executive be delegated authority to execute all relevant documentation.

SCHEDULE

All the land legally described as being Section 1 on Survey Office Plan 305346 comprised in Record of Title 63735.

CARRIED on the voices

INF1905/06

Proposed Road Names for TE & SFS Pickering Subdivision at 430 Piker Road, Tamahere
Agenda Item 5.10

The report was received [*INF1905/02 refers*].

Resolved: (Crs Bech/Smith)

THAT the Infrastructure Committee approve and adopt the following names:

- **Road 1 within the Pickering subdivision be named Fernando Drive,**
- **The Private right of way within the Pickering Subdivision be named Mangaomapu Lane,**

as detailed in the map attached to the staff report.

CARRIED on the voices

INF1905/07

Proposed Road Name for Kildare Development Limited, Murphy Lane, Taupiri
Agenda Item 5.11

The report was received [INF1905/02 refers].

Resolved: (Crs Patterson/Gibb)

THAT the Infrastructure Committee approve and adopt the following road name within the Kildare Development subdivision at Murphy Lane, Taupiri:

- **Kildare Crescent,**

as detailed in the 13 May 2019 report to the Taupiri Community Board.

CARRIED on the voices

INF1905/08

Proposed Road Names for Hughes Developments Ltd at Riverside Grove, Escotts Road, Tuakau
Agenda Item 5.12

The report was received [INF1905/02 refers].

Resolved: (Crs Smith/Main)

THAT the Infrastructure Committee approve the following proposed road names for the Riverside Grove Subdivision at 99 Escotts Road, Tuakau:

- **Road 1 – Rapana Drive,**
- **Road 2 – Cook Drive,**
- **Road 3 – Tauroa Drive, and**
- **Road 4 – Kairoa Court,**

as detailed in the map attached to the staff report.

CARRIED on the voices

INF1905/09

Cr Church requested her dissenting vote be recorded.

Proposed Road Name for 39 Annebrook Road, Tamahere Subdivision
Agenda Item 5.13

The report was received [INF1905/02 refers].

Resolved: (Crs Bech/McInally)

THAT the Infrastructure Committee approve the road name Hillbrook Way for Road 1 within the Annebrook subdivision at Tamahere, as detailed on the map attached to the staff report.

CARRIED on the voices

INF1905/10

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (His Worship the Mayor/Cr Lynch)

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable the Committee to deliberate and make decisions on the following items of business:

REPORTS

a. Partial Stopping of Unformed Clyde Street at Pokeno

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)

Section 48(1)(3)(d)

b. Paulsen Road, Waerenga

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a), (j)

Section 48(1)(3)(d)

c. Te Awa Cycleway – Public Works Act Land Acquisition

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under: passing of this resolution is:

Section 7(2)(a), (i), (j)

Section 48(1)(3)(d)

d. Huntly Railway Station Construction Update – May Progress Update

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under: passing of this resolution is:

Section 7(2)(f)(i)(ii), (g), (h), (i), (j)

Section 48(1)(3)(a)(i)(ii), (d)

CARRIED on the voices

INF1905/11

e. Te Awa Cycleway – Public Works Act Land Acquisition (38 Duncan Road, Tamahere)

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under: passing of this resolution is:

Section 7(2)(a), (i), (j)

Section 48(1)(3)(d)

Resolutions INF1905/12 – INF1905/17 are contained in the public excluded section of these minutes.

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch Acting General Manager Service Delivery
Date	25 June 2019
Prepared by	Karen Bredesen PA to the General Manager Service Delivery
Chief Executive Approved	Y
Reference/Doc Set #	INF2019
Report Title	Service Delivery Report for June 2019

1. EXECUTIVE SUMMARY

This report is to inform the Infrastructure Committee of significant operations/projects commenced, in progress, or completed since the date of the last report.

2. RECOMMENDATION

THAT the report from the **Acting General Manager Service Delivery** be received.

3. ATTACHMENTS

Nil.

REPORT

CONTRACTS AND PARTNERING

Solid Waste

Solid Waste Review Update

Council staff are currently finalising negotiations and scope with the preferred contractor to undertake and facilitate the solid waste review and business case assessment. An internal kick off meeting is expected to occur in late June. A more detailed verbal update will be provided at the Infrastructure Committee meeting.

A number of other engagements will complement and provide input to the review over coming months, including:

- An external financial consultant to work collaboratively with Council staff and our three solid waste contractors to baseline the current cost of services vs budget.
- Review of the Solid Waste Activity Management Plan (Beca have been engaged to assist in facilitating the broader Asset Management Plan (AMP) review for Service Delivery of which solid waste is a component).
- Business risk workshop and risk plan for solid waste (internally facilitated).
- Waste Minimisation Management Plan (WMMP) action plan progression.
- Solid waste by-law development.

The review will operate under a governance structure which seeks to ensure alignment with these projects; as well as broader and concurrent strategic planning initiatives (eg LTP and growth/infrastructure planning).

Other highlights and updates

Contracts	<ul style="list-style-type: none"> • Continuing to work closely with contractors regarding health and safety obligations and practices under contracts. • Focus on service request responsiveness • Continuing to work with Xtreme Zero Waste to resolve some commercial queries. A new General Manager commenced with XZW on 10 June with a focus on health and safety and business operations. Monthly meetings will occur prior to the Infrastructure Committee meeting. A verbal update will be provided of any significant issues arising.
Inorganics collection	Council staff have received a price from Metrowaste to undertake the collection for Financial Year 2019/20 and negotiations are ongoing as to timing and price –v- available budget.
Foodwaste – Raglan	Council has confirmed the Strategy and Finance decision not to apply a targeted rate for continuation of the trial service beyond 30 June 2019. However, Council is continuing to work with XZW as to other options for non-Council funding (eg XZW is considering a crowd-sourcing option).
Closed landfills	Consultant (Babbage) are currently preparing the annual monitoring report which will be submitted to Waikato Regional Council as part of aftercare consent requirements. A draft report is expected for review in June. A plain English version will be provided to affected Ngaruawahia residents and a meeting held in July. Depending on the outcome of the report, proposed changes to the content of the LIM notice, category of property or removal of the LIM notice will be considered by Council.

COMMUNITY PROJECTS

I. OPEN SPACES WORKS

Contract 17/120 - Tamahere Park

Piazza, walkways, skate park, and playground have been completed ahead of schedule. In order to enable public use of the skate park and playground early, two Portaloos have been provided for use, and will remain on site until the more permanent toilet and wastewater system are completed. These are on schedule to open on 26 July 2019.



The toilets were initially planned to be a refurbished Exeloo unit, however due to a combination of unexpectedly high refurbishment cost, and time constraints, a new two pan unit is to be installed. The Exeloo refurbishment scope will be re-visited to match specification to budget and utilised elsewhere.



The skate park and playground are now open to the public, and a formal opening ceremony will be held on 28 June 2019.



The fitness trail has been removed from this contract and will be advertised for tender in a new contract in September for a summer construction.



Munro Road Sports Park

Detailed design amendments are being made to optimise the sportsfields, lowering the grass fields to provide additional stormwater retention in a 10 year return event for up to 24 hours.

Pedestrian and cycleway network route options will be investigated through the sportspark to provide connectivity.

A Project Management Plan is currently being developed and will be completed in July. This will provide a high level schedule of tasks and events required to complete the project. The proposed timeframes will then be reported to the community.

Onewhero Reserve Wastewater Treatment Upgrade

An additional 25,000 litre buffer/storage tank is being installed to ensure the partially complete system can cope with high winter flows. The tank will house a level sensor, alarm, and flow unit which will send data back to EcoCycle for monitoring and control of the discharge rate.

A tender has been advertised for the installation of this tank which closes 21 June 2019. We expect to award the contract by 28 June and all works to be complete by 19 July 2019.

2. BOAT RAMPS

Elbow Boat Ramp

Bloxam Burnett Olliver (BBO) have been commissioned to develop a layout and design option to upgrade the ramp.

On-site observation indicates the area is subject to significant erosion, and there is no practical location for a pontoon to cater for low river levels in the current configuration.

Further layout options are needed, investigating enlarging the inlet at the ramp, dredging to increase the depth at the approach and inlet areas, construction of erosion protection (retaining walls), and installation of pontoons to allow access at all tides.

These further design options will be produced by BBO and then provided to the Onewhero-Tuakau Community Board for review and co-design before continuing to detailed design.

3. WALKWAYS

Te Kauwhata Walkways

Work is underway, with rain slowing progress in June. The work is scheduled to be complete in September.

Raglan – Wainui Road Footbridge Upgrade

The Waikato District Alliance has been engaged to undertake the works and a Resource Consent application has been lodged with Waikato Regional Council (WRC). WRC have requested additional design information.

Work is expected to commence in July.

4. PLAYGROUND RENEWALS

Point Reserve Ngaruawahia Playground Renewal

The contract has been awarded to Playground People for \$244,188. Work is ready to commence and contractors are awaiting accommodation to become available after Field Days (Tauranga-based).

Naike and Opuatia Playground Renewals

The Playground Strategy indicated that Naike and Opuatia playgrounds are due for renewal. The contract has been advertised and tenders close on 4 July. The anticipated award date is 17 July. This is a 16 week contract to be completed in November.

Warihi Park Raglan

The contract has been awarded to N.S. Contracting Ltd for \$74,951. Works will commence on 1 July. This is an eight week contract.

Fairfield Park Huntly, Basketball Court Upgrade

Negotiations are ongoing with Land Information New Zealand (LINZ) to resolve legacy ownership issues.

Papahua Pumptrack Edging Upgrade

Existing asphalt edges are wearing away due to encroachment of the kikuyu grass. A design for a concrete edging to the asphalt track has been completed and requests for quotes (RFQ) documents are being prepared.

Works are scheduled to be completed prior to the peak use during summer school holidays.

5. WATER**18/19 District Wide Water Reticulation Renewals - Contract 18/055**

Physical works is underway on Ngaruawahia and Horotiu sites.

Huntly to Hopuhopu Pipeline (Stage 3) – Packaged with Contract 18 078 Tuakau & H2H Bulk Watermain 2018-19

The final connection on Old Taupiri Road is complete to finish off the Taupiri connection under the Waikato River. The electrical work for Taupiri control valve has been awarded to McKays and will be completed in early July.

The contract for the extension of scope to upgrade the manual valving at the Ngaruawahia treatment plant to actuators has been awarded to Spartan and work is underway. This is expected to take four weeks.

Commissioning of the completed Huntly to Hopuhopu Pipeline is scheduled for mid-July.

Tuakau Bulk Watermain 18 078

The drill shot under the railway on George Street is expected to be completed by the end of June pending final signoff of the Deed of Grant from KiwiRail.

The new chamber and control valve on the corner of Barnaby and Harrisville Roads is underway and will be finished by the end of June.

Testing and commissioning of the complete pipeline will occur in early July.

6. WASTEWATER**Wastewater Pump Station Renewals and Raglan Rising Main Renewals**

All physical works under Contract 17/101 including 31 sites have now been completed.

Pokeno Wastewater Reticulation Scheme, Phase 3

The contract is to be advertised in June for the completion of the private drainage connections in Pokeno. Thirteen properties have signed the agreement for connection. Any other properties wishing to connect are not eligible for the subsidised rate.

George Drive Wastewater Renewal (2015/16)

Contract 15/192 - works will be completed this month.

Raglan and Te Kauwhata Wastewater Treatment Plants (WWTP) Upgrades

Contract 18/041 for the supply of step screens for Raglan and Te Kauwhata WWTP has been awarded to Sindico. The cost for the step screens supply was \$244,016.15. The screens are ready for delivery.

The tender for contract 18/176 for the installation has been awarded to Camex Civil for \$462,611.36 and is expected to be completed by 31 July.

WWTP Wetlands Upgrade/Renewal (Improvements to the wetlands at Te Kauwhata, Meremere, and Huntly wastewater treatment plants)

The tender for Contract 18/114 was awarded to Base Civil for \$248,848.43. Works are underway and are scheduled to be complete by 31 July 2019.

7. COMMUNITY PROJECTS – FACILITIES

Meremere Library

Contract 18 031 - The building is now weathertight. Construction completion is scheduled for August.

Planning for relocating the library materials to the new building is underway.



Works underway on the building in late May

Ngaruawahia Memorial Hall

Work on this project has been deferred while changes in scope are determined.

Ngaruawahia Library

Work on this project has been deferred while changes in scope are determined.

Tuakau Library

Data from recent community engagement has been analysed and the Project team have completed the scope. This scope has been provided to the Community Board and the feedback has been forwarded to the architect. The Project team will be meeting with the architect to provide Principles requirements and final detail design requirements.

A resulting concept design will be provided by the architect at the end of June. Once this has been reviewed by the Community Board a cost estimate will be developed by a quantity surveyor alongside detailed design.

Mercer Community Facility

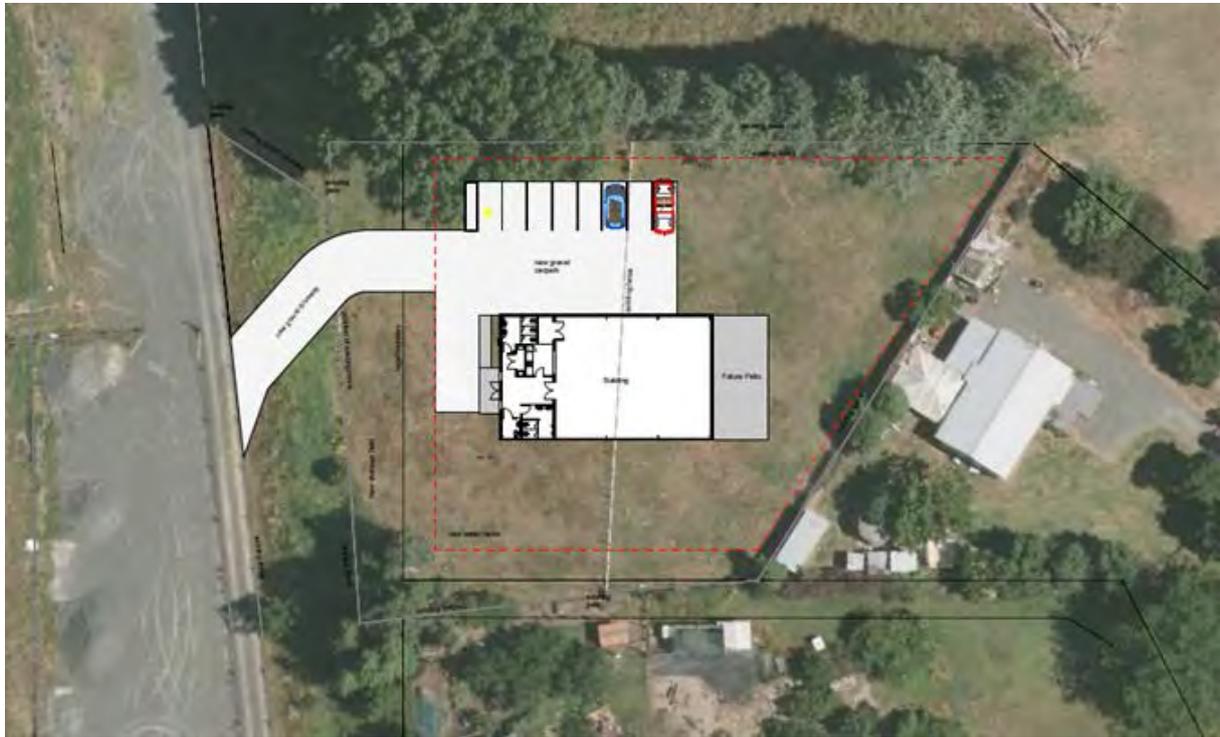
A feasibility study is needed to identify the requirements for this facility. Discussions are underway with a consultant to carry out the study.

The report is expected to be complete in October and will be provided to the community for review and feedback.

Whatawhata Community Facility

Staff are currently commissioning a consultant to develop the resource consent for the facility. The consent development and application will take 12 weeks.

Following receipt of consent the funding applications with external agencies will get underway. Once sufficient funding is confirmed detailed design will start. The current schedule has construction envisaged to start in June 2020 for a six month period including the wastewater system. Expected construction cost is around \$1.1m at this stage.



Aerial view showing expected layout.



Artist's impression of the proposed facility.

Huntly War Memorial Hall

Building consent has been issued for the accessible toilet and for the fire systems (alarms and monitoring). Final inspection is booked for 26 June.

The official opening for the hall is scheduled for Sunday 29 June.

Raglan Holiday Park

The Raglan Kopua Holiday Park Board has decided to delay construction of the new stormwater system until Resource Consent for the discharge is obtained. High level design has been provided to the Board for review and detailed design is now almost complete. Detailed design will feed into the Resource Consent application.

Huntly Grandstand Roof Demolition & Replacement

The contract for re-roofing of the grandstand and maintenance of steel work is complete and is to go out to the market in June.

8. TOILETS

Pokeno, The Point, Ngaruawahia

Contract is to be advertised in June for the toilet refurbishment package. Construction is scheduled for October/November 2019.

The Domain, Tuakau

Scoping is underway and will include a new treatment system as well as building renovations and new fittings and fixtures. Budget will need to be reviewed and prioritised on completion of scoping.

Centennial Park, Ngaruawahia

The toilet supply contract has been evaluated and will be awarded in June.

New storage requirements are being assessed and scoping for the installation package is underway and will go to market in July. Construction is scheduled for October /November.

St Stephens Avenue, Tuakau

A contract to build the foundation and relocate the wastewater dump station is being developed and will be advertised in June. The toilet block is being fabricated and will be available for delivery to the site around mid-July.

A plan showing the proposed location of the pump station being relocated to enable the toilet installation will be provided to the Community Board for review.

The toilet is scheduled for completion in August.

Tourism Infrastructure Fund (TIF)

Ngarunui Beach – Onbeach Facility

Construction of the facility is to commence in July 2019 and be completed by October 2019. This is delayed from the original anticipated TIF scheduled timing, and will see the construction period occur during a time of low public usage of the beach, which is advantageous. A Variation of Agreement was approved by MBIE to extend the completion date to 31 October 2019.

Ngarunui Beach – Main Car Park Toilet Upgrade

Work proposed is incorporated into the above Ngarunui Beach Design and Construct Contract to increase car park toilet capacity and make improvements to the car park toilets.

9. CEMETERIES

Whangarata Cemetery Development

The draft conditions for the Resource Consent have been received and are currently being reviewed.

A planting plan will be developed before commencing works. A draft planting plan will be provided to the Onewhero-Tuakau Community Board and Pokeno Community Committee for comment.

Jackson Street Cemetery

Preliminary design is continuing and when complete will be presented to the Ngaruawahia Committee Board for comment.

10. ROADING WORKS**Gilmour Street, Raglan – Urban Upgrade**

Following review of plans by the Raglan Community Board, consultation is to be carried out with the street residents in conjunction with detailed design.

Pokeno Road Urban Upgrade

The stormwater design is being reviewed to confirm obtaining easement and application for Resource Consent requirements.

Consultation with the Community Committee and residents is planned for July.

Kopua Holiday Park Access Road and Entranceway Upgrades, Raglan

The design and walkway concept has been presented to the Raglan Coastal Reserves Committee for review and co-design.

11. DISTRICT WIDE MINOR IMPROVEMENT PROJECTS

Remaining budget as at May 2019 is \$286,735.

Completed works:

- **Whatawhata**

- Complete remaining 50m of footpath from the school (on School Road) to SH39.
- Installed a one-way restriction to the northern end of School Road prevent rat running of SH39 traffic speeding through residential area to avoid SH23/39 intersection.
- All works completed.

- **Puketaha**

School car park enhancements – all works completed.

- **Te Kowhai**

Complete gap in footpath on opposite side of Whatawhata Road from village green. Approximately 50m – all works completed.

- **Onewhero**

The Hall Road parking and drainage works undertaken to improve parking have now been completed.

- **Gordonton**

A 10-15m section of footpath needed to connect the existing footpath to the toilets has been completed.

- **Waitetuna**

Waitetuna school car park renewal – all works completed.

Remaining 2018/19 Projects in order of priority:

- **Te Kauwhata Saleyards Road Seal**

Project on hold until supermarket consent is processed as this may negate the issue.

- **Mangatangi School – 25km corner**

- Requests for footpath, road realignment and speed limitations have been received.
- The speed limit changes are complete and the footpath request has been moved into the footpath programme.

- **Pukekawa**

The feasibility of constructing a picnic/viewing area is being considered.

- **Te Kauwhata**

Embankment planting along Te Kauwhata Road using an agreed range of plants (ice plants, natives) will commence once New Zealand Transport Agency hand over the project space in September.

- **Tauwhare**

There is a proposal to install a 6m high sculpture at the Tauwhare Hall grounds. Consultation has been carried out with the Community and Ngati Haua, however the desired location has been rejected by the Tauwhare Hall Committee and another site needs to be considered.

WAIKATO DISTRICT ALLIANCE

Zero Harm

May has been another great month for Zero Harm with no significant injuries.

There were no Medical Treatment Injuries (MTI) or Loss Time Injuries (LTI) in May. We had one First Aid Case (FAC) involving a truck driver who sustained some discomfort in their shoulder. They were referred to a physiotherapist for early intervention and no specific incident was identified as causing the discomfort.

In May the Waikato District Alliance (WDA) conducted 41 audits and safety conversations which included 12 Zero Harm worksite inspections, 11 CoPTTM's and 18 critical control audits and safety behaviour conversations.

The Year to Date (YTD) performance continues to be strong with 819 safety engagements vs a YTD target of 733.

Near miss reporting improved, after a lull, with six reported in May. Reporting of near misses is being actively encouraged in all toolboxes and each of those reported in May was discussed with the wider crew in the following toolbox.

There were two underground service strikes during the month. Both of these occurred after Chorus cable locate services had been used. In the first instance Chorus incorrectly marked the depth and in the second Chorus failed to identify any services being present.

The crew followed correct processes however they have been reminded to use potholing to locate services to confirm depth and location.

Weekly toolboxes continue to review incidents, share learnings and discuss near misses. We also cover wellness and mental health support.

Maintenance

Unsealed and Drainage

Staff have continued with both light and heavy grading across the network with four crews on the network for the month of May. Drainage on our unsealed network over the district has further continued with an emphasis on watertable and culvert clearing before the wet winter months.

Whaanga Road at Ruapuke is a narrow unsealed road with solid rock below the surface. There is a moderate traffic volume, including a number of tourists, that use this road which connects Raglan through to Kawhia and Te Mata. Whaanga Road requires on-going upkeep of unsealed maintenance and is prone to corrugations and rutting. Staff have undertaken a large amount of unsealed stabilising and application of Polycom in the month of May around areas susceptible to corrugations and rutting. This includes the addition of aggregate where required. This work will reduce the maintenance costs on this road and increase level of service.



Unsealed stabilising on Whaanga Road

Storm and Flood Damage (slips)

Slip repairs have progressed well this month throughout the district with the completion of the following below:

Slip Repair Sites		
Road	Location (RP)	Status
Hetherington Road	17200	Complete
Highway 22	22250	Complete
Highway 22	28790	Planned for June
Highway 22	29000	In Progress
Highway 22	30690	Complete
Karakariki Road	3350	Complete
Port Wakato - Waikaretu Road	22685	Complete
Port Wakato - Waikaretu Road	22990	Complete
Port Wakato - Waikaretu Road	23050	Complete
Waimai Valley Road	1000	Complete
Wairamarama Onewhero Road	7800	Surfacing to complete
Wairamarama Onewhero Road	10830	Complete
Wairamarama Onewhero Road	12590	Complete
Wairamarama Onewhero Road	12900	Complete
Wairamarama Onewhero Road	24330	Complete

With savings made in the repair of the 'year one' programme of work we have now been able to start on 'year two' of the programme, which includes Koheroa Road and Highway 22.



Highway 22 RP 30690 slip repair before and after



Before - rock revetment wall and MSE wall construction – Wairamarama-Onewhero Road RP 7800



After - rock revetment wall and MSE wall construction – Wairamarama-Onewhero Road RP 7800



After – Koheroa RP 3.0



Before – retaining wall Wairamarama-Onewhero RP 10830



After – retaining wall Wairamarama-Onewhero RP 10830

Stabilising

The stabilising teams are completing areas of slip repairs where the surface is required to be sealed.

Cyclic

The cyclic teams continue to service the network filling potholes, collecting large amounts of litter, sweeping spills, attending accidents as well as various other activities.

Capital Works

Rehabilitation

Pavement rehabilitation for the 2019/20 season is currently being planned. The planning phase is as important as the construction itself. During this time most of the constructability issues should be sorted to make the project run smoothly.

A review of candidate sites has been completed with Waikato District Council roading staff. A drive over of the sites has been undertaken to determine design parameters for each site and agree the scope of minor safety improvements .

Survey and pavement pit logging is currently underway to facilitate geometric and pavement design.

Resurfacing

All resealing and asphaltic concrete sites are complete for the year. Seal designs are currently underway for the 2019/20 season as well as marking pre-seal repairs.

Birchwood Lane

The WDA are on the final stage of constructing Birchwood Lane which is a WEX Hamilton Expressway commitment. The project is due for completion in June 2019. Kerb and Channel on the site has been completed and pavement material for road construction is currently being placed on site.



Safety Projects (Low Cost / Low Risk)

- Ohautira Road Tree removal at Multiple locations

Throughout the district there are many large trees in the road reserve and on corners. These trees pose a potential hazard to vehicles as well as creating sight distance problems. There are multiple locations on Ohautira Road that have been identified where removal of trees will reduce risk.

Survey of the road reserve at the below location established the legal boundary and confirmed the position of trees in relation to the boundary. After liaising with the property owner, WDA will replant the same number of saplings in the private property.

Status of work: In progress



Before – 224 Ohautira Rd



In progress – 224 Ohautira Rd



Before – Ohautira Rd RP 10880



Before – 1603 Ohautira Rd RP 15550

- Travers Road – Shared Loop Pathway

WDA is constructing a 1.3km long 2.5m wide concrete shared pathway for the Te Kauwhata community on Travers Road. Work is progressing with a gabion retaining wall construction at a low point on the site. The project consists of tree removal, relocation of utility assets (power pole, telecom poles and pillars), two retaining wall constructions (gabion walls), drop chamber installations, minor cutting and filling works, driveway reconstruction and footpath works. Once this project is complete, it will provide a safe walking/cycling space for the local community.



Travers Road footpath layout



In progress – 115 Travers Road gabion wall construction



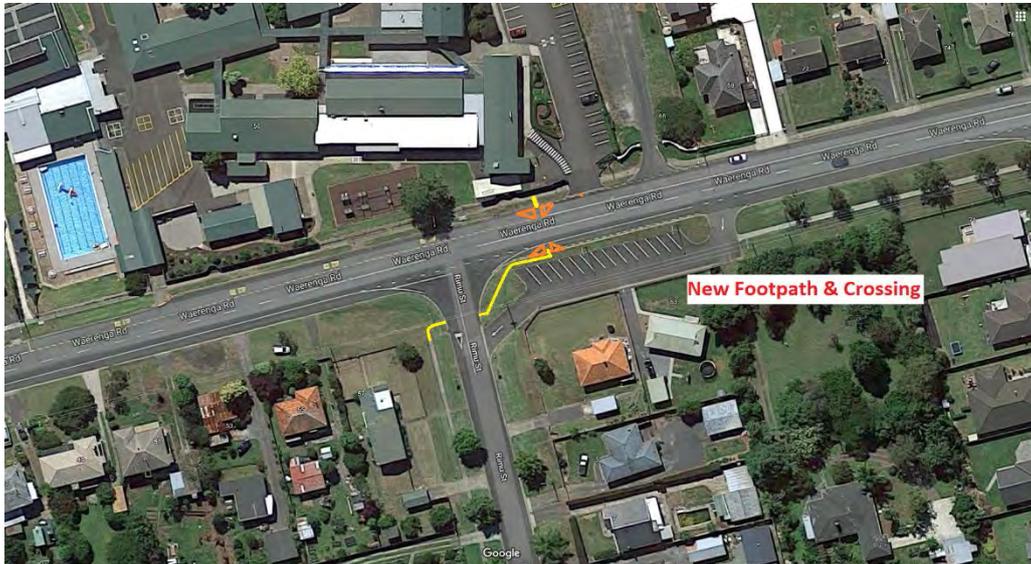
Perform quality check on Gabion wall bedding

In progress – 115 Travers Road – perform quality check - Clegg Test

- Te Kauwhata College footpath and crossing

This project aims to connect the existing footpath on Rimu Street with Te Kauwhata college by constructing a crossing and extending the footpath. This crossing will be upgraded to a Kea crossing in the future following the confirmation from school management.

Status: In progress



Before – Footpath layout

In progress – onsite pedestrian management through temporary footpath

Asset Management

2019/20 High Speed Data Survey (HSD)

We received the data from the 2019/20 HSD survey which was completed at the beginning of May. This data has now been entered into the appropriate RAMM tables. We are still awaiting the SCRIM seasonal corrections and once these corrections have been applied we will start loading the data into JunoViewer this will then allow us to start the process for carrying out the management of the SCRIM exceptions based on our Skid Resistance strategy.

2021/22 Renewal Forward Works Programme (FWP)

The pavement and surfacing renewal FWP has now been locked in for the 2020/21 financial year and the design & investigation phases are now well in progress. We have been preparing our systems (RAMM/JunoViewer) to allow us to commence the process for compiling the 2021/22 FWP. Now that we have received the next lot of HSD, we are about to start the next phase of this process which will also form the basis of the renewal programmes for the next LTP/AMP submission.

NZTA Technical Audit

Over four days in May, NZTA carried out a Technical Audit. This was to assess, that as a co-funder of the subsidised work that is carried out by WDC and the Alliance, that best practice is followed and value for money with appropriate levels of service are delivered. We are yet to receive the Audit Report, but based on their comments during the audit, in general the auditors were very positive in their findings. They did find a couple of errors within our RAMM maintenance cost table which we have since corrected and put procedures in place to mitigate the likelihood of these errors happening again.

General Asset Management Activities

We have been continuing with the usual updating of new and existing assets within RAMM. Additional effort was made to have our RAMM database as up-to-date as possible prior to the NZTA technical audit. As a result we were able to have all of our 2019/20 renewals as-builds and the 2020/21 renewal FWP updated in RAMM as well as having this same information also updated in Mobile-Roads. As a result of this we received some favourable feedback from the NZTA auditors. We continue to improve the accuracy of some of our historical RAMM data which has again improved the Roading Efficiency Group One Network Road Classification reports.

We continue to improve the deterioration model that we use in JunoViewer in preparation for the 2021/22 FWP compilation. In addition to this we are converting a Downer dTIMS model and transferring into the modelling functionality of JunoViewer. This will eventually assist us in gaining further accuracy in forecasting future network need.

We also completed the first phase of assigning each one of the 3500 treatment lengths that we have in the Waikato District, to its own Pavement Classification. Based on the attributes of each treatment length, the Pavement Classification allows us to help identify how this treatment length will perform over time and assists us in identifying the most appropriate maintenance treatment.

General Rooding

Activity Management Plan (AMP)

We are setting up our plan for a substantial review of the AMP and this will involve many parts of the organisation. This will continue over the next few months to allow us identify any gaps, trends and appropriate levels of service that can be delivered within the current financial constraints. Some of the growth issues will mean that increased future investment will be required in the roading activity

Low Cost Low Risk

We have now finalised our programme under the revised TEFAR and are working with NZTA to implement the programme. The value of the programme is capped and there are some administration issues with NZTA still to be resolved before the benefits are realised

WEX Rangiriri Revocation

This is close to being finalised and we expect the handover to be completed in the next two months. The process has been time consuming and challenging for the staff involved.

Huntly Revocation

This process will commence in July and is expected to take until December. The key issue is asset condition and there is often some challenges around what is acceptable from a WDC perspective versus the NZTA position

Mercer Ferry Bridge

The design for the repairs is nearly completed and our Engineers Beca are preparing the detailed cost estimate which we will use for procurement. We are working through the procurement process and plan to appoint a contractor early in August

Horsham Downs Link

We are working with both NZTA and Hamilton City Council to resolve the issues that have held up this project. We intend to meet with both parties again in July and are working on some of the agreements that are still to be finalised.

Boundary Agreements

We are meeting with all of our adjoining Road Controlling Authorities to finalise agreements on maintenance of boundary roads. There will be no cost implications this is simply formalising current arrangements and sorting out any anomalies

Te Awa Cycleway

We are confirming the route at the southern end through negotiation with landowners regarding access. The Trust, Waikato District Council, Waipa District Council and landowners are working through the issues and this is taking a little longer than was originally planned.

Mangawara

Emmetts are confirmed as the contractor (via the Alliance) and for the Financial Year End the only expense will be the steel purchase for the structure. Construction will commence with enabling works in July.

Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	13 June 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Exclusion of the Public

I. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable to the Infrastructure Committee to deliberate and made decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable the Infrastructure Committee to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Tuesday 28 May 2019

REPORTS

- a. **Contract No. 14/314 Waikato District Council and Downer New Zealand Alliance Agreement (WDA) – Increase to Approved Contract Sum**

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:	Ground(s) under section 48(1) for the passing of this resolution is:
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Section 7(2) (b)(i), (ii)

**Section 48(1)(3) (a)(i), (ii)
Section 48 (1)(3)(d)**

b. Proposed Partial Stopping of Waugh Lane, Huntly

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)
Section 7(2)(b)(ii)

Section 48(1)(3)(d)

c. Huntly Railway Station Construction Update – June Progress Update

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(i), (ii)
Section 7(2)(g)
Section 7(2)(h)
Section 7(2)(i)
Section 7(2)(j)

Section 48(1)(3)(a)(i), (ii)
Section 48(1)(3)(d)